



# SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

*Ready for*

*Every Good Work*

A Don Bosco Institution of Higher Education, Founded in 1951 \* Affiliated to Thiruvalluvar University, Vellore \* Autonomous since 1987

Accredited by NAAC (4<sup>th</sup> Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

## SACRED HEART COLLEGE

(Autonomous Since 1987)

Tirupattur - 635 601, Vellore District, Tamil Nadu, India

A Don Bosco Institution of Higher Education, Founded in 1951

(Affiliated to Thiruvalluvar University, Vellore, Tamil Nadu)

Accredited by NAAC (3<sup>rd</sup> Cycle) with CGPA of 3.43/4 at 'A' Grade

### Handbook & Calendar 2018-2019

Name :

Register No. :

Class :

Blood Group :

Present Address :

To contact Principal : [studentgrievance@shcpt.edu](mailto:studentgrievance@shcpt.edu)

Parents' Mobile No :

Student Mobile No :

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Tel: 04179-220553 (Office), 226423 (Fax), 225060 (AICTE Fax)

URL.: [www.shctpt.edu](http://www.shctpt.edu) Email: [office@shctpt.edu](mailto:office@shctpt.edu)

Alumni: [www.shcdbalum.org](http://www.shcdbalum.org)

[aicte\\_placement\\_officer@shctpt.edu](mailto:aicte_placement_officer@shctpt.edu)

### **COLLEGE WORKING HOURS**

**(SHIFT - I) 8.30 a.m. to 1.30 p.m.**

#### **UG PROGRAMMES**

B.A. Economics  
B.Com.  
B.Sc. Mathematics  
B.Sc. Physics  
B.Sc. Chemistry  
B.Sc. Computer Science  
B.B.A.  
B.Sc. Biochemistry  
B.A. English  
B.Sc. Microbiology

#### **PG PROGRAMMES**

M.A. Economics  
M.Sc. Mathematics  
M.S.W.  
M.Sc. Computer Science  
M.Sc. Software Technology  
M.Sc. Biochemistry  
M.Sc. Counselling Psychology

**(SHIFT - II) 1.40 p.m. to 6.05 p.m.**

#### **UG PROGRAMMES**

B.Com.  
B.Com. (CA)  
B.Sc. Mathematics  
B.Sc. Physics  
B.Sc. Chemistry  
B.Sc. Computer Science  
B.C.A.  
B.A. Tamil  
B.A. English

#### **PG PROGRAMMES**

M.Com.  
M.Sc. Mathematics  
M.Sc. Physics  
M.Sc. Chemistry  
M.A. Tamil  
M.A. English

**AICTE PROGRAMMES: 8.30 a.m. to 4.30 p.m.**

Master of Computer Applications (MCA)

Master of Business Administration (MBA)

### **PG DIPLOMA PROGRAMMES**

Diploma in Computer Software Applications (PGDCSA)

Diploma in Medical Laboratory Technology (PGDMLT)

Diploma in Human Resources Management (PGDHRM)

Diploma in Import and Export Management (PGDIEM)

Diploma in Logistics Management (PGDLM)

### **RESEARCH PROGRAMMES**

#### **M.Phil.,**

Economics

Commerce

Mathematics

Physics

Chemistry

Social Work

Computer Science

Tamil

English

Management (MBA)

Computer Applications (MCA)

Biochemistry

#### **Ph.D.**

Economics

Commerce

Mathematics

Physics

Chemistry

Social Work

Computer Science

Tamil

Management (MBA)

Biochemistry

## **OUR COLLEGE**

Sacred Heart College (Autonomous) a Minority Catholic Co-educational Institution, affiliated to the Thiruvalluvar University, is one among the five Arts and Science Colleges run by the Chennai Province of Salesians of Don Bosco (SDB). The other Salesians Colleges in the Province are: Don Bosco College - Yellagiri Hills, Don Bosco College - Dharmapuri, Don Bosco College - Karaikal, Don Bosco College, Kilpauk, Chennai. All these institutions are under the Chairmanship of the Salesian Provincial of Chennai. As a Minority institution, the college caters primarily to the formation of Christian students and the rural poor. The institution strives to bring about social transformation in the rural neighbourhood through its ideal of loving service flowing from the heart of Jesus.

## **OUR MOTTO**

“AD OMNE OPUS BONUM INSTRUCTI” is the motto of our college. It means “Ready (to be instructed) for every good work” or “every noble task will find him/her ready for it”.

## **OUR VISION**

We, the community of Sacred Heart College, inspired by the love of the Heart of Jesus and fundamental human values, following the educative system of Don Bosco, are committed to the creation of an education that promotes an ethical and prosperous society where equality, freedom and fraternity reign by imparting higher education to poor and rural youth, enabling them towards integral human development.

## **OUR MISSION**

**In the field of Higher Education, we are committed to**  
academic excellence,  
socially relevant research,  
courses leading to employment and Entrepreneurship,  
healthy standards in extra-curricular practices  
and continuous progress of the institution,  
and promoting total literacy, education and  
development of the neighbourhood.

**Socially, we work towards**

servicing preferentially the underprivileged and rural youth,  
educating them to social consciousness of  
rights and responsibilities,  
rooting out social evils and building communities.

**Spiritually, we aim at**

integrating ethical, cultural and political values,  
developing a sense of the Divine presence in  
nature and in the human person,  
by means of group activities and personal  
guidance, in a family atmosphere.

In this way, we are "ready for every good work"

**(*ad omne opus bonum instructi*)** in collaboration with the  
government and people of goodwill, to create a society more  
worthy of humans.

**OUR CORE VALUES**

1. Primacy of God
2. Honesty
3. Respect for all
4. Being responsible
5. Pursuit of excellence

## **OUR FOUNDER DON BOSCO**

Saint John Bosco (16<sup>th</sup> August 1815 – 31<sup>st</sup> January 1888), Known as Don Bosco, was an Italian Roman Catholic Priest, Educator and writer of the 19<sup>th</sup> century, who put into practice the convictions of his religion, dedicating his life to the betterment and education of disadvantaged youth. He believed education to be a “matter of the heart” based on reason, religion and loving kindness. His followers popularly known as Salesians continue his pedagogy of education throughout the world.

Don Bosco was a man of God and a man for others. He was a man of all times and all seasons. Don Bosco was a Father and a Teacher of the youth. He was a person whose life was full of faith in the goodness of young people.

Don Bosco was from a poor farming family, where his experience of poverty equipped him with an understating of the poor and the hardships they had to suffer. He knew what it was like to be without a father. He realized how important it was to be skilled in a trade so as to be able to find work; how vulnerable a young worker was to exploitation and how much exposed one was to moral dangers and the vices of drink, sex, gambling and stealing.

He develops an educational system which is also a spirituality based on reason, religion and kindness. Friendship was key to His success. “it is not sufficient to love the young, they must know that they are loved.” This was the basis of Don Bosco’s success. It is only when the young feel loved that they can grow.

Don Bosco’s Youthful optimism and Cheerfulness are very relevant even today. “He took no step, he said no word, he took up no task that was not directed to the saving of the young.”

Even after 125 years after his death his followers continue his work with eagerness and faithfulness. The one principle that guides them still is the same principle that guided Don Bosco: “That you are young is enough to make me love you very much.”

## **A BRIEF HISTORY**

Very Rev.Fr.Joseph Carreno SDB, a far-sighted missionary from Spain founded Sacred Heart College in the year 1951. It started functioning with 10 teachers and 81 students and in a short period of six decades, it has grown into a postgraduate and research institution. With the view to cater to the needs of the deserving local students, the college also offers undergraduate courses and postgraduate courses in the Evening College on self-financing basis.

Recognizing its academic contributions, the University of Madras conferred the autonomous status on the postgraduate courses of MSW (Social Work) and M.Sc. (Mathematics) from the academic year 1987-88. Subsequently, in the year 1988-89, autonomous status was conferred on the postgraduate course of M.A. (Economics) and on all the undergraduate courses. Meanwhile the Evening College affiliated to Thiruvalluvar University, Vellore, was functioning in the non-autonomous mode. The College received the approval from AICTE (All India Council for Technical Education) to commence MCA programme on self-financing basis from the academic year 1998-99.

In the same year, the College was accredited for the first time by NAAC with Four Stars. In 2000, the College initiated evening study centres for the poor students in different villages around Tirupattur. The economically poor students were chosen to teach in these study centres and they were given work-scholarships. The golden jubilee of the College was celebrated in 2001 and a memorial building was opened to accommodate additional departments which were started. In 2003, the Madras University was bifurcated and Sacred Heart College came under the Thiruvalluvar University. In the same year, Amalgam hostel was started to accommodate the post graduate girl students in the campus.

In 2006, NAAC reaccredited the College with 'A' Grade. 'Guezou Hostel' for men was inaugurated to accommodate the increasing number of men students. In 2007 Autonomous Status was conferred on to the entire College and the College opened itself to admit girl students in UG programmes. In the In 2008, the Choice Based Credit System (CBCS) was introduced. Besides many Undergraduate and postgraduate programmes from the Thiruvalluvar University, the AICTE approved MBA programme in 2011. The Diamond Jubilee

building was dedicated exclusively for the AICTE programmes of MBA and MCA. In 2012, the College focused itself on research and a research centre was created and it was named as Abraham Panampara Research Centre (APRC). In 2013, the College was once again accredited by NAAC (3<sup>rd</sup> Cycle) with 'A' Grade. From the year 2015, digitalization of administration began and it is very successful mainly due to the in-house development of softwares.

The year 2016 saw a new entrance and a well-furnished new building (Bicentenary Building) to accommodate more number of departments. In the same year restructuring of all the courses were done after a long process of consultation and academic audit of all departments. In 2017, the Ministry of Human Resource Development, Government of India has ranked our College as 95<sup>th</sup> College in India. Over these years the College included additional degree courses and diploma courses to provide quality education to more young people. As we see the College undertook a forward march and never turned back. We continue to march together with our staff and students towards excellence.

### **Don Bosco System of Education**

The pedagogy of Don Bosco may be re-named for our times as the 'pedagogy of expression' because it is a system of education that is designed to enable a student to grow fully and freely into the kind of person he or she is 'meant' to be. Don Bosco himself called his educative method 'the preventive system' – a name he chose to contrast it with the 'repressive system' in vogue during his time. The latter was a type of education that used fear of punishment as the basis for control. In contrast, Don Bosco's preventive method would seek to 'prevent' the very need for punishment by placing the child in an environment in which he/she is encouraged to choose the 'good' rather than the 'bad'. In positive terms, this environment would create a healthy, congenial and friendly atmosphere in order to elicit the *best* that a student can offer – his/her complete self-expression.

The *roots* or the invisible principles of Don Bosco's 'system of expression' are 'Rapport', 'Religion' and 'Reason', while the trunk or visible body of this educational method is 'Presence'. These are the four principles of his educational system.



This 'presence' of the teacher in the life of the student is the epitome of Don Bosco's educative system. For rapport, religion and reason to be truly lived out with one's students, teachers have to be present in a way that is qualitative. This calls for a type of presence that has the following characteristics:

**1. A Motivating Presence:** One that infuses enthusiasm, encouragement and optimism. The presence of the educator infuses in the child a thirst for knowledge through the tactful use of queries, experiments, and exposure to new and educative environments.

**2. A Personal Presence:** The presence of the teacher is such that each child feels known, loved and accepted. This is all the more essential when relating to children having different levels of intelligence who are weak, differentlyabled and underprivileged.

**3. An Incarnational Presence:** As explained under the section on 'rapport', loving what your students love or 'getting under their skin' has an important purpose: seeing the world through their eyes will make them want to experience the world and the values you live by.

**4. A Creative Presence:** That is open to the joy of discovery. Life is too rich, too precious, too varied to be experienced between the fine print of cold textbooks or within the walls of classrooms. Being open to discovery means being ready to try new ways, new solutions, and new ideas. Risk is a necessary ingredient of all creative learning.

**5. A Preventive and Corrective Presence:** Students are prone to forget rules. Being there with them would help prevent exposure to harm. Furthermore, timely reminders do help. But these reminders must be respectful of the offender. A presence that instill's fear and punishment does more harm than good. In his letter to his Salesians, Don Bosco advised:

*"My sons, how often in my long career has this great truth come home to me! It is so much easier to get angry than to be patient, to threaten children rather than persuade them. I would even say that usually it is so much more convenient for our own impatience and pride to punish them than to correct them patiently with firmness and gentleness."* (Letters of John Bosco, 201)

## OUR MILESTONES

Year	Milestones
1951	Founded by Rev. Fr. Joseph Carreno SDB, Establishment of the College, Intermediate & PUC - Madras University
1954	B.Sc. Mathematics
1956	B.A. Economics
1957	Rinaldi Hostel
1961	B.Sc. Chemistry
1968	B.Sc. Physics
1971	Jyoti Nivas Hostel & Literary Club
1972	B.Com.
1976	Silver Jubilee of the College & Tirupattur Rural Project
1979	M.S.W & Murphy Hostel
1980	M.Sc. Mathematics & Don Bosco Indoor Stadium
1986	M.A. Economics, B.Com (Shift - II) & DB Centre of Education
1987	Autonomy Status by UGC (M.Sc. Mathematics & Social Work)
1988	B.Sc. Computer Science & Bosco Institute of Social Work
1989	Dept. of Religion and Ethics & Guezou Computer Centre
1991	PGDCSA, IGNOU Study Centre & B.Sc. Mathematics (Shift-II)
1992	M.Phil. / Ph.D. Economics & PG Girls Admission
1993	B.Sc. Physics (Shift - II)
1995	BIRD Programme (Extension Education)
1996	Panampara Hostel
1997	Amalagam Hostel for Women
1998	MCA with AICTE Approval & B.Sc. Computer Science (Shift-II)
1999	Accreditation by NAAC with Four Stars & SAGES (Counselling)
2000	CFCA Scholarship, Ph.D. Social Work & Mathematics
Year	Milestones

2001	M.Sc. Physics, Chemistry & Golden Jubilee of the College
2002	Golden Jubilee Building, M.Com., M.Phil Mathematics, College Canteen, Presence of Catholic Syrian Bank, Book Shop & Shopping Complex
2003	College affiliated to Thiruvalluvar University - Vellore & Amalagam Annexure
2004	M.A. Tamil & BBA
2005	B.Sc., Biochemistry, M.Sc. & M.Phil., Computer Science
2006	NAAC Reaccredited the College with 'A' Grade, Guezou Hostel & Academic Audit
2007	Autonomous Status to the entire College, M.Phil Commerce, Physics, Social Work & Women Students admitted at UG level
2008	M.Phil Chemistry & Introduction of Choice Based Credit System
2009	B.A. English (Shift - II) & M.Phil Tamil
2010	Installation of New Controller of Examination Office at Golden Jubilee Block, Study & Rest room for Day's scholars
2011	AICTE approved MBA, Ph.D. Tamil, Commerce Physics, Chemistry, BCA, M.A. English, St.John Bosco's Relic visited the College & Diamond Jubilee of the College John Med Block (Diamond Jubilee Building)
2012	Establishment of Abraham Panampara Research Centre (APRC)
2013	Accredited by NAAC (3 <sup>rd</sup> Cycle) with 'A' Grade (3.43), B.Com. (CA) Shift - II, Ph.D. Computer Science, M.Phil English, MCA Later Entry & Choice Based Credit System (Revised)
2014	B.A. Tamil (Shift - II), B.Sc. Chemistry Additional Section, M.Sc. Software Technology, M.Sc. Biochemistry, M.Sc. Counselling Psychology, M.Phil Management & Computer Applications

