

**SKILL DEVELOPMENT TRAINING NEEDS ASSESSMENT  
A Cross Sectional Study of Indian Youth**

**TERMS OF REFERENCE**

**Project Name** : Skill Development Training Needs Assessment – A Cross Sectional Study of Indian Youth

**Agency** : DB Tech & DBYA, India, New Delhi

**Research Done By** : PG & Research Dept. of Social Work  
Don Bosco Social Action Research Centre (DBSARC)  
Sacred Heart College, Tirupattur, Vellore Dist. Tamil Nadu

**Objectives of the Research Study**

- To assess the needs of the young people of their employment training opportunities
- To elicit the opinions of experts in the field of employment about the opportunities available in the job market and the training courses needed
- To determine the scope and the types of training for employment
- To elicit the opinion of the coordinators in the Formal and non-formal technical study centers regarding training, available human and technical resources
- To collect evidences from secondary data about the prospects of employment opportunities for the young in Formal and non-formal and technical sector
- To triangulate the felt needs expressed by the youth with the opinion of the experts in the field
- To arrive and prioritize Vocational training courses for the next five years

**Study Area**

The study area encompasses the location of the 176 Formal and non-formal technical training centers of Don Bosco Network India

*17th Feb*  
*12th Mar*  
*14x2*  
*120/-*  
*620/-*  
*530/-*  
*800/-*  
*crack*

*Students Attached Register*  
*Head wise descriptive*  
*Home & Day Work*

Sacred Heart College (Auto.);  
Fr. Dr. C.M. Varghese

The Principal

Mobile No. +91 9443963934

Seal:



Principal,  
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Fr. Andrews Raja SDB

[db sarc@gmail.com](mailto:db sarc@gmail.com);

Mobile No. +91 8903501625, +91 9442633637

Seal:

*J. Andrews Raja SDB*  
DBSARC  
Dun Suro Social Action & Research Centre,  
DB Centre,  
Sacred Heart College,  
Tirupattur-635 601 Vellore Dt.  
Ph: 9442633637

P.G & Research Dept. of Social Work:

Research Director

Dr. J. Henry Rosario

[henryrosario@gmail.com](mailto:henryrosario@gmail.com);

Mobile No. +91 9944402956

Seal:

A handwritten signature in black ink, appearing to read "Dr. J. Henry Rosario".

Dr. J. HENRY ROZARIO, M.A.S.W.P.D.,  
Associate Professor,  
Department of Social Work,  
SACRED HEART COLLEGE,  
TIRUPATTUR-635 601. (VLR.DT.)

	Data from Centre Coordinators Data declaration for 350 tools, Editing, Entry (350x Rs 50)	17,500
	Table construction for Centre coordinators (60 tables x Rs. 100 =Rs. 6000 Analysis & Interpretation of Data (60 tables) = 60 x Rs. 200 =Rs. 12000	18000
	4 FGD (Editing, Consolidating, analysis) x Rs. 4000 *	16,000
Research Assistance	Research Assistants (1 Month x 4 Person x Rs. 6000)	24,000
	Research Supervisors (1 Month x 6 Persons x Rs. 15000)	90,000
Accounts Maintenance	One person in the College Office	12,000
External Research Consultant	Entire Research Process	20,000
Research Director	Overall Execution of the Research	15,000
Report Writing	Report Writing (6 Chapters, Language editing & DTP Work)	90,000
	Draft Report Submission	Nil
	Final Report 10 copies (Printing, Binding, Courier) – One for College & Two for Dept, One for DBSARC, Six for DB Tech & DBYA	20,000
Administration <i>R. J. D. S.</i>	Admin Expenses (Printer cartridges, External Hard disks, 30 DVDS, Office equipment, Stationery, Internet data card, Communication, refreshment for research team members	50,000
Professional Fee	Professional Fee (DBSARC & DSW)	2,00,000
<b>Total</b>		<b>31,88,700</b>
*Miscellaneous – 2%		63,774
<b>Total with Miscellaneous</b>		<b>32,52,474</b>
	Service Tax 12.5%	4,06,559
	<b>Grand Total</b>	<b>36,59,033</b>

\* Mainly Auditor fee and other unforeseen expenditures incurred in the conduct of the research by Dept. of Social Work and DBSARC (e.g postal expenses for sending back hard copies of tools if

## Use of information

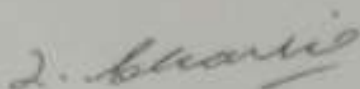
All information collected, analysed, interpreted and produced as an end result of this research will be the sole property of DBYA & DB TECH India. DBSARC or Dept. of Social Work, Sacred Heart College shall not reproduce it in any form written or otherwise including but not limited to journals (scientific or otherwise), publications, websites or official presentations without prior written permission from DBYA & DB TECH India and will always credit DBYA & DB TECH India if permission is given.

