

Sacred Heart College (Autonomous), Tirupattur- 635 601

Minutes of the Academic Council Meeting: 16.02.2018

Prayer and Welcoming

Rev.Dr.D.Maria Antony Raj, the Principal and Chairman of the Academic Council, initiated the 32nd ordinary meeting of the Academic Council with an Audio Visual prayer song “Father I place into your hands”. He welcomed the august members of the Academic Council and in a special note he extended his welcome to the Outstanding Experts Rev.Dr.Alphonse Manikam SJ, Dr.Bushan D.Sudhakar, Dr.F.Sagayaraj Francis and the University Nominee Dr.G.Singaravelu for their presence. Dr.G.Singaravelu the newly appointed University Nominee was honoured by the Chairman.

The Chairman mentioned that Rev.Dr.D.Antonyraj, the Rector and Secretary, Mrs.J.Mary Jenif, Dr.A.Xavier Susairaj, Dr.S.Paul Raj, Dr.Jagan Mohan Reddy, Dr.K.Ravichandran and Dr.Ernest David had expressed their inability to attend the Academic Council Meeting.

Minutes of the 31st Academic Council

The minutes of the 31st Academic Council Meeting held on 9th, February, 2017 was read by Mr.A.George Louis Raja. It was suggested to opt for uniform terms while referring to Computer Application/Computer Applications and Syllabus/Syllabi. The minutes was approved and passed.

Action Taken Report

The Action Taken Report on the suggestions of 31st Academic Council was presented by Dr.S.R.Xavier Rajarathianam. The Report was a cumulative version of Action Taken Reports of various Boards of Studies. The Action Taken Report was approved by the Academic Council.

Briefing of the Agenda

Rev.Dr.D.Maria Antony Raj, the Chairman, briefed on the business to be transacted during the Academic Council. He notified that during the period of the previous Academic Council, almost all the Boards have gone through a complete revamping of the curriculum, which was ratified during the same. He added that, in this current academic council, certain boards which are proposing for new curriculum will be presenting them for ratification. He noted that mostly the ratification is required in some M.Phil., Courses and newly designed Certificate Courses, and other boards will present the proposed changes to be sought after in their active curriculum.

After, this brief Introduction by the Chairman, the Chairman of Various Boards of Studies presented their new curriculum or changes required in the curriculum passed in the previous year before the Academic Council.

Department of Life Education

In the absence of Rev.Dr.C.Antonyraj, the Chairman of Board of Studies of Life Education, Dr.S.R.Xavier Rajarathinam, presented the minutes of the Board of Studies. It was mentioned that there are no changes opted in Life Education courses, which was accepted and ratified by the Academic Council.

Department of Tamil

Dr.P.Selvakumar, presented the proposed structure and curriculum of M.Phil. (Tamil). Dr.P.Balasubramaian, presented the minor revisions sought in B.A. and M.A. Tamil courses and mentioned that the Syllabus of Part – I is unchanged. The Proposed Curriculum of M.Phil. (Tamil) and opted changes in B.A. and M.A. Tamil were approved and passed.

Department of English

Mr.N.Arul Doss presented that there are no changes required in the curriculum of Part –II General English and presented the proposed curriculum of M.Phil (English) for ratification. Rev.Dr.K.A.Maria Arokiaraj, presented the changes opted in the B.A. and M.A. English courses. The curriculum of M.Phil. (English) and changes in B.A. and M.A. English Courses were approved.

Dr.Bushan D.Sudhakar asked for an explanation about the innovative methods mentioned in the curriculum and was clarified by Rev.Dr.K.A.Maria Arokiaraj.

Department of Economics

Dr.J.Missiadoss presented that there are no revisions proposed in the Curriculum of B.A, M.A and M.Phil., (Economics) and it was accepted by the Academic Council.

Department of History

Dr.D.Leslin mentioned that there are no changes suggested in the Curriculum of Allied History which was accepted by the Academic Council.

Department of Commerce

Dr.K.A.Maria John Joseph presented that the syllabus passed for B.Com, and M.Phil Courses in the previous year will be continued with the inclusion of G.S.T as an Internal Component for B.Com. . After the intervention by Dr.F.Sagayaraj Francis about the topics with regard to G.S.T, he was rectified that the G.S.T will include topics on Taxes Vanished, Practices and Difficulties in Taxation. Dr.K.Anbalagan presented that there are no changes in the Syllabus of M.Com. Course. The members of Academic Council accepted that the B.Com., M.Com., and M.Phil (Commerce) Curriculum can be continued without changes.

