

**Action Plan Format (2014 - 15)**  
**Criteria - V: Student Support & Progression**

**Kindly note:**

**Dept.:**

- ❖ Need to outline the specific activities (milestones) of each major tasks before finalizing persons, resources needed and time deadline.
- ❖ The HOD will monitor the progress and update the status to the Principal at the end of every semester

S.No	Major Task & Related activities	By whom (An individual or a small team)	By when	Resources to be mobilized
<b>Student Mentoring and Support</b>				
1	Regular Parent - Teachers meeting			
2	Academic Mentoring apart from classroom teaching			
3	Personal Enhancement and Development Schemes for students			
4	Support services for International Students / Physically Challenged /Slow Learners			

5	Support mechanisms for the students to participate in Competitions / Conferences			
6	Student Exposure (Educational Tours / Field Visits / Industrial Visits)			
7	Coaching for Civil Services, Defense Services, NET /SLET			
8	Enhancing Student Participation in Sports			
9	Mechanism for Placement of students			
10	Activities and Contributions of Alumni Association			

11	Participation of women students in sports competitions and cultural activities			
12	Organizing parent alumni association with appropriate interaction			
<b>Student Progression</b>				
13	Programme - wise Success rate			
14	Career Guidance Programme			
<b>Student Participation and Activities</b>				
15	Publications/ Materials brought out by students			
16	Student Representation in Academic and Administrative Bodies			