### DBYA:

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Don Bosco Tech Society

Fr. A M Joseph

[amjosesdb@gmail.com](mailto:amjosesdb@gmail.com)

Mobile No +919999442943

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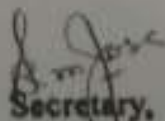
Tirupattur Sacred Heart Foundation

Rev. Fr. K.M. Jose SDB

Secretary

Mobile No: 094440 27043

Seal



Secretary,  
Sacred Heart College,  
(Autonomous)

Tirupattur-635 601, Vellore Dt.



Government of India  
Department of Atomic Energy (DAE)  
Board of Research in Nuclear Sciences (BRNS)

**Shri D. K. Dalal**  
**Programme Officer (ATC)**

BRNS Secretariat, 1<sup>st</sup> Floor, CC,  
BARC, Trombay, Mumbai-400085  
Phone: 25594683 FAX: 022-25505151  
E-mail: dkdalal@barc.gov.in

No. 34/14/54/2014-BRNS/ 2 1 0 0

Date: 16 DEC 2014

**OFFICE MEMORANDUM**

Sub: R/P entitled "Laser induced growth of 4-(dimethylamino)-N-methyl-4-stibazolium tosylate crystal for photonic applications" under Dr. M. Jose, Assistant Professor, Department of Physics, Sacred Heart College, Tirupattur 635 601, Tamil Nadu bearing sanction **No.34/14/54/2014-BRNS** with ATC, BRNS.

On the recommendations of the Board of Research in Nuclear Sciences (BRNS), I am pleased to convey the administrative approval and sanction of the President of India for the captioned project for three years beginning from financial year **2014-15** with a total grant of **₹19,84,738/- (Rupees nineteen lakh eighty four thousand seven hundred thirty eight only)** for the project as under:

Item of expenditure	I Year (2014-2015)	II Year (2015-2016)	III Year (2016-2017)
* Equipment	8,74,990	----	----
# Staff JRF (1)	1,92,000	1,92,000	2,16,000
~ Technical Assistance	30,000	5,000	5,000
Consumables	65,000	10,000	----
Travel (PI)	25,000	25,000	25,000
Contingency	40,000	20,000	10,000
\$ Overheads	89,024	17,400	18,450
Total:	13,16,014	2,69,400	2,74,450

- \* (i) He-Ne Laser, (ii) Impedance Analyser + Accessories+ PC + Software, (iii) Furnace (50-600°C) + Sample holder.
- # JRF salary @16000/- in 1st and 2nd year and on redesignation by Committee in 3rd year as SRF @18000/-.
- ~ Technical Assistance includes Equipment Hire Charges, Computer Charges and Charges for Hiring Services.
- \$ Overheads calculated @ 7.5% of the other heads except contingency. The remaining 7.5% towards overheads (₹1,24,874/-) shall be released only on meeting the requirements specified.

2. I am also pleased to convey the sanction of the President of India to incur an expenditure of ₹13,16,014/- (**Rupees thirteen lakh sixteen thousand fourteen only**) towards grant for the year 2014-15.

3. The expenditure involved is debitable to:

Grant No.	-	04	Atomic Energy
Major Head	-	3401	Atomic Energy Research
Minor Head	-	00 004	Research & Development
Sub Head	-	08 02	Board of Research in Nuclear Sciences (BRNS)
Detailed Head	-	08 02 31	Grant-in-aid

4. This issues with the concurrence of Scientific Secretary, BRNS and IFA, DAE.

Sd/-  
(D. K. Dalal)

Pay & Accounts Officer,  
Department of Atomic Energy,  
Anushakti Bhavan,  
CSM Marg, Mumbai - 400 001.

