



Ready for
Every Good Work

SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

2.3.3. Preparation and Adherence of Academic Calendar and Teaching Plans

Teaching Plan - 2018 - 2019

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	M.Com.
Course Code	C818
Course Title	ADVANCED COST ACCOUNTING
Course Extension	
Course Teacher	Mr. Saravanan P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To familiarize the students on the importance of costing methods and costing techniques To develop the skills needed to apply standard costing techniques
Outcomes	students understood the importance of costing methods and costing techniques student get skill to apply standard costing techniques

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Unit I Operation Costing	1.0	1	1	
	1.2	Service costing	1.0	2	1	
	1.3	Meaning types of services	1.0	3	1	
	1.4	Transport costing	1.0	4	1	
	1.5	Problems	1.0	5	1	
	1.6	Problems	2.0	6	1	
	1.7	Hospital costing	2.0	1	1	
	1.8	Problems	2.0	2	1	
	1.9	Problems	2.0	3	1	
	1.10	Hotel costing	2.0	4	1	
	1.11	Problems	3.0	5	1	Test
	1.12	Problems	3.0	6	1	
	1.13	Ascertainment of various services cost	3.0	1	1	
	1.14	Problems	3.0	2	1	
	1.15	Problems	3.0	3	1	Revision
Unit II	2.1	Unit II Process Costing	4.0	4	1	
	2.2	Normal loss and abnormal loss or gain	4.0	5	1	
	2.3	Problems	4.0	6	1	
	2.4	Problems	4.0	1	1	Assignment
	2.5	Problems	4.0	2	1	
	2.6	Inter process profit	5.0	3	1	
	2.7	Problems	5.0	4	1	
	2.8	Problems	5.0	5	1	
	2.9	Equivalent production method	5.0	6	1	
	2.10	Problems	5.0	1	1	
	2.11	Problems	6.0	2	1	
	2.12	FIFO method and average cost methods only	6.0	3	1	
	2.13	Problems	6.0	4	1	Problem solving
	2.14	Problems	6.0	5	1	Revision
Unit III	3.1	Unit III Joint Products and By Products	6.0	6	1	
	3.2	Meaning definition	7.0	1	1	
	3.3	Methods of cost allocation to joint products	7.0	2	1	
	3.4	Average unit cost method	7.0	3	1	
	3.5	Problems	7.0	4	1	
	3.6	Problems	7.0	5	1	Problem solving
	3.7	Problems	8.0	6	1	
	3.8	Direct allocation to products	8.0	1	1	
	3.9	Problems	8.0	2	1	
	3.10	Problems	8.0	3	1	
	3.11	Physical units method	8.0	4	1	
	3.12	Problems	9.0	5	1	
	3.13	Problems	9.0	6	1	
	3.14	Relative market value method	9.0	1	1	
	3.15	Problems	9.0	2	1	

Unit III	3.16	Problems	9.0	3	1	Problem solving
	3.17	Standard cost method	10.0	4	1	
	3.18	Problems	10.0	5	1	
	3.19	Problems	10.0	6	1	
	3.20	Marginal cost method.	10.0	1	1	
	3.21	Valuation of By products	10.0	2	1	
	3.22	Problems	11.0	3	1	
	3.23	Problems	11.0	4	1	Problem solving
	3.24	Problems	11.0	5	1	
	3.25	market value like material	11.0	6	1	Revision
Unit IV	4.1	Unit IV Reconciliation of Cost and Financial Accounts	11.0	1	1	
	4.2	Introduction	12.0	2	1	
	4.3	Need for reconciliation	12.0	3	1	
	4.4	Reasons for reconciliation	12.0	4	1	
	4.5	Reasons for variation in profit	12.0	5	1	
	4.6	Procedure of reconciliation	12.0	6	1	
	4.7	Memorandum reconciliation statement account	13.0	1	1	
	4.8	Problems	13.0	2	1	
	4.9	Problems	13.0	3	1	
	4.10	Problems	13.0	4	1	
	4.11	Problems	13.0	5	1	
	4.12	Problems	14.0	6	1	Problem solving
	4.13	Problems	14.0	1	1	Revision
Unit V	5.1	Unit V Standard Costing and Variance Analysis	14.0	2	1	
	5.2	Basic concept of standard costing	14.0	3	1	
	5.3	Estimated cost vs standard	14.0	4	1	
	5.4	Historical costs vs standard cost	15.0	5	1	
	5.5	Standard cost vs Budgetary control	15.0	6	1	
	5.6	Advantages of standard cost	15.0	1	1	
	5.7	Limitations of standard cost	15.0	2	1	
	5.8	Material cost variances	15.0	3	1	
	5.9	Problems	16.0	4	1	
	5.10	Problems	16.0	5	1	
	5.11	Problems	16.0	6	1	Problem solving
	5.12	Problems	16.0	1	1	
	5.13	Problems	16.0	2	1	
	5.14	Labour variances	17.0	3	1	
	5.15	Problems	17.0	4	1	
	5.16	Problems	17.0	5	1	
	5.17	Problems	17.0	6	1	
	5.18	Overhead variances	18.0	1	1	
	5.19	Problems	18.0	2	1	
	5.20	Problems	18.0	3	1	
	5.21	Problems	18.0	4	1	
	5.22	Sales variances.	19.0	5	1	Problem solving
	5.23	Problems	19.0	6	1	

Unit V	5.24	Problems	19.0	1	1	
	5.25	Problems	19.0	2	1	Revision
Total Hrs.					92.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green board and chalk
MOODLE ASSIGNMENT
USING LCD

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Library	5 Marks
Problem Solving	5 Marks

V. RESOURCES

Maheswari S N Advanced Cost Accounting Sultan Chand Sons New Delhi 2010
Ravi M Kishore Cost Management Taxmann s Publication New Delhi 2008
Agarwal Cost Accounting Sahitya Bhawan Agra 2000
Iyengar S P Advanced Cost Accounting: Sultan Chand Sons New Delhi 2002
Shukla M C Grewal T S and Gupta M P Cost Accounting S Chand Company New Delhi 2014

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE (CA)
Class	B.Com. (CA)
Course Code	CC405
Course Title	MERCANTILE LAW
Course Extension	
Course Teacher	Mr. Saravanan P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the learner to have basic knowledge of Mercantile Law To impart knowledge on legal rules regarding sale of goods act
Outcomes	Familiarizes the law related on business Understand the Indian contract Act and sale of goods Act Have knowledge on performance of contract Understand the reasons for breach of contract Gain knowledge on bailment and pledge

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Syllabus given over all introduction about the subject	1.0	2	1	
	1.2	mercantile law Introduction Branches of law	1.0	3	1	
	1.3	Essential elements of valid contract	1.0	4	1	Test
	1.4	Essential elements of valid contract	1.0	5	1	
	1.5	Classification of contract	1.0	6	1	
	1.6	Classification of contract	2.0	2	1	
	1.7	Classification of contract	2.0	3	1	
	1.8	Offer meaning and definition	2.0	4	1	
	1.9	Essentials of valid offer	2.0	5	1	
	1.10	Acceptance Meaning and definition	2.0	6	1	
	1.11	Essential elements of valid acceptance	3.0	2	1	
	1.12	Consideration meaning and essential elements	3.0	3	1	
	1.13	Capacity of contract minor and Unsound mind	3.0	4	1	
	1.14	Capacity of contract Disqualified from contracting by any other law	3.0	5	1	
	1.15	Free consent Coercion and undue influence	3.0	6	1	
	1.16	Free Consent Fraud and Mistake	4.0	2	1	
	1.17	Lawful object	4.0	3	1	
	1.18	Performance of contract Actual performance and Attempted Performance	4.0	4	1	
	1.19	Essentials Elements of valid tender of performance	4.0	5	1	Assignment
	1.20	Discharge of contract Performance, time, agreement	4.0	6	1	
	1.21	Discharge of contract Law breach of contract	5.0	2	1	
	1.22	Breach of contract meaning and definition	5.0	3	1	
	1.23	Remedies for breach of contract	5.0	4	1	
	1.24	Snap Test	5.0	5	1	
Unit II	2.1	Indemnity Meaning and Definition	5.0	6	1	
	2.2	Types of indemnity	6.0	2	1	Assignment
	2.3	Guarantee	6.0	3	1	
	2.4	Essential features of guarantee	6.0	4	1	Seminar
	2.5	Guarantee essential of guarantee	6.0	5	1	
	2.6	Types of guarantee	6.0	6	1	
	2.7	Difference between Indemnity and Guarantee	7.0	2	1	
	2.8	consideration in contract of guarantee	7.0	3	1	
	2.9	Extent of surety's liability	7.0	4	1	
	2.10	Discharge of surety Revocation By the conduct of Creditors	7.0	5	1	
	2.11	Discharge of surety By Invalidation of contract	7.0	6	1	
	2.12	Snap Test	8.0	2	1	
Unit III	3.1	Bailment Meaning and definition	8.0	3	1	
	3.2	Pledge features and difference	8.0	4	1	
	3.3	Rights of bailor and bailee	8.0	5	1	Assignment

Unit III	3.4	Duties of bailor and bailee	8.0	6	1	
	3.5	Pledge Meaning and definition	9.0	2	1	
	3.6	Rights and duties of pawnor and pawnee	9.0	3	1	
	3.7	pledge distinguished from mortgage	9.0	4	1	
	3.8	Pledge by non owner	9.0	5	1	
	3.9	Finder of goods	9.0	6	1	
	3.10	Snap Test	10.0	2	1	
Unit IV	4.1	meaning and nature of agency	10.0	3	1	
	4.2	different kinds of agency	10.0	4	1	
	4.3	methods of creating agency	10.0	5	1	
	4.4	Duties of on agent	10.0	6	1	
	4.5	Rights of an agent	11.0	2	1	Assignment
	4.6	warranties meaning	11.0	3	1	
	4.7	termination of warranties	11.0	4	1	
	4.8	Rights of principal	11.0	5	1	
	4.9	Termination of Agency by the parties	11.0	6	1	Group discussion
	4.10	Termination of Agency by the parties	12.0	2	1	
	4.11	Termination of Agency by the operation of law	12.0	3	1	
	4.12	Transfer of Property and title of goods	12.0	4	1	
	4.13	Snap Test	12.0	5	1	
	4.15	Sale Vs Agreement to Sell	13.0	2	1	
4.16	Subject Matter express and Implied Conditions	13.0	3	1		
4.17	bill of lading	13.0	4	1		
4.18	Delivery order	13.0	5	1		
Unit V	5.1	formation of contract of sale	13.0	6	1	Assignment
	5.2	Sale and hire purchase	14.0	2	1	
	5.3	Essentials of sales	14.0	3	1	
	5.4	Rights and duties of seller and buyer	14.0	4	1	
	5.5	Rights of an unpaid seller	14.0	5	1	
	5.6	Snap Test	14.0	6	1	
	5.7	Revision	15.0	2	1	
	5.8	Revision	15.0	3	1	
	5.9	Revision	15.0	4	1	
	5.10	Revision	15.0	5	1	
	5.11	Revision	15.0	6	1	test
	5.12	Revision	16.0	2	1	
	5.13	Revision	16.0	3	1	
	5.14	Sale of Goods Act 1930 Definition of Sale	12.0	6	1	
Total Hrs.					77.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green Board and Chalk, LCD and MOODLE

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

Sundaram KPM and Varshney Introduction to Commercial Law Kalyani publications New Delhi 2007

RSN Pillai and Bagavathi Business Law S Chand Delhi 2009

Ravinder Kumar and Virender Sharma Practical Auditing Prentice Hall of India Pvt Ltd New Delhi 2012

Avtar Singh Business Law Principles of Mercantile Law Eastern Book Company 2011

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com. (CA)
Course Code	CC601
Course Title	MANAGEMENT ACCOUNTING
Course Extension	
Course Teacher	Mr. Saravanan P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge of basic concepts and their applications in area of Management Accounting
Outcomes	Acquisition of knowledge and skills relating to the application of management accounting An understanding of the differences between financial and managerial accounting The ability to calculate costs in a job order and a process cost accounting system and understand how the costs An understanding of the types of budgets and be able to prepare operating budgets, financial budgets and capital budgets, Gain an understanding of management's decision-making process

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Definition Objectives Functions Advantages and Limitations	1.0	1	1	
	1.2	Financial Statement Analysis	1.0	2	1	
	1.3	Comparative and Common Size Statements Theory	1.0	3	1	Test
	1.4	Comparative income statement Theory	1.0	4	1	
	1.5	Comparative balance sheet Theory	1.0	5	1	
	1.6	Comparative Income statement problem	2.0	6	1	
	1.7	Comparative balance sheet problem	2.0	1	1	
	1.8	Comparative Income statement problem	2.0	2	1	
	1.9	Comparative Balance sheet problem	2.0	3	1	
	1.10	Common size income statement Theory	2.0	4	1	
	1.11	Common size Balance sheet statement Theory	3.0	5	1	Problem Solving
	1.12	Common size income statement Problem	3.0	6	1	
	1.13	Common size Balance sheet statement Problem	3.0	1	1	
	1.14	Trend Percentages Theory	3.0	2	1	
	1.15	Trend Percentages problem	3.0	3	1	
	1.16	Trend Percentages problem	4.0	4	1	
Unit II	2.1	Ratio Analysis	4.0	5	1	
	2.2	Definition Significance and Limitations Classification	4.0	6	1	
	2.3	Liquidity Solvency Turnover and Profitability ratios	4.0	1	1	Assignment
	2.4	Computation of Ratios from Financial Statements	4.0	2	1	
	2.5	Preparation of Financial Statement from Ratios	5.0	3	1	
	2.6	Calculation of gross profit ratio	5.0	4	1	
	2.7	Calculation of Net profit ratio	5.0	5	1	
	2.8	Operating ratio	5.0	6	1	
	2.9	Operating profit ratio	5.0	1	1	
	2.10	Turnover Ratios stock debtors creditors	6.0	2	1	
	2.11	Earning Per Share Ratio	6.0	3	1	
	2.12	Balance sheet ratio	6.0	4	1	Problem Solving
	2.13	Trading and profit and loss ratio	6.0	5	1	
	2.14	Unit test	6.0	6	1	
Unit III	3.1	Fund Flow and Cash Flow Analysis	7.0	1	1	
	3.2	Concept of Funds, Sources and Uses of Funds	7.0	2	1	
	3.3	Fund Flow Statement	7.0	3	1	
	3.4	Statement of changes in working capital	7.0	4	1	
	3.5	Adjusted profit and loss account	7.0	5	1	
	3.6	Preparation of fund flow Statement	8.0	6	1	
	3.7	Problems	8.0	1	1	
	3.8	Problems	8.0	2	1	Problem Solving

Unit III	3.9	Problems	8.0	3	1	
	3.10	Concept of Cash Flow	8.0	4	1	
	3.11	Cash Flow Statement as Per AS3	9.0	5	1	
	3.12	Adjusted profit and loss account	9.0	6	1	
	3.13	Calculation of cash from operation	9.0	1	1	
	3.14	Preparation of cash flow statements	9.0	2	1	
	3.15	Problems	9.0	3	1	
	3.16	Problems	10.0	4	1	
	3.17	Problems	10.0	5	1	Problem Solving
Unit IV	4.1	Budget and Budgetary Control	10.0	6	1	
	4.2	Definition Objectives Essentials Uses and Limitations	10.0	1	1	
	4.3	Preparation of Material Purchase	10.0	2	1	
	4.4	Problems	11.0	3	1	
	4.5	Problems	11.0	4	1	
	4.6	Problems	11.0	5	1	
	4.7	Production Budget	11.0	6	1	
	4.8	Problems	11.0	1	1	Group discussion
	4.9	Problems	12.0	2	1	
	4.10	Problems	12.0	3	1	
	4.11	Sales Budget	12.0	4	1	
	4.12	Problems	12.0	5	1	
	4.13	Problems	12.0	6	1	Problem Solving
	4.14	Problems	13.0	1	1	
	4.15	Cash Budget	13.0	2	1	
	4.16	Problems	13.0	3	1	
	4.17	Problems	13.0	4	1	
	4.18	Problems	13.0	5	1	
	4.19	Flexible Budget	14.0	6	1	
	4.20	Problems	14.0	1	1	
	4.21	Problems	14.0	2	1	Problem Solving
	4.22	Zero Base Budgeting.	14.0	3	1	
Unit V	5.1	Capital Budgeting	14.0	4	1	
	5.2	Concepts Nature Advantages and Limitations	15.0	5	1	
	5.3	Pay Back Period	15.0	6	1	
	5.4	Problems	15.0	1	1	
	5.5	Problems	15.0	2	1	
	5.6	Problems	15.0	3	1	
	5.7	ARR, NPV	16.0	4	1	Problem Solving
	5.8	Problems	16.0	5	1	
	5.9	Problems	16.0	6	1	
	5.10	Problems	16.0	1	1	
	5.11	Present Value Index IRR	16.0	2	1	
	5.12	Problems	16.0	3	1	
	5.13	Problems	16.0	4	1	Problem Solving
Total Hrs.					82.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green Board chalk
LCD
MOODLE

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

S.N.Maheswarin - Management Accounting - Sultan Chand and Sons, New Delhi.
Manmohan

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	M.Com.
Course Code	C1019
Course Title	INCOME TAX LAW AND PRACTICE - II
Course Extension	
Course Teacher	Mr. Seenivasan B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to understand the various provision of Income Tax Act relating to computation of Total Income of an Individual To provide the knowledge on computation of tax liability of individual
Outcomes	Students will compute their total income student can reduce their tax liability through tax planning

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.2	Meaning and Definition	1.0	2	1	
	1.3	Exempted assets	1.0	3	1	
	1.4	Types of Capital assets	1.0	4	1	
	1.5	Types of capital gain	1.0	5	1	
	1.6	Cost of Acquisition	1.0	6	1	Revision
	1.7	Cost of improvement	2.0	1	1	
	1.8	Transfer of Assets	2.0	2	1	
	1.9	Format ST	2.0	3	1	
	1.10	Format LT	2.0	4	1	
	1.11	Computation of STCG Solution	2.0	5	1	
	1.12	Computation of LTCG Solution	2.0	6	1	Revision
	1.13	Exempted Capital gain u/s 54	3.0	1	1	
	1.14	Exempted Capital gain u/s 54B,D,EC	3.0	2	1	
	1.15	Exempted Capital gain u/s 54F and G	3.0	3	1	
	1.16	Computation of Capital gain Solution	3.0	4	1	
	1.17	Computation of Capital gain Solution	3.0	5	1	
	1.18	Computation of Capital gain Solution	3.0	6	1	
	1.19	Computation of Capital gain Solution	4.0	1	1	
	1.20	Computation of Capital gain Solution	4.0	2	1	
	1.21	Practical Test	4.0	3	1	Written Test
	Unit II	2.1	Unit II Income from other Source	4.0	4	1
2.2		Family pension, Sub letting, Composite letting	4.0	5	1	
2.3		Casual income, Agricultural income, Dividend	4.0	6	1	
2.4		Interest on securities, Other interest	5.0	1	1	
2.5		Other taxable incomes	5.0	2	1	
2.6		Deductions from other source Income	5.0	3	1	
2.7		Computation of Income from other Source Solution	5.0	4	1	Revision
2.8		Computation of Income from other Source Solution	5.0	5	1	
2.9		Computation of Income from other Source Solution	5.0	6	1	
2.10		Computation of Income from other Source Solution	6.0	1	1	
2.11		Computation of Income from other Source Solution	6.0	2	1	Practical test
2.12		Set off and Carry forward and Deductions	6.0	3	1	
2.13		Intra head and Inter head	6.0	4	1	
2.14		Set off and Carry forward Five heads	6.0	5	1	
2.15		Set off and Carry forward Five heads	6.0	6	1	
2.16		Computation based on set off	7.0	1	1	
2.17		Computation based on set off	7.0	2	1	CIA
2.18		Clubbing of income	7.0	3	1	
2.19		Deemed income	7.0	4	1	
2.20		Practical Test	7.0	5	1	
Unit III	3.1	Unit III Assessment of Individual Introduction	7.0	6	1	

3.2	Tax rate of individual	8.0	1	1		
3.3	Tax rate of others	8.0	2	1		
3.4	Section 80C, CCC, CCD,	8.0	3	1		
3.5	Section 80D, DD, DDB	8.0	4	1		
3.6	Section 80E, G	8.0	5	1		
3.7	Section 80GG, U	8.0	6	1	Quiz	
3.8	Computation of Total Income Solution	9.0	1	1		
3.9	Computation of Total Income Solution	9.0	2	1		
3.10	Computation of Tax Liability Solution	9.0	3	1		
3.11	Computation of Tax Liability Solution	9.0	4	1		
3.12	Computation of Tax Liability Solution	9.0	5	1		
3.13	Rebate u/s 88E	9.0	6	1	Practical Test	
3.14	Relief u/s 89	10.0	1	1		
3.15	Relief u/s 90	10.0	2	1		
3.16	Relief u/s 91	10.0	3	1		
3.17	Practical Test	10.0	4	1	Written Test	
Unit IV	4.1	Unit IV Income Tax Authorities Assessing Officer	10.0	5	1	
	4.2	Assessment Procedure	10.0	6	1	
	4.3	Self assessment	11.0	1	1	Seminar
	4.4	Based on evidence	11.0	2	1	
	4.5	Regular Assessment	11.0	3	1	
	4.6	Best Judgement Assessment	11.0	4	1	
	4.7	Re Assessment	11.0	5	1	Online Test/ MOODLE
	4.8	Powers of Income Tax Authorities	11.0	6	1	
	4.9	Search and Seizure	12.0	1	1	
	4.10	Power of civil court	12.0	2	1	Revision
	4.11	Power to call for information	12.0	3	1	
	4.12	Filing of Return Rules	12.0	4	1	Written Test
	4.13	Due date and Forms	12.0	5	1	
	4.14	Defective return	12.0	6	1	
	4.15	Belated return	13.0	1	1	
	4.16	Revised return	13.0	2	1	
	4.17	Duties of Income Tax Authorities	13.0	3	1	
	4.18	Written Test	13.0	4	1	
Unit V	5.1	Unit V Tax Planning and TDS on salaries	13.0	5	1	CIA
	5.2	Rules on TDS	13.0	6	1	
	5.3	TDS on interest on securities	14.0	1	1	
	5.4	TDS on casual income	14.0	2	1	
	5.5	Other TDS	14.0	3	1	
	5.6	Advance tax	14.0	4	1	Revision
	5.7	Rules on Advance tax	14.0	5	1	
	5.8	Tax Planning – Meaning	14.0	6	1	
	5.9	Tax Evasion and avoidance	15.0	1	1	Moodle Test
	5.10	Tax planning objectives	15.0	2	1	
	5.11	Tax Planning salary	15.0	3	1	
	5.12	Tax Planning house property	15.0	4	1	
	5.13	Tax Planning business	15.0	5	1	
	5.14	Tax Planning capital gain and other source	15.0	6	1	Revision
Total Hrs.				89.0		

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Seminar
Problem Solving
Power Point Presentation
Moodle

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar	5 Marks
Assignment	5 Marks
Library	5 Marks
Article	5 Marks

V. RESOURCES

Mehrotra H.C, Income Tax Law and Practice with Tax Planning, Sahitya Bhawan Publications, New Delhi
Vinod.K.Singhania, Direct Taxes Law and Practice, Taxmann Publications, New Delhi.
Gaur. V.P and D.B. Narang, Income Tax Law and Practice, Kalyani Publications, New Delhi.
Murthy. A, Income Tax Law and Practice, Vijay Nicole Imprints Private Ltd, New Delhi.
Hari Prasad Reddy and Reddy T.S, Income Tax Law and Practice, Margham Publications, Chennai.
Relevant Editions

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE (CA)
Class	B.Com. (CA)
Course Code	CC204
Course Title	BUSINESS MANAGEMENT
Course Extension	
Course Teacher	Mr. Seenivasan B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To familiarize students with the principles, functions and techniques of management To enable the students to be socially conscious manager.
Outcomes	Student acquire the knowledge and skills to manage a business Students will inculcate the leadership qualities Explore knowledge on making decisions. Understand the structure of the organization Have knowledge to delegation of authority and responsibility

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ IA/ Any other
Unit I	1.1	Management: Meaning-	1st Week	1	1	
	1.2	Nature-Importance –	1st Week	2	1	
	1.3	Functions	1st Week	3	1	
	1.4	Levels	1st Week	4	1	
	1.5	Managerial skills	2nd Week	6	1	
	1.6	Managerial roles	2nd Week	1	1	
	1.7	Management as an Art or Science or Profession	2nd Week	2	1	test
	1.8	Principles of Management	2nd Week	3	1	
	1.9	Principles of Management	3rd Week	4	1	
Unit II	2.1	Planning: Meaning,	3rd Week	6	1	revision
	2.2	Nature, Importance,	3rd Week	1	1	Unit test
	2.3	Process and Types;	4th Week	2	1	
	2.4	Decision making: Meaning,	4th Week	3	1	
	2.5	Decision making: Meaning,	4th Week	4	1	seminar
	2.6	Process and Types;	4th Week	6	1	seminar
	2.7	Process and Types;	5th Week	1	1	seminar
	2.8	Process and Types;	5th Week	2	1	
	2.9	Basic concept of Management by Objectives	5th Week	3	1	
	2.10	Basic concept of Management by Objectives	5th Week	4	1	
	2.11	Basic concept of Management by Objectives	6th Week	6	1	revision
	2.12	Management by Exception	6th Week	1	1	Unit test
	2.13	Management by Exception	6th Week	2	1	
	2.14	Management by Exception	6th Week	3	1	
Unit III	3.1	Organization: Meaning,	7th Week	4	1	
	3.2	Nature, Importance and Principles,	7th Week	6	1	I CA
	3.3	Formal Vs Informal organization.	7th Week	1	1	revision
	3.4	Delegation and Decentralization –	7th Week	2	1	Unit test
	3.5	Authority Vs Responsibility -	8th Week	3	1	
	3.6	Authority Vs Responsibility -	8th Week	4	1	
	3.7	Span of Management –	8th Week	6	1	
	3.8	Span of Management –	8th Week	1	1	
	3.9	Factors determining span of management	9th Week	2	1	revision
	3.10	Factors determining span of management	9th Week	3	1	test
Unit IV	4.1	Directing: Meaning,	9th Week	4	1	
	4.2	Nature, Importance and Principles -	9th Week	6	1	
	4.3	Leadership: Meaning and Styles of leadership -	10th Week	1	1	seminar
	4.4	Leadership: Meaning and Styles of leadership -	10th Week	2	1	seminar
	4.5	Motivation: Meaning –	10th Week	3	1	seminar
	4.6	Maslow	10th Week	4	1	
	4.7	Maslow	11th Week	6	1	
	4.8	McGregor Theories of Motivation –	11th Week	1	1	
	4.9	Communication –	11th Week	2	1	
	4.10	Communication –	11th Week	3	1	test
	4.11	Meaning – Process – Barriers	12th Week	4	1	

Unit IV	4.12	Process – Barriers	12th Week	6	1	revision
	4.13	Process – Barriers	12th Week	1	1	Unit test
Unit V	5.1	Co-Ordination: Meaning,	12th Week	2	1	
	5.2	Co-Ordination: Meaning,	13th Week	3	1	
	5.3	Importance	13th Week	4	1	
	5.4	Problems	13th Week	6	1	II CA
	5.5	Problems	13th Week	1	1	
	5.6	Methods of securing Co-ordination.	14th Week	2	1	
	5.7	Methods of securing Co-ordination.	14th Week	3	1	
	5.8	Control: Meaning,	14th Week	4	1	
	5.9	Control: Meaning,	14th Week	6	1	
	5.10	Nature,	15th Week	1	1	revision
	5.11	Nature,	15th Week	2	1	Test
	5.12	Benefits and Process	15th Week	3	1	Unit test
	5.13	Benefits and Process	15th Week	4	1	Last Working Day
Total Hrs.					59.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
role playing
quiz
group discussion
MOODLE
Power Point Presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Quiz	5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

C.B.Gupta, Business Management, Sultan Chand and Sons, Chennai 2016
Koontz and O'Donnell, Principle of Management, Tata McGraw Hill, New Delhi 2004
Pandey I.M, Fundamentals of Management, Vikas Publications, New Delhi 2011.
Prasad L.M, Principle and Practice of Management, S.Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE (CA)
Class	B.Com. (CA)
Course Code	CC407
Course Title	COST ACCOUNTING
Course Extension	
Course Teacher	Mr. Seenivasan B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To familiarize the students with cost concepts and techniques of Cost Accounting To make the students learn cost accounting as a separate system of accounting
Outcomes	Students will know the way in which selling price fixed for a product with the help of cost sheet Have knowledge on Tender and quotation preparations Make them aware of material pricing and calculations connected with labours Understand the apportionment of overhead costs Get knowledge on computation of machine hour rate

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.2	Meaning, Nature and Scope	1.0	2	1	
	1.3	Objectives	1.0	4	1	
	1.4	Limitations	1.0	5	1	
	1.5	Financial Vs Cost accounting	1.0	6	1	
	1.6	Types of costing	2.0	1	1	
	1.7	Types of Cost	2.0	2	1	
	1.8	Types of cost	2.0	4	1	
	1.9	Cost Unit Cost centre and Profit centre	2.0	5	1	Assignment
	1.10	Cost sheet Format	2.0	6	1	
	1.11	Problem and solution on Cost Sheet	3.0	1	1	
	1.12	Problem and solution on Cost Sheet	3.0	2	1	
	1.13	Problem and solution on Cost Sheet	3.0	4	1	
	1.14	Problem and solution on Cost Sheet	3.0	5	1	
	1.15	Unit Test	3.0	6	1	Written Test
	Unit II	2.1	Unit-II Material Control Introduction	4.0	1	1
2.2		Meaning of materials and materials control	4.0	2	1	
2.3		Objectives	4.0	4	1	
2.4		Purchase procedure	4.0	5	1	
2.5		Classifications and Codification of materials	4.0	6	1	
2.6			5.0	1	1	
2.7		Levels of stock	5.0	2	1	
2.8		Minimal level Problem and solution	5.0	4	1	
2.9		Maximum level Problem and solution	5.0	5	1	
2.10		Reorder level Problem and solution	5.0	6	1	Assignment
2.11			6.0	1	1	
2.12		Danger level problem and solution	6.0	2	1	
2.13		ABC Analysis	6.0	4	1	
2.14		VED Analysis	6.0	5	1	
2.15		Material Losses	6.0	6	1	
Unit III	3.1		7.0	1	1	
	3.2	Unit III Pricing of Material Introduction	7.0	2	1	Written Test
	3.3	basics of material issues	7.0	4	1	
	3.4	Meaning and rules of FIFO method	7.0	5	1	
	3.5	Problem and solution under FIFO method	7.0	6	1	
	3.6		8.0	1	1	
	3.7	Problem and solution under FIFO method with returns	8.0	2	1	
	3.8	Problem and solution under FIFO method with base stock	8.0	4	1	
	3.9	Meaning and rules of LIFO method	8.0	5	1	
	3.10	Problem and solution under FIFO method	8.0	6	1	
	3.11		9.0	1	1	
	3.12	Problem and solution under simple average method	9.0	2	1	
	3.13	Problem and solution under weighted average method	9.0	4	1	Revision
	3.14	Problem and solution under standard price	9.0	5	1	

Unit III		method				
	3.15	Unit Test	9.0	6	1	Written Test
Unit IV	4.1		10.0	1	1	
	4.2	Unit IV Remuneration and Incentives	10.0	2	1	
	4.3	types of incentives	10.0	4	1	
	4.4	Time rate method - Piece rate method - formula	10.0	5	1	
	4.5	Idele time and overtime	10.0	6	1	
	4.6		11.0	1	1	
	4.7	labour turnover meaning and causes	11.0	2	1	
	4.8	labour turnover formula	11.0	4	1	
	4.9	problema nd solution on labour turnover	11.0	5	1	Assignment
	4.10	Taylor`s method	11.0	6	1	
	4.11		12.0	1	1	
	4.12	Merricks and gantt`s task method	12.0	2	1	
	4.13	premium bonus method	12.0	4	1	
	4.14	Halsey and rowan and emerson plans	12.0	5	1	
	4.15	Calculation of earnings of workers	12.0	6	1	
Unit V	5.1		13.0	1	1	Written test
	5.2	Unit V Overhead introduction	13.0	2	1	
	5.3	classifications of overhead	13.0	4	1	
	5.4	distributuion of overheads	13.0	5	1	
	5.5	allocation of cost	13.0	6	1	
	5.6		14.0	1	1	
	5.7	absorption of overhead	14.0	2	1	Assignment
	5.8	apportionment of overhead	14.0	4	1	
	5.9	Primary distribution	14.0	5	1	
	5.10	Problem and solution on Primary distribution	14.0	6	1	
	5.11		15.0	1	1	
	5.12	Secondary distribution	15.0	2	1	
	5.13	Problem and solution on Secondary distribution	15.0	4	1	
	5.14	Computation of machine hour rate and labour hour rate	15.0	5	1	
	5.15	revision	15.0	6	1	Practical
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Problem Solving
Moodle
Power Point Presentation
Home work

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Home Work	5 Marks
Problem Solving	5 Marks
Attendance	5 Marks

V. RESOURCES

T.S. Reddy and Reddy, Cost Accounting, Margham Publications, Chennai 2016
Jain, S.P. and K.L. Narang. Cost Accounting: Principles and Methods. Kalyani Publishers, New Delhi. 2007
R.S.N. Pillai and V. Bagavathi, Cost Accounting, S.Chand, Chennai 2004
Maheshwari, S.N. and S.N. Mittal. Cost Accounting: Theory and Problems. Shri Mahabir Book Depot 2006
A.Murthy and S. Gurusamy, Cost Accounting, Vijay Nicolas, New Delhi.2008

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com. (CA)
Course Code	CC602
Course Title	INCOME TAX LAW AND PRACTICE - II
Course Extension	
Course Teacher	Mr. Seenivasan B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To study the computation of Income under different heads of Income. To acquire knowledge about Computation of Total Income of Individual.
Outcomes	Student can compute his total income student can calculate the amount of income tax

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.2	Basic rules Meaning and Definition	1.0	3	1	
	1.3	Capital Assets Meaning and Types	1.0	4	1	
	1.4	Exempted assets	1.0	5	1	
	1.5	Types of capital gain	1.0	6	1	
	1.6	Cost of Acquisition Cost of improvement Transfer of Assets	2.0	2	1	
	1.7	Format ST	2.0	3	1	
	1.8	Computation of STCG Solution	2.0	4	1	
	1.9	Format – LT	2.0	5	1	Assignment
	1.10	Computation of LTCG – Solution	2.0	6	1	
	1.11	Exempted Capital gain u/s 54	3.0	2	1	
	1.12	Exempted Capital gain u/s 54B D EC	3.0	3	1	
	Unit II	2.1	UNIT II Income From Other Sources	4.0	4	1
2.2		Agricultural income Dividend	4.0	5	1	
2.3		Casual income	4.0	6	1	
2.4		Interest on securities	5.0	2	1	
2.5		Other interest	5.0	3	1	
2.6		Family pension	5.0	4	1	
2.7		Composite letting	5.0	5	1	
2.8		Sub letting	5.0	6	1	Assignment
2.9		Gift	6.0	2	1	
2.10		Computation of Income from other Source Solution	6.0	3	1	
2.11		Computation of Income from other Source	6.0	4	1	
2.12		Computation of Income from other Source	6.0	5	1	
2.13		Exempted Capital gain u/s 54F and G	3.0	4	1	
2.14		Computation of Capital gain Solution	3.0	5	1	
2.15		Computation of Capital gain Solution	3.0	6	1	
2.16		Computation of Capital gain Solution	4.0	2	1	
2.17		PRACTICAL TEST Problems	4.0	3	1	Written Test
Unit III	3.2	Intra head and Inter Head adjustments	7.0	5	1	
	3.3	Rules on Set Off of Losses	7.0	6	1	
	3.4	Rules on Set Off of Losses	8.0	2	1	
	3.5	Rules on Set Off of Losses	8.0	3	1	
	3.6	Computation of Total income based on set off	8.0	4	1	
	3.7	Computation of Total income based on set off	8.0	5	1	
	3.8	Computation of Total income based on set off	8.0	6	1	
	3.9	Deductions Introduction	9.0	2	1	
	3.10	Section 80C CCC CCD	9.0	3	1	
	3.11	Section 80D DD DDB E	9.0	4	1	Revision
	3.12	Section 80G	9.0	5	1	
	3.13	Section 80GG 80U	9.0	6	1	
	3.14	Computation of Gross Total Income Solution	10.0	2	1	Written Test
	Unit IV	4.1	Unit IV Assessment of Individual Introduction	10.0	5	1

	4.2	Tax rate of individual	10.0	6	1	
	4.3	Tax rate of others	11.0	2	1	
	4.4	Computation of Total Income Solution	11.0	3	1	
	4.5	Computation of Total Income Solution	11.0	4	1	
	4.6	Computation of Total Income Solution	11.0	5	1	Assignment
	4.7	Computation of Tax Liability Solution	11.0	6	1	
	4.8	Computation of Tax Liability Solution	12.0	2	1	
	4.9	Tax Planning Meaning	12.0	3	1	
	4.10	Tax Evasion and avoidance	12.0	4	1	
	4.11	Tax Planning under Various Heads	12.0	5	1	
	4.12	Tax Planning under Various Heads	12.0	6	1	
	4.15	Computation of Gross Total Income Solution	10.0	3	1	
	4.16	PRACTICAL TEST Problems	10.0	4	1	
Unit V	5.1	Unit V Income tax Authorities	13.0	3	1	
	5.2	Assessing Officer	13.0	4	1	
	5.3	Assessment Procedure	13.0	5	1	
	5.4	Regular Assessment	13.0	6	1	
	5.5	Self assessment, Based on evidence	14.0	2	1	
	5.6	Tax audit	14.0	3	1	Assignment
	5.7	Best Judgement Assessment	14.0	4	1	
	5.8	Re Assessment	14.0	5	1	
	5.9	Powers of Income Tax Authorities	14.0	6	1	
	5.10	Search and Seizure	15.0	2	1	
	5.11	Filing of Return Rules Due date and Forms	15.0	3	1	
	5.12	Defective return	15.0	4	1	
	5.13	Practical Test	13.0	2	1	Written test
	5.14	Practical Test	15.0	6	1	Practical Lab
Total Hrs.					69.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Problem solving
Moodle
Assignment
Home work

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

H.C.Mehrotra – Income Tax Law and Practice with Tax Planning – Sahitya Bhawan Publications, New Delhi
Dr. Vinod.K.Singhania – Direct Taxes Law and Practice – Taxmann Publications, New Delhi.
V.P.Gaur and D.B.Narang - Income Tax Law and Practice – Kalyani Publications, New Delhi.
N.Hariharan - Income Tax Law and Practice – Vijay Nicole Imprints Private Ltd, New Delhi.
T.S.Reddy – Income Tax Law and Practice – Margham Publications, Chennai.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE (CA)
Class	B.Com. (CA)
Course Code	CC406
Course Title	CORPORATE ACCOUNTING - II
Course Extension	
Course Teacher	Dr. Valarmathi D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•The objective of this paper is to gain comprehensive understanding of all aspects relating to corporate accounting.• To gain accounting knowledge in banking and insurance companies
Outcomes	<ul style="list-style-type: none">•Students should understand the present scenario of corporate•Understand various methods to measure the goodwill•To familiarize on holding, banking and insurance companies accounts maintains•Have knowledge on non performing assets•Understand the general insurance company accounts

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Overview about the subject	1.0	1	1	
	1.2	Goodwill meaning and definition	1.0	3	1	
	1.3	Need for valuation goodwill	1.0	4	1	Test
	1.4	Factors affecting the goodwill	1.0	5	1	
	1.5	Methods of valuation goodwill	1.0	6	1	
	1.6	Average profit method meaning and explain the formula	2.0	1	1	
	1.7	Work out the sum	2.0	3	1	
	1.8	Weighted average profit method	2.0	4	1	
	1.9	Workout sum	2.0	5	1	
	1.10	Super profit method workout sum	2.0	6	1	
	1.11	workout sum	3.0	1	1	
	1.12	Capitalisation super profit method	3.0	3	1	
	1.13	workout sum	3.0	4	1	
	1.14	Annuity method	3.0	5	1	
	1.15	workout sum	3.0	6	1	
	1.16	Capitalisation method	4.0	1	1	
	1.17	Valuation of shares meaning and importance	4.0	3	1	
	1.18	Methods of valuation of shares	4.0	4	1	
	1.19	Factors affecting valuation of shares	4.0	5	1	
	1.20	Net asset method	4.0	6	1	
	1.21	Work out the sums	5.0	1	1	
	1.22	Yield method	5.0	3	1	
	1.23	Work out the sums	5.0	4	1	
	1.24	Fair value method	5.0	5	1	
	1.25	Workout the sum	5.0	6	1	
	1.26	Snap test	6.0	1	1	
Unit II	2.1	Explain about holding and subsidiary	6.0	3	1	
	2.2	Minority interest	6.0	4	1	Assignment
	2.3	Cost of control	6.0	5	1	
	2.4	Explain common transactions	6.0	6	1	
	2.5	Unrealised profit	7.0	1	1	
	2.6	Revaluation of assets and liabilities	7.0	3	1	
	2.7	Bonus shares workout the sum	7.0	4	1	
	2.8	Consolidated balance sheet workout the sum	7.0	5	1	
	2.9	Preparation of balance sheet	7.0	6	1	
	2.10	Workout the sum	8.0	1	1	
	2.11	Workout the sum	8.0	3	1	
	2.12	Workout the sum	8.0	4	1	
	2.13	Work out the sum	8.0	5	1	
	2.14	Preparation of holding company accounts	8.0	6	1	
	2.15	workout the sum	9.0	1	1	
	2.16	work out the sum mutual obligation	9.0	3	1	
	2.17	Snap Test	9.0	4	1	
Unit III	3.1	Bank accounts meaning and definition	9.0	5	1	
	3.2	Rebate on bills discounted	9.0	6	1	

Unit III	3.3	Workout the sum	10.0	1	1	Assignment	
	3.4	Workout the sum	10.0	3	1		
	3.5	Interest on doubtful debts	10.0	4	1		
	3.6	Workout the sum	10.0	5	1		
	3.7	Work out the sum	10.0	6	1		
	3.8	Preparation of profit and loss account	11.0	1	1		
	3.9	Explain the different schedule 13 14 15 and 16	11.0	3	1		
	3.10	Workout the sum	11.0	4	1		
	3.11	Workout the sum	11.0	5	1		
	3.12	Workout the sum	11.0	6	1		
	3.13	Preparation of balance sheet	12.0	1	1		
	3.14	Explain the different schedule 1 to 12	12.0	3	1		
	3.15	Snap test format of profit and loss account and balance sheet	12.0	4	1	Revision	
	3.16	Workout the sum	12.0	5	1		
	3.17	Workout the sum	12.0	6	1		
	3.18	Workout the sum	13.0	1	1		
	3.19	Workout the sum	13.0	3	1		
	3.20	Workout the sum	13.0	4	1		
	Unit IV	4.1	Workout the sum	13.0	5	1	
		4.2	Snap test	13.0	6	1	
4.3		Explain about the Insurance company accounts	14.0	1	1		
4.4		Meaning of life insurance and its types	14.0	3	1		
4.5		Revenue account	14.0	4	1		
4.6		Preparation of profit and loss account	14.0	5	1		
4.7		Explain the different schedule 1 to 4	14.0	6	1		
4.8		Workout the sum	15.0	1	1		
4.9		Workout the sum	15.0	3	1		
4.10		Workout the sum	15.0	4	1		
4.11		Workout the sum	15.0	5	1		
4.12		Preparation of balance sheet	15.0	6	1		
4.13		Explain the schedule 5 to 11	16.0	1	1		
4.14		Workout the sum	16.0	3	1		
4.15		Workout the sum	16.0	4	1		
Unit V	5.1	Workout the sum	16.0	5	1		
	5.2	General insurance meaning and its importance	16.0	6	1		
	5.3	Snap test	17.0	1	1		
	5.4	Fire and marine account	17.0	3	1		
	5.5	preparation of profit and loss account	17.0	4	1		
	5.6	Workout the sum	17.0	5	1		
	5.7	Workout the sum	17.0	6	1		
	5.8	Workout the sum	18.0	1	1		
	5.9	Workout the sum	18.0	3	1		
	5.10	Revision	18.0	4	1		
	5.11	Revision	18.0	5	1		
Total Hrs.					89.0		

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book:

•Reddy T.S. and Murthy A. - Corporate Accounting - Margham Publications, Chennai 2016

Reference Books:

1.ShuklaM.C.Grewal, T.S.GuptaS.C. - Advanced Accounts - S.Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com. (CA)
Course Code	CC604A
Course Title	ELECTIVE II : SERVICE MARKETING
Course Extension	
Course Teacher	Dr. Valarmathi D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To enable the students to acquire a deep knowledge in marketing of services.
Outcomes	<ul style="list-style-type: none">•Understand the challenges facing the services marketing in traditional commercial marketing, and e-marketing services•Getting clear idea about the 7 P`s of service marketing and its importance•Appreciate the difference between marketing physical products and intangible services•Recognize the challenges faced in services delivery as outlined in the services gap model;•Acquire more knowledge about marketing of services by various service organizations like Banking, Insurance, transportation etc.....

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Meaning definitions and overview of service marketing	1.0	2	1	
	1.2	Components of service marketing	1.0	3	1	
	1.3	Types of service marketing	1.0	4	1	Test
	1.4	Types of service marketing	1.0	6	1	
	1.5	Service Vs Goods	2.0	1	1	
	1.6	Service Marketing mix product price place	2.0	2	1	
	1.7	Service Marketing mix people and promotion	2.0	3	1	
	1.8	Service Marketing Mix process and physical evidence	2.0	4	1	
	1.9	Characteristics of service marketing	2.0	6	1	
	1.10	Advertising Objective	3.0	1	1	
	1.11	Advertising Message and Media selection Merits	3.0	2	1	
	1.12	Merits of advertising	3.0	3	1	
	1.13	Personal selling	3.0	4	1	
	1.14	Advantages of personal selling	3.0	6	1	
	1.15	Personal selling process	4.0	1	1	
	1.16	Personal selling process	4.0	2	1	
	1.17	Snap test	4.0	3	1	
Unit II	2.1	Essential and Peripheral Evidence	4.0	4	1	
	2.2	Guidelines for Physical Evidence	4.0	6	1	
	2.3	Managing demand and supply Capacity	5.0	1	1	
	2.4	Demand patterns	5.0	2	1	
	2.5	Capacity planning	5.0	3	1	
	2.6	Types of capacity planning	5.0	4	1	
	2.7	Types of capacity planning	5.0	6	1	Assignment
	2.8	Managing capacity to match demand	6.0	1	1	
	2.9	Managing capacity to match demand	6.0	2	1	
	2.10	Managing Demand to match Capacity	6.0	3	1	
	2.11	Managing Demand to match Capacity	6.0	4	1	
	2.12	Snap test	6.0	6	1	
Unit III	3.1	Pricing meaning and definition	6.0	1	1	Seminar
	3.2	Importance of pricing	6.0	2	1	
	3.3	Objectives of pricing	6.0	3	1	
	3.4	Characteristics of pricing	6.0	4	1	Seminar
	3.5	Factors affecting pricing decisions	7.0	6	1	
	3.6	Types of pricing	7.0	1	1	
	3.7	Types of pricing	7.0	2	1	
	3.8	Customer Relationship marketing- meaning and definition	7.0	3	1	
	3.9	Importance of CRM	7.0	4	1	
	3.10	Objectives of CRM	7.0	6	1	
	3.11	Requisites of CRM	8.0	1	1	
	3.12	Benefits of CRM	8.0	2	1	
	3.13	Snap test	8.0	3	1	
Unit IV	4.1	Quality of service meaning and definition	8.0	4	1	

4.2	Importance of QOS	8.0	6	1		
4.3	Five Dimensions of Quality	9.0	1	1		
4.4	Gap analysis- meaning and definition	9.0	2	1		
4.5	Causes of customer gap	9.0	3	1		
4.6	Key factors leading to customer gap	9.0	4	1		
4.7	Key factors leading to customer gap	9.0	6	1		
4.8	Gap1	10.0	1	1		
4.9	Gap2	10.0	2	1		
4.10	Gap3	10.0	3	1		
4.11	Gap4	10.0	4	1		
4.12	Provider gap	10.0	6	1		
4.13	snap test	11.0	1	1		
Unit V	5.1	Marketing of services	11.0	2	1	
	5.2	Insurance business	11.0	3	1	
	5.3	Banking business	11.0	4	1	
	5.4	Importance if insurance business and banking in India	11.0	6	1	
	5.5	Market segmentation of Insurance business	12.0	1	1	Group discussion
	5.6	Marketing Mixfor Insurance business	12.0	2	1	
	5.7	Product price place promotio	12.0	3	1	
	5.8	Process people and physical evidence	12.0	4	1	
	5.9	Banks product mix	12.0	6	1	
	5.10	Modernisation of Banking	13.0	1	1	
	5.11	Education	13.0	2	1	
	5.12	Marketing mix	13.0	3	1	
	5.13	Marketing mix	13.0	4	1	
	5.14	Tourism Marketing Mix	13.0	6	1	
	5.15	Transport Marketing Mix	14.0	1	1	
	5.16	Transport Marketing Mix	14.0	2	1	
	5.17	Snap test	14.0	3	1	
	5.18	Taking seminar by students	14.0	4	1	
	5.19	Taking seminar by students	14.0	6	1	
	5.20	Taking seminar by students	15.0	1	1	
	5.21	Taking seminar by students	15.0	2	1	
	5.22	Revision	15.0	3	1	
	5.23	Revision	15.0	4	1	
	5.24	Revision	15.0	6	1	seminar
	5.25	Revision	16.0	1	1	
	5.26	Revision	16.0	2	1	
	5.27	Revision	16.0	3	1	
Total Hrs.				82.0		

III. TEACHING PROCEDURES & TECHNIQUES

PPT, Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Services Marketing - Dr.L.Natarajan - Margahm Publications, Chennai

Reference Books

- Services Marketing - M.K.Rampal - S.L.Gupta - Galgotta Pub. House
- Services Marketing - S.M.Jha - Himalaya Publications, New Delhi
- Services Marketing - Dr.B.Baly - S.Chand and Co., New Delhi
- Services Marketing - VasanthiVenugopaland Raghu V.N. - Himalaya Publications, New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE (CA)
Class	B.Com. (CA)
Course Code	CC203
Course Title	FINANCIAL ACCOUNTING - II
Course Extension	
Course Teacher	Mr. Berty Roy B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	The objective of this paper is to help students to acquire conceptual knowledge of the financial accounting. To develop the skills for recording various kinds of business transactions.
Outcomes	Branch Accounting Departmental Accounting Admission of Partners Retirement of Partners Dissolution of partners sharing goodwill

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Branch: Meaning – Objectives - Types of Branches	1st Week	1	1	
	1.2	Dependent Branch – Debtors System	1st Week	3	1	
	1.3	Dependent Branch – Debtors System	1st Week	4	2	
	1.4	Stock and Debtor System –	1st Week	6	1	
	1.5	Stock and Debtor System –	2nd Week	1	1	
	1.6	Stock and Debtor System –	2nd Week	3	1	
	1.7	Departmental Accounting - Need for departmental Accounting	2nd Week	4	2	1.0
	1.8	Distinction between Departments and Branches	2nd Week	6	1	
	1.9	Distinction between Departments and Branches	3rd Week	1	1	
	1.10	Guidelines for apportionment of Expenses	3rd Week	3	1	1.0
	1.11	Inter departmental transfer	3rd Week	4	2	1.0
Unit II	2.1	Hire Purchase system – Definition	3rd Week	6	1	
	2.2	Hire Purchase system – Definition	4th Week	1	1	
	2.3	Important Terms	4th Week	3	1	4.0
	2.4	Installment Purchase system	4th Week	4	2	6.0
	2.5	Distinction between Hire Purchase and Installment system	4th Week	6	1	6.0
	2.6	Accounting treatment for hire purchase system	5th Week	1	1	
	2.7	Hire purchase Trading Account	5th Week	3	1	
	2.8	Hire purchase Trading Account	5th Week	4	2	
	2.9	Debtor Methods	5th Week	6	1	3.0
	2.10	Stock and Debtors system	6th Week	1	1	1.0
	2.11	Stock and Debtors system	6th Week	3	1	
	2.12	Stock and Debtors system	6th Week	4	2	
	2.13	Stock and Debtors system	6th Week	6	1	
	2.14	Installment purchase system Accounting treatment	7th Week	1	1	5.0
	2.15	Installment purchase system Accounting treatment	7th Week	3	1	3.0
Unit III	3.1	Admission of partner	7th Week	4	2	1.0
	3.2	Admission of partner	7th Week	6	1	
	3.3	calculation of New Profit Ratio	8th Week	1	1	
	3.4	Revaluation of Assets and Liabilities	8th Week	3	1	
	3.5	Calculation of Goodwill and treatment of Goodwill	8th Week	4	2	
	3.6	Calculation of Goodwill and treatment of Goodwill	8th Week	6	1	3.0
	3.7	Adjustment regarding capital	9th Week	1	1	1.0
	3.8	Adjustment regarding capital	9th Week	3	1	
Unit IV	4.1	Retirement and death of a partner: Calculation of ratios	9th Week	4	2	
	4.2	Revaluation of assets and liabilities	9th Week	6	1	3.0
	4.3	Revaluation of assets and liabilities	10th Week	1	1	3.0
	4.4	Treatment of goodwill	10th Week	3	1	3.0

Unit IV	4.5	Adjustment regarding capital	10th Week	4	2	
	4.6	Adjustment regarding capital	10th Week	6	1	
	4.7	Disposal of amount due to outgoing partner	11th Week	1	1	
	4.8	Disposal of amount due to outgoing partner	11th Week	3	1	
	4.9	Joint life policy	11th Week	4	2	1.0
	4.10	Joint life policy	11th Week	6	1	
Unit V	5.1	Meaning of Dissolution, Modes of dissolution	12th Week	1	1	1.0
	5.2	Settlement of Accounts – Accounting Treatment	12th Week	3	1	1.0
	5.3	Insolvency of a partner	12th Week	4	2	
	5.4	Insolvency of a partner	12th Week	6	1	
	5.5	Garner Vs Murray	13th Week	1	1	
	5.6	Garner Vs Murray	13th Week	3	1	5.0
	5.7	Capital ratio under fixed and fluctuating Capital method	13th Week	4	2	
	5.8	Capital ratio under fixed and fluctuating Capital method	13th Week	6	1	
	5.9	Insolvency of all the partners	14th Week	1	1	
	5.10	Insolvency of all the partners	14th Week	3	1	
	5.11	Piecemeal distribution	14th Week	4	2	
	5.12	Proportionate Capital method	14th Week	6	1	1.0
	5.13	Proportionate Capital method	15th Week	1	1	1.0
	5.14	Maximum Loss method	15th Week	3	1	1.0
	5.15	Maximum Loss method	15th Week	4	2	
	5.16	Maximum Loss method	15th Week	6	1	Last Working Day
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test	5 Marks
Home Work	5 Marks
Attendance	5 Marks

V. RESOURCES

S.N. Maheshwari, and. S. K. Maheshwari. Financial Accounting. Vikas Publishing House, New Delhi 2013.