Year	Milestones
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2015	College Office Extension, M.Sc. Mathematics Additional Section, B.A. English Additional Section, Biochemistry Lab, CCTV Enabled Campus, Digitalization of Administration & Academic Audit
2016	Bicentenary Building & Renovated Main Gate Lapsed seats approval to MCA by Thiruvalluvar University & Inauguration of Skill Centre
2017	Ministry of Human Resource Development, Government of India has ranked our college as 95 <sup>th</sup> College in India B.Sc. Microbiology, Ph.D. - Management, Biochemistry Diploma in Human Resources Management (PGDHRM) Diploma in Import and Export Management (PGDIEM) Diploma in Logistics Management (PGDLM) Choice Based Credit System (Revised)
2018	Sports Indoor Stadium Sports Hostel Guest Rooms Extension of Ladies Toilet Renovation of Chemistry Lab Girls Hostel for UG (Mazzarello Home)

**OUR PROGRAMMES  
UNDER GRADUATE PROGRAMMES**

<b>Degree</b>	<b>Major</b>	<b>Allied Subjects</b>	<b>Mode</b>
B.A.	Economics	History, Politics & Accountancy	Aided
B.Com.	Commerce	Economics & Business Mathematics	Aided/Unaided
B.Sc.	Mathematics	Physics & Chemistry	Aided/Unaided
B.Sc.	Physics	Mathematics & Chemistry	Aided/Unaided
B.Sc.	Chemistry	Mathematics & Physics	Aided/Unaided
B.Sc.	Computer Science	Mathematics & Physics	Aided/Unaided
B.B.A.	Business Administration	Accounting for Management Business Statistics & Operations Research	Unaided
B.Sc.	Biochemistry	Chemistry & Biostatistics	Unaided
B.A.	English	The History of English Literature The Social History of England	Unaided
B.C.A.	Computer Applications	Mathematical Foundations Financial Accounting	Unaided
B.Com (CA)	Computer Applications	Entrepreneurial Development & Elements of Insurance	Unaided
B.A.	Tamil	jkpof tuyhWk; gz;ghLk; gad;ghl;Lj; jkpo; kw;Wk; fzpdf;fiy	Unaided
B.Sc.	Microbiology	Biochemistry & Biostatistics	Unaided

## POST GRADUATE PROGRAMMES

<b>Degree</b>	<b>Major</b>	<b>Mode</b>
M.A.	Economics	Aided
M.Sc.	Mathematics	Aided/Unaided
M.S.W.	Human Resource Management	Aided
	Community Development	
	Youth Development	
M.A.	Tamil	Unaided
M.A.	English	Unaided
M.Com.	Commerce	Unaided
M.Sc.	Physics	Unaided
M.Sc.	Chemistry	Unaided
M.Sc.	Computer Science	Unaided
M.Sc.	Software Technology	Unaided
M.Sc.	Biochemistry	Unaided
M.Sc.	Counselling Psychology	Unaided
M.C.A.	Computer Applications	Unaided
M.B.A.	Business Administration	Unaided

## RESEARCH PROGRAMMES

<b>Degree</b>	<b>Major</b>
M.Phil.	Tamil, English, Economics, Commerce, Mathematics, Physics, Chemistry, Computer Science, Social Work, Management, Computer Applications, Biochemistry.
Ph.D.	Tamil, Economics, Commerce, Mathematics, Physics, Chemistry, Computer Science, Social Work, Management, Biochemistry.

## PG DIPLOMA PROGRAMMES

Diploma in Computer Software Applications (PGDCSA)  
 Diploma in Medical Laboratory Technology (PGDMLT)  
 Diploma in Human Resources Management (PGDHRM)  
 Diploma in Import and Export Management (PGDIEM)  
 Diploma in Logistics Management (PGDLM)

## **OUR ADMINISTRATION BOARD OF MANAGEMENT**

Rev. Fr. K.M. Jose	Chairman
Rev. Dr. C. Antonyraj	Vice Chairman
Rev. Dr. D. Maria Antony Raj	Principal
Rev. Dr. K.A. Maria Arokiaraj	Additional Principal (Shift - II)
Rev. Dr. Praveen Peter	Vice Principal (Admin. Shift - I) & COE
Rev. Dr. G. Theophil Anand	Vice Principal (Admin. Shift - II)

### **Members Nominated by the Chairman**

Rev. Fr.S.Henry Daniel Ambrose	Director, Extension Education & Services
Rev. Fr.S. John Borg	Administrator
Rev. Fr.Selvaraj Varaprasadham	Asst. Prof. Counselling Psychology
Rev. Fr.Isidore Mani Lazar	Campus Minister

## **GOVERNING BODY**

### **Ex-Officio Member Secretary**

Rev. Dr. D. Maria Antony Raj, Principal

### **Management Representatives**

Rev. Fr. K.M. Jose  
Rev. Dr. C. Antonyraj  
Rev. Dr. K.A. Maria Arokiaraj  
Rev. Dr. Praveen Peter  
Rev. Dr. G. Theophil Anand

### **Teachers Representatives**

Dr. S.R. Xavier Rajarathinam  
Dr. A. Periyamayagasamy

### **Outstanding Educationists (2015 to 2020)**

Dr. Shakeel Ahamed, Joint Secretary  
University Grants Commission, Bahadur Shah Zafar Marg  
New Delhi - 110 002

Rev. Dr. Xavier Arockiasamy, SJ  
Principal, St. Joseph's College Tiruchirappalli - 620 002

### **UGC Nominee (2014 to 2019)**

Prof. Sydney Rebeiro, Sarita Vihar, New Delhi - 110 044  
sydenyrebeiro@yahoo.com

### **State Government Nominee**

The Joint Director of Collegiate Education, Vellore - 632 006

### **University Nominee (23.02.2017 to 22.02.2019)**

Dr. V. Balu Member - Syndicate,  
(Former Principal - D.B.Jain College)  
Old No.11, New No.55  
Karaneeswarar Pagoda Street  
Mylapore, Chennai - 600 004  
Cell 9840865174

### **ACADEMIC COUNCIL**

Chairman : Rev. Dr. D.Maria Antony Raj  
Controller of Examinations : Rev. Dr. Praveen Peter

### **Heads of the Departments**

Life Education : Rev. Dr. C. Antonyraj  
Tamil (Part-I & M.Phil) : Dr. P. Selvakumar  
Tamil (Literature UG & PG) : Dr. P. Balasubramanian  
English (Part-II & M.Phil) : Mr. N. Arul Doss  
English (Literature) : Mrs. J. Mary Jenif  
English (PG) : Rev. Dr.K.A.Maria Arokiaraj  
Economics (UG) : Dr. J. Jacob Stanley Inbaraj  
Economics (PG & M.Phil) : Dr. A. Xavier Susairaj  
History : Dr. D. Leslin  
Commerce (UG & M.Phil) : Dr. K.A. Maria John Joseph  
Commerce (PG) : Dr. K. Anbalagan  
Commerce (CA) : Mr. P. Saravanan  
Business Administration : Mr. R. Veerappan  
Mathematics (UG) : Dr. R. Murali  
Mathematics (PG & M.Phil) : Dr. A. George Maria Selvam  
Physics (UG & M.Phil) : Dr. A. Albert Irudayaraj  
Physics (PG) : Dr. M. Jose  
Chemistry (UG & M.Phil) : Dr. S.R.Xavier Rajarathinam  
Chemistry (PG) : Dr. V. Collins Arun Prakash  
Computer Science (UG & M.Phil) : Dr. L. Ravi  
Computer Science (PG) : Dr. S. Sagayaraj  
Biochemistry & Microbiology : Mrs. R. Ananthalaskshmi  
Biochemistry (PG) : Mrs. A.C. Gomathi  
Computer Applications (UG) : Dr. M. Maria Dominic  
MSW & M.Phil : Dr. S. Paul Raj  
M.Sc. Counselling Psychology : Rev.Dr.I.Joe Sanjay OFM Cap  
MCA & M.Phil : Mr. A. George Louis Raja  
MBA & M.Phil : Dr. S. Sasi Kumar  
Physical Education : Mr. A. Bento Devaraj  
College Librarian : Mr. M. Selvam  
Co-opted Member : Mrs.A.Josephine Sahaya Mala  
Office Superintendent : Mr. S. Jeyaraju



### **Teacher Representatives**

Mr. J. John Arockiaraj, Associate Professor

Dr. K. Parthibaraja, Assistant Professor

### **Outstanding Experts**

Dr.F.Sagayaraj Francis, Professor, (01.06.2017 to 31.05.2019)

Department of Computer Science & Engineering

Pondicherry Engineering College, Puducherry - 605 614

Dr.Bushan D. Sudhakar, Associate Professor & Head

Dept. of International Business School of Management

Pondicherry University, Puducherry - 605 614

Rev.Dr.Alphonse Manickam,SJ, Director (01.06.2017 to 31.05.2019)

Loyola-ICAM College of Engineering and Technology (LICET)

Loyola Campus, Nungambakkam, Chennai - 600 034

Dr. Jagan Mohan Reddy, Professor (01.06.2017 to 31.05.2020)

Symbiosis Institute of Business Management

Symbiosis International University

Hyderabad, Andhra Pradesh

### **University Nominees (09.01.2018 to 08.01.2020)**

Dr. Ernest David, Professor

Department of Biotechnology

Thiruvalluvar University

Serkkadu, Vellore - 632 115

Cell No: 9345300236

ernestdavid2002@yahoo.com

Dr. K. Ravichandran, Associate Professor

Department of English

Thiruvalluvar University

Serkkadu, Vellore - 632 115

Cell: 8248027452

drkrcau@gmail.com

Dr. G. Singaravelu, Associate Professor

Department of Zoology

Thiruvalluvar University

Serkkadu, Vellore - 632 115

Cell No.9952395363 Email ID: gsvelu@gmail.com

### **Faculty Nominated by the Principal**

Mr. A. George Louis Raja

## **FINANCE COMMITTEE**

Rector	: Rev. Dr. C. Antonyraj
Principal - Chairman	: Rev. Dr. D. Maria Antony Raj
Additional Principal Nominated by the	: Rev. Dr. K.A. Maria Arokiaraj
Governing Body	: Rev. Fr. S. John Borg
Senior Staff	: Dr. S.R. Xavier Rajarathinam

## **COLLEGE COUNCIL**

Principal	: Rev. Dr. D. Maria Antony Raj
Vice Principal & COE	: Rev. Dr. Praveen Peter

## **Heads of the Departments**

Life Education (Shift-I)	: Rev. Dr. C. Antonyraj
Life Education (Shift-II)	: Rev. Sr. Rosali Arulnathan
Tamil (General & M.Phil)	: Dr. P. Selvakumar
Tamil (Literature UG & PG)	: Dr. P. Balasubramanian
English (UG & M.Phil)	: Mr. N. Arul Doss
English (Literature)	: Mrs. J. Mary Jenif
English (PG)	: Rev. Dr. K.A.Maria Arokiaraj
Economics (UG)	: Dr. J. Jacob Stanley Inbaraj
Economics (PG & M.Phil)	: Dr. A. Xavier Susairaj
History	: Dr. D. Leslin
Commerce (UG & M.Phil)	: Dr. K.A. Maria John Joseph
Commerce (UG Shift-II)	: Dr. G. Devi
Commerce (PG)	: Dr. K. Anbalagan
Commerce (CA)	: Mr. P. Saravanan
Business Administration	: Mr. R. Veerappan
Mathematics (UG)	: Dr. R. Murali
Mathematics (PG & M.Phil)	: Dr. A. George Maria Selvam
Mathematics (UG Shift-II)	: Mr. S.U. Vasanthkumar
Mathematics (PG Shift-II)	: Dr. G. Britto Antony Xavier
Physics (UG & M.Phil)	: Dr. A. Albert Irudayaraj
Physics (UG Shift-II)	: Mr. C. Thirupathy
Physics (PG)	: Dr. M. Jose
Chemistry (UG & M.Phil)	: Dr. S.R. Xavier Rajarathinam
Chemistry (UG Shift-II)	: Mr. A. Arockia Nepolen Raj
Chemistry (PG)	: Dr. V. Collins Arun Prakash
Computer Science (UG & M.Phil)	: Dr. L. Ravi
Computer Science (UG Shift-II)	: Mrs. A. Josephine Sahaya Mala
Computer Science (PG)	: Dr. S. Sagayaraj
Biochemistry & Microbiology (UG)	: Mrs. R. Ananthalakshmi
Biochemistry (PG)	: Mrs. A.C. Gomathi
Computer Applications (UG)	: Dr. M. Maria Dominic

MSW & M.Phil	: Dr. S. Paul Raj
M.Sc. Counselling Psychology	: Rev.Dr.I.Joe Sanjay OFM Cap
MCA & M.Phil	: Mr. A. George Louis Raja
MBA & M.Phil	: Dr. S. Sasi Kumar
Physical Education	: Mr. A. Bento Devaraj
College Librarian	: Mr. M. Selvam
Office Superintendent	: Mr. S. Jeyaraju

### **Ph.D.**

Tamil	: Dr. P. Selvakumar
Economics	: Dr. A. Xavier Susairaj
Commerce	: Dr. K.A. Maria John Joseph
Mathematics	: Dr. A. George Maria Selvam
Physics	: Dr. A. Albert Irudayaraj
Chemistry	: Dr. S.R. Xavier Rajarathinam
Computer Science	: Dr. L. Ravi
Social Work	: Dr. S. Paul Raj
Management	: Dr. S. Sasikumar
Biochemistry	: Dr. S. Anbu

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Management Representative	: Rev. Dr. K.A. Maria Arokiaraj Additional Principal
Management Representative	: Rev. Dr. Praveen Peter Vice Principal (Shift-I) & COE
Management Representative	: Rev. Dr. G. Theophil Anand Vice Principal (Shift-II)
IQAC Coordinator	: Dr. S. Sagayaraj
IQAC Asst. Coordinator	: Dr. M. Maria Dominic
IQAC Asst. Coordinator	: Dr. S.A. Martin Britto Dhas
Member (Steering Committee Co-ordinator)	: Dr. L. Ravi
Member	: Dr. S.R. Xavier Rajarathinam
Member	: Dr. S. Paul Raj
Member	: Dr. D. Leslin
Member	: Dr. G. Britto Antony Xavier
Member	: Mrs.A.Josephine Sahaya Mala
Member	: Mr. A. George Louis Raja
Member	: Mr. V. Thomas Immanuel
Member	: Mr. S.U. Vasantha Kumar
Member	: Miss S. Kalaiarasi
Administrative Officer	: Mr. S. Jeyaraju, Manager
Project Officer	: Mr. B. Antony Doss /

Alumni Representative	: Dr. T. Selvam Dr. F. Sagayaraj Francis Professor Dept. of Computer Science & Engg. Pondicherry Engineering College Puducherry - 605 614
Nominee from Local Society	: Mrs. Agila Ezhilarasan Ezhil Constructions Tirupattur - 635 601
Nominee from Industrialist	: Mr. Joseph Peeris Vice President - HR Hinduja Foundries Chennai - 600 035
Student Representative	: Rev.Fr. Stanislaus
Secretary to IQAC Coordinator	: Mrs. S. Sasireka

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Chairman	: Rev. Dr. D. Maria Antony Raj
Controller of Examinations	: Rev. Dr. Praveen Peter

### **Heads of the Departments**

Life Education	: Rev. Dr. C. Antonyraj
Tamil (General & M.Phil)	: Dr. P. Selvakumar
Tamil (Literature UG & PG)	: Dr. P. Balasubramanian
English (UG & M.Phil)	: Mr. N. Arul Doss
English (Literature)	: Mrs. J. Mary Jenif
English (PG)	: Rev. Dr. K.A. Maria Arokiaraj
Economics (UG)	: Dr. J. Jacob Stanley Inbaraj
Economics (PG & M.Phil)	: Dr. A. Xavier Susairaj
History	: Dr. D. Leslin
Commerce (UG & M.Phil)	: Dr. K.A. Maria John Joseph
Commerce (PG)	: Dr. K. Anbalagan
Commerce (CA)	: Mr. P. Saravanan
Business Administration	: Mr. R. Veerappan
Mathematics (UG)	: Dr. R. Murali
Mathematics (PG & M.Phil)	: Dr. A. George Maria Selvam
Physics (UG & M.Phil)	: Dr. A. Albert Irudayaraj
Physics (PG)	: Dr. M. Jose
Chemistry (UG & M.Phil)	: Dr. S.R. Xavier Rajarathinam
Chemistry (PG)	: Dr. V. Collins Arun Prakash
Computer Science (UG & M.Phil)	: Dr. L. Ravi
Computer Science (PG)	: Dr. S. Sagayaraj
Biochemistry & Microbiology (UG)	: Mrs. R. Ananthalakshmi
Biochemistry (PG)	: Mrs. A.C. Gomathi