Copy forwarded to:

1. Director of Audit, Scientific Department, AEAP, OYC, CSM Marg, Mumbai - 400 001.
2. Joint Secretary (R&D), DAE, Anushakti Bhavan, CSM Marg, Mumbai-400 001.
3. Principal, Sacred Heart College, Tirupattur 635 601, Tamil Nadu.
4. \*\* Principal Investigator (PI): Dr. M. Jose, Assistant Professor, Department of Physics, Sacred Heart College, Tirupattur 635 601, Tamil Nadu.

**A. First year grant is being released in full through Pay & Accounts Officer, Department of Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai-400 001 directly into your institute's account by ECS.**

- i) Receipt of this sanction letter and the DD/ MT for the amount sanctioned for the first financial year may please be acknowledged (**Form-I**).
- ii) THIS SANCTION IS FURTHER SUBJECT TO THE TERMS AND CONDITIONS FOR RESEARCH PROJECTS (**ENCLOSED**), WHICH MAY BE GONE THROUGH CAREFULLY.

**B. Second year Sanction Letter will be issued automatically in the month of April/May of the 2<sup>nd</sup> financial year, however, the grant will be released after the PI submits the following documents to the Programme Officer, BRNS:**

- a) Claim in Form-II (**enclosed**) quoting the reference of the sanction issued for the first year.
- b) Utilisation Certificate (UC) as on **31<sup>st</sup> March** of the preceding financial year in Form-III (**enclosed**) duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant.
- c) Statement of Accounts (SA) as on **31<sup>st</sup> March** of the preceding financial year in Form-IV (**enclosed**) duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant. **Interest earned in previous year should be reflected in the Statement of Accounts.**
- d) Copy of appointment order and joining report of the staff appointed for the project along with minutes of the Selection Committee.
- e) An inventory of equipment in Form-V (**enclosed**).
- f) A One Page reports on the progress of work during first year.

**C. Grant for the third year and subsequent years (if any), will be released only after the Principal Investigator (PI) fulfills the following requirement:**

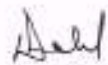
- i) The Department will issue a fresh sanction for the third and subsequent years after receiving the recommendation of the BRNS after scrutiny of the Renewal Application in Form PRA.  
Hence, Principal Investigator (PI) is required to submit a renewal/extension application in the prescribed **Form - PRA** by email to Member Secretary (ATC) ([snjha@barc.gov.in](mailto:snjha@barc.gov.in)) by **January 1** of the second and subsequent years of the project as the case may be alongwith the progress report giving year wise details of the progress made. Form-PRA is also available on [www.daebrns.gov.in](http://www.daebrns.gov.in) A printed copy of the application duly signed and forwarded by head of the institution should also be submitted to the Member Secretary (ATC) as well as Programme Officer (ATC), BRNS, 1<sup>st</sup> Floor, Central Complex, BARC, Mumbai-400 085 by **January 15**.

- ii) Sanction Letter: If the progress is found to be satisfactory the renewal sanction for the year will be issued in the beginning of that financial year in April/May.
- iii) Claim: On receipt of the renewal sanction, the PI shall claim the funds sanctioned by submitting the following documents to **Shri D. K. Dalal, Programme Officer (ATC), BRNS Secretariat, First Floor, Central Complex, BARC, Trombay, Mumbai-400 085**:
- Claim in **Form-II** (enclosed) quoting reference of the renewal sanction.
  - Utilisation Certificate (UC) as on **31<sup>st</sup> March** of the preceding financial year in **Form-III** (enclosed) duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant.
  - Statement of Accounts (SA) as on **31<sup>st</sup> March** of the preceding financial year in **Form-IV** (enclosed) duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant. **Interest earned in previous year should be reflected in the Statement of Accounts.**
  - Copy of appointment order and joining report of the staff appointed for the project along with minutes of the Selection Committee.
  - An inventory of equipment in **Form-V** (enclosed).

These forms are enclosed with the sanction letter (first year) also.