M.C. Shukla and. T.S. Grewal, Advanced Accountancy, Sultan Chand and company, New Delhi.2013

R.L. Gupta and. M, Radhasamy, Advanced Accounts, Sultan Chand and Coy, New Delhi 2002

S.P. Jani and K.L. Narang, Financial Accounting, Kalyani Publishers, New Delhi 2011

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com. (CA)
Course Code	CC605C
Course Title	ELECTIVE III : ELECTRONIC COMMERCE
Course Extension	
Course Teacher	Mr. Berty Roy B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Identify the major categories and trends of e-commerce applications. Find out how to ensure that sensitive data is encrypted.
Outcomes	Internet Advantages Safety in internet vulnerability of internet electronic data interchange electronic payment methods

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	Networks and Commercials Transactions	1st Week	1	1	
	1.2	Internet and Other Novelties	1st Week	3	1	
	1.3	Electronic Transactions Today	1st Week	4	1	
	1.4	Commercial Transactions	1st Week	5	1	
	1.5	Establishing Trust	2nd Week	6	1	
	1.6	Establishing Trust	2nd Week	1	1	
	1.7	Internet Environment	2nd Week	3	1	test
	1.8	Internet Environment	2nd Week	4	1	
	1.9	Internet Advantages – World Wide Web	3rd Week	5	1	
Unit II	2.1	Why internet is Unsecure	3rd Week	6	1	revision
	2.2	Internet Security Holes	3rd Week	1	1	Unit test
	2.3	Cryptography: Objectives	4th Week	3	1	
	2.4	Codes and Ciphers - Breaking Encryption Schemes	4th Week	4	1	
	2.5	Codes and Ciphers - Breaking Encryption Schemes	4th Week	5	1	seminar
	2.6	Data Encryption Standard	4th Week	6	1	seminar
	2.7	Data Encryption Standard	5th Week	1	1	seminar
	2.8	Trusted key Distribution and Verification	5th Week	3	1	
	2.9	Trusted key Distribution and Verification	5th Week	4	1	
	2.10	Cryptographic Applications –	5th Week	5	1	
	2.11	Encryption –	6th Week	6	1	revision
	2.12	Encryption –	6th Week	1	1	Unit test
	2.13	Digital Signature	6th Week	3	1	
	2.14	Digital Signature	6th Week	4	1	
Unit III	3.1	Traditional Transaction: Updating	7th Week	5	1	
	3.2	Offline and Online Transactions	7th Week	6	1	I CA
	3.3	Secure Web Servers	7th Week	1	1	revision
	3.4	Required Facilities –	7th Week	3	1	Unit test
	3.5	Digital Currencies and Payment Systems	8th Week	4	1	
	3.6	Protocols for the public Transport	8th Week	5	1	
	3.7	Protocols for the public Transport	8th Week	6	1	
	3.8	Security Protocols	8th Week	1	1	
	3.9	SET – Credit Card Business Basics	9th Week	3	1	revision
	3.10	SET – Credit Card Business Basics	9th Week	4	1	test
Unit IV	4.1	Online Commerce Options	9th Week	5	1	
	4.2	Functions and Features	9th Week	6	1	
	4.3	Payment Systems : Electronic, Digital and Virtual Internet Payment System	10th Week	1	1	seminar
	4.4	Payment Systems : Electronic, Digital and Virtual Internet Payment System	10th Week	3	1	seminar
	4.5	Account Setup and Costs	10th Week	4	1	seminar
	4.6	Account Setup and Costs	10th Week	5	1	
	4.7	Virtual Transaction Process	11th Week	6	1	
	4.8	InfoHaus	11th Week	1	1	
	4.9	CyberCash: Model	11th Week	3	1	
	4.10	Security – Customer Protection	11th Week	4	1	test

Unit IV	4.11	Security – Customer Protection	12th Week	5	1	
	4.12	Client Application	12th Week	6	1	revision
	4.13	Selling through CyberCash	12th Week	1	1	Unit test
Unit V	5.1	Serves and Commercial Environments	12th Week	3	1	
	5.2	Serves and Commercial Environments	13th Week	4	1	
	5.3	Payment Methods	13th Week	5	1	
	5.4	Server Market Orientation	13th Week	6	1	II CA
	5.5	Netscape Commerce Server	13th Week	1	1	
	5.6	Netscape Commerce Server	14th Week	3	1	
	5.7	Digital Currencies	14th Week	4	1	
	5.8	Digital Currencies	14th Week	5	1	
	5.9	DigiCash	14th Week	6	1	
	5.10	Using Ecash	15th Week	1	1	revision
	5.11	Ecash Client Software and Implementation	15th Week	3	1	Test
	5.12	Smart Cards	15th Week	4	1	Unit test
	5.13	Ecash Client Software and Implementation	15th Week	5	1	Last Working Day
Total Hrs.					59.0	

III. TEACHING PROCEDURES & TECHNIQUES

Powerpoint presentation, chalk and talk.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Pete Loshin, "ELECTRONIC COMMERCE", 4th Edition, Laxmi publication Pvt, Ltd., New Delhi, 2004.

Jeffrey F. Rayport and Bernad J. Jaworski, "Introduction to E-Commerce", 2nd Edition, Tata Mc-Graw Hill Pvt.Ltd, 2003.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Sc. Mathematics
Course Code	NCC601
Course Title	NON MAJOR ELECTIVE : GENERAL COMMERCIAL KNOWLEDGE
Course Extension	
Course Teacher	Mr. Berty Roy B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to gain basic knowledge of Trade, Commerce and Industry To impart knowledge on joint stock companies and its management
Outcomes	Commerce, Trade, Industry Joint stock company partnership sole proprietorship meeting, filing

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.2	Industry, Meaning	1st Week	2	1	3.0
	1.3	Scope and Importance of Commerce	2nd Week	1	1	2.0
	1.4	Scope and Importance of Commerce	2nd Week	2	1	3.0
	1.5	Economic Basis of Commerce	3rd Week	1	1	2.0
	1.6	Economic Basis of Commerce	3rd Week	2	1	
Unit II	2.1	Forms of Business Organizations	4th Week	1	1	
	2.2	Forms of Business Organizations	4th Week	2	1	
	2.3	Forms of Business Organizations	5th Week	1	1	3.0
	2.4	Partnership Features - Merits and Demerits	5th Week	2	1	3.0
	2.5	Sole Trade – Partnership Features	6th Week	1	1	4.0
	2.6	Sole Trade – Partnership Features	6th Week	2	1	3.0
Unit III	3.1	Joint Stock Company – Features	7th Week	1	1	5.0
	3.2	Joint Stock Company – Features	7th Week	2	1	5.0
	3.3	Memorandum and Articles – Contents	8th Week	1	1	
	3.4	Prospectus and Contents	8th Week	2	1	
	3.5	Co-operatives – Features	9th Week	1	1	2.0
	3.6	Types – Advantages	10th Week	1	1	
Unit IV	4.1	Office Organization	10th Week	2	1	3.0
	4.2	Office Organization	11th Week	1	1	3.0
	4.3	Directors – Qualification	11th Week	2	1	
	4.4	Directors – Qualification	12th Week	1	1	
	4.5	Appointment, Removal, Powers and Duties	12th Week	2	1	
	4.6	Appointment, Removal, Powers and Duties	13th Week	1	1	5.0
Unit V	5.1	Company Meetings	13th Week	2	1	5.0
	5.2	Types – Minutes	14th Week	1	1	
	5.3	Types – Minutes	14th Week	2	1	
	5.4	Agenda – Quorum – Resolution	15th Week	1	1	1.0
	5.5	Agenda – Quorum – Resolution	15th Week	2	1	3.0
Total Hrs.					28.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Ghosh and Bhushan, General Commercial Knowledge, Sultan Chand and Sons, New Delhi 2007

J.C. Bahl

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.Com. (CA)
Course Code	VE405
Course Title	ENVIRONMENTAL SCIENCE
Course Extension	
Course Teacher	Mr. Berty Roy B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Learn the environment science, resources. To learn the natural resources. To learn the social issues and the environment
Outcomes	prevention from HIV Global warming Acid rain Deforestation

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	The multidisciplinary nature of environmental studies.	1st Week	3	1	
	1.2	Definition	1st Week	3	1	
	1.3	Importance	2nd Week	3	1	
	1.4	Awareness	2nd Week	3	1	
	1.5	Exercise	3rd Week	3	1	
Unit II	2.1	Natural resources.	3rd Week	3	1	revision
	2.2	A. Forest resources	4th Week	3	1	
	2.3	B. water resources	4th Week	3	1	
	2.4	C. mineral resources	5th Week	3	1	seminar
	2.5	D. Food resources	5th Week	3	1	
	2.6	E. Energy resources	6th Week	3	1	revision
Unit III	3.1	Ecosystems	6th Week	3	1	Unit test
	3.2	* Concept of ecosystem	7th Week	3	1	
	3.3	* Structure and functions of ecosystem	7th Week	3	1	I CA
	3.4	* Procedures, consumers and decomposers	8th Week	3	1	
	3.5	* Energy flow in ecosystem	8th Week	3	1	
	3.6	*Ecological succession	9th Week	3	1	revision
Unit IV	4.1	Environmental pollution.	9th Week	3	1	test
	4.2	* Air pollution	10th Week	3	1	seminar
	4.3	* Water pollution	10th Week	3	1	seminar
	4.4	* Soil pollution	11th Week	3	1	
	4.5	* Marine pollution	11th Week	3	1	
	4.6	* Noise pollution	12th Week	3	1	
	4.7	* Environment ethics	12th Week	3	1	revision
	4.8	* Climate change	13th Week	3	1	II CA
Unit V	5.1	Human and the environment	13th Week	3	1	
	5.2	* Population growth, variation among nations	14th Week	3	1	
	5.3	Population explosion – family welfare programme	14th Week	3	1	
	5.4	HIV / AIDS and Environment	15th Week	3	1	Unit test
	5.5	* Women and child welfare and the environment	15th Week	3	1	Last Working Day
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Assignment 1	10 Marks
Assignment 2	10 Marks
Semester	25 Marks
Attendance	5 Marks

V. RESOURCES

Environment Science, Sacred Heart College book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.Sc. Mathematics
Course Code	VE405
Course Title	ENVIRONMENTAL SCIENCE
Course Extension	
Course Teacher	Mr. Berty Roy B

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn Pollution of Air, water, soil, marine to learn how to keep our natural resource safely.
Outcomes	prevention from HIV, Climate changes global warming

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	The multidisciplinary nature of environmental studies.	1st Week	4	1	
	1.2	Definition	1st Week	5	1	
	1.3	Importance	2nd Week	4	1	
	1.4	Awareness	2nd Week	5	1	
	1.5	Exercise	3rd Week	4	1	
Unit II	2.1	Natural resources.	3rd Week	5	1	revision
	2.2	A. Forest resources	4th Week	4	1	
	2.3	B. water resources	4th Week	5	1	
	2.4	C. mineral resources	5th Week	4	1	seminar
	2.5	D. Food resources	5th Week	5	1	
	2.6	E. Energy resources	6th Week	4	1	revision
Unit III	3.1	Ecosystems	6th Week	5	1	Unit test
	3.2	* Concept of ecosystem	7th Week	4	1	
	3.3	* Structure and functions of ecosystem	7th Week	5	1	I CA
	3.4	* Procedures, consumers and decomposers	8th Week	4	1	
	3.5	* Energy flow in ecosystem	8th Week	5	1	
	3.6	*Ecological succession	9th Week	4	1	revision
Unit IV	4.1	Environmental pollution.	9th Week	5	1	test
	4.2	* Air pollution	10th Week	4	1	seminar
	4.3	* Water pollution	10th Week	5	1	seminar
	4.4	* Soil pollution	11th Week	4	1	
	4.5	* Marine pollution	11th Week	5	1	
	4.6	* Noise pollution	12th Week	4	1	
	4.7	* Environment ethics	12th Week	5	1	revision
	4.8	* Climate change	13th Week	4	1	II CA
Unit V	5.1	Human and the environment	13th Week	5	1	
	5.2	* Population growth, variation among nations	14th Week	4	1	
	5.3	Population explosion – family welfare programme	14th Week	5	1	
	5.4	HIV / AIDS and Environment	15th Week	4	1	Unit test
	5.5	* Women and child welfare and the environment	15th Week	5	1	Last Working Day
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Assignment 1	10 Marks
Assignment 2	10 Marks
Semester	25 Marks
Attendance	5 Marks

V. RESOURCES

Environment Science Sacred Heart college book.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B106
Course Title	FUNDAMENTALS OF MANAGEMENT
Course Extension	
Course Teacher	Mr. Joshva Victor A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	The objective of this course is to expose the students to the theories of management, organizational theory, and the practice of management in contemporary organizations from a conceptual, analytical and pragmatic perspective.
Outcomes	To understand the basic concepts in business mangement. To understand modern business practices, forms, procedures and functioning of various managment.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Management basics	1st Week	1	1	6.0
	1.2	Management theories	2nd Week	2	1	4.0
Unit II	2.1	Planning	4th Week	1	1	6.0
	2.2	MBO	5th Week	2	1	4.0
Unit III	3.1	organizing	6th Week	4	1	5.0
	3.2	Departmentation	8th Week	2	1	4.0
Unit IV	4.1	Staffing	9th Week	4	1	5.0
	4.2	Leadership	10th Week	4	1	1.0
Unit V	5.1	Controlling	12th Week	1	1	1.0
	5.2	Coordination	14th Week	2	1	4.0
Total Hrs.					10.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lectures, Case studies, Application exercises, Group or Class learning activities, Images ,Audio and Video learning.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Jayashankar, Principles of Management, Prassana Publications. 2012
Koontz andamp; Weirich, "Essentials of Management: An International perspective", 8 th Edn.
Tata McGraw-Hill, New Delhi, 2009.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B107
Course Title	FUNDAMENTALS OF ORGANISATION
Course Extension	
Course Teacher	Dr. Arockia Mary A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Objectives:•To impart to the students an understanding of business concepts with a view to prepare those to face emerging challenge of managing business.
Outcomes	Learning Outcomes:•To understand the basic concepts in commerce, trade and industry•To understand modern business practices, forms, procedures and functioning of various business organizations

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.0	-	1st Week	1	0	
	1.1	Introduction to business	1st Week	2	1	Lecture
	1.2	Meaning and definition of business	1st Week	3	1	Board and chalk
	1.3	Characteristics of business	1st Week	4	1	Drawings
	1.4	Objectives of business	1st Week	5	1	Chart
	1.6	Objectives of business Criteria for success in modern business	2nd Week	2	1	Chart
	1.7	Criteria for success in modern business	2nd Week	3	1	Board and chalk
	1.8	Classification of business activities :Industry, Trade	2nd Week	4	1	Drawings
	1.9	Classification of business activities :Industry, Trade	2nd Week	5	1	Chart
	1.10	Difference between business and profession	3rd Week	2	1	Lecture - Creating general awareness
	1.11	Difference between business and profession	3rd Week	3	1	PPT
	1.12	Motives of business	3rd Week	4	1	PPT
	1.13	Commerce, E-Commerce	3rd Week	5	1	Board and chalk
	1.14	Qualities of a successful business	4th Week	2	1	Lecture
	1.15	Qualities of a successful business	4th Week	3	1	Chart
Unit II	2.0	-	4th Week	6	0	
	2.1	Unit - II: Evolution of business	4th Week	4	1	Role play – Barter system
	2.2	Stages in evolution of business	4th Week	5	1	Board and Chalk
	2.3	Evolution of Industry: Meaning, Definition	5th Week	2	1	Board and Chalk
	2.4	Characteristics	5th Week	3	1	Chart
	2.5	Importance of business ethics	5th Week	4	1	Lecture
	2.6	Meaning of social responsibility	5th Week	5	1	Lecture
	2.7	Need of social responsibility	6th Week	2	1	Board and Chalk
Unit III	3.0	- I CA Exam	6th Week	6	0	
	3.1	Unit – III: Forms of business organization-1 Introduction	6th Week	3	1	Lecture
	3.2	I CA Exam Types of business enterprise: Sole trader- Definition, Features	6th Week	4	1	Real role models- Lecture
	3.3	I CA Exam Merits and Demerits	6th Week	5	1	Board and Chalk
	3.4	I CA Exam Joint Hindu Family System – Definition	7th Week	2	1	Real examples- Lecture
	3.5	I CA Exam Features	7th Week	3	1	Board and Chalk
	3.6	Merits	7th Week	4	1	Board and Chalk
	3.7	Demerits	7th Week	5	1	Board and

Unit III						Chalk
	3.8	Partnership: Definition, Features	8th Week	2	1	Real examples-Lecture
	3.9	Merits and Demerits	8th Week	3	1	Board and Chalk
	3.10	Types of partnership	8th Week	4	1	Chart
	3.11	Types of partners	8th Week	5	1	Diagrams
Unit IV	4.0	-	10th Week	1	0	(On-line test)
	4.1	Unit – IV: Forms of Business Organization- II	9th Week	2	1	Real examples-Lecture
	4.2	Joint Stock Company: Definition, Features	9th Week	3	1	Board and Chalk
	4.3	Merits and Demerits	9th Week	4	1	PPT
	4.4	Kinds of companies	9th Week	5	1	PPT
	4.5		9th Week	6	0	
	4.6	Difference between Partnership and company	10th Week	3	1	PPT
	4.7	Difference between company and Joint Hindu Family	10th Week	4	1	Real examples-Lecture
	4.8	Co-Operative societies: Definition	10th Week	5	1	Board and Chalk
	4.9		10th Week	6	0	
	4.10	Merits and Demerits	11th Week	3	1	Chart
	4.11	Types	11th Week	4	1	Board and Chalk
	4.12	Public utilities	11th Week	5	1	Board and Chalk
	4.13		11th Week	6	0	
Unit V	5.0	-	13th Week	1	0	
	5.1	Unit – V: Trade Association: Meaning	12th Week	3	1	Board and Chalk
	5.2	Definition	12th Week	4	1	Chart
	5.3	Features	12th Week	5	1	Lecture
	5.4		12th Week	6	0	
	5.5	II CA Exam Functions	13th Week	3	1	Real examples-Lecture
	5.6	II CA Exam Functions	13th Week	4	1	Real examples-Lecture
	5.7	II CA Exam Trade Associations in India	13th Week	5	1	Real examples-Lecture
	5.8	II CA Exam	13th Week	6	0	Real examples-Lecture
	5.9	Chamber of commerce - Introduction	14th Week	3	1	
	5.10	Meaning, Definition	14th Week	4	1	Board and Chalk
	5.11	Benefits	14th Week	5	1	Board and Chalk
	5.12		14th Week	6	0	
	5.13	FICCI	15th Week	3	1	Board and Chalk
5.14	Similarities	15th Week	4	1	Board and	

Unit V						Chalk
	5.15	Differences	15th Week	5	1	(On-line test)
Total Hrs.					54.0	

III. TEACHING PROCEDURES & TECHNIQUES

Methodology:•Lectures, Case Studies, Group and Class learning activities, Experiential Exercises

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book:1.T.S. Reddy and Hari Prasad Reddy, Cost Accounting, Margham Publication, 2011
References:1.Jain k. Naranga, Cost Accounting, Kalyani Publishers, 2008
2. Dr. S.N. Maheswari, Principles of Cost Accounting, Sultan Chand, 2006
Web resources:
www.businessaccounting.com
www.icai.org
www.icwai.org

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B313
Course Title	PRINCIPLES OF HUMAN RESOURCE MANAGEMENT
Course Extension	
Course Teacher	Mr. Anandraj J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To appreciate the methods and mechanics to bring out the best in people directing their energies towards corporate goals with personal satisfaction.
Outcomes	This subject provides the platform to the students of management to appreciate the critical managerial functions, Processes and tasks of HRM in an organization.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Meaning, Definition and Difference between personal mgt and HRM	1st Week	2	1	Test
	1.2	Strategic Human Resource Mgt	1st Week	5	1	
	1.3	Job Analysis, Job Description	2nd Week	4	1	Test
	1.4	Recruitment - Overview	3rd Week	1	1	Test
	1.5	Placement	3rd Week	5	1	
Unit II	2.1	Career Planning – An overview	4th Week	1	1	
	2.2	Executive Development, Objectives	4th Week	6	1	
	2.3	Training – an overview	5th Week	2	1	
	2.4	Internal Mobility and Separation	5th Week	6	1	Test
Unit III	3.1	Job Evaluation, Meaning and definition	7th Week	1	1	Test
	3.2	Wages and Salary	7th Week	5	1	
	3.3	Incentives and Benefits, Types	8th Week	5	1	Assignment
	3.4	Workers participation in Management, Concepts	8th Week	6	1	
	3.5	Employee Discipline, features, objectives	9th Week	1	1	
	3.6	Collective Bargaining, objectives, importance	9th Week	4	1	
Unit IV	4.1	What is Performance appraisal	10th Week	1	1	
	4.2	HRA – Meaning and objectives	11th Week	2	1	
	4.3	Need for HRIS	11th Week	6	1	
	4.4	Employee Grievance – Meaning of Grievances	12th Week	2	1	
	4.5	Concept	12th Week	5	1	
Unit V	5.1	Changing environment of HRM	13th Week	1	1	
	5.2	Types of IHRM	13th Week	4	1	Assignment
	5.3	What is Virtual Organisation	14th Week	4	1	
Total Hrs.					23.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lectures, Case studies, Power point presentation, video, Application exercises, Group or Class learning activities, Experiential Exercises, Industrial Expertise talk.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Assessment Method: Assignment, Group Seminar, Group Discussion
Text Book: S.S. Khanka, Human Resource Management, S. Chand, 2016
REFERENCE BOOKS: 1.C.B. Memoria, Personnel Management, Himalaya Publishing House, 2009
2.K. Aswathappa, Human Resource and Personnel Management, Tata Mcgraw Hill Publications, 2006
3.C.B. Gupta, Human Resource Management, Sultan Chand and Sons, 2006
4.Gary Dasseler, Human Resource Management, Pearson Prentice Hall, 2006
Web Resource:
<http://forum.hrdiscussion.com>
<http://network.hrmtoday.com/forum>
<http://www.citeman.com>

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B314
Course Title	PRINCIPLES OF MARKETING
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the conceptual foundations of Marketing Management as a functional area of business.To understand the application of marketing concepts in making strategic decisions
Outcomes	To be familiar with Mix Strategies

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Concepts of Marketing	1.0	1	1	
	1.2	Defintion of Marketing	1.0	2	1	
	1.3	Classification of Markets	1.0	3	1	
	1.4	Nature	1.0	4	1	
	1.5	Scope	1.0	5	1	
	1.6	Advantages	2.0	1	1	
	1.7	Disadvantages	2.0	2	1	
	1.8	Features	2.0	3	1	
	1.9	Importance	2.0	4	1	
	1.10	selling Vs Marketing	2.0	5	1	
	1.11	approaches	3.0	1	1	
	1.12	Market Environment	3.0	2	1	
	1.13	Revision	3.0	3	1	
	1.14	Revision	3.0	4	1	
	1.15	Test	3.0	5	1	
Unit II	2.1	Marketing System	4.0	1	1	
	2.2	Marketing Mix	4.0	2	1	
	2.3	Elements	4.0	3	1	
	2.4	Problems	4.0	4	1	
	2.5	Marketing Functions	4.0	5	1	
	2.6	Buying and Selling	5.0	1	1	
	2.7	Elements of Buying	5.0	2	1	
	2.8	Purchasing Features	5.0	3	1	
	2.9	Classifications	5.0	4	1	
	2.10	Types of Goods	5.0	5	1	
	2.11	Revision	6.0	1	1	
	2.12	Revision	6.0	2	1	
	2.13	Test	6.0	3	1	
Unit III	3.1	Product Planning	6.0	4	1	
	3.2	PPD	6.0	5	1	
	3.3	PLC	7.0	1	1	
	3.4	New Product Development	7.0	2	1	
	3.5	Product Mix	7.0	3	1	
	3.6	Product Diversification	7.0	4	1	
	3.7	Pricing	7.0	5	1	
	3.8	Types of Pricing	8.0	1	1	
	3.9	Market Segmentation	8.0	2	1	
	3.10	Market Segmentation	8.0	3	1	
	3.11	Basis	8.0	4	1	
	3.12	Importance	8.0	5	1	
	3.13	Revision	9.0	1	1	
	3.14	Revision	9.0	2	1	
	3.15	test	9.0	3	1	
Unit IV	4.1	Understanding of brands	9.0	4	1	
	4.2	Definition	9.0	5	1	
	4.3	Branding Concepts	10.0	1	1	

Unit IV	4.4	Branding Concepts	10.0	2	1	
	4.5	Functions of Brands	10.0	3	1	
	4.6	Significant of Brands	10.0	4	1	
	4.7	Types	10.0	5	1	
	4.8	Brand Positioning	11.0	1	1	
	4.9	Brand Positioning	11.0	2	1	
	4.10	Strategic Brand Mgt	11.0	3	1	
	4.11	Packaging	11.0	4	1	
	4.12	Packaging	11.0	5	1	
	4.13	Need	12.0	1	1	
	4.14	Importance	12.0	2	1	
	4.15	Objectives	12.0	3	1	
	4.16	Revision	12.0	4	1	
	4.17	Test	12.0	5	1	
Unit V	5.1	Channels of Distribution	13.0	1	1	
	5.2	Functions	13.0	2	1	
	5.3	Importance	13.0	3	1	
	5.4	Advantages	13.0	4	1	
	5.5	Disadvantages	13.0	5	1	
	5.6	Types	14.0	1	1	
	5.7	Agents	14.0	2	1	
	5.8	Wholesalers	14.0	3	1	
	5.9	Retailers	14.0	4	1	
	5.10	Service Marketing	14.0	5	1	
	5.11	E-Business	15.0	1	1	
	5.12	Telemarketing	15.0	2	1	
	5.13	Automatic Vending	15.0	3	1	
	5.14	E-Marketing	15.0	4	1	
5.15	Revision	15.0	5	1		
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power Point Presentation, Chalk, OHP Presentation, Seminar, Case Study, Group Discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks

V. RESOURCES

1. Philip Kotler and Kevin Lane, Marketing Management, PHI Learning, Pearson Education, 2008. Dr. N. Rajan Nair and Sanjith R. Nair, Marketing, Sultan Chand and Sons, 2009. Rajam Saxena, Marketing Management, Tata Mcgraw Hill Publishing Co, 2006. Philip Kotler, Marketing Management, Prentice Hall of India, 2008. S.A. Sherlekar, Principles of Marketing, Himalaya Publishing House, 2007

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B315
Course Title	COST ACCOUNTING
Course Extension	
Course Teacher	Dr. Arockia Mary A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Objectives:•To Provide a thorough understanding of the theory and practice of cost for decision making
Outcomes	Learning Outcomes:•To gain a working knowledge of the principles and practices of cost accounting

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.0	-	1st Week	2	0	
	1.1	Unit - I: Introduction to cost Accounting:	1st Week	1	1	Board and Chalk
	1.2	Meaning of cost, costing, cost accountancy	1st Week	3	2	Lecture
	1.3	Scope of Cost Accounting	1st Week	4	1	PPT
	1.4	Objectives of cost Accounting-	1st Week	6	1	PPT
	1.5	Classification of cost	2nd Week	1	1	Board and Chalk
	1.6	Methods of costing	2nd Week	3	2	Board and Chalk
	1.7	Merthods of costing	2nd Week	4	0	Lecture
	1.8	Advantages of cost accounting	2nd Week	6	1	PPT
	1.9	Cost Accounting Vs Financial Accounting	3rd Week	1	1	Board and Chalk
1.10	Limitations.	3rd Week	3	2	PPT	
Unit II	2.0	-	3rd Week	5	0	
	2.1	Unit - II: Cost Sheets & Tender and Quotations:	3rd Week	4	1	Board and Chalk
	2.2	Elements of cost	3rd Week	6	1	Board and Chalk
	2.3	Classification of overheads	4th Week	1	1	PPT
	2.5	Cost Sheets - Format	4th Week	3	2	Board and Chalk
	2.6	Cost Sheets - Problems	4th Week	4	1	Board and Chalk
	2.7	Cost Sheets - Problems	4th Week	6	1	Board and Chalk
	2.8	Cost Sheets (without returns) - Problems	5th Week	1	1	Board and Chalk
	2.9	Treatment of stock of raw material	5th Week	3	2	Board and Chalk
	2.10	finished goods	5th Week	4	1	Board and Chalk
	2.11	Tender and Quotations - Problems	5th Week	6	1	Board and Chalk
	2.12	Tender and Quotations - Problems	6th Week	1	1	Board and Chalk
Unit III	3.0	I CA -	6th Week	5	0	
	3.1	Unit - III: Materials: Meaning	6th Week	3	2	Lecture
	3.2	Different stock levels: Formula	6th Week	4	1	Board and Chalk
	3.3	Different stock levels: Formula	6th Week	6	1	Board and Chalk
	3.4	I CA Different stock levels: Re-order level – Re-order quantity- Maximum & Minimum Level - Average Level and Danger Level - Problem	7th Week	1	1	Board and Chalk
	3.5	I CA Different stock levels: Re-order level – Re-order quantity- Maximum & Minimum Level - Average Level and Danger Level - Problem	7th Week	3	2	Board and Chalk
	3.6	EOQ: Meaning	7th Week	4	1	Lecture

Unit III	3.7	EOQ - Problem	7th Week	6	1	Board and Chalk
	3.8	EOQ - Problem	8th Week	1	1	Board and Chalk
	3.9	Bin cards, Stores ledger, Bin card Vs Stores ledger	8th Week	3	2	Lecture
	3.10	Methods of pricing of issues: FIFO method	8th Week	4	1	Board and Chalk
	3.11	Methods of pricing of issues: FIFO method	8th Week	6	1	Board and Chalk
	3.12	LIFO method (without returns, shortage and losses)	9th Week	1	1	Board and Chalk
	3.13	Base stock method	9th Week	3	2	Board and Chalk
	3.14	Standard Price method	9th Week	4	1	Board and Chalk
	3.15	Simple Average Price method	9th Week	6	1	Board and Chalk
Unit IV	4.0	-	10th Week	2	0	
	4.1	Unit - IV: Labour: Meaning	10th Week	1	1	Lecture
	4.2	labour turnover	10th Week	3	2	Board and Chalk
	4.3	Idle time and Overtime	10th Week	4	1	Board and Chalk
	4.4	Methods of remuneration and Incentive system: wage and piece rate system	10th Week	6	1	Board and Chalk
	4.5	Taylor's Differential Piece Rate System	11th Week	1	1	Board and Chalk
	4.6	Taylor's Differential Piece Rate System	11th Week	3	2	Board and Chalk
	4.7	Premium and Bonus plan: Halsey's Premium	11th Week	4	1	Board and Chalk
	4.8	Wire Plan	11th Week	6	1	Board and Chalk
	4.9	Rowan's Plan	12th Week	1	1	Board and Chalk
	4.10	Computation of earnings of worker: Cash required for wage payment	12th Week	3	2	Board and Chalk
	4.11	Labour cost to the employer	12th Week	4	1	Board and Chalk
4.12	Labour cost to the employer	12th Week	6	1	Board and Chalk	
Unit V	5.0	II CA -	13th Week	2	0	
	5.1	II CA Unit - V: Overhead: Meaning	13th Week	1	1	Lecture
	5.2	II CA Classification of overhead	13th Week	3	2	Lecture
	5.3	II CA Allocation	13th Week	4	1	Board and Chalk
	5.4	II CA Apportionment of Primary and Secondary Distribution of Overheads	13th Week	6	1	Board and Chalk
	5.5	Apportionment of Primary and Secondary Distribution of Overheads	14th Week	1	1	Board and Chalk
	5.6	Reapportionment of overhead from service department to production department: Direct Reapportionment	14th Week	3	2	Board and Chalk
	5.7	Step Ladder	14th Week	4	1	Board and Chalk
	5.8	Simultaneous Equation	14th Week	6	1	Board and Chalk
	5.9	Simultaneous Equation	15th Week	1	1	Board and

Unit V						Chalk
	5.10	Repeated Distribution	15th Week	3	2	Board and Chalk
	5.11	Trail & Error Methods	15th Week	4	1	Board and Chalk
Total Hrs.					73.0	

III. TEACHING PROCEDURES & TECHNIQUES

Methodology:•Class Room teaching of each of the units followed by regular exercises and surprise tests and Practical assignments

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book:1.T.S. Reddy and Hari Prasad Reddy, Cost Accounting, Margham Publication, 2011References:1.Jain k. Naranga, Cost Accounting, Kalyani Publishers, 20082.Dr.S.N. Maheswari, Principles of Cost Accounting, Sultan Chand, 2006Web resources:
www.businessaccounting.comwww.icai.orgwww.icwai.org

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B416
Course Title	PRODUCTION MANAGEMENT
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students understand the decision making process in planning, scheduling and control of production and operation functions
Outcomes	To be able to locate facilities to design and to plan production with efficient methods

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	1	1	
	1.2	Production Concepts	1.0	2	1	
	1.3	Functions	1.0	2	1	
	1.4	Scope and Significance	1.0	3	1	
	1.5	Procedure	1.0	4	1	
	1.6	Functions of Manager	2.0	1	1	
	1.7	Types	2.0	2	1	
	1.8	Product Design	2.0	2	1	
	1.9	Product Life Cycle	2.0	3	1	
	1.10	Characteristics	2.0	4	1	
	1.11	Types of Design	3.0	1	1	
	1.12	Revision	3.0	2	1	
	1.13	Revision	3.0	2	1	
	1.14	Test	3.0	3	1	
	1.15	Test	3.0	4	1	
Unit II	2.1	Plant Location	4.0	1	1	
	2.2	Factors Affecting Location	4.0	2	1	
	2.3	Site Location	4.0	2	1	
	2.4	Site Location	4.0	3	1	
	2.5	Recent Trends	4.0	4	1	
	2.6	Revision	5.0	1	1	
	2.7	Revision	5.0	2	1	
	2.8	Plant Layout	5.0	2	1	
	2.9	Types	5.0	3	1	
	2.10	Principles	5.0	4	1	
	2.11	Seminar	6.0	1	1	
	2.12	Seminar	6.0	2	1	
	2.13	Test	6.0	2	1	
Unit III	3.1	Production Planning	6.0	3	1	
	3.2	Elements	6.0	4	1	
	3.3	Functions	7.0	1	1	
	3.4	Objectives	7.0	2	1	
	3.5	Maintenance	7.0	2	1	
	3.6	Types	7.0	3	1	
	3.7	Techniques	7.0	4	1	
	3.8	Routing	8.0	1	1	
	3.9	Routing	8.0	2	1	
	3.10	Scheduling	8.0	2	1	
	3.11	Quality Control	8.0	3	1	
	3.12	Quality Control	8.0	4	1	
	3.13	Quality Circle	9.0	1	1	
	3.14	Revision	9.0	2	1	
	3.15	Revision	9.0	2	1	
Unit IV	4.1	Materials Mgt	9.0	3	1	
	4.2	Definition	9.0	4	1	
	4.3	Functions	10.0	1	1	

Unit IV	4.4	Importance	10.0	2	1	
	4.5	Objectives	10.0	2	1	
	4.6	Functional areas	10.0	3	1	
	4.7	Purchase Dept	10.0	4	1	
	4.8	Codification	11.0	1	1	
	4.9	Codification	11.0	2	1	
	4.10	Systems	11.0	2	1	
	4.11	Material handling	11.0	3	1	
	4.12	Material Handling	11.0	4	1	
	4.13	Principles	12.0	1	1	
	4.14	Equipments	12.0	2	1	
	4.15	Revision	12.0	2	1	
	4.16	Revision	12.0	3	1	
	4.17	Test	12.0	4	1	
Unit V	5.1	Storekeeping	13.0	1	1	
	5.2	Objectives	13.0	2	1	
	5.3	Functions	13.0	2	1	
	5.4	Stores Responsibilities	13.0	3	1	
	5.5	Location	13.0	4	1	
	5.6	Bincard	14.0	1	1	
	5.7	Bincard	14.0	2	1	
	5.8	Stock Cards	14.0	2	1	
	5.9	Purchasing Procedures	14.0	3	1	
	5.10	Purchasing Procedures	14.0	4	1	
	5.11	Dynamics	15.0	1	1	
	5.12	Vendor Rating	15.0	2	1	
	5.13	Vendor Development	15.0	2	1	
	5.14	Revision	15.0	3	1	
5.15	Revision	15.0	4	1		
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power Point Presentation, Lecture Method, Case Analysis, Group Discussion, Panel Discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks

V. RESOURCES

Saravanel Sumathi, Production and materials management, Margham 2009

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B417
Course Title	FINANCIAL MANAGEMENT
Course Extension	
Course Teacher	Dr. Arockia Mary A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	•To familiarize oneself with the techniques used in financial management.
Outcomes	•Knowledge about capital structure, cost of capital, impact of dividend decisions in the corporate world

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	No class	1st Week	3	0	
	1.1	Introduction: Meaning	1st Week	1	1	Board and Chalk
	1.2	Definition	1st Week	2	1	Chart
	1.3	Scope	1st Week	5	1	Board and Chalk
	1.4	Basic Objectives	1st Week	6	2	PPT
	1.5	Secondary objectives	2nd Week	1	1	PPT
	1.6	Profitability and Liquidity	2nd Week	2	1	Lecture
	1.7	Profit Maximization	2nd Week	5	1	Board and Chalk
	1.8	Wealth Maximization	2nd Week	6	2	Chart
	1.9	Financial Manager	3rd Week	1	1	Board and Chalk
	1.10	Primary role of financial Manager	3rd Week	2	1	Board and Chalk
	1.11	Secondary objectives	3rd Week	5	1	Lecture
	1.12	Decision taken by financial manager	3rd Week	6	2	(On-line test)
Unit II	2.0	No class	4th Week	3	0	
	2.1	Capital structure: Meaning, Definition	4th Week	1	1	
	2.2	Determinants	4th Week	2	1	Lecture
	2.3	Optimum capital structure	4th Week	5	1	PPT
	2.4	Factors affecting capital structure	4th Week	6	2	Chart
	2.5	Theories of capital structure	5th Week	1	1	Lecture
	2.6	Net Income approach	5th Week	2	1	
	2.7	Net operating income approach	5th Week	5	1	
	2.8	MM approach	5th Week	6	2	
	2.9	Leverage-meaning	6th Week	1	1	
	2.10	Types of leverage	6th Week	2	1	
	2.11	Problems- III.1,2 Book back-1 to 4	6th Week	5	1	Working problems – Board and Chalk
2.12	5 to 10- book back problems	6th Week	6	2	Working problems – Board and Chalk	
Unit III	3.0	No class	7th Week	3	0	
	3.1	Financial planning: Meaning, definition	7th Week	1	1	
	3.2	Steps involved in financial planning	7th Week	2	1	
	3.3	Significance of financial planning	7th Week	5	1	Lecture
	3.4	Limitations of financial planning	7th Week	6	2	Chart
	3.5	Sources of finance	8th Week	1	1	Drawing
	3.6	Short-term finance	8th Week	2	1	PPT
	3.7	Short-term finance	8th Week	5	1	Lecture
	3.8	Long-term finance	8th Week	6	2	PPT
	3.9	Long-term finance	9th Week	1	1	Lecture
	3.10	Long-term finance	9th Week	2	1	Board
3.11	Class test	9th Week	5	1		

Unit III	3.12	Revision of previous year question papers	9th Week	6	2	
Unit IV	4.0	No class	10th Week	3	0	(On-line test)
	4.1	Capital Budgeting: Meaning, Definition	10th Week	1	1	
	4.2	Objectives	10th Week	2	1	
	4.3	Significance	10th Week	5	1	Lecture
	4.4	Advantages	10th Week	6	2	Board
	4.5	Methods of capital budgeting	11th Week	1	1	Board
	4.6	Pay-back period: Problem	11th Week	2	1	
	4.7	Pay-back period -problem	11th Week	5	1	Working problems – Board and Chalk
	4.8	ARR-Problem	11th Week	6	2	Working problems – Board and Chalk
	4.9	NPV-Problem	12th Week	1	1	Working problems – Board and Chalk
	4.10	NPV-Problem	12th Week	2	1	Working problems – Board and Chalk
	4.11	IRR-Problem	12th Week	5	1	Board and Chalk
4.12	IRR-Problem	12th Week	6	2	Board	
Unit V	5.0	No class	14th Week	3	0	
	5.3	Dividend: Meaning, Definition	13th Week	5	1	Lecture
	5.4	Types of dividend	13th Week	6	2	Board
	5.5	Factors influencing dividend	14th Week	1	1	
	5.6	Factors influencing dividend	14th Week	2	1	PPT
	5.7	Stability of dividend	14th Week	5	1	Board
	5.8	Dividend theories-Walter Model-problems	14th Week	6	2	Board
	5.9	Gordon Model - Problems	15th Week	1	1	Board
	5.10	MM Model	15th Week	2	1	
	5.11	Revision of previous year question papers	15th Week	5	1	
5.12	Revision of previous year question papers	15th Week	6	2		
Total Hrs.					73.0	

III. TEACHING PROCEDURES & TECHNIQUES

•Assignment after completion of each chapter, class room lectures for all chapters, to solve problem self made with all features will be used

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book:

1. S.N. Maheswari, Financial Management, Sultan chand and sons, 2007

References:

1. I.M. Pandey, Financial Management, Tata McGraw Hill, 2007

2. Khan and Jain, Financial Management, Tata McGraw Hill, 2008

3. Srivasatava, Mishra, Financial management, oxford university press, 2008

4. Prasanna Chandra, Financial Management, Tata McGraw Hill, 2008

Web Resources:

www.reportjunction.comwww.investorindis.com

www.fma.orgwww.fmsfindia.org

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B418
Course Title	MODERN INDUSTRIAL RELATIONS AND LABOUR LAWS
Course Extension	
Course Teacher	Mr. Anandraj J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Students are to be acquainted with the industrial relations frame work in our country.
Outcomes	Students are able to identify the maintenance of industrial peace and effort to reduce the incidence of strikes, lockout and industrial strike are to be emphasised.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Meaning and definition of Industrial Relations, Nature	1st Week	4	1	
Unit II	2.1	Historical background of labour disputes in India	4th Week	1	1	
Unit III	3.1	Definition, Features	7th Week	1	1	
Unit IV	4.1	Objective – Scope – Definition	10th Week	1	1	
Unit V	5.1	Safety and welfare measures	12th Week	1	1	
Total Hrs.					5.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, case studies, Power point presentations, role play

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
NPTEL Certificate Course	5 Marks
Attendance	5 Marks

V. RESOURCES

www.ilo.org
www.labour.nicnet.in

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B419
Course Title	ORGANISATIONAL BEHAVIOUR
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	This course will enable students to describe specific theories related to perception and organizational change
Outcomes	Understand the importance of personality and behaviour

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Definition	1.0	1	1	
	1.2	Key Elements	1.0	2	1	
	1.3	Nature	1.0	3	1	
	1.4	Scope	1.0	4	1	
	1.5	Disciplines	1.0	5	1	
	1.6	Personality	2.0	1	1	
	1.7	Theories	2.0	2	1	
	1.8	Theories	2.0	3	1	
	1.9	Factors Influence	2.0	4	1	
	1.10	Test	2.0	5	1	
	1.11	Test	3.0	1	1	
	1.12	Seminar	3.0	2	1	
	1.13	Seminar	3.0	3	1	
	1.14	Test	3.0	4	1	
	1.15	Test	3.0	5	1	
Unit II	2.1	Perception	4.0	1	1	
	2.2	Process	4.0	2	1	
	2.3	Factors Influence	4.0	3	1	
	2.4	Attitudes	4.0	4	1	
	2.5	Attitudes	4.0	5	1	
	2.6	Concepts	5.0	1	1	
	2.7	Seminar	5.0	2	1	
	2.8	Seminar	5.0	3	1	
	2.9	Test	5.0	4	1	
	2.10	Values	5.0	5	1	
	2.11	Values	6.0	1	1	
	2.12	Seminar	6.0	2	1	
	2.13	Test	6.0	3	1	
Unit III	3.1	Groups - Definition	6.0	4	1	
	3.2	Concepts	6.0	5	1	
	3.3	Reasons	7.0	1	1	
	3.4	Theories	7.0	2	1	
	3.5	Theories	7.0	3	1	
	3.6	Theories	7.0	4	1	
	3.7	Types	7.0	5	1	
	3.8	Types	8.0	1	1	
	3.9	Test	8.0	2	1	
	3.10	Test	8.0	3	1	
	3.11	Stages	8.0	4	1	
	3.12	Decision Making	8.0	5	1	
	3.13	Decision making	9.0	1	1	
	3.14	Quality Circles	9.0	2	1	
	3.15	Teams	9.0	3	1	
Unit IV	4.1	Conflicts	9.0	4	1	
	4.2	Conflicts	9.0	5	1	
	4.3	Sources	10.0	1	1	

Unit IV	4.4	Types	10.0	2	1	
	4.5	Types	10.0	3	1	
	4.6	Types	10.0	4	1	
	4.7	Aspects	10.0	5	1	
	4.8	Concepts	11.0	1	1	
	4.9	Stress	11.0	2	1	
	4.10	Stress	11.0	3	1	
	4.11	Symptoms	11.0	4	1	
	4.12	Causes	11.0	5	1	
	4.13	Coping with stress	12.0	1	1	
	4.14	Coping with stress	12.0	2	1	
	4.15	Test	12.0	3	1	
	4.16	Seminar	12.0	4	1	
	4.17	Seminar	12.0	5	1	
Unit V	5.1	Organization	13.0	1	1	
	5.2	Characteristics	13.0	2	1	
	5.3	Types	13.0	3	1	
	5.4	Types	13.0	4	1	
	5.5	Organizational Climate	13.0	5	1	
	5.6	Organizational Climate	14.0	1	1	
	5.7	Development	14.0	2	1	
	5.8	Development	14.0	3	1	
	5.9	Effectiveness	14.0	4	1	
	5.10	Effectiveness	14.0	5	1	
	5.11	Test	15.0	1	1	
	5.12	Test	15.0	2	1	
	5.13	Test	15.0	3	1	
	5.14	Test	15.0	4	1	
	5.15	Test	15.0	5	1	
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD presentation
Seminar
Chalk and talk
Group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Jayasankar, Organizational Behaviour, Margham Publications

