

Guidelines for student projects (Sacred Heart Fellowship)

1. Only final year PG students are eligible to apply in the prescribed format (enclosed)
2. Only one project proposal can be submitted by a student or by a group of students. A student/team must send ONLY ONE proposal and they SHOULD NOT change the topic and must not deviate from the objectives of the sanctioned project proposal.
3. The project proposed should be original, innovative and novel. It should be implementable.
4. The Project Guide needs to evaluate the project proposals and scrutiny them before submitting the project proposals.
5. Two copies of the project proposals (in the prescribed format) complete in all respects should be submitted to the dean of research office on or before 21st July 2019. Those project proposals which are not in the prescribed format will be rejected.
6. Shortlisting of proposals will be done by the committee appointed by the Principal.
7. Shortlisted students will be intimated and they will be asked to give a presentation in front of the expert committee appointed by the Principal
8. Expert committee will recommend the eligible candidates for fellowships to the Principal for approval.
9. Sanction letter will be issued (with the terms and conditions) and subsequently sanctioned projects will be given 100% of the total project cost.
10. The project will commence immediately upon receipt of the sanction letter.
11. The sanctioned amount should only be used by the student for buying chemicals, for characterization studies, field visit for data collection and survey. This money can also be used by the student towards registration fee for attending conferences, travel and other project related expenses.
12. Internal auditing must be done and the auditing statement duly signed by the project guide and the student must be submitted to the dean of research in the prescribed format along with the project report on or before 15th May 2022 failing which the sanctioned money should be returned.

FORMAT FOR SACRED HEART FELLOWSHIP

1. Name of the Student (s) :
E-mail id of the student(s):
Register Number(s)
Department
2. Name of the Guide :
Department
Designation :
Staff id. & Mobile No. :
E-mail Id
3. Project Title:
4. Project Details: (write up max. 7 pages only as an annexure) is to be given for each item including justification for acquiring / fabricating equipments / apparatus in the budget)
 1. Introduction/Origin of the problem
 - a. International status
 - b. National status
 2. Objectives
 3. Methodology
 4. Work Plan
 5. Budget

Head	Amount (in Rs)
Contingencies: chemicals, glasswares etc.	
Travel, field visit, Survey etc	
Hiring and charecterization etc	
Total	

6. Deliverables
7. Social relevance
8. Any other details
5. Has a similar project been submitted in your department as a PG project or any other funding agency for financial assistance? If so, furnish details of the previous project and highlight the improvements suggested in the present one.
6. Has your project guide been part of Sacred Heart fellowship in the past? If yes, provide the details of accomplishments (Paper Publications/Patent etc)
6. Any other achievements (Conferences attended/presented, summer internship, etc)

CERTIFICATE

This is to certify that Mr./Ms. _____ is a bonafide final year student of department of ----- of our college and it is also certified that utilization certificate and final report along with seminar paper will be submitted to the Dean's office after completion of the project by 15th May 2022.

Signature of the Guide
HOD

Signature of the