



திருவள்ளூர் பல்கலைக்கழகம்
THIRUVALLUVAR UNIVERSITY
SERKKADU, KATPADI TALUK, VELLORE – 632 115

Affix here a
Passport size
Photograph duly
signed by you

APPLICATION FOR THE REGISTRATION FOR THE M.PHIL DEGREE COURSE

[To be sent through Proper Channel]

Full-Time* Part-Time*
(Teaching/Non-Teaching)

SUBJECT

YEAR OF ADMISSION
20 - 20

[LAST DATE FOR RECEIPT OF APPLICATION IS ONE MONTH FROM THE DATE OF ADMISSION TO M.PHIL COURSE]

1.	Name of the Applicant (IN BLOCK LETTERS)	In English	
		In Tamil	

2.	Sex		Marital status	Date of Birth (Evidence to be enclosed)			Age
	Male	Female		Date	Month	Year	

3.	Nationality		Religion	Community (Evidence to be enclosed)				
	Indian	Foreign		OC	BC	MBC/DNC	SC	ST

4.	Address to which communication should be sent.	
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5.	Academic Qualifications	Name of the Institution	University/ Board	Year of Study	Major	% of Marks in Major subject	Class
	SSLC						
	PUC/HSS						
	Bachelor's Degree						
	Master's Degree						

Note: Attested photocopy of Pass/Provisional/Degree/Diploma Certificates must be enclosed.

6.	If Part-time, Professional Experience Starting from the present employment and giving full details of duration of each employment. [Service Certificate must be enclosed].	Designation	Name of the Institutions where employed	From	To

7.	If the PG Examination is from other University, state the No and Date of Eligibility Certificate issued by this University and enclose the original Eligibility Certificate.	No:
		Date:
8.	Whether the Department has been Recognized by this University for conducting the M.Phil. Degree Course (For Affiliated Colleges) and enclose the photocopy.	YES / NO
10.	Whether the candidate has obtained necessary approval of admission from this University to undergo the course in the Department / College / Institution. If yes, quote the No. and Date of this Office communication conveying approval of admission to undergo the course in the Department / College.	YES / NO
		No:
		Date:
11.	Name & Designation of the Supervisor/Guide under whom the Candidate intends to do M.Phil., research work [In Block Letters]	Name:
		Designation:
		Guideship No:
		Date:
12	No. of candidates registered under the Supervisor /Guide.	
13	Date of Retirement of the Supervisor/Guide	

THE ABOVE PARTICULARS GIVEN ARE CORRECT TO THE BEST OF MY KNOWLEDGE

Place:

Date:

SIGNATURE OF THE SUPERVISOR WITH SEAL

SIGNATURE OF THE APPLICANT

SIGNATURE OF THE HEAD OF THE INSTITUTION WITH SEAL
(Where the Part-Time candidate is working)

SIGNATURE OF THE PRINCIPAL / HOD OF THE UNIVERSITY WITH SEAL
(Where the candidate proposes to undergo the course)

SELF DECLARATION FOR FULL-TIME CANDIDATE

I declare that I am not working either as a Full-time or Part-time basis anywhere.

SIGNATURE OF THE SUPERVISOR WITH SEAL

SIGNATURE OF THE APPLICANT

Declaration by the Supervisor/Guide

Particulars required with regard to the number of M.Phil., Degree candidates already Registered and to be Registered under the Guidance of Supervisor.

S.No.	Name of the Candidate(s)	Whether Teaching/ Non-Teaching candidate	Whether Full-time or Part-time	Date of Registration	Whether Thesis Submitted / when likely to submit Thesis (F)
A)	(B)	(C)	(D)	(E)	(F)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					

Note: Candidates who have been admitted recently to Register for M.Phil. Degree should also be indicated.

Name of the Supervisor / Guide :

Designation :

SIGNATURE OF THE SUPERVISOR WITH SEAL

Name of College / Institution :

CHECK LIST

Sl. No	Particulars	Remarks	Candidate Use (v)	Office Use (v)
1	Filled-In Registration Application	Yes		
2	Registration Fees Rs. 570/-	Yes		
3	Attested Copy of PG Degree / Provisional Certificate	Yes		
4	Attested Copy of PG Marksheet (Cumulative)	Yes / No		
5	Attested Copy of Community Certificate	Yes / No		
6	Original Eligibility Certificate	Yes / NA		
7	Photocopy of M.Phil., Department Approval Order	Yes		
8	Photocopy of Recognition of Supervisor Guideship Order	Yes		
For Part Time candidates only				
9	Original "Service Certificate" from the head of the institute showing the details of Service in the Official format	Yes		
10	Original "No Objection Certificate" from the head of institution / Employer / Director of School education / College Education / IMS / Others	Yes		

INSTRUCTION TO THE CANDIDATES

1. M.Phil Registration Applications can be downloaded from the University website www.tvu.edu.in under "Admission => Download Applications".
2. The fee prescribed for the Registration is Rs. 500/- and Application fee is Rs. 70/-.
3. The fee of Rs. 570/- should be remitted through NEFT/RTGS mode in the Indian Overseas Bank, IFSC Code: IOBA0002484, MICR Code: 632020014, Account Number: 248401000000001 and the original bank challan with UTR number should be enclosed with the application form.
4. Postal Order / Money Order / Demand Draft will not be accepted.
5. THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED FAILING WHICH THE APPLICATION IS LIABLE TO BE REJECTED.
 - a) M.Phil. Registration filled in application – **Signed by Principal and Supervisor.**
(In case of Part-Time candidate signature of the Head of the Institution where candidate is working)
 - b) PG Certificates (Provisional / Degree certificate). **(Photocopy with Self attested)**
 - c) PG Degree All Mark Statements. **(Photocopy with Self attested)**
 - d) Eligibility certificate in case of other University Students. **(Original)**
 - e) The Departmental approval order. **(Photocopy)**
 - f) Service Certificate issued by the Employer, Head Master / Principal / Head of the Institution (in the case of candidates applying for part-time Programme, specifying the total duration of the service put in by the candidates in their organization) . **(Original)**
 - g) Part-Time candidates should produce No Objection Certificate issued by the DCE / Registrar (for teachers of Self-financing institutions) / Director of Technical Education (for teachers of Polytechnics) / CEO (for teachers of schools). **(Original)**
 - h) The Supervisor Guideship Approval must be enclosed. **(Photocopy)**
 - i) Community Certificate **(Photocopy)**
6. Applications which are submitted through the Heads of the Departments and Institutions where propose to undergo the course which do not contain the signature of the Supervisor under whom the candidates propose to undergo the course, will not be considered.
7. The filled-in application should be sent through the concerned Principal of the College / Head of the University Department.