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B611
Course Title	STRATEGIC MANAGEMENT
Course Extension	
Course Teacher	Mr. Anandraj J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart knowledge to the students about the importance of strategic management processes. Students ability to craft competitive strategies in midst of competitive national and global business environment
Outcomes	Students will be able to focus on how firms formulate, implement and evaluate corporate business strategies

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Understanding strategy, Meaning and Definition of Strategy	1st Week	2	1	
Unit II	2.1	Understanding strategic intent	4th Week	1	1	
Unit III	3.1	Types of Strategies an Overview	7th Week	1	1	
Unit IV	4.1	Meaning and definition of Retrenchment Strategy	10th Week	1	1	
Unit V	5.1	Strategic Analysis an overview	13th Week	1	1	
Total Hrs.					5.0	

III. TEACHING PROCEDURES & TECHNIQUES

Assignment, Group seminars, business task

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

www.businessweek.com
www.foxnews.com

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B613
Course Title	BUSINESS ENVIRONMENT
Course Extension	
Course Teacher	Dr. Arockia Mary A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•Provide an understanding of the role of business in society.•To relate the Impact of Environment on Business in an integrative manner
Outcomes	<ul style="list-style-type: none">•To know about the culture, constitution, MRTP act

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	No Class	1st Week	6	0	
	1.1	Introduction to business environment	1st Week	1	1	
	1.2	Definition of business environment	1st Week	2	1	Lecture
	1.3	Demographic factors of business environment	1st Week	3	1	Board and chalk
	1.4	Economic factors of business environment	1st Week	4	1	
	1.5	Geographical and ecological factors of business environment	1st Week	5	1	
	1.6	Social and cultural factors of business environment	2nd Week	1	1	
	1.7	Technological factors of business environment	2nd Week	2	1	
	1.8	Political and legal factors of business environment	2nd Week	3	1	Board and chalk
	1.9	Classification of business environment	2nd Week	4	1	
	1.10	Economic Environment	2nd Week	5	1	
	1.11	Non-Economic Environment	3rd Week	1	1	(On-line test)
	1.12	Integration of economic and non-economic environment	3rd Week	2	1	
	1.13	Integration of economic and non-economic environment	3rd Week	3	1	PPT
	1.14	Integration of economic and non-economic environment	3rd Week	4	1	PPT
1.15	Integration of economic and non-economic environment	3rd Week	5	1	Board and chalk	
Unit II	2.0	No Class	4th Week	6	0	
	2.1	Economic system	4th Week	1	1	
	2.2	Functions of Economic system	4th Week	2	1	Lecture
	2.3	Types of Economic system	4th Week	3	1	
	2.4	Capitalism	4th Week	4	1	
	2.5	Capitalism	4th Week	5	1	Board and Chalk
	2.6	Socialism	5th Week	1	1	(On-line test)
	2.7	Socialism	5th Week	2	1	Board and Chalk
	2.8	Mixed economy	5th Week	3	1	
	2.9	Marxian socialism	5th Week	4	1	Lecture
	2.10	Marxian socialism	5th Week	5	1	Lecture
	2.11	Gandhian and Sarvodaya approach	6th Week	1	1	
	2.12	Gandhian and Sarvodaya approach	6th Week	2	1	Board and Chalk
	2.13	Government and business relationship	6th Week	3	1	Lecture
	2.14	Government and business relationship	6th Week	4	1	
2.15	Government and business relationship	6th Week	5	1	Board and Chalk	
Unit III	3.0	No Class	7th Week	6	0	
	3.1	IDRA	7th Week	1	1	
	3.2	IDRA	7th Week	2	1	
	3.3	MRTP Act, 1969	7th Week	3	1	Board and Chalk

Unit III	3.4	MRTTP Act, 1969	7th Week	4	1	Board and Chalk
	3.5	Recommendation of Raghava committee	7th Week	5	1	Board and Chalk
	3.6	CPAct,1986	8th Week	1	1	
	3.7	Consumer rights	8th Week	2	1	
	3.8	Basic terms	8th Week	3	1	Board and Chalk
	3.9	Legislation for CP	8th Week	4	1	
	3.10	CP Forums	8th Week	5	1	
	3.11	Settlements of disputes	9th Week	1	1	
	3.12	Consumerism	9th Week	2	1	
	3.13	India level consumer organisation	9th Week	3	1	Board and Chalk
	3.14	International level consumer organisation	9th Week	4	1	PPT
	3.15	International level consumer organisation	9th Week	5	1	PPT
Unit IV	4.0	No Class	10th Week	6	0	
	4.1	Economic Development	10th Week	1	1	(On-line test)
	4.2	Micro level	10th Week	2	1	PPT
	4.3	Macro level	10th Week	3	1	PPT
	4.4	Rostow`s stages of economic growth	10th Week	4	1	
	4.5	NI-definition	10th Week	5	1	Board and Chalk
	4.6	NI Accounts	11th Week	1	1	
	4.7	GDP, GNP,NNP	11th Week	2	1	Board and Chalk
	4.8	GNP, NI, PI	11th Week	3	1	
	4.9	Computation of NI	11th Week	4	1	Board and Chalk
4.10	Factors determining NI	11th Week	5	1	Board and Chalk	
Unit V	5.0	No Class	12th Week	6	0	
	5.1	Environmental analysis	13th Week	1	1	
	5.2	Introduction	13th Week	2	1	
	5.3	Privatization	13th Week	3	1	
	5.4	Globalisation	13th Week	4	1	
	5.5	Liberalisation	13th Week	5	1	
	5.6	Managerial development	14th Week	1	1	
	5.7	WTO	14th Week	2	1	
	5.8	WB	14th Week	3	1	
	5.9	IMF	14th Week	4	1	Board and Chalk
	5.10	IFC	14th Week	5	1	Board and Chalk
	5.11	Five year plans	12th Week	1	1	
	5.12	1 to 3-Objectives and achievements	12th Week	2	1	Board and Chalk
	5.13	4 to6 - Objectives and achievements	12th Week	3	1	Board and Chalk
	5.14	7 to 9 - Objectives and achievements	12th Week	4	1	
5.15	10 to 12 - Objectives and achievements	12th Week	5	1		
Total Hrs.					70.0	

III. TEACHING PROCEDURES & TECHNIQUES

•Lectures, simulation exercise, group discussions

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book:

1. Dr. Sankaran, Business Environment, Margham Publications

References:

1. Francis Chunilam, Business Environment, Himalaya Publications

2. K. Aswathappa, Essentials of Business Environment, Himalaya Publications

3. K. Aswathappa, Legal Environment of Business, Himalaya Publications

Web Resources

1. <http://www.wikipedia.org>

2. <http://www.allbusiness.com>

3. <http://www.ehow.com>

4. <http://www.quickmba.com>

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B614
Course Title	SERVICE MARKETING
Course Extension	
Course Teacher	Mr. Joshva Victor A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand basic concepts of services sectors. To understand the emerging trends in services marketing. To provide knowledge to the students in the field of services marketing.
Outcomes	Students can know about the various service sectors and its employment opportunities.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to service marketing.	1st Week	1	1	6.0
	1.2	Importance of service sectors.	1st Week	2	1	6.0
	1.3	Service marketing Technology.	1st Week	3	1	6.0
	1.4	Service marketing - Future.	1st Week	4	1	2.0
	1.5	Growth of service sectors.	1st Week	6	1	3.0
	1.6	Features of services	2.0	1	1	1.0
	1.7	Concepts of service marketing	2.0	2	1	4.0
	1.8	Components of service marketing	2.0	3	1	5.0
	1.9	Discussion about service sectors.	2.0	4	1	6.0
	1.10	Goods vs Services	2.0	6	1	6.0
	1.11	Types of services	3.0	1	1	2.0
	1.12	How the service sector helps in the growth of modern economy.	3.0	2	1	3.0
	1.13	Decision making process in service marketing.	3.0	3	1	4.0
Unit II	2.1	Marketing Mix in service sectors.	3.0	4	1	5.0
	2.2	Service product – Meaning, Definiton , Nature ,Concepts.	4.0	6	1	6.0
	2.3	Service Product Life Cycle	4.0	1	1	1.0
	2.4	Discussion - Service product range , Service product Elimination	4.0	2	1	2.0
	2.5	Price in service marketing.	4.0	3	1	6.0
	2.6	Service price terminologies.	4.0	4	1	6.0
	2.7	Understanding the cost of services	5.0	6	1	4.0
	2.8	Value of services	5.0	1	1	1.0
	2.9	video presentation	5.0	2	1	2.0
	2.10	Debate – pros and cons of GST.	5.0	3	1	3.0
	2.11	Price strategy	5.0	4	1	4.0
	2.13	Factors affecting pricing	6.0	6	1	CA - Test
	2.14	Consumer Perception and expectation about Pricing	6.0	1	1	6.0
	Unit III	3.1	Service Promotion.	6.0	2	1
3.2		Service Promotion mix.	6.0	3	1	2.0
3.3		Objectives of service promotion	6.0	4	1	1.0
3.4		Service Promotion – process and selecting criteria	7.0	6	1	3.0
3.5		Stages in Service Promotion.	7.0	1	1	4.0
3.6		Peer group learning -Innovative ways in Service Promotion.	7.0	2	1	5.0
3.7		Process of service promotion mix.	7.0	3	1	6.0
3.8		The role of Service Promotion.	8.0	4	1	6.0
3.9		Tools in Service Promotion.	8.0	6	1	5.0
3.10		Guidelines to improve the Service Promotion.	8.0	1	1	4.0
3.11		Examples of Service Promotion.	8.0	2	1	3.0
3.12		Direct Marketing	9.0	3	1	2.0
3.13		Public Relation.	9.0	4	1	1.0
3.14		Place and Distribution methods in Service Promotion.	10.0	6	1	6.0

Unit IV	4.1	Process of service marketing mix.	10.0	1	1	6.0
	4.2	Service Quality - Impacts	10.0	2	1	5.0
	4.3	Service Quality - Approaches	11.0	3	1	4.0
	4.4	Dimensions of Service Quality	11.0	4	1	3.0
	4.5	Examples of Service Promotion.	11.0	6	1	2.0
	4.6	SQIS	12.0	1	1	CA - Test
	4.7	PRD	12.0	2	1	6.0
	4.8	video presentation	12.0	3	1	6.0
Unit V	5.1	Telecommunication services – Marketing Mix	13.0	6	1	4.0
	5.2	Impact of Telecommunication services	13.0	1	1	3.0
	5.3	Roadways ,Railways and Airways services	13.0	2	1	2.0
	5.4	Marketing of Services.	13.0	3	1	5.0
	5.5	Postal and courier services, Financial services.	14.0	4	1	6.0
	5.6	Discuss - Educational services	14.0	6	1	6.0
	5.7	Health care services sectors	14.0	1	1	1.0
	5.8	Types of hospitals	14.0	2	1	6.0
	5.9	Discussion – Employment opportunities in services.	12.0	4	1	6.0
	5.10	consultancy services	15.0	4	1	6.0
	5.11	Revision	15.0	6	1	5.0
	5.12	Revision	15.0	1	1	2.0
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Current affairs in daily newspapers and magazines

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

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Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	B615B
Course Title	ELECTIVE : EXPORT MANAGEMENT
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students well aware about the formalities associated with export trade To make the students aware of the external environmental factors having a bearing on the export trade To make the students aware of the export stimulation efforts of the government and the opportunities available to exporters to make good business
Outcomes	to know about the export policies

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Export	1.0	1	1	
	1.2	Scope	1.0	2	1	
	1.3	Difference	1.0	3	1	
	1.4	Difficulties	1.0	4	1	
	1.5	Impact of environment	1.0	5	1	
	1.6	identifying foreign markets	2.0	1	1	
	1.7	Modes	2.0	2	1	
	1.8	Need	2.0	3	1	
	1.9	Characteristics	2.0	4	1	
	1.10	Features	2.0	5	1	
	1.11	revision	3.0	1	1	
	1.12	revision	3.0	2	1	
	1.13	Test	3.0	3	1	
	1.14	Test	3.0	4	1	
	1.15	Test	3.0	5	1	
Unit II	2.1	Product Planning	4.0	1	1	
	2.2	Product Design	4.0	2	1	
	2.3	Export Pricing	4.0	3	1	
	2.4	Export Pricing	4.0	4	1	
	2.5	Factors influencing	4.0	5	1	
	2.6	Process	5.0	1	1	
	2.7	Methods	5.0	2	1	
	2.8	International Price	5.0	3	1	
	2.9	Payment terms	5.0	4	1	
	2.10	Revision	5.0	5	1	
	2.11	Revision	6.0	1	1	
	2.12	Test	6.0	2	1	
	2.13	Test	6.0	3	1	
Unit III	3.1	Promotion	6.0	4	1	
	3.2	International Price	6.0	5	1	
	3.3	International Promotion	7.0	1	1	
	3.4	Advertising	7.0	2	1	
	3.5	Advertising	7.0	3	1	
	3.6	Advertising	7.0	4	1	
	3.7	Personnel Selling	7.0	5	1	
	3.8	Personnel Selling	8.0	1	1	
	3.9	Personnel Selling	8.0	2	1	
	3.10	Distribution Channels	8.0	3	1	
	3.11	Distribution Channels	8.0	4	1	
	3.12	Foreign Agents	8.0	5	1	
	3.13	Foreign Agents	9.0	1	1	
	3.14	Revision	9.0	2	1	
	3.15	Revision	9.0	3	1	
Unit IV	4.1	Policy	9.0	4	1	
	4.2	EXIM	9.0	5	1	
	4.3	EXIM	10.0	1	1	

Unit IV	4.4	Legislative Framework	10.0	2	1	
	4.5	Legislative Framework	10.0	3	1	
	4.6	Customs Act	10.0	4	1	
	4.7	FERA	10.0	5	1	
	4.8	FERA	11.0	1	1	
	4.9	FEMA	11.0	2	1	
	4.10	FEMA	11.0	3	1	
	4.11	EXIM Bank	11.0	4	1	
	4.12	EPZ	11.0	5	1	
	4.13	EOU	12.0	1	1	
	4.14	TTZ	12.0	2	1	
	4.15	Revision	12.0	3	1	
	4.16	Test	12.0	4	1	
	4.17	Test	12.0	5	1	
Unit V	5.1	Export Document	13.0	1	1	
	5.2	Export Document	13.0	2	1	
	5.3	Export Procedure	13.0	3	1	
	5.4	Export Procedure	13.0	4	1	
	5.5	Free Trade Agreement	13.0	5	1	
	5.6	WTO	14.0	1	1	
	5.7	WTO	14.0	2	1	
	5.8	TRIPS	14.0	3	1	
	5.9	TRIPS	14.0	4	1	
	5.10	TRIM	14.0	5	1	
	5.11	TRIM	15.0	1	1	
	5.12	Revision	15.0	2	1	
	5.13	revision	15.0	3	1	
	5.14	Test	15.0	4	1	
	5.15	Test	15.0	5	1	
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power Point Presentation, Lecture method, chalk and board method, seminar, assignment

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Dr. Francis Cherunilam, International Trade and Export Management. Himalaya publications

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA234T
Course Title	CORPORATE LEGAL ENVIRONMENT
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know the impact of Indian Contract Act, Sale of Goods Act, Company Act, GST
Outcomes	to know the concepts of Law

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Law	1.0	1	1	
	1.2	Contract	1.0	2	1	
	1.3	Agreement	1.0	3	1	
	1.4	Classifications of Contract	1.0	5	1	
	1.5	Essentials of Valid contract	1.0	6	1	
	1.6	Types of offer	2.0	1	1	
	1.7	Acceptance	2.0	2	1	
	1.8	Performance of Contract	2.0	3	1	
	1.9	Discharge of Contract	2.0	5	1	
	1.10	Modes	2.0	6	1	
	1.11	Remedies of Breach of Contract	3.0	1	1	
	1.12	Quasi Contract	3.0	2	1	
	1.13	Sale and Agreement to sell	3.0	3	1	
	1.14	Sale and Hire Purchase Agreement	3.0	5	1	
	1.15	Revision	3.0	6	1	
Unit II	2.1	Definition	4.0	1	1	
	2.2	Nature	4.0	2	1	
	2.3	Characteristic	4.0	3	1	
	2.4	Advantages	4.0	5	1	
	2.5	Disadvantages	4.0	6	1	
	2.6	Types of company	5.0	1	1	
	2.7	Difference	5.0	2	1	
	2.8	Formation	5.0	3	1	
	2.9	Formation	5.0	5	1	
	2.10	Promoter	5.0	6	1	
	2.11	MOA	6.0	1	1	
	2.12	Revision	6.0	2	1	
	2.13	Revision	6.0	3	1	
Unit III	3.1	Factories Act	6.0	5	1	
	3.2	Manufacturer	6.0	6	1	
	3.3	Worker	7.0	1	1	
	3.4	Occupier	7.0	2	1	
	3.5	Health	7.0	3	1	
	3.6	Safety	7.0	5	1	
	3.7	Welfare	7.0	6	1	
	3.8	Payment of Wages Act	8.0	1	1	
	3.9	Payment of Wages Act	8.0	2	1	
	3.10	Trade Union Act	8.0	3	1	
	3.11	Trade Union Act	8.0	5	1	
	3.12	Industrial Disputes	8.0	6	1	
	3.13	Industrial Disputes	9.0	1	1	
	3.14	Revision	9.0	2	1	
	3.15	Revision	9.0	3	1	
Unit IV	4.1	GST	9.0	5	1	
	4.2	Obejctives	9.0	6	1	
	4.3	Benefits	10.0	1	1	

Unit IV	4.4	Features	10.0	2	1	
	4.5	Roles	10.0	3	1	
	4.6	Network	10.0	5	1	
	4.7	Hurdles	10.0	6	1	
	4.8	DSA	11.0	1	1	
	4.9	DSA	11.0	2	1	
	4.10	Revision	11.0	3	1	
	4.11	Revision	11.0	5	1	
	4.12	Revision	11.0	6	1	
	4.13	Revision	12.0	1	1	
	4.14	Test	12.0	2	1	
	4.15	Test	12.0	3	1	
	4.16	Test	12.0	5	1	
	4.17	Revision	12.0	6	1	
Unit V	5.1	Consumer Protection Act	13.0	1	1	
	5.2	Complaint	13.0	2	1	
	5.3	Consumer	13.0	3	1	
	5.4	Consumer Dispute	13.0	5	1	
	5.5	Cyber Laws	13.0	6	1	
	5.6	Cyber Laws	14.0	1	1	
	5.7	Cyber Laws	14.0	2	1	
	5.8	Cyber Laws	14.0	3	1	
	5.9	Cyber Crime	14.0	5	1	
	5.10	Cyber Crime	14.0	6	1	
	5.11	Cyber Crime	15.0	1	1	
	5.12	IPR	15.0	2	1	
	5.13	IPR	15.0	3	1	
	5.14	IPR	15.0	5	1	
	5.15	Revision	15.0	6	1	
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power point presentation. Chalk and Board, assignment, seminar

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment 1	10 Marks
Assignment 2	10 Marks
I-CA	10 Marks
II-CA	10 Marks

V. RESOURCES

Mercantile Law, ND Kapoor

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	B.A. Economics
Course Code	NBB602
Course Title	NON MAJOR ELECTIVE : ORGANISATIONAL PSYCHOLOGY
Course Extension	
Course Teacher	Mr. Anandraj J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To establish knowledge in the areas of Personality, Perception and attitudes
Outcomes	Will be able to manage people in organisation

II. COURSE COVERAGE**Number of hrs. Per Week : 2**

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Models of organizational behavior	1st Week	3	1	
	1.2	Personality, types and theories of personality	2nd Week	2	1	
	1.3	Perception – perception process	2nd Week	3	1	
Unit II	2.1	Definition, nature or characteristics of learning, Theories of learning	4th Week	2	1	
	2.2	Attitudes, characteristics of attitude, functions of attitude	4th Week	3	1	
	2.3	Values, meaning, definition, similarities of values	5th Week	2	1	
	2.4	Motivation, definition, characteristics of motivation	5th Week	3	1	
Unit III	3.1	Groups, meaning, definition,	7th Week	2	1	
	3.2	Decision making, definition, process of decision making	9th Week	2	1	
Unit IV	4.1	Organizational climate, meaning, definition, impact of organizational climate	10th Week	2	1	
	4.2	Organizational development, definition, characteristics of od,	11th Week	3	1	
Unit V	5.1	Organizational conflict, definition, why do conflicts arise? Or causes of conflicts	13th Week	2	1	
Total Hrs.					12.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lectures, case studies, games, discussions

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

www.obweb.org
http://www.indianchild.com/organizational_behavior.htm
www.obmnetwork.com
<http://onlinelibrary.wiley.com/journal>
http://www.elsevier.com/wps/find/journaldescription.cws_home/
www.mbti.com

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	BUSINESS ADMINISTRATION
Class	BBA
Course Code	PB201
Course Title	BUSINESS PRACTICAL - II
Course Extension	
Course Teacher	Mr. Veerappan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Self Learning
Outcomes	know the procedures and operations of Banks, Insurance, railways

II. COURSE COVERAGE

Number of hrs. Per Week : 1

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Vouchers	1.0	3	1	
	1.2	Bank Challans	2.0	3	1	
	1.3	Bank Challans	3.0	3	1	
Unit II	2.1	Bank Challans	4.0	3	1	
	2.2	Bank Challans	5.0	3	1	
	2.3	Bank Challans	6.0	3	1	
Unit III	3.1	Bank Challans	7.0	3	1	
	3.2	Insurance	8.0	3	1	
	3.3	Insurance	9.0	3	1	
Unit IV	4.1	Insurance	10.0	3	1	
	4.2	Railway	11.0	3	1	
	4.3	Railway	12.0	3	1	
Unit V	5.1	Railway	13.0	3	1	
	5.2	Revision	14.0	3	1	
	5.3	Revision	15.0	3	1	
Total Hrs.					15.0	

III. TEACHING PROCEDURES & TECHNIQUES

Pasting the challans, preparing records, oral presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Course Work	20 Marks
Field Work	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Own

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	BBA
Course Code	VE204B
Course Title	VALUE EDUCATION - II
Course Extension	
Course Teacher	Mr. Joshva Victor A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know about the importance of value education
Outcomes	Students can understand the real value of education

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Group Discussion, Peer group learning , Role play , Seminars ,Black Board, PowerPoint Presentation, Video Lectures, Current affairs in daily newspapers and magazines

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Model Exam	25 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Email Assignment	5 Marks
Viva	5 Marks
Attendance	5 Marks

V. RESOURCES

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Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	BBA
Course Code	VE405
Course Title	ENVIRONMENTAL SCIENCE
Course Extension	
Course Teacher	Mr. Joshva Victor A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know about the environment.
Outcomes	Students can create awareness on environment.

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Group Discussion, Peer group learning , Role play , Seminars , Black Board, PowerPoint Presentation, Video Lectures, Current affairs in daily newspapers and magazine

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Model Exam	25 Marks
Email Assignment	5 Marks
Classroom Participation	5 Marks
Assignment	5 Marks
Viva	5 Marks
Attendance	5 Marks

V. RESOURCES

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Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department : Computer Applications (UG)
Course Title : Problem Solving Techniques Using C
Semester : I
Course Teacher : A.Selvaraj Jeyakumar

Objectives:

Upon completion of this course, students should be able:

- To understand the basic concepts of C program and ability to write simple programs using different controls in C program.
- To understand the various functions which are used in a C Program.
- To be familiar with arrays and structures.
- To develop problem solving skills with top down design principles.
- To develop algorithm for Factoring Methods.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Introduction : History of C
	II	Sample program
	III	Nil
	IV	Structure of C
	V	Nil
	VI	C Tokens
2	I	Key words and Identifiers
	II	Constants, Variables, Data types
	III	Nil
	IV	Constants, Variables, Data types
	V	Nil
	VI	Constants, Variables, Data types
3	I	Operators and Expressions
	II	Operators and Expressions
	III	Nil
	IV	If statements
	V	Nil
	VI	If statements
4	I	If statements
	II	Switch, Ternary Operator, GoTo statement
	III	Nil

	IV	Switch, Ternary Operator, GoTo statement
	V	Nil
	VI	Decision Making Statements
5	I	Decision Making statements
	II	UNIT I – Revision
	III	Nil
	IV	Function Declaration, Function calls
	V	Nil
	VI	Category of Functions
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Category of Functions
	II	Category of Functions
	III	Nil
	IV	GCD of Two Numbers
	V	Nil
	VI	Nesting of Functions
8	I	Recursion
	II	Call by Value and Call by Reference
	III	Nil
	IV	Call by Value and Call by Reference
	V	Nil
	VI	Passing arrays to functions, strings
9	I	Passing arrays to functions, strings
	II	UNIT – II Revision
	III	Nil
	IV	Array Declaration
	V	Nil
	VI	One dimensional Array
10	I	Two dimensional Array, Multidimensional Array
	II	Structure

	III	Nil
	IV	Structure
	V	Nil
	VI	Structure
11	I	Sorting – Introduction
	II	Union
	III	Nil
	IV	Union
	V	Nil
	VI	UNIT –III Revision
12	I	Problem Solving Aspects
	II	Implementation of Algorithms
	III	Nil
	IV	Programme Verification
	V	Nil
	VI	Efficiency of Algorithms
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Analysis of Algorithms
	II	Exchanging the values of two variables, Counting, Summation
	III	Nil
	IV	Factorial, Fibonacci, Base conversion
	V	Nil
	VI	Character to Number Conversion
15	I	Square Root, GCD of two numbers, smallest divisor
	II	Generating Prime Number, Pseudo Random Number
	III	Nil
	IV	Computing Nth Fibonacci Sequence Number
	V	Nil
	VI	UNIT V – Revision

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Assignment, Test

Text Book:

1. E Balagurusamy, "Programming in Ansi C", Tata McGraw Hill Education Pvt Ltd, 5th Edition, 2011.
 - Unit –I** : **Ch. 1.1 – 1.3, 1.8, 2.3 – 2.7 & 3.1 – 3.16, 5.1 – 5.9, 6.1 – 6.5**
 - Unit – II** : **Ch. 9.5 – 9.18**
 - Unit –III** : **Ch 7.1 – 7.7, 10.2, 10.4, 10.8, 10.11 – 10.12**
2. Dromey R G, "How to Solve it by Computer", Dorling Kinderslay India Pvt.Ltd, Pearson Education, 2007.
 - Unit - IV** : **Ch. 1.1, 1.4, 1.5, 1.6, 1.7, 2.1 - 2.4, 2.6, 2.8,2.9**
 - Unit - V** : **Ch. 3.1, - 3.4, 3.6, 3.8**

REFERENCE BOOKS

1. Sukhendu Dey and Debobrata Dutta, "Complete Knowledge in C", Narosa Publishing House Pvt Ltd, 2009.
2. Michael Schneider, Steven W. Weingart, David M. Perlman, "An Introduction to Programming and Problem Solving with Pascal", Wiley Eastern Limited, New Delhi, 1982.
3. Harold Abelson and Gerald Sussman with Julie Sussman, "Structure and Interpretation of Computer Programs", MIT Press, 1985.
4. Ronald A. Pasko, "Problem Solving Basics and Computer Programming", Jones and Bartlett Publishers, 2nd Edition, 2001.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN: 2017 - 2018

Department: Computer Applications (UG)

Course Code: CA305

Course Title: Object Oriented Programming with Java

Semester: III

Course Teacher: Mr. T. Prabakaran

Objectives

To expose the complete knowledge of Java, to use the library packages and to be aware of the enhancements of Java libraries.

WEEKS	DAY ORDER	COURSE PLAN
1	I	OOP and Java
	II	Objects and Classes
	III	Encapsulation
	IV	Inheritance
	V	Polymorphism
	VI	The Primaries – Character Set, Tokens, Constants, Variables
2	I	Operators and Expressions
	II	Library Methods
	III	Strings
	IV	I/O Streams
	V	Formatting the Output values
	VI	Control Statements – If, Switch, While, Do-While-for.
3	I	One, Two dimensional Arrays,
	II	Methods – General form, invoking, method overloading
	III	Classes and objects – General form, Recursion, Creation
	IV	Constructors
	V	Constructor Overloading
	VI	Copy Constructor
4	I	‘this’ keyword, Static members
	II	Finalize method, Inner class and anonymous classes
	III	Inheritance – inheriting,
	IV	Abstract classes and final classes,

	V	Interfaces – structure, implementation
	VI	Interface inheritance
5	I	Packages – Package Hierarchy
	II	Import Statement
	III	Hiding the Classes
	IV	Access Control Modifiers
	V	Exception Handling – Default Exception – User Defined Exception Handling, Exception and Error Classes
	VI	Catch Block Searching Pattern
	6	I
II		Threading – Life Cycle
III		Creating and Running
IV		I CIA - Revision
V		I CIA - Revision
VI		I CIA - Revision
7	I	I CIA - Revision
	II	I CIA - Revision
	III	I CIA - Revision
	IV	Methods in Thread Class
	V	Priority Thread
	VI	Synchronization
8	I	Dead Lock
	II	Inter Thread Communication
	III	Applets Involving Threads.
	IV	Applets – Life Cycle
	V	Applet Class, Syntax of Applet Tag
	VI	Methods in Graphics Class
9	I	Events, Listeners
	II	Event Handling Methods, Inheritance of Control Classes
	III	Labels
	IV	Button Control
	V	Check Box Control
	VI	Radio Button
10	I	Choice Control
	II	List Control
	III	Scroll Bars
	IV	Layouts and Panel
	V	Windows and Frames

	VI	Menus and Dialogs
11	I	Mouse Events and Listeners
	II	Adapter Class and Inner Class
	III	JDBC
	IV	Establishing Connection
	V	Creating Tables
	VI	Enter Data
12	I	Table Updation
	II	Use Of Prepared Statement
	III	Obtaining Metadata
	IV	Using Transactions
	V	Files– Creation
	VI	Reading files
13	I	Writing Characters
	II	Writing Bytes
	III	II CIA - Revision
	IV	II CIA - Revision
	V	II CIA - Revision
	VI	II CIA - Revision
14	I	II CIA - Revision
	II	II CIA - Revision
	III	Primitive Data Types
	IV	Random Access Files
	V	Unit 1 – Revision & Test
	VI	Unit 1 – Revision & Test
15	I	Unit 2 – Revision & Test
	II	Unit 2 – Revision & Test
	III	Unit 3 – Revision & Test
	IV	Unit 3 – Revision & Test
	V	Unit 4 – Revision & Test
	VI	Unit 4 – Revision & Test

Teaching Method: Black Board, PowerPoint Presentation

Assessment Method: Group Discussion, Assignment and Seminar

Text Book

1. Muthu C, “Programming in Java”, 2nd Edition, Tata Mcgraw Hill Education Private Limited, 2009.

REFERENCE BOOKS

1. Herbert Schildt, “The Complete Reference – Java 2”, 4th Edition, Tata McGraw Hill, 2001.
2. Balaguruswamy, “Programming with JAVA”, 2nd Edition, Tata McGraw Hill, 1999

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA306

Course Title: Relational Database Management Systems

Semester: III

Course Teacher: J. Merlin Florence

Objectives:

- RDBMS provides a conceptual understanding of the principles of Database systems.
- SQL helps to gain knowledge about the Database manipulations.

WEEKS	DAY ORDER	TEACHING PLAN
1	I	Introduction to Database Management Systems
	II	Basic Understandings of DBMS
	III	Basic Concepts: Data modeling for database
	IV	The three level architecture proposal for DBMS
	V	Components of DBMS
	VI	Advantage and Disadvantage of a DBMS
2	I	Data Models: Data Models Classification
	II	Entity Relationship Model
	III	Relational Data Model
	IV	Network Data Model
	V	Hierarchical Model
	VI	Comparison of Models
3	I	Revision
	II	Class Test
	III	Relational Model: Relational Database
	IV	Relational Algebra.

	V	Relational Database Design
	VI	Relational Scheme
4	I	Relational Design
	II	Anomalies in Database
	III	Universal Relation
	IV	Functional Dependency
	V	Relational Dependency
	VI	Relational Database Design
5	I	Revision
	II	Class Test
	III	Basic SQL SELECT statements
	IV	Table Creation and management
	V	Constraints
	VI	Data manipulation and Transaction Control
6	I	Additional database Objects
	II	Group functions
	III	Sub Queries and Merge
	IV	Views
	V	Formatted readable
	VI	Working with DDL
7	I	Working with DML
	II	Working with TCL
	III	Revision
	IV	Class Test
	V	Join Queries
	VI	ATOM Controls

8	I	Understanding of Normalization
	II	1 st NF
	III	2 nd NF
	IV	3 rd NF
	V	BCNF
	VI	5 th NF
9	I	Introduction to PL/SQL
	II	Differences between PL/SQL and SQL
	III	PL/SQL advantages
	IV	PL/SQL structure
	V	PL/SQL features
	VI	PL/SQL Essentials
10	I	Understanding PL/SQL Built-in functions
	II	Programs for PLSQL functions
	III	Understanding PL/SQL Control Structures
	IV	Programs for PLSQL control statements
	V	Understanding PL/SQL Loops
	VI	Programs for PLSQL looping statements
11	I	Understanding PL/SQL Switch case
	II	Programs for PLSQL switch case
	III	Implementing SQL Operations in PL/SQL
	IV	Programs for implementing operations in PLSQL
	V	Understanding subprograms in PL/SQL.
	VI	Programs for PLSQL subprograms
12	I	Revision
	II	Class Test

	III	Seminar on Commonly used databases
	IV	Database concepts
	V	Existing SQL
	VI	Introduction to NoSQL
13	I	Need of NoSQL
	II	Applications using NoSQL
	III	Structure of NoSQL
	IV	Features of NoSQL
	V	Overview and importance of NoSQL
	VI	NoSQL Storage Types
14	I	Explores various storage types available in the market today with a deep dive
	II	Comparing and contrasting them,
	III	Identifying what to use when to use
	IV	Advantages and Drawbacks, brings out the advantages and drawbacks of using NoSQL
	V	Taking a scenario-based approach to understand the possibilities and limitations.
	VI	Comparative Study of NoSQL Products
15	I	detailed comparative study of ten NoSQL databases on about 25 parameters
	II	Technical and nontechnical. Study of NoSQL
	III	Class Test
	IV	Buffer Class 1
	V	Buffer Class 2
	VI	Buffer Class 3

Text Books

1. Bipin C Desai, “An Introduction to Database System”, Galgotia Publications Pvt Ltd, New Delhi 1999.

Unit - I: 1.1, 1.4 - 1.6, 2.3 - 2.4 & 2.6 - 2.9

- Unit - II: 4.1 - 4.3, 6.1 – 6.5
2. Joan Casteel “ORACLE 10g SQL”, Gengage Learning, Fifth Edition 2010.
Unit - III: Ch 2,3,4,5,6,12,13,14
Unit - IV: Ch 1,2,3,4,5,8
3. Kogent Solutions Inc.” Oracle PL/SQL Programming,Simple steps”, Dreamtech publications, 2009.
Unit - V: Ch 1,2,3,4,5

References

1. C.J. Date, “Introduction to Database System”, Vol 1, Narosa Publishing House, New Delhi.
2. Database Systems, S. K. Singh, Third Edition. 2009.
3. Database Management Systems, Ramakrishnan. Gehrke, International Edition. 2003.
4. RajeshkharSunderraman, “Oracle 8 Programming A Primer, Addition”, Wesley Publication, New Delhi 2000

Web References

www.tutorialspoint.com/sql/sql-rdbms-concepts.html.
www.ask.com/dbms+onlinequiz+onlinetest.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA505

Course Title: Computer Network

Semester: V

Course Teacher: R. Karthik

Objectives:

- To understand the organization of computer networks.
- To test and implement the different network connection.
- Analyse performance of network layers like IPv4 and IPv6 addresses.
- To understand the way protocols currently in use in the internetwork and the requirements for designing network protocols.
- To understand the concepts of WWW and electronic mail.

WEEKS	DAY ORDER	COURSE PLAN
1	I	History of computer networking
	II	Service description
	III	Nil
	IV	Network protocols
	V	Connectionless services
	VI	Connection oriented services
2	I	circuit switching
	II	Packet switching
	III	Nil
	IV	Message Switching
	V	Routing in data networks
	VI	Types of delay
3	I	OSI reference model
	II	OSI reference model

	III	Nil
	IV	OSI reference model
	V	NAPs
	VI	ISPs
4	I	Overview of HTTP
	II	HTTP Message format Electronic Mail
	III	Nil
	IV	The WWW
	V	FTP Principles of Application layer protocols
	VI	Mail message format
5	I	MIME
	II	DNS
	III	Nil
	IV	Socket programming with TCP
	V	Socket programming with TCP
	VI	Socket programming with UDP
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Socket programming with UDP
	II	Transport layer services and principles
	III	Nil

	IV	UDP
	V	Reliable data transfer
	VI	Connectionless transport
8	I	Go-Back-N protocol
	II	Selective Repeat
	III	Nil
	IV	TCP connection
	V	Segment structure
	VI	Flow control
9	I	Connection management
	II	TCP Congestion control
	III	Nil
	IV	Network service model
	V	Internet protocol Datagram format
	VI	ICMP
10	I	IPv4
	II	IPV6
	III	Nil
	IV	Mobile IP
	V	Agents Addressing
	VI	Three Phases
11	I	Inefficiency in Mobile IP
	II	The data link layer
	III	Nil
	IV	Error Detection Techniques
	V	Error correction techniques

	VI	Multiple Access Protocol
12	I	ARP
	II	
	III	Nil
	IV	Ethernet
	V	HUBs
	VI	Bridges
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	switches
	II	PPP
	III	Nil
	IV	Overview of PPP
	V	Characteristics of PPP
	VI	Class Test
15	I	ATM
	II	ATM services
	III	Nil
	IV	Characteristics of ATM
	V	ATM Model
	VI	ATM techniques

NO THEORY CLASSES ON III DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

Text Book:

James F. Kurose and Keith W.Ross, “ Computer Networking: A Top-Down Approach Featuring the Internet”, 3rd Edition, Pearson Education, 2006.

REFERENCE BOOKS

1. Larry L. Peterson and Bruce S. Davie, “Computer Networks: A System Approach”, Elsevier, 4th Edition, 2007.
2. Andrew S. Tanenbaum, “Computer Networks”, 4th Edition, Prentice-Hall of India, 2003.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD Semester 2017-18

Department: Computer Applications (UG)

Course Code: CA506

Course Title: Computer Graphics

Semester: V

Course Teacher: Mr. V. S. Jayakumar Paul Bosco

Objectives

Upon successful completion of this subject students should be able to:

- Exemplify the major computer graphics application areas.
- Explain the operations of graphics hardware systems.
- Explain some classic 2D and 3D graphics algorithms.
- Create computer models of 2D and 3D objects using mathematical knowledge and skills.
- Quickly learn future computer graphics concepts and APIs.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Overview of Graphics System
	II	NIL
	III	Raster scan Displays
	IV	Random Scan Displays
	V	Graphics software
	VI	Output primitives
2	I	Line drawing algorithms
	II	NIL
	III	DDA
	IV	Bresenhams Algorithm
	V	Circle Generating algorithms
	VI	Midpoint circle generating algorithm
3	I	Filled Area Primitives
	II	NIL
	III	Polygon Fill algorithm
	IV	Character Generating Algorithm.
	V	Bitmap algorithm
	VI	Unit Test - I
4	I	2D Transformations
	II	NIL
	III	Two dimensional Transformations
	IV	Translation

	V	Rotation
	VI	Scaling
5	I	Homogenous Representation
	II	NIL
	III	Inverse Transformation
	IV	Composite Transformation
	V	Other Transformation
	VI	Reflection
6	I	I CIA Test
	II	I CIA Test
	III	I CIA Test
	IV	I CIA Test
	V	I CIA Test
	VI	I CIA Test
7	I	Shear
	II	NIL
	III	Viewing and Clipping
	IV	Viewing Pipeline
	V	Window to Viewport Coordinate
	VI	Transformations clipping Operations
8	I	Point Clipping
	II	NIL
	III	Line Clipping
	IV	Polygon Clipping
	V	Unit Test - II
	VI	3D Transformations
9	I	User Dialogue
	II	NIL
	III	Input of Graphical Data
	IV	Interactive Picture Construction Techniques
	V	Three dimensional display methods
	VI	parallel Projection
10	I	Perspective Projection
	II	NIL
	III	Depth Cueing
	IV	Visible line
	V	surface identification
	VI	Three dimensional transformations
11	I	Translation
	II	NIL
	III	Rotation
	IV	Scaling.
	V	Depth Cueing
	VI	Unit Test - III
12	I	Visible Surface
	II	NIL
	III	Detection Methods

	IV	Back Face Detection
	V	Depth Buffer Method
	VI	A Buffer Method
13	I	II CIA Test
	II	II CIA Test
	III	II CIA Test
	IV	II CIA Test
	V	II CIA Test
	VI	II CIA Test
14	I	Scan Line Method
	II	NIL
	III	Depth Sorting Method
	IV	Transformations clipping Operations
	V	Liang Barsky algorithm
	VI	Cohen Sutherland line clipping
15	I	Sutherland Hodgemann algorithm
	II	NIL
	III	Detection Techniques
	IV	Algorithm Explanation
	V	Revision
	VI	Unit Test - IV

NO THEORY CLASSES ON II DAY ORDER

Teaching Method: Presentations, Video Lessons, Handouts, Black board

Assessment Method: Class room Participation, Assignment

Text Book

D.Hearn and M.P.Baker, "Computer Graphics C Version", Prentice Hall, Second Edition, 2011(Reprint) D.Hearn and M.P.Baker, "Computer Graphics C Version", Prentice Hall, Second Edition, 2011(Reprint)

Reference books

- W.M. Neumann and R.F.Sproull, "Principles of Interactive Computer Graphics" Tata McGraw Hill International, 1979.
- David F. Rogers and J. Alan Adams, "Mathematical Elements for ComputerGraphics", 2nd Ed., McGraw-Hill, New York, 1990

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA507

Course Title: SOFTWARE ENGINEERING

Semester: V

Course Teacher: A.Mekala

Objectives:

Upon completion of this course, students should be able:

- To understand the concept of basics of software engineering.
- To be familiar with different kinds of testing.
- To be able to understand the concepts of architectural designs.
- To understand different types of search development methods
- To be able to understand the concepts of software development methods

WEEKS	DAY ORDER	COURSE PLAN
1	I	Basic Concept about Software Engineering
	II	Professional and Ethical Responsibility
	III	Socio-technical Systems
	IV	Emergent System Properties
	V	Organizations, People and Computer Systems
	VI	Nil
2	I	Legacy Systems
	II	Critical Systems
	III	A Simple Safety-Critical System
	IV	Software Processes
	V	Software Process Models
	VI	Nil
3	I	The Water fall Model
	II	Evolutionary Development and Component-based Software Engineering.
	III	Software Requirements
	IV	Functional and Non-Functional Requirements

	V	User Requirements
	VI	Nil
4	I	System Requirements
	II	Interface Specification
	III	Software Requirements Documents
	IV	Requirements Engineering Process
	V	Feasibility Studies
	VI	Nil
	5	I
II		System Models
III		Context Models
IV		Data Models
V		Structured Methods
VI		Nil
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Architectural Design
	II	Architectural Design Decision
	III	System Organization
	IV	Reference architectures
	V	Distributed Systems Architecture
	VI	Nil
8	I	Multiprocessor architectures
	II	Client-Server architectures
	III	Application architectures
	IV	Data Processing Systems

	V	Transaction Processing Systems
	VI	Nil
9	I	Object-Oriented Design
	II	Objects and Object Classes
	III	Design Evolution
	IV	User Interface Design Process
	V	User Interface Prototyping
	VI	Nil
10	I	Interface Evaluation.
	II	Rapid Software Development
	III	Agile methods
	IV	Rapid Application Development
	V	Software prototyping
	VI	Nil
11	I	Component-based Software Engineering
	II	Components and Component Models
	III	The CBSE Process
	IV	Component Composition.
	V	Verification and Validation
	VI	Nil
12	I	Planning Verification and Validation
	II	Software Inspection
	III	Automated Static Analysis
	IV	Software Testing
	V	System Testing
	VI	Nil
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II

	VI	CIA Test – II
14	I	The Test Automation.
	II	Managing People
	III	Selecting Staff
	IV	Software Cost Estimation
	V	Software Productivity
	VI	Nil
15	I	Estimation Techniques
	II	Algorithmic Cost Modelling
	III	Quality Management
	IV	Process and Product Quality
	V	Configuration Management Planning
	VI	CASE tools for configuration management

NO THEORY CLASSES ON VI DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

TEXT BOOK:

1. Raymond Greenlaw and Ellen Hepp, “IN-LINE/ON-LINE: Fundamentals Of The Internet And The World Wide Web, 2nd Edition, Reprint 2009.

REFERENCE BOOKS

1. Aron Weiss, “Complete idiots guide to java script”, 2nd Edition, QUE, 1997.
2. Nick Loannou, “Internet Security Fundamentals”, Boolean Logical Ltd, 2014.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA508A

Course Title: Enterprise Application Using Java

Semester: V

Course Teacher: J. Merlin Florence

Objectives:

- Teaches skills required for building medium to large scale web-based applications.
- Introduces Java application servers, integration of data from multiple data sources and distribution of business logic in component-based applications.

	DAY ORDER	TEACHING PLAN
1.	I	Introduction to EJP - Distributed Multitiered Applications
	II	J2EE Components, J2EE Clients
	III	Web Components, Business Components
	IV	Enterprise Information System Tier J2EE Containers
	V	Container Services, Container Types Web Services Support
2.	I	XML, SOAP Transport Protocol
	II	Servlets and Dynamic web pages
	III	RMI – java.rmi.server package, Naming Class, RMI Security Manager Class, RMI Exceptions
	IV	Steps involved in creating RMI Client and Server Classes
	V	Revision
3.	I	Class Test
	II	Life cycle of a Servlet
	III	A Simple Servlet, Constituents of javax.servlet Package
	IV	Retrieving the values of Parameters
	V	Procedure for execution
4.	I	Retrieving the values of initialization parameters
	II	javax.Servlet.HTTP Package, Constituents of javax.Servlet.HTTP Package

	III	Cookies, Creating a Cookie and sending it to the client
	IV	the stored Cookies, Session Tracking
	V	Revision
5.	I	Class Test
	II	JSP Technology
	III	JSP Page, Life Cycle
	IV	Creating Static Content, Dynamic Content
	V	Expression Language, Java Beans Components
6.	I	Using Custom Tags
	II	Reusing the Contents
	III	Transferring Control to another web component
	IV	Including an Applet, Setting Properties
	V	Server Pages Documents
7.	I	Creating JSP Document
	II	Revision
	III	Class Test
	IV	JSP Benefits
	V	Framework roles
8.	I	Simple JSF application
	II	User Interface Component Model
	III	Navigational Model
	IV	Life Cycle of JSF page
	V	Using JSF in JSP Pages
9.	I	Setting up a page using core tags
	II	Using HTML tags
	III	Using localized messages
	IV	Using converters
	V	Revision

10.	I	Class Test
	II	Seminar
	III	Registering listeners on components
	IV	Validators
	V	Binding component values to external data Sources
11.	I	referencing a backing Bean method
	II	Using custom objects writing component Properties
	III	Performing localization
	IV	Creating custom converter
	V	Implementing event listener
12.	I	Creating custom validator
	II	Writing backing Bean methods
	III	Revision
	IV	Class Test
	V	Seminar
13.	I	Seminar
	II	Buffer Class 1
	III	Buffer Class 2
	IV	Buffer Class 3

NO THEORY CLASSES ON VIth DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

Text Book:

Stephanie Bodoffetl., “The J2EETM Tutorial”, Pearson Education, 2005.

Unit - I: Chapter 1

2. Muthu, “Programming in Java” Thomson Learning, 2004

Unit - I: Chapter 20

3. C. Muthu, “Programming in Java”, Thomson Learning, 2004.

Unit -II: Chapter 19

4. Stephanie Bodoffetl., “The J2EETM Tutorial”, Pearson Education, 2005.

Unit - III: Chapter 12,13

Unit - IV: Chapter 17

28

Unit - V: Chapter 18,19

References

1. Lame Pekowsky, “Java Server Pages”, Pearson Education, 2004.

2. Marty Hall, Larry Brown, “Servlets and Java Server Pages”, Pearson Education, 2005.

3. James McGovern etl., “Java Web Services Architecture”, Elsiver, 2005.

Web Reference

<http://courses.coreservlets.com/Course-Materials/struts.html>

<http://www.packtpub.com/direct-web-remoting-java-ajax-applications/book>

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department : Computer Applications (UG)
Course Title : Office Automation
Semester : I
Course Teacher : A.Selvaraj Jeyakumar

Objectives:

Upon completion of this course, students should be able:

- To know fundamentals of MS Word
- To understand the functions of Excel
- To create Power point presentations
- To be aware of computer history
- To know about outlook.

WEEKS	DAY ORDER	COURSE PLAN
1	I	History of Computer
	II	Computer Parts
	III	Nil
	IV	Hardware Devices
	V	Nil
	VI	Hardware Devices
2	I	Software
	II	Computer Evolution
	III	Nil
	IV	Computer Generations
	V	Nil
	VI	Computer Generations
3	I	Computer Parts
	II	MS Word
	III	Nil
	IV	Working with MS Word
	V	Nil
	VI	Text
4	I	Tables
	II	Spell Check
	III	Nil
	IV	Printing

	V	Nil
	VI	MS Excel fundamentals
5	I	Working with Excel
	II	Workbooks
	III	Nil
	IV	Working with workbooks
	V	Nil
	VI	UNIT III – Revision
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	MS Power point
	II	Working with power point
	III	Nil
	IV	Working with Power point
	V	Nil
	VI	Working with Power point
8	I	Working with Power point
	II	Working with Power point
	III	Nil
	IV	Printing power point
	V	Nil
	VI	Creating power point
9	I	Creating power point
	II	UNIT – II Revision
	III	Nil
	IV	Multimedia
	V	Nil
	VI	Types
10	I	Page Layout programs
	II	Text Generation
	III	Nil

	IV	DTP
	V	Nil
	VI	Data Communication
11	I	Computer Networking Basics
	II	Computer Networking Basics
	III	Nil
	IV	Topologies
	V	Nil
	VI	Topologies
12	I	Protocols Layering
	II	Protocols Layering
	III	Nil
	IV	Networking Devices
	V	Nil
	VI	Networking Devices
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Information concepts
	II	Management Information System
	III	Nil
	IV	Control Issues
	V	Nil
	VI	Decision Support Systems
15	I	E-commerce and its types
	II	Advantages, Disadvantages, EDI
	III	Nil
	IV	EDI working, benefits, limitations
	V	Nil
	VI	UNIT V – Revision

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Assignment, Test

Text Book:

1. Sanjay Saxena, “A First course in Computer”, Vikas Publishing House, 2000.
2. Sanjay Saxena, “MS Office 2000”, Vikas Publishing House, 2000.