Department of Commerce (CA)

Mr.P.Saravanan briefed that the Commerce Subjects in the curriculum are unchanged, and the Changes in Computer Subjects will be presented by the Computer Applications (UG) board.

Department of Business Administration

Mr.R.Veerapan mentioned that the curriculum of B.B.A. passed in the previous year will be continued, which was approved by the Academic Council.

Department of Mathematics

Dr.R.Murali mentioned that the syllabus of Allied Mathematics and B.Sc., Mathematics approved in the Last year will be continued. He also presented the proposed syllabus of Biostatistics-I and Biostatistics-II for B.Sc., Microbiology course. The Academic council accepted that the Allied Mathematics and B.Sc., Mathematics syllabus can be followed without changes, and approved the Syllabus of Biostatistics- I and Biostatistics-II.

Dr.A.George Maria Selvam specified that the Syllabus of M.Sc., Mathematics is unchanged from previous revision. He presented the proposed Curriculum and Syllabus of M.Phil.,

Mathematics. After a query on non-availability of Research Methodology subject unlike other M.Phil. Programmes, Dr.A.George Maria Selvam responded that since the core of Research Methodology rests on Statistics, which is familiar to Mathematics Students, it is not included as a separate subject, which was accepted by the members. There was another clarification sought after with regard to the Guide Papers. After discussions, it was agreed that the Guide Papers/Research Specific Papers need not be passed in the Academic Council, instead the syllabus can be prepared by the Research Supervisor and can come into effect with the attestation by the Head of the Department. The Syllabus of M.Sc. Mathematics was accepted to be continued as before and the proposed Curriculum of M.Phil. Mathematics was approved by the Academic council.

Department of Physics

Dr.A.Abert Irudayaraj specified that the Curriculum of B.Sc., and M.Phil., Physics passed in the previous year will be in effect without any changes. Dr.M.Jose mentioned about the changes suggested in M.Sc., Physics by the Board members. The Academic Council accepted to continue with the Syllabus of B.Sc., M.Sc., and M.Phil. Physics programmes.

Department of Chemistry

Dr.S.R.Xavier Rajarathinam presented the Scheme of Valuation for practical courses in B.Sc., Chemistry and explained the proposed curriculum and syllabus of M.Phil., Chemistry. The Academic Council accepted and approved the syllabus of M.Phil Chemistry and recommended to continue with the previous curriculum of B.Sc. Chemistry.

Dr.T.Jeyabalan mentioned that the previous curriculum structure of M.Sc. Chemistry will be continued without any changes, and it was agreed by the members of the Academic Council.

Department of Computer Science

Dr.L.Ravi presented the proposed Curriculum of M.Phil. Computer Science and notified that the curriculum of B.Sc. Computer Science is unchanged. He also presented the panel of Examiners and Question Paper Setters for M.Phil. Computer Science. The Members of the Academic Council then approved the proposed curriculum of M.Phil. Computer Science along with the Panel of Examiners and Question Paper Setters and recommended that previous curriculum of B.Sc. Computer Science can be practiced.

Dr.S.Sagayaraj presented the Curriculum of M.Sc. Computer Science with suggestions of the Board of Studies, which was approved and passed by the members of the Academic Council.

Department of Biochemistry

Mrs.R.Ananthalakshmi presented the proposed curriculum of B.Sc. Biochemistry, Allied Biochemistry and B.Sc. Microbiology courses along with the Panel of Examiners and Question Paper Setters. After discussions, the curriculum of B.Sc. Biochemistry, Allied Biochemistry and B.Sc. Microbiology courses along with the Panel of Examiners and Question Paper Setters were approved by the Academic Council.

Mrs.A.C.Gomathi mentioned that the previously approved curriculum of M.Sc. Biochemistry will be continued. She also presented the curriculum of M.Phil. Biochemistry and Post Graduate Diploma in Medical Lab Technology (PGDMLT) along with the Panel of Examiners and Question Paper Setters. The Academic Council passed the Curriculum of M.Phil. Biochemistry, PGDMLT and recommended to continue with the existing curriculum of M.Sc. Biochemistry, and approved the Panel of Examiners and Question Paper Setters.

