

**SACRED HEART COLLEGE (AUTONOMOUS)  
TIRUPATTUR DISTRICT, TAMIL NADU, INDIA.  
RE-CA APPLICATION FORM**

<b>Name of the Student</b>	
<b>Register Number</b>	
<b>Department</b>	
<b>Shift</b>	
<b>Leave Details: a) Dates on which leave was taken:</b>	
<b>b) Reason for the leave</b>	

**Courses Applied for Re-CA**

<b>S. No.</b>	<b>Course Name</b>	<b>Course Code</b>	<b>Name of the Course Teacher</b>	<b>Signature of the Course Teacher</b>

**Signature of the Head of the Department**

**Signature of the Vice Principal (Academics)**

**Date:**

**Note:** This RECA form should be submitted along with the following enclosures:

1. Leave letter downloaded from the student's login, duly signed by the student, parents, class teacher, and the head of the department.
2. Letter of request by the student, addressed to the Vice Principal (Academics).