**D. At the end of Terminal Year the final Settlement Grant will be released on fulfillment of the following requirements:**

- Claim Form-II,
  - The final Consolidated Statement of Accounts (SA) and Consolidated Utilization Certificate (UC) **duly audited by a Chartered Accountant or a Statutory (Govt.) Auditor.**
  - Final Consolidated Progress Report in **Form-VII** (enclosed).
5. AAO (Bills II), DAE, Anushakti Bhavan, CSM Marg, Mumbai - 400 001 – With a request that amount granted for the first year of the project may be released immediately.
6. Member Secretary (ATC): Dr. S. N. Jha, Room No.4, INDUS-2 Building, RRCAT, Indore 452013.
7. Co-Investigator (CI): Dr. S. A. Martin Britto Dhas, Assistant Professor, Department of Physics, Sacred Heart College, Tirupattur 635 601, Tamil Nadu.

  
(D. K. Dalal)

**\*\* Note:**

- All the documents as applicable be sent in time to avoid delays and unnecessary correspondence.
- Please quote Sanction No. **34/14/54/2014-BRNS** in all your correspondence with BRNS.
- If you do not receive the money please contact AAO (Bills II), DAE on **022-22862711**.





Ready  
For Every Good Work

# SACRED HEART COLLEGE (Autonomous)

Tirupattur - 635 601 ❖ Tamil Nadu ❖ S.India

Resi : (04179) 220103  
College : (04179) 220553  
Fax : (04179) 226423  
BISW : (04179) 220788  
DB Centre: (04179) 221288

A Don Bosco Institution of Higher Education, Founded in 1951 \* Affiliated to Tiruvalluvar University, Vellore \* Autonomous since 1987  
Accredited by NAAC (3<sup>rd</sup> Cycle) with "A" Grade (3.43 on 4 point scale) - June 2013

**Consultancy Work** : Capacity Assessment of Partner NGOs to Child Fund India in South India

**Organization** : Impact Partner in Social Development, New Delhi

**Consultancy Work Done By** : PG & Research Dept. of Social Work  
Sacred Heart College, Tirupattur, Vellore Dist. Tamil Nadu

## CONTRACT

THIS AGREEMENT is made on the 23 day Sept 2014 BETWEEN: M/s IMPACT Partners in Social Development (IMPACT PSD Private Limited), New Delhi having its Headquarters at JE-1/1 LGF, Khirki Extension, Opposite B-Block Malviya Nagar Tikona Park, New Delhi-110 017, represented by Dr. Manish Subharwal, Chief Executive Officer, hereinafter referred to as IMPACT of the ONE PART:

## AND:

Post Graduate and Research Department of Social Work, Sacred Heart College, (Autonomous) Tirupattur, District Vellore, Tamil Nadu (affiliated to Tiruvalluvar University, Tamil Nadu) ([www.dswshc.in](http://www.dswshc.in)) represented by Dr. J. Henry Rozario hereinafter referred to as Agency of the OTHER PART:

WHEREAS Agency, is professionally qualified in Management, Research and Consultancy is to provide assistance in IMPACT's assignment on 'Capacity Mapping of NGO Partners' funded by ChildFund India in three Southern India states namely, Tamil Nadu, Karnataka and Andhra Pradesh. The final product of the IMPACT assignment is to provide three deliverables—(i) Partners dataset with ranking, (ii) Individual partner's capacity assessment report and (iii) National Report on Capacity Mapping.

### 1. Scope of work and Duration

The scope of work for the Agency includes the following:

- Assign Dr. Henry Rozario as a point of contact for this assignment, for day to day interactions with IMPACT
- Provide at least 6 consultants (2 each for Tamil Nadu, Karnataka and Andhra Pradesh) for Data Collection with proficiency in local dialect.
- Organize a two day training for the data collection team at their institute (to be jointly facilitated by Dr Manish Subharwal of IMPACT and Dr Henry Rozario)
- Specific Activities of Consultants include:

URL : [www.shcpt.edu](http://www.shcpt.edu) Email : [office@shcpt.edu](mailto:office@shcpt.edu) Alumni : [shcalum@gmail.com](mailto:shcalum@gmail.com)  
[aicte\\_placement\\_officer@shcpt.edu](mailto:aicte_placement_officer@shcpt.edu)

IN WITNESSES WHEREOF the parties have signed this agreement on the date, month and year first above written in the presence of the following witnesses:

**"Agreed and Signed"**

**IMPACT:**

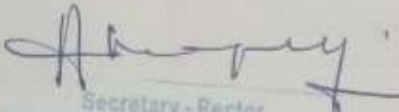
Agency:

