

Guidelines for Don Bosco Research grant (for Staff)

1. The application form (in the enclosed format) along with a proper research proposal highlighting the research work to be undertaken should be submitted on or before 18 January 2021 to the dean of research office. Applications received after the due date will not be considered.
2. Only one project proposal can be submitted by a staff who will be the Principal Investigator (PI). **Only those staff members who can assure the publication of at least TWO research articles in Web of Science/Scopus indexed journals (in case of sciences) and TWO research articles in UGC-CARE list of journals (in case of Arts and Humanities) are requested to apply for this scheme in the prescribed format.**
3. The project proposed should be of original, innovative and novel. They should be implementable.
4. Shortlisting and initial screening of proposals will be done by the committee appointed by the Principal. Shortlisted faculty members will be intimated and they will be asked to give a presentation in front of an expert committee through Google meet. Expert committee will recommend the eligible candidates for fellowships to the Principal for approval.
5. Sanction letter will be issued (with the terms and conditions) and subsequently sanctioned projects will be given 50% of the total project cost as initial grant (I installment).
6. The duration of the project is TWO years. However, mid-year evaluation will be done towards the end of the first year to monitor the progress of the research. If the progress is found to be satisfactory, the remaining amount (II Installment) will be released.
7. Auditing must be done and the auditing statement duly signed by the PI and the auditor must be submitted to the dean of research in the prescribed format along with the project report on or before 31st December 2022.

FORMAT FOR DON BOSCO RESEARCH GRANT

1. Name of the Principal Investigator:

Department:

Designation:

E-mail Id:

Mobile No. :

2. Project Title:

3. Project Details: (as an annexure)

1. Introduction/Origin of the problem

a. International status

b. National status

2. Objectives

3. Methodology

4. Work Plan

5. Budget

Head	Amount (in Rs)
Minor Equipments	
Contingencies: chemicals, solvents, etc.	
Travel, field visit, Survey etc	
Total	

6. Deliverables

7. Social relevance

8. Any other details

4. Have you ever received Don Bosco Research Grant in the past? If so, provide the following details.

I. Sanction Number

II. List of achievements (Provide the full list of papers published)

5. Have your PG student(s) been awarded Sacred Heart Fellowship in the past? If so, provide the following details.

I. Sanction number (s)

II. List of achievements (Provide the list of papers published against each student)

6. Has a similar project been submitted elsewhere for financial assistance? If so, furnish details of the previous projects and highlight the improvements suggested in the present one.

7. Research credentials of the PI (List of Publications, Completed/Ongoing projects etc)

DECLARATION

I, _____, Associate/Assistant Professor of the department of _____ declare that all the details furnished above by me are true to the best of my knowledge and belief. Further, I declare that I will ensure publication of at least TWO research publications in reputed international journals and I agree to abide by the terms and conditions laid out by the management.

Signature of the PI with seal