



திருவள்ளூர் பல்கலைக்கழகம்  
**THIRUVALLUVAR UNIVERSITY**  
 SERKKADU, KATPADI TALUK, VELLORE – 632 115

**APPLICATION FOR THE ISSUE OF ELIGIBILITY CERTIFICATE**

<b>Details of Payment</b>	
Name of the bank & Branch .....	
A/c No.....Date.....	
Amount paid Rs.....	

1. Name of Candidate[ in BLOCK LETTERS] (As per Certificate)			
2. Address [ in BLOCK LETTERS]			
3. Course Proposed to be joined		Subject of study	Year of Joining 20 -20

**DETAILS OF THE QUALIFYING EXAMINATION PASSED**

		A	B	C	D
		Details of SSLC / GCE [Ordinary Level or its equivalent qualifications i.e. 10 <sup>th</sup> of 11 <sup>th</sup> Std]	Details of PUC / HSS / Intermediate Pre-Degree / SSC / ISC / GCE Adv .Level or its equivalent qualifications	Details of B.A / B.Sc / B.Com /B.Ed /B.Ped etc or its equivalent qualifications	Details of M.A / M.Sc / M.Com etc or its equivalent qualifications
1	Name of the Examination Passed				
2	Name of the School/ College				
3	Name of the Board/ University				
4	Register No.				
5	Month & Year of Passing				
6	Whether passed under Regular/Open University / Correspondence / Private Study				
7	Total No. of Academic years Studied	10 Years/ 11 Years	1 Year / 2 Years	3 Years	2 Years
8	Passed/ Failed				
9	Max. Marks Prescribed for Pass				
10	Total Mark Secured				
11	Percentage of Marks				
12	Whether He/ She belongs to SC/ST(Please see instruction No.13(f) Overleaf)				
13	Details of Photocopy Certificates enclosed with the Application	1.	2.	3.	4.

Received all my Original Certificates after Verification

The above particulars are True and Correct

SIGNATURE OF THE CANDIDATE WITH DATE

SIGNATURE OF THE CANDIDATE WITH DATE

(For Office Use)

Thiruvalluvar University

ELIGIBILITY CERTIFICATE ACKNOWLEDGEMENT SLIP

Name of the Candidate :

Amount Paid Rs :

Admission Sought in :

Date of Submission :