**Dr. Manish Subharwal**  
*Chief Executive Officer*

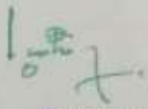
s/d

**IMPACT Partners in Social Development**  
JE-1/1 LGF, Khirki Extension,  
Opp. B-Block Tikona Park, Malviya Nagar  
New Delhi-110017

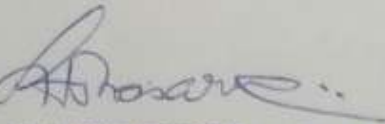
**Tirupattur Sacred Heart Foundation**  
Rev. Dr. Antony Raj SDB  
Secretary  
Seal

  
Secretary - Rector  
SACRED HEART COLLEGE (Autonomous)  
Tirupattur - 635 601, T. N., INDIA

**Sacred Heart College (Auto.):**  
Fr. Dr. C.M. Varghese  
The Principal  
Seal:

  
Principal,  
Sacred Heart College,  
Tirupattur. VLR-Dt. 635 601

**P.G & Research Dept. of Social Work:**  
Research Director  
Dr. J. Henry Rosario  
Associate professor & Head  
Seal:

  
Dr. J. HENRY ROZARIO, M.A., M.W., Ph.D.  
Associate Professor,  
Department of Social Work,  
SACRED HEART COLLEGE,  
TIRUPATTUR-635 601. (VLR.Dt.)



# SACRED HEART COLLEGE

Address : SACRED HEART COLLEGE(Autonomous)  
Tirupatture- 635601, Tamil Nadu. S. INDIA  
Tel- (04179)220553

Date: 24-09-2014

PAN: AAATT5947K

To: IMPACT PSD PRIVATE LIMITED, New Delhi-110017

## Invoice

S. No.	Particulars	Project	Amount (INR)
1	Activities to be Undertaken by Data Collection Team Members (for Data Collection of 22 Partners)	Child Fund	484000=00
		Total (INR)	4,84,000=00

Amount in words: Rupees Four Lakh Eighty Four Thousand only.



A handwritten signature in black ink, appearing to read "Dr. J. Henry Rozario".

Signature

Dr. J. HENRY ROZARIO, MA(SW) Ph.D.  
Associate Professor,  
Department of Social Work,  
SACRED HEART COLLEGE,  
TIRUPATTUR-635 601. (VLR.DL)

**All India Association for Christian Higher Education (AIACHE)  
Inter Institutional Faculty Enrichment Programme (IIFEP)  
(Sponsored Project of UBCHEA)**

**A Report by**

**Dr. J. Jacob Stanley Inbaraj  
Assistant Professor of Economics  
Sacred Heart College (Autonomous)  
Tirupattur – 635 601.  
Vellore District, Tamil Nadu, India.  
Email: jacinstan@rediffmail.com**

**Introduction**

Fraternal Greetings. May the Grace of our Lord Jesus Christ bestowed upon each and every one of us. It is indeed a great pleasure to be a part of this Inter Institutional Faculty Enrichment Programme (IIFEP) organized by All India Association for Christian Higher Education (AIACHE), New Delhi in collaboration with United Board for Christian Higher Education in Asia (UBCHEA). As an integral part of the programme a staff member from South India had to visit a college located in the North India among the colleges coming under the preview of AIACHE. In lieu to that I was asked to visit St. Joseph's College, Torpa in Jharkhand run by the Munda Tribal Community which was started in the year 1982. I reached the college on 31<sup>st</sup> August 2014 and I was received at the airport by the College Principal Rev. Fr. Emmanuel Bage and the Secretary Rev. Fr. Leo and I was accommodated in Bishop's House in Khunti district. Every day from Khunti I was taken to the college by the authorities to the college premises.

**Personnel Experience**

On 1<sup>st</sup> of September 2014 on the first day of this programme I met all the staff members in Principal's office and I had power point presentation about my own college for nearly one and half hours. During my presentation I focused more attention on Academics and Research activities of my college and after that we had discussion for half an hour. During that time many questions were raised by the staff members related to the content of the syllabus, registering for Ph.D, clearing NET exams, getting grants from the sponsoring agencies, attending of conferences and seminars. I responded to all their questions and I could find a sort of anxiety in teaching learning process among the staff members. In the afternoon session my presentation was based on the extension and extra-curricular activities of our college and showed them some photos of various occasions. At the end of the presentation again there was a discussion with the staff members and questions were raised related to possibilities of starting certain programme(s) in their campus.