Computer Applications (UG)	: Dr. M. Maria Dominic
MSW & M.Phil	: Dr. S. Paul Raj
M.Sc.Counselling Psychology	: Rev.Dr.I.Joe Sanjay OFM Cap
MCA & M.Phil	: Mr. A. George Louis Raja
MBA & M.Phil	: Dr. S. Sasi Kumar
Physical Education	: Mr. A. Bento Devaraj
College Librarian	: Mr. M. Selvam
Co-opted Member	: Mrs.A.Josephine Sahaya Mala
Office Superintendent	: Mr. S. Jeyaraju

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### **ADMINISTRATIVE COUNCIL**

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Principal	: Rev. Dr. D. Maria Antony Raj
Additional Principal	: Rev. Dr. K.A. Maria Arokiaraj
Vice Principal (Admin. Shift-I)&COE	: Rev. Dr. Praveen Peter
Vice Principal (Admin. Shift-II)	: Rev. Dr. G. Theophil Anand
Administrator	: Rev. Fr. John Borg
Vice Principal (Academics Shift-I)	: Dr. S.R. Xavier Rajarathinam
Vice Principal (Academics Shift-II)	: Mrs.A.Josephine Sahaya Mala
Dean (Shift-I)	: Dr. A. Albert Irudayaraj
Dean (Shift-II)	: Mr. J. Berkman
Dean - (AICTE)	: Dr. J. Sasiganth
Dean for Women Students (S-I)	: Dr. A. Merceline Anita
Dean for Women Students (S-II)	: Dr. A. Mekala
Dean Women Students (AICTE)	: Mrs. M. Poovizhi
Director, Extension Education and Service	: Rev. Fr. Henry Daniel Ambrose
Director Rep.of Hostel	: Rev. Sr. Anthoniammal
Director of Training and Placement	: Rev. Fr.Selvaraj Varaprasadham
Campus Minister	: Rev. Fr. Isidore Mani Lazar
Psychological Counsellor	: Mrs. Latha Munusamy

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Research Asst. Director	: Rev. Dr. G. Theophil Anand
Member	: Dr. A. Albert Irudayaraj
Member	: Dr. K. Parthibaraja
Member	: Dr. I. Niyas Ahamed
Member	: Dr. Nahren Manuel
Project Officer	: Mr. B. Antony Doss / Dr. T. Selvam

### **PLANNING & EVALUATION COMMITTEE**

Secretary	: Rev. Dr. C. Antonyraj
Principal	: Rev. Dr. D. Maria Antony Raj
Additional Principal	: Rev. Dr. K.A. Maria Arokiaraj
Vice Principal (Admin. Shift-I) &COE:	Rev. Dr. Praveen Peter
Vice Principal (Admin. Shift-II)	: Rev. Dr. G. Theophil Anand
Vice Principal (Academics Shift-I)	: Dr. S.R. Xavier Rajarathinam
Vice Principal (Academics Shift-II)	: Mrs.A.Josephine Sahaya Mala
Dean (Shift-I)	: Dr. A. Albert Irudayaraj
Dean (Shift-II)	: Mr. J. Berkman
Dean (AICTE)	: Dr. J. Sasiganth

### **ADMISSION COMMITTEE**

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Additional Principal	: Rev. Dr. K.A. Maria Arokiaraj
Vice Principal (Admin. Shift-I)&COE:	Rev. Dr. Praveen Peter
Vice Principal (Admin. Shift-II)	: Rev. Dr. G. Theophil Anand
Vice Principal (Academics Shift-I)	: Dr. S.R. Xavier Rajarathinam
Vice Principal (Academics Shift-II)	: Mrs.A.Josephine Sahaya Mala
Staff Representative	: Dr. P. Selvakumar

### **RESEARCH FORUM**

Dean Research	: Dr. M. Jose
Assistant Dean - Research	: Rev. Dr. G. Theophil Anand
Tamil	: Dr. R. Shankar
English	: Mr. S. Vimal Raj
	: Miss U. Anto Maria Eusobia
Economics	: Dr. A. Royal Edward Williams
Commerce	: Dr. S. Hariharan
	: Dr. A. Sankar
Mathematics	: Dr. A. Ajay
	: Dr. T.G. Gerly
Physics	: Dr. A. Dhayal Raj
	: Mr. R. Ramesh
Chemistry	: Dr. Nahren Manuel
	: Dr. C. Jayakumar
Computer Science	: Dr. S. Sagayaraj
	: Mr. P. Karthik
Business Administration	: Dr. A. Arockia Mary
Biochemistry & Microbiology	: Dr. I. Niyas Ahamed
Commerce (CA)	: Mr. B. Seenivasan
BCA	: Mr. A. Selvaraj Jeyakumar
MSW	: Dr. C. R. Christi Anandan
MBA	: Dr. R. Arockia Mary
MCA	: Mr. R. Veeraragavan
M.Sc. Computer Science	: Mr. R. Denis

M.Sc. Counselling Psychology : Rev.Sr. Anthoniammal

### **LIBRARY COMMITTEE**

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Additional Principal : Rev. Dr. K.A. Maria Arokiaraj  
Chief Librarian : Mr. M. Selvam  
Dean (Shift-I) : Dr. A. Albert Irudayaraj  
Dean (Shift-II) : Mr. J. Berkman  
Staff from Science (Shift-I) : Dr. A. George Maria Selvam  
Staff from Tamil (Shift-I) : Dr. P. Selvakumar  
Staff from Arts (Shift-I) : Dr. J. Jacob Stanley Inbaraj  
Staff from Science (Shift-II) : Mr. S.U. Vasanthkumar  
Staff from Tamil (Shift-II) : Dr. M. Saraladevi  
Staff from Arts (Shift-II) : Dr. K. Anbalagan  
Student (PG) :  
Student (UG, Arts/Commerce) :  
Student (UG, Science) :

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Vice Principal (Academics Shift-I) : Dr. S.R. Xavier Rajarathinam  
Vice Principal (Academics Shift-II) : Mrs.A.Josephine Sahaya Mala  
Staff Rep. - Science (Shift-I) : Dr. A. Albert Irudayaraj  
Staff Rep. - Science (Shift-II) : Mrs. A.C. Gomathi  
Staff Rep. - Arts (Shift-I) : Dr. A. Periyamayagasamy  
Staff Rep. - Arts (Shift-II) : Dr. S. Sasi Kumar  
Rep. from Controller's Office : Mr. R. Srinivasan

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Assistant Dean - Research : Rev. Dr. G. Theophil Anand  
Member : Dr. S. Sagayaraj  
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Member : Dr. P. Selvakumar  
Member : Dr. A. Xavier Susairaj

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Additional Principal : Rev. Dr. K.A. Maria Arokiaraj  
Vice Principal (Academics Shift-I) : Dr. S.R. Xavier Rajarathinam  
Vice Principal (Academics Shift-II) : Mrs.A.Josephine Sahaya Mala  
Dean (Shift-I) : Dr. A. Albert Irudayaraj  
Dean (Shift-II) : Mr. J. Berkman  
Women Protection Cell : Dr. A. Merceline Anita  
College Advocate : Mr.P.V.Anandakrishnan, B.A.,B.L.,

## **STUDENTS WELFARE COMMITTEE (SHIFT –I)**

Vice Principal (Administration) (Convener) : Rev. Dr. Praveen Peter

Class Leaders

Academic Association Student Leaders

## **(SHIFT –II)**

Vice Principal (Administration) (Convener) : Rev. Dr. G. Theophil Anand

Class Leaders

Academic Association Student Leaders

## **STUDENTS FROM OTHER STATES & FOREIGN COUNTRIES WELFARE COMMITTEE**

Principal : Rev. Dr. D. Maria Antony Raj

Additional Principal : Rev. Dr. K.A. Maria Arokiaraj

Vice Principal (Academics Shift-I) : Dr. S.R. Xavier Rajarathinam

Member : **Rev. Fr. Isidore Mani Lazar**

Member : Dr. S.A. Martin Britto Dhas

Member : Dr. V. Collins Arun Prakash

Foreign Students Representatives:

## **STAFF GRIEVANCE REDRESSAL COMMITTEE**

Secretary : Rev. Dr. C. Antonyraj

Principal : Rev. Dr. D. Maria Antony Raj

Additional Principal : Rev. Dr. K.A. Maria Arokiaraj

Economics : Dr. A. Periyayagasamy

Member : Dr. A. George Maria Selvam

Member : Dr. S. Kalaiarasi

Member : Mrs. A.C. Gomathi

## **STUDENT'S GRIEVANCE REDRESSAL COMMITTEE**

Principal : Rev. Dr. D. Maria Antony Raj

Additional Principal : Rev. Dr. K.A. Maria Arokiaraj

Vice Principal (Admin. Shift-I)&COE : Rev. Dr. Praveen Peter

Vice Principal (Admin. Shift-II) : Rev. Dr. G. Theophil Anand

Vice Principal (Academics Shift-I) : Dr. S.R. Xavier Rajarathinam

Vice Principal (Academics Shift-II) : Mrs.A.Josephine Sahaya Mala

Dean (Shift-I) : Dr. A. Albert Irudayaraj

Dean (Shift-II) : Mr. J. Berkman

Physical Education (Shift-I) : Mr. A. Bento Devaraj

Physical Education (Shift-II) : Mr. C. Kaviarasu

College Librarian : Mr. M. Selvam

Office Superintendent : Mr. S. Jeyaraju

Women Protection Cell : Dr. A. Merceline Anita

PG Students' Representative :



UG Students' Representative :  
PG Women Students' Rep. :  
UG Women Students' Rep. :

### **WOMEN'S GRIEVANCE CELL FOR PREVENTION OF SEXUAL HARASSMENT**

Principal : Rev. Dr. D. Maria Antony Raj  
Member : Dr. S. Kalaiarasi  
Member : Dr. A. Merceline Anita  
Member : Mrs. A.C. Gomathi  
Member : Mrs. J. Mary Jenif  
Advocate : Mrs.P.Manimozhi, M.A.,B.L.,

### **ANTI-RAGGING COMMITTEE**

Principal : Rev. Dr. D. Maria Antony Raj  
Additional Principal : Rev. Dr. K.A. Maria Arokiaraj  
Vice Principal (Admin. Shift-I)&COE : Rev. Dr. Praveen Peter  
Vice Principal (Admin. Shift-II) : Rev. Dr. G. Theophil Anand  
Vice Principal (Academics Shift-I) : Dr. S.R. Xavier Rajarathinam  
Vice Principal (Academics Shift-II) : Mrs.A.Josephine Sahaya Mala  
Dean (Shift-I) : Dr. A. Albert Irudayaraj  
Dean of Women Students : Dr. A. Merceline Anita  
Advocate : Mr.P.V.Anandakrishnan,B.A.,B.L.,  
Non-Teaching Staff : Mr. M. Danapal  
Parents :  
Students' Representative :  
(Senior's)  
Students' Representative :  
(Fresher's)

### **SPORTS COUNCIL**

Principal : Rev. Dr. D. Maria Antony Raj  
Vice Principal (Admin. Shift-I)&COE : Rev. Dr. Praveen Peter  
Vice Principal (Admin. Shift-II) : Rev. Dr. G. Theophil Anand  
Physical Education (Shift-I) : Mr. A. Bento Devaraj  
Physical Education (Shift-II) : Mr. C. Kaviarasu

### **DOCUMENTATION & WEB COMMITTEE**

Principal : Rev. Dr. D. Maria Antony Raj  
Dept. of Tamil : Dr. P. Selvakumar  
: Dr. A. Prabu  
Dept. of English : Mr. F. Julian Xercies Rigley  
: Mr. D. Louis Sahaya Henston  
Dept. of MSW : Dr. Clayton Michael Fonceca

Web Admin. : Mr. J. Antony Amalraj  
Programmer : Mr. A. Kesavan  
Assistant : Mr. G. Sounder

### **COLLEGE MAGAZINE COMMITTEE**

English : Mr. N. Arul Doss  
: Mr. V. Madhan Kumar  
Assistant Dean - Research : Rev. Dr. G. Theophil Anand  
Tamil : Dr. G. Mohan Gandhi  
Physics : Dr. A. Dhayal Raj  
Chemistry : Dr. V. Collins Arun Prakash  
Web Admin. : Mr. J. Antony Amalraj  
Assistant : Mr. G. Sounder

### **AICTE ADMINISTRATION COUNCIL**

Principal / Director - MBA : Rev. Dr. D. Maria Antony Raj  
Additional Principal : Rev. Dr. K.A. Maria Arokiaraj  
Director - MCA : Dr. L. Ravi  
Head - MBA : Dr. S. Sasi Kumar  
Head - MCA : Mr. A. George Louis Raja  
Dean - AICTE : Dr. J. Sasiganth  
Dean of Women Students : Mrs. M. Poovizhi  
Placement Officer :  
Office Superintendent : **Mr. S. Jeyaraju**

### **AICTE STUDENT'S WELFARE COMMITTEE**

Dean - AICTE : Dr. J. Sasiganth  
Dean of Women Students : Mrs. M. Poovizhi  
All the Class Leaders :  
All the Academic Association :  
Secretaries :  
All the Non-Academic :  
Association Secretaries :

### **ALUMNI ASSOCIATION OFFICE BEARERS**

Secretary : Rev. Dr. C. Antonyraj  
Principal : Rev. Dr. D. Maria Antony Raj  
Additional Principal : Rev. Dr. K.A. Maria Arokiaraj  
President : Dr. S.M. Krishnan  
Vice President (Senior) : Mr. A. Gopinathan  
Vice President (GeX) : Dr. U. Ramesh  
Secretary : Dr. C.R. Christi Anandan  
Treasurer : Mr. P. Nicola Prakash  
Councilor - 1 : Mr. M. Thirupathi  
Councilor - 2 : Mr. N. Srinivasan

Councilor - 3 : Mr. A. Jacob  
Councilor - 4 : Mr. C.P. Kowshik  
Immediate Past Pupil President : Mr. M. Thangamani

### **DATA CENTRE**

Principal : Rev. Dr. D. Maria Antony Raj  
Director : Mr. V. Thomas Immanuel  
Member : Mr. S. Gnanapragasam  
Member : Mr. S. Anthony Philomen Raj  
Member : Mr. P. Sugumar  
Member : Mr. A. Kesavan

**Scholarship Coordinator** : Mr. M. Francis Arockiaraj

### **CQC Coordinators**

Dr. K. Arockiaraj (Shift-I)  
Miss S. Kalaiarasi (Shift-II)

### **Hostel Directors**

Rinaldi : Rev. Dr. G. Theophil Anand  
Murphy : Rev. Fr. Isidore Mani Lazar  
Guezou : Rev. Fr. Selvaraj Varaprasadam  
Amalagam : Rev. Sr. Anthoniammal  
Sports : Rev. Fr. Emmanuel Antonysamy  
Mazzarello Home : Salesian Sister

## **EXTENSION EDUCATION & SERVICES**

### **DB Centre: Bosco Institute of Social Work (BISW)**

Director : Rev. Fr. S. Henry Daniel Ambrose  
Thenkudu Sangam : Rev. Fr. Andrews Raja