Dr.G.Singaravelu opted for an explanation with regard to the conduct of certificate courses. He was clarified by the Chairman Rev.Dr.D.Maria Antony Raj, that the departments will

offer these certificate courses as additional credit courses, and the certificates will be issued by the concerned department endorsed by the Head of the Department.

Department of Computer Applications (UG)

Dr.M.Maria Dominic mentioned that the previously approved curriculum of BCA will continue to be in effect. He presented the changes with respect to the computer oriented subjects for B.Com. (CA) programme. To an enquiry about the need and purpose of this change of papers, he responded that it was done to benefit the students to enable them to learn the computer papers at ease. He explained the syllabus of the computer oriented papers, and after discussions the Academic Council approved the syllabus of computer oriented subjects for B.Com. (C.A) and allowed to continue with the previously passed syllabus of BCA.

Department of Social Work

Dr.S.R.Xavier Rajarathinam presented the proposed curriculum of M.Phil. Social Work. The members of the Academic Council then after discussions passed the curriculum of M.Phil. Social Work.

Department of Counseling Psychology

Rev.Sr.Anthoniammal mentioned on few changes to be incorporated in M.Sc. Counseling Psychology Programme, which was ratified by the Academic Council.

Department of Computer Applications (PG)

Mr.A.George Louis Raja specified that there are no changes in the curriculum of M.C.A. apart from changes suggested by Board of Studies and in M.Phil., Computer Applications. He also presented the Panel of Examiners and Question Paper Setters for M.C.A. The Members of the Academic council allowed to continue with the existing curriculum of M.C.A and M.Phil., and approved the panel of Examiners and Question Paper Setters for M.C.A. Programme.

Department of Management Studies

Dr.S.Sasi Kumar noted that the existing curriculum of MBA and M.Phil. Management Studies will be continued without changes. He presented the Curriculum of Post Graduate Diploma in Human Resource Management (PGDHRM), Post Graduate Diploma in Import and Export Management (PGDIEM) and Post Graduate Diploma in Logistics and Supply Management (PGDLSM). It was suggested by the members to include G.S.T in PGDIEM, metrics of Quality of Management in the paper Total Quality Management, ERP modules in PGDHRM and recommended to consider the refinement of curriculum for all the three diplomas. With these recommendations the curriculum of PGDHRM, PGDIEM and PGDLSM were approved and passed.

General Discussions

- It was recommended to the academic council to exercise all the roles, since it was felt that the academic council was discussing only matters with relation to Curriculum revision.
- The incorporation of seed money for research by the management was widely appreciated by the members. It was directed to draft common guidelines towards the grant of seed money.
- It was agreed to adhere to 30% plagiarism in case of PG projects and M.Phil Dissertations.

Resolutions

It was resolved to continue with the previously approved Curriculum for Life Education, Part-I (Tamil), B.A. (Tamil), M.A. (Tamil), Part-II (English), B.A. (English), M.A. (English), B.A. (Economics), M.A. (Economics), M.Phil. (Economics), Allied History, B.Com., M.Com., M.Phil., (Commerce), B.Com. (CA), BBA., B.Sc. (Mathematics), M.Sc. (Mathematics), Allied Mathematics, B.Sc. (Physics), M.Sc. (Physics), M.Phil. (Physics), B.Sc. (Chemistry), M.Sc. (Chemistry), B.Sc. (Computer Science), M.Sc. (Computer Science), M.Sc. (Biochemistry), BCA., MSW., M.Sc. (Counseling Psychology), MCA, M.Phil. (Computer Applications), MBA., M.Phil., (Management Studies).

It was resolved to approve the proposed curriculum of M.Phil. (Tamil), M.Phil. (English), Biostatistics-I, Biostatistics-II, M.Phil., (Mathematics), M.Phil., (Chemistry), M.Phil., (Computer Science), B.Sc. (Biochemistry), B.Sc. (Microbiology), Allied Biochemistry, PGDMLT, Computer Subjects for B.Com. (CA), M.Phil. (Social Work), PGDHRM, PGDIEM and PGDLSM.

Conclusion

The meeting came to an end with the words of gratitude from the Chairman, Rev.Dr.D.Maria Antony Raj. After the vote of thanks, the members departed for a Group Photo followed by Lunch.