REFERENCE BOOKS

1. Linda Tway, Sapphiro Pacific, "Multimedia in Action", Academic Press, 1995.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CC304

Course Title: INTERNET FUNDAMENTALS

Semester: III

Course Teacher: A.Mekala

Objectives:

Upon completion of this course, students should be able:

- To understand the concept of working of internet.
- To be familiar with different kinds of browsers.
- To be able to understand the concepts of privacy and security. To know the method of how information will transfer from various destinations.
- To understand different types of search Engines.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Introduction to Networks and Internet
	II	Working of Internet
	III	Nil
	IV	Internet Congestion,
	V	Internet Culture
	VI	Business Culture on Internet.
2	I	Advantages and Disadvantages of E-mail Addresses,
	II	User-Ids, Passwords
	III	Nil
	IV	Message Components
	V	Message Composition
	VI	Mailer Features, E-mail Inner Workings

3	I	Mail Management
		Mime types
	II	
	III	Nil
	IV	Newsgroups
	V	Mailing lists
	VI	Chat rooms
4	I	Searching the www
	II	Directories
	III	Nil
	IV	Search Engines and Meta Search Engines
	V	Search Fundamentals
	VI	Search Strategies
5	I	working of the Search Engines
	II	Telnet and FTP.
	III	Nil
	IV	Introduction to Browser
	V	Coast-to-coast surfing
	VI	hypertext Markup Language
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I

	VI	CIA Test – I
7	I	Web page Installation
	II	Web Page setup
	III	Nil
	IV	Basics of HTML & Formatting and Hyperlink creation.
	V	Using FrontPage Express
	VI	Plug-ins.
8	I	Introduction-privacy and security
	II	Software Complexity
	III	Nil
	IV	Encryption schemes
	V	Secure Web document
	VI	Digital Signatures
9	I	Firewalls.
	II	Mail Management
	III	Nil
	IV	Newsgroups
	V	Mailing lists
	VI	Introduction Software Complexity
10	I	Software Complexity
	II	Encryption
	III	Nil
	IV	Encryption schemes
	V	Introduction Secure Web document
	VI	Secure Web document
11	I	Introduction to digital signatures
	II	digital signatures
	III	Nil

	IV	Mailer Features
	V	E-mail Inner Workings
	VI	Directories
12	I	Search Engines
	II	Meta Search Engines,
	III	Nil
	IV	Search Fundamentals
	V	Search Strategies
	VI	working of the Search Engines
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Introduction to Telnet
	II	Working of telnet
	III	Nil
	IV	Decryption
	V	Introduction to firewall
	VI	Importance of firewall
15	I	Coast to coast surfing
	II	Web page installation
	III	Nil
	IV	Privacy and security
	V	Browser
	VI	Browsing and Publishing

NO THEORY CLASSES ON III DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

TEXT BOOK:

1. Raymond Greenlaw and Ellen Hepp, "IN-LINE/ON-LINE: Fundamentals Of The Internet And The World Wide Web, 2nd Edition, Reprint 2009.

REFERENCE BOOKS

1. Aron Weiss, "Complete idiots guide to java script", 2nd Edition, QUE, 1997.
2. Nick Loannou, "Internet Security Fundamentals", Boolean Logical Ltd, 2014.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN ODD Semester 2017-18

Department: B.Com CA

Course Code: CC503

Course Title: Business Process

Semester: V

Course Teacher: Mr. V. S. Jayakumar Paul Bosco

Objectives

Upon successful completion of this subject students should be able to:

- Define process improvement goals and objectives
- Define appraisal objectives.
- Prioritize process improvement actions.
- Design and implement process solutions.
- Deploy solutions.

WEEKS	DAY ORDER	COURSE PLAN
1	I	NIL
	II	Nature of Organizations
	III	Organizations and Individuals
	IV	NIL
	V	Categories of Individuals
	VI	NIL
2	I	NIL
	II	Organizations and the Community
	III	Societal Outcomes
	IV	NIL
	V	Organizations and Social Change
	VI	NIL
3	I	NIL
	II	Multinational Organizations
	III	Voluntary Organizations
	IV	NIL
	V	Unit Test - I
	VI	NIL
4	I	NIL
	II	Organizational Structure
	III	Defining Organizational Structure
	IV	NIL
	V	Complexity

	VI	NIL
5	I	NIL
	II	Variance of Complexity Elements
	III	Formalization
	IV	NIL
	V	Centralization
	VI	NIL
6	I	I CIA Test
	II	I CIA Test
	III	I CIA Test
	IV	I CIA Test
	V	I CIA Test
	VI	I CIA Test
7	I	NIL
	II	Contextual Explanations
	III	Organizational Design
	IV	NIL
	V	Explaining Organizational Structure
	VI	NIL
8	I	NIL
	II	Organizational Process
	III	Power and Power Outcomes
	IV	NIL
	V	Leadership
	VI	NIL
9	I	NIL
	II	Decision Making
	III	Communication
	IV	NIL
	V	Change
	VI	NIL
10	I	NIL
	II	Unit Test - II
	III	Business Intelligence
	IV	NIL
	V	Evolution of Knowledge Management Applications
	VI	NIL
11	I	NIL
	II	Elements of Business Intelligence Applications
	III	BIA in the Real World
	IV	NIL
	V	Technical Elements inBIA
	VI	NIL
12	I	NIL
	II	Mobilizing the Organization
	III	Tactical Execution
	IV	NIL

	V	Roadmap to Tactical Execution
	VI	NIL
13	I	II CIA Test
	II	II CIA Test
	III	II CIA Test
	IV	II CIA Test
	V	II CIA Test
	VI	II CIA Test
	14	I
II		e-Business Tactical Execution
III		Tactical e-Project Management
IV		NIL
V		Tactical e-Project Management
VI		NIL
15	I	NIL
	II	e-development Process
	III	Measurement for Learning and Improvement
	IV	NIL
	V	Revision
	VI	NIL

NO THEORY CLASSES ON I, IV & VI DAY ORDER

Teaching Method: Presentations, Video Lessons, Handouts, Black board

Assessment Method: Class room Participation, Assignment

Text Book

1. Richard H Hall and Pamela S. Tolbert, "Organization Structures, Processes and Outcomes", Pearson Education, 2006.
2. Ravi Kalakota and Marcia Robinson, "e-Business 2.0 Roadmap for Success", Pearson Education, 2005.

Reference books

- Gareth Jones, "Organizational Theory, Design and Change", 4th Edition, Pearson Education, 2004.
- Dave Chaffey, "E-Business and E-Commerce", 2nd Edition, Pearson Education, 2003.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN EVEN SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA 203

Course Title: COMPUTER ORGANIZATION AND ARCHITECTURE

Semester: II

Course Teacher: A.Mekala

Objectives:

Upon completion of this course, students should be able:

- To understand the basic structure and operation of a digital computer.
- To study the different ways of communicating with I/O devices and standard I/O Interfaces.
- To know the method of common bus system.
- To understand the concept of Asynchronous Communication Interface.
- To understand the concept of Input Output Processor

WEEKS	DAY ORDER	COURSE PLAN
1	I	Introduction to Number System
	II	Nil
	III	Decimal, Binary, Octal and Hex
	IV	conversions of Numbering System
	V	Logic Gates
	VI	Nil
2	I	Basic Technologies
	II	Nil
	III	AND, OR, NOT, NOR, NAND
	IV	Exclusive OR, Exclusive NOR
	V	Basic Gates from universal Gate
	VI	Nil

3	I	Instruction Codes: Stored Program Organization
	II	Nil
	III	Computer Registers: Common Bus System
	IV	Computer Instructions
	V	Instruction Set Completeness
	VI	Nil
4	I	Timing and Control
	II	Nil
	III	General Register Organization
	IV	Control Word
	V	Examples of Micro-operations
	VI	Nil
5	I	Instruction Formats : Three-Address, Two-Address, One-Address, Zero-Address
	II	Nil
	III	RISC Instructions
	IV	Addressing Modes
	V	Example – Data Transfer and Manipulation
	VI	Nil
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Data Manipulation Instructions
	II	Nil

	III	Arithmetic Instructions
	IV	Arithmetic Instructions
	V	Logical and Bit Manipulation Instructions
	VI	Nil
8	I	Shift Instructions
	II	Nil
	III	Peripheral Devices
	IV	ASCII Alphanumeric Characters
	V	Input /Output Interface: I/O Bus and Interface Modules
	VI	Nil
9	I	I/O Vs. Memory Bus
	II	Nil
	III	Isolated Vs. Memory-Mapped I/O
	IV	Example of I/O Interface
	V	Asynchronous Data Transfer
	VI	Nil
10	I	Strobe Control
	II	Nil
	III	Handshaking
	IV	Asynchronous Serial Transfer
	V	Asynchronous Communication Interface
	VI	Nil
11	I	FIFO Buffer.
	II	Nil
	III	Modes of Transfer
	IV	Example of Programmed I/O
	V	Interrupt Initiated I/O
	VI	Nil
12	I	Software Considerations
	II	Nil

	III	Priority Interrupt
	IV	Daisy-Chaining Priority
	V	Parallel Priority Interrupt
	VI	Nil
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Priority Encoder
	II	Nil
	III	Interrupt Cycle
	IV	Software Routines
	V	Memory Hierarchy
	VI	Nil
15	I	Main Memory : RAM and ROM Chips
	II	Nil
	III	Memory Address Map
	IV	Memory Connection to CPU
	V	Auxiliary Memory
	VI	Nil

NO THEORY CLASSES ON II and VI DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

TEXT BOOK:

1.Morris Mano M., “Computer System Architecture”, New Delhi: Prentice Hall of India, 1997.

2.K.R. Venugopal and K. Shaila., “Digital Circuits and Systems”, Tata McGraw-Hill Education. 2011.

REFERENCE BOOKS

1.M.Morris Mano, “Digital Logic and Computer Design”, New Delhi: Prentice-Hall of India, 1991.

2.Thomas C. Bartee, “Digital Computer Fundamentals”, Tata McGraw Hill Edition, India, 2008.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN EVEN SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA206

Course Title: Object Oriented Programming Using C++

Semester: II

Course Teacher: R. Karthik

Objectives:

Upon completion of this course, students should be able:

- To understand object oriented programming and advanced C++ concepts.
- To understand the various functions and arguments in object oriented programming.
- To understand the classes and objects in C++.
- To be familiar with inheritance and polymorphisms.
- To be able to understand the concepts o files and exception handling.

WEEKS	DAY ORDER	COURSE PLAN
1	I	A look at procedure oriented programming
	II	Object Oriented Programming Paradigm
	III	Nil
	IV	Basic concepts of OOP
	V	Nil
	VI	Benefits of OOP
2	I	Object Oriented Languages
	II	Beginning with C++
	III	Nil
	IV	Structure of C++
	V	Nil
	VI	Tokens
3	I	Basic data types
	II	Scope resolution operator
	III	Nil

	IV	Expressions
	V	Nil
	VI	Control Structures
4	I	Control Structures
	II	Functions
	III	Nil
	IV	Function Prototypes
	V	Nil
	VI	Call by value
5	I	call by reference
	II	Inline Functions
	III	Nil
	IV	Default Arguments
	V	Nil
	VI	Passing Arrays to functions
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Passing structures to functions
	II	Recursion
	III	Nil
	IV	Pointers

	V	Nil
	VI	Function overloading
8	I	Friend function
	II	Defining member function
	III	Nil
	IV	Private member function
	V	Nil
	VI	Data members
	9	I
II		Arrays of objects
III		Nil
IV		Objects as function arguments
V		Nil
VI		Friendly functions
10	I	Constructors
	II	Destructors
	III	Nil
	IV	Object pointers
	V	Nil
	VI	Operator overloading
11	I	Inheritance
	II	Single inheritance
	III	Nil
	IV	Multilevel inheritance
	V	Nil
	VI	Multiple inheritance

12	I	Hierarchical inheritance
	II	Virtual base classes
	III	Nil
	IV	Abstract classes
	V	Nil
	VI	Polymorphism
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Virtual functions
	II	Exception handling
	III	Nil
	IV	File I/O Stream
	V	Nil
	VI	File stream operations
15	I	Opening a file
	II	Closing a file
	III	Nil
	IV	Sequential access
	V	Nil
	VI	Random access

NO THEORY CLASSES ON III and VDAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

Text Book:

1. E Balagurusamy, "Object Oriented Programming with C++", 5th Edition, McGraw Hill Education India Pvt Ltd. 2012.

REFERENCE BOOKS

1. Andrew C. Staugaard JR, "Structured and Object-Oriented Problem Solving Using C++", 3rd Edition, Prentice Hall, 2002.
2. Herbert Schildt, "C++: The Complete Reference", 3rd Edition, Tata McGraw Hill, 1999.

Head**Course Teacher**

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN EVEN SEMESTER 2017 – 18

Department : Computer Applications (UG)
Course Title : CA404: Object Oriented Analysis and Design
Semester : IV
Course Teacher : A.Selvaraj Jeyakumar

Objectives:

Upon completion of this course, students should be able:

- To understand the diagrams UML.
- To prepare the students to draw class modeling diagrams.
- To make the students to understand the importance of state modeling diagrams.
- To become knowledgeable in interaction modeling diagrams.
- To understand the basic concept of system conception and design.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Introduction : Object Oriented Analysis and Design
	II	Object Oriented Analysis and Design
	III	OO Development
	IV	Modelling concepts
	V	Nil
	VI	Modelling concepts
2	I	Abstraction
	II	The Three Models
	III	The Three Models
	IV	Methodology
	V	Nil
	VI	Methodology
3	I	History of OO
	II	History of OO
	III	Unified Modelling Language
	IV	Unified Modelling Language
	V	Nil
	VI	Unified Modelling Language
4	I	Object and Class Concepts
	II	Object and Class Concepts
	III	Link and Association Concepts
	IV	Link and Association Concepts

	V	Nil
	VI	Link and Association Concepts
5	I	Inheritance
	II	Navigation of Class Models
	III	Advanced Class Modelling
	IV	Advanced Class Modelling
	V	Nil
	VI	Advanced Class Modelling
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Multiple Inheritance
	II	Metadata
	III	Reification, Package
	IV	Constraints
	V	Nil
	VI	State Modelling : Events
8	I	Events
	II	Transition and Guard Condition
	III	State Diagrams
	IV	State Diagrams
	V	Nil
	VI	State Diagrams Behaviour
9	I	State Diagrams Behaviour
	II	Nested State Diagrams
	III	Nested State Diagrams
	IV	Signal Transition
	V	Nil
	VI	Signal Transition
10	I	Concurrency
	II	Concurrency
	III	Relation between class and state models

	IV	UNIT III – Revision
	V	Nil
	VI	Use case models
11	I	Use case models
	II	Sequence Model
	III	Sequence Model
	IV	Activity Model
	V	Nil
	VI	Activity Model
12	I	Use Case Relationship
	II	Use Case Relationship
	III	Procedural Sequence Model
	IV	Procedural Sequence Model
	V	Nil
	VI	Special Constructs for activity models
13	I	CIA Test – II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	Project development Cycle
	II	Devising a System Concept
	III	Elaborating a concept
	IV	Preparing a problem statement
	V	Nil
	VI	System Design
15	I	Estimation
	II	Making Reuse Plan, Breaking a system into subsystem,
	III	Identifying concurrency, Allocation of subsystems
	IV	Management Data storage, Global Resources
	V	Nil
	VI	UNIT V – Revision

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Assignment, Test

Text Book:

1. Michael Blaha and James Rumbaugh, “Object-Oriented Modeling and Design with UML”, Prentice Hall of India Private Limited, New Delhi, 2006.

Unit – I	:	Ch. 1 – 2
Unit – II	:	Ch. 3 – 4
Unit – III	:	Ch. 5 – 6
Unit – IV	:	Ch. 7 – 8
Unit – V	:	Ch. 10 – 11, 14

REFERENCE BOOKS

1. Ali Bahrami, “Object-oriented Systems Development using UML”, McGraw Hill, Boston, 1999.
2. “Satzinger Jackson Burd, “Object Oriented Analysis and Design”, First Edition 2005.
3. Ivan Jacobon, Christerson Johnson, “Object Oriented Software Engineering”, Fifth Edition, Pearson publication, 2000.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN EVEN SEMESTER 2017 – 18

Department: Computer Applications (UG)

Course Code: CA405

Course Title: Windows Application Using.Net

Semester: IV

Course Teacher: J. Merlin Florence

Objectives:

- To understand the goals and objectives of the .Net Framework.
- To learn the revolutionary concept of .Net on how software should be developed and deployed.

	DAY ORDER	TEACHING PLAN
1.	I	Introduction to .NET
	II	Features of C#
	III	Data Types
	IV	Value Types
	V	Reference Types Variables and Constants
2.	I	Declarations, Assigning values
	II	variables of nullable types
	III	Operators Type Conversions
	IV	Implicit and Explicit Type Conversions
	V	Arrays
3.	I	Single Dimensional and Multidimensional
	II	Control Flow Statements
	III	Selection
	IV	Iteration and Jump
	V	Revision
4.	I	Unit Test - I
	II	Class Activity - Discussion on Unit - I
	III	Classes and Objects , Access Modifiers
	IV	Defining a Class – Variables – Properties and Methods
	V	Creating Objects
5.	I	Constructor and Destructors, Partial Classes – Static Classes
	II	Extension Methods Inheritance
	III	Defining a Derived Class
	IV	Accessing Members of a Base Class
	V	Abstract Classes Sealed Classes
6.	I	Interfaces – Defining Interfaces, Implementation

	II	Inheritance Polymorphism Compile Time –Run Time.
	III	Revision
	IV	Unit Test - II
	V	Class Activity - Motivate the students to write .Net Programs
7.	I	Form Class
	II	Common Operations on Forms
	III	Creating a Message Box
	IV	Handling Events
	V	Mouse Events – Keyboard Events
8.	I	Common Controls in Windows Forms Label –Text, Box – Button – Combo Box
	II	List Box – Check Box – Combo Box – Group Box – Panel
	III	Picture Box – Timer - Progress Bar Timer
	IV	Open File Dialog – Save File Dialog – Font
	V	Dialog – Color Dialog – Print Dialog
9.	I	Unit Test - III
	II	Class Activity - Spot Test on .Net Programming
	III	Architecture of WPF
	IV	WPF Design
	V	Design View
10.	I	XAML View, Split View Bar – Tag Navigator
	II	XAML Elements and Attributes
	III	Namespaces and XAML
	IV	Markup Extensions
	V	Common Controls – Grid – Button – Textbox - Password Box
11.	I	Text Block – Border, Grid Splitter – Canvas - Stack Panel
	II	Resources and Styles – Static – Dynamic
	III	Revision
	IV	Unit Test - IV
	V	Class Activity - Speech on Subject in English
12.	I	SQL statements, New features in ADO.NET
	II	Basic Operations
	III	Creating a Connection
	IV	Executing commands
	V	Adding and Configuring a Data Adapter
13.	I	Creating a Dataset, Working with LINQ
	II	Standard Query Operators
	III	Revision
	IV	Class Activity - Importance of Learning .Net Programming and Future Scope

NO THEORY CLASSES ON VIth DAY ORDER

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Class room participation and assignment

Text Books

1. VikasGupta , “Comdex .NET Programming “ , Dream Tech Press, New Delhi, 2010

References

1. Kogent Solutions, “C# 2008 Programming Black Book”, Dream Tech Press, New Delhi, 2009
2. Microsoft ADO .Net Step by Step, Prentice Hall of India Private Limited, New Delhi.

Web Reference

www.asp.net,
www.asp101.com
www.msdn.com
www.asp-net.blogspot.com

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN Even Semester 2017-18

Department: Computer Applications (UG)

Course Code: CA406

Course Title: Operating System

Semester: IV

Course Teacher: Mr. V. S. Jayakumar Paul Bosco

Objectives

Upon successful completion of this subject students should be able to:

- Understand what are an operating system and the role it plays.
- Analyze the structure of operating systems, applications and relationship between them.
- Grasp some knowledge of the services provided by operating systems.
- Exposure to some details of major OS concepts.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Operating System Objectives and Functions
	II	The Evolution of Operating Systems
	III	NIL
	IV	Operating System Overview
	V	Major Achievements
	VI	OS Design Considerations
2	I	Multiprocessor and Multi core
	II	Microsoft Windows Overview.
	III	NIL
	IV	Process Description and Control
	V	What Is a Process?
	VI	Process States
3	I	Process Description
	II	Process Control
	III	NIL
	IV	Security Issues.
	V	Unit Test - I
	VI	Scheduling Algorithm
4	I	Types of Processor Scheduling
	II	Scheduling Algorithms
	III	NIL
	IV	Multiprocessor Scheduling
	V	Real Time Scheduling
	VI	Windows Scheduling

5	I	FCFS
	II	Round Robin Scheduling
	III	NIL
	IV	Unit Test - II
	V	Memory Management
	VI	Memory Management Requirements
6	I	I CIA Test
	II	I CIA Test
	III	I CIA Test
	IV	I CIA Test
	V	I CIA Test
	VI	I CIA Test
7	I	Memory Partitioning
	II	Paging
	III	NIL
	IV	Segmentation
	V	Hardware and Control Structures
	VI	Operating System Software
8	I	Windows Memory Management
	II	Unit Test - III
	III	NIL
	IV	I/O Management
	V	I/O Devices
	VI	Organization of the I/O Function
9	I	Operating System Design Issues
	II	I/O Buffering
	III	NIL
	IV	Disk Scheduling
	V	Disk Cache
	VI	Windows I/O
10	I	File Organization and Access
	II	File Directories
	III	NIL
	IV	File Sharing
	V	Record
	VI	locking
11	I	Secondary Storage Management
	II	File System Security
	III	NIL
	IV	File Directories
	V	File Sharing
	VI	Record
12	I	Unit Test - IV

	II	Distributed Operating System
	III	NIL
	IV	Introduction to Distributed operating system
	V	Examples of distributed systems
	VI	Resource sharing
	13	I
II		II CIA Test
III		II CIA Test
IV		II CIA Test
V		II CIA Test
VI		II CIA Test
14		I
	II	Network Principles
	III	NIL
	IV	Internet Protocols
	V	Operating System Design Issues
	VI	I/O Buffering
15	I	Disk Scheduling
	II	Windows I/O
	III	NIL
	IV	File Organization and Access
	V	I/O Buffering
	VI	File Directories

NO THEORY CLASSES ON II DAY ORDER

Teaching Method: Presentations, Video Lessons, Handouts, Black board

Assessment Method: Class room Participation, Assignment

Text Book

William Stallings, "Operating Systems: Internals and Design Principles", Prentice Hall, Seventh Edition, New Delhi, 2012

Reference books

- D. M. Dhamdhere, Operating Systems, Second Edition, Tata McGraw-Hill Education (India), 2006
- S.E.Madnick and J.J Donovan, "Operating Systems", McGraw Hill International Book Co, New Delhi, 1987

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN EVEN SEMESTER 2017 – 18

Department : Computer Applications (UG)
Course Title : **CA605:** Software Testing and Quality Assurance
Semester : VI
Course Teacher : A.Selvaraj Jeyakumar

Objectives:

Upon completion of this course, students should be able:

- To understand and describe the different types of tests.
- To appreciate the need, importance and significance of mapping debugging and testing, with software development life cycle.
- To apply overall knowledge for relating better conceptualization of fundamental of software testing and quality assurance.
- To know basic software Tests
- To create Test data from code

WEEKS	DAY ORDER	COURSE PLAN
1	I	Introduction : Software Testing
	II	Software Testing Perspective
	III	Software Testing Perspective
	IV	Software Testing Perspective
	V	Nil
	VI	Effective Software Testing
2	I	Effective Software Testing
	II	Types of Testing
	III	Types of Testing
	IV	Types of Testing
	V	Nil
	VI	Principles of Testing
3	I	Principles of Testing
	II	Principles of Testing
	III	Testing and Debugging
	IV	Testing and Debugging
	V	Nil
	VI	UNIT I – Revision
4	I	Principles of Static Testing

	II	Principles of Static Testing
	III	Static Testing Perspective
	IV	Static Testing Perspective
	V	Nil
	VI	Manual Techniques
	5	I
II		Manual Techniques
III		Automated Techniques
IV		Automated Techniques, Static Vs Dynamic Testing
V		Nil
VI		UNIT II – Revision
6	I	CIA Test – I
	II	CIA Test – I
	III	CIA Test – I
	IV	CIA Test – I
	V	CIA Test – I
	VI	CIA Test – I
7	I	Black Box Techniques
	II	Black Box Techniques
	III	Equivalence Partitioning
	IV	Equivalence Partitioning
	V	Nil
	VI	Boundary Value Analysis
8	I	Boundary Value Analysis
	II	Robustness Testing
	III	Robustness Testing
	IV	Syntax Testing
	V	Nil
	VI	Syntax Testing
9	I	Finite State Testing
	II	Finite State Testing
	III	UNIT III – Revision
	IV	White Box Techniques
	V	Nil
	VI	White Box Techniques

10	I	White Box Modeling
	II	White Box Modeling
	III	Relation between class and state models
	IV	White Box Modeling
	V	Nil
	VI	Basis Path Testing
11	I	Basis Path Testing
	II	Basis Path Testing
	III	Control Structure Testing
	IV	Control Structure Testing
	V	Nil
	VI	Mutation Testing
12	I	Mutation Testing
	II	Gray Box Testing
	III	Gray Box Testing
	IV	UNIT – IV Revision
	V	Nil
	VI	Class Test
13	I	CIA Test - II
	II	CIA Test – II
	III	CIA Test – II
	IV	CIA Test – II
	V	CIA Test – II
	VI	CIA Test – II
14	I	The Theory of Software Quality
	II	The Theory of Software Quality
	III	Hierarchical Models of Quality : Boehm’s Model
	IV	Hierarchical Models of Quality : Boehm’s Model
	V	Nil
	VI	Hierarchical Models of Quality : McCall’s Model
15	I	Hierarchical Models of Quality : McCall’s Model
	II	How the Quality Interrelate
	III	How the Quality Interrelate
	IV	A Practical Evaluation
	V	Nil
	VI	UNIT V - Revision

Teaching Method: PPT, Video Lessons, Board Teaching

Assessment Method: Assignment, Test

Text Book:

1. K.Mustafa R. A. Khan, "Software Testing Concepts and Practices", Narosa Publications.2009.
Unit – I: Chapter 1
Unit – II: Chapter 3
Unit – III: Chapter 4
Unit – IV: Chapter 5
2. Stephan H. Kan, "Metrics and Models in Software Quality Engineering ", Pearson Education(Singapore) Pvt.Ltd., 2002.
Unit – V: Chapter 2

REFERENCE BOOKS

1. Edward Kit, "Software Testing in the Real World – Improving the Process", Pearson Education, 1995.
2. Stephen H. Kan, "Metrics and Models in Software Quality Engineering", Pearson Education (Singapore) Pvt. Ltd., 2002.
3. Allan C. Gillies, "Software Quality: Theory and Management", Thomson Learning, 2003.

Head**Course Teacher**

DEPARTMENT OF COMPUTER APPLICATIONS (UG)

TEACHING PLAN: 2017 - 2018

Department: Computer Applications (UG)

Course Code: CA606A

Course Title: Advanced Enterprise Java Programming

Semester: VI

Course Teacher: Mr. T. Prabakaran

Objectives

To provide the knowledge and skills required to develop web applications using the MVC framework provided by Apache Struts.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Understanding the need for MVC – frameworks
	II	Implementing MVC with request dispatcher
	III	Defining Beans to represent the data
	IV	Writing servlets to handle requests
	V	Populating Beans
	VI	Storing the results
2	I	Forwarding the requests
	II	Summarizing the MVC code
	III	Interpreting relative URL
	IV	Three data sharing approaches
	V	Forwarding requests from JSP pages
	VI	Revision
3	I	Understanding Struts
	II	Setting Up Struts
	III	Struts flow control
	IV	Processing Requests with Action Objects
	V	Handling Request Parameters with Form Bean Use
	VI	Prepopulating
4	I	Redisplaying input Forms
	II	Struts Application Creation - I
	III	Struts Application Creation – II
	IV	Struts Application Creation – III
	V	Struts Application Creation – IV
	VI	Struts Application Creation - V

5	I	Using properties files
	II	Internationalizing Applications
	III	Laying out pagers with tiles
	IV	Using Tiles definitions
	V	Validating in the Action class
	VI	Validation in the form Bean
6	I	Automatic Validation
	II	Message Passing Application
	III	Application for e-boats using tiles
	IV	I CIA - Revision
	V	I CIA - Revision
	VI	I CIA - Revision
7	I	I CIA - Revision
	II	I CIA - Revision
	III	I CIA - Revision
	IV	Application for EB Bill calculation - logic
	V	Application for EB Bill calculation - demo
	VI	Application for payroll calculation - logic
8	I	Application for payroll calculation - demo
	II	Application for generating mark list - logic
	III	Application for generating mark list - demo
	IV	Validating in the Action Class
	V	Struts flow of control
	VI	Performing validation in the Action
9	I	Validating in the Form Bean
	II	Struts flow control
	III	Performing validation in the Action Form
	IV	Using the Automatic validation
	V	Application for validating student details using bean class - logic
	VI	Application for validating student details using bean class - demo
10	I	Application for validating employee details using action class - logic
	II	Application for validating employee details using action class - demo
	III	Application for validate username and password using automatic validation - logic
	IV	Application for validate username and password using automatic validation - demo
	V	Jasper Report

	VI	Features
11	I	Reporting capabilities to java applications
	II	Creating JRXMLreport
	III	Creating Dynamic Database Report
	IV	Application for generating Jasper Report
	V	Working with jasper plugins
	VI	Installing plugins
12	I	Adding plugins
	II	Importing libraries
	III	Generating report
	IV	Generating template
	V	Customizing template
	VI	Working with template
13	I	Exporting report
	II	Working with database
	III	II CIA - Revision
	IV	II CIA - Revision
	V	II CIA - Revision
	VI	II CIA - Revision
14	I	II CIA - Revision
	II	II CIA - Revision
	III	Creating .csv file for loading data to jasper report
	IV	Making template for jasper report
	V	Unit 1 – Revision & Test
	VI	Unit 1 – Revision & Test
15	I	Unit 2 – Revision & Test
	II	Unit 2 – Revision & Test
	III	Unit 3 – Revision & Test
	IV	Unit 3 – Revision & Test
	V	Unit 4 – Revision & Test
	VI	Unit 4 – Revision & Test

Teaching Method: Black Board, PowerPoint Presentation

Assessment Method: Group Discussion, Assignment and Seminar

Text Book

1. Marty Hall, Larry Brown., “Core Servlets and Java Server Pages”, 2nd Edition, Volume 1 Pearson Education, Reprint 2012.
Unit 1 : Chapter 15
2. Marty Hall, Larry Brown., “Core Servlets and Java Server Pages”, 2nd Edition, Volume 2 Pearson Education, 2008.
Unit 2 : Chapter 10
Unit 3 : Chapter 11
Unit 4 : Chapter 12

3. David R. Heffelfinger, “JasperReports for Java Developers Create, Design, Format, andExport Reports with the World's Most Popular Java Reporting Library”, Packt publications,2006.

Unit 5 : *Chapter 1-4*

REFERENCE BOOKS

1. Doray, Arnold, “Beginning Apache, From Novice to Professional”, Apress,Second Edition, 2006.
2. Toffoli, Giulio, “Definitive Guide to iReport”, Apress,, Second Edition, 2007.

Head

Course Teacher

DEPARTMENT OF COMPUTER APPLICATION

TEACHING PLAN 2017-18

Department : **B.Com (Computer Applications)**
Course Code : **CC404**
Course Title : **Relational Database Management**
Semester : **IV**
Course Teacher : **PROF. C. SATHISHKUMAR**
Objectives :

- To understand the basic principles of Databases and Data Models.
- To know about the various Storage Structures, Relational Data Structures and its Design using Normalization.
- To learn the features and to write Queries using SQL.
- To explore the Organization and to acquire skills in developing programs using PL/SQL.

WEEKS	DAY ORDER	COURSE PLAN
1	I	
	II	Basic Concepts: Data Modeling for database
	III	The three level architecture proposal for DBMS
	IV	Components of DBMS
	V	Components of DBMS
	VI	Advantage and Disadvantage of a DBMS
2	I	
	II	Data Models Introduction
	III	Data Models Classification
	IV	Entity Relationship Model
	V	Relational Data Model
	VI	Network Data Model
3	I	
	II	Hierarchical Model
	III	Comparison of Data Models
	IV	Unit Test - I
	V	Relational Model
	VI	Introduction
4	I	Relational Database
	II	Relational Algebra
	III	Relational Algebra Operations

	IV	Union and Product with examples
	V	Intersection and Difference with examples
	VI	Native operators
5	I	
	II	Join and Division with examples
	III	Projection and Selection with examples
	IV	Unit Test - II
	V	FAQ Revision
	VI	FAQ Test
6	I	
	II	I CA
	III	I CA
	IV	I CA
	V	I CA
	VI	I CA
7	I	
	II	Relational Database Design
	III	Relational Scheme
	IV	Relational Design
	V	Anomalies in Database
	VI	Universal Relation
8	I	
	II	Functional Dependency
	III	Relational Dependency
	IV	Relational Database Design
	V	Decomposition
	VI	Decomposition with examples
9	I	
	II	Unit Test -III
	III	SQL Introduction
	IV	Creating, Dropping and Altering Tables
	V	Creating, Dropping and Altering Tables with Demo
	VI	Inserting Rows with Demo
10	I	
	II	Querying the Database with Demo
	III	Views with examples
	IV	Modifying the Database with examples
	V	SQL queries with demo
	VI	Unit Test - IV
11	I	PL/SQL Introduction
	II	Data Types
	III	Variables
	IV	Program Control Statements

	V	Program Structure
	VI	Triggers
12	I	
	II	Database Access using Cursors
	III	Records
	IV	Tables
	V	FAQ Revision
	VI	FAQ Test
13	I	
	II	II CA
	III	II CA
	IV	II CA
	V	II CA
	VI	II CA
14	I	
	II	Unit Test -V
	III	Unit I Revision
	IV	Unit II Revision
	V	Unit III Revision
	VI	Unit IV Revision with demo
15	I	
	II	Unit V Revision with demo
	III	FAQ Revision
	IV	FAQ Revision
	V	Previous year QP Revision
	VI	Previous year QP Revision

NO THEORY CLASSES ON I DAY ORDER

Teaching Method : Power Point, Black Board

Assessment Method : Unit-wise Test, FAQ's, Assignments

Text Book :

1. Bipin C Desai, "An Introduction to Database System", Galgotia Publications Pvt Ltd, New Delhi 1999.

Unit - I : 1.1, 1.4 - 1.6, 2.3 - 2.4 & 2.6 - 2.9

Unit - II : 4.1 - 4.3

Unit - III : 6.1 – 6.5

2. Rajeshkhar Sunderraman, "Oracle 8 Programming A Primer, Addition", Wesley Publication, New Delhi 2000

Unit - IV : 2.1 – 2.6

Unit - V : 4.1 – 4.8

Reference :

1. C.J. Date, "Introduction to Database System", Volume-1, Narosa Publishing House, New Delhi.
2. S. K. Singh, "Database Systems", Third Edition. 2009.

Web References

1. http://apniweb.tripod.com/Rdbms_notes2.htm
2. <http://www.w3schools.com/sql/>

Head**Course Teacher**

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC706
Course Title	BIOMOLECULES
Course Extension	
Course Teacher	Mrs. Gomathi A C

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To study the structure, functions and importance of biomolecules.•To understand the uses of vitamins and its deficiencies.
Outcomes	<ul style="list-style-type: none">•The students can explain the source, structure and biological importance of macromolecules such carbohydrates, protein and Nucleic Acid•The will know about the RDA and deficiency symptoms of Vitamins

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.2	Occurrence, structure, isolation, properties and functions of starch,	1st Week	4	1	MCQs
	1.3	Glycogen	2nd Week	2	1	MCQs
	1.4	Cellulose	2nd Week	4	1	Test
	1.5	Dextrin, Inulin	3rd Week	2	1	Test
	1.6	Chitins, Xylans	3rd Week	4	1	Oral test
	1.7	Arabinans, Galactans	4th Week	2	1	Oral test
	1.8	heteroglycans - bacterial cell wall polysaccharides, glycoaminoglycans, agar,	4th Week	4	1	Test
	1.9	alginic acid, pectins, amino sugars	5th Week	2	1	Test
	1.10	deoxv sugars, blood group substances and sialicacids	5th Week	4	1	Test
	1.11	Glycoprotein & Lectins- structure and functions.	6th Week	2	1	Seminar
Unit II	2.2	Classification of Proteins	1st Week	4	1	oral test
	2.3	Isolation and fractionation	2nd Week	2	1	MCQs
	2.4	Purification of proteins	2nd Week	4	1	Oral test
	2.5	Denaturation and renaturation of Proteins	3rd Week	2	1	oral test
	2.6	determination of amino acid sequence of Proteins.	3rd Week	4	1	test
	2.7	The peptide bond- Ramachandran plot.	4th Week	2	1	oral test
	2.8	alpha helix and beta sheet and beta turns structure.	4th Week	4	1	Oral test
	2.9	Collagen triple helix. Super secondary structures-helix-loop-helix.	5th Week	2	1	oral test
	2.10	Tertiary structure-alpha and beta domains,Quaternary structure-Structure of Heamoglobin	5th Week	4	1	test
	2.11	Solid state synthesis of Peptides.	6th Week	2	1	MCQs
Unit III	3.1	Nucleic acids-Watson - Crick model of DNA structure. A, B and Z - DNA	6th Week	4	1	Oral test
	3.2	Cruciform structure in DNA, formation and stability of cruciforms, miscellaneous alternative conformation of DNA	7th week	2	1	Oral test
	3.3	slipped mispaired DNA	7th week	4	1	Oral test
	3.4	parallel stranded, anisomorphic DNA	8th week	2	1	Oral test
	3.5	palindrome, secondary and tertiary structure of RNA	8th week	4	1	Oral test
	3.6	hnRNA, methods for nucleic acid sequence determination	9th week	2	1	Oral test
	3.7	denaturation, strand separation, fractionation,	9th week	4	1	Oral test
	3.8	isolation and purification of DNA	10th week	2	1	Seminar
	3.9	molecular hybridization, Cot value curve	10th week	4	1	Seminar
	3.10	hypochromic effect, DNA-protein interactions	11th week	2	1	MCQs
Unit IV	4.1	Lipids-Classification	6th Week	4	1	oral test
	4.2	Classification cont....	7th week	2	1	oral test
	4.3	staturated fatty acids	7th week	4	1	Oral test
	4.4	unsaturated fatty acids	8th week	2	1	Oral test
	4.5	phospho lipids-structure	8th week	4	1	Seminar

Unit IV	4.6	phospho lipids-functions	9th week	2	1	Oral test
	4.7	Structure and functions of prostaglandins, thromboxanes and leukotrienes.	9th week	4	1	Oral test
	4.8	Types and functions of plasma lipoproteins	10th week	2	1	Oral test
	4.9	Amphipathic lipids , liposomes	10th week	4	1	Oral test
	4.10	Structure and biological role of cholesterol	11th week	2	1	Oral test
	4.11	Structure and biological role of cholesterol	11th week	4	1	Oral test
	4.12	Structure and biological role of bile salts and bile acids	12th week	2	1	Oral test
Unit V	5.1	fat soluble - vitamin A	11th week	4	1	MCQs
	5.2	fat soluble - vitamin D	12th week	2	1	MCQs
	5.3	fat soluble - vitamin E	12th week	4	1	MCQs
	5.4	Vitamins - water soluble - thiamine, riboflavin	12th week	4	1	Oral test
	5.5	fat soluble - vitamin k	13th week	2	1	Oral test
	5.6	niacin, pyridoxine, Biotin	13th week	2	1	Oral test
	5.7	revision	13th week	4	1	MCQs
	5.8	Cyanocobalamine, folic acid, ascorbic acid	13th week	4	1	MCQs
Total Hrs.					50.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, LCD and Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Test	5 Marks
Quiz	5 Marks
Semester	5 Marks

V. RESOURCES

1. Biochemistry by Zubey, GL WCB Publishers (1998).
2. Biochemistry by L. Stryer, W.H. Freeman and Co. 5th Edition (2002).
3. Fundamentals of Biochemistry by Voet and Voet, John Wiley and sons NY (2002).
4. Lehninger's Principle of Biochemistry by David L. Nelson and Michael M. Cox. W. H. Freeman; 4th edition (2004)
5. Text Book of Biochemistry with clinical correlation by Thomas .M. Devlin, John Wiley-Liss, Hoboken NJ publishers (2006)

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC906
Course Title	INTERMEDIARY METABOLISM
Course Extension	
Course Teacher	Mrs. Gomathi A C

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the chemical reactions, central metabolic pathways and kinetics of energy and homeostasis of metabolism.
Outcomes	Students would learn the metabolism of biomolecules and their metabolic relationships At the end of this course, the student is able to: o Explain the general design of metabolic pathways based on bioenergetic principle; o Have a holistic view on metabolism, and recognize how different pathways are functionally interlinked and how they are regulated by extracellular and intracellular signals o Recognize how metabolism can be related issues in lifestyle, health and disease

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	General Instructions	1st Week	1	2	oral Test
	1.2	Introduction to IM	1st Week	2	1	oral
	1.3	Metabolism of cells,aerobic and anerobic conditions	1st Week	5	1	oral
	1.4	Glycolysis	1st Week	6	1	MCQ
	1.5	Glycolysis regulation and fermentation	2nd Week	1	2	oral
	1.6	TCA cycle & oxidation of pyruvate	2nd Week	2	1	oral
	1.7	Cycle,regulation of TCA cycle	2nd Week	5	1	oral
	1.8	Pentose phosphate pathway	2nd Week	6	1	oral
	1.9	Gluconeogenesis-common pathway	3rd Week	1	2	oral
	1.10	Sources-pyruvate and lactate	3rd Week	2	1	oral
	1.11	Sources-amino acids and propionate	3rd Week	5	1	oral
	1.12	Glycogen metabolism	3rd Week	6	1	Test
	1.13	Glycogenesis	4th Week	1	2	MCQ
	1.14	Glycogenolysis	4th Week	2	1	MCQ
	1.15	regulation of glycogen metabolism	4th Week	5	1	oral
	1.16	Glyoxalate pathway & uronic acid pathway	4th Week	6	1	spot test
	1.17	Metabolism of fructose and galactose, Futile cycle	5th Week	1	2	oral test
Unit II	2.1	Energy Transformation and Thermodynamics	5th Week	2	1	oral
	2.2	Gibbs energy,Redox reactions and redox potential	5th Week	5	1	oral
	2.3	Biological oxidation and its importance	5th Week	6	1	oral
	2.4	ETC	6th Week	1	2	oral
	2.5	oxidative phosphorylation mechanism	6th Week	2	1	oral
	2.6	ATP synthase	6th Week	5	1	oral
	2.7	Uncouplers& Regulation of oxidative phosphorylation	6th Week	6	1	oral
	2.8	Mitochondrial Transport system	7th Week	1	2	MCQ
Unit III	3.1	Lipid metabolism Introduction and Triglyceride synthesis and mobilization	7th Week	2	1	test
	3.2	Phospholipid synthesis-lecithin and cephalin synthesis	7th Week	5	1	oral
	3.3	phosphatidyl inositol and glycerol synthesis	7th Week	6	1	oral
	3.4	degradation of phospho lipids	8th Week	1	2	oral
	3.5	importance of phospholipids and sphingolipids	8th Week	2	1	oral
	3.6	synthesis of sphingo lipids and ceramides &its degradation	8th Week	5	1	MCQ
	3.7	fatty acid biosynthesis- activation	8th Week	6	1	oral
	3.8	steps	9th Week	1	2	oral
	3.9	fatty acid oxidation	9th Week	2	1	oral
	3.10	lipid peroxidation and Ketone body synthesis	9th Week	5	1	oral
	3.11	utilization and excretion	9th Week	6	1	oral
	3.12	clinical significance	10th Week	1	2	oral
	3.13	Cholesterol biosynthesis	10th Week	2	1	test
	3.14	regulation and its transport	10th Week	5	1	MCQ
	3.15	prostaglandins and thromboxene	10th Week	6	1	oral

Unit IV	4.1	deamination-oxidative and non-oxidative	11th Week	6	1	oral	
	4.2	urea cycle and its disorders	12th Week	1	2	oral	
	4.3	Catabolism of carbon skeletons of amino acids	12th Week	2	1	MCQ	
	4.4	conversion of amino acids	12th Week	5	1	Test	
	4.5	biosynthesis of porphyrins and heme	12th Week	6	1	MCQ	
	4.6	degradation of porphyrins and heme	13th Week	1	2	oral	
	4.7	Nucleic acid metabolism -denovo and salvage	13th Week	2	1	oral	
	4.8	purine synthesis-denovo	13th Week	5	1	oral	
	4.9	salvage synthesis of purine nucleotides	13th Week	6	1	oral	
	4.10	pyrimidine synthesis	14th Week	1	2	oral	
	4.11	degradation of purine	14th Week	2	1	oral	
	4.12	degradation of pyrimidine	14th Week	5	1	MCQ	
	4.16	Introduction to amino acid metabolism	11th Week	1	2	oral	
	4.17	Biosynthesis of aromatic amino acids	11th Week	2	1	oral	
	4.18	Catabolism-Transamination	11th Week	5	1	oral	
	Unit V	5.1	interrelationship of metabolisms	14th Week	6	1	oral
		5.2	interconversion of major food stuffs	15th Week	1	2	oral
		5.3	metabolic profile of principle organs	15th Week	2	1	oral
5.4		altered metabolism in starvation	15th Week	5	1	oral	
5.5		metabolism under different stress conditions	15th Week	6	1	MCQ	
Total Hrs.					75.0		

III. TEACHING PROCEDURES & TECHNIQUES

Laptop, LCD, Projector and Blackboard

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Quiz	5 Marks
Test	5 Marks

V. RESOURCES

1. Biochemistry by Zubay, G.L, 4th edition, WMC Brown publishers (1988).
2. Principles of Biochemistry by Garrette and Grisham, Saunders College publishing (1994).
3. Biochemistry by Donald Voet, J.G. Voet and John Wiley, (1995).
4. Biochemistry by Kuchel and Ralston, 2nd ed. Schaum's Outlines McGraw Hill (1998).
5. Biochemistry by Davidson and Sittman, NMS. 4th ed. Lippincott. Williams and Wilkins, (1999).
6. Biochemistry by Campbell and Farrell, 4th ed. Brooks/Cole Pub Co. (2002).
7. Lehninger's Principles of Biochemistry by Nelson Cox, 4th ed. McMillan Worth (2004).
8. Biochemistry by Stryer. W. H. Freeman; 6 editions (2006).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC512
Course Title	INTERMEDIARY METABOLISM
Course Extension	
Course Teacher	Mrs. Gomathi A C

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To understand the chemical reactions, central metabolic pathways and kinetics of energy and homeostasis of metabolism.
Outcomes	<ul style="list-style-type: none">•Students would learn the metabolism of biomolecules and their metabolic relationships•At the end of this course, the student is able to:<ul style="list-style-type: none">oExplain the general design of metabolic pathways based on bioenergetic principle;oHave a holistic view on metabolism, and recognize how different pathways are functionally interlinked and how they are regulated by extracellular and intracellular signalsoRecognize how metabolism can be related issues in lifestyle, health and disease

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other	
Unit I	1.3	Metabolism of cells, aerobic and anerobic conditions	1st Week	5	1	oral	
	1.4	Glycolysis	1st Week	6	1	MCQ	
	1.5	Glycolysis regulation and fermentation	2nd Week	1	2	oral	
	1.6	TCA cycle & oxidation of pyruvate	2nd Week	2	1	oral	
	1.7	Cycle	2nd Week	5	1	oral	
	1.8	Pentose phosphate pathway	2nd Week	6	1	oral	
	1.9	Gluconeogenesis-common pathway	3rd Week	1	2	oral	
	1.10	Sources-pyruvate and lactate	3rd Week	2	1	oral	
	1.11	Sources-amino acids and propionate	3rd Week	5	1	oral	
	1.12	Glycogen metabolism	3rd Week	6	1	Test	
	1.13	Glycogenesis	4th Week	1	2	MCQ	
	1.14	Glycogenolysis	4th Week	2	1	MCQ	
	Unit II	2.1	ETC -components	4th Week	5	1	oral
		2.2	oxidative phosphorylation mechanism	4th Week	6	1	spot test
2.3		ATP synthase	5th Week	1	2	oral test	
2.4		Uncouplers & Regulation of oxidative phosphorylation	5th Week	2	1	oral	
2.5		High energy compounds	5th Week	5	1	oral	
Unit III	3.1	Lipid metabolism Introduction	5th Week	6	1	oral	
	3.2	Phospholipid synthesis-lecithin and cephalin synthesis	6th Week	1	2	oral	
	3.3	phosphatidyl inositol and glycerol synthesis	6th Week	2	1	oral	
	3.4	importance of phospholipids	6th Week	5	1	oral	
	3.5	Triglyceride synthesis	6th Week	6	1	oral	
	3.6	fatty acid biosynthesis- activation	7th Week	1	2	MCQ	
	3.7	steps	7th Week	2	1	test	
	3.8	oxidation of fatty acid	7th Week	5	1	oral	
	3.9	steps	7th Week	6	1	oral	
	3.10	cholesterol biosynthesis	8th Week	1	2	oral	
	3.11	steps	8th Week	2	1	oral	
	3.12	regulation and its transport	8th Week	5	1	MCQ	
Unit IV	4.1	Introduction to amino acid metabolism	8th Week	6	1	oral	
	4.2	Catabolism-Transamination	9th Week	1	2	oral	
	4.3	deamination-oxidative and non-oxidative	9th Week	2	1	oral	
	4.4	difference between oxidative and non-oxidative deamination	9th Week	5	1	oral	
	4.5	urea cycle	9th Week	6	1	oral	
	4.6	disorders of urea cycle	10th Week	1	2	oral	
	4.7	decarboxylation and methylation	10th Week	2	1	test	
	4.8	creatine and creatine phosphate formation	10th Week	5	1	MCQ	
Unit V	5.1	Nucleic acid metabolism -denovo and salvage	10th Week	6	1	oral	
	5.2	purine synthesis-denovo	11th Week	1	2	oral	
	5.3	steps	11th Week	2	1	oral	
	5.4	salvage synthesis of purine nucleotides	11th Week	5	1	oral	
	5.5	pyrimidine synthesis	11th Week	6	1	oral	

Unit V	5.6	degradation of purine	12th Week	1	2	oral
	5.7	uricotelic pathway	12th Week	2	1	MCQ
	5.8	ureotelic pathway	12th Week	5	1	Test
	5.9	amminotelic pathway	12th Week	6	1	MCQ
	5.10	degradation of pyrimidine	13th Week	1	2	oral
	5.11	Thymine degradation	13th Week	2	1	oral
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chock Piece, Black Board, LCD and Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