### **EXTENSION EDUCATION & SERVICES COMMITTEE**

Secretary : Rev. Dr. C. Antonyraj  
Principal : Rev. Dr. D. Maria Antony Raj  
Additional Principal : Rev. Dr. K.A. Maria Arockiaraj  
Vice Principals (Administration) : Rev. Dr. Praveen Peter  
: Rev. Dr. G. Theophil Anand  
Director BISW (Convener)-DB Centre : Rev. Fr. S. Henry Daniel Ambrose

### **Staff Coordinators of Students Outreach programme**

Coordinators : Dr. C.R. Christi Anandan (S-I)  
: Mr. D.Louis Sahaya Henston (S-II)  
Field Staff : Mr. M. Aruldass  
: Mr. P. Manimaran

## **EXTENSION SERVICES COMMITTEE**

Secretary	:	Rev. Dr. C. Antonyraj
Principal	:	Rev. Dr. D. Maria Antony Raj
Additional Principal	:	Rev. Dr. K.A. Maria Arokiaraj
Vice Principals (Administration)	:	Rev. Dr. Praveen Peter
	:	Rev. Dr. G. Theophil Anand
Director DB Centre/ BISW (Convener)	:	Rev. Fr. S. Henry Daniel Ambrose
In charges of social service projects		
Project Officer	:	Mr. P. Nicola Prakash
SHG Coordinator	:	Mr. K. Karunakaran
Field Coordinator	:	Mr. P. Manimaran
Family Counsellors	:	Mr. M. Aruldass
	:	Mrs. K. Tharageswari
Gypsy, Works Scholarship and Slum Development	:	Mrs. Sagayamary

## **GROUPS AND MOVEMENTS COMMITTEE (SHIFT - I)**

Vice Principal (Administration) (convener) : Rev. Dr. Praveen Peter

### **PRESIDENTS**

All India Catholic University Federation (AICUF)	:	Mr. F. Julin Xercies Rigley
National Cadet Corps (NCC)	:	Dr. K. Sivakumar
	:	Miss J. Merlin Florence
National Service Scheme (NSS)	:	Dr. M. Antony Arockiasamy
	:	Dr. U. Ramesh
	:	Dr. G. Mohan Gandhi
Media & Consumer Forum	:	Dr. A. Royal Edward Williams
Fine Arts	:	Dr. A. Ajay
Youth Red Cross (YRC)	:	Mr. A. Joshva Victor
Rovers & Rangers (RORA)	:	Dr. S. Hariharan/Mrs. M. Rose
Rotaract Club	:	Dr. R. Jude Vimal Micheal
khw;W ehlf ,af;fk; (MNI)	:	Dr. K. Parthibaraja
Red Ribbon Club	:	Mr. V. Madhan Kumar

### **(SHIFT - II)**

Vice Principal (Administration) (convener) : Rev. Dr. G. Theophil Anand

### **PRESIDENTS**

All India Catholic University Federation (AICUF)	:	Dr. M. Willson Bosco Paul
National Cadet Corps (NCC)	:	Dr. K. Sivakumar
	:	Miss J. Merlin Florence
National Service Scheme (NSS)	:	Mr. B. Seenivasan
Fine Arts	:	Dr. B. Govindan

	: Mr. S. Mohanraj
	: Mr. A. Peter Canisious Prabu
Youth Red Cross (YRC)	: Mr. S. Karthik
Rotaract Club	: Mr. T. Prabakaran
khw;W ehlf ,af;fk; (MNI)	: Dr. A. Muthaiyan
Red Ribbon Club	: Dr. K. Anbarasu
Media Forum	: Mr. S. Jeevanthan

### **VOCATIONAL GUIDANCE, TRAINING AND JOB PLACEMENT COMMITTEE**

Secretary (Convener)	: Rev. Dr. C. Antonyraj
Principal	: Rev. Dr. D. Maria Antony Raj
Additional Principal	: Rev. Dr. K.A. Maria Arokiaraj
Vice Principals (Administration)	: Rev. Dr. Praveen Peter
	: Rev. Dr. G. Theophil Anand
Director	: Rev. Fr. Selvaraj Varaprasadham
Asst. Director	: Dr. Clayton Michael Fonceca
Co-ordinator	: Mr. V. Gopinath
Staff Representative from each Department	

### **OTHER STUDENT SERVICES**

#### **Psychological Counselling**

Rev. Dr. C. Antonyraj
Rev. Dr. Praveen Peter
Rev. Fr. A. M. Mathew
Miss M. Latha Munuswamy
Rev. Dr. I. Joe Sanjay OFM Cap

#### **SHAPE (Sacred Heart Accompanying Programme Education)**

Dean (Shift-I)	: Dr. A. Albert Irudayaraj
Dean (Shift-II)	: Mr. J. Berkman

#### **Education Technology - Online Course**

Secretary & Tutor	: Rev. Dr. C. Antonyraj
Principal	: Rev. Dr. D. Maria Antony Raj
Coordinator & Tutor	: Dr. S. Paul Raj
Tutor	: Dr. L. Ravi
Office Assistant	: Mr. J. Antony Amalraj

#### **NPTEL**

Coordinator	: Mr. R. Veeraragavan
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#### **SWAYAM Mentors**

: Mr. A. John Martin
: Mr. M. Sarlinraj

### **Indira Gandhi National Open University (IGNOU) Study Centre**

Head of the Institution (HOI): Rev. Dr. D. Maria Antony Raj  
Director : Rev. Fr.S. Henry Daniel Ambrose  
Coordinator : Mr. R. Veerappan  
Assistant Coordinator : Mrs. J. Mary Jenif

**College Doctor** : Dr.M.Kalyana Sundaram, MBBS

**College Advocates** : Mr.P.V.Anandakrishnan, B.A., B.L  
: Mrs.P.Manimozhi, M.A., B.L.,

### **ASSOCIATIONS**

#### **ACADEMIC ASSOCIATIONS (SHIFT - I)**

tPukhKdpth; jkpo; kd;wk;  
Department of English  
Department of Economics (UG & PG)  
Department of Commerce  
Department of Mathematics (UG & PG)  
Department of Physics  
Department of Chemistry  
Department of Computer Science (UG)  
Department of Business Administration  
Department of Biochemistry & Microbiology (UG & PG)  
Department of Social Work  
Department of Computer Applications (MCA)  
Department of Management Studies (MBA)  
Department of Software Technology  
Department of Counselling Psychology

#### **ACADEMIC ASSOCIATIONS (SHIFT - II)**

tPukhKdpth; jkpo; kd;wk; ,sq;fiyj; jkpopyf;fpar; nraw;ghLfs;  
tPukhKdpth; jkpo; kd;wk; KJfiyj; jkpopyf;fpar; nraw;ghLfs;  
Department of English (UG & PG)  
Department of Commerce (UG & PG)  
Department of Mathematics (UG & PG)  
Department of Physics (UG & PG)  
Department of Chemistry (UG & PG)  
Department of Computer Science (UG)  
Department of Computer Science (PG)  
Department of Computer Applications (UG)  
Department of Commerce - Computer Applications (UG)

#### **FACULTY (SHIFT - I)**

**Life Education**

Rev. Dr. C. Antonyraj, M.A., Ph.D.  
Mr. A. Augustine, M.A.,

### **Tamil**

Dr. P. Selvakumar, M.A., M.Phil., Ph.D.  
Dr. K. Parthibaraj, M.A., Ph.D.  
Dr. G. Mohan Gandhi, M.A., M.Phil., Ph.D.  
Dr. A. Prabu, M.A., M.Phil., Ph.D.  
Mrs. M. Rose, M.A., M.Phil., B.Ed.,  
Dr. S. Sivachandrakumar, M.A., M.Phil., Ph.D.

### **English**

Mr. N. Arul Doss, M.A., M.Phil.,  
Mr. F. Julian Xercies Rigley, M.A., M.Phil.,  
Mr. V. Madhan Kumar, M.A.,  
Rev. Dr. K.A. Maria Arokiaraj, M.A. MHRM., B.Ed., Ph.D.  
Miss R. Meenalochini, M.A., B.Ed., M.Phil.,  
Mr. S. Vimal Raj, M.A., B.Ed., M.Phil.,  
Miss R. Durga Devi, M.A., M.Phil., B.Ed.,  
Mr. A. Sangeeth Kumar, M.A., M.Phil.,  
Mr. S. Ganesh Kumar, M.A., B.Ed., M.Phil.,  
Dr. D. Joy Christina, M.A., Ph.D.

### **Economics**

Rev. Dr. C. Antonyraj, M.A., Ph.D. - Academic Guide  
Dr. A. Periyayagasamy, M.A., M.Phil., Ph.D.  
Dr. A. Xavier Susairaj, M.A., M.Phil., B.Ed., PGDHRM., Ph.D.  
Mr. R. Sankaran, M.A., M.Phil.  
Dr. J. Jacob Stanley Inbaraj, M.A., M.Phil., Ph.D.  
Dr. K. Sivakumar, M.A., M.Phil., Ph.D.  
Dr. A. Royal Edward Williams, M.A., Ph.D.  
Mr. S. John Sunder, M.Sc., M.Phil.,  
Dr. U. Ramesh, M.A., M.Phil., Ph.D.  
Dr. R. Kurinji Malar, M.A., B.Ed., M.Phil., Ph.D.

### **History and Politics**

Dr. D. Leslin, M.A., (Hist.), M.A., (Pol. Sci.), M.Phil., Ph.D.

### **Commerce**

Dr. K.A. Maria John Joseph, M.Com., M.Phil., PGDBA., PGDMM., Ph.D.  
Dr. K. Antony Baskaran, M.Com., M.Phil., B.Ed., PGDPM., Ph.D.  
Rev. Dr. D. Maria Antony Raj, M.Com., M.Phil., Ph.D.  
Dr. G. Prakash Raj, M.Com., Ph.D.

Dr. S. Hariharan, M.Com., M.Phil., M.B.A., Ph.D.

### **Mathematics**

Dr. A. George Maria Selvam, M.Sc., M.Phil., Ph.D.

Dr. R. Murali, M.Sc., B.Ed., M.Phil., Ph.D.

Dr. G. Britto Antony Xavier, M.Sc., M.Phil., B.Ed., Ph.D.

Mr. S. Joseph, M.Sc., M.Phil.,

Dr. P. Manoharan, M.Sc., M.Phil., Ph.D.

Dr. S. Kalaiarasi, M.Sc., M.Phil., Ph.D.

Dr. A. Merceline Anita, M.Sc. M.Phil., Ph.D.

Dr. V. Balaji, M.Sc., M.Phil., B.Ed., Ph.D.

Dr. M. Antony Arockiasamy, M.Sc., M.Phil., M.Ed., Ph.D.

Dr. D. Ajay, M.Sc., M.Phil., Ph.D.

Dr. N. Nithyapriya, M.Sc., M.Phil., Ph.D.

### **Physics**

Dr. A. Albert Irudayaraj, M.Sc., M.Phil., Ph.D.

Mr. D. Daniel Lawrence, M.Sc., M.Phil.,

Dr. A. Dhayal Raj, M.Sc., Ph.D.

Dr. M. Jose, M.Sc., M.Phil., Ph.D.

Dr. S.A. Martin Britto Dhas, M.Sc., M.Phil., Ph.D.

Rev. Dr. G. Theophil Anand, M.Sc., Ph.D.

Mrs. K. Kalaiarasi, M.Sc., M.Phil.,

### **Chemistry**

Dr. S.R. Xavier Rajarathinam, M.Sc. Ph.D.

Dr. T. Jeyabalan, M.Sc., Ph.D.

Rev. Dr. Praveen Peter, M.Sc., M.Phil., Ph.D.

Dr. V. Collins Arun Prakash, M.Sc., M.Phil., Ph.D.

Dr. R. Jude Vimal Micheal, M.Sc. M.Phil., Ph.D.

Dr. Nahren Manuel Mascarenhas, M.Sc., Ph.D.

Mr. J. Maria Leo Joseph, M.Sc., M.Phil.,

### **Computer Science**

Dr. L. Ravi, M.C.A., M.Phil., Ph.D.

Dr. S. Sagayaraj, M.C.A., M.Phil., Ph.D.

Mr. J. John Arokiaraj, M.Sc., M.Phil.,

Dr. M. Maria Dominic, M.Sc., M.Phil., Ph.D.

Mrs. R. Sandrilla, M.C.A.,

Mr. C. Sathiskumar, M.Sc., M.Phil.,

### **Social Work**

Dr. S. Paul Raj, M.A., (SW), M.Phil., Ph.D.

Rev. Fr. J. Andrews Raja, M.S.W.,



Dr. K. Arockiaraj, M.S.W., M.Phil., M.B.A., Ph.D.  
Dr. C.R. Christi Anandan, M.S.W., M.B.A., Ph.D.  
Dr. Clayton Michael Fonceca, M.S.W., M.Phil., Ph.D.  
Rev. Fr. S. Henry Daniel Ambrose, M.S.W., M.Phil.,  
Miss E. Lisa, M.S.W., M.Phil.,  
Dr. T. Selvam, M.S.W., M.Phil., Ph.D., PGDHRM., PGDNGOM.

### **Business Administration**

Mr. R. Veerappan, M.B.A., PGDPMIR.,  
Dr. A. Arockia Mary, M.Com., M.Phil., M.Ed., Ph.D.  
Mr. J. Anand Raj, M.B.A., M.Phil.,  
Mr. A. Joshva Victor, M.B.A., M.Phil.,

### **Biochemistry & Microbiology**

Rev. Fr. S. John Borg - Academic Guide  
Mrs. A.C. Gomathi, M.Sc., M.Phil.,  
Mrs. R. Ananthalakshmi, M.Sc., M.Phil.,  
Dr. M. Fernandus Durai, M.Sc., M.Phil., B.Ed., Ph.D.  
Mrs. R. Uma Vandhana, M.Sc., M.Phil.,  
Dr. S. Anbu, M.Sc., M.Phil., Ph.D.  
Dr. A. Poongothai, M.Sc., Ph.D.  
Dr. P. Saranraj, M.Sc., M.Phil., Ph.D.  
Dr. A. Jayaprakash, M.Sc., M.Phil., Ph.D.  
Dr. V. Durga Devi, M.Sc., Ph.D.  
Dr. I. Niyas Ahamed, M.Sc. M.Phil., Ph.D.  
Dr. M. Manigandan, M.Sc. M.Phil., Ph.D.

### **M.Sc. Computer Science**

Mr. S. John Bosco, M.C.A.,  
Miss D. Gajalakshmi, M.C.A.,  
Mr. R. Denis, M.C.A. M.Phil.,  
Mr. V. Vinothkanna, M.Sc. M.Phil.,

### **M.Sc. Counselling Psychology**

Rev. Dr. I. Joe Sanjay OFM Cap., Ph.D.  
Rev. Sr. Anthoniammal, M.Sc., M.A. (Counselling)  
Rev. Fr. Selvaraj Varaprasadham, M.Sc., M.Phil.,  
Rev. Dr. Kuriakose Augustine, M.Sc. Ph.D.

### **College Library**

Mr. M. Selvam, M.A., M.Sc., M.L.I.S., M.Phil.,

### **Physical Education**

Mr. A. Bento Devaraj, M.P.Ed., M.Phil., N.I.S.,

## **FACULTY (SHIFT - II)**

### **Life Education**

Rev. Sr. Rosali Arulnathan  
Mr. R. Picasso, AME.,  
Mr. P. Shakthi Vendhan, M.A., M.Phil.,

### **Tamil**

Dr. P. Balasubramanian, M.A., M.Phil., Ph.D.  
Dr. M. Sarala Devi, M.A., M.Phil., Ph.D.  
Mr. V. Sakkan, M.A., M.Phil.,  
Mrs. M. Parimala Devi, M.A., M.Phil., B.Ed.,  
Dr. R. Sankar, M.A., M.Phil., Ph.D.  
Dr. N. Cholan, M.A., M.Phil., Ph.D.  
Dr. A. Chandran, M.A., Ph.D.  
Dr. K. Anbarasu, M.A., Ph.D.  
Dr. T.A. Ramesh, M.A., M.Phil., Ph.D.  
Dr. A. Muthaiyan, M.A., M.Phil., Ph.D.  
Dr. S. Ambethkar, M.A., M.Phil., Ph.D.