The second day started with the power point presentation to the students. Nearly 300 students were gathered in a class room. It was an astonishing moment to see the culture of welcoming a guest according to their tribal culture. The students were singing song and dancing with the local drum beat. Later they went on to wash my hands with water and wiped my hand with dry towel.

Next a girl came and garlands me with a local made flower net following that a boy presented me a flower bouquet. My presentation was about participation of students in different academics and non-academics activities that took place in our college. Initially my presentation was in English later seeing the hassle among the students I switched over to Hindi and after that I found that the students felt comfortable and they were more attentive. At the end of my presentation students raised several questions related to their future plans. I was in a position to answer to all their questions and students were highly motivated and inspired after the presentation. In the afternoon I had the opportunity of once again meeting the staff members and during that time I went for SWOC analysis with the staff members. I asked them to write down their strengths, instead of weakness I asked them to write the areas of improvement, opportunities and the upcoming challenges. Then I went on to consolidate all their strengths, areas of improvement, opportunities and the challenges they have to face in the future. They were quite happy with the proceedings and spell out their sense of gratitude at the end of the day.

In the third day i.e. on 3<sup>rd</sup> of September we planned to visit to their neighbouring colleges in Ranchi. I, Fr. Principal and Fr. Secretary together we first visited to Nirmala College run by the Sisters in Ranchi. There we went around the campus visiting different departments and the library. After that we had a discussion with one of the IQAC member and with other management members in which discussion was held spotlighting the preparation towards NAAC. From there we went to Gossner College run by the Lutheran congregation. There again we met the principal and collected information about the functioning of the college and went around visiting different departments. Then from there we left to St. Xavier's College, Ranchi in which we were visiting different departments and library. The department of Mass Communication was well equipped and neatly furnished. I had an opportunity to interact with students of the department and they showed me the mass media room where all recordings and broadcasting takes place. In the afternoon we went on to visit the Ranchi Agricultural University and we visited the dairy farming and had interaction with the local staffs about the rearing of cattle. Later on during the course of the journey they showed me *Khel Goan* where more number of stadiums were built, and to some extent showed the other Christian institutions located in the outskirts of Ranchi.

On 4<sup>th</sup> September I reached the AIACHE, New Delhi and happened to meet other friends from different colleges. They are Dr. B. Arunkumar, Assistant Professor from the Department of Social Work, Bishop Heber College, Trichy Tamil Nadu, Y. Neeraja, Lecturer in Microbiology, St. Theresa College, Eluru, Andhra Pradesh and Dr. Jo Jo K. Joseph, Assistant Professor in Commerce & Vice Principal of Marian College Kuttikkaram, Kerala. We had a lighter discussion and sharing of experiences regarding our visit to different colleges where we were put in along with the director of AIACHE Dr. Daniel Ezhilarasu and Dr. Glenn Shive. During our sharing each staff member projected about their incident of various events that took place during the course of time of their visit.

The next day i.e. on 5<sup>th</sup> September we went to Jawaharlal Nehru University, New Delhi for a campus visit and visited the University Library and Advanced Instrumentation Research Facility which served the purpose for one of our faculty member Prof. Y. Neeraja. She gathered much information about her study in her discipline and the Director was kind enough to share with us the functioning of the department. After finishing the job we went to Qutab Minar a historical place and spend some time there seeing the sculptures and other monuments.

The 6<sup>th</sup> of September started with an in-depth discussion and presentation of our visit to different colleges. Four of us presented whatever information we gathered in front of the officials of AIACHE. Several suggestions came out from different perspectives and directions were given to us about how to go about in future in order to make this programme a meaningful one. A Questionnaire of 9 points feedback was given to us and asked to fill in the questionnaire and submit it in the following day.

The report writing was on 7<sup>th</sup> September where we had to prepare a detailed report encompassing all the experiences that we had during these days of the programme. In the afternoon as a team along with Dr. Daniel Ezhilarasu, Dr. Glenn Shive and Prof. Thyagu Kumar we visited the Jesus and Mary College run by the Jesus & Mary congregation sisters in New Delhi. We had interaction with sister Principal and with other sisters of their community. Later sister Principal took us around the college and showed us the facilities available in their college.