## **INSTRUCTIONS TO THE CANDIDATES FOR APPLYING ELIGIBILITY CERTIFICATE**

1. The Particulars required in the application must be furnished neatly and legibly by the candidates. Any column left blank will cause delay in issuing of Eligibility Certificate.
2. ELIGIBILITY Application can be downloaded from the University website [www.thiruvalluvaruniversity.ac.in](http://www.thiruvalluvaruniversity.ac.in).
3. ELIGIBILITY CERTIFICATE IS NOT NECESSARY FOR THE CANDIDATES WHO HAVE PASSED THE FOLLOWING EXAMINATIONS
  - a) Higher Secondary Examination of the Govt. of Tamilnadu ( Regular / Private Study)
  - b) All India Senior School Certificate / Delhi Senior School Certificate Examination of the Central Board of Secondary Education, New Delhi.
  - c) Indian School Certificate Examination, New Delhi.
4. ELIGIBILITY CERTIFICATE SHOULD BE OBTAINED BY ALL OTHER CANDIDATES WHO HAVE PASSED THE FOLLOWING EXAMINATIONS
  - a) Higher Secondary or equivalent examination conducted by all other state boards in India / Abroad.
  - b) All Degree (UG / PG) examinations conducted by other universities in India / Abroad.
5. **ADMISSION TO UNDER GRADUATE COURSES:** Candidates who passed examination under 10+2 pattern which is recognized as equivalent to Higher Secondary Examination of Government of Tamilnadu.
6. **ADMISSION TO POST GRADUATE COURSES:** Candidates who have passed Three year B.A /B.Sc. /B.Com. Degree examination of other Universities under open university system or under 10 +2 +3 pattern which have already been recognized by this university are alone eligible for admission to Post Graduate Degree Course for which a Degree is prescribed as the admission requirement.
7. **ADMISSION TO M.Phil. / Ph.D. DEGREE COURSES:** Candidates who have passed the Two years Post Graduate Degree recognized by this University under 10+2+3+2 or 11+1+3+2 pattern which have already been recognized by this University or alone eligible for admission to M.Phil. / Ph.D. Degree Course for which a PG Degree is prescribed as the admission requirements.
8. **The Fee prescribed for the Eligibility Certificate is :**  
Qualifying Examination passed within India
  - a) For applying UG / PG Degree Course Rs. 220/- (Certificate Cost is Rs. 200/- + Application Cost is Rs. 20/-).
  - b) For applying M.Phil. / Ph.D Degree Course Rs. 420/- (Certificate Cost is Rs. 400/- + Application Cost is Rs. 20/-)Qualifying Examination passed outside India
  - a) For applying for UG Degree Course Rs. 5,020/- (Certificate Cost is Rs. 5,000/- + Application Cost is Rs. 20/-).
  - b) For applying for PG Degree Course Rs. 7,520/- (Certificate Cost is Rs. 7,500/- + Application Cost is Rs. 20/-).
  - c) For applying for UG Professional Degree Course Rs. 8,020/- (Certificate Cost is Rs. 8,000/- + Application Cost is Rs. 20/-).
  - d) For applying for PG Professional Degree Course Rs. 10,020/- (Certificate Cost is Rs. 10,000/- + Application Cost is Rs. 20/-).
9. The fee mentioned above should be remitted through CBS/NEFT/RTGS mode in the Indian Overseas Bank, in the favour of The Registrar, Thiruvalluvar University, IFSC Code: IOBA0002484, MICR Code: 632020014, Account Number: 248401000000001 and the original bank challan with UTR number should be enclosed with the application form.
10. Postal Order / Money Order / Demand Draft will not be accepted.
11. Enclose a self addressed 24 x 12 cm envelope affixed with Rs. 40/- stamp for sending the Certificate by REGISTERED POST.
12. Eligibility Certificate, if the application is in order, will be sent by post at about a week's time from the date of receipt of application.
13. THE FOLLOWING DOCUMENTS ORIGINAL AND ONE SET OF XEROX COPY SELF ATTESTED SHOULD BE ENCLOSED AND SUBMITTED IN PERSON. THE ORIGINAL WILL BE RETURNED AFTER VERIFICATION.
  - a) **For Applying Under-Graduate / Professional Degree Course**
    - i. SSLC (10<sup>th</sup> Std) or its equivalent
    - ii. Higher Secondary or its equivalent (12<sup>th</sup> Std) Diploma / Pass Certificate and Statement of marks.
  - b) **For Applying Post-Graduate / Professional Degree Course**
    - i. SSLC (10<sup>th</sup> Std) or its equivalent
    - ii. Higher Secondary or its equivalent (12<sup>th</sup> Std) Diploma / Pass Certificate and Statement of marks.
    - iii. Three year Degree / Diploma course Provisional / Convocation Certificate and Statement of marks.
  - c) **For Applying M.Phil Degree Course / Ph.D. Degree Course**
    - i. SSLC (10<sup>th</sup> Std) or its equivalent
    - ii. Higher Secondary or its equivalent (12<sup>th</sup> Std) Diploma / Pass Certificate and Statement of marks.
    - iii. Three year Degree / Diploma Course Provisional / Convocation Certificate and Statement of marks.
    - iv. Two years PG Degree / Diploma Course Provisional / Convocation Certificate and Statement of marks.
  - d) **Transfer Certificate Course Completion should also be submitted along with the above documents.**
  - e) If the Original Certificates are in a language other than ENGLISH such Certificates should be submitted along with an authenticated translation in English language duly attested by the concerned educational authorities.

f) For SC / ST candidates concession of 5% marks in the minimum of marks required for admission to any course of study a prescribed in the regulations will be given provided they produce the community certificate copy self attested Xerox issued by the competent authority with the application.

g) Documentary evidence should be produced to prove the date of birth for which age requirement is prescribed.  
PHOTOCOPY / XEROX COPIES OF ATTESTED COPIES CANNOT BE ACCEPTED IN LIEU OF THE ORIGINALS, AT THE TIME OF VERIFICATION.  
FEES ONCE PAID WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.