1. Biochemistry, 4th edition - Lubert Stryer, W.H. Freeman and company, New York.
2. Enzyme Biochemistry – Trevor Plamer, First East-West publication 1st edition, 2004.
3. Fundamentals of Biochemistry – A.C. Deb, New Central Book Agency Pvt., Ltd., Calcutta.
4. Biochemistry – Voet and Voet. John Wiley and Sons (Asia) Pvt. Ltd-2006
5. Text book of Biochemistry – Sathya Narayanan U and U. Chakrapani – 3rd edition, Pvt Ltd, 2007.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC513
Course Title	PLANT BIO CHEMISTRY
Course Extension	
Course Teacher	Dr. Jayaprakash A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To develop basic knowledge on plant cell, physiology and plant biochemistry
Outcomes	The course will enable the students to know about the structure and functions of plant cell, physiological processes, macro and micro nutrients required for plant growth

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to plant biochemistry	1st week	3	2	Test
	1.2	Structure of root	1st week	5	1	Test
	1.3	Structure of stem	1st week	6	1	Test
	1.4	Leaves of monocots	2nd week	3	2	Assignment
	1.5	Leaves of dicots	2nd week	5	1	Test
	1.6	Introduction to Plant cell structure	2nd week	6	1	Test
	1.7	Introduction to sub-cellular plant organelles	3rd week	3	2	Assignment
	1.8	Structure and Functions of chloroplast	3rd week	5	1	Test
	1.9	Structure and Functions of mitochondria	3rd week	6	1	Test
	1.10	Structure and Functions of nucleus	4th week	3	2	Assignment
	1.11	Structure and Functions of golgi complex	4th week	5	1	Test
	1.12	Structure and Functions of endoplasmic reticulum	4th week	6	1	Test
	1.13	Mechanism of water absorption	5th week	3	2	Test
	1.14	Ascent of sap	5th week	5	1	Test
	1.15	Stomatal opening	5th week	6	1	Test
	1.16	Introduction to Transpiration	6th week	3	2	Assignment
	1.17	Types of transpiration	6th week	5	1	Test
	1.18	Mechanism of Transpiration	6th week	6	1	Test
	1.19	Factors affecting transpiration	7th week	3	2	Revision
Unit II	2.1	Photosynthesis	7th week	5	1	Test
	2.2	Photosynthetic pigments	7th week	6	1	Test
	2.3	Photosynthetic apparatus	8th week	3	2	Test
	2.4	Light reaction	8th week	5	1	Assignment
	2.5	Cyclic and non-cyclic phosphorylation	8th week	6	1	Test
	2.6	Calvin cycle	9th week	3	2	Test
	2.7	Hatch slack cycle	9th week	5	1	Test
	2.8	Regulation of photosynthesis	9th week	6	1	Test
	2.9	Photorespiration	10th week	3	2	Revision
Unit III	3.1	Cycles of elements	10th week	5	1	Test
	3.2	N ₂ cycle	10th week	6	1	Test
	3.3	Biochemistry of symbiotic and non-symbiotic N ₂ fixation	11th week	3	2	Assignment
	3.4	Sulphur cycle	11th week	5	1	Test
	3.5	Phosphorous cycle	11th week	6	1	Test
	3.6	Plant growth and its measurement	12th week	3	2	Revision
Unit IV	4.1	Chemistry and biosynthesis, mode of action, distribution and Physiological effects of auxins	12th week	5	1	Test
	4.2	Chemistry and biosynthesis, mode of action, distribution and Physiological effects of gibberellins	12th week	6	1	Test
	4.3	Chemistry and biosynthesis, mode of action, distribution and Physiological effects of cytokinins	13th week	3	2	Assignment
	4.4	Chemistry and biosynthesis, mode of action, distribution and Physiological effects of ABA and ethylene	13th week	5	1	Test
Unit V	5.1	Biological functions of macro and micro	13th week	6	1	Test

Unit V		nutrients in plants				
	5.2	Deficiency symptoms of macro and micro nutrients in plants	14th week	3	2	Assignment
	5.3	Phytochromes	14th week	5	1	Test
	5.4	Biochemistry of seed dormancy	14th week	6	1	Test
	5.5	Seed germination	15th week	3	2	Assignment
	5.6	Fruit ripening	15th week	5	1	Test
	5.7	Senescence	15th week	6	1	Revision
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black board and LCD Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

1. Lea and Leagood, John wiley and sons. Plant Biochemistry and Molecular Biology. 2.V. Verma, Plant Physiology, Emkay publications, 7th revised edition 2001.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC908
Course Title	RESEARCH METHODOLOGY
Course Extension	
Course Teacher	Dr. Jayaprakash A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn about research designs, ethics in scientific research, data collection and analysis of scientific data using software.
Outcomes	This course will provide the importance and need for research, research designs, ethics in scientific research, data collection and analysis of scientific data using software along with ethical issues in human gene therapy and human cloning.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Importance and Need for Research	1st week	2	1	Test
	1.2	Ethics in Scientific research	1st week	3	2	Assignment
	1.3	Formulation of Hypothesis	1st week	5	1	seminar
	1.4	Designing a Research work	2nd week	2	1	Test
	1.5	Scientific writing-Research article and Review article	2nd week	3	2	Test
	1.6	Scientific writing-Case Reports and short communication	2nd week	5	1	Article
	1.7	Logical format for Thesis writing	3rd week	2	1	seminar
	1.8	Referencing styles	3rd week	3	2	Test
Unit II	2.1	Collection and Classification of Data	3rd week	5	1	Test
	2.2	Diagrammatic and Graphic representation of data	4th week	2	1	Test
	2.3	Measurement of Central tendency	4th week	3	2	Test
	2.4	Standard Deviation	4th week	5	1	Assignment
	2.5	Normal distribution-test of significance based on large samples and small samples	5th week	2	1	Test
	2.6	Student 't' test	5th week	3	2	Test
	2.7	Correlation and Regression	5th week	5	1	seminar
	2.8	Chi-square test for independence of attributes	6th week	2	1	Test
	2.9	ANOVA	6th week	3	2	Test
	2.10	SPSS and Prism software	6th week	5	1	Assignment
Unit III	3.1	Introduction and Scope of Bioinformatics	7th week	2	1	Test
	3.2	Role of Computers in Biology	7th week	3	2	seminar
	3.3	Useful search engines-Boolean searching	7th week	5	1	Test
	3.4	Search engine algorithms	8th week	2	1	Article
	3.5	Finding scientific articles	8th week	3	2	Test
Unit IV	4.1	Declaration of Bologina	8th week	5	1	Test
	4.2	Laboratory animals used for Life science research	9th week	2	1	seminar
	4.3	Ethics in animal experimentation	9th week	3	2	Test
	4.4	CPCSEA guidelines-Animal care	9th week	5	1	Test
	4.5	Technical personnel environment	9th week	2	1	Test
	4.6	Animal husbandry, feed, bedding, water	10th week	3	2	Assignment
	4.7	Sanitation and cleanliness	10th week	5	1	Test
	4.8	Waste disposal	10th week	2	1	Test
	4.9	Anesthesia and euthanasia	11th week	3	2	seminar
	4.10	Research funding agencies in India	11th week	5	1	Test
Unit V	5.1	Composition of institutional Ethical Committee (IEC)	11th week	2	1	Test
	5.2	General ethical issues	12th week	3	2	seminar
	5.3	Specific principles for chemical evaluation of drugs	12th week	5	1	Test
	5.4	Herbal remedies	12th week	2	1	Test
	5.5	Human genetics research	13th week	3	2	Test
	5.6	Ethics in food	13th week	5	1	seminar
	5.7	Ethics in drug safety	13th week	2	1	Test

Unit V	5.8	Environmental release of microorganisms	14th week	3	2	Test
	5.9	Genetically engineered organisms	14th week	5	1	Test
	5.10	Ethical issues in human gene therapy	14th week	2	1	Article
	5.11	Human cloning	15th week	3	2	Test
	5.12	IPR	15th week	5	1	seminar
	5.13	Patenting	15th week	2	1	Test
Total Hrs.					61.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black board and LCD Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Article	5 Marks
Library	5 Marks

V. RESOURCES

1.The craft of scientific writing by Alley, Michael, Englewood Cliffs. N.N. Prentice (1987).2.Molecular and cell biology of human gene therapeutics by Dickson, Series Chapman and Hall (1995). 3.Bioinformatics Computing by Bergeron, B.P. 1st Edition, Printice Hall (2000).4.Ethical guidelines for biomedical research on human subjects. ICMR, New Delhi (2000). 5.Research methods for biological science by Gurumani, N , MJP Pub., (2007).6.Statistical methods by S.P Gupta. 41st Edition, S. Chand and co. (2011).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC708B
Course Title	ELECTIVE I : INDUSTRIAL MICROBIOLOGY
Course Extension	
Course Teacher	Dr. Manigandan M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand about mode of microbial infections, fermentation and waste management
Outcomes	To encompass the use of Industrially important microorganisms in the manufacture of food or industrial products. To understand the Fermentation process and design of various Fermentors. To study the use of microorganisms for the production of Antibiotics, Vaccines, Organic acids, Organic solvents, Amino acids, Vitamins and Industrial enzymes.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	General concepts of Industrial Microbiology	1st week	2	1	test
	1.2	List of Industrially important microorganisms	1st week	4	1	test
	1.3	List of Industrially important microorganisms	1st week	6	1	test
	1.4	Primary and Secondary metabolites from microorganisms	1st week	6	1	test
	1.5	Microbial fermentation	2nd week	2	1	test
	1.6	Microbial fermentation and its types	2nd week	4	1	test
	1.7	Fermentor – Design	2nd week	6	1	test
	1.8	Fermentor – Design and its types	2nd week	6	1	test
	1.9	Factors affecting fermentor design	3rd week	2	1	test
	1.10	Factors affecting fermentor design	3rd week	4	1	test
	1.11	Sterilization of Fermentor, media and air	3rd week	6	1	test
Unit II	2.1	unit-2 introduction	3rd week	6	1	assignment
	2.2	Inoculum development for fermentation process	4th week	2	1	assignment
	2.3	Raw material for media preparation	4th week	4	1	assignment
	2.4	Strain improvement strategies	4th week	6	1	assignment
	2.5	Strain improvement strategies	4th week	6	1	assignment
	2.6	Foam formation during fermentation	5th week	2	1	assignment
	2.7	Antifoam agents	5th week	4	1	assignment
	2.8	Scale up of fermentation process	5th week	6	1	assignment
	2.9	Harvest	5th week	6	1	assignment
	2.10	product recovery	6th week	2	1	assignment
	2.11	Downstream process	6th week	4	1	assignment
Unit III	3.1	Microbial products of industrial value	6th week	6	1	seminar
	3.2	Penicillin	6th week	6	1	seminar
	3.3	Streptomycin	7th week	2	1	seminar
	3.4	Ethanol	7th week	4	1	seminar
	3.5	Ethanol	7th week	6	1	seminar
	3.6	Amylase	7th week	6	1	seminar
	3.7	Vitamin – B12	8th week	2	1	seminar
	3.8	Acetic acid	8th week	4	1	seminar
	3.9	Citric acid	8th week	6	1	seminar
	3.10	Glutamic acid	8th week	6	1	seminar
Unit IV	4.1	Principles of food preservation	9th week	2	1	test
	4.2	Principles of food preservation	9th week	4	1	test
	4.3	Single cell proteins	9th week	6	1	test
	4.4	Spirulina	9th week	6	1	test
	4.5	Applications of Spirulina	10th week	2	1	test
	4.6	Lactic acid bacteria	10th week	4	1	test
	4.7	Propionic acid bacteria	10th week	6	1	test
	4.8	Fermented dairy products	10th week	6	1	test
	4.9	Cheese	11th week	2	1	test
	4.10	Yoghurt	11th week	4	1	test
	4.11	Baker's yeast	11th week	6	1	test
	4.12	Bread making	11th week	6	1	test

Unit IV	4.13	Beer	12th week	2	1	test
	4.14	Wine production	12th week	4	1	test
	4.15	Food borne infection	12th week	6	1	test
	4.16	intoxification	12th week	6	1	test
Unit V	5.1	Wastes	13th week	2	1	assignment/ seminar
	5.2	Types of wastes	13th week	4	1	assignment/ seminar
	5.3	Solid waste treatment	13th week	6	1	assignment/ seminar
	5.4	Saccharification, Gasification	13th week	6	1	assignment/ seminar
	5.5	Composting	14th week	2	1	assignment/ seminar
	5.6	Liquid waste treatment	14th week	4	1	assignment/ seminar
	5.7	Aerobic and Anaerobic methods	14th week	6	1	assignment/ seminar
	5.8	Bioremediation	14th week	6	1	assignment/ seminar
	5.9	Biodetoriation of Industrial wastes	15th week	2	1	assignment/ seminar
	5.10	Biodetoriation of Industrial wastes	15th week	4	1	assignment/ seminar
	5.11	Composting	15th week	6	1	assignment/ seminar
	5.12	Vermicomposting of industrial wastes	15th week	6	1	assignment/ seminar
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD,
chalk and talk,
group discussion in class,
video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Library	5 Marks
Seminar & Assignment	5 Marks
Test	5 Marks

V. RESOURCES

- 1.U. Satyanarayana (2005). Biotechnology. 1st Edition, Books and Allied (P) Ltd., Kolkata.
 - 2.Martin Adams and Maurice Moss (2008). Food Microbiology, 3rd Edition, RSC Publications, UK.
 - 3.Ahamed N, (2016), Four-R's-Manual for biological waste management, Saliha Publications.
- References:
- 1.A.H. Patel (2007). Industrial Microbiology, Pan MacMillan Publication, UK.
 - 2.R. Ananthanarayan and C.K. Jayaram Paniker (2000). Text book of Microbiology. 6th Edition, Orient Longman Limited, Chennai.
 - 3.R.M. Atlas and R. Bartha (1992). Microbial ecology. Fundamentals and applications. 3rd Edition. Red Wood City. C.A. Benjamin
 - 4.W.C. Frazier and D.C. Westhoff (1988). Food microbiology. 4th Edition. McGraw Hill NY.
 - 5.M.J. Waites (2007). Industrial Microbiology. Blackwell Publishing Company. UK.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Microbiology
Course Code	MB102
Course Title	MICROBIAL DIVERSITY AND CLASSIFICATION
Course Extension	
Course Teacher	Dr. Manigandan M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn the Taxonomy, Ultrastructure, Classification of microorganisms. To recognize the fundamentals on Economic importance of microorganisms. To impart knowledge on Molecular identification of microorganisms.
Outcomes	The basic task of Microbial Diversity and Classification is to differentiate the various characteristics of microorganisms based on Ultrastructure and Classification. It enables the students to identify any microorganisms through Molecular identification. The students will be able to understand and predict the Economic importance of microorganisms

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to microbial diversity and taxonomy	1st week	1	1	test
	1.2	Taxonomy; Taxonomic Hierarchy	1st week	3	1	test
	1.3	Nomenclature of Microorganisms	1st week	6	1	test
	1.4	Haeckel Three Kingdom concept	2nd week	1	1	test
	1.5	Whittaker's Five Kingdom concept	2nd week	3	1	test
	1.6	Three Domains of Life	2nd week	6	1	test
	1.7	Genetic and Intraspecies Classification	3rd week	1	1	test
	1.8	Classification of Bacteria - Bergey's manual and its importance	3rd week	3	1	test
Unit II	2.1	Fungi – Ultrastructure	3rd week	6	1	assignment
	2.2	Nutrition	4th week	1	1	assignment
	2.3	Reproduction	4th week	3	1	assignment
	2.4	Characteristics of Molds & Yeasts	4th week	6	1	assignment
	2.5	Classification of Fungi	5th week	1	1	assignment
	2.6	Classification of Fungi	5th week	3	1	assignment
Unit III	3.1	Algae	5th week	6	1	class test
	3.2	Ultrastructure	6th week	1	1	class test
	3.3	Nutrition	6th week	3	1	class test
	3.4	Role of Algae in Nature	6th week	6	1	class test
	3.5	Classification of Algae	7th week	1	1	class test
	3.6	Classification of Algae	7th week	3	1	class test
	3.7	Diatoms	7th week	6	1	class test
	3.8	Dinoflagellates	8th week	1	1	class test
	3.9	Water molds	8th week	3	1	class test
	3.10	Economical importance of Algae	8th week	6	1	class test
Unit IV	4.1	Protozoa	9th week	1	1	assignment
	4.2	Ultrastructure	9th week	3	1	assignment
	4.3	Classification	9th week	6	1	assignment
	4.4	Nutrition	10th week	1	1	assignment
	4.5	Economic importance of Protozoa	10th week	3	1	assignment
	4.6	Economic importance of Protozoa	10th week	6	1	assignment
	4.7	Virus – Structure	11th week	1	1	assignment
	4.8	Classification	11th week	3	1	assignment
	4.9	Animal viruses	11th week	6	1	assignment
	4.10	Plant Viruses	12th week	1	1	assignment
Unit V	5.1	Molecular Identification of Microorganisms	12th week	3	1	class test
	5.2	Fatty acid profiles	12th week	6	1	class test
	5.3	Flow Cytometry	13th week	1	1	class test
	5.4	DNA Base composition	13th week	3	1	class test
	5.5	DNA Fingerprinting	13th week	6	1	class test
	5.6	PCR	14th week	1	1	class test
	5.7	Nucleic acid Hybridization	14th week	3	1	class test
	5.8	Southern Blotting	14th week	6	1	class test
	5.9	DNA Chips	15th week	1	1	class test
	5.10	rRNA Sequencing	15th week	3	1	class test

Unit V	5.11	FISH	15th week	6	1	class test
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD,
Chalk and talk,
video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

1. Gerard J. Tortora, Berdell R. Funke and Christine L. Case. 2015. Microbiology – An Introduction, 12th Edition, Pearson Publishers, San Francisco.
2. Joanne M. Willey, Linda M. Sherwood and Christopher J. Woolverton. 2017. Prescott's Microbiology, 10th Edition, McGraw Hill Publication, United States.
3. Reba Kanungo. 2017. Ananthanarayan and Paniker's Text book of Microbiology, 7th Edition, Orient Longman Limited, Chennai, India.

References

1. Chakraborty. 2003. A Text book of Microbiology. 2nd Edition, Published by New Central Book Agency (P) Ltd., Kolkata.
2. Dubey, R.C. and D. K. Maheswari. 2010. A Text book of Microbiology. 3rd Edition, S. Chand and Company, New Delhi.
3. Pelczar Jr. M. J., Chan, E. C. S and Kreig, N. R. 2006. Microbiology. 5th Edition Mc Graw Hill Inc. New York.
4. Powar, C. B and H. F. Dagainawala. 2008. General Microbiology. Volume – II, Himalaya Publishing House, Mumbai.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MICROBIOLOGY
Class	B.Sc. Microbiology
Course Code	MB302
Course Title	MUSHROOM TECHNOLOGY
Course Extension	
Course Teacher	Dr. Manigandan M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To encode the importance of the Mushrooms. To obtain a good understanding of Mushroom cultivation and its disease control. To obtain knowledge in nutritional and medicinal values of Mushrooms.
Outcomes	The paper Mushroom Technology provides the information about the Cultivation, Disease control, Nutritional value and Medicinal value of Mushrooms.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	introduction to mushroom technology	1st week	1	1	test
	1.2	Mushrooms	1st week	1	1	test
	1.3	Historical development	1st week	3	1	test
	1.4	Morphology	2nd week	1	1	test
	1.5	Life cycle	2nd week	1	1	test
	1.6	Commonly cultivated mushrooms in the world	2nd week	3	1	test
	1.7	Commonly cultivated mushrooms in the world	3rd week	1	1	test
	1.8	Nutritional value of mushroom	3rd week	1	1	test
	1.9	Edible mushrooms	3rd week	3	1	test
	1.10	Non - edible mushroom	4th week	1	1	test
Unit II	2.1	Mushroom farms	4th week	1	1	assingnments
	2.2	Farm layout	4th week	3	1	assingnments
	2.3	Farm hygiene	5th week	1	1	assingnments
	2.4	Substrates used for Mushroom cultivation	5th week	1	1	assingnments
	2.5	Spawn production for Mushroom cultivation	5th week	3	1	assingnments
	2.6	Starter culture	6th week	1	1	assingnments
	2.7	Sterilization process	6th week	1	1	assingnments
	2.8	Clean environmental condition	6th week	3	1	assingnments
	2.9	Cultures	7th week	1	1	assingnments
	2.10	Preparation of media & slants	7th week	1	1	test
	2.11	Spawn containers	7th week	3	1	test
	2.12	Mother spawn and Preparation of final spawn	8th week	1	1	test
Unit III	3.1	Cultivation of Button mushroom (<i>Agaricus bisporus</i>)	8th week	1	1	test
	3.2	Oyster mushroom (<i>Pleurotus sajor – caju</i>)	8th week	3	1	test
	3.3	Milky mushroom (<i>Calocybe indica</i>)	9th week	1	1	test
	3.4	Reizhi mushroom (<i>Ganoderma lucidum</i>)	9th week	1	1	test
	3.5	Paddy mushroom (<i>Volvariella volvacea</i>)	9th week	3	1	test
	3.6	pests and its management during Mushroom cultivation	10th week	1	1	test
Unit IV	4.1	Diseases of Mushrooms	10th week	1	1	assingnments
	4.2	Bacterial disease (Bacterial blotch	10th week	3	1	assingnments
	4.3	Mummy disease & Drippy gill)	11th week	1	1	assingnments
	4.4	Viral disease (Die back disease)	11th week	1	1	assingnments
	4.5	Fungal disease (Green mould, Brown plaster mould, White plaster mould	11th week	3	1	assingnments
	4.6	Inky caps, Yellow mould, False truffle	12th week	1	1	assingnments
	4.7	Dry & Wet bubble disease, Cobweb disease,	12th week	1	1	assingnments
	4.8	Mildew caused by <i>Cladobotrym</i> sp. and <i>Aphanocladium</i> disease	12th week	3	1	assingnments
Unit V	5.1	Post harvest marketing of Mushroom	13th week	1	1	test
	5.2	Fresh market and Drying	13th week	1	1	test
	5.3	Environmental impact of Mushroom cultivation	13th week	3	1	test
	5.4	Mushroom food recipes	14th week	1	1	test

Unit V	5.5	Medicinal values of Mushroom	14th week	1	1	test
	5.6	Medicinal values of Mushroom	14th week	3	1	test
	5.7	Antimicrobial compounds from Mushroom	15th week	1	1	test
	5.8	Antimicrobial compounds from Mushroom	15th week	1	1	test
	5.9	Mushroom Research Centers in India	15th week	3	1	test
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD,
chalk and talk,
video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

- 1.Kannaiyan. 2001. Handbook of Edible Mushrooms, TNAU Publication, Coimbatore, India.
- 2.Alice, D., K. Muthusamy and M. Yesuraja. 1999. Mushroom Culture, Agricultural College, Research Institute Publications, Madurai, Tamil Nadu, India.

References

- 1.Marimuthu, T. 1991. Oster Mushroom, Department of Plant Pathology, Tamil Nadu Agricultural University, Coimbatore.
- 2.Nita Bhal. 2000. Handbook on Mushrooms, 2nd Edition, Volume - I and II, Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi, India.
- 3.Tripathi, D. P. 2005. Mushroom Cultivation, Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi, India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Microbiology
Course Code	MB101
Course Title	FUNDAMENTALS OF MICROBIOLOGY
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To make students to understand the fundamentals in Microbiology.2. To know the basic principles and types of Microscopes.3. To learn and familiarize with detailed structure of Prokaryotes, Sterilization technique and Cultivation and Isolation of microorganisms.
Outcomes	Microbiology has played a central role in all aspects of Biological sciences. An understanding of Microbiology is thus basics to Biological research. This course will familiarize the students with fundamental knowledge on Microbiology.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Microbiology	1st week	1	2	Test
	1.2	Spontaneous Generation and Contributions of Francesco Redi	1st week	2	1	Test
	1.3	Contributions of John Needham and Lazaro Spalanzani	1st week	5	1	Test
	1.4	Contributions of Louis Pateur	2nd week	1	2	Assignment
	1.5	Contributions of Robert Koch	2nd week	2	1	Test
	1.6	Contributions of Anton van Leuvenhoek and Joseph Lister	2nd week	5	1	Test
	1.7	Contributions of Alexander Fleming and Selman Waksman	3rd week	1	2	Assignment
	1.8	Contributions of Beijerinck and Winogradsky	3rd week	2	1	Test
	1.9	Cell and Cell Theory	3rd week	5	1	Test
	1.10	Difference between Prokaryotes and Eukaryotes	4th week	1	2	Assignment
	1.11	Branches of Microbiology	4th week	2	1	Test
	1.12	Scope of Microbiology	4th week	5	1	Test
	1.13	Future of Microbiology	5th week	1	2	Test
Unit II	2.1	Introduction to Microscope	5th week	2	1	Test
	2.2	Simple Microscope	5th week	5	1	Test
	2.3	Compound Microscope	6th week	1	2	Assignment
	2.4	Difference between Simple and Compound Microscope	6th week	2	1	Test
	2.5	Bright Field Microscope	6th week	5	1	Test
	2.6	Dark Field Microscope	7th week	1	2	Revision
	2.7	Fluorescent Microscope	7th week	2	1	Test
	2.8	Phase Contrast Microscope	7th week	5	1	Test
	2.9	Introduction to Electron Microscope	8th week	1	2	Test
	2.10	Difference between Light and Electron Microscope	8th week	2	1	Assignment
	2.11	Scanning Electron Microscope	8th week	5	1	Test
	2.12	Transmission Electron Microscope	9th week	1	2	Test
Unit III	3.1	Ultrastructure of Bacteria	9th week	2	1	Test
	3.2	Shape and Arrangement of Bacteria	9th week	5	1	Test
	3.3	Morphological Classification of Bacteria	10th week	1	2	Revision
	3.4	Cell wall of Bacteria	10th week	2	1	Test
	3.5	Cell membrane of Bacteria	10th week	5	1	Test
	3.6	Cell Inclusions of Bacteria	11th week	1	2	Assignment
	3.7	Bacterial Endospores	11th week	2	1	Test
	3.8	Surface appendages of Bacteria	11th week	5	1	Test
	3.9	Economic Importance of Bacteria	12th week	1	2	Revision
Unit IV	4.1	Introduction to Sterilization	12th week	2	1	Test
	4.2	Sterilization by Physical Method - Dry heat, Moist heat, Filtration and Radiation	12th week	5	1	Test
	4.3	Disinfection and Disinfectants	13th week	1	2	Assignment
	4.4	Antibiotics - Classification and Mode of Action	13th week	2	1	Test
	4.5	Antibiotic drug resistance	13th week	5	1	Test

Unit IV	4.6	Antibiotic Sensitivity Test	14th week	1	2	Assignment
Unit V	5.1	Simple Staining and Gram Staining	14th week	2	1	Test
	5.2	Acid fast staining and Capsule staining	14th week	5	1	Test
	5.3	Endospore Staining, Metachromatic granule staining and Motility test	15th week	1	2	Assignment
	5.4	Culture techniques and Culture medium	15th week	2	1	Test
	5.5	Biochemical tests for bacterial identification	15th week	5	1	Revision
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

1. Gerard J. Tortora, Berdell R. Funke and Christine L. Case. 2015. Microbiology – An Introduction, 12th Edition, Peareson Publishers, San Francisco.
2. Joanne M. Willey, Linda M. Sherwood and Christopher J. Woolverton. 2017. Prescott's Microbiology, 10th Edition, McGraw Hill Publication, United States.
3. Reba Kanungo. 2017. Ananthanarayan and Paniker's Text book of Microbiology, 7th Edition, Orient Longman Limited, Chennai, India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MICROBIOLOGY
Class	B.Sc. Microbiology
Course Code	MB301
Course Title	IMMUNOLOGY
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1. To make the students to understand the Immune system. 2. To strengthen the knowledge of students through a detailed study on Antigen, Antibodies and Immunoassays.
Outcomes	Introducing the Immunology to study various types of Cells and Organs in Immune systems and Mechanism of immune activation.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction and History of Immunology	1st week	2	1	Test
	1.2	Spontaneous Generation and Contributions of Francesco Redi	1st week	4	1	Test
	1.3	Contributions of Edward Jenner and Louis Pasteur	1st week	6	2	Test
	1.4	Contributions of Karl Landsteiner and Elie Metchnikoff	2nd week	2	1	Assignment
	1.5	Normal Microflora of Human Body	2nd week	4	1	Test
	1.6	Microbial Infection - Types, Sources and Transmission	2nd week	6	2	Test
	1.7	Contributions of Alexander Fleming and Selman Waksman	3rd week	2	1	Assignment
	1.8	Factors predisposing to Microbial Pathogenicity	3rd week	4	1	Test
	1.9	Innate Immunity	3rd week	6	2	Test
	1.10	Acquired Immunity	4th week	2	1	Assignment
	1.11	Vaccines and Vaccination	4th week	4	1	Test
	1.12	Toxoids and Antitoxin	4th week	6	2	Test
Unit II	2.1	Introduction to Lymphoid cells and Lymphoid organs	5th week	2	1	Test
	2.2	Lymphoid cells - B cells, T cells and NK cells	5th week	4	1	Test
	2.3	Mononuclear Phagocytes - Monocytes and Macrophages	5th week	6	2	Test
	2.4	Granulocytic cells	6th week	2	1	Assignment
	2.5	Dendritic cells, Plasma and Erythrocytes	6th week	4	1	Test
	2.6	Primary Lymphoid organs - Thymus and Bone marrow	6th week	6	2	Test
	2.7	Secondary Lymphoid Organ - Lymph node	7th week	2	1	Revision
	2.8	Secondary Lymphoid Organ - Spleen	7th week	4	1	Test
	2.9	Secondary Lymphoid Organ - MALT	7th week	6	2	Test
Unit III	3.1	Introduction to Antigens and Antigenicity	8th week	2	1	Test
	3.2	Determinants of Antigenicity	8th week	4	1	Assignment
	3.3	Epitopes	8th week	6	2	Test
	3.4	Haptens	9th week	2	1	Test
	3.5	Adjuvants	9th week	4	1	Test
	3.6	Structure of Immunoglobulin	9th week	6	2	Test
	3.7	Classification of Immunoglobulins	10th week	2	1	Revision
	3.8	Monoclonal antibodies and its production	10th week	4	1	Test
	3.9	Complement system	10th week	6	2	Test
Unit IV	4.1	Precipitation Test	11th week	2	1	Assignment
	4.2	Agglutination Test	11th week	4	1	Test
	4.3	Complement fixation test and Immunofluorescence test	11th week	6	2	Test
	4.4	Economic Importance of Bacteria	12th week	2	1	Revision
	4.5	ELISA	12th week	4	1	Test
	4.6	RIA	12th week	6	2	Test
	4.7	Blood Grouping and Rh Incompatibility	13th week	2	1	Assignment
	4.8	Blood Transfusion	13th week	4	1	Test
Unit V	5.1	Immunodeficiency Disease	13th week	6	2	Test

5.2	Type - I Hypersensitivity Reaction	14th week	2	1	Assignment
5.3	Type - II Hypersensitivity Reaction	14th week	4	1	Test
5.4	Type - III Hypersensitivity Reaction	14th week	6	2	Test
5.5	Type - IV Hypersensitivity Reaction	15th week	2	1	Assignment
5.6	Autoimmune Diseases	15th week	4	1	Test
5.7	Major Histocompatibility Complex (MHC)	15th week	6	2	Revision
Total Hrs.				60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

1. Judith A. Owen, Jenni Punt, Sharon A. Stanford and Patricia P. Jones. 2009. Kuby's Immunology, 4th Edition, W. H. Freeman and Company, New York.
2. Jeffrey K. Actor. 2012. Elsevier's Integrated Review – Immunology and Microbiology, 2nd Edition, Sabre Foundation, China.
3. Reba Kanungo. 2017. Ananthanarayan and Paniker's Text book of Microbiology, 7th Edition, Orient Longman Limited, Chennai, India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	PG-Diploma in Medical Lab Technicians
Course Code	BCD107
Course Title	MICRO BIOLOGY
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1. To learn the methods of Collection, Labeling and Transport of Clinical Specimens. 2. To recognize the fundamentals on various method of Sterilization. 3. To impart knowledge on various tests used for the identification of Microorganisms.
Outcomes	The paper Microbiology enables the students about to know about the Collection of various Clinical samples and Identification of Microorganisms. The students will also be able to understand and predict the diagnosis of various microbial infections.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	General Guidelines for the Collection of Clinical Samples	1st week	1	1	Test
	1.2	Collection of Blood and Urine	1st week	5	2	Test
	1.3	Collection of Cerebrospinal Fluid (CSF)	2nd week	1	1	Assignment
	1.4	Collection of Stool Sample and Throat Swabs	2nd week	5	2	Test
	1.5	Collection of Eye and Ear Samples	3rd week	1	1	Assignment
	1.6	Collection of Hair, Skin and Nail samples	3rd week	5	2	Test
	1.7	Labelling of Clinical specimens	4th week	1	1	Assignment
	1.8	Disposal of Microbiology products	4th week	5	2	Test
	1.9	Transport of Clinical Specimens	5th week	1	1	Test
	1.10	Introduction to Sterilization and Disinfection	5th week	5	2	Test
	1.11	Sterilization by Physical method	6th week	1	1	Assignment
	1.12	Sterilization by Chemical method	6th week	5	2	Test
Unit II	2.1	General introduction to microbiology	1st week	1	1	Test
	2.2	Introduction to microorganisms	1st week	4	1	Test
	2.3	structure of bacteria	4th week	1	1	Test
	2.4	Types of bacteria - gram positive and negative	5th week	1	1	Assignment
	2.5	bacterial physiology	5th week	1	1	Assignment
	2.6	growth factors	6th week	1	1	Assignment
	2.7	bacterial growth curve	7th week	1	1	Assignment
	2.8	morphology of bacteria	8th week	1	1	Assignment
Unit III	3.1	Different types of medium for bacteria cultivation	9th week	1	1	Assignment
	3.2	laboratory medium preparation techniques	11th week	1	1	Assignment
	3.3	preparation of swab sticks	12th week	1	1	Assignment
	3.4	preparation of stains	12th week	4	1	Assignment
	3.5	preparation of reagents	13th week	1	1	Assignment
	3.6	basic requirements of medium	13th week	4	1	Assignment
	3.7	composition of nutrient agar medium	14th week	1	1	Test
	3.8	blood agar medium	14th week	4	1	Test
	3.9	chocolate agar medium	14th week	1	1	Test
	3.10	LD medium.	14th week	4	1	Test
	3.11	microbial growth on agar plates	15th week	1	1	Test
Unit IV	4.1	Introduction to Culture medium	7th week	1	1	Revision
	4.2	Methods used in Cultivation of microorganisms	7th week	5	2	Test
	4.3	Processing of Samples for Isolation of bacteria	8th week	1	1	Test
	4.4	Methods used for Isolation and Identification of Bacteria	8th week	5	2	Assignment
	4.5	Microscopic examination and Motility test	9th week	1	1	Test
	4.6	Selective medium used for Bacterial Identification	9th week	5	2	Test
	4.7	Classification of Immunoglobulins	10th week	1	1	Revision
	4.8	Introduction to Biochemical tests for Bacterial identification	10th week	5	2	Test
	4.9	Biochemical Tests for identification of	11th week	1	1	Assignment

Unit IV		bacteria				
Unit V	5.1	Introduction to Stains and Staining techniques	11th week	5	2	Test
	5.2	Different types of Stains used for Staining technique	12th week	1	1	Revision
	5.3	Gram Staining	12th week	5	2	Test
	5.4	Acid Fast Staining	13th week	1	1	Assignment
	5.5	Albert Stain and Metachromatic Granule Staining	13th week	5	2	Test
	5.6	Introduction to Antibiotics	14th week	1	1	Assignment
	5.7	Antibiotic Sensitivity Test	14th week	5	2	Test
	5.8	Microbial examination of Stool	15th week	1	1	Assignment
	5.9	Microbial examination of Sputum	15th week	5	2	Test
Total Hrs.					64.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks
Test - I	5 Marks
Test - II	5 Marks

V. RESOURCES

1. Jawetz, E., J. L. Melnic and E. A. Adelberg. 2013. Review of Medical Microbiology, 26th Edition, Lange Medical Publishers, New York.
2. Patrick Murray, Ken Rosenthal and Michael Pfaller. 2016. Medical Microbiology, 8th Edition, Elsevier Publications, United States.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC104
Course Title	CELL BIOLOGY
Course Extension	
Course Teacher	Mrs. Anantha Lakshmi R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the basic structure of cell and its organelles.
Outcomes	This course will make the Students able to explain the basic concepts of cell biology. It provides the Knowledge of cell structure and function, understanding the metabolic processes of cells in terms of cellular organelles and membranes.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction about Department, Subject	1.0	4	1	Test
	1.2	Definition of cell, Cell theory	1.0	5	1	Test
	1.3	Structure of Animal cell	1.0	6	1	Test
	1.4	Structure of Plant cell	2.0	4	1	Assignment
	1.5	Difference between Animal and Plant cell	2.0	5	1	Test
	1.6	Cell types	2.0	6	1	Test
	1.7	Prokaryotic cells	3.0	4	1	Assignment
	1.8	Difference between Prokaryotes and Eukaryotes	3.0	5	1	Test
Unit II	2.1	Introduction of Second unit	3.0	6	1	Test
	2.2	Membrane Structure	4.0	4	1	Assignment
	2.3	Fluid Mosaic model	4.0	5	1	Test
	2.4	Chemical Composition of PM	4.0	6	1	Test
	2.5	Physical properties of PM	5.0	4	1	Test
	2.6	Membrane transport	5.0	5	1	Test
	2.7	Diffusion and passive transport	5.0	6	1	Test
	2.8	Active transport	6.0	4	1	Assignment
Unit III	3.1	Introduction of unit III	6.0	5	1	Test
	3.2	Structure of ER	6.0	6	1	Test
	3.3	Chemical Composition of ER	7.0	4	1	Revision
	3.4	Functions of ER	7.0	5	1	Test
	3.5	Structure of Golgi	7.0	6	1	Test
	3.6	Chemical Composition of Golgi	8.0	4	1	Test
	3.7	Functions of Golgi	8.0	5	1	Assignment
	3.8	Structure of Lysosomes	8.0	6	1	Test
	3.9	Chemical Composition of Lysosomes	9.0	4	1	Test
	3.10	Functions of Lysosomes	9.0	5	1	Test
Unit IV	4.1	Introduction to Unit IV	9.0	6	1	Test
	4.2	Structure of Mitochondria	10.0	4	1	Revision
	4.3	Chemical Composition of Mitochondria	10.0	5	1	Test
	4.4	Functions of Mitochondria	10.0	6	1	Test
	4.5	Structure of Ribosomes	11.0	4	1	Assignment
	4.6	Chemical Composition of Ribosomes	11.0	5	1	Test
	4.7	Functions of Ribosomes	11.0	6	1	Test
	4.8	Structure of Peroxisomes	12.0	4	1	Revision
	4.9	Chemical Composition of Peroxisomes	12.0	5	1	Test
	4.10	Functions of Peroxisomes	12.0	6	1	Test
	4.11	Structure of Glyoxysomes	13.0	4	1	Assignment
	4.12	Chemical Composition of Glyoxysomes	13.0	5	1	Test
	4.13	Functions of Glyoxysomes	13.0	6	1	Test
Unit V	5.1	Structure of Chromosomes	14.0	4	1	Assignment
	5.2	Chemical Composition of Chromosomes	14.0	5	1	Test
	5.3	Functions of Chromosomes	14.0	6	1	Test
	5.4	Cell Cycle	15.0	4	1	Assignment
	5.5	Mitosis	15.0	5	1	Test
	5.6	Meiosis	15.0	6	1	Revision

Total Hrs.	45.0	
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III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Power point presentation and Animated videos

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test - I	5 Marks
Test - II	5 Marks
Attendance	5 Marks

V. RESOURCES

Books - Cell Biology by Arumugam, Cell and Molecular Biology by Baltimore
Internet sources

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC514
Course Title	IMMUNOLOGY
Course Extension	
Course Teacher	Mrs. Anantha Lakshmi R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know about exact mechanism of action of Ag-Ab interaction
Outcomes	The study of immunology will enable the student to gain a broad foundation base and build upon that base for understanding the defense mechanisms of the human body. Such foundation will be germane to advanced courses for the student entering medical school or graduate school or for any student actively involved in the medical healing arts.

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Immunology	1st week	2	1	Test
	1.2	General History of Immunology	1st week	5	2	Test
	1.3	Edward Jenner	1st week	6	1	Test
	1.4	Louis Pasteur	2nd week	2	1	Assignment
	1.5	Immunity and its types	2nd week	5	2	Test
	1.6	Immune Response	2nd week	6	1	Test
	1.7	Humotal IR and CM IR	3rd week	2	1	Assignment
	1.8	Cells of the Immune system	3rd week	5	2	Test
	1.9	Primary Lymphoid Organs	3rd week	6	1	Test
	1.10	Secondary Lymphoid organs	4th week	2	1	Assignment
Unit II	2.1	Introduction to Antigens	4th week	5	2	Test
	2.2	Properties of Antigens	4th week	6	1	Test
	2.3	Cross reactivity and Specificity	5th week	2	1	Test
	2.4	Immunogenicity and Antigenicity	5th week	5	2	Test
	2.5	Haptens	5th week	6	1	Test
	2.6	MHC	6th week	2	1	Assignment
	2.7	Adjuvants	6th week	5	2	Test
	2.8	Introduction to Antibodies	6th week	6	1	Test
	2.9	General Structure of Antibodies	7th week	2	1	Revision
	2.10	Structure of Classes and subclasses of Ab	7th week	5	2	Test
	2.11	Properties of Classes and subclasses of Ab	7th week	6	1	Test
Unit III	3.1	Introduction to Unit III	8th week	2	1	Test
	3.2	Antigen Ab interactions	8th week	5	2	Assignment
	3.3	Precipitation reactions	8th week	6	1	Test
	3.4	Agglutinations	9th week	2	1	Test
	3.5	Complements and its role	9th week	5	2	Test
	3.6	Complement activation pathway	9th week	6	1	Test
	3.7	Complement fixation test	10th week	2	1	Revision
	3.8	Cytokines and their functions	10th week	5	2	Test
	3.9	Introduction to hypersensitivity	10th week	6	1	Test
	3.10	Types	11th week	2	1	Assignment
Unit IV	4.1	Introduction to transplantation	11th week	5	2	Test
	4.2	Graft types	11th week	6	1	Test
	4.3	Allograft rejection	12th week	2	1	Revision
	4.4	Tissue and organ transplantation	12th week	5	2	Test
	4.5	Immunosuppressor agents	12th week	6	1	Test
	4.6	Basic concepts of plastic surgery	13th week	2	1	Assignment
Unit V	5.1	Vaccination	13th week	5	2	Test
	5.2	Active and passive immunization	13th week	6	1	Test
	5.3	Recombinant vaccines	14th week	2	1	Assignment
	5.4	DNA vaccines	14th week	5	2	Test
	5.5	Benefits and Adverse effects of vaccination	14th week	6	1	Test
	5.6	Principle and applications of RIA	15th week	2	1	Assignment
	5.7	Principle and applications of ELISA	15th week	5	2	Test
	5.8	Principle and applications of Immunoprecipitation and Immunofluorescence	15th week	6	1	Revision

Total Hrs.	60.0	
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III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk, power point presentation, videos

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Books and Internet

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC705
Course Title	CELL DYNAMICS
Course Extension	
Course Teacher	Mrs. Uma Vandhana R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn the cellular organization and structure of cell. To understand the communication and transport action of cells.
Outcomes	The will understand the molecular basis of the cell`s dynamic architecture. Students can explain the molecular basis of information storage, and of its flow within and between cells. To understand the proteins and their interactions with other cellular components student will have knowledge about cellular pathology The student will know the processes whereby proteins molecules are trafficked into, out of, and around the cell.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	organization of prokaryotic and eukaryotic cells	1st Week	2	2	Test
	1.2	cell division	1st Week	6	2	assignment
	1.3	cell cycle and phase of cell cycle	1st Week	2	2	Test
	1.4	Cell motility-Molecular motors,	2nd week	6	2	Test
	1.5	Microtubules, Structure and composition,	2nd week	2	2	assignment
	1.6	Microtubular associated proteins-Role in intracellular motility	2nd week	6	2	Test
Unit II	2.1	Cellular organelles-Nucleus-internal organization,	3rd week	2	2	assignment
	2.2	Traffic between the Nucleus the Nucleolus, and Cytoplasm,	3rd week	6	2	Test
	2.3	Endoplasmic reticulum-Protein sorting and transport,	3rd week	2	2	assignment
	2.4	Golgi apparatus and Lysosomes,	4th week	6	2	Test
	2.5	Morphology and Functions of mitochondria, Chloroplasts	4th week	2	2	assignment
	2.6	Peroxisomes and Glyoxysomes.	4th week	6	2	Test
Unit III	3.1	Methods for disrupting tissues and cells	5th week	2	2	assignment
	3.2	Organ and tissue slice techniques,	5th week	6	2	Test
	3.3	Cell fixation-fluid fixatives, freezing and section drying	5th week	2	2	assignment
	3.4	Staining techniques-acid and basic,	6th week	6	2	Test
	3.5	fluorescent and radioactive dyes,	6th week	2	2	assignment
	3.6	staining of lipids, steroids, nucleic acids, proteins and enzymatic reaction products.	6th week	6	2	Test
Unit IV	4.1	Differentiation of Cell membrane-microvilli, tight junctions, epithelia, Bell and sqot	7th week	2	2	assignment
	4.2	desmosomes-Mechanical function, cell-cell interaction, cell adhesion proteins	7th week	6	2	Test
	4.3	Overview of membrane protein- Peripheral and Integral, molecular model of cell membrane	7th week	2	2	assignment
	4.4	Fluid mosaic model and membrane fluidity	8th week	6	2	Test
	4.5	Solute transport across membrane	8th week	2	2	assignment
	4.6	Passive and Active transport by ATP powered pumps	8th week	6	2	seminar
	4.7	Passive and Active transport by ATP powered pumps	9th week	2	2	Test
Unit V	5.1	Cell Aging and Death	9th week	6	2	assignment
	5.2	Necrosis and Apoptosis	9th week	2	2	seminar
	5.3	Cell Signaling-Signaling molecules and their receptors	10th week	6	2	Test
	5.4	Functions of cell surface receptors	10th week	2	2	assignment
	5.5	Pathways of intracellular signal transduction	10th week	6	2	seminar
	5.6	Pathways of intracellular signal transduction	11th week	2	2	Test
	5.7	ras, MAP kinase pathways.	11th week	6	2	assignment
	5.8	ras, MAP kinase pathways.	11th week	2	2	seminar
Total Hrs.					66.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD chalk and talk video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Assignment	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

The Cell-Biochemistry, physiology and morphology by J. Brachet and A. E. Mirsky, Academic Press (1963).
Cell and Molecular Biology by concepts and experiments by Gerald Karp (2005) John Wiley sons and Inc.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC909
Course Title	BIOTECHNOLOGY
Course Extension	
Course Teacher	Mrs. Uma Vandhana R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn the knowledge on applied field of life sciences like rDNA technology, PTC, ATC and Fermentation technology
Outcomes	The students will understand the basic genomic construction of genetically modification of microbes The Screening strategy of GMO Importance of GMO to the modern Biotechnology How to obtain the human value added products through microbes and in-vitro methods The students can also explain about the potential hazards of GMO

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Recombinant DNA formation , selection and screening methods explained in brief	1st Week	1	1	Test
	1.2	Cloning vechicles , gene cloning and definitions ,Types of Vectors	1st Week	2	1	assignment
	1.3	Plasmids , PBR322, PUC18 and 19	1st Week	5	2	Test
	1.4	Lambda phage vector insertional and replacement vector	2nd week	1	1	Test
	1.5	Agar bacterium tumificiance gene transfer	2nd week	2	1	assignment
	1.6	Restriction enzymes and types	2nd week	5	2	Test
	1.7	Hybrid vector and DNA vector	3rd week	1	1	assignment
	1.8	Phagemid and fosmid vectors cosmid	3rd week	2	1	Test
	1.9	Gene cloning and M13 phage vectors bacterophage vector	3rd week	5	2	assignment
Unit II	2.1	Prcess of cDNA and construction C DNA genomic DNA	4th week	1	1	Test
	2.2	Genomic library and linkers and adaptors	4th week	2	1	assignment
	2.3	Recombinant selection methods	4th week	5	2	Test
	2.4	Recombinant screening methods	5th week	1	1	assignment
	2.5	Southern ,northern and western blotting	5th week	2	1	Test
	2.6	RFLP and RAPD and DNA finger printing	5th week	5	2	assignment
	2.7	DNA foot printing	6th week	1	1	Test
	2.8	PCR and DNA hybridization	6th week	2	1	assignment
	2.9	DNA sequencing methods two types	6th week	5	2	Test
	2.10	Chromosome walking and jumping	7th week	1	1	assignment
Unit III	3.1	Biolistic and microinjection method	7th week	2	1	Test
	3.2	Electroporaion and liposome and ca+ mediated gene transfer	7th week	5	2	assignment
	3.3	Plant tissue culture explants preparation	8th week	1	1	Test
	3.4	Protoplast fusion and gene transfer method	8th week	2	1	assignment
	3.5	Plant tissue culture, micropropagation	8th week	5	2	seminar
	3.6	Somatic embryogenesis and organogenesis, somoclonal variation	9th week	1	1	Test
	3.7	Gene knockouts	9th week	2	1	assignment
	3.8	Biobleaching and bioremediation	9th week	5	2	seminar
	3.9	Transgenic plants	10th week	1	1	Test
Unit IV	4.1	application of biotechnology- fermentors and types	10th week	2	1	assignment
	4.2	purification of ethonal ,citric acid	10th week	5	2	seminar
	4.3	purification of vitamin b12 streptomycin	11th week	1	1	Test
	4.4	production and uses of industrial enzymes protease	11th week	2	1	assignment
Unit V	5.1	GM foods	11th week	5	2	seminar
	5.2	potential hazards, biological weapons and biosafty	12th week	1	1	Test
	5.3	GMOs substantial equivalence and safety testing, gene drain and tangled genes	12th week	2	1	assignment
	5.4	human genome projects objectives approaches and controversies	12th week	5	2	seminar
	5.5	issues of biotechnology- social and scientific	13th week	1	1	Test

Unit V	5.6	IPR	13th week	2	1	assignment
	5.7	Patenting of genes cells and life forms	13th week	5	2	seminar
	5.8	evaluation of life patenting	14th week	1	1	Test
Total Hrs.					53.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD chalk and talk video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