#### **'9-Point Feedback' about the programme**

1. The campus of St. Joseph's College, Torpa is located amidst surrounded by a quite of number of trees. It is a conventional type of college adopting age old traditions in the running of the college. The college is a minority institution run the Tribal community called Mundas and majority of the students are from the same Tribal community. The college had two sections, one is the inter section and the other is the degree course. The dress code for girls were saree and boys pant & shirt for the inter students whereas for the degree college the students can come in normal dresses. The college have five departments namely Commerce, Political Science, Economics, Geography and Hindi. There were about 18 teaching faculty of different disciplines and nearly 3000 students (Approx) pursuing inter and degree courses. The college was lacking in providing basic infrastructural facilities to the students.
2. The culture practiced while welcoming a guest or a resource person was fascinating which was unique and which we won't find in many of the urban or semi-urban colleges. The dress code followed in the college was quite good. The dedication, eagerness and commitment of the staff and students to learn new things were awesome.
3. If the management of these two colleges agree they can go for a collaborative research on the socio-economic or living conditions of the tribal people living in torpa and other adjoining areas. The staff members can visit some of the tourist places in Vellore district and do research on Tourism. Areas concerning to commerce, geography and Hindi can be explored for collaborative research.
4. I visited to Nirmala College for women, Ranchi, Gossner College, Ranchi and St. Xavier's College in Ranchi, Khel goan in Ranchi, Ranchi Agricultural University and Bishop's House in Khunti.
5. It was a remarkable occasion to see the culture of welcoming a guest according to their tribal culture. The students were singing song and dancing with the local drum beat. Then

the students reading gospel from the Bible and saying prayer. Later they went on to wash my hands with water and wiped it with dry towel. Next a girl came and garlanded me with a local made flower arch following that a boy presented me a flower bouquet. One important hurdle which I had to face is the frequent power cut and short supply of power.

6. My fellow participants were Dr. Arun Kumar, Assistant Professor from the Department of Social Work, Bishop Heber College, Trichy Tamil Nadu, Y. Neeraja, Lecturer in Microbiology, St. Theresa College, Eluru, Andhra Pradesh and Dr. Jo Jo K. Joseph, Assistant Professor in Commerce & Vice Principal of Marian College, Kuttikkaram, Kerala. After interacting with the fellow participants I could learn from their experiences and testimony that the Lord is always with us. Another important thing is that the other were my friends visited were started many years ago and it has got its own pride and heritage. We the fellow participants came to some common consensus that we will invite each other for different programme organized in our colleges and inform about the various activities related towards the advancement of higher education. We also sorted out if there is any provision of going for inter disciplinary research, students exchange programme and other possibilities to have good collaboration between our institutions.
7. The important takeaways out of this IIFEP can be listed as below:
  - a. Experience of visiting a tribal college and meeting the tribal community is really a challenging experience
  - b. The different types of traditional food and other beverages were interesting
  - c. Sleeping during nights without fan and light a rare experience
  - d. Interacting with Dr. Glenn about number of issues was an memorable one
  - e. Working together with fellow participants from different parts of the country was really superb
  - f. The hospitality which I received during my stay in AIACHE was highly praiseworthy
8. Some of my suggestions to improve the IIFEP
  - a. Prior information to the host colleges to prepare a well structured programme schedule about the visit
  - b. The number of days could be extended
  - c. Like north-south why can't we go for east-west
  - d. Opening of more AIACHE centres all over India
  - e. Chalking out stipulation in making the members of IIFEP to visit the neighbouring asian countries
  - f. Pre training programmes to the IIFEP members before undertaking the task
9. Since in our college we have youth development programme in Social Work department the students from St. Joseph's college, Torpa can come for attending training programme and other orientation programme and in return they can teach Hindi to our students. Some of the best practices followed in the host colleges can be inculcated in their respective colleges and vice-versa. This IIFEP is really a challenging one and it can provide inputs for learning and reaching a new horizon in life.