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Mrs. J. Mary Jenif, M.A. B.Ed., M.Phil.,  
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Mr. D. Louis Sahaya Henston, M.A., M.Phil.,  
Mr. S. Jeevananthan, M.A. M.Ed., M.Phil.,  
Mr. S. Prabakaran, M.A. M.Phil.,  
Miss U. Anto Maria Eusobia, M.A., M.Phil.,  
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Miss Themchuirin Raikhan, M.A.,  
Dr. C.S. Arun Prabu, M.A., M.Phil., Ph.D.  
Mrs. L. Thirunirai, M.A., M.Phil., B.Ed.,

### **Commerce**

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Dr. G. Devi, M.Com., M.Phil., Ph.D., M.B.A.,  
Mr. J. Berkman, M.Com., M.Phil., BGDCAB.,  
Mr. S. Karthik, M.Com., M.Phil.,  
Dr. A. Shankar, M.Com., M.Phil., B.Ed., M.B.A., Ph.D.  
Mr. G. Rajkumar, M.Com., M.Phil.,  
Mrs. M. Sangeetha, M.Com., M.Phil.,

### **Commerce (CA)**

Mr. P. Saravanan, M.Com., M.Phil.,  
Mr. B. Seenivasan, M.Com., M.Phil.,

Dr. D. Valarmathi, M.Com., M.Phil., Ph.D.  
Mr. B. Betry Roy, M.Com., M.Phil.,

### **Mathematics**

Mr. S.U. Vasantha Kumar, M.Sc., M.Phil.,  
Mrs. S. Savitha, M.Sc., M.Phil., B.Ed.,  
Dr. B. Govindan, M.Sc., M.Phil., B.Ed., Ph.D.  
Dr. B. Chandra Sekar, M.Sc., M.Phil., B.Ed., Ph.D.  
Dr. T.G. Gerly, M.Sc., M.Phil., Ph.D.  
Mr. M. Thanigajalam, M.Sc., M.Phil., B.Ed.,  
Mr. D. Arun., M.Sc., B.Ed.,  
Miss D. Saraswathi, M.Sc., M.Phil.,

### **Physics**

Mr. C. Thirupathy, M.Sc., M.Phil., B.Ed.,  
Mr. M. Aravinthraj, M.Sc., M.Phil., B.Ed.,  
Miss S. Kalaiarasi, M.Sc., M.Phil., B.Ed.,  
Mr. R. Ramesh, M.Sc., M.Phil., B.Ed.,  
Mr. D. Rajkumar, M.Sc., M.Phil.,  
Mr. N. Madhavan, M.Sc., M.Phil.,  
Mr. G. Jayakumar, M.Sc., M.Phil., M.E., PGDCA.,  
Mr. D. Magimai Antoni Raj, M.Sc., M.Phil.,  
Mr. L. Anandaraj, M.Sc., M.Phil., B.Ed.,  
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### **Chemistry**

Mr. A. Arockia Nepolen Raj, M.Sc., M.Phil.,  
Mr. R. Dhiwakar, M.Sc., B.Ed.,  
Dr. M. Wilson Bosco Paul, M.Sc., Ph.D.  
Miss M. Thenmozhi, M.Sc., M.Phil.,  
Dr. N. Vilvamani, M.Sc., Ph.D.  
Mrs. C. Elavarasi, M.Sc., M.Phil.,  
Dr. C. Jayakumar, M.Sc., M.Phil., Ph.D.  
Dr. R.S. Diana Sangeetha, M.Sc., M.Phil., Ph.D.  
Mrs. V.M. Divya, M.Sc.,

### **Computer Science**

Mrs. A. Josephine Sahaya Mala, M.Com., M.C.A., M.Phil.,  
Mr. D. Adiyaman, M.Sc. M.Phil., B.Ed.,  
Mr. M. Sarlinraj, M.Sc. M.Phil., B.Ed.,  
Mr. S. Mohanraj, M.C.A., M.Phil.,  
Mr. P. Karthik, M.Sc., B.Ed.,

### **Computer Applications (BCA)**

Mr. A. Selvaraj Jeyakumar, M.C.A., M.B.A., D.L.M.,  
Mr. R. Karthik, M.Sc. M.Phil., B.Ed.,  
Mr. V.S. Jayakumar Paul Bosco, M.C.A., B.Ed.,  
Dr. A. Mekala, M.Sc. M.C.A., M.Phil., B.Ed., Ph.D.  
Mr. T. Prabakaran, M.Sc., M.Phil.,  
Miss J. Merlin Florence, M.Sc., M.Phil.,  
Mr. V. Krishna Kumar, M.C.A., M.Phil., B.Ed.,

### **Physical Education**

Mr. C. Kaviarasu, M.P.Ed., N.I.S.,

### **Communicative English**

Mr. V. Kulothungan, M.A., B.Ed.,  
Miss H. Annapurani, D.T.Ed., M.A., B.Ed., M.Phil.,  
Mr. A. Rajive Ezhil Valan, M.Sc. B.Ed.,  
Miss M. Narmadha, M.A., M.Phil.,  
Miss P. Maria Sangeetha, M.A.,  
Mr. G. Sivaganam, M.A.,  
Mr. G. Arockiaraj Thileepan, M.S.W.,  
Mr. P.J. Naveen, M.A., B.Ed.,

## **FACULTY - AICTE**

### **Master of Computer Applications (MCA)**

Dr. L. Ravi, M.C.A., M.Phil., Ph.D. (Director)  
Mr. A. George Louis Raja, M.Sc., M.Phil.,  
Rev. Dr. P. Xavier, M.Sc., M.Phil., Ph.D.  
Mr. V. Thomas Immanuel, M.Sc., M.Phil.,  
Mr. A. John Martin, M.C.A., M.Phil.,  
Mrs. K. Saravanapriya, M.C.A., M.Phil.,  
Mr. S. Anthony Philomen Raj, M.C.A.,  
Mr. P. Sugumar, M.C.A., M.Phil.,  
Mr. R. Veeraragavan, M.C.A., M.Phil.,  
Mrs. M. Poovizhi, M.C.A., M.Phil.,  
Mrs. C. Dharma Devi, M.Sc., M.Phil.,

### **Master of Business Administration (MBA)**

Rev. Dr. D. Maria Antony Raj, M.Com., M.Phil., Ph.D. (Director)  
Dr. S. Sasikumar, M.B.A., M.Phil., Ph.D.  
Dr. J. Sasiganth, M.B.A., M.Phil., PGDHM., Ph.D.  
Mr. R. Alexzander, M.B.A., PGDCA.,  
Dr. R. Arockia Mary, M.Sc., M.B.A., M.Phil., Ph.D.  
Mr. S. Praveen Kumar, B.E., M.B.A.,  
Rev. Fr. S. Robert, M.B.A.,  
Rev. Fr. S. Lawrence, M.B.A.,

### **Counsellor**

Rev. Fr. Adukanil Mathew

### **Visiting Professors**

1. Dr. Satya. P. Chattopadhaya, M.B.A., Ph.D.  
Associate Professor, University of Scranton, USA.
2. Dr. Sigamani Panneer PDR (USA)  
Associate Professor, Faculty of Social Science,  
Jamia Millia Islamia (A Central University), New Delhi.
3. Mr. L. Maria Antony Juderaj,  
DGM - Learning and Development ELGI Equipments Ltd.,  
Coimbatore.
4. Prof. Hermann Steinherr  
Krupanidhi School of Management, Bangalore.
5. Rev. Dr. John Alexander, Ph.D.  
Rector, Don Bosco Arts & Science College, Yellagiri Hills.
6. Mr. S. Jesu Ashok, M.B.A., B.L.,  
Lawyer, 26, 2nd Main Road, New Colony  
Chrompet, Chennai 600 044

## ADMINISTRATIVE STAFF

Mr. S. Jeyaraju	Superintendent
Mr. M. Danapal	Assistant
Mr. S. Gnanapragasam	Assistant
Mr. A.C. Mani	Junior Assistant
Mr. G. Govindaraj	Typist
Mr. S. Francis Xavier	Lab Assistant
Mr. K. Manoj Kumar	Lab Assistant
Mr. L. Arokiadoss	Record Clerk
Mrs. J.F. Arul Santhi	Lab Assistant
Mr. S. Lucas	Record Clerk
Mr. S. Vincent	Spl. Gr. Waterman
Mr. L.S. Antany	Asst. Manager
Mr. R. Srinivasan	Asst. Manager
Mr. M. Francis Arockiaraj	Assistant
Mr. S. Mudiappan	Assistant
Mr. G. Sounder	Assistant
Mr. M. Gnanaraj	Assistant
Mr. R. Arockiasamy	Assistant
Mr. B. Antony Doss	Project Officer
Mr. A. Kesavan	Programmer
Mrs. A. Balamani	Junior Assistant
Mr. C. Sivakumar	Junior Assistant
Mr. S. Baskaran	Junior Assistant
Mr. S. Amaladoss	Junior Assistant
Mr. S. Tamilvanan	Junior Assistant
Mr. A. Francis Xavier	Junior Assistant
Mr. B. Martin	Lab. Assistant
Mr. U. Arulraj	Lab. Assistant
Mr. A. Amala Suresh	Lab. Assistant
Mr. L. Prakash John Paul	Lab. Assistant
Mr. D. Victor	Lab. Assistant
Mr. E.U. Arun Kumar	Lab. Assistant
Mr. A. Savari Muthu Felix	Lab. Assistant
Mr. P. Hari Prasad Sharma	Lab. Assistant
Mr. A. Sasikumar	Lab. Assistant
Mr. S. Selva Pushparaj	Lab. Assistant
Mr. S. Samuel	Lab. Assistant
Mr. M. Sudhagar	Lab. Assistant
Mr. M. Vijayakumar	Lab. Assistant
Mr. G. Nelson Albert	Lab. Assistant
Mr. A. Vijay	Lab. Assistant
Mr. R. Baskar	Lib. Assistant
Mr. M. Maria Antony	Lib. Assistant

Mr. A. Thomas Fernando	Technical Assistant
Mr. S. Thirumal	Technical Assistant
Mr. D. Xavier Selvakumar	Technical Assistant
Mr. V. Solarajan	Technical Assistant
Mr. D. Emmanuel	Office Assistant
Mr. A. John Peter	Office Assistant
Mr. S.J. Sampathkumar	Office Assistant
Mr. S. Vinith Periyamayagam	Office Assistant
Mr. L.V. Rajesh Kumar	Office Assistant
Mr. C. Prabakaran	Office Assistant
Mr. T. Anbazhagan	Office Assistant
Mr. M. Martin	Office Assistant
Mr. A. Sathianathan	Office Assistant
Mrs. S. Rose Mary	Office Assistant
Mr. A. Joseph Antony	Office Assistant
Mr. X. Franklin	Office Assistant
Mr. K.M. Kalaivendan	Office Assistant
Mr. A. Rajesh	Office Assistant
Mr. J.A. Augustine	Office Assistant
Mrs. Mrs. T. Famila	Office Assistant
Mr. A. Yesuraj	Marker
Mr. A. Arockiasamy	Sweeper
Mr. A. Madhalai Mani	Sweeper
Mr. A. Arockia Amalanathan	Sweeper
Mr. L. Alphonse	Sweeper
Mrs. A. Mary	Sweeper
Mr. S. Anthony	Scavenger
Mr. A. Arul	Driver
Mr. U. Raja	Driver
Mr. S.M. Valavan	Technical Assistant
Mr. R. Rajesh	Technical Assistant
Mr. N. Prabhu	Painter
Mr. J. Arul	Gardener
Mr. M. Sironmani	Carpenter
Mr. K. Senrayan	Store Keeper
Mr. A. Maxwell	Scavenger

#### **ADMINISTRATIVE STAFF - AICTE**

Mr. V. Gopinath	Admin. Officer / Placement Officer
Mr. J. Antony Amalraj	Web Admin / Asst. Prog.
Mr. V. Prabu	Assistant
Rev. Fr. Canisias Jeffery Jegan	Sys. Anal.
Mr. S. Anandhan	Librarian

Mr. A. Swaminathan  
Mr. S. Shakthi  
Mr. A. Stephen Arockiaraj

Asst. Librarian  
Technical Assistant  
Lab. Assistant

## **RULES AND REGULATIONS ATTENDANCE**

1. The working day is divided into five periods, each hour is of sixty minutes duration.
2. Attendance shall be taken at every scholastic exercise whether it is lecture or practical class of any kind prescribed by the college time table.
3. No Student shall be absent from the college without leave letter. Application for leave must be made beforehand to the Head of the Department and the same should be countersigned by Parent / Guardian / Warden. When the absence is due to unforeseen causes, an application for leave must be submitted on return. In case of sickness, medical certificate should be produced to the HOD.
4. All the students must be present on the reopening date of each semester. Those absent will be fined. No leave will be granted except in special cases for days prefixed or suffixed to any holidays during the year.
5. In special cases like sports, camps and other official works given by the college, the Vice Principal (Administration) may grant free attendance. The certificate of attendance should be submitted to the college office immediately after the event.
6. 75% attendance is a must to be eligible to appear for a paper in the semester examinations. Those who have less than 55% attendance will have to repeat the semester.
7. Those who are absent continuously for more than 5 days without submitting leave letter will have to come with their parents / guardians to meet the Principal / Additional Principal before joining the class.
8. Attendance is compulsory on the re-opening and closing day.

### **Note:**

Submission of leave application with / without medical certificates does not entitle a student to earn attendance for the days of his / her absence.

## **EXAMINATION SYSTEM**



There are two components in the evaluation and assessment of a student, namely Continuous Assessment (CA) and Semester Examination (SE). The CA will take place during the course of the semester and the Semester Examination shall be conducted at the end of each semester, i.e., ODD Semester in October/November and Even Semester in April/May. Each UG course consists of six semesters. Each PG course consists of 4 semesters. Each Post Graduate Diploma programmes consists of 2 semesters.

### **Continuous Assessment (CA)**

1. The components of CA marks are left to the departments approved by the Academic Council.
2. The maximum marks for CA is 25/30 for UG and PG 25/40.
3. Any request for retest will be considered only for valid reasons recommended by the Head of the Department. The request should reach the Vice Principal (Academics Shift-I & II) during CA Test - I. Only the students who have more than 75% attendance are eligible for retest.
4. There shall be no passing minimum for CA.
5. There is no provision for improvement of CA.
6. Attendance marks are given for each paper for UG.
7. Re-CA is allowed in case of University sports and unexpected events. Vice Principal (Academics Shift-I & II) are incharge for the conduct of Re-CA exam as per the dates in the college calendar. There is no Re-CA for II CA exam.
8. The fraction of CA marks shall be rounded off to the nearest integer.

The marks for the attendance shall be awarded for each paper as follows:

<b>Percentage</b>	<b>Marks</b>
76 to 80	1 Mark
81 to 85	2 Marks
86 to 90	3 Marks
91 to 95	4 Marks
96 to 100	5 Marks

### **Semester Examinations (SE)**

1. There shall be only 'single valuation' for both UG and PG papers.
2. All the papers are made available both in Odd and Even Semesters.
3. When the syllabus is revised, the student having arrear is allowed to complete the arrears, writing the examinations in the syllabus studied by the student. In case the papers are changed, the department will allot substitute papers to complete the arrears.
4. All the communications / notices including semester exam results will be displayed in the college website only.
5. Photocopy of the answer scripts can be obtained on payment of prescribed fee, with in the due date.
6. There will be revaluation of the answer scripts with / without photocopy on payment of prescribed fees, with in the due date.
7. For outgoing students (UG 3<sup>rd</sup> year, PG 2<sup>nd</sup> year) supplementary exams will be conducted after the Even semester exams. Students having one arrear in theory paper will be eligible for this exam.