A textbook of Biotechnology by R.C. Dubey, S. Chand and Co., (1993).
Molecular Biology and Biotechnology by H.D. Kumar, Vivas publishing house Pvt. Ltd., (1997).
Genes-VIII by Lewin, B., Oxford University press (2003).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	PG-Diploma in Medical Lab Technicians
Course Code	BCD108
Course Title	CLINICAL BIOCHEMISTRY
Course Extension	
Course Teacher	Dr. Anbu S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the basics of metabolic disorders
Outcomes	<ul style="list-style-type: none">•To define the different types of disease.•To able differentiate clinically diabetes mellitus, renal failure, and liver disease•To refer different abnormalities affecting liver, kidney, and other organs•To identify lipoprotein disorders.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Carbohydrate Metabolism and its importance	1st week	1	1	Test
	1.2	Blood sugar level	1st week	4	1	Test
	1.3	renal threshold	1st week	5	1	Test
	1.4	regulation of blood glucose- hormonal action, hypo, hyperglycemia	1st week	6	2	Test
	1.5	diabetes mellitus	2nd week	1	1	Test
	1.6	Glucose tolerance test	2nd week	4	1	Test
	1.7	glycosuria and galactosemia	2nd week	5	1	Test
	1.8	complication of diabetes mellitus	2nd week	6	2	Test
	1.9	ketoacidosis	3rd week	1	1	Test
	1.10	glycogen storage disease - type 1 to 3	3rd week	4	1	Test
	1.11	glycogen storage disease - type 4 to 36	3rd week	5	1	test
	1.12	fructosuria and HbA1c	3rd week	6	2	test
	1.13	overview about unit 1	4th week	1	1	test
Unit II	2.1	Aminoacids & Lipid Metabolism - outline and its importance	4th week	4	1	MCQ
	2.2	Clinical manifestation of phenylketonuria	4th week	5	1	MCQ
	2.3	Clinical manifestation of cystinuria	4th week	6	2	MCQ
	2.4	Clinical manifestation of albinism and Fanconi syndrome	5th week	1	1	MCQ
	2.5	Tyrosinemia	5th week	4	1	MCQ
	2.6	hyper lipoproteinemia	5th week	5	1	MCQ
	2.7	hypo lipoproteinemia, dys lipoproteinemia	5th week	6	2	MCQ
	2.8	alkaptonuria and obesity.	6th week	1	1	MCQ
	2.9	atherosclerosis	6th week	4	1	MCQ
	2.10	myocardial infarctions	6th week	5	1	MCQ
	2.11	overview about unit 2	6th week	6	2	MCQ
Unit III	3.1	Liver structure and its functions	7th week	1	1	Assignment
	3.2	Liver function test and its importance	7th week	4	1	assignment
	3.3	general outline about RBC formation	7th week	5	1	Assignment
	3.4	Metabolism of bilirubin	7th week	6	2	Assignment
	3.5	causes, symptoms and treatment of jaundice	8th week	1	1	Assignment
	3.6	Jaundice classification - differential diagnosis	8th week	4	1	Assignment
	3.7	Acute Hepatitis	8th week	5	1	Assignment
	3.8	chronic Hepatitis	8th week	6	2	Assignment
	3.9	Cirrhosis	9th week	1	1	Assignment
	3.10	Fatty Liver	9th week	4	1	Assignment
	3.11	Gall Stones	9th week	5	1	Assignment
	3.12	overview unit 3	9th week	6	2	Assignment
Unit IV	4.1	structure and functions of kidney	10th week	1	1	Test
	4.2	Renal function test: clearance test	10th week	4	1	Test
	4.3	urea test	10th week	5	1	Test
	4.4	creatinine and inulin test	10th week	6	2	Test
	4.5	PAH test	11th week	1	1	Test
	4.6	concentration and dilution test	11th week	4	1	Test
	4.7	Renal disorders- glomerulonephritis	11th week	5	1	Test
	4.8	, Diabetes Insipidus and renal failure	11th week	6	2	Test

Unit IV	4.9	Polycystic kidney disease	12th week	1	1	Test
	4.10	Nephrotic syndrome	12th week	4	1	Test
	4.11	dialysis	12th week	5	1	test
	4.12	Overview	12th week	6	2	Test
Unit V	5.1	An outline about Gastric, Pancreatic and Intestinal	13th week	1	1	seminar
	5.2	collection of gastric content	13th week	4	1	seminar
	5.3	examination of gastric residue	13th week	5	1	seminar
	5.4	FTM stimulation test	13th week	6	2	seminar
	5.5	tubeless gastric analysis	14th week	1	1	seminar
	5.6	Disorders - Peptic ulcer, gastric carcinoma	14th week	4	1	seminar
	5.7	Zollinger-Ellison syndrome.	14th week	5	1	seminar
	5.8	Pancreatic function test- Composition of pancreatic juice	14th week	6	2	seminar
	5.9	acute pancreatitis	15th week	1	1	seminar
	5.10	chronic pancreatitis	15th week	4	1	seminar
	5.11	steatorrhoea	15th week	5	1	seminar
	5.12	Overview	15th week	6	2	seminar
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

- In class lecturing - using PowerPoint and illustrations on the white board.
- Discussions.
- Self-learning and cooperative learning.
- Activities and homework

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Test - I	5 Marks
Test - II	5 Marks
Assignment	5 Marks

V. RESOURCES

- 1.Textbook of Medical Biochemistry.4th edition- N.Chatterjee, RanaShinde – Jaypee publication.
- 2.Clinical chemistry in Diagnosis and Treatment – P.D. Mayne, ELBS / Arnold, New Delhi.
- 3.Clinical Chemistry – W.J. Marshall and S.K. Bangert [1995]
- 4.Textbooks of Medicine – K.V. Krishnadas [1996], Jaypee Brothers.
- 5.Clinical Biochemistry with clinical Correlation – Devlin, Wiley.
- 6.Practical Clinical Biochemistry – Harold Varley, CBS, New Delhi.
- 7.Clinical Chemistry in Diagnosis and Treatment, Joan F. ZilvaA, PR Pannall, Liyods – Luke [Medical Books] Ltd., Lon.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC511
Course Title	ENZYMES
Course Extension	
Course Teacher	Dr. Anbu S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the role of enzymes in biochemical reactions and its applications
Outcomes	Student will have a strong foundation in distinguishing the fundamentals of enzyme properties, nomenclatures, characteristics and its mechanisms. They will be able to apply biochemical calculation for enzyme kinetics, Compare methods for production, purification, characterization and immobilization of enzymes, can discuss various application of enzymes that can benefit human life. It also innovate the student to discover the current and future trends of applying enzyme technology for the commercialization purpose of biotechnological products

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Enzymes Introduction	1st week	2	1	Test
	1.2	chemical nature	1st week	4	1	Test
	1.3	General characterization and Nomenclature of enzymes	1st week	6	2	Test
	1.4	IUB system of enzyme classification	2nd week	2	1	Test
	1.5	Enzymes specificity	2nd week	4	1	Test
	1.6	Enzyme units and source and importance enzymes purification	2nd week	6	2	Test
	1.7	Extraction of enzymes	3rd week	2	1	Test
	1.8	purification of enzyme by chromatography	3rd week	4	1	Test
	1.9	purification of enzyme by electrophoretic techniques. Criteria of purity of enzymes	3rd week	6	2	Test
Unit II	2.1	Active site	4th week	2	1	Assignment
	2.2	Lock and Key theory	4th week	4	1	Assignment
	2.3	induced fit theory, Coenzymes and cofactors	4th week	6	2	Assignment
	2.4	multi-enzyme systems - FAS and PDH	5th week	2	1	Assignment
	2.5	isoenzymes - CK and LDH	5th week	4	1	Assignment
	2.6	Apoenzyme, holoenzyme and NAD/NADP	5th week	6	2	Assignment
	2.7	Structure and functions of FMN	6th week	2	1	Assignment
	2.8	Structure and functions of FAD	6th week	4	1	Assignment
	2.9	Coenzyme A and revision	6th week	6	2	Assignment
Unit III	3.1	Introduction chemical kinetics - orders of reactions	7th week	2	1	Seminar
	3.2	reaction rate, energy of activation	7th week	4	1	Seminar
	3.3	enzyme catalysis	7th week	6	2	Seminar
	3.4	factors influencing velocity of enzyme reaction - PH, Temperature	8th week	2	1	Seminar
	3.5	factors influencing velocity of enzyme reaction - substrate, enzymes, time, cofactors etc	8th week	4	1	Seminar
	3.6	Michaelis-Menton equation	8th week	6	2	Seminar
	3.7	Line-Weaver Burk plot	9th week	2	1	Seminar
	3.8	Eadic – Hofstee plot.	9th week	4	1	Seminar
Unit IV	4.1	Regulations of enzyme activity - Phosphorylation and covalent modification	9th week	6	2	Assignment
	4.2	Regulations of enzyme activity - Zymogen activation	10th week	2	1	Assignment
	4.3	Enzyme inhibition - competitive	10th week	4	1	Assignment
	4.4	non-competitive and uncompetitive inhibitors	10th week	6	2	Assignment
	4.5	Suicide inhibition	11th week	2	1	Assignment
	4.6	Allosteric enzymes	11th week	4	1	Assignment
	4.7	feed back inhibition	11th week	6	2	Assignment
	4.8	Comparative of different inhibition	12th week	2	1	Assignment
	4.9	Clinical importance of different inhibition	12th week	4	1	Assignment
	4.10	Overview of unit 4	12th week	6	2	Assignment
Unit V	5.1	Applications of enzymes: Diagnosis - AST,ALT,ALP,GGT	13th week	2	1	Test
	5.2	Applications of enzymes: Diagnosis - LDH, CK, Choline esterase etc	13th week	4	1	Test

Unit V	5.3	Industrial application of enzymes	13th week	6	2	Test
	5.4	Therapeutic applications	14th week	2	1	Test
	5.5	Immobilized enzymes	14th week	4	1	Test
	5.6	Biosensors and Biochips	14th week	6	2	Test
	5.7	abzymes	15th week	2	1	Test
	5.8	ribozymes	15th week	4	1	Test
	5.9	Isoenzymes	15th week	6	2	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

- In class lecturing - using PowerPoint and illustrations on the white board.
- Discussions.
- Self-learning and cooperative learning.
- Activities and homework

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

1. Trevor Palmer (2004). Enzymes-Biochemistry, Biotechnology, Clinical Chemistry. First Edition, East West Press, New Delhi.
 2. J.M. Bery, J.L. Tymoezko and L. Stryer (2008) Biochemistry, 6th Ed, W.H. Freeman and Company, New York.
- References:
1. U. Sathyanarayanan (2002)., Essentials of Biochemistry

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC304
Course Title	Microbiology
Course Extension	
Course Teacher	Dr. Anbu S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand basic structure of microbes and associated instruments
Outcomes	By learning this subject, Students can demonstrate knowledge of microbial cell structure and metabolism, evolutionary forces and their consequences. It obtains wide knowledge as how microorganisms interact with their environment and interaction between humans. Students can describe and use new and existing methods and technologies in and out of the laboratory setting. They can also formally communicate the results of biological investigations using both oral and written. Students can demonstrate an understanding, and ability to use, the scientific method including observation, hypotheses testing, data collection, analysis and interpretation

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	History of microbiology	1st Week	1	1	Test
	1.2	recent developments of Microbiology	1st Week	2	1	Test
	1.3	General outline about bacteria virus and other microbes	1st Week	4	1	Test
	1.4	Spontaneous generation – Abiogenesis	1st week	1	1	Test
	1.5	Biogenesis	1st week	2	1	Test
	1.6	Contributions of Leeuwenhoek and Alexander Fleming	2 nd week	4	1	Test
	1.7	Contributions of Louis Pasteur and Robert Koch	3rd week	1	1	Test
	1.8	Scope, and branches Microbiology	3rd week	2	1	Test
	1.9	Future of Microbiology	3rd week	4	1	Test
Unit II	2.1	Microscopy - an introduction and its uses	4th week	1	1	Assignment
	2.2	Principles and applications of Bright field microscope	4th week	2	1	Assignment
	2.3	Dark field microscope	4th week	4	1	Assignment
	2.4	Phase contrast microscope	5th week	1	1	Assignment
	2.5	Fluorescence microscope	5th week	2	1	Assignment
	2.6	differnt between the microscopes	5th week	4	1	Assignment
	2.7	elctron microscope - comparision between light and electron microscope	6th week	1	1	Assignment
	2.8	Scanning electron microscope	6th week	2	1	Assignment
	2.9	Transmission electron microscope and differnt between SEM and TEM	6th week	4	1	Assignment
Unit III	3.1	Outline about Bacteria and uses and its harmfulness	7th week	1	1	Seminar
	3.2	Ultra structure - cell wall comparision	7th week	2	1	Seminar
	3.3	Ultra structure - Cellular components	7th week	4	1	Seminar
	3.4	Classification -Gram positive and Gram negative	8th week	1	1	Seminar
	3.5	Classification - Shape and arrangement	8th week	2	1	Seminar
	3.6	Growth curve -Factors affecting microbial growth	8th week	4	1	Seminar
	3.7	Fungi (Mold and Yeast)	9th week	1	1	Seminar
	3.8	Algae and Protozoa - Ultra structure and Characteristic	9th week	2	1	Seminar
	3.9	Economic importance of Algae and Protozoa	9th week	4	1	Assignment
Unit IV	4.1	Virus - General characteristics	10th week	1	1	Assignment
	4.2	Structure of Virus	10th week	2	1	Assignment
	4.3	non-competitive and uncompetitive inhibitors	10th week	4	1	Assignment
	4.4	Classification of Virus	11th week	1	1	Assignment
	4.5	Classification of Virus	11th week	2	1	Assignment
	4.6	Plant virus	11th week	4	1	Assignment
	4.7	Animal viruses	12th week	1	1	Assignment
	4.8	Viroids and Prions	12th week	2	1	Assignment
	4.9	Bacteriophage – Structure,	12th week	4	1	Assignment
	4.10	Lytic cycle	13th week	1	1	Test
	4.11	Lysogenic cycle	13th week	2	1	Test
Unit V	5.1	Sterilization by Physical method – Dry heat	13th week	4	1	Test

		and moist hea				
Unit V	5.2	Sterilization by Physical method – Radiation and filtration	14th week	1	1	Test
	5.3	Disinfection and Disinfectants	14th week	2	1	Test
	5.4	Staining techniques – Gram staining and Acid fast staining	14th week	4	1	Test
	5.5	culture medium	15th week	1	1	Test
	5.6	Antibiotic	15th week	2	1	Test
	5.7	Antibiotic sensitivity test	15th week	4	1	Test
	Total Hrs.					45.0

III. TEACHING PROCEDURES & TECHNIQUES

LCD
Group discussion
Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Books:

1. M.J. Pelczar Jr, E.C.S. Chan and N.R. Kreig (2006). "Microbiology"- 5th Edition Mc Graw Hill Inc. New York.

2. Park William Halock (2001) Pathogenic Microorganisms, Leafebiger, Philadelphia.

References:

1. R. Ananthanarayan and C.K. Jayaram Paniker (2000). Text book of Microbiology. 6th Edition, Orient Longman Limited, Chennai.2. P. Chakraborty (2003). A Text book of Microbiology. 2nd Edition, Published by New Central

Book Agency (P) Ltd., Kolkata.

3. R.C. Dubey and D.K. Maheswari, (2010). A Text book of Microbiology. 3rd Edition, S. Chand Publishing, New Delhi.

4. H.Frobisher, R.D.Hinsdil, K.T.Crabtree and D.R.Goodhert (2005). Fundamentals of Microbiology, Saunder and Compa

5. C.B. Powar and H.F. Daginawala, (2008).General Microbiology. Volume: II. Himalaya Publishing House.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	PG-Diploma in Medical Lab Technicians
Course Code	BCD205
Course Title	CLINICAL ENDOCRINOLOGY
Course Extension	
Course Teacher	Mrs. Gomathi A C

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	to give basic information about hormones, classification and its functions
Outcomes	students will be able to understand the general information about endocrine glands learn secretion and functions of hormones

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Hormones - Introduction	1st Week	1	1	Intro
	1.2	classification	1st Week	1	1	Assignment
	1.3	classification - based on location, solubility	1st Week	3	1	Assignment
	1.4	chemical nature of hormones	1st Week	5	1	Assignment
	1.5	group I and group II hormones -Differences	1st Week	6	1	Assignment
	1.6	mechanism of group I hormones	2nd Week	1	1	Assignment
	1.7	mechanism of group II hormones	2nd Week	1	1	Assignment
	1.8	receptors	2nd Week	3	1	Assignment
Unit II	2.1	Hypothalamus	2nd Week	5	1	Assignment
	2.2	hypothalamic releasing factor	2nd Week	6	1	Assignment
	2.3	pituitary hormones- introduction	3rd Week	1	1	Assignment
	2.4	Anterior hormones -GH	3rd Week	1	1	Assignment
	2.5	pituitary tropic hormones -PL, TSH	3rd Week	3	1	Assignment
	2.6	pituitary tropic hormones -ACTH, FSH	3rd Week	5	1	Assignment
	2.7	pituitary tropic hormones -gonadotropins	3rd Week	6	1	Assignment
	2.8	Posterior hormones -Vasopressin and oxytocin.	4th Week	1	1	seminar
Unit III	3.1	Thyroid Hormones	4th Week	1	1	seminar
	3.2	Introduction, chemistry, secretion, functions	4th Week	3	1	seminar
	3.3	regulations of thyroid and Hormonal Defects	4th Week	5	1	seminar
	3.4	parathyroid Hormones	4th Week	6	1	seminar
	3.5	Introduction, chemistry, secretion, functions	5th Week	1	1	seminar
	3.6	regulations of parathyroid and Hormonal Defects	5th Week	1	1	seminar
Unit IV	4.1	Adrenal gland hormones- Introduction, chemistry,	5th Week	3	1	seminar
	4.2	adrenal cortex hormones	5th Week	5	1	seminar
	4.3	glucocorticoids	5th Week	6	1	Assignment
	4.4	glucocorticoids-action	6th Week	1	1	Assignment
	4.5	mechanism	6th Week	1	1	Assignment
	4.6	mineralocorticoids	6th Week	3	1	Assignment
	4.7	mineralocorticoids-action	6th Week	5	1	Assignment
	4.8	adrenal medulary hormones	6th Week	6	1	Assignment
	4.9	epinephrine	7th Week	1	1	Assignment
	4.10	Nor-epinephrine	7th Week	1	1	Assignment
	4.11	mechanism	7th Week	3	1	Assignment
Unit V	5.1	Pancreatic Hormones	7th Week	5	1	Assignment
	5.2	Insulin	7th Week	6	1	Test
	5.3	mechanism and regulation	8th Week	1	1	Test
	5.4	Glucagon	8th Week	1	1	Test
	5.5	mechanism and regulation	8th Week	3	1	Assignment
	5.6	gonadal hormones	8th Week	5	1	Assignment
	5.7	testosterone	8th Week	6	1	Assignment
	5.8	estrogen	9th Week	1	1	Assignment
	5.9	progesterone	9th Week	1	1	Test
	5.10	PCOD	9th Week	3	1	Test
Total Hrs.					43.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk
LCD projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Assignment	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

Textbook of Medical Biochemistry.4th edition- N.Chatterjee, RanaShinde – Jaypee publication.
Textbooks of Medicine – K.V. Krishnadas [1996], Jaypee Brothers.
Principles of Biochemistry- Emil.L. Smith
Endocrinology - Williams
Endocrinology – Mac E. Hadley, Publishers – Prentice Hall International Inc, 4th edition.
Text book of medical physiology – Guyton.
Harper's Biochemistry – Rober K. Murray, Daryo K. Grammer, McGraw- Hill, Lange Medical books. 25th edition.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC1004
Course Title	MOLECULAR BIOLOGY
Course Extension	
Course Teacher	Mrs. Gomathi A C

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To study the basic information about Mendelian genetics. To learn the basic aspects of molecular theories.
Outcomes	Students will be able to: Demonstrate knowledge of how biochemistry, genetics and molecular biology are used to elucidate both the function of cells and their organization into tissues, Describe how scientific method is used to explain natural phenomena, Understand safe laboratory practices and perform basic molecular biology techniques Generate hypotheses, evaluate data, and design experiments to investigate a scientific problem, and Present advanced knowledge in the specialized fields of molecular and cell biology Understand and apply the principles and techniques of molecular biology which prepares students for further education and/or employment in teaching, basic research, or the health professions

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Definition and Scope	1st Week	1	1	Introduction
	1.2	Premendelian genetic concepts	1st Week	2	1	Assignment
	1.3	Epigenesis and Inheritance of acquired characters	1st Week	3	1	Assignment
	1.4	Germplasm theory. Hereditary and Environment	1st Week	5	1	Assignment
	1.5	Genotype and Phenotype; Heredity and Variation.	1st Week	5	1	Assignment
	1.6	Clones, Purelines and Inbred lines Norms of reaction and Phenocopies.	2nd Week	1	1	Assignment
	1.7	Biography of Mendel and his experiments with Pea plants.	2nd Week	2	1	Assignment
	1.8	Law of Segregation-Monohybrid cross	2nd Week	3	1	Assignment
	1.9	back and test cross, Dominance and Recessive, Co-dominance and Incomplete dominance	2nd Week	5	1	Assignment
	1.10	Law of Independent Assortment-Dihybrid crosses	2nd Week	5	1	Assignment
Unit II	2.1	Types of Replication	3rd Week	1	1	Assignment
	2.2	Evidence for Semiconservative replication-Meselson and Stahl experiment	3rd Week	2	1	Assignment
	2.3	Replications in circular chromosomes-Cairns and Rolling circle model.	3rd Week	3	1	Assignment
	2.4	Replication in Prokaryotes -Introduction	3rd Week	5	1	Assignment
	2.5	Replication bubble, bidirectional replication	3rd Week	5	1	Assignment
	2.6	replicon, action of SSB, primase, DNA gyrase,	4th Week	1	1	seminar
	2.7	topoisomerases, Telomerases	4th Week	2	1	seminar
	2.8	DNA polymerase I, II, and III,	4th Week	3	1	seminar
	2.9	lagging and leading strand synthesis	4th Week	5	1	seminar
	2.10	Replication in RNA virus	4th Week	5	1	seminar
	2.11	Plasmid Replication (?174, ml3 A. DNA)	5th Week	1	1	seminar
	2.12	temporal control of replication	5th Week	2	1	seminar
	2.13	Eukaryotic replication-steps I and II	5th Week	3	1	seminar
	2.14	Eukaryotic replication-steps	5th Week	5	1	seminar
	2.15	Eukaryotic replicative enzymes	5th Week	5	1	Assignment
	2.16	Inhibitors of replication	6th Week	1	1	Assignment
Unit III	3.1	Transcription-Definition, Coding strand, Template strand	6th Week	2	1	Assignment
	3.2	, Sense strand and Antisense strand and Promoter.	6th Week	3	1	Assignment
	3.3	Foot-printing experiment	6th Week	5	1	Assignment
	3.4	RNA polymerase	6th Week	5	1	Assignment
	3.5	Pribnow box, template binding	7th Week	1	1	Assignment
	3.6	prokaryotic transcription,	7th Week	2	1	Assignment
	3.7	Rho-Dependent and independent transcription,	7th Week	3	1	Assignment
	3.8	Post transcriptional processing in prokaryotes,	7th Week	5	1	Assignment
	3.9	split genes, over lapping genes,	7th Week	5	1	Test

Unit III		housekeeping genes,				
	3.10	RNA editing.	8th Week	1	1	Test
	3.11	biosynthesis of rRNA	8th Week	2	1	Test
	3.12	biosynthesis of mRNA	8th Week	3	1	Assignment
	3.13	biosynthesis of tRNA	8th Week	5	1	Assignment
	3.14	eukaryotic transcription	8th Week	5	1	Assignment
	3.15	Post-transcriptional modifications of eukaryotic RNAs,	7th Week	1	1	Assignment
	3.16	RNA splicing-Introns and splicing reactions	7th Week	2	1	Test
	3.17	types of introns	8th Week	3	1	Test
	3.18	self-splicing	8th Week	5	1	Assignment
3.19	Exons, spacer sequences and enhancers.	8th Week	5	1	Assignment	
Unit IV	4.1	Genetic code-Definition,codon dictionary	9th Week	1	1	Assignment
	4.2	Salient features of genetic code.	9th Week	2	1	Assignment
	4.3	deciphering of the genetic code	9th Week	3	1	Assignment
	4.4	Wobble mechanism and its significance	9th Week	5	1	Assignment
	4.5	Structure of tRNA,	9th Week	5	1	Assignment
	4.6	composition of prokaryotic and eukaryotic ribosomes,	10th Week	1	1	Assignment
	4.7	leader region, Shine-Dalgarno sequence, reading frame-shift,	10th Week	2	1	Assignment
	4.8	activating enzymes, binding of amino acids to tRNA	10th Week	3	1	Assignment
	4.9	Prokaryotic Protein synthesis-initiation	10th Week	5	1	Assignment
	4.10	elongation, translocation	10th Week	5	1	Assignment
	4.11	termination	11th Week	1	1	Assignment
	4.12	Eukaryotic Protein synthesis	11th Week	2	1	Assignment
	4.13	polysomes,	11th Week	3	1	seminar
	4.14	Post-translational modifications in Prokaryotes	11th Week	5	1	seminar
	4.15	Post-translational modifications in Eukaryotes	11th Week	5	1	seminar
	4.16	Inhibitors of protein synthesis	12th Week	1	1	seminar
Unit V	5.1	Gene expression and regulations	12th Week	2	1	seminar
	5.2	Molecular mechanism of regulation	12th Week	3	1	seminar
	5.3	Prokaryotes-Operon model,	12th Week	5	1	seminar
	5.4	lac operon	12th Week	5	1	seminar
	5.5	trp operon	13th Week	1	1	seminar
	5.6	arabinose operon	13th Week	2	1	Assignment
	5.7	repression and attenuation	13th Week	3	1	Assignment
	5.8	Eukaryotes-C value paradox, repetitive DNA	13th Week	5	1	Assignment
	5.9	gene dosage and gene amplifications	13th Week	5	1	Assignment
	5.10	Mutagenesis and replication fidelity	14th Week	1	1	Assignment
	5.11	mis-incorporation of nucleotides during DNA synthesis	14th Week	2	1	Assignment
	5.12	transient and spontaneous chemical changes in DNA	14th Week	3	1	Assignment
	5.13	frame-shift mutagenesis,	14th Week	5	1	Assignment
	5.14	DNA damage-different types	14th Week	5	1	Assignment
	5.15	DNA repair-Direct reversal repair, direct repair of nicks,	15th Week	1	1	Assignment
	5.16	excision repair, nucleotide excision repair, mismatch repair	15th Week	2	1	Test
	5.17	long and short patch mismatch repair	15th Week	3	1	Test

Unit V	5.18	recombination error, SOS response and mutagenic repair.	15th Week	5	1	Test
Total Hrs.					79.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk
LCD projector
AV lecture

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Assignment	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

Biochemistry by D. Voet and J. Voet. John Wiley and Sons Ltd. (1990)
Advanced molecular biology by R. M. Twyman (1998).
Genes VII by B. Lewin, Oxford University Press, Cell Press, London (2000).
Cell and molecular biology by G. Karp, John Wiley and Sons Inc. (2002).
Molecular biology by Robert F. Weaver, McGraw-Hill, 4th Edition (2007).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC205
Course Title	HUMAN PHYSIOLOGY
Course Extension	
Course Teacher	Dr. Jayaprakash A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To understand about human systems and its physiology•To understand about human systems and its physiology•To understand about human circulatory system and its physiology•To understand about digestive system and its physiology•To understand about skeletal system and its physiology
Outcomes	On satisfying the requirements of this course, students will have the knowledge and skill to describe the structure of major organs and explain their role in the maintenance of healthy individuals. This course covers the physiology of humans, with emphasis on the major organs and the process they govern, including heart function and circulation, muscle function and movement and the kidney and as more regulation and so on.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to human physiology	1st week	3	1	Assignment
	1.2	Components of Blood	1st week	4	1	Assignment
	1.3	Morphology and functions of blood cells	1st week	5	1	Test
	1.4	Morphology and functions of RBC	1st week	6	1	Assignment
	1.5	Morphology and functions of WBCs	2nd week	3	1	Test
	1.6	Morphology and functions of neutrophils	2nd week	4	1	Assignment
	1.7	Morphology and functions of eosinophils	2nd week	5	1	Test
	1.8	Morphology and functions of basophils	2nd week	6	1	Test
	1.9	Morphology and functions of lymphocytes	3rd week	3	1	Assignment
	1.10	Morphology and functions of monocytes	3rd week	4	1	Test
	1.11	Morphology and functions of platelets	3rd week	5	1	Test
	1.12	Video lectures on blood cells	3rd week	6	1	Assignment
	1.13	Blood groups	4th week	3	1	Test
	1.14	Rh factor	4th week	4	1	Test
	1.15	Lymphatic system	4th week	5	1	Assignment
	1.16	Composition of lymph	4th week	6	1	Test
	1.17	Discussion	5th week	3	1	Test
	1.18	Introduction to circulatory system	5th week	4	1	Assignment
	1.19	Overview of the circulatory system	5th week	5	1	Test
	1.20	Heart anatomy	5th week	6	1	Test
	1.21	cardiac cycle	6th week	3	1	Assignment
	1.22	ECG	6th week	4	1	Test
	1.23	Video lectures on circulatory system	6th week	5	1	Test
Unit II	2.1	Revision	6th week	6	1	Test
	2.2	Introduction to respiratory system	7th week	3	1	Assignment
	2.3	Structure of Lungs	7th week	4	1	Test
	2.4	Transport of gases between lungs and tissues	7th week	5	1	Test
	2.5	Video lectures on respiratory system	7th week	6	1	Test
	2.6	Discussion	8th week	3	1	Assignment
	2.7	Introduction to kidney	8th week	4	1	Test
	2.8	Structure and functions of Kidney	8th week	5	1	Test
	2.9	Structure and functions of Nephron	8th week	6	1	Test
	2.10	Mechanism of urine formation	9th week	3	1	Assignment
	2.11	Video lecture on excretory system	9th week	4	1	Assignment
	2.12	Revision	9th week	5	1	Assignment
Unit III	3.1	Introduction to digestive system	9th week	6	1	Assignment
	3.2	Structure and functions of digestive system	10th week	3	1	Test
	3.3	Digestion and absorption of carbohydrate	10th week	4	1	Assignment
	3.4	Digestion and absorption of lipids	10th week	5	1	Assignment
	3.5	Digestion and absorption of proteins	10th week	6	1	Assignment
	3.6	Digestion and absorption of nucleic acid	11th week	3	1	Test
	3.7	Discussion	11th week	4	1	Assignment
	3.8	Video lecture on digestive system	11th week	5	1	Test
	3.9	Mechanism of HCl secretion in stomach	11th week	6	1	Assignment
	3.10	Role of hormones involved in digestion.	12th week	3	1	Assignment

Unit III	3.11	Revision	12th week	4	1	Assignment
Unit IV	4.1	Introduction to nervous system	12th week	5	1	Test
	4.2	Structure of nerve cells	12th week	6	1	Assignment
	4.3	Conduction of nerve impulse in myelinated sheath	13th week	3	1	Assignment
	4.4	Conduction of nerve impulse in non-myelinated sheath	13th week	4	1	Assignment
	4.5	Discussion	13th week	5	1	Test
	4.6	Neurotransmitters	13th week	6	1	Assignment
	4.7	Reflex action	14th week	3	1	Assignment
Unit V	5.1	Muscles-types	14th week	4	1	Assignment
	5.2	Muscle-structure	14th week	5	1	Test
	5.3	Muscle-functions	14th week	6	1	Assignment
	5.4	Ultra structure of skeletal muscle	15th week	3	1	Test
	5.5	contraction and relaxation of skeletal muscle via ca ²⁺ pump	15th week	4	1	Assignment
	5.6	Video lecture on skeletal system	15th week	5	1	Assignment
	5.7	Revision	15th week	6	1	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and black board, LCD Projector, video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks
Attendance	5 Marks

V. RESOURCES

- N. Arumugam (2001) Animal Physiology, Saras publication.
- A.C. Guyton and J.E. Hall (2000), Text Book of Medical Physiology. Harcourt Asia
- J. Brachet and A. E. Mirsky (1963), The Cell - Biochemistry, physiology and morphology, Academic Press.
- William. F. Ganong. (2005)., Review of Medical Physiology McGraw-Hill Medical; 22 edition.
- Guyton (1996) Human Physiology and Mechanisms of Disease. Saunders Publications; 6th edition.
- R.A. Agarwal, Anil. K, Srivastava, KaushalKumar (1986), Animal physiology and Biochemistry- 3rd edition. S.Chand Publishing, New Delhi.
- P.S.Verma, B.S. Tyagi and V.K.Agarwal (2007) Animal physiology - S.Chand Publishing, New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC610
Course Title	MEDICAL BIOCHEMISTRY
Course Extension	
Course Teacher	Dr. Jayaprakash A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	• To give input on clinical diseases, symptoms and treatments
Outcomes	The student will gain knowledge of the pathogenesis of diseases, interventions for effective treatment and mechanisms of health maintenance to prevent disease

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Blood sugar level	1st week	2	1	Assignment
	1.2	Renal threshold	1st week	3	2	Assignment
	1.3	Regulation of blood glucose	1st week	4	1	Test
	1.4	Hormonal action	1st week	5	2	Assignment
	1.5	Hypo and hyperglycemia	2nd week	2	1	Test
	1.6	Diabetes mellitus and GTT	2nd week	3	2	Assignment
	1.7	Glycosuria	2nd week	4	1	Test
	1.8	Ketoacidosis	2nd week	5	2	Test
	1.9	Glycogen storage disease	3rd week	2	1	Assignment
	1.10	Fructosuria	3rd week	3	2	Test
	1.11	Galactosemia	3rd week	4	1	Test
Unit II	2.1	Disease related to amino acid	3rd week	5	2	Assignment
	2.2	Clinical manifestation of phenylketonuria	4th week	2	1	Test
	2.3	Cystinuria	4th week	3	2	Test
	2.4	Albinism	4th week	4	1	Assignment
	2.5	Fanconi syndrome	4th week	5	2	Test
	2.6	Tyrosinemia	5th week	2	1	Test
	2.7	Alkaptonuria	5th week	3	2	Assignment
	2.8	Lipoproteins-various types	5th week	4	1	Test
	2.9	Hyper lipoproteinemia	5th week	5	2	Test
	2.10	Hypo lipoproteinemia	6th week	2	1	Assignment
	2.11	Atherosclerosis	6th week	3	2	Test
	2.12	Myocardial infarctions	6th week	4	1	Test
	2.13	Obesity	6th week	5	2	Test
Unit III	3.1	Liver function test	7th week	2	1	Assignment
	3.2	Recent aspects (enzyme markers)	7th week	3	2	Test
	3.3	Metabolism of bilirubin	7th week	4	1	Test
	3.4	Jaundice classification	7th week	5	2	Test
	3.5	Jaundice causes	8th week	2	1	Assignment
	3.6	Differential diagnosis of jaundice	8th week	3	2	Test
	3.7	Liver disorders	8th week	4	1	Test
	3.8	Acute hepatitis	8th week	5	2	Test
	3.9	Chronic Hepatitis	9th week	2	1	Assignment
	3.10	Cirrhosis	9th week	3	2	Assignment
	3.11	Fatty Liver	9th week	4	1	Assignment
	3.12	Gall Stones	9th week	5	2	Assignment
Unit IV	4.1	Renal function test	10th week	2	1	Test
	4.2	Clearance test	10th week	3	2	Assignment
	4.3	Urea clearance test	10th week	4	1	Assignment
	4.4	Creatinine clearance test	10th week	5	2	Assignment
	4.5	Inulin clearance test and PAH test	11th week	2	1	Test
	4.6	Concentration test and Dilution test	11th week	3	2	Assignment
	4.7	Renal disorders	11th week	4	1	Test
	4.8	Glomerulonephritis	11th week	5	2	Assignment
	4.9	Diabetes Insipidus	12th week	2	1	Assignment
	4.10	Nephrotic syndrome	12th week	3	2	Assignment

Unit IV	4.11	Renal failure	12th week	4	1	Test
	4.12	Causes, symptoms and clinical features of UTI	12th week	5	2	Assignment
Unit V	5.1	Gastric function test	13th week	2	1	Assignment
	5.2	Collection of gastric content	13th week	3	2	Assignment
	5.3	Examination of gastric residue	13th week	4	1	Test
	5.4	FTM stimulation test	13th week	5	2	Assignment
	5.5	Tubeless gastric analysis	14th week	2	1	Assignment
	5.6	Peptic ulcer	14th week	3	2	Assignment
	5.7	Gastric carcinoma	14th week	4	1	Test
	5.8	Zollinger-Ellison syndrome	14th week	5	2	Assignment
	5.9	Pancreatic function test	15th week	2	1	Test
	5.10	Composition of pancreatic juice	15th week	3	2	Assignment
	5.11	Acute and chronic pancreatitis	15th week	4	1	Assignment
	5.12	Steatorrhoea	15th week	5	2	Test
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and black board, LCD Projector, video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

- N.Chatterjee, Textbook of Medical Biochemistry. 4th edition, RanaShinde – Jaypee publication.
- Devlin, Wiley. Clinical Biochemistry with clinical Correlation

References

- P.D. Mayne, Clinical chemistry in Diagnosis and Treatment, ELBS / Arnold, New Delhi.
- W.J. Marshall and S.K. Bangert, Clinical Chemistry [1995]
- K.V. Krishnadas, Textbooks of Medicine [1996], Jaypee Brothers.
- Harrison, T.R. Fauci, Branunwalad and Isselbaeher, Principles of Internal Medicine [1998] McGraw Hills. [Vol-I and II]
- Harold Varley, Practical Clinical Biochemistry, CBS, New Delhi.
- Joan F. Zilva, PR Pannall, Clinical Chemistry in Diagnosis and Treatment, Lloyds – Luke [Medical Books] Ltd., Lon.
- Carl A. Burtis, Edward.R. Ashwood, David E Bruns, Tietz Text book of clinical chemistry and molecular diagnostics

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC612B
Course Title	ELECTIVE : BIO TECHNOLOGY
Course Extension	
Course Teacher	Dr. Poongothai A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To give knowledge on applied field of life sciences like DNA technology, PTC and ATC, Fermentation technology.
Outcomes	To learn the student Recombinant DNA technology, Methods of gene transformation, Plant tissue culture, Animal tissue culture, Transgenic plant and transgenic animal and Stem cells

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Recombinant DNA technology	1st week	2	1	Discuss with rDNA Technology
	1.2	Introduction, Isolation of gene	1st week	3	1	Introduction of gene
	1.3	Cloning vectors	1st week	5	1	Discuss with cloning vectors and Types
	1.4	Plasmid	1st week	6	1	Types of Plasmid and Cosmid
	1.5	Cosmid	1st week	6	1	Revision types of plasmid
	1.6	Phage and YAC	2nd week	2	1	Class Test types of plasmid
	1.7	Binary vectors	2nd week	3	1	Discuss with Binary vectors
	1.8	Shuttle vectors	2nd week	5	1	Class Test with Different Types of Binary Vectors
	1.9	Types of Shuttle vectors	2nd week	5	1	Revision of shuttle vectors
	1.10	Expression vectors	2nd week	6	1	Assignment about shuttle vectors
	1.11	rDNA formation (DNA cloning)	3rd week	2	1	Class Test With DNA Cloning
	1.12	Ligation	3rd week	3	1	Discuss with Ligation
	1.13	Use of linkers	3rd week	5	1	Assignment in linkers and adapters
	1.14	Use of adapters	3rd week	6	1	Class test
	1.15	Revision of Unit 1	3rd week	6	1	Discuss with over all unit I
Unit II	2.1	Methods of gene transformation	4th week	2	1	Revision with types of gene transformation
	2.2	Physical Method	4th week	3	1	Class test Ti plasmid
	2.3	Types of Physical method	4th week	5	1	Discuss with electroporation gene transfer method
	2.4	Microinjection	4th week	6	1	Class Test
	2.5	Chemical Method	4th week	6	2	Discuss with

Unit II						liposome gene transfer method
	2.6	Types of Chemical method	5th week	2	1	Discuss with Methods of vector mediated gene transfer
	2.7	Vector mediated Gene Transfer method	5th week	3	1	Revision with Physical methods
	2.8	Recombinant selection	5th week	5	1	Chemical methods will be discussed
	2.9	r DNA technology	5th week	6	1	Class test
	2.10	Screening methods	5th week	6	2	Class Test with Physical methods
	2.11	Insertional inactivation	6th week	2	1	General introduction with Hybridisation Techniques
	2.12	Hybridisation	6th week	3	1	Discuss with immunological methods
	2.13	Immunological methods	6th week	5	1	Revision with Techniques of cloning
Unit III	3.1	Physical Method	6th week	6	1	Discussion
	3.2	Techniques of cloning	6th week	6	2	Class Test with Southern blotting
	3.3	Southern Blotting Techniques	7th week	2	1	I CA
	3.4	Northern blotting techniques	7th week	3	1	I CA
	3.5	Western blotting techniques	7th week	5	1	I CA
	3.6	Application of Blotting Techniques	7th week	6	1	I CA
	3.7	Gene amplification PCR.	7th week	6	2	I CA
	3.8	Plant tissue culture	8th week	2	1	Discuss with differentiaion of Southern and Northern blotting
	3.9	Media composition	8th week	3	1	Explantaion of Western blotting
	3.10	Nutrients and Growth regulators	8th week	5	1	Class with Blotting Techniques and PCR
	3.11	Growth Regulators	8th week	6	1	Revision
	3.12	Initiation and Differentiation	8th week	6	2	Discuss with Inititaion
	3.13	Callus and Suspension culture	9th week	2	1	Differention methods
	3.14	Micro propagation	9th week	3	1	Test with Micropropagation
	3.15	Somatic embryogenesis	9th week	5	1	Discuss with Somatic embryogenesis

Unit IV	4.1	Application of embryogenesis	9th week	6	1	Class Test
	4.2	Somoclonal variation	9th week	6	2	Assingment about Somoclonal variation
	4.3	Animal tissue culture	10th week	2	1	Discuss media and their uses
	4.4	Substrate and Culture media	10th week	3	1	Discuss Substrate and Culture media
	4.5	Primary culture and cell lines	10th week	5	1	Class test with Primary and Secondary cell culture
	4.6	Primary culture	10th week	6	1	Revision
	4.7	Tissue culture- slide	10th week	6	2	Revision with Primary culture and cell lines
	4.8	Tissue culture- flask	11th week	2	1	Discuss with Tissue culture - Slide and Flask
	4.9	Tissue culture- test tube culture	11th week	3	1	Discuss with Tissue culture -Test tube Culture
	4.10	Revision of Unit III	11th week	5	1	Revision about Primary tissue culture
	4.11	Transgenic Plant	11th week	6	1	Class test
	4.12	Transgenic Plant	11th week	6	2	Seminar about Transgenic plant
	4.13	Transgenic Animal	12th week	2	1	Discuss with Trangenic plant and Animal
	4.14	Herbicide Resistant	12th week	3	1	Class Test with Herbicide Resistant
	4.15	Stress Resistant	12th week	5	1	Discuss with Herbicide and Stress Resistant
Unit V	5.1	List of Stress Resistant	12th week	6	1	Class test
	5.2	Pesticide Resistant	12th week	6	2	Assingment given Pesticide and Insect Resistant
	5.3	Insect Resistant	13th week	2	1	Discuss with Trangenic fish and Sheep
	5.4	Transgenic Fish	13th week	3	1	Class test Trangenic fish and Sheep
	5.5	Transgenic Sheep	13th week	5	1	Revision
	5.6	Applications of Trangenic fish and Sheep	13th week	6	1	Dicussion
	5.7	Hybridoma technology	13th week	6	2	Discuss with

Unit V						What is mean by Hybridoma Technology
	5.8	Monoclonal antibodies	14th week	2	1	Discuss with Monoclonal antibodies
	5.9	DNA chips	14th week	3	1	Revision with DNA Chips and Microarrays
	5.10	DNA Microarrays	14th week	5	1	Class Test
	5.11	Application of DNA Microarrays	14th week	6	1	Assignment
	5.12	Stem cell engineering and uses	14th week	6	2	Discuss with Stem cell engineering and Uses
	5.13	Fermentation technology (Beer)	15th week	2	1	Discuss with how Beer Fermentated
	5.14	Fermentation technology (Wine)	15th week	3	1	Revision about Wine Fermentation
	5.15	Fermentation technology (Cheese)	15th week	5	1	Class Test with Fermentation and types
	5.16	Fermentation and types	15th week	6	1	Seminar
	5.17	Nanobiotechnology	15th week	6	2	Discuss with Nanobiotechnology
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

- 1.D. Balasubramaniam et al., Concept in biotechnology, Universities press (India) Ltd.
- 2.Razdan, Plant tissue culture, Oxford IBH Publisher.
- 3.Freshney, Animal cell culture, IRL Press.
- 4.Channarayappa, Molecular Biotechnology 2006, Univ. Press.
- 5.H.D. Kumar, Molecular Biology and Biotechnology (1997), Vivas publishing house Pvt. Ltd.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC1006B
Course Title	ELECTIVE IV : HERBAL TECHNOLOGY
Course Extension	
Course Teacher	Dr. Poongothai A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn about the preparation of drugs, To learn the herbal remedies for human ailments and propagation of medicinal plants.
Outcomes	To understand the students History, Definition and Scope of pharmacognosy, Systems of Indian Medicines, Herbal preparation, Nutritive and medicinal value of some fruits, Herbal medicines for Human ailments and Propagation of Medicinal plants.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	History, Definition and Scope of pharmacognosy	1st week	1	1	Discuss with History and Scope of Pharmacology
	1.2	History, Definition and Scope of pharmacognosy	1st week	1	1	Discuss with History and Scope of Pharmacology
	1.3	Systems of Indian Medicines	1st week	2	1	Disucsss with Indian Medicines
	1.4	Siddha, Unani, Ayurveda, Homeopathy; Terminologies	1st week	3	1	Class test with Indian Medicines
	1.5	Classification of Crude drugs	2nd week	1	1	Disucsss with Indian Medicines and Homeopathy
	1.6	Classification of Crude drugs	2nd week	1	1	Disucsss with Indian Medicines and Homeopathy
	1.7	Pharmacological and chemical classifications	2nd week	2	1	Revision with Clasification of Crude drugs
	1.8	Chemistry of drugs and its evaluation	2nd week	3	1	Discuss with drugs evaluation
	1.9	Preparation of crude and commercial drugs	3rd week	1	1	How Preparation of Cude drug and Commerical drugs will be discussed
	1.10	Preparation of crude and commercial drugs	3rd week	1	1	How Preparation of Cude drug and Commerical drugs will be discussed
	1.11	Making herbal syrups, herbal oils and herbal salves	3rd week	2	1	Discuss with How is prepare for Herbal oils and Salves
Unit II	2.1	Herbal preparation	3rd week	3	1	Discuss Herbal Preparation
	2.2	Collection of wild herbs–capsules	4th week	1	1	Revision with Collection of Wild herbs
	2.3	Collection of wild herbs–capsules	4th week	1	1	Revision with Collection of Wild herbs

Unit II	2.4	Compresses- Hydrotherapy or Herbal bath	4th week	2	1	Discuss with Hydrotherapy
	2.5	Herbal oils–liquids extracts or tincture	4th week	3	1	Class test with preparation of tincture
	2.6	Extraction of phytopharmaceuticals	5th week	1	1	Discuss with Capsules and their Types
	2.7	Extraction of phytopharmaceuticals	5th week	1	1	Discuss with Capsules and their Types
	2.8	Alkaloids, Volatile oils, Resin and Tannins	5th week	2	1	Prparation of hard and Soft gelatin capsules
	2.9	Herbal dye and perfumes	5th week	3	1	Revision with Extraction of phytopharmac euticals
Unit III	3.1	Ocimum sanctum	6th week	1	1	Alkaloids - Types and medicinal uses
	3.2	Ocimum sanctum	6th week	1	1	Alkaloids - Types and medicinal uses
	3.3	Centella asiatica	6th week	2	1	Types and medicinal uses Volatile oils
	3.4	Solanum trilobatum	6th week	3	1	Resin and their uses
	3.5	Aloe vera	7th week	1	1	I CA Exam
	3.6	Aloe vera	7th week	1	1	I CA Exam
	3.7	Discuss with four medicinal plants	7th week	2	1	I CA Exam
	3.8	Nutritive and medicinal value of some fruits	7th week	3	1	I CA Exam
	3.9	(Guava, Sapota, Orange, Mango, Banana, Lemon, Pomegranate)	8th week	1	1	I CA Exam
	3.10	(Guava, Sapota, Orange, Mango, Banana, Lemon, Pomegranate)	8th week	1	1	I CA Exam
	3.11	(Guava, Sapota, Orange, Mango, Banana, Lemon, Pomegranate)	8th week	2	1	Tanninn and their Types
Unit IV	4.1	Herbal medicines for Human ailments	8th week	3	1	Herbal dye and perfumes
	4.2	Drugs Acting on Cardiac Diseases	9th week	1	1	Discuss medical uses of Ocimum Sanctum
	4.3	Drugs Acting on Cardiac Diseases	9th week	1	1	Discuss medical uses of Ocimum Sanctum
	4.4	Cerebral Diseases	9th week	2	1	Revision medical uses of Centella asiatica
	4.5	Nasal, diseases	9th week	3	1	Discuss medical uses of Solanum trilobatum

Unit IV	4.6	Blood pressure Drugs acting on Nervous system	10th week	1	1	Class test medical uses of Aloe vera
	4.7	Blood pressure Drugs acting on Nervous system	10th week	1	1	Class test medical uses of Aloe vera
	4.8	Depressants	10th week	2	1	Discuss with nutritive and Medicinal value of Guava and Sapota
	4.9	Stimulants	10th week	3	1	Revision with nutritive and Medicinal value of Orange and Mango
	4.10	Respiratory Drugs	11th week	1	1	Class test with nutritive and Medicinal value of Banana and Lemon
	4.11	Respiratory Drugs	11th week	1	1	Class test with nutritive and Medicinal value of Banana and Lemon
	4.12	Urogenital system and drugs	11th week	2	1	Discuss with nutritive and Medicinal value of Pomegranate
	4.13	Psychoactive plants	11th week	3	1	Seminar
Unit V	5.1	Propagation of Medicinal plants	12th week	1	1	Seminar - Propagation of Medicinal plants
	5.2	Propagation of Medicinal plants	12th week	1	1	Seminar - Propagation of Medicinal plants
	5.3	Micro and macro propagation	12th week	2	1	Discuss with Micro and Macro propagation
	5.4	Conservation of rare medicinal plants	12th week	3	1	Discuss with Role of biotechnology in medicinal plant banks
	5.5	Role of biotechnology in medicinal plant banks	13th week	1	1	Class test
	5.6	Role of biotechnology in medicinal plant banks	13th week	1	1	Class test
	5.7	Cultivation of medicinal and aromatic plants	13th week	2	1	Revision with cultivation and Medicinal and Aromatic plants
	5.8	Herbal foods	13th week	3	1	Discuss with Herbal foods

