

SACRED HEART COLLEGE, (AUTONOMOUS), TIRUPATTUR.
CONTROLLER OF EXAMINATIONS

Guidelines for II CA for Staff & Students

1. The II CA online examinations will be conducted through the MOODLE platform in the following link.
URL: lms.elearnshc.org/lms
Username : register number (small letter)
Password : registerno@SHC

Example:

Username: au200101
Password : au200101@SHC

Students have to login and change their password, as so as they can and note their username and password.

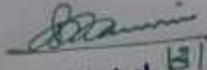
2. Students should login 15 minutes before the exam.
3. The duration of the exam is 1 hour and 30 minutes. Another 30 minutes will be given for uploading the files, in **pdf format only**. Once submitted no changes can be done.
4. **Attempt the MCQ (multiple choice questions) first** and complete it by 30 minutes. (After 30 minutes the MCQ will disappear. One cannot go back on it). Only after that the descriptive questions link will be active.
5. Each MCQ answer carries 2 marks. Any number of MCQ can be attempted out of which the best 20 will be considered for UG and best 15 for PG
6. Descriptive answers should be written clearly on paper; (**scanned by Clear Scanner app**) and uploaded in the given link through your login ID.
7. Each descriptive answer carries 6 marks both for UG and PG.
8. The time table of the CA exams will be displayed on the college website.
9. For any doubt contact Course Teacher, HOD or Controller of Examination Office.

Note:

1. The I CA for the first year **PG students** will be conducted by the departments and the marks uploaded by **30th November 2020**.
2. The **II CA for I UG** will be conducted by the controllers office from **23rd November 2020 - 27th November 2020**

Contact Persons:

1. COE Office - 8220205761
2. Mr. Srinivasan - 6381349390
3. Mr. Siva - 6381936726
4. Mr. A. John Martin - 9842054102
5. Mr. Anthony Philomenraj - 8825410001


Principal
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Controller of Examinations
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