### **Passing Minimum UG Programme**

A student should secure 40% and above in the semester examination and 40% and above in the aggregate of CA and semester examinations to pass that paper. Candidates failing in this have to repeat the semester examination in that paper.

### **PG Programme**

A student should secure 50% and above in the semester examination and 50% and above in the aggregate of CA and semester examinations to pass that paper. Candidates failing in this have to repeat the semester examination in that paper.

### **Classification of Successful Candidates Letter Grade Classification**

A letter grade will be allotted for each subject based on the marks obtained. Each letter has a corresponding Grade Point (GP).

<b>Range of Marks</b>	<b>Grade Point</b>	<b>Grade</b>	<b>Description</b>
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90 - 100	9.0 - 10.0	O	OUTSTANDING
80 - 89	8.0 - 8.9	D+	EXCELLENT
75 - 79	7.5 - 7.9	D	DISTINCTION
70 - 74	7.0 - 7.4	A+	VERY GOOD
60 - 69	6.0 - 6.9	A	GOOD
50 - 59	5.0 - 5.9	B	AVERAGE
40 - 49	4.0 - 4.9	C	SATISFACTORY

### Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average (CGPA) is calculated as

$$\text{CGPA} = \frac{\sum(\text{GP} \times \text{C})}{\sum \text{C}}$$

where,

C is the Credit of the subject

GP is Grade Point of the subject

### The Final Classification

A student is awarded a class for each part of the course on the basis of percentage of aggregate marks obtained in the respective part.

CGPA	Grade	Class
9.5 - 10.0	O+	First Class - Exemplary*
9.0 - 9.49	O	
8.5 - 8.99	D++	First Class with Distinction*
8.0 - 8.49	D+	
7.5 - 7.99	D	
7.0 - 7.49	A++	First Class
6.5 - 6.99	A+	
6.0 - 6.49	A+	
5.5 - 5.99	B+	Second Class
5.0 - 5.49	B	
4.5 - 4.99	C+	Third Class
4.0 - 4.49	C	

\* Passed in the first appearance & applicable to PART III Only

### Ranking of Successful Candidates

Ranking will be based on CGPA. Candidate who passed in all the examinations prescribed for the course in the first appearance only are eligible for ranking.

### **Practical Examinations**

1. For CA, the maximum mark is 40. There shall be no passing minimum for CA. Improvement of CA is not permitted.
2. 75% attendance is necessary to appear for Semester Examinations. The maximum mark for SE is 60. Arrears will follow the pattern of SE (Theory).

### **CHOICE BASED CREDIT SYSTEM (CBCS)**

#### **UG**

PART - I	Language - Tamil / Hindi / French
PART - II	English
PART - III	Main and Allied Subjects Non-Major Electives
PART - IV	Life Skills Courses Religion / Ethics Value Education Human Rights Environment Studies
PART - V	Social Education and Services and Groups & Movements
PART - VI	Extra Courses (Optional)

#### **PG**

PART - III Main subjects Extra Courses (Optional)  
PART - VI Extra Courses (Optional)

### **SOCIAL EDUCATION**

Social Education consists of in-put sessions on Social Analysis and three days of Outreach Programme in which the students have an experience of sharing their knowledge with the society and offer services according to the nature of their subject. The two credits at the completion of the programme is an essential requirement for obtaining the final degree by every student. It should be completed by the VI Semester.

### **INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)**

The institutional social responsibility is shown by the staff and students by contributing towards the fund for a social cause around the neighbourhood and organizing class by class sharing day in the villages.

### **GROUPS AND MOVEMENTS**

Under Groups and Movements we have all associations of co-curricular and extra-curricular activities of the college, namely AICUF, NCC, NSS, Media Forum, Consumer Forum, Fine Arts Club, Sports Club, Youth Red Cross, Rotaract, Rovers and Rangers, Matru Nataka Iyakkam, and Red Ribbon. Every student is expected to be part of one of the groups and have group experience under the guidance of staff members. On completion the students get 2 credits.

#### **Sacred Heart Accompaniment Programme of Education (SHAPE)**

The SHAPE is a holistic mentoring programme for the undergraduate students in Sacred Heart College. The Salesian System of Education has a unique way of mentoring, which is by accompanying the young by Salesians and teachers. They help the young people to take responsibility for their own development in the following dimensions of growth: Physical, Intellectual, Psychological, Social, Spiritual and Skill development.

The SHAPE is designed for a staff member to guide a group of about 15 to 20 students to take responsibility for their own growth. The respective staff will accompany the allotted students in their journey of shaping themselves. It is not a substitute for the counseling programme.

All the first year undergraduate students are compulsorily part of the SHAPE programme. The second and third years are encouraged to continue with the programme.

**Common Programme Structure under CBCS  
B.A., B.Sc., Programmes:  
Hours per week / Credits**

Subject	No. Courses	Credits	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Hours / Week	Credits
<b>Part-I</b> Tamil	4	3	5	5	5	5	-	-	20	12
<b>Part-II</b> English	4	3	5	5	5	5	-	-	20	12
<b>Part-III</b> Core Theory & Practical	13- 15	3/4 /5	10	10	10	10	23	23	86	86
Allied	4	4	6	6	6	6	-	-	24	16
Electives	2	3	-	-	-	-	5	5	10	6
NME	2	1	-	-	-	-	2	2	4	2
<b>Part-IV</b> (Life Edu) Life Skills	4	1	2	2	2	2	-	-	8	4
Value Edu/Reli	2	1	2	2	-	-	-	-	4	2
EVS/HR	2	1	-	-	2	2	-	-	4	2
Com.Eng	2	-	-	-	-	-	-	-	-	2
<b>Part-V</b> Social Edu. Groups & Movements	- -	- -	- -	- -	- -	- -	- -	- -	- -	2 2
<b>Part-VI</b> (Optional) SSP Certificate	2 4	- -	- -	- -	- -	- -	- -	- -	- -	2 4
<b>Total Hours / Credits</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>180</b>	<b>148+ 2+4</b>

**Common Programme Structure under CBCS  
B.Com., B.Com (CA), BBA, BCA Programmes:  
Hours per week / Credits**

Subject	No. Courses	Credits	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Hours/ Week	Credits
<b>Part – I</b> Tamil	2	3	5	5	-	-	-	-	10	6
<b>Part – II</b> English	2	3	5	5	-	-	-	-	10	6
<b>Part – III</b> Core Theory & Practical	28	45	10	10	16	20	28	24	108	98
Allied	4	4	6	6	6	6	-	-	24	16
Electives	2	3	-	-	4	-	-	4	8	6
NME	2	1	-	-	-	-	2	2	4	2
<b>Part – IV</b> (Life Edu) Life Skills	4	1	2	2	2	2	-	-	8	4
Value Edu / Reli	2	1	2	2	-	-	-	-	4	2
EVS/HR	2	1	-	-	2	2	-	-	4	2
Com.Eng	2	-	-	-	-	-	-	-	-	2
<b>Part – V</b> Social Edu Groups & Movements	-	-	-	-	-	-	-	-	-	2 2
<b>Part – VI</b> (optional) SSP Certificate	-	-	-	-	-	-	-	-	-	2 4
<b>Total Hours / Credits</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>180</b>	<b>148+ 2+4</b>

## **DISCIPLINARY RULES**

1. Students shall conduct themselves in such a manner as not to bring discredit to the college or to themselves. The good name of the college is in the hands of the students and the college authorities will not allow any student to defame it.
2. Students should be courteous and gracious towards their staff members. Any disrespect shown to them will be considered as a serious offence.
3. The medium of instruction and language of communication is English. Students are expected to converse always in English. Those who violate this language rule will be dealt with seriously.
4. Students are expected to conduct themselves inside and outside the college as gentle persons and maintain the honour and dignity of the academic community to which they belong.
5. Men students are asked to wear decent clothes however T-Shirts are forbidden. Women students can wear either Saree or Chudidar. No Jeans or half sarees or tight fittings for women students.
6. Students should wear their college identity cards (ID) around their necks on working or non-working days in the campus.
7. No student is permitted to take leave without submitting leave letter to the respective HOD.
8. During working hours the students cannot leave the campus without permission.
9. Late coming is to be avoided. Penalty will be levied on latecomers.
10. Use of mobile phone is not allowed inside the college premises between 8.30 a.m. and 6.05 p.m. The offenders will be fined Rs.1,000/- and mobiles will be confiscated.
11. **Ragging is prohibited:** Whoever directly or indirectly indulges, participates, abets or propagates 'ragging' within or outside the college, shall be punished with imprisonment for a term which may extend to two years



and shall also be liable to a fine up to Rs.10,000/-  
**(See page No.53)**

12. **Any problem created within or outside the campus with regard to boy-girl relationship will lead to dismissal from the institution.**
13. **Boys and girls eloping with college mates or getting married to them, during their period of study, will call for dismissal from the institution.**
14. According to Section 5 "Any student convicted of an offense under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution". (Madras Educational Rules, Ch.VIII) Graduate and under graduate students on the rolls of college are forbidden to take an active part in political agitation directed against the authority of the Government. Principal may further, at their discretion, forbid students to engage prominently any public movement.
15. Any college fine, by whomsoever imposed, must be paid to the midday meals account of the college in the Catholic Syrian Bank (A/C.No.2629981).
16. Students are forbidden to organize or attend any meeting in the college or collect money for any purpose without the explicit permission of the Principal. Severe action will be taken on the erring students.
17. No student shall be a member of any association unconnected with the college, without the permission of the Principal not shall a student take part in any antisocial and subversive activities.
18. Students are forbidden to remove or tamper with the furniture of the college. Severe action will be taken against such students and the loss shall be made good. If the offender is not traceable, a collective fine will be imposed.
19. Smoking, littering and defacing the walls and furniture are punishable offences.
20. Any student found to be indifferent or careless in one's work or whose conduct is considered to be detrimental to the best interest of the college, may at any time be

suspended or dismissed from the institution with forfeiture of the fees paid.

21. **Students who come drunk or in possession of liquor or any drug will either be dismissed or suspended or debarred.**

### **GUIDELINES TO PARENTS / GUARDIANS**

Parents / Guardians are requested to co-operate with college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children / wards.

Parents / Guardians are advised to check, in person with HODs / Vice Principal regarding the attendance of their children / wards. At the beginning of every semester parents meeting organized by the management. The parents are advised to attend these meeting to know about the performance of their children.

### **LIBRARY**

1. The library work on all the days except on Government holidays.

#### **Working Hours:**

Weekdays	7.00 a.m. to 7.00 p.m.
Saturdays	8.30 a.m. to 4.30 p.m.
Sundays	9.00 a.m. to 12.30 p.m.
Vacation	8.30 a.m. to 4.30 p.m.

2. While entering and leaving the library, a student should press the Biometrics to clock his stay in the library.
3.
  - i) Normal period of lending : 10 days
  - ii) Number of books for UG : 2
  - iii) Number of books for PG : 4
  - iv) Number of books for M.Phil. : 4
  - v) Photocopying : 8.30 a.m. to 4.30 p.m.
4. No books, notebooks, files, purses, etc., may be taken into the library by the members. Such materials may be left at the property counter. Only sheets of papers may be taken into the library. Library is not responsible for any loss of property at the counter. Do not leave your laptops at the property counter; take them with you into the library.

5. Everyone shall return the books borrowed on due date. For books returned late, an overdue charge of Rs.1.00 per book per day will be collected. This charge will be raised to Rs.2.00 per day after weeks.
6. All materials overdue by more than 2 months or not returned will be declared lost. The member concerned must replace the book within a week. If not, the cost of the book shall be charged to the borrower at the current price. If the book is not in print, cost of the similar book shall be charged. In addition the member will have to pay a service charge of Rs.20. The said borrower is not allowed to use the library till the sum is paid.
7. After using books for reference in the library, the books shall be left on the table itself. All books will be replaced in their proper place by the library staff.
8. All the members must show the identity card (ID) to the library staff, when requested. No one may bring non-members into the library.
9. No book is to be lent or taken out of the reference room. Only books from the stack room are lent to the members.
10. Members shall take due care of books and library furniture. Any marking, Underlining or annotating of books is strictly forbidden. Members will be held responsible for any damage or defacement of books or other library property will have to be paid for the loss.
11. Absolute silence shall be observed at all times in the library. Those unable to do so may be asked to leave the library.
12. Any one borrowing books from the library should show them to the library staff at the return counter on leaving the library.
13. Politeness, good order and cooperation are expected from all the members so that the time you spend in the library may be rewarding and useful.
14. All books must be returned to the library before the end of the academic year.
15. Interdepartmental books shall be returned within a month. In case, they are required by the concerned departments, they may be recalled by the library staff.

## **TAMIL NADU PROHIBITION OF RAGGING ACT-1997**

The following Act of the Tamil Nadu Legislative Assembly received the assent of the Governor on the 14<sup>th</sup> February 1997 and is hereby published for general information.

### **Excepts form Act No.7 of 1997**

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu in the Forty Eighth year of Republic India as follows:

#### **1) Short title, extend commencement**

This Act may be called the Tamil Nadu Prohibition of Ragging Act, 1997. It extends to the whole of the state of Tamil Nadu. It shall be deemed to have come into force on the 19<sup>th</sup> day of December 1996.

#### **2) Definition**

In this Act unless the context otherwise requires, "ragging" means display of noisy, disorderly conduct doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes.

- a) teasing, abusing of playing practical jokes on, or causing hurt to such students or
- b) asking the students to do any act or perform something which such student will not in the ordinary course willingly do.

#### **3) Prohibition of Ragging**

Ragging within or without any educational institution is prohibited.

#### **4) Penalty of Ragging**

Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution, shall be punished **with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.**

#### **5) Dismissal of Student**

Any student convicted of an offence under section 4 shall be **dismissed from the educational institution and such**

**student shall not be admitted in any other educational institution.**

### **6) Suspension of Student**

(1) Without prejudice to the foregoing provisions, wherever any student complains of ragging to the Head of an Educational Institution, or to any other person responsible for the management of the educational institution he / she shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.

(2) The decision of the Head of the Educational Institution or the person responsible for the management of the Educational Institution that any student has indulged in ragging under sub-section (1) shall be final.

### **7) Deemed Abetment**

If the Head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section (1) of section 6 when a complaint or ragging is made, such person shall be deemed to have abetted the offence of ragging and shall be punished as provided for in section 4.