Unit V	5.9	Food processing	14th week	1	1	Discuss with Food Processing
	5.10	Food processing	14th week	1	1	Discuss with Food Processing
	5.11	Food packaging	14th week	2	1	Class test with Food Packing
	5.12	Herbal sale and export of medicinal plants	14th week	3	1	Dicuss with How herbal sale and export of medicinal plants
	5.13	Herbal marketing	15th week	1	1	Revision wth Herbal marketing
	5.14	Herbal marketing	15th week	1	1	Revision wth Herbal marketing
	5.15	Herbal marketing, Intellectual property rights	15th week	2	1	Discuss with IPR
	5.16	Herbal export laws	15th week	3	1	Dicuss with HEL
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Library	5 Marks
Test	5 Marks

V. RESOURCES

1. Indian Materia Medica by Nadkarni Bombay: Popular Prakashan (1976).
2. Glimpses of Indian Ethnobotany by Hemadri, K., Raj, P.V., Rao, S.S. and Rajeswarasarma, C.R., Oxford and IBH, New Delhi (1980).
3. A text book of Pharmacognosy by Shah, S.C. and Qudary, Elsevier India (1990).
4. An Introduction to Medical Botany and Pharmacognosy by Kumar N.C., CBS publishers and Distributors (1993).
5. Pharmacognosy by George Edward Trease and W.C. Evans, 12th Edition, English Language Books Society, (2009).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC1005
Course Title	ADVANCED CLINICAL BIOCHEMISTRY
Course Extension	
Course Teacher	Dr. Niyas Ahamed I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn about composition of clinical specimens, understand the clinical disorders and treatments.
Outcomes	Get expertise in collections and preservations of clinical specimens, understand the clinical disorders and treatments.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Basic Principles and Practices of Clinical laboratory	1st week	1	2	2.0
	1.2	Collection of specimens	1st week	3	1	1.0
	1.3	Collection of Blood-Vein, Skin, and Arterial puncture	1st week	5	2	2.0
	1.4	Collection and analysis of Normal and Abnormal urine-timed urine specimens	2nd week	1	2	2.0
	1.5	Urine preservatives	2nd week	3	1	1.0
	1.6	CSF-Collection, Composition and analysis	2nd week	5	2	2.0
Unit II	2.1	Blood sugar level	3rd week	1	2	2.0
	2.2	Normal regulation of plasma glucose	3rd week	3	1	1.0
	2.3	Renal threshold	3rd week	5	2	2.0
	2.4	Hypo and Hyperglycemia	4th week	1	2	2.0
	2.5	Glycosuria	4th week	3	1	2.0
	2.6	Glucose Tolerance Test	4th week	5	2	1.0
	2.7	Diabetes Mellitus	5th week	1	2	2.0
	2.8	Hypoglycemic agents	5th week	3	1	2.0
	2.9	Insulin receptors and C-peptides	5th week	5	2	2.0
	2.10	Glycogen Storage Disease	6th week	1	2	1.0
	2.11	Disorders of lipid metabolism	6th week	3	1	2.0
	2.12	Plasma lipids and lipoprotein abnormalities	6th week	5	2	2.0
	2.13	lipidosis	7th week	1	2	1.0
	2.14	Xanthomatoses	7th week	3	1	2.0
	2.15	hypocholesteremic agents	7th week	5	2	2.0
	2.16	fatty liver. Atherosclerosis	8th week	1	2	2.0
	2.17	TaySach's disease, Niemann Picks disease, Gaucher's disease	8th week	3	1	1.0
	2.18	inherited disorders of familiar Hyper and Hypolipoproteinemias.	8th week	5	2	2.0
Unit III	3.1	Disorders of protein metabolism	9th week	1	2	2.0
	3.2	Non-protein nitrogenous constituents in blood-Urea, uric acid and creatinine.	9th week	3	1	2.0
	3.3	Plasma protein abnormalities-deficiency	9th week	5	2	2.0
	3.4	Agammaglobulinemia, Multiple myeloma, Proteinuria	10th week	1	2	2.0
	3.5	Glomerulonephritis, Nephrotic syndrome. Haemoglobinopathies	10th week	3	1	2.0
	3.6	Sickle cell anaemia and Thalassemia.	10th week	5	2	2.0
	3.7	Phenylketonuria, Tyrosinosis, Alkaptonuria, Maple syrup urine disease, Hartnup disease	11th week	1	2	2.0
	3.8	Homocystinuria, Albinism	11th week	3	1	1.0
	3.9	Principle and assay of Aspartate aminotransferase, Alanine aminotransferase, Alkaline phosphatase, Acid phosphatase	11th week	5	2	2.0
	3.10	Streptokinase, Asparaginase, Isocitrate dehydrogenase	12th week	1	2	1.0
	3.11	Ceruloplasmin, ?-Glutamyl transpeptidase, Creatine kinase and Lactate dehydrogenase	12th week	3	1	2.0
Unit IV	4.1	Functions of liver, Diseases of the liver, Hepatitis types, Cirrhosis	12th week	5	2	2.0

	4.2	Alcoholic liver disease, Hepatic tumor and Biliary tract diseases,	13th week	1	2	2.0
	4.3	Liver function tests, Disorders of bilirubin metabolism	13th week	3	1	1.0
	4.4	Gastric Function Tests. Renal Function Tests and related disorders- Acute and Chronic renal failure,	13th week	5	2	2.0
	4.5	Urinary tract obstruction and analysis of Urinary calculi.	14th week	1	2	2.0
Unit V	5.1	Free radicals in health and disease- Endogenous and exogenous free radicals. Oxidative damages to lipids, proteins and DNA	14th week	3	1	2.0
	5.2	Role of enzymatic and non-enzymatic antioxidants. Cancer- Carcinogenic agents, Morphological and metabolic changes in tumor cells. Tumor markers- AFP, CEA, hCG.	14th week	5	2	2.0
	5.3	Inborn errors of nucleic acid metabolism- LeschNyhan syndrome, Immunodeficiency diseases associated with defects in Purine nucleotide metabolism	15th week	1	2	2.0
	5.4	Gout, Oraticaciduria, Xanthinuria	15th week	3	1	1.0
	5.5	Serology, C-reactive protein, immunological test for pregnancy, Rheumatoid arthritis test and Prothrombin test.	15th week	5	2	2.0
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

ICT enabled traditional and technology oriented techniques

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Library	5 Marks
Test	5 Marks

V. RESOURCES

Fundamentals of clinical chemistry by N.W. Teitz, W.B. Saunders company, 2nd Edition (1994).
Clinical biochemistry in diagnosis and treatment by Philip. D. Mayne, ELBS Publication, 6th Edition (1994).
Clinical Biochemistry—Metabolic and clinical aspects, William J. Marshall and Stephen K. Bangert, Pearson professional Ltd. (1995).
Textbook of Medical Biochemistry by N. Chatterjee, 4th edition, RanaShinde—Jaypee publication (2000).
Biochemistry by Zubay, G.L., W.M.C. Brown publishers. New York (2002).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC805
Course Title	ADVANCED ENZYMOLOGY
Course Extension	
Course Teacher	Dr. Niyas Ahamed I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn about nomenclature and classification of enzymes. To know about the enzyme kinetics, isolation and purification of enzymes from various sources and their industrial and clinical applications.
Outcomes	This course will provide a platform to know about enzymology its significance followed by industrial applications.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Enzymes	1st week	2	1	2.0
	1.2	Nomenclature and IUBMB classification of enzymes	1st week	4	3	1.0
	1.3	Enzyme activity	1st week	6	2	2.0
	1.4	factors contributing to the catalytic efficiency of enzyme	2nd week	2	1	2.0
	1.5	Enzyme Units	2nd week	4	3	1.0
	1.6	Specific activity, Turn over number, Katal and IU	2nd week	6	2	2.0
	1.7	Enzyme Active site	3rd week	2	1	2.0
	1.8	determination of active site amino acids	3rd week	4	3	1.0
	1.9	Chemical probe, Affinity label and Site-directed mutagenesis	3rd week	6	2	2.0
	1.10	Investigation of 3D structure of active site.	4th week	2	1	2.0
	1.11	Coenzymes-Prosthetic group	4th week	4	3	2.0
	1.12	Classification- Vitamin and non-vitamin Coenzymes and Cofactors.	4th week	6	2	1.0
	1.13	Kinetics of Single Substrate enzyme-catalysed reactions	5th week	2	1	2.0
	1.14	Kinetics of Single Substrate enzyme-catalysed reactions	5th week	4	3	2.0
	1.15	Michaelis-Menten equation, importance of Vmax, Km and MM equation	5th week	6	2	2.0
Unit II	2.1	Modification of MM equation	6th week	2	1	1.0
	2.2	Lineweaver-Burk plot, Eadie-Hofstee plot, Hanes-Woolf plot and Eisenthal and Cornish-Bowden plot.	6th week	4	3	2.0
	2.3	Kinetics of multi-substrate enzyme-catalysed reactions	6th week	6	2	2.0
	2.4	Ping-pong, bi-bi reaction	7th week	2	1	1.0
	2.5	random order and compulsory order mechanism.	7th week	4	3	2.0
	2.6	random order and compulsory order mechanism.	7th week	6	2	2.0
Unit III	3.1	Mechanism of Enzymic Action	8th week	2	1	2.0
	3.2	general acid-base catalysis	8th week	4	3	1.0
	3.3	covalent catalysis	8th week	6	2	2.0
	3.4	role of metal ion in enzyme catalysis	9th week	2	1	2.0
	3.5	mechanism of action of serine proteases-chymotrypsin	9th week	4	3	2.0
	3.6	mechanism of action of serine proteases-Lysozyme	9th week	6	2	2.0
	3.7	mechanism of action of serine proteases-carboxy peptidase A	10th week	2	1	2.0
	3.8	mechanism of action of serine proteases-ribonuclease	10th week	4	3	2.0
	3.9	Reversible inhibition	10th week	6	2	2.0
	3.10	Competitive inhibition	11th week	2	1	2.0
	3.11	uncompetitive inhibition	11th week	4	3	1.0
	3.12	non-competitive inhibition	11th week	6	2	2.0

Unit III	3.13	mixed substrate inhibition	12th week	2	1	1.0
	3.14	Allosteric inhibition	12th week	4	3	2.0
	3.15	Irreversible inhibition	12th week	6	2	2.0
Unit IV	4.1	Isolation and Purification of enzymes, Preparation of purification chart, Purification techniques,	13th week	2	1	2.0
	4.2	Immobilization of enzymes, whole cell immobilization and their application,	13th week	4	3	1.0
	4.3	RNA-catalysis, Catalytic antibodies - abzymes.	13th week	6	2	2.0
Unit V	5.1	Industrial Uses of Enzymes-Sources, thermophilic enzymes, amylases,	14th week	2	1	2.0
	5.2	glucose isomerases, cellulose degrading enzymes, lipases	14th week	4	3	2.0
	5.3	proteolytic enzymes in meat and leather industry	14th week	6	2	2.0
	5.4	Enzymes as thrombolytic agents	15th week	2	1	2.0
	5.5	anti-inflammatory agents and digestive aids.	15th week	4	3	1.0
	5.6	REVISION	15th week	6	2	2.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

ICT enabled traditional and technology oriented techniques

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Library	5 Marks
Test	5 Marks

V. RESOURCES

Enzymes by Dixon and Webb, Academic Press (1964).
Enzymes by Boyer. Academic Press, 3rd edition (November 1983).
Understanding enzymes by Palmer, Prentice Hall; 4th Edn. (1995).
Biochemistry by Metzler, Academic Press (2000).
Biochemistry by Stryer. W. H. Freeman; 6th Edition (2006).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC204
Course Title	PLANT PHYSIOLOGY
Course Extension	
Course Teacher	Dr. Fernandus Durai M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	help to know about the plant life cycle
Outcomes	make to understand about the plant from plant structure, photosynthesis, carbon cycle which helps the plant maintain equilibrium earth and space, plant hormones how its help to develop to the plant from seen germination to plant death.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to plant biochemistry	1st Week	1	1	Test
	1.2	Structure of root` Structure of stem	1st Week	4	1	Test
	1.3	Leaves of monocots` Leaves of dicots	1st Week	6	1	Assignment
	1.4	Introduction to Plant cell structure	2nd Week	1	1	Test
	1.5	Introduction to sub-cellular plant organelles` chloroplast	2nd Week	4	1	Assignment
	1.6	Structure and Functions of mitochondria` nucleus	2nd Week	6	1	Test
	1.7	Structure and Functions of golgi complex` endoplasmic reticulum	3rd Week	1	1	Test
	1.8	Mechanism of water absorption	3rd Week	4	1	Assignment
	1.9	Ascent of sap` Stomatal opening	3rd Week	6	1	Assignment
	1.10	Introduction to Transpiration` Types of transpiration	4th Week	1	1	Test
	1.11	Mechanism of Transpiration` Factors affecting transpiration	4th Week	4	1	Test
Unit II	2.1	Photosynthesis	4th Week	6	1	Test
	2.2	Photosynthetic pigments and apparatus	5th Week	1	1	Assignment
	2.3	Light reaction	5th Week	4	1	Test
	2.4	Cyclic and non-cyclic phosphorylation	5th Week	6	1	Assignment
	2.5	Calvin cycle	6th Week	1	1	Test
	2.6	Hatch slack cycle	6th Week	4	1	Test
	2.7	Photorespiration	6th Week	6	1	Test
Unit III	3.1	Cycles of elements	7th Week	1	1	Assignment
	3.2	N2 cycle	7th Week	4	1	Assignment
	3.3	Biochemistry of symbiotic and non-symbiotic N2 fixation	7th Week	6	1	Test
	3.4	Sulphur cycle	8th Week	1	1	Test
	3.5	Phosphorous cycle	8th Week	4	1	Test
Unit IV	4.1	Biochemistry of seed dormancy	8th Week	6	1	Assignment
	4.2	Seed germination	9th Week	1	1	Assignment
	4.3	Fruit ripening	9th Week	4	1	Test
	4.4	Senescence	9th Week	6	1	Test
Unit V	5.1	Chemistry and biosynthesis` mode of action auxins	10th Week	1	1	Test
	5.2	Distribution and Physiological effects of auxins	10th Week	4	1	Assignment
	5.3	Chemistry and biosynthesis` mode of action gibberellins	10th Week	6	1	Assignment
	5.4	Distribution and Physiological effects of gibberellins	11th Week	1	1	Test
	5.5	Chemistry and biosynthesis` mode of action cytokinins	11th Week	4	1	Test
	5.6	Distribution and Physiological effects of cytokinins	11th Week	6	1	Assignment
	5.7	Chemistry and biosynthesis` mode of action ABA	12th Week	1	1	Test
	5.8	Distribution and Physiological effects of ABA	12th Week	4	1	Test
	5.9	Chemistry and biosynthesis` mode of action Ethylene	12th Week	6	1	Test

Unit V	5.10	Distribution and Physiological effects of Ethylene	13th Week	1	1	Assignment
Total Hrs.					37.0	

III. TEACHING PROCEDURES & TECHNIQUES

black board and LCD projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks
Attendance	5 Marks

V. RESOURCES

1. LEA Leagood , john wiley and sons. plant Biochemistry and molecular biology
2. V. Verma, plant Biochemistry 2001.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MICROBIOLOGY
Class	B.Sc. Microbiology
Course Code	MB401
Course Title	BIOINOCULANT TECHNOLOGY
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1) To study about the Production, Formulation, Method of application and Quality control of Bioinoculants. 2) To understand the role of Nitrogen fixers, Phosphate solubilizers, AM fungi and Algal biofertilizers. 3) To learn the ability of Biofertilizers and Biocontrol agents.
Outcomes	The course Bioinoculant Technology has been designed to provide the knowledge to the students about Natural organic farming. This paper also provides the details of Production, Formulation, Method of application and Quality control of Bioinoculants.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Bioinoculants and Organic Farming	1st week	1	1	Test
	1.2	Bioinoculants - Definition	1st week	2	1	Test
	1.3	Bioinoculants - Types	1st week	3	1	Test
	1.4	Bioinoculants - Importance	1st week	6	1	Assignment
	1.5	Advantages of Biofertilizers over Chemical Fertilizers	2nd week	1	1	Test
	1.6	Biofertilizer - Definition and Need	2nd week	2	1	Test
	1.7	Types of Biofertilizers	2nd week	3	1	Assignment
	1.8	Formulation of Biofertilizer - Carrier based	2nd week	6	1	Test
	1.9	Formulation of Biofertilizer - Liquid based and Bead based	3rd week	1	1	Test
	1.10	Methods of Application of Bioinoculants - Seed Inoculation	3rd week	2	1	Assignment
	1.11	Method of Application of Bioinoculants - Soil Inoculation	3rd week	3	1	Test
	1.12	Quality Control of Bioinoculants	3rd week	6	1	Test
	1.13	Composting	4th week	1	1	Test
	1.14	Vermicomposting	4th week	2	1	Test
Unit II	2.1	PGPR and its role in Agriculture	4th week	3	1	Test
	2.2	Nitrogen Fixation	4th week	6	1	Assignment
	2.3	Symbiotic Nitrogen Fixation	5th week	1	1	Test
	2.4	Asymbiotic Nitrogen Fixation	5th week	2	1	Test
	2.5	Isolation and Characterization of Rhizobium sp.	5th week	3	1	Revision
	2.6	Mass Multiplication and Field application of Rhizobium sp.	5th week	6	1	Test
	2.7	Isolation and Characterization of Frankia sp.	6th week	1	1	Test
	2.8	Mass Multiplication and Field application of Frankia sp.	6th week	2	1	Test
	2.9	Isolation and Characterization of Azotobacter sp.	6th week	3	1	Assignment
	2.10	Mass Multiplication and Field application of Azotobacter sp.	6th week	6	1	Test
	2.11	Isolation and Characterization of Azospirillum sp.	7th week	1	1	Test
	2.12	Mass Multiplication and Field application of Azospirillum sp.	7th week	2	1	Test
	2.13	Isolation and Characterization of Gluconacetobacter sp.	7th week	3	1	Test
	2.14	Mass Multiplication and Field Application of Gluconacetobacter sp.	7th week	6	1	Revision
Unit III	3.1	Mechanism of Phosphate Solubilization	8th week	1	1	Test
	3.2	Screening of Phosphate Solubilization Efficiency	8th week	2	1	Test
	3.3	Phosphate Solubilizing Baccteria	8th week	3	1	Assignment
	3.4	Introduction to Algal Biofertilizers	8th week	6	1	Test
	3.5	Mass production of Blue Green Algae	9th week	1	1	Test
	3.6	Azolla - Anabaena Symbiosis	9th week	2	1	Revision
	3.7	Algal Heterocyst	9th week	3	1	Test

Unit III	3.8	Importance of Algal Heterocyst in Nitrogen fixation	9th week	6	1	Test
Unit IV	4.1	Mycorrhizal Bioinoculants - Introduction	10th week	1	1	Assignment
	4.2	Mycorrhizal Bioinoculants - Types	10th week	2	1	Test
	4.3	Mycorrhizal Bioinoculants - Significance	10th week	3	1	Test
	4.4	Isolation of AM Fungi	10th week	6	1	Assignment
	4.5	Assessment of AM Colonization in Roots	11th week	1	1	Test
	4.6	Mass production of AM Fungi	11th week	2	1	Test
	4.7	Field Application of AM Fungi	11th week	3	1	Assignment
	4.8	Role of AM Fungi in Agriculture	11th week	6	1	Test
	4.9	Role of AM Fungi in Agriculture	12th week	1	1	Revision
	4.10	Crops benefited by AM Fungi	12th week	2	1	Test
Unit V	5.1	Introduction to Biopesticides	12th week	3	1	Test
	5.2	Entomopathogenic Bacteria - <i>Bacillus thuringiensis</i>	12th week	6	1	Test
	5.3	Entomopathogenic Fungi - <i>Beauveria bassiana</i>	13th week	1	1	Assignment
	5.4	Entomopathogenic Fungi - <i>Isaria fumosorosea</i>	13th week	2	1	Test
	5.5	Entomopathogenic Fungi - <i>Lecanicillium sp.</i>	13th week	3	1	Test
	5.6	Entomopathogenic Fungi - <i>Metarhizium anisopliae</i>	13th week	6	1	Test
	5.7	Entomopathogenic Virus - <i>Cydia pomonella granulosus virus</i>	14th week	1	1	Assignment
	5.8	Plant disease control agents - <i>Bacillus subtilis</i>	14th week	2	1	Test
	5.9	Plant disease control agents - <i>Pseudomonas fluorescens</i>	14th week	3	1	Test
	5.10	Plant disease control agents - <i>Trichoderma viride</i>	14th week	6	1	Test
	5.11	Revision	15th week	1	1	Assignment
	5.12	Revision	15th week	2	1	Test
	5.13	Revision	15th week	3	1	Test
	5.14	Revision	15th week	6	1	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

- 1) Vijaya Ramesh, K. 2008. Environmental Microbiology, MJP Publishers, Chennai, India.
- 2) Subba Rao N.S. 1999. Soil Microbiology, 4th Edition, Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi, India.
- 3) Joanne M. Willey, Linda M. Sherwood and Christopher J. Woolverton. 2017. Prescott's Microbiology, 10th Edition, McGraw Hill Publication, United States.
- 4) Bagyaraj, D. J and G. Rangasamy. 2002. Agricultural Microbiology, 2nd Edition, Prentice Hall, India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	PG-Diploma in Medical Lab Technicians
Course Code	BCD207
Course Title	HUMAN PATHOGENS
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1) To make the students to understand the Medical Microbiology and Human Pathogens. 2) To study the pathogenicity, clinical symptoms and treatment for disease causing Microorganisms. 3) To provide the ability to characterize, isolate and identify different Medically important Microorganisms.
Outcomes	The paper Microbiology enables the students about to know about the various Diseases, Symptoms, Diagnosis and Treatment for diseases caused by Microorganisms. The students will understand the mechanism of various microbial infections.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Bacteriology	1st week	1	1	Test
	1.2	Pathogenic and Non-pathogenic bacteria	1st week	5	1	Test
	1.3	Mycobacterium tuberculosis	2nd week	1	1	Assignment
	1.4	Salmonella typhi	2nd week	5	1	Test
	1.5	Vibrio cholerae	3rd week	1	1	Assignment
	1.6	Clostridium tetani	3rd week	5	1	Test
	1.7	Staphylococcus sp.	4th week	1	1	Assignment
	1.8	Escherichia coli	4th week	5	1	Test
	1.9	Lactobacillus sp.	5th week	1	1	Test
	1.10	Bifidobacteria sp.	5th week	5	1	Assignment
	1.11	Bacteroides sp.	6th week	1	1	Assignment
	1.12	Brevibacterium linens	6th week	5	1	Assignment
Unit II	2.1	Introduction to Virology	7th week	1	1	Revision
	2.2	Classification of Virus	7th week	5	1	Assignment
	2.3	HIV	8th week	1	1	Test
	2.4	HSV	8th week	5	1	Assignment
	2.5	Swine Flu	9th week	1	1	Test
	2.6	Chicken Guinea	9th week	5	1	Assignment
	2.7	Rota virus	10th week	1	1	Revision
	2.8	Ebola virus	10th week	5	1	Assignment
	2.9	SAARS	11th week	1	1	Assignment
	2.10	Dengue	11th week	5	1	Assignment
	2.11	Adenovirus	12th week	1	1	Revision
	2.12	Hepatitis Virus	12th week	5	1	Assignment
	2.13	Bacteriophage	13th week	1	1	Assignment
Unit III	3.1	Introduction to Mycology	1st week	5	1	Test
	3.2	Types of Pathogenic Fungi	1st week	6	1	Test
	3.3	Patogenic Mold	2nd week	5	1	Test
	3.4	Pathogenic Yeasy	2nd week	6	1	Test
	3.5	Systemic Mycoses	3rd week	5	1	Test
	3.6	Systemic Mycoses	3rd week	6	1	Test
	3.7	Diamataeaceous Fungi	4th week	5	1	Test
	3.8	Diamataeaceous Fungi	4th week	6	1	Test
	3.9	Zygomycosis	5th week	5	1	Assignment
	3.10	Zygomycosis	5th weeeek	6	1	Test
	3.11	Eumycoticmycetoma	6th week	5	1	Assignment
	3.12	Eumycoticmycetoma	6th week	6	1	Test
Unit IV	4.1	Introduction to Protozology	7th week	5	1	Assignment
	4.2	Characteristics of Protozoa	7th week	6	1	Test
	4.3	Entamoeba	8th week	5	1	Assignment
	4.4	Entamoeba	8th week	6	1	Assignment
	4.5	Plasmodium	9th week	5	1	Assignment
	4.6	Plasmodium	9th week	6	1	Test
	4.7	Toxoplasma	10th week	5	1	Assignment
	4.8	Leishmania	10th week	6	1	Test
	4.9	Trypanosoma	11th week	5	1	Assignment

Unit IV	4.10	Giardia	11th week	6	1	Test
	4.11	Trichomonas	12th week	5	1	Assignment
	4.12	Balantidium	12th week	6	1	Test
Unit V	5.1	Introduction to Helminthology	13th week	5	1	Assignment
	5.2	Cestodes - Taenia	13th week	5	1	Assignment
	5.3	Trematodes - Schistosoma	13th week	6	1	Test
	5.4	Nematodes - Ascaris	14th week	1	1	Assignment
	5.5	Nematodes - Ancylostoma	14th week	5	1	Test
	5.6	Nematodes - Wuchereria	14th week	5	1	Test
	5.7	Nematodes - Trichuris	14th week	6	1	Test
	5.8	Nematodes - Enterbius	15th week	1	1	Test
	5.9	Nematodes - Loa	15th week	5	1	Test
	5.10	Nematodes - Strongyloides	15th week	5	1	Assignment
	5.11	Vector Borne Diseases	15th week	6	1	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks
Test - I	5 Marks
Test - II	5 Marks

V. RESOURCES

1. Jawetz, E., J. L. Melnic and E. A. Adelberg. 2013. Review of Medical Microbiology, 26th Edition, Lange Medical Publishers, New York.
2. Patrick Murray, Ken Rosenthal and Michael Pfaller. 2016. Medical Microbiology, 8th Edition, Elsevier Publications, United States.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MICROBIOLOGY
Class	B.Sc. Microbiology
Course Code	MB201
Course Title	MICROBIAL PHYSIOLOGY AND METABOLISM
Course Extension	
Course Teacher	Dr. Saranraj P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1) To study the Microbial growth, nutrition and its uptake. 2) To learn the Microbial metabolism and respiration. 3) To understand the Photosynthesis reaction in microorganisms.
Outcomes	The paper Microbial Physiology and Metabolism enables the students about to know about Microbial nutrition and growth. The students will also be able to understand and predict the Intermediate metabolism and Photosynthesis of microbes.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Microbial Physiology and Metabolism	1st week	1	1	Test
	1.2	Chemical Nutrient Requirements	1st week	2	1	Test
	1.3	Microbial Growth Factors	1st week	4	1	Test
	1.4	Nutritional group of Microorganisms	1st week	6	1	Assignment
	1.5	Difference between Passive Transport and Active Transport	2nd week	1	1	Test
	1.6	Passive Transport - Simple Diffusion and Facilitated Diffusion	2nd week	2	1	Test
	1.7	Passive Transport - Osmosis	2nd week	4	1	Assignment
	1.8	Active Transport - ABC Transporters and Group Translocation	2nd week	6	1	Test
	1.9	Iron uptake by Microorganisms	3rd week	1	1	Test
Unit II	2.1	Introduction to Microbial Growth	3rd week	2	1	Assignment
	2.2	Microbial Growth Curve	3rd week	4	1	Test
	2.3	Influence of Environmental factors on Microbial Growth	3rd week	6	1	Test
	2.4	Influence of Environmental factors on Microbial Growth	4th week	1	1	Test
	2.5	Measurement of Microbial Growth - Direct Method	4th week	2	1	Test
	2.6	Measurement of Microbial Growth - Indirect Method	4th week	4	1	Test
	2.7	Continuous culture of Microorganisms	4th week	6	1	Assignment
	2.8	Diauxic growth	5th week	1	1	Test
	2.9	Synchronous growth	5th week	2	1	Test
	2.10	Pure Culture Technique - Spread Plate Method	5th week	4	1	Revision
	2.11	Pure Culture Technique - Pour Plate Method	5th week	6	1	Test
	2.12	Preservation of Microbial Cultures	6th week	1	1	Test
	2.13	Preservation of Microbial Cultures	6th week	2	1	Test
	Unit III	3.1	Introduction to Microbial Metabolism	6th week	4	1
3.2		Difference between Anabolism and Catabolism	6th week	6	1	Test
3.3		Microbial Fermentation	7th week	1	1	Test
3.4		Types of Microbial Fermentation	7th week	2	1	Test
3.5		Substrate Level Phosphorylation	7th week	4	1	Test
3.6		Oxidative Phosphorylation	7th week	6	1	Revision
3.7		Electron Transport Chain - Introduction	8th week	1	1	Test
3.8		Structure of Mitochondria	8th week	2	1	Test
3.9		Componentes of Electron Transport Chain	8th week	4	1	Assignment
3.10		Four Complexes of Electron Transport Chain	8th week	6	1	Test
3.11		Glycolysis	9th week	1	1	Test
3.12		Phosphoketolase Pathway	9th week	2	1	Revision
3.13		Entner Doudoroff Pathway	9th week	4	1	Test
Unit IV	4.1	Microbial Respiration	9th week	6	1	Test
	4.2	Aerobic Microbial Respiration	10th week	1	1	Assignment
	4.3	Anaerobic Microbial Respiration	10th week	2	1	Test
	4.4	Biosynthesis of Bacterial Cell wall	10th week	4	1	Test

Unit IV	4.5	Biosynthesis of Purines	10th week	6	1	Assignment
	4.6	Biosynthesis of Pyrimidines	11th week	1	1	Test
	4.7	Microbial production of Amino acids	11th week	2	1	Test
	4.8	Biosynthesis of Amino acids	11th week	4	1	Assignment
	4.9	Biosynthesis of Fatty acids	11th week	6	1	Test
	4.10	Aerobic and Anaerobic Microorganisms	12th week	1	1	Revision
Unit V	5.1	Introduction to Photosynthesis	12th week	2	1	Test
	5.2	Diversity of Photosynthetic microorganisms - Prokaryotes	12th week	4	1	Test
	5.3	Diversity of Photosynthetic microorganisms - Eukaryotes	12th week	6	1	Test
	5.4	Photosynthesis in Plants	13th week	1	1	Assignment
	5.5	Photosynthesis in Algae	13th week	2	1	Test
	5.6	Photosynthesis in Bacteria	13th week	4	1	Test
	5.7	Difference between Plant, Algae and Bacterial Photosynthesis	13th week	6	1	Test
	5.8	Photosynthetic pigments	14th week	1	1	Assignment
	5.9	Photosynthetic pigments	14th week	2	1	Test
	5.10	Light Reaction (Photophosphorylation)	14th week	4	1	Test
	5.11	Light Reaction (Photophosphorylation)	14th week	6	1	Test
	5.12	Dark Reaction (Calvin cycle)	15th week	1	1	Assignment
	5.13	Dark Reaction (Calvin cycle)	15th week	2	1	Test
	5.14	Revision	15th week	4	1	Test
	5.15	Revision	15th week	6	1	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD Projector.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

- 1) Gerard J. Tortora, Berdell R. Funke and Christine L. Case. 2015. Microbiology – An Introduction, 12th Edition, Peareson Publishers, San Francisco.
- 2) Joanne M. Willey, Linda M. Sherwood and Christopher J. Woolverton. 2017. Prescott's Microbiology, 10th Edition, McGraw Hill Publication, United States.
- 3) Reba Kanungo. 2017. Ananthanarayan and Paniker's Text book of Microbiology, 7th Edition, Orient Longman Limited, Chennai, India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.Sc. Biochemistry
Course Code	BC612A
Course Title	ELECTIVE : ENDOCRINOLOGY
Course Extension	
Course Teacher	Mrs. Anantha Lakshmi R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the role of hormones in biochemical reactions and its applications
Outcomes	Students will develop the ability to independently evaluate, treat and monitor common endocrine disorders. They will be able to describe major actions of each hormone on target cells, synthesis pathways and inactivation of certain hormones like steroid and thyroid. Student will also gain complete knowledge on hormones and the control of its synthesis and secretion site for each hormone, including feedback relationships.

II. COURSE COVERAGE**Number of hrs. Per Week : 5**

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction about the subject	1st week	2	1	Class
	1.2	Introduction about the unit I	1st week	4	1	Class
	1.3	Endocrine system, Glands	1st week	5	1	Questions asked prior to class
	1.4	Classification based on chemical nature	1st week	6	2	Questions asked prior to class
	1.5	Classification based on solubility	2nd week	2	1	Questions asked prior to class
	1.6	Classification based on receptors and mechanism of action	2nd week	4	1	Questions asked prior to class
	1.7	Signal transduction	2nd week	5	1	Questions asked prior to class
	1.8	Receptors	2nd week	6	2	Questions asked prior to class
	1.9	Group I	3rd week	2	1	Questions asked prior to class
	1.10	Group II - i	3rd week	4	1	Questions asked prior to class
	1.11	Group II - ii	3rd week	5	1	Questions asked prior to class
Unit II	2.1	Introduction about Unit II	4th week	2	1	Questions asked prior to class
	2.2	Hypothalamus and Pituitary	4th week	4	1	Questions asked prior to class
	2.3	Hypothalamus releasing factor	4th week	5	1	Questions asked prior to class
	2.4	Anterior pituitary hormones	4th week	6	2	Test
	2.5	GH	5th week	2	1	Questions asked prior to class
	2.6	FSH	5th week	4	1	Questions asked prior to class
	2.7	LH	5th week	5	1	Questions asked prior to class
	2.8	ACTH	5th week	6	2	Questions asked prior to class
	2.9	Posterior pituitary hormones	6th week	2	1	Questions asked prior to class
	2.10	vasopressin	6th week	4	1	Questions

Unit II					asked prior to class	
	2.11	Oxytocin	6th week	5	1	Questions asked prior to class
Unit III	3.1	I CA	7th week	2	1	I CA test
	3.2	Introduction about unit III	7th week	6	2	Class
	3.3	Thyroid - Chemistry	8th week	2	1	Questions asked prior to class
	3.4	Thyroid Synthesis	8th week	4	1	Questions asked prior to class
	3.5	Functions of thyroid hormone	8th week	5	1	Questions asked prior to class
	3.6	Functions of thyroid hormone	8th week	6	2	Paper distribution
	3.7	Parathyroid hormone chemistry	9th week	2	1	Questions asked prior to class
	3.8	Synthesis	9th week	4	1	Questions asked prior to class
	3.9	Functions of thyroid hormone	9th week	5	1	Questions asked prior to class
Unit IV	4.1	Intro of unit IV	10th week	2	1	Questions asked prior to class
	4.2	Adrenal gland	10th week	4	1	Questions asked prior to class
	4.3	Glucocorticoids chemistry	10th week	5	1	Questions asked prior to class
	4.4	Glucocorticoids secretion	10th week	6	2	Questions asked prior to class
	4.5	Glucocorticoids Functions	11th week	2	1	Questions asked prior to class
	4.6	Mineralocorticoids chemistry	11th week	4	1	Questions asked prior to class
	4.7	Mineralocorticoids secretion	11th week	5	1	Questions asked prior to class
	4.8	Mineralocorticoids Functions	11th week	6	2	Questions asked prior to class
	4.9	Epinephrine - secretion and chemistry	12th week	2	1	Questions asked prior to class
	4.10	Epinephrine - Functions	12th week	4	1	Questions asked prior to class
	4.11	Nor Epinephrine - secretion and chemistry	12th week	5	1	Questions asked prior to class
	4.12	NorEpinephrine - Functions	12th week	6	2	Test
Unit V	5.1	II CA	13th week	2	1	II CA test

5.2	Intro about unit V	13th week	6	2	Paper distribution
5.3	Pancreas	14th week	2	1	Questions asked prior to class
5.4	Insulin	14th week	4	1	Questions asked prior to class
5.5	Glucagon	14th week	5	1	Questions asked prior to class
5.6	Gonads	14th week	6	2	Questions asked prior to class
5.7	Testosterone	15th week	2	1	Questions asked prior to class
5.8	Estrogen	15th week	4	1	Questions asked prior to class
5.9	Progesterone	15th week	5	1	Questions asked prior to class
Total Hrs.				63.0	

III. TEACHING PROCEDURES & TECHNIQUES

Board and Chalk teaching, PPT, Video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Books and websites.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC806A
Course Title	ELECTIVE II : IMMUNOLOGY
Course Extension	
Course Teacher	Mrs. Anantha Lakshmi R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn about Basic Immunology, Lymphoid system, Antigens and Antibodies.
Outcomes	As a result of successfully completing this course, the student will be able to demonstrate a comprehensive and practical understanding of basic immunological principles involved in research and clinical/applied science, Differentiate between innate and adaptive immunity. The students can explain the mechanisms and differences between primary and secondary responses and their relevance to immunizations, The students can able to identify the role of antigen presenting cells, lymphocytes, and phagocytic cells in immune responses, differentiate between humoral and cell mediated immunity, and Discuss current immunology news and issues

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Subject	1.0	2	1	Teaching
	1.2	Allotted the seminar topics	1.0	4	2	Allotment
	1.3	Introduction to unit I	1.0	6	1	Teaching
	1.4	Lymphoid system	2.0	2	1	Seminar
	1.5	Lymphoid cells	2.0	4	2	Seminar
	1.6	Antigens, Haptens and Adjuvants	2.0	6	1	Teaching
	1.7	Antigenic determinants	3.0	2	1	Seminar
	1.8	Immunoglobulins structure and functions	3.0	4	2	Seminar
	1.9	Theories of antibody formation	3.0	6	1	Seminar
Unit II	2.1	Types of immunity	4.0	2	1	Seminar
	2.2	Antitoxins, antiviral and antibacterial	4.0	4	2	Teaching
	2.3	Immune response	4.0	6	1	Teaching
	2.4	Antigen processing and presentation	5.0	2	1	Teaching
	2.5	T and B cell receptor complexes	5.0	4	2	Teaching
	2.6	T cell -B cell interaction	5.0	6	1	Teaching
	2.7	Cytokines and immunological memory	6.0	2	1	Seminar
	2.8	Immunotolerance and immunosuppression	6.0	4	2	Seminar
	2.9	Complement system	6.0	6	1	Teaching
Unit III	3.1	Vaccines	7.0	2	1	Teaching
	3.2	Types of vaccines	7.0	4	2	Seminar
	3.3	Immunization practices	7.0	6	1	Seminar
	3.4	Production of mono and polyclonal antibodies	8.0	2	1	Seminar
	3.5	Immunoprecipitation, RIA and ELISA	8.0	4	2	Seminar
	3.6	Avidin Biotin assay	8.0	6	1	Seminar
	3.7	Immunohistochemistry	9.0	2	1	Seminar
	3.8	Immunoblotting and complement fixation test	9.0	4	2	Seminar
	3.9	Immuno-electrophoresis	9.0	6	1	Seminar
Unit IV	4.1	MHC organization	10.0	2	1	Teaching
	4.2	Histocompatibility testing	10.0	4	2	Teaching
	4.3	Transplantation and its types and genetics	10.0	6	1	Teaching
	4.4	Tissue matching	11.0	2	1	Teaching
	4.5	Immunosuppressive agents	11.0	4	2	Seminar
	4.6	Immunosurveillance and tumour antigens	11.0	6	1	Teaching
	4.7	Immune response to tumours	12.0	2	1	Teaching
	4.8	Immunotherapy of tumours	12.0	4	2	Teaching
	4.9	Revision	12.0	6	1	Test
Unit V	5.1	Hypersensitivity, its types and mechanism	13.0	2	1	Teaching
	5.2	Diagnosis and treatment of hypersensitivity	13.0	4	2	Teaching
	5.3	Autoimmunity	13.0	6	1	Teaching
	5.4	Mechanism of development of autoimmune diseases	14.0	2	1	Seminar
	5.5	Immunodeficiency disorders and its types	14.0	4	2	Seminar
	5.6	B and T cell deficiencies	14.0	6	1	Seminar
	5.7	Pathogenesis of AIDS	15.0	2	1	Seminar
	5.8	Diagnosis and treatment of AIDS	15.0	4	2	Seminar

Unit V	5.9	Revision	15.0	6	1	Test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, Videos and Black board teaching

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Test	5 Marks
Library	5 Marks

V. RESOURCES

Books and online resources

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	PG-Diploma in Medical Lab Technicians
Course Code	BCD206
Course Title	ADVANCED MOLECULAR LABORATORY TECHNOLOGY
Course Extension	
Course Teacher	Dr. Anbu S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Identify the important parameters in the design of a laboratory to conduct the most commonly used molecular diagnostic procedures.. Become proficient with the techniques required to perform the most commonly used molecular diagnostics protocols. Identify the components of a well-controlled diagnostic test
Outcomes	Independently execute a laboratory experiment using the standard methods and techniques in molecular biology, with the appropriate analysis and interpretation of results obtained.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction of molecular techniques and syllabus discussion	1st week	3	1	Test
	1.2	Nucleic acid Blotting Techniques – Principle, types	1st week	4	2	Test
	1.3	Blotting instrumentation,	1st week	6	2	Test
	1.4	Southern blotting	2nd week	3	1	Test
	1.5	Northern blotting	2nd week	4	2	Test
	1.6	western blotting	2nd week	6	2	Test
	1.7	dot blotting	3rd week	3	1	Test
	1.8	colony blotting and its applications	3rd week	4	2	Test
	1.9	plaque blotting and its applications	3rd week	6	2	Test
Unit II	2.1	Outline about Polymerase Chain Reaction	4th week	3	1	Test
	2.2	Source and Principle of PCR	4th week	4	2	test
	2.3	Instrumentation of PCR	4th week	6	2	test
	2.4	Application of PCR	5th week	3	1	test
	2.5	Real-Time PCR.	5th week	4	2	test
	2.6	Nested PCR.	5th week	6	2	test
	2.7	Multiplex PCR.	6th week	3	1	test
	2.8	Quantitative PCR.	6th week	4	2	test
	2.9	Arbitrary Primed PCR	6th week	6	2	test
Unit III	3.1	DNA sequencing	7th week	3	1	MCQ
	3.2	Maxam and Gilbert technique	7th week	4	2	MCQ
	3.3	Dideoxy nucleotide method	7th week	6	2	MCQ
	3.4	DNA sequencing by primer walking	8th week	3	1	MCQ
	3.5	Chromosome walking	8th week	4	2	MCQ
	3.6	chromosomal jumping	8th week	6	2	MCQ
	3.7	RFLP and Chromosomal aberrations	9th week	3	1	MCQ
	3.8	DNA finger printing	9th week	4	2	MCQ
	3.9	Genome analysis	9th week	6	2	MCQ
Unit IV	4.1	principle of Hybridization	10th week	3	1	Assignment
	4.2	Tissue in situ hybridization	10th week	4	2	Assignment
	4.3	relationship of in situ hybridization	10th week	6	2	Assignment
	4.4	molecular methods of immunohistochemistry	11th week	3	1	Assignment
	4.5	applications of Immunohistochemistry in Biology	11th week	4	2	Assignment
	4.6	Immunohistochemistry and its technical consideration	11th week	6	2	Assignment
	4.7	HLA DNA polymorphism	12th week	3	1	Assignment
	4.8	parentage testing	12th week	4	2	Assignment
Unit V	5.1	Overview of the unit	12th week	6	2	Assignment
	5.2	Principle and applications of Atomic flameless spectrophotometry	13th week	3	1	Test
	5.3	Radio isotopic techniques – Principle	13th week	4	2	Test
	5.4	instrumentation and applications of RIT	13th week	6	2	Test
	5.5	Dilution studies	14th week	3	1	Test
	5.6	dynamic function test	14th week	4	2	Test
	5.7	organ scanning	14th week	6	2	Test

Unit V	5.8	auto radiography	15th week	3	1	Test
	5.9	radio immuno assay	15th week	4	2	Test
	5.10	General discussion and clarifications	15th week	6	2	Test
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black board teaching
Audio and Video
Group discussion
LCD

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Assignment	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

Sathyaranayana.U. Biotechnology
Henry, John Bernard, Todd Sanford and Davidson, 2002. Clinical diagnosis and management by laboratory methods. W.B. Saunders and Co
Fischbach Francis A, 2003. Manual of laboratory and diagnostic tests. Philadelphia, J.B. Lippincott and Co, N.Y.
Gradwohl, 2000. Clinical laboratory methods and diagnosis ed. Alex.C.
Sonnenwirth and Leonard Jarret. M.D.B.I. Publications, New Delhi,
Sood, R, 2005, Medical Laboratory methods and interpretation, Jaypee brothers medical publications, New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	M.Sc. Biochemistry
Course Code	BC804
Course Title	INSTRUMENTATION BIOCHEMISTRY
Course Extension	
Course Teacher	Dr. Anbu S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the principle, instrumentation and application of various basic and sophisticated analytical instruments.
Outcomes	Students can explain the instrumental principles, components, operation and its applications in the modern days Become familiar with instrumental analysis

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Electrophoresis General Principles, Factors affecting electrophoretic mobility	1st week	2	3	Test
	1.2	Paper electrophoresis	1st week	3	1	Test
	1.3	Gel electrophoresis	1st week	6	2	Test
	1.4	Electrophoresis of Proteins -SDS-PAGE, 2D PAGE, Native gels.	2nd week	2	3	Test
	1.5	Detection, estimation and recovery of proteins in gels	2nd week	3	1	Test
	1.6	Electrophoresis of Nucleic Acid - Agarose gel,	2nd week	6	2	Test
	1.7	Capillary and Pulse field gel electrophoresis	3rd week	2	3	Test
	1.8	Isoelectric focusing and Immunoelectrophoresis	3rd week	3	1	Test
	1.9	Types of Blotting and Gel Shifters	3rd week	6	2	Test
Unit II	2.1	Microscopy - Introduction - history-Care and uses	4th week	2	3	Test
	2.2	Bright field Microscopy	4th week	3	1	test
	2.3	Dark field microscopy	4th week	6	2	test
	2.4	Phase contrast microscopy	5th week	2	3	test
	2.5	Confocal microscopy	5th week	3	1	test
	2.6	Comparison among the microscopy	5th week	6	2	test
	2.7	Fluorescence microscope	6th week	2	3	test
	2.8	Electron Microscopy–Scanning electron microscope	6th week	3	1	test
	2.9	Electron Microscopy–Scanning Transmission electron microscope.	6th week	6	2	test
Unit III	3.1	General principle of Chromatography, Types -Ion exchange chromatography	7th week	2	3	MCQ
	3.2	Molecular gel exclusion	7th week	3	1	MCQ
	3.3	Affinity and Gas Liquid chromatography	7th week	6	2	MCQ
	3.4	HPLC and HPTLC	8th week	2	3	MCQ
	3.5	Basic principle of Centrifugation techniques, Types- Preparative ultracentrifuge	8th week	3	1	MCQ
	3.6	Differential centrifugation	8th week	6	2	MCQ
	3.7	Density gradient gradient centrifugation	9th week	2	3	MCQ
	3.8	Rate zonal, isopycnic isodensity and equilibrium isodensity centrifugation	9th week	3	1	MCQ
	3.9	Determination of molecular weight by sedimentation in an ultracentrifuge.	9th week	6	2	MCQ
Unit IV	4.1	UV-Visible Spectroscopy	10th week	2	3	Assignment
	4.2	Atomic force microscopy	10th week	3	1	Assignment
	4.3	Circular Dichorism spectroscopy	10th week	6	2	Assignment
	4.4	Optical Rotatory Dispersion	11th week	2	3	Assignment
	4.5	spectroscopy applications	11th week	3	1	Assignment
	4.6	comparison among spectroscopy	11th week	6	2	Assignment
	4.7	Structural determination of biomolecule using X-ray diffraction method.	12th week	2	3	Assignment
	4.8	Overview of the unit	12th week	3	1	Assignment
Unit V	5.1	Principle and applications of Atomic flame spectrophotometry	12th week	6	2	Assignment

5.2	Principle and applications of Atomic flameless spectrophotometry	13th week	2	3	Test
5.3	Electronic spin Resonance	13th week	3	1	Test
5.4	Electronic spin Resonance applications	13th week	6	2	Test
5.5	Nuclear Magnetic Resonance	14th week	2	3	Test
5.6	Infrared spectroscopy	14th week	3	1	Test
5.7	Raman spectroscopy	14th week	6	2	Test
5.8	Mass spectroscopy.	15th week	2	3	Test
5.9	Overview of the unit	15th week	3	1	Test
5.10	General discussion and clarifications	15th week	6	2	Test
Total Hrs.				90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black board teaching
Audio and Video
Group discussion
LCD

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Seminar	5 Marks
Test	5 Marks
Library	5 Marks

V. RESOURCES

Introduction to Medical Laboratory Techniques by Mukherjee, Volume I, II and III, Oxford University Press (1976).
Physical Biochemistry by David Friefielder, W.H. Freeman 2nd Edition (1982).
Introductory Practical Biochemistry by K. Shawney and Randhir Singh (2000).
Practical Biochemistry by K. Wilson and J. Walker. 5th Edition Cambridge Univ. (2005).
Introduction to instrumental analysis by Robert D. Brown, Pharma Book Syndicate (2006).