## **Consolidation and expected outcome**

To consolidate, this IIFEP is an enriching experience which had opened a new vision, scope and vigour to the young teaching faculties in higher education and especially who have an urge to explore new things in the areas of research and consultancy. I would like to list out some of the important possibilities within the vicinity of near future as an outcome of this programme.

- Good and unique practices adopted in different colleges can be exchanged
- New areas of improvement in the member colleges of AIACHE can be explored
- Possibilities of collaborative research under varying dimensions
- Student exchange programme(s) could be arranged among the member colleges
- Interdisciplinary research can be undertaken within the same stream
- It is a healthy practice initiated by AIACHE and UBCHEA and all the Christian Educational Institutions in India can become an integral part of this programme
- Encouraging the staff and students to participate in conferences, seminars, workshops, symposiums and other orientation & refresher courses organized in different parts of the country at different levels
- Inviting the staff members to their colleges as resource person, member in Board of Studies, Participating in various academics and extension activities

## **Conclusion**

At the very outset I sincerely and wholeheartedly thank the organizers of this IIFEP Dr. Daniel Ezhilarasu and Dr. Glenn Shive for initiating such a programme and I appreciate the efforts which they had put in along with their office members in organizing this programme. I pray that the dream come true.





RESEARCH & P. G. DEPARTMENT OF SOCIAL WORK  
SACRED HEART COLLEGE (Autonomous)  
TIRUPATTUR - 635 601, Vellore Dt. Tamil Nadu

To

17-09-2016

The Principal  
Sacred Heart College (Autonomous)  
Tirupattur - 635 601  
Vellore Dt

**Sub:** Consultancy amount of the National Study of DBTECH - reg.

Dear Rev. Father,

As part of the contract signed with DBTECH India the Department of Social Work has carried out a National Level Study on Skill Needs assessment of Youth in India. A total Amount of Rs. 28,19,303/- was credited in the Sacred Heart Foundation account in the Catholic Syrian Bank for the expenditures of the study. The details are as mentioned in the below table,

S.No.	Particulars	Amount
1.	Total Amount Spent on various heads	20,81,025.00
2.	Balance in the Account	7,38,278.00
	<b>Total Amount</b>	<b>28,19,303.00</b>

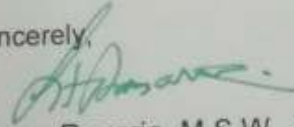
Details of Balance:

S.No.	Particulars	Amount
1.	Payments to the College	4,05,000.00
2.	<del>DBSABC</del>	1,00,000.00
3.	Amount need to be transferred to Department Consultancy and Research Account (30%) & Balance from Refreshment	1,91,639.00
4.	Balance for Service Tax	41,639.00
	<b>Total Amount</b>	<b>7,38,278.00</b>

Therefore, we request you to deposit Rs. 1,91,639/- in the name of the Department of Social Work in the research account of our college.

Thanking you

Yours Sincerely,

  
Dr. J. Henry Rozario, M.S.W., Ph.D.  
Associate Professor & Head,



Associate Professor & Head  
P.G. & Research Dept. of Social Work  
Sacred Heart College,  
Tirupattur-635 601, Vellore Dt.

## MCA – Collaborative Activities - 2017

Sl. No.	Title of the collaborative activity	Name of the collaborating agency with contact details	Name of the participant/s	Source of financial support	Year of collaboration	Duration	Nature of the activity
	Internship Programme for the French Students	Institute Lemonnier, Caen, France	BOUCHEREAU Théo BUREAU William CARATY Paul GALLIEN César LE ROYER Antoine LECANU Colin LETOURNEUR Hugo LETRANCHANT Antoine RABER Lucas BELL-MONTEMBault Matthieu	Self Funded	2017	10 <sup>th</sup> July – 20 <sup>th</sup> August	Hands on Internship to a group of students from France.

### Documents Required:

#### 1. Event Report of the Internship Programme

The department conducted an internship for ten Undergraduate students from the Institute Lemonnier, Caen, France between 10<sup>th</sup> July to 20<sup>th</sup> of August, 2017. The internship was planned and executed to be a hands on training for the participants. The incumbents were trained in C#, Linux Administration, Android Application Development and PHP. Each of the above modules was handled by faculty from the department, along with a group of MCA students to help the incumbents in their internship. Each incumbent were made to develop software in each of the modules and evaluated.