## JUNE 2018

Date	Day	Programmes
1	Fri	
2	Sat	
3	Sun	
4	Mon	Animation of Junior Faculty (Below 2 years)
5	Tue	Animation of Junior Faculty (Below 2 years)
6	Wed	Animation of Junior Faculty (Below 13 years)
7	Thu	Animation of Junior Faculty (Below 13 years) Bridge Course for UG I Year Begins
8	Fri	Bridge Course for UG I Year
9	Sat	Bridge Course for UG I Year
10	Sun	
11	Mon	Bridge Course for UG I Year Animation of Leaders & HODS
12	Tue	Bridge Course for UG I Year Animation of Leaders & HODS
13	Wed	All Faculty Animation Programme Workshop on Remedial Teaching - Outreach Programme
14	Thu	All Faculty Animation Programme Workshop on Remedial Teaching - Outreach Programme
15	Fri	HD - Ramzan
16	Sat	
17	Sun	
18	Mon	College Re-opens: Inaugural Mass & Function
19	Tue	College Fees Payment Begins (UG & PG)
20	Wed	Outreach - Faculty In-Charges Meeting
21	Thu	
22	Fri	Career Guidance & Placement Faculty Coordinators Meeting
23	Sat	
24	Sun	
25	Mon	PG Entrance Exam & Certificate Verification
26	Tue	Workshop on Planning Outreach Programme
27	Wed	UG Freshers Day Workshop on Planning Outreach Programme
28	Thu	SHAPE Workshop on Planning of Outreach Programme
29	Fri	Class Quality Circle Inauguration & Plan Presentation of Outreach Programme
30	Sat	Parents Meeting - UG III Years

\* **"No Drive Day" on all Mondays**

## JULY 2018

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
<b>1</b>	<b>Sun</b>	
2	Mon	PG Induction and Classes Begin Outreach - Economics: Shift-I Outreach - Physics: Shift-II
3	Tue	Feast of St. Thomas - Patron of the Salesian Province of Chennai Outreach - Economics: Shift-I Outreach - Physics: Shift-II
4	Wed	Sports Council Meeting Outreach - Economics: Shift-I Outreach - Physics: Shift-II
5	Thu	Inauguration of Academic Association, Groups & Movements
<b>6</b>	<b>Fri</b>	HD - Retreat (For All Catholic Students)
<b>7</b>	<b>Sat</b>	Retreat
<b>8</b>	<b>Sun</b>	Retreat
9	Mon	Outreach - Physics: Shift-I Outreach - Commerce: Shift-II Workshop on Theatrics – Dept. of English (Shift - II)
10	Tue	Research Form Inauguration Outreach - Physics: Shift-I Outreach - Commerce: Shift-II Leadership Animation for college students – Dept. of Counselling Psychology Workshop on Theatrics – Dept. of English (Shift-II)
11	Wed	Outreach - Physics: Shift-I Outreach - Commerce: Shift-II Workshop on Theatrics – Dept. of English (Shift-II) Inauguration of Silver Jubilee Dep. of Physics (Shift - II)
12	Thu	Students Representatives Meeting Invited Talk – Special Orientation for Girls Workshop on Theatrics – Dept. of English (Shift-II)
13	Fri	PG Freshers Day Workshop on Theatrics – Dept of English (Shift - II)
<b>14</b>	<b>Sat</b>	
<b>15</b>	<b>Sun</b>	
16	Mon	I CA Question Paper Due Media Education for UG I Years

17	Tue	Media Education for UG I Years
18	Wed	Last Date for Payment of College fee UG & PG
19	Thu	
20	Fri	Annual Workshop – Dept. of BCA
<b>21</b>	<b>Sat</b>	Parents Meeting - UG II Years
<b>22</b>	<b>Sun</b>	
23	Mon	M.Phil Entrance Exam & Certificate Verification Health Checkup for UG I Years
24	Tue	
25	Wed	
26	Thu	
27	Fri	Sports Day
<b>28</b>	<b>Sat</b>	
<b>29</b>	<b>Sun</b>	Fr. Guezou State Level Basketball Tournament
30	Mon	Fr. Guezou State Level Basketball Tournament SHAPE Career Guidance & Placement Faculty Coordinators Meeting Outreach - Mathematics: Shift-I Outreach - Chemistry: Shift-II
31	Tue	Fr. Guezou State Level Basketball Tournament Last date for the submission of M.Phil Thesis Class Quality Circle Outreach - Mathematics: Shift-I Outreach - Chemistry: Shift-II

**\* "No Drive Day" on all Mondays**



## AUGUST 2018

Date	Day	Programmes
1	Wed	M.Phil Induction and Classes Begin Don Bosco Volleyball Tournament Outreach - Mathematics: Shift-I Outreach - Chemistry: Shift-II Management week, Blood Donation Camp – Dept. of MBA
2	Thu	Don Bosco Volleyball Tournament Management week – Dept. of MBA Communicative English 1 <sup>st</sup> CA
3	Fri	Don Bosco Volleyball Tournament Communicative English 1 <sup>st</sup> CA First Friday Mass Management week – Dept. of MBA BIOCHAMP – Dept. of Biochemistry & Microbiology
4	Sat	WD - I CA Management week – Dept. of MBA
<b>5</b>	<b>Sun</b>	
6	Mon	I CA
7	Tue	I CA
8	Wed	I CA
9	Thu	I CA
10	Fri	I CA
<b>11</b>	<b>Sat</b>	
<b>12</b>	<b>Sun</b>	
13	Mon	Outreach - Biochemistry: Shift-I Outreach - Mathematics: Shift-II Seminar on Diasporic Literature – Dept. of English (Shift - II)
14	Tue	Outreach - Biochemistry: Shift-I Outreach - Mathematics: Shift-II
<b>15</b>	<b>Wed</b>	HD - Independence Day / Feast of Assumption

16	Thu	Skills Training Programme Inauguration Outreach - Biochemistry: Shift-I Outreach - Mathematics: Shift-II
17	Fri	Invited Talk on Psychological Problems and their Management (for Girls)
<b>18</b>	<b>Sat</b>	Parents Meeting - UG I Years
<b>19</b>	<b>Sun</b>	
20	Mon	Outreach - BBA: Shift-I Outreach - Computer Science: Shift-II
21	Tue	Outreach - BBA: Shift-I Outreach - Computer Science: Shift-II
<b>22</b>	<b>Wed</b>	HD - Bakrid
23	Thu	Outreach - BBA: Shift-I Outreach - Computer Science: Shift-II
24	Fri	Outreach - Chemistry: Shift-I Outreach - Tamil: Shift-II CONFLUNCE - Dept. of Commerce Shift-II
25	Sat	WD Outreach - Chemistry: Shift-I Outreach - Tamil: Shift-II
<b>26</b>	<b>Sun</b>	
27	Mon	Finance Committee Meeting Semester Application Due - Science Shift-I (UG) Outreach - Chemistry: Shift-I Outreach - Tamil: Shift-II
28	Tue	Semester Application Due - Science Shift-II (UG) Outreach - Commerce: Shift-I Outreach - Commerce CA: Shift-II
29	Wed	Semester Application Due - Arts Shift-I (UG) Outreach - Commerce: Shift-I Outreach - Commerce CA: Shift-II Workshop on Research Methodology - Dept. of English (Shift-II) BIOZONE 2018 - Dept. of Biochemistry & Microbiology
30	Thu	Semester Application Due - Arts Shift - II (UG) SHAPE for I UG Years Outreach - Commerce: Shift-I Outreach - Commerce CA: Shift-II Interschool Mathematical Competition for School Students - Dept. of Maths
31	Fri	Semester Application Due - Science (PG) Class Quality Circle Career Guidance & Placement Faculty Coordinators Meeting

**\* "No Drive Day" on all Mondays**

## SEPTEMBER 2018

Date	Day	Programmes
1	Sat	Governing Body Meeting
<b>2</b>	<b>Sun</b>	Feast of Sacred Heart of Jesus HD - Krishna Jayanthi
3	Mon	Re-CA Semester Application Due - Arts (PG)
4	Tue	Re-CA
5	Wed	Teachers Day Re-CA
6	Thu	SHARP - 2018 Dept. of Computer Science (PG)
7	Fri	Silver Jubilee of Staff Trade Fair – Dept. of MBA
<b>8</b>	<b>Sat</b>	Birth Day of Blessed Virgin Mary Women Students Meeting Trade Fair – Dept. of MBA
<b>9</b>	<b>Sun</b>	Trade Fair – Dept. of MBA
10	Mon	Students Representative Meeting Workshop on Calculus – Dept. of Maths
11	Tue	Workshop on Calculus – Dept. of Maths AD. Shroff Elocution Competition – Dept. of Economics
12	Wed	Workshop on Calculus – Dept. of Maths National Conference – Commerce CA ELLITES – Dept. of English Shift-II Seminar on Prevention of Suicidal Tendency - Dept. of Counselling Psychology
<b>13</b>	<b>Thu</b>	HD - Vinayagar Chathurthi
14	Fri	
15	Sat	WD
<b>16</b>	<b>Sun</b>	

17	Mon	Exam application due with fine UG & PG II CA Question Paper Due SHINE 2018 – Dept. of MCA
18	Tue	National Seminar - Dept. of BBA SPACE 2018 – Dept. of CS
19	Wed	Kj;jkpo; tpoh - jkpo;j;Jiw gphpT - 1 & 2
20	Thu	Kj;jkpo; tpoh - jkpo;j;Jiw gphpT - 1 & 2
<b>21</b>	<b>Fri</b>	HD - Moharam
22	<b>Sat</b>	Non-Teaching Staff Tour
23	<b>Sun</b>	
24	Mon	
25	Tue	Invited Talk on Dynamics in Relationship (for Girls)
26	Wed	Mid Term Review of Research Forum
27	Thu	SHAPE for I UG Years National Seminar – Dept. of Commerce – Shift - I
28	Fri	Class Quality Circle for UG & PG Career Guidance & Placement Faculty Coordinators Meeting
<b>29</b>	<b>Sat</b>	
<b>30</b>	<b>Sun</b>	

**\* "No Drive Day" on all Mondays**

## OCTOBER 2018

Date	Day	Programmes
1	Mon	II CA
<b>2</b>	<b>Tue</b>	HD - Gandhi Jayanthi
3	Wed	II CA
4	Thu	II CA
5	Fri	II CA / First Friday Mass
6	Sat	II CA
<b>7</b>	<b>Sun</b>	
8	Mon	II CA
9	Tue	Communicative English 2 <sup>nd</sup> CA
10	Wed	Communicative English 2 <sup>nd</sup> CA
11	Thu	Group Photo
12	Fri	Group Photo
13	<b>Sat</b>	
14	<b>Sun</b>	
15	Mon	
16	Tue	Odd Semester Arrear Exam for Life Education
17	Wed	Even Semester Arrear Exam for Life Education
<b>18</b>	<b>Thu</b>	HD - Saraswathi Poojai / Ayuda Pooja / Rector Major Visit
<b>19</b>	<b>Fri</b>	HD - Vijayathasami
<b>20</b>	<b>Sat</b>	
<b>21</b>	<b>Sun</b>	
22	Mon	
23	Tue	
24	Wed	
25	Thu	Career Guidance & Placement Faculty Coordinators Meeting
26	Fri	Evaluation of Outreach Programme
27	Sat	WD - Last Working Day
<b>28</b>	<b>Sun</b>	
29	Mon	Retreat for Faculty Members
30	Tue	Retreat for Faculty Members
31	Wed	ODD Semester Exams Begin

**\* "No Drive Day" on all Mondays**

## NOVEMBER 2018

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
1	Thu	All Saints Day
<b>2</b>	<b>Fri</b>	HD - All Souls Day
3	Sat	
<b>4</b>	<b>Sun</b>	
5	Mon	
<b>6</b>	<b>Tue</b>	HD - Deepavali
7	Wed	
8	Thu	
9	Fri	
10	Sat	
<b>11</b>	<b>Sun</b>	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
<b>18</b>	<b>Sun</b>	
19	Mon	Healing of Inner Child Programme – Dept. of Counselling Psychology
20	Tue	Healing of Inner Child Programme – Dept. of Counselling Psychology
<b>21</b>	<b>Wed</b>	HD - Mil-un-Nabi Healing of Inner Child Programme – Dept. of Counselling Psychology
22	Thu	College Re-opens Semester Fee Payment Begins for MCA & MBA Healing of Inner Child Programme – Dept. of Counselling Psychology
23	Fri	Healing of Inner Child Programme – Dept. of Counselling Psychology
24	Sat	WD Healing of Inner Child Programme – Dept. of Counselling Psychology
<b>25</b>	<b>Sun</b>	
26	Mon	Inter Department Tournament: Shift-I & II
27	Tue	Inter Department Tournament: Shift-I & II
28	Wed	Inter Department Tournament: Shift-I & II SHAPE
29	Thu	Class Quality Circle
30	Fri	Cultural Fest - Shift-II

**\* "No Drive Day" on all Mondays**

## DECEMBER 2018

Date	Day	Programmes
1	Sat	WD - Cultural Fest - Shift-I
<b>2</b>	<b>Sun</b>	
3	Mon	Outreach - Computer Science: Shift-I Outreach - English: Shift-II
4	Tue	Outreach - Computer Science: Shift-I Outreach - English: Shift-II
5	Wed	Outreach - Computer Science: Shift-I Outreach - English: Shift-II Career Guidance & Placement Faculty Coordinators Meeting
6	Thu	Workshop on SEBI – Dept. of Economics ICC Dept. of Commerce Shift-I IOT & Android Workshop (Internal)-Dept. of Computer Science (PG)
7	Fri	First Friday Mass Ramanujam Day – Dept. of Maths National Symposium on Indian Psychology – Dept. of Counselling Psychology Data Analysis and Research Methodology – Dept. of Economics
<b>8</b>	<b>Sat</b>	Feast of Immaculate Conception Data Analysis and Research Methodology – Dept. of Economics
<b>9</b>	<b>Sun</b>	
10	Mon	Students Representatives Meeting LIT Week – Dept. of English Shift - II
11	Tue	Outreach - English: Shift-I Outreach - BCA: Shift-II LIT Week – Dept. of English Shift - II
12	Wed	Outreach - English: Shift-I Outreach - BCA: Shift-II LIT Week – Dept. of English Shift - II
13	Thu	Outreach - English: Shift-I Outreach - BCA: Shift-II
14	Fri	SHARE - Dept. of Computer Science (PG)
15	Sat	WD - I CA Question Paper Due Institution Research Day

<b>16</b>	<b>Sun</b>	
17	Mon	Sharing Day at Villages Outreach - Microbiology: Shift-I
18	Tue	Outreach - Microbiology: Shift-I Last Day for Payment of College Fees for MCA & MBA Workshop on Travelogue writing – Dept. of English Shift-II
19	Wed	Outreach - Microbiology: Shift-I M.Phil Semester Application Due
20	Thu	
21	Fri	
22	Sat	WD - Community Day & Christmas Celebration
<b>23</b>	<b>Sun</b>	
24	Mon	
<b>25</b>	<b>Tue</b>	HD - Christmas
26	Wed	
27	Thu	
28	Fri	
<b>29</b>	<b>Sat</b>	
<b>30</b>	<b>Sun</b>	
31	Mon	

**\* "No Drive Day" on all Mondays**



**JANUARY 2019**

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
<b>1</b>	<b>Tue</b>	HD - Mary, the Mother of God / New Year
<b>2</b>	<b>Wed</b>	
3	Thu	College Re-opens
4	Fri	First Friday Mass
5	Sat	WD National Seminar Dept. of Physics Shift-II Workshop – Dept. of Biochemistry & Microbiology
<b>6</b>	<b>Sun</b>	
7	Mon	M.Phil Exam Begins
8	Tue	Evaluation of Outreach with Staff In-Charge
9	Wed	National Seminar – Dept. of Commerce Shift-II
10	Thu	Valedictory of Outreach Programme
11	Fri	COMCAP 2019 – Dept. of Commerce CA IOT & Android Workshop (External) - Dept. of Computer Science (PG)
12	Sat	WD - Pongal Celebrations
<b>13</b>	<b>Sun</b>	HD - Bhogi
<b>14</b>	<b>Mon</b>	HD - Pongal
<b>15</b>	<b>Tue</b>	HD - Thiruvalluvar Day
<b>16</b>	<b>Wed</b>	HD - Uzhavar Thirunal

17	Thu	
18	Fri	I CA
19	Sat	WD - I CA
<b>20</b>	<b>Sun</b>	
21	Mon	I CA
22	Tue	I CA
23	Wed	I CA
24	Thu	I CA
25	Fri	
<b>26</b>	<b>Sat</b>	HD - Republic Day
<b>27</b>	<b>Sun</b>	Alumni Day
28	Mon	Semester Application Due - Arts PG Semester Application Due - Science UG Shift - I Communicative English 1 <sup>st</sup> CA
29	Tue	SHAPE for I UG Years Communicative English 1 <sup>st</sup> CA Semester Application Due - Science UG Shift - II Girls Students Welfare Programme on Nutrition and Dietics
30	Wed	Class Quality Circle for UG & PG Semester Application Due - Arts UG Shift - I Career Guidance & Placement Faculty Coordinators Meeting
<b>31</b>	<b>Thu</b>	HD - Feast of Don Bosco

**\* "No Drive Day" on all Mondays**

## FEBRUARY 2019

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
1	Fri	First Friday Mass Semester Application Due - Arts UG Shift – II SAIT 2019 Dept. of BCA
2	Sat	Semester Application Due - Science PG WD - College Day
<b>3</b>	<b>Sun</b>	
4	Mon	tPukhKdpth; epidT nrhw;nghopT – jkpo;j;Jiw Workshop on E-Views Dept. of Economics
5	Tue	CHEM FEST Dept. of Chemistry COMMITTS Dept. of Commerce Shift-I
6	Wed	National Conference – Dept. of Maths Discussion on Union Budget – Dept. of Economics
7	Thu	National Conference – Dept. of Maths LOGIN - Dept. of Computer Science (PG)
8	Fri	Retirement Function
<b>9</b>	<b>Sat</b>	
<b>10</b>	<b>Sun</b>	
11	Mon	II CA Question Paper Due Last Date for Submission of Semester Application with Fine Re-CA International Conference on Literature and ELT Dept. of English Shift-II
12	Tue	Re-CA International Conference on Literature and ELT Dept. of English Shift-II
13	Wed	Re-CA Student Representative Meeting Trauma Counselling – Dept. of Counselling Psychology International Conference on Literature and ELT Dept. of English Shift-II
14	Thu	Career Guidance & Placement Faculty Coordinators Meeting Trauma Counselling – Dept. of Counselling Psychology
15	Fri	One day workshop for PG Chemistry National Workshop – Dept. of MCA COMMUNE Dept. of CS Trauma Counselling – Dept. of Counselling Psychology

16	Sat	Trauma Counselling – Dept. of Counselling Psychology
17	Sun	
18	Mon	Conclusion of Silver Jubilee – Dept. of Physics Shift-II Training on Computational Software Dept. of Maths
19	Tue	Annual Review of Research Form
20	Wed	Valedictory of Skills Training SHAPE 2019 Dept. of BBA
21	Thu	ECON FEST
22	Fri	Valedictory of Academic Association, Groups & Movements
23	Sat	Job Fair - 2019
24	Sun	
25	Mon	
26	Tue	National Science Day – Dept. of Maths
27	Wed	SHAPE for I UG Years
28	Thu	CQC for UG & PG National Science Day - Valedictory of Research Forum

\* **"No Drive Day" on all Mondays**

### MARCH 2019

Date	Day	Programmes
1	Fri	Academic Council Meeting II CA
2	Sat	WD - II CA
<b>3</b>	<b>Sun</b>	
4	Mon	II CA
5	Tue	II CA
6	Wed	Ash Wednesday II CA
7	Thu	II CA SHG Women Day Celebrations
8	Fri	Women Day
<b>9</b>	<b>Sat</b>	
<b>10</b>	<b>Sun</b>	
11	Mon	
12	Tue	
13	Wed	
14	Thu	Communicative English 2 <sup>nd</sup> CA
15	Fri	Communicative English 2 <sup>nd</sup> CA
<b>16</b>	<b>Sat</b>	
<b>17</b>	<b>Sun</b>	
18	Mon	
19	Tue	
20	Wed	Arrear Exam for Skill Electives & Life Education
21	Thu	Arrear Exam for Skill Electives & Life Education Placement & Skills - Annual Report Submission by Staff In-Charges
22	Fri	Arrear Exam for Skill Electives & Life Education
<b>23</b>	<b>Sat</b>	
<b>24</b>	<b>Sun</b>	
25	Mon	
26	Tue	Arrear Exams Begin
27	Wed	
28	Thu	Farewell
29	Fri	Farewell
<b>30</b>	<b>Sat</b>	
<b>31</b>	<b>Sun</b>	

\* "No Drive Day" on all Mondays

### APRIL 2019

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
1	Mon	
2	Tue	
3	Wed	Last Working Day
4	Thu	
5	Fri	
<b>6</b>	<b>Sat</b>	HD - Telugu New Year
<b>7</b>	<b>Sun</b>	
8	Mon	Even Semester Exams Begin
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
<b>14</b>	<b>Sun</b>	HD - Dr. Ambedkar Jayanthi / Tamil New Year / Palm Sunday
15	Mon	
16	Tue	
17	Wed	
<b>18</b>	<b>Thu</b>	HD - Holy Thursday
<b>19</b>	<b>Fri</b>	HD - Good Friday
<b>20</b>	<b>Sat</b>	
<b>21</b>	<b>Sun</b>	Easter Sunday
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
<b>27</b>	<b>Sat</b>	
<b>28</b>	<b>Sun</b>	
29	Mon	
30	Tue	

**\* "No Drive Day" on all Mondays**

**MAY 2019**

<b>Date</b>	<b>Day</b>	<b>Programmes</b>
<b>1</b>	<b>Wed</b>	HD - Worker's Day
2	Thu	
3	Fri	
<b>4</b>	<b>Sat</b>	
<b>5</b>	<b>Sun</b>	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
<b>11</b>	<b>Sat</b>	
<b>12</b>	<b>Sun</b>	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
<b>18</b>	<b>Sat</b>	
<b>19</b>	<b>Sun</b>	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
<b>25</b>	<b>Sat</b>	
<b>26</b>	<b>Sun</b>	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

**\* "No Drive Day" on all Mondays**

## **SCHOLARSHIPS**

1. Dr. T.K. Swaminathan Scholarship
2. Prof. T. Raghavan Scholarship
3. Rev. Fr. A. Panampara Scholarship
4. Dr. (Mrs.) Padmasani Scholarship
5. Miss. Margaret Selvarajan Scholarship
6. Mr. & Mrs. Palackapillil Scholarship
7. Rev. Fr. P.P. George, SDB Scholarship
8. Mrs. Teresa Kurian Scholarship
9. AICUF Scholarship
10. Dr. Maria Selvam Scholarship
11. Mgr. Eugene Mederlet Scholarship
12. Dorai's Scholarship
13. Lalitha Scholarship
14. Mr. Lourdunathan Scholarship
15. Mr. Isaac Arokiasamy Scholarship
16. Prof. S. Mesmine Scholarship
17. Elur S. Muthusamy Gounder Scholarship
18. Sacred Heart Scholarship
19. Annai Velankanni Scholarship
20. Amirthammal Govindaraja Mudaliar Scholarship
21. Bishop Michael Augustine Scholarship
22. Rev. Fr. Francis Guezou Scholarship
23. Rev. Fr. Murphy Scholarship – Sportsman Award
24. Rev. Fr. Joseph Sandanam Scholarship
25. S.H.C. Alumni Association Scholarship
26. Selvi Sowmya Scholarship
27. Thiru Ramasamy Scholarship
28. Thiru Kuppusamy Gounder Scholarship
29. Rev. Fr. James Oreglia Scholarship
30. Maria Joseph Antony Scholarship
31. Mr. D. Gnanapragasam Scholarship
32. Rev. Fr. P.A. Thomas Scholarship
33. Rev. Fr. P.M. Thomas Scholarship
34. Rev. Bro. Expedi Lobo Scholarship
35. Thiru K. Narayanasamy Scholarship
36. We Are With You Scholarship
37. T.A. Doraisamy Nayanar-Irusammal Trust Scholarship



38. Dr. P. Subbarayulu Scholarship
39. Rev. Mother Francisca Medal for French
40. T.S. Chockalingam Scholarship
41. Sarangapani Scholarship
42. Mrs. Yesodha Subbarayulu Scholarship
43. Physics Department Silver Jubilee Scholarship
44. Prof. S. Savari Anantham Scholarship
45. Mr. & Mrs. Mary Louisa Ramayya Scholarship
46. Commerce Department Silver Jubilee Scholarship
47. Prof. G. Chandrasekaran Scholarship
48. Mr. & Mrs. T. Joseph Raj Jaya Scholarship
49. Tapatri Gnanamma Scholarship
50. Mr. Antony Fredric Hozanam Scholarship
51. Prof. P. Premus Scholarship
52. Prof. R. Rajamanickam Scholarship
53. Thiru. H. Kannu Gounder Scholarship
54. A.S.A. Samy Scholarship
55. Prof. P. Mohanam Scholarship
56. Commander M.T. Abraham Scholarship
57. Prof. S.J. Salvadore Scholarship - Mr. N. Meganathan
58. Chancellor Viswanathan Gold Medal
59. Amaran Jeeva Centenary Memorial Prize
60. Prof. N.S. Krishnasamy Centenary Scholarship
61. Prof. I. Gnanapragasam Scholarship
62. Prof. S. Lourdumarian Scholarship
63. Thiru. M. Selvaraj Scholarship (MSW – 1986 Student)
64. Golden Jubilee Scholarship – Mathematics Department
65. Rev. Fr. Maria Arokiam Scholarship
66. Rev. Fr. S. Thaddeus Silver Jubilee Scholarship
67. Dr. K. Raja Rethinam Award Scholarship
68. Mr. A. Magendiran Award Scholarship
69. Idhaya Malar Scholarship
70. Dr. B. Venugopal Memorial Award
71. Mathematics Alumni Scholarship
72. 1981-1984 B.A., & B.Sc., Batch Students Scholarship
73. Rangan Chakkaravarthy Scholarship
74. Physics Department Alumni Scholarship
75. College Day Medals Scholarship

76. Dr. M. Maria Susai Manuel Scholarship
77. Rev. Sr. Maria Dalle Scholarship
78. Rev. Dr. C.M. Varghese Silver Jubilee Scholarship
79. Mr. Daniel & Mrs. Savariammal Scholarship  
(Parents of Rev. Dr. D. Maria Antony Raj)
80. Mr. Joachim Scholarship - Mr. & Mrs. James Jesintha
81. Mr. Adaikalasamy & Mrs. Savariammal Scholarship  
(Parents of Rev. Dr. A. Maria Soosai)
82. Rev. Dr. A.T. Thomas Scholarship
83. Thooya Nenjangal 1974 Batch
84. Dr. C.M.J. Bosco & Dr. A.J. Christopher Scholarship
85. Rev. Fr. Rector K.M. Jose Scholarship - Dr. T. Jeyabalan
86. Rev. Fr. Rector K.M. Jose Scholarship - Dr. D. Leslin
87. Child Jenney Grace -Scholarship - Dr. L. Ravi
88. Mr. & Mrs. Jacob–Memorial Scholarship–Mr.Roop Singh
89. Mrs. K. S. Amalorpava Mary Scholarship
90. Dr. K. Ravi & Dr. M. Reni Sagayaraj UG Mathematics  
Scholarship
91. Dr. M. Reni Sagayaraj & Dr. K. Ravi PG Mathematics  
Scholarship
92. St. Mother Teresa’s Scholarship - Dr. R. Murali
93. Divine Mercy Scholarship - Dr. A. Arockiamary
94. Mr. & Mrs. John Pushpharaj Lessy Teresa Scholarship -  
Dr. J. Henry Rozario
95. Rev. Fr. C.C. George, SDB Scholarship for the  
Department of MBA (Established by Mr. Kennedy,  
Katpadi)
96. St. Patric Scholarship for II MSW students - Dr.Jim  
Campbell

### **RESEARCH SCHOLARSHIPS**

1. Dr .M. Maria Susai Manuel Endowment Lecture

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**Nature**

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Re-CA	Vice Principals (Academics)
Scholarships	College Office
Certificates	College Office
Provisional / Diploma	College Office
Mark Sheets	Controller of Examinations
Career Guidance	Vazhikatti Officer
Groups & Movements	Vice Principals (Administration)
ID Card	Vice Principals (Administration)
Medical Care	Dean
Sports and Games	Physical Director
Booking the Halls / Website	Web Master
Documentation	IQAC Office
Fees Payment	Catholic Syrian Bank
Fine Payment	Catholic Syrian Bank
Cycle Shed	College Office / Administrator
Counselling	Counsellors
Women Students	Staff in-charge of Women Students
Leave	Head of the Department
Railway Concessions	Dean
Bus Pass	Dean
Drinking Water	Dean
Mid-day Meals	Dean
SHAPE	Dean
Communicative English	Additional Principal
Cultural Events	Vice Principals (Administration)
Registration of NME	Vice Principals (Academics)

### **COLLEGE ANTHEM**

Come let's sing of Sacred Hearts  
Ready for every good work - 2

Equality, Freedom and Fraternity  
Are the values we all follow  
Reason, Religion and Loving Kindness  
Don Bosco's method shaping us.

Academic excellence and noble research  
Skills for life that we ever pursue  
Faith and family, culture we value  
Love for humanity we ensure

May God the source of all Peace and Justice  
Enlighten our minds and direct our wills  
May God the source of all Truth and Wisdom  
Make us seek the truth and keep us truly wise.

To learn to lead and lead to change  
Yes, change this world a better place  
For you and for me - 3

### **COLLEGE PRAYER**

O God, the Source of all Truth and Wisdom  
Bless our work and study which we offer you  
Enlighten our minds, strengthen our memories  
and direct our wills towards what is right  
Enable us always to seek the truth and make us truly wise.

Our Father in Heaven, Holy be your name  
Your kingdom come. Your will be done, on earth as in heaven  
Give us today our daily bread. Forgive us our sins  
as we forgive those who sin against us. Do not bring us to the test  
but deliver us from evil. Amen.

### **PRAYER FOR OUR COUNTRY**

Refrain:     Into that heaven of freedom, my Father,  
              Let my country awake!

Where the mind is without fear and the head is held high,  
Where knowledge is free  
Where the world has not been broken  
                  into fragments by narrow domestic walls,  
Where words come out from the depth of truth,  
Where tireless striving stretches its arms towards perfection  
Where the clear stream of reason has not lost its way  
                  into the dreary desert sands of dead habit.

- Rabindranath Tagore

### **NATIONAL ANTHEM**

Jana-gana-mana-adhinayaka jaya he  
                  Bharatha-bhagya-vidhata.  
Punjaba-Sindhu-Gujarata-Maratha-  
                  Dravida-Utkala-Banga,  
Vindhya-Himachala-Yamuna-Ganga  
                  Uchchhala-Jaladhi-taranga  
Tava Subha name jage,  
                  Tava Subha asisa mage,  
                  Gahe tava Jaya-gatha.  
Jana-gana-mangala-dayaka Jaya he  
                  Bharata -bhagya-vidhata.  
Jaya he, Jaya he, Jaya he,  
Jaya Jaya, Jaya, Jaya he.

- Rabindranath Tagore

### **TRANSLATION OF NATIONAL ANTHEM**

Thou art the ruler of the minds of all people  
Dispenser of India's destiny  
Thy name rouses the hearts of the Punjab

Sind, Gujarat and Maratha  
of the Dravida and Orissa and Bengal  
It echoes in the hills of Vindhaya and Himalaya  
Mingles in the music of the Jamuna and Ganges,  
And is chanted by the waves of the Indian sea  
They pray for the blessings and sing thy praise  
Thou dispenser of India's destiny  
Victory, Victory, Victory, to thee.

**jkpo;jjha; tho;j;J**

ePuhUq; fYlJ;j epykle;ijf; nfopnyhOFk;  
rPuhUk; tjdndkj; jpfo;guf; fz;lkpjpy;>  
njf;fzKk; mjpw;rpwe;j jpuhtpley; jpUehLk;  
jf;frpW gpiwEjYk; jhpj;jeWe; jpyfKNk!  
mj;jpyf thridNghy; midj;JyFk; ,d;gKw  
vj;jpirAk; Gfo;kzf;f ,Ue;jngUe; jkpozq;Nf (2)  
cd; rPhsikj; jpwk;tpae;J  
nray;kwe;J tho;j;JJNk!  
tho;j;JJNk! tho;j;JJNk!

- kNdhd;kzPak; ng.Re;juk;gps;is

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## NOTES

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## NOTES

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## TIME TABLE

### ODD SEMESTER

Day / Hr.	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					

### EVEN SEMESTER

Day / Hr.	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					