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MICROBIOLOGY
Class	B.Sc. Microbiology
Course Code	ABC201
Course Title	ALLIED BIO CHEMISTRY - II
Course Extension	
Course Teacher	Dr. Durga Devi V

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">• To give wide knowledge of cell metabolism, chemical composition, disease condition, and functions of endocrine glands and hormones.
Outcomes	The paper Allied Biochemistry - II will give a foundation in distinguishing the fundamentals of enzyme properties, nomenclatures, characteristics and its mechanisms. It is able to explain the general design of metabolic pathways. This paper can also describe the major actions of each hormone on target cells and understand the clinical disorders and treatments.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	General Introduction about the subject	1st Week	2	1	Oral test
	1.2	Enzymes - introduction and definition	1st Week	3	1	Test
	1.3	classification of enzymes	1st Week	4	1	Test
	1.4	Factors affecting enzyme activity-pH	1st Week	5	1	Oral test
	1.5	Factors affecting enzyme activity-temperature	2nd Week	2	1	Oral test
	1.6	Factors affecting enzyme activity-substrate concentration	2nd Week	3	1	Oral test
	1.7	Michaleis- Menton equation	2nd Week	4	1	Oral test
	1.8	Continuation of previous class	2nd Week	5	1	Oral test
	1.9	Biological functions of enzymes	3rd Week	2	1	Oral test
	1.10	Revision	3rd Week	3	1	Oral test
Unit II	2.1	General Introduction to metabolic pathways	3rd Week	4	1	Test
	2.2	Glycolysis	3rd Week	5	1	Test
	2.3	TCA cycle	4th Week	2	1	Test
	2.4	Glycogenesis	4th Week	3	1	Test
	2.5	Glycogenolysis	4th Week	4	1	Test
	2.6	Gluconeogenesis	4th Week	5	1	Test
	2.7	Cholesterol biosynthesis	5th Week	2	1	Test
	2.8	Continuation of previous class	5th Week	3	1	Test
	2.9	? – oxidation	5th Week	4	1	Test
	2.10	Transamination	5th Week	5	1	Oral Test
	2.11	Deamination	6th Week	2	1	Oral test
	2.12	urea cycle	6th Week	3	1	Test
	2.13	Revision	6th Week	4	1	Oral test
Unit III	3.1	Introduction to Metabolic Disorders and Diabetes mellitus	6th Week	5	1	Test
	3.2	Proteinuria	7th week	2	1	Oral test
	3.3	Fatty liver	7th week	3	1	Oral test
	3.4	Atherosclerolosis	7th week	4	1	Oral test
	3.5	Jaundice	7th week	5	1	Oral test
	3.6	Renal failure	8th week	2	1	Oral test
	3.7	Revision	8th week	3	1	Oral test
Unit IV	4.1	Vitamins - introduction	8th week	4	1	Oral test
	4.2	Fat soluble vitamins	8th week	5	1	Oral test
	4.3	Vit-A and D	9th week	2	1	Test
	4.4	Vit-E and K	9th week	3	1	Oral test
	4.5	Water soluble vitamins - Introduction	9th week	4	1	Oral test
	4.6	Vitamins B1,B2,	9th week	5	1	Test
	4.7	Vitamins B3,B5	10th Week	2	1	Test
	4.8	Vitamins B6,B7	10th Week	3	1	Test
	4.9	Vitamins B9,B12	10th Week	4	1	Test
	4.10	Vitamin C	10th Week	5	1	Test
	4.11	Revision	11th Week	2	1	Oral test
	4.12	Occurrence and biological function of Cl	11th Week	3	1	Test
	4.13	Occurrence and biological function of K	11th Week	4	1	Test
	4.14	Occurrence and biological function of Cl	11th Week	5	1	Test

Unit IV	4.15	Occurrence and biological function of Ca	12th Week	2	1	Test
	4.16	Occurrence and biological function of P	12th Week	3	1	Oral test
	4.17	Occurrence and biological function of I	12th Week	4	1	Test
	4.18	Occurrence and biological function of Fe	12th Week	5	1	Test
	4.19	Occurrence and biological function of Mg	13th Week	2	1	Oral test
	4.20	Occurrence and biological function of S	13th Week	3	1	Test
	4.21	Revision	13th Week	4	1	Oral test
Unit V	5.1	Introduction to Endocrine glands	13th Week	5	1	Oral test
	5.2	secretions and functions of pituitary gland	14th Week	2	1	Oral test
	5.3	secretions and functions of thyroid gland	14th Week	3	1	Oral test
	5.4	secretions and functions of Parathyroid gland	14th Week	4	1	Oral test
	5.5	secretions and functions of pancreas	14th Week	5	1	Test
	5.6	secretions and functions of adrenal gland	15th Week	2	1	Test
	5.7	secretions and functions of testes	15th Week	3	1	Test
	5.8	secretions and functions of ovary	15th Week	4	1	Oral test
	5.9	Revision	15th Week	5	1	Oral test
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Course Work	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

- Ambika Shanmugam. 1998. Fundamentals of Biochemistry for Medical Students.
- Satyanarayana, U. 2006. A textbook of Biochemistry, Books and Allied, Kolkata.

References

- Chatterjee, N and Rana Shinde. 2012. Textbook of Medical Biochemistry, 8th edition, Jaypee publication, New Delhi.
- Jain, J. L. 2005. Fundamentals of Biochemistry. S. Chand Publishing, New Delhi.
- Murray, R. K., D. K. Granner, P. A. Mayes and D. W. Rodwell. 2006. Harper's Biochemistry, 25th edition, Prentice Hall, New Jersey.
- Voet, D and G. Voet. 2006. Biochemistry, John Wiley and Sons, New York.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	BIOCHEMISTRY
Class	B.A. Economics
Course Code	NBC602
Course Title	NON MAJOR ELECTIVE : HEALTHCARE AND DISEASE MANAGEMENT
Course Extension	
Course Teacher	Dr. Durga Devi V

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	•To give awareness about first aid, basic health issues, handling emergencies.
Outcomes	Students will have complete knowledge about physical fitness. can be able to identify the symptoms of diseases and can give first aid during emergencies.

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	General introduction about the subject	1st Week	2	1	Oral test
	1.2	Safe guards to health	1st Week	3	1	Test
	1.3	Physical fitness	2nd Week	2	1	Test
	1.4	normal weight and normal diet	2nd Week	3	1	Oral test
	1.5	merits and demerits of taking foods and beverages	3rd Week	2	1	Oral test
	1.6	sleep quota	3rd Week	3	1	Oral test
Unit II	2.1	First Aid for Accidents	4th Week	2	1	Test
	2.2	wounds	4th Week	3	1	Oral test
	2.3	burns, bites	5th Week	2	1	Oral test
	2.4	hiccup, shock,	5th Week	3	1	Oral test
	2.5	poisoning and vomiting	6th Week	2	1	Test
	2.6	drowning and fainting	6th Week	3	1	Oral test
Unit III	3.1	Handling Emergencies - Heart attack	7th Week	2	1	Oral test
	3.2	blood pressure and	7th Week	3	1	Test
	3.3	diabetic condition	8th Week	2	1	Test
	3.4	unconsciousness and asthma	8th Week	3	1	Oral test
	3.5	sprain and foreign body injury	9th Week	2	1	Test
Unit IV	4.1	Causes, symptoms and prevention of headache and fever	9th Week	3	1	Oral test
	4.2	common cold, cough, constipation	10th Week	2	1	Test
	4.3	diarrhoea, itching	10th Week	3	1	Oral test
	4.4	dizziness and Obesity	11th Week	2	1	Oral test
Unit V	5.1	Specific Diseases - Cataract and dandruff	11th Week	3	1	Oral test
	5.2	dental caries	12th Week	2	1	Oral test
	5.3	cancer	12th Week	3	1	Test
	5.4	AIDS	13th Week	2	1	Test
	5.5	jaundice	13th Week	3	1	Oral test
	5.6	ulcer	14th Week	2	1	Oral test
	5.7	appendicitis	14th Week	3	1	Oral test
	5.8	kidney disorders	15th Week	2	1	Oral test
	5.9	Heart diseases	15th Week	3	1	Oral test
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board and LCD

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

- K.V. Krishna Das, Text book of medicine, 5th edition.
- Harold Shryock and Hubert O. Swartout, M.D., Dr.P.H , You and Your health –(Vol-I, II and III)

References

- Harold Shryock.M.D, Modern medical guide
- Harold Shryock and Hubert O. Swartout, M.D., Dr.P.H,You and Your health (Vol-I, II and III)
- Harrison`s principles of internal medicine – Vol-I and II
- K.V. Krishna Das, Text book of medicine, 5th edition

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C532
Course Title	BUSINESS LAW
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the basic structure of Business Law To enlighten the students' to gain basic knowledge on Information Technology Act 2000 and RTI Act 2005 in India
Outcomes	students able to remember and apply the knowledge of business law and IT Act-2000 in the filed of business.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Business law – Sources of law	1.0	1	1	
	1.2	No Class	1.0	2	1	
	1.3	legal rights	1.0	3	1	
	1.4	legal rights	1.0	4	1	
	1.5	Rights in rem and rights in personem	1.0	5	1	
	1.6	Rights in rem and rights in personem	1.0	6	1	
	1.7	Rights in rem and rights in personem	2.0	1	1	
	1.8	No Class	2.0	2	1	
	1.9	Nature of Contract	2.0	3	1	
	1.10	Nature of Contract	2.0	4	1	
	1.11	Nature of Contract	2.0	5	1	
	1.12	meaning – definition	2.0	6	1	4.0
	1.13	meaning – definition	3.0	1	1	
	1.14	No Class	3.0	2	1	
	1.15	classification of contracts	3.0	3	1	
	1.16	classification of contracts	3.0	4	1	
	1.17	classification of contracts	3.0	5	1	
	1.18	classification of contracts	4.0	6	1	
Unit II	2.1	Introduction Essential elements of valid contract	4.0	1	1	
	2.2	No Class	4.0	2	1	
	2.3	Offer and acceptance	4.0	3	1	
	2.4	Consideration	4.0	4	1	
	2.5	Capacity to Contract:	4.0	5	1	4.0
	2.6	Capacity to Contract:	4.0	6	1	
	2.7	Minors	5.0	1	1	
	2.8	No Class	5.0	2	1	
	2.9	persons of unsound mind and other disqualifications	5.0	3	1	
	2.10	Free consent	5.0	4	1	
	2.11	Free consent	5.0	5	1	
	2.12	Flaw in consent	5.0	6	1	
	2.13	Coercion	6.0	1	1	4.0
	2.14	No Class	6.0	2	1	
	2.15	Undue influence	6.0	3	1	
	2.16	Misrepresentation	6.0	4	1	
	2.17	Mistake and Fraud	6.0	5	1	
	2.18	Legality of object and consideration	6.0	6	1	
Unit III	3.1	Actual Performance	7.0	1	1	
	3.2	No Class	7.0	2	1	
	3.3	Attempt to Performance	7.0	3	1	
	3.4	Discharge of contracts	7.0	4	1	
	3.5	Performance Tender	7.0	5	1	
	3.6	Discharge of Contract: Agreement	7.0	6	1	
	3.7	Novation	8.0	1	1	
	3.8	No Class	8.0	2	1	

Unit III	3.9	Alteration	8.0	3	1	
	3.10	Rescission, Remission	8.0	4	1	
	3.11	Waiver - Accord and Satisfaction	8.0	5	1	
	3.12	Waiver - Accord and Satisfaction	8.0	6	1	4.0
	3.13	Operation of law	9.0	1	1	
	3.14	No Class	9.0	2	1	
	3.15	Impossibility of Performance: Supervening impossibility and exceptions	9.0	3	1	
	3.16	Discharge by breach – Remedies for breach of contract	9.0	4	1	
	3.17	Rescission – Suit for specific performance	9.0	5	1	
	3.18	Injunction – Quantum meruit and damages – Quasi-Contracts	9.0	6	1	
Unit IV	4.1	Contract of indemnity	10.0	1	1	
	4.2	No Class	10.0	2	1	
	4.3	Essentials	10.0	3	1	4.0
	4.4	Rights of indemnity holder and indemnifier	10.0	4	1	
	4.5	Contract of Guarantee	10.0	5	1	
	4.6	features – kinds	10.0	6	1	
	4.7	features – kinds	11.0	1	1	
	4.8	No Class	11.0	2	1	
	4.9	right and liabilities of surety	11.0	3	1	
	4.10	right and liabilities of surety	11.0	4	1	
	4.11	discharge of surety	11.0	5	1	
	4.12	discharge of surety	11.0	6	1	
	4.13	Bailment	12.0	1	1	
	4.14	No Class	12.0	2	1	
	4.15	rights and duties of bailor and bailee	12.0	3	1	
	4.16	termination of bailment	12.0	4	1	
	4.17	Pledge	12.0	5	1	4.0
	4.18	rights and duties of pawner and pawnee	12.0	6	1	
Unit V	5.1	The Information Technology Act 2000	13.0	1	1	
	5.2	No Class	13.0	2	1	
	5.3	Definition	13.0	3	1	
	5.4	Authentication of electronic Records	13.0	4	1	
	5.5	Electronic governance	13.0	5	1	
	5.6	Digital signature Certificates	13.0	6	1	
	5.7	Digital signature Certificates	14.0	1	1	4.0
	5.8	No Class	14.0	2	1	
	5.9	Cyber Law-concept of cyber space	14.0	3	1	
	5.10	Cyber Law-concept of cyber space	14.0	4	1	
	5.11	cyber law in E – commerce	14.0	5	1	
	5.12	cyber law in E – commerce	14.0	6	1	
	5.13	RTI Act 2005	15.0	1	1	
	5.14	No Class	15.0	2	1	
	5.15	RTI Act 2005	15.0	3	1	
	5.16	definition – Objective of RTI act	15.0	4	1	
	5.17	definition – Objective of RTI act	15.0	5	1	
	5.18	definition – Objective of RTI act	15.0	6	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk Power Point Presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Jayashankar, Business Law, Margham Publications, Chennai
Reference Books
Pillaiv and Bagavathi - Business Law, S. Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C324
Course Title	COMPANY LAW
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students to understand the law relating to the formation and management of a company To make the students understand the role of a secretary in a company.
Outcomes	•Students should Formulation and solution of transportation cost •How the Network scheduling by PERT and CPM is applying the real business.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Characteristics of a Company	1.0	1	1	
	1.2	Characteristics of a Company	1.0	2	1	
	1.3	No Class	1.0	3	1	
	1.4	Kinds of company	1.0	4	1	
	1.5	Kinds of company	1.0	5	1	
	1.6	No Class	1.0	6	1	
	1.7	Promotion	2.0	1	1	
	1.8	Rights, duties and liabilities of Promoters	2.0	2	1	
	1.9	No Class	2.0	3	1	
	1.10	Rights, duties and liabilities of Promoters	2.0	4	1	
	1.11	Memorandum of Association	2.0	5	1	
	1.12	No Class	2.0	6	1	4.0
	1.13	Memorandum of Association	3.0	1	1	
	1.14	Articles of Association	3.0	2	1	
	1.15	No Class	3.0	3	1	
	1.16	Articles of Association	3.0	4	1	
	1.17	Incorporation of companies	3.0	5	1	
	1.18	No Class	4.0	6	1	
Unit II	2.1	Commencement of Business	4.0	1	1	
	2.2	Directors	4.0	2	1	
	2.3	No Class	4.0	3	1	
	2.4	Appointment	4.0	4	1	
	2.5	Appointment	4.0	5	1	4.0
	2.6	No Class	4.0	6	1	
	2.7	Qualifications of Director	5.0	1	1	
	2.8	Qualifications of Director	5.0	2	1	
	2.9	No Class	5.0	3	1	
	2.10	Disqualifications of Director	5.0	4	1	
	2.11	Disqualifications of Director	5.0	5	1	
	2.12	No Class	5.0	6	1	
	2.13	Removal	6.0	1	1	4.0
	2.14	Removal	6.0	2	1	
	2.15	No Class	6.0	3	1	
	2.16	Powers, Rights Director	6.0	4	1	
	2.17	Powers, Rights Director	6.0	5	1	
	2.18	No Class	6.0	6	1	
Unit III	3.1	Duties and Liabilities of directors	7.0	1	1	
	3.2	Duties and Liabilities of directors	7.0	2	1	
	3.3	No Class	7.0	3	1	
	3.4	Meetings of Company – General Meetings of Shareholders	7.0	4	1	
	3.5	Statutory Meeting	7.0	5	1	
	3.6	No Class	7.0	6	1	
	3.7	Statutory Meeting	8.0	1	1	
	3.8	Statutory Report	8.0	2	1	
	3.9	No Class	8.0	3	1	

Unit III	3.10	Statutory Report	8.0	4	1	
	3.11	Annual General Meeting	8.0	5	1	
	3.12	No Class	8.0	6	1	4.0
	3.13	Extraordinary General Meeting	9.0	1	1	
	3.14	Proceedings of meetings	9.0	2	1	
	3.15	No Class	9.0	3	1	
	3.16	Proceedings of meetings	9.0	4	1	
	3.17	Meetings and Minutes	9.0	5	1	
	3.18	No Class	9.0	6	1	
Unit IV	4.1	Meetings and Minutes	10.0	1	1	
	4.2	Resolutions: Ordinary and Special	10.0	2	1	
	4.3	No Class	10.0	3	1	4.0
	4.4	Resolutions: Ordinary and Special	10.0	4	1	
	4.5	Resolution requiring Special notice	10.0	5	1	
	4.6	No Class	10.0	6	1	
	4.7	Relevant case laws	11.0	1	1	
	4.8	Definition of company secretary	11.0	2	1	
	4.9	No Class	11.0	3	1	
	4.10	Appointment of Company secretary	11.0	4	1	
	4.11	Legal Position	11.0	5	1	
	4.12	No Class	11.0	6	1	
	4.13	Duties of Company secretary	12.0	1	1	
	4.14	Rights of company secretary	12.0	2	1	
	4.15	No Class	12.0	3	1	
	4.16	Liabilities of company secretary	12.0	4	1	
	4.17	Qualifications of company secretary	12.0	5	1	4.0
	4.18	No Class	12.0	6	1	
Unit V	5.1	Methods of winding up	13.0	1	1	
	5.2	Methods of winding up	13.0	2	1	
	5.3	No Class	13.0	3	1	
	5.4	Winding up by Court	13.0	4	1	
	5.5	Winding up by Court	13.0	5	1	
	5.6	No Class	13.0	6	1	
	5.7	Grounds of Compulsory winding up	14.0	1	1	4.0
	5.8	Grounds of Compulsory winding up	14.0	2	1	
	5.9	No Class	14.0	3	1	
	5.10	Voluntary winding up	14.0	4	1	
	5.11	Voluntary winding up	14.0	5	1	
	5.12	No Class	14.0	6	1	
	5.13	winding up subject to supervision of the court	15.0	1	1	
	5.14	winding up subject to supervision of the court	15.0	2	1	
	5.15	No Class	15.0	3	1	
	5.16	Consequences of winding up	15.0	4	1	
	5.17	Consequences of winding up	15.0	5	1	
	5.18	No Class	15.0	6	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk power point and video lecturing

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

N.D. Kapoor, Elements of Company Law, Sultan Chand and sons.

Reference Books
M.C.Shukla

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C422
Course Title	COST ACCOUNTING
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To familiarize the students with various concepts and elements of cost accounting To impart the necessary skills required to measure the cost of production of a product by correctly estimating the various elements of cost
Outcomes	Exhibit the necessary skills required to measure the cost of production of a product by correctly estimating the various elements of cost

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	1	1	
	1.2	Nature and Scope of cost accounting	1.0	2	1	
	1.3	Nature and Scope of cost accounting	1.0	3	1	
	1.4	Objectives and limitations	1.0	4	1	
	1.5	Objectives and limitations	1.0	5	1	
	1.6	Financial Vs Cost accounting	1.0	6	1	
	1.7	No Class	2.0	1	1	
	1.8	Financial Vs Cost accounting	2.0	2	1	
	1.9	Costing system	2.0	3	1	
	1.10	Types of Costing and cost Classification	2.0	4	1	
	1.11	Types of Costing and cost Classification	2.0	5	1	
	1.12	Cost Sheet and Tenders	2.0	6	1	
	1.13	No Class	3.0	1	1	
	1.14	Cost Sheet and Tenders	3.0	2	1	2.0
	1.15	Cost unit	3.0	3	1	
	1.16	Cost unit	3.0	4	1	
	1.17	Cost centre and Profit centre	3.0	5	1	
	1.18	Cost centre and Profit centre	3.0	6	1	
	1.19	No Class	4.0	1	1	
	1.20	Purchase department and its Objectives	4.0	2	1	
Unit II	2.1	Purchase department and its Objectives	4.0	3	1	
	2.2	Purchase Procedure	4.0	4	1	
	2.3	Purchase Procedure	4.0	5	1	
	2.4	Classification and codification of material	4.0	6	1	
	2.5	No Class	5.0	1	1	
	2.6	Classification and codification of material	5.0	2	1	
	2.7	Material Control: level of Stock and EOQ	5.0	3	1	
	2.8	Material Control: level of Stock and EOQ	5.0	4	1	
	2.9	Perpetual Inventory System	5.0	5	1	
	2.10	Perpetual Inventory System	5.0	6	1	
	2.11	No Class	6.0	1	1	
	2.12	ABC analysis	6.0	2	1	
	2.13	VED analysis	6.0	3	1	4.0
	2.14	VED analysis	6.0	4	1	
	2.15	Material losses.	6.0	5	1	
	2.16	Material losses.	6.0	6	1	
	2.17	I CIA	7.0	1	1	
Unit III	3.1	I CIA	7.0	2	1	
	3.2	I CIA	7.0	3	1	
	3.3	I CIA	7.0	4	1	
	3.4	I CIA	7.0	5	1	
	3.5	I CIA	7.0	6	1	
	3.6	No Class	8.0	1	1	
	3.7	Cost price Methods	8.0	2	1	
	3.8	FIFO	8.0	3	1	
	3.9	LIFO	8.0	4	1	

Unit III	3.10	Average price Methods	8.0	5	1	
	3.11	Simple Average method	8.0	6	1	
	3.12	No Class	9.0	1	1	
	3.13	Weighted Average method	9.0	2	1	
	3.14	Notional price Methods	9.0	3	1	
	3.15	Notional price Methods	9.0	4	1	
	3.16	Standard Price Method	9.0	5	1	
	3.17	Inflated Price Method	9.0	6	1	
Unit IV	4.1	No Class	10.0	1	1	
	4.2	Replacement Price methods	10.0	2	1	
	4.3	Remuneration and Incentives	10.0	3	1	
	4.4	Time and Piece rate	10.0	4	1	4.0
	4.5	Idle and Overtime	10.0	5	1	
	4.6	Labour turnover	10.0	6	1	
	4.7	No Class	11.0	1	1	
	4.8	Taylor's, Merricks and Gantt's Task Plans	11.0	2	1	
	4.9	Premium bonus system	11.0	3	1	
	4.10	Halsey Plan	11.0	4	1	
	4.11	Rowan Plan	11.0	5	1	
	4.12	Premium bonus system	11.0	6	1	
	4.13	No Class	12.0	1	1	
	4.14	Premium bonus system	12.0	2	1	
	4.15	Halsey Plan	12.0	3	1	4.0
	4.16	Rowan Plan	12.0	4	1	
	4.17	Emerson's Plan	12.0	5	1	
	4.18	Calculation of earnings of workers	12.0	6	1	
	4.19	No Class	13.0	1	1	
Unit V	5.1	No Class	13.0	2	1	
	5.2	II CIA	13.0	3	1	
	5.3	II CIA	13.0	4	1	
	5.4	II CIA	13.0	5	1	
	5.5	II CIA	13.0	6	1	
	5.6	II CIA	14.0	1	1	4.0
	5.7	II CIA	14.0	2	1	
	5.8	Calculation of earnings of workers	14.0	3	1	
	5.9	Classification of Overhead costs	14.0	4	1	
	5.10	Distribution of Overheads	14.0	5	1	
	5.11	Allocation of Overhead costs	14.0	6	1	
	5.12	No Class	15.0	1	1	
	5.13	Absorption of Overhead costs	15.0	2	1	
	5.14	Apportionment of Overhead costs	15.0	3	1	
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk Method, Power Point Presentation method

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

T.S. Reddy and Hari Prasad Reddy, Cost Accounting, Margham Publications. •Jain, S.P and K.L.Narang Cost Accounting: Principles and Methods. Kalyani Publishers, Lal, Jawahar. Cost Accounting. Tata McGraw Hill Publishing Co., Maheshwari, S.N. and S.N.Mittal. Cost Accounting: Theory and Problems. Shri Mahabir Book Depot, A.Murthy and S.Gurusamy, Cost Accounting, Vijay Nicolas R.S.N. Pillai and V.Bagavathi, Cost Accounting, S. Chand.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.A. Economics
Course Code	AC408
Course Title	ALLIED : ELEMENT OF COST ACCOUNTING
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart basic knowledge on cost accounting and make the students to prepare cost sheet and other cost accounting records. To help the students understand the various cost elements and their measurement
Outcomes	to make the students to prepare simple accounts

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Definition of cost, costing and cost accounting	1.0	1	1	
	1.2	Objectives of costing	1.0	2	1	
	1.3	Functions	1.0	3	1	
	1.4	Advantages	1.0	4	1	
	1.5	Limitations of cost accounting	1.0	5	1	
	1.6	Elements of cost	1.0	6	1	
	1.7	Elements of cost	2.0	1	1	
	1.8	Classification of cost	2.0	2	1	
	1.9	Classification of cost	2.0	3	1	
	1.10	Preparation of cost sheet and tender / quotations	2.0	4	1	
	1.11	Preparation of cost sheet and tender / quotations	2.0	5	1	
	1.12	Cost Centre	2.0	6	1	
	1.13	Profit Centre	3.0	1	1	
	1.14	Stock levels	3.0	2	1	2.0
	1.15	Maximum, Minimum Materials	3.0	3	1	
	1.16	Reordering, Average and Danger	3.0	4	1	
	1.17	Reordering, Average and Danger	3.0	5	1	
	1.18	Pricing of issues	3.0	6	1	
	1.19	FIFO	4.0	1	1	
	1.20	FIFO	4.0	2	1	
Unit II	2.1	FIFO	4.0	3	1	
	2.2	LIFO	4.0	4	1	
	2.3	LIFO	4.0	5	1	
	2.4	LIFO	4.0	6	1	
	2.5	LIFO	5.0	1	1	
	2.6	simple and weighted average	5.0	2	1	
	2.7	simple and weighted average	5.0	3	1	
	2.8	simple and weighted average	5.0	4	1	
	2.9	standard price	5.0	5	1	
	2.10	standard price	5.0	6	1	
	2.11	standard price	6.0	1	1	
	2.12	E.O.Q	6.0	2	1	
	2.13	E.O.Q	6.0	3	1	4.0
	2.14	Methods of Remuneration	6.0	4	1	
	2.15	Methods of Remuneration	6.0	5	1	
	2.16	Time rate and Piece Rate System	6.0	6	1	
	2.17	I CIA	7.0	1	1	
Unit III	3.1	I CIA	7.0	2	1	
	3.2	I CIA	7.0	3	1	
	3.3	I CIA	7.0	4	1	
	3.4	I CIA	7.0	5	1	
	3.5	I CIA	7.0	6	1	
	3.6	Time rate and Piece Rate System	8.0	1	1	
	3.7	Taylor's differential Piece Rate	8.0	2	1	

Unit III	3.8	Taylor's differential Piece Rate	8.0	3	1	
	3.9	Bonus System	8.0	4	1	
	3.10	Bonus System	8.0	5	1	
	3.11	Halsey premium plan	8.0	6	1	
	3.12	Halsey premium plan	9.0	1	1	
	3.13	Halsey premium plan	9.0	2	1	
	3.14	Rowan system	9.0	3	1	
	3.15	Rowan system	9.0	4	1	
	3.16	Rowan system	9.0	5	1	
	3.17	Calculation of earnings of workers	9.0	6	1	
Unit IV	4.1	Calculation of earnings of workers	10.0	1	1	
	4.2	Meaning of overhead	10.0	2	1	
	4.3	Classification of overheads	10.0	3	1	
	4.4	Classification of overheads	10.0	4	1	4.0
	4.5	Allocation, Apportionment	10.0	5	1	
	4.6	Absorption of overheads	10.0	6	1	
	4.7	Absorption of overheads	11.0	1	1	
	4.8	Bases and Principles of Apportionment	11.0	2	1	
	4.9	Bases and Principles of Apportionment	11.0	3	1	
	4.10	Bases and Principles of Apportionment	11.0	4	1	
	4.11	Redistribution of overheads of service departments	11.0	5	1	
	4.12	Redistribution of overheads to production departments	11.0	6	1	
	4.13	Meaning of Marginal Costing	12.0	1	1	
	4.14	Advantages of marginal cost	12.0	2	1	
	4.15	Advantages of marginal cost	12.0	3	1	4.0
	4.16	Limitations of marginal cost	12.0	4	1	
	4.17	Limitations of marginal cost	12.0	5	1	
	4.18	Break -Even Analysis	12.0	6	1	
	4.19	Break -Even Analysis	13.0	1	1	
Unit V	5.1	Break -Even Analysis	13.0	2	1	
	5.2	II CIA	13.0	3	1	
	5.3	II CIA	13.0	4	1	
	5.4	II CIA	13.0	5	1	
	5.5	II CIA	13.0	6	1	
	5.6	II CIA	14.0	1	1	4.0
	5.7	II CIA	14.0	2	1	
	5.8	Revision	14.0	3	1	
	5.9	Revision	14.0	4	1	
	5.10	Revision	14.0	5	1	
	5.11	Revision	14.0	6	1	
	5.12	Revision	15.0	1	1	
	5.13	Revision	15.0	2	1	
	5.14	Revision	15.0	3	1	
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Power point

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Test - I	10 Marks
Test - II	10 Marks
Problem Solving	5 Marks
Attendance	5 Marks

V. RESOURCES

T.S.Reddy and A.Murthy, Cost Accounting, Margham Publications.
S.P.Jain

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C635
Course Title	HUMAN RESOURCE MANAGEMENT
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To highlight the importance of HRM in an organization To familiarize the students with the processes and mechanism of managing human resources
Outcomes	train the student to conduct training in their work place

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	HRM- Meaning, Definition	1.0	1	1	
	1.2	Importance of HRM	1.0	2	1	
	1.3	Characteristics	1.0	3	1	
	1.4	Characteristics	1.0	4	1	
	1.5	Operational area of HRM	1.0	5	1	
	1.6	No class	1.0	6	1	
	1.7	Operational area of HRM	2.0	1	1	
	1.8	Qualities of a good HR Manager	2.0	2	1	
	1.9	Qualities of a good HR Manager	2.0	3	1	
	1.10	Changing roles of HR Managers	2.0	4	1	
	1.11	Changing roles of HR Managers	2.0	5	1	
	1.12	No class	2.0	6	1	
	1.13	Difficulties and challenges faced by HR manager	3.0	1	1	
	1.14	Difficulties and challenges faced by HR manager	3.0	2	1	2.0
	1.15	Recent trends in HRM	3.0	3	1	
	1.16	Recent trends in HRM	3.0	4	1	
	1.17	Concept of HRP	3.0	5	1	
	1.18	No class	3.0	6	1	
	1.19	Characteristics	4.0	1	1	
	1.20	Characteristics	4.0	2	1	
Unit II	2.1	Steps of HRP	4.0	3	1	
	2.2	HR Capital	4.0	4	1	
	2.3	Job Analysis	4.0	5	1	
	2.4	No class	4.0	6	1	
	2.5	Succession Planning	5.0	1	1	
	2.6	Auditing of HR resources	5.0	2	1	
	2.7	Auditing of HR resources	5.0	3	1	
	2.8	ERP technologies	5.0	4	1	
	2.9	ERP technologies	5.0	5	1	
	2.10	No class	5.0	6	1	
	2.11	Preparation of HR plan	6.0	1	1	
	2.12	Dealing with surplus and deficit human resource	6.0	2	1	
	2.13	Dealing with surplus and deficit human resource	6.0	3	1	4.0
	2.14	Attrition management	6.0	4	1	
	2.15	Attrition management	6.0	5	1	
	2.16	No class	6.0	6	1	
	2.17	I CIA	7.0	1	1	
Unit III	3.1	I CIA	7.0	2	1	
	3.2	I CIA	7.0	3	1	
	3.3	I CIA	7.0	4	1	
	3.4	I CIA	7.0	5	1	
	3.5	I CIA	7.0	6	1	
	3.6	Retention management	8.0	1	1	

Unit III	3.7	Retention management	8.0	2	1	
	3.8	Objectives of Recruitment Process	8.0	3	1	
	3.9	Factors affecting recruitment	8.0	4	1	
	3.10	Factors affecting recruitment	8.0	5	1	
	3.11	No class	8.0	6	1	
	3.12	internal and external source of recruitment	9.0	1	1	
	3.13	Selection Process	9.0	2	1	
	3.14	Selection Process	9.0	3	1	
	3.15	Types of Testing	9.0	4	1	
	3.16	Types of Testing	9.0	5	1	
	3.17	No class	9.0	6	1	
Unit IV	4.1	Kinds of employment interview	10.0	1	1	
	4.2	Kinds of employment interview	10.0	2	1	
	4.3	Medical Screening	10.0	3	1	
	4.4	Medical Screening	10.0	4	1	4.0
	4.5	Appointment Order	10.0	5	1	
	4.6	No class	10.0	6	1	
	4.7	Appointment Order	11.0	1	1	
	4.8	Purpose of training	11.0	2	1	
	4.9	Distinction between training and development	11.0	3	1	
	4.10	Distinction between training and development	11.0	4	1	
	4.11	Assessing training needs	11.0	5	1	
	4.12	Assessing training needs	11.0	6	1	
	4.13	Steps in training	12.0	1	1	
	4.14	On the job and Off the job training methods	12.0	2	1	
	4.15	On the job and Off the job training methods	12.0	3	1	4.0
	4.16	Evaluation of training effectiveness	12.0	4	1	
	4.17	Competency: Development and Management	12.0	5	1	
	4.18	Mentoring and Coaching	12.0	6	1	
	4.19	Performance Appraisal	13.0	1	1	
Unit V	5.1	Objectives	13.0	2	1	
	5.2	II CIA	13.0	3	1	
	5.3	II CIA	13.0	4	1	
	5.4	II CIA	13.0	5	1	
	5.5	II CIA	13.0	6	1	
	5.6	II CIA	14.0	1	1	4.0
	5.7	II CIA	14.0	2	1	
	5.8	Steps in performance appraisal	14.0	3	1	
	5.9	Steps in performance appraisal	14.0	4	1	
	5.10	Traditional methods of performance appraisals	14.0	5	1	
	5.11	Traditional methods of performance appraisals	14.0	6	1	
	5.12	Non-traditional methods of performance appraisals	15.0	1	1	
	5.13	Non-traditional methods of performance appraisals	15.0	2	1	
	5.14	Managing grievances redressal	15.0	3	1	
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk and video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Gupta C.B, Human Resource Management, Sultan Chand and Sons, 14th Edition, New Delhi, 2012

Reference Books

Mamoria C.B, and Rao V. S. P, Personnel Management (Text and Cases), Himalayan Publications, New Delhi, 2012

Aswathappa K, Human Resource Management, 6th Edition, Tata McGraw-Hill Education Pvt. Ltd, 2010

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.A. Economics
Course Code	AC306
Course Title	ALLIED : PRINCIPLES OF ACCOUNTANCY
Course Extension	
Course Teacher	Dr. Antony Baskaran K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide basic Knowledge on accounting concepts and principles To help the students to acquire the skills to prepare basic accounting records.
Outcomes	Student should understand how to prepare ledger Journal end susidiry book. To make the students to prepare trading profit and loss account and balance sheet. Make the student to create single entry system

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Definition of Accounting	1.0	1	1	
	1.2	Meaning Definition ans scope	1.0	2	1	
	1.3	Book keeping Vs Accountancy	1.0	3	1	
	1.4	Book keeping Vs Accountancy	1.0	4	1	
	1.5	Groups interested in accounting information	1.0	5	1	
	1.6	Groups interested in accounting information	1.0	6	1	
	1.7	Groups interested in accounting information	2.0	1	1	
	1.8	Accounting concepts and convention	2.0	2	1	
	1.9	Accounting concepts and convention	2.0	3	1	
	1.10	Accounting concepts and convention	2.0	4	1	
	1.11	Double entry system	2.0	5	1	
	1.12	Double entry system	2.0	6	1	4.0
	1.13	Rules for journalizing	3.0	1	1	
	1.14	Rules for journalizing	3.0	2	1	
	1.15	Ledger posting balancing	3.0	3	1	
	1.16	Ledger posting balancing	3.0	4	1	
	1.17	Trial balance	3.0	5	1	
	1.18	Trial balance	4.0	6	1	
Unit II	2.1	Meaning – Benefits of Subsidiary Book	4.0	1	1	
	2.2	Preparation of subsidiary books	4.0	2	1	
	2.3	Preparation of subsidiary books	4.0	3	1	
	2.4	Purchases book	4.0	4	1	
	2.5	Purchases book	4.0	5	1	4.0
	2.6	Sales book	4.0	6	1	
	2.7	Sales book	5.0	1	1	
	2.8	Purchases returns book	5.0	2	1	
	2.9	Purchases returns book	5.0	3	1	
	2.10	Sale returns book	5.0	4	1	
	2.11	Sale returns book	5.0	5	1	
	2.12	Cash book	5.0	6	1	
	2.13	Cash book	6.0	1	1	4.0
	2.14	Simple colum cash books	6.0	2	1	
	2.15	Double columnar cash books	6.0	3	1	
	2.16	three columnar cash books	6.0	4	1	
	2.17	Petty cash book	6.0	5	1	
	2.18	Bills receivable book – Bills payable book and Journal proper	6.0	6	1	
Unit III	3.1	Bank reconciliation statement	7.0	1	1	
	3.2	Bank reconciliation statement	7.0	2	1	
	3.3	Bank reconciliation statement	7.0	3	1	
	3.4	Pass book	7.0	4	1	
	3.5	Pass book	7.0	5	1	
	3.6	Pass book	7.0	6	1	
	3.7	Causes for difference and adjustment	8.0	1	1	
	3.8	Causes for difference and adjustment	8.0	2	1	
	3.9	Depreciation	8.0	3	1	

Unit III	3.10	Depreciation	8.0	4	1	
	3.11	Straight line Method	8.0	5	1	
	3.12	Straight line Method	8.0	6	1	4.0
	3.13	Straight line Method	9.0	1	1	
	3.14	Straight line Method	9.0	2	1	
	3.15	written down value methods	9.0	3	1	
	3.16	written down value methods	9.0	4	1	
	3.17	written down value methods	9.0	5	1	
	3.18	written down value methods	9.0	6	1	
Unit IV	4.1	Final accounts	10.0	1	1	
	4.2	Final accounts	10.0	2	1	
	4.3	Trading accounts	10.0	3	1	4.0
	4.4	Profit and loss accounts	10.0	4	1	
	4.5	Balance sheet	10.0	5	1	
	4.6	Adjusting entries	10.0	6	1	
	4.7	Adjusting entries	11.0	1	1	
	4.8	Outstanding and prepaid expenses	11.0	2	1	
	4.9	Outstanding and prepaid expenses	11.0	3	1	
	4.10	Bad debts	11.0	4	1	
	4.11	Bad debts	11.0	5	1	
	4.12	Provision for doubtful debts	11.0	6	1	
	4.13	Provision for discount on debtors and creditors	12.0	1	1	
	4.14	Provision for discount on debtors and creditors	12.0	2	1	
	4.15	Depreciation	12.0	3	1	
	4.16	Interest on capital and drawings	12.0	4	1	
	4.17	Manager's commission	12.0	5	1	4.0
	4.18	Manager's commission	12.0	6	1	
Unit V	5.1	Capital expenditure	13.0	1	1	
	5.2	Capital expenditure	13.0	2	1	
	5.3	Trading accounts	13.0	3	1	
	5.4	Trading accounts	13.0	4	1	
	5.5	Revenue Expenditure	13.0	5	1	
	5.6	Deferred Revenue Expenditure	13.0	6	1	
	5.7	Deferred Revenue Expenditure	14.0	1	1	4.0
	5.8	Receipts and Payments Accounts	14.0	2	1	
	5.9	Receipts and Payments Accounts	14.0	3	1	
	5.10	Receipts and Payments Accounts	14.0	4	1	
	5.11	Income and Expenditure Account	14.0	5	1	
	5.12	Income and Expenditure Account	14.0	6	1	
	5.13	Income and Expenditure Account	15.0	1	1	
	5.14	Income and Expenditure Account	15.0	2	1	
	5.15	Preparation of Income and Expenditure Account and Balance Sheet	15.0	3	1	
	5.16	Preparation of Income and Expenditure Account and Balance Sheet	15.0	4	1	
	5.17	Preparation of Income and Expenditure Account and Balance Sheet	15.0	5	1	
	5.18	Preparation of Income and Expenditure Account and Balance Sheet	15.0	6	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk method and Power point presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Problem Solving	5 Marks

V. RESOURCES

T.S.Reddy and Murthy, Financial Accounting, Margham Publications.

Reference Books

M.C.Shukla and T.S.Grewal, advance accounting, Sulthanandchand.

S.P.Jain and K.L.Narang, financial accounting, Kalyaniludhiara.

R.L.Gupta and RadhaSamy, advanced accountancy, agra book stores.

N.Vinaygam,Mani and K.L.Nagarajan, principales of accountancy , Sultan Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C530
Course Title	ADVANCED COST ACCOUNTING
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart knowledge on techniques of cost Accounting. To develop the skills in process, marginal and standard costing
Outcomes	The students will know about the different methods of costing followed in different types of organizations. The students will know about the techniques of cost control and will possess the basic skills required for using them in organizations

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Job Costing – Introduction and Definition	1.0	1	1	
	1.2	Features and Objectives of Job Costing	1.0	2	1	
	1.3	Pre-requisites of Job Costing	1.0	4	1	
	1.4	Merits and Demerits of Job Costing	1.0	5	1	
	1.5	Job Costing Procedure	1.0	6	1	
	1.6	Computation of Job Cost – Practical Problems	2.0	1	1	
	1.7	Computation of Job Cost – Practical Problems	2.0	2	1	
	1.8	Computation of Job Cost – Practical Problems	2.0	4	1	4.0
	1.9	Batch Costing - Introduction	2.0	5	1	
	1.10	Determination of EBQ	2.0	6	1	
	1.11	Computation of Batch Cost – Practical Problems	3.0	1	1	
	1.12	Computation of Batch Cost – Practical Problems	3.0	2	1	4.0
	1.13	Contract Costing – Introduction and Features	3.0	4	1	
	1.14	Job Vs. Contract Costing	3.0	5	1	
	1.15	Recording Cost of Contract	3.0	6	1	
	1.16	Work certified and uncertified	4.0	1	1	
	1.17	Preparation of Contract Account – Practical Problems	4.0	2	1	
	1.18	Preparation of Contract Account – Practical Problems	4.0	4	1	
	1.19	Preparation of Contract Account – Practical Problems	4.0	5	1	
	1.20	Preparation of Contract Account and Balance Sheet – Practical Problems	4.0	6	1	
	1.21	Preparation of Contract Account and Balance Sheet – Practical Problems	5.0	1	1	4.0
Unit II	2.1	Operating Costing – Introduction, Meaning and Definition	5.0	2	1	
	2.2	Cost unit, Cost Classification, Cost Accumulation	5.0	4	1	
	2.3	Preparation of Operating Cost Sheet – Practical Problems	5.0	5	1	
	2.4	Preparation of Operating Cost Sheet – Practical Problems	5.0	6	1	
	2.5	Preparation of Operating Cost Sheet – Practical Problems	6.0	1	1	
	2.6	Preparation of Operating Cost Sheet – Practical Problems	6.0	2	1	
	2.7	Preparation of Operating Cost Sheet – Practical Problems	6.0	4	1	4.0
	2.8	Preparation of Operating Cost Sheet – Practical Problems	6.0	5	1	
	2.9	Preparation of Operating Cost Sheet – Practical Problems	6.0	6	1	1.0
	2.10	Reconciliation of Cost and Financial Accounts – Introduction, Need for reconciliation	7.0	1	1	1.0
	2.11	Preparation of reconciliation statement – Practical Problems	7.0	2	1	

Unit II	2.12	Preparation of reconciliation statement – Practical Problems	7.0	4	1	
	2.13	Preparation of reconciliation statement – Practical Problems	7.0	5	1	
	2.14	Preparation of reconciliation statement – Practical Problems	7.0	6	1	
	2.15	Preparation of reconciliation statement – Practical Problems	8.0	1	1	
	2.16	Preparation of reconciliation statement – Practical Problems	8.0	2	1	4.0
Unit III	3.1	Process Costing – Introduction, Meaning and Definition	8.0	4	1	
	3.2	Features of Process Costing	8.0	5	1	
	3.3	Job Vs Process Costing	8.0	6	1	
	3.4	Preparation of Process Accounts – Practical Problems	9.0	1	1	
	3.5	Preparation of Process Accounts – Practical Problems	9.0	2	1	
	3.6	Preparation of Process Accounts – Practical Problems with Normal Losses	9.0	4	1	
	3.7	Preparation of Process Accounts – Practical Problems with Normal and Abnormal Losses	9.0	5	1	
	3.8	Preparation of Process Accounts – Practical Problems with Normal, Abnormal Losses and Abnormal Gain	9.0	6	1	
	3.9	Preparation of Process Accounts – Practical Problems with Normal, Abnormal Losses and Abnormal Gain	10.0	1	1	
	3.10	Preparation of Process Accounts – Practical Problems with Inter-process profit	10.0	2	1	
	3.11	Preparation of Process Accounts – Practical Problems with Inter-process profit	10.0	4	1	
	3.12	Preparation of Process Accounts – Practical Problems with Inter-process profit	10.0	5	1	4.0
	3.13	Joint Product Costing - Introduction	10.0	6	1	
	3.14	Methods of Apportionment of joint cost	11.0	1	1	
	3.15	By-Product Costing - Introduction	11.0	2	1	
	3.16	Computation of Joint Product and By-product – Practical Problems	11.0	4	1	
	3.17	Computation of Joint Product and By-product – Practical Problems	11.0	5	1	
	3.18	Computation of Joint Product and By-product – Practical Problems	11.0	6	1	
	3.19	Computation of Joint Product and By-product – Practical Problems	12.0	1	1	
Unit IV	4.4	Revision	15.0	5	1	3.0
Unit V	5.1	Standard Costing - Introduction, Meaning and Definition	12.0	2	1	4.0
	5.2	Features of standard costing, Advantages of standard cost, Limitations of standard cost	12.0	4	1	
	5.3	Material variances – Practical Problems	12.0	5	1	
	5.4	Material variances – Practical Problems	12.0	6	1	
	5.5	Material variances – Practical Problems	13.0	1	1	
	5.6	Material variances – Practical Problems	13.0	2	1	4.0
	5.7	Labour variances – Practical Problems	13.0	4	1	
	5.8	Labour variances – Practical Problems	13.0	5	1	4.0

Unit V	5.9	Labour variances – Practical Problems	13.0	6	1	1.0
	5.10	Labour variances – Practical Problems	14.0	1	1	1.0
	5.11	Overhead Variances – Practical Problems	14.0	2	1	
	5.12	Overhead Variances – Practical Problems	14.0	4	1	
	5.13	Overhead Variances – Practical Problems	14.0	5	1	
	5.14	Overhead Variances – Practical Problems	14.0	6	1	4.0
Total Hrs.					71.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board (Chalk and Talk)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Reddy T.S and Hari Prasad Reddy. Y, Cost Accounting, Margham Publications, Chennai. Maheswari S.N, Advanced Cost Accounting, Sultan Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.A. Economics
Course Code	NCO602
Course Title	NON MAJOR ELECTIVE : ADVERTISING AND SALESMANSHIP
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To explain the concept of advertising and various types of advertising media To understand the importance of salesmanship in marketing
Outcomes	The students will be able to understand the concept of advertising and various types of advertising media the students will be able to identify and understand the psychology of selling and different factors that shape the buying behavior of customers.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Advertising – Introduction, Meaning and Definition	1.0	2	1	
	1.2	Features of Advertising	1.0	3	1	
	1.3	Evolution of Advertising	2.0	2	1	
	1.4	Importance of Advertising	2.0	3	1	
	1.5	Role of Advertisement	3.0	2	1	
	1.6	Objectives of Advertising	3.0	3	1	
	1.7	Active Participant in Advertising	4.0	2	1	
Unit II	2.1	Benefits of Advertising	4.0	3	1	
	2.2	Disadvantages of Advertising	5.0	2	1	
	2.3	Classification of Advertising	5.0	3	1	4.0
	2.4	Advertising Process – Steps and Effectiveness of Advertising	6.0	2	1	
	2.5	Setting Advertising Objectives and Advertising Strategy - Process	6.0	3	1	
Unit III	3.1	Advertising Media - Introduction	7.0	2	1	4.0
	3.2	Determinants of Advertising Media	7.0	3	1	1.0
	3.3	Types of Advertising Media – Indoor and Outdoor Media	8.0	2	1	
	3.4	Indoor Media – Radio Advertising – Merits and Demerits	8.0	3	1	
	3.5	Television Advertising – Merits and Demerits	9.0	2	1	
	3.6	Press Media – Merits and Demerits	9.0	3	1	4.0
	3.7	Other Indoor Advertising Media	10.0	2	1	
	3.8	Outdoor Media – Types – Merits and Demerits	10.0	3	1	
	3.9	Steps in Media Planning and Marketing Through Social Sites	11.0	2	1	
Unit IV	4.1	Salesmanship – Introduction, Meaning and Definition	11.0	3	1	4.0
	4.2	Features and Objectives of Salesmanship	12.0	2	1	1.0
	4.3	Advantages and Disadvantages of Salesmanship	12.0	3	1	
	4.4	Steps in the Process of Personal Selling	13.0	2	1	
	4.5	Qualities of a good Salesman	13.0	3	1	
Unit V	5.1	Classification of Salesman	14.0	2	1	
	5.2	Functions of Salesman	14.0	3	1	
	5.3	Duties and Responsibilities of Salesman	15.0	2	1	
	5.4	Duties and Responsibilities of Salesman	15.0	3	1	
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Test - I	7.5 Marks
Test - II	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Advertising and Salesmanship – Saravanel and Sumathi, Margham Publications, Chennai
Advertising and Personal Selling – Gupta C.B, S. Chand, New Delhi
Principles of Marketing – Philip Kotler, PHI Publications, New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.A. Economics
Course Code	NCO502
Course Title	NON MAJOR ELECTIVE : BASIC ACCOUNTS AND CORRESPONDENCE
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide basic Accounting knowledge to Non-Commerce students To impart the practical communication knowledge required for everyday life
Outcomes	The students will be able to understand the importance and need of Accounting and business correspondence in day to day life.

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Accounting – Meaning, Definitions, Need and Steps in Accounting	1.0	2	1	
	1.2	Bookkeeping Vs. Accountancy and Objectives of Accounting	1.0	3	1	
	1.3	Advantages and Limitations of Accounting	2.0	2	1	
	1.4	Accounting Concepts and Conventions	2.0	3	1	
	1.5	Branches and Methods of Accounting	3.0	2	1	
	1.6	Double Entry System of Bookkeeping, Accounting Rules and Equations	3.0	3	1	
Unit II	2.1	Journal – Introduction, Meaning and Definitions	4.0	2	1	
	2.2	Transaction Analysis for Journal Entries	4.0	3	1	
	2.3	Practical Problems in Journal	5.0	2	1	
	2.4	Practical Problems in Journal	5.0	3	1	4.0
	2.5	Ledger – Introduction, Meaning and Definitions	6.0	2	1	
	2.6	Posting Journal Entries to Ledger – Balancing Ledger Book	6.0	3	1	
	2.7	Practical Problems in Ledger	7.0	2	1	4.0
	2.8	Practical Problems in Ledger	7.0	3	1	1.0
	2.9	Trial Balance – Introduction, Meaning and Definitions, Objectives	8.0	2	1	
	2.10	Methods of Preparation – Practical Problems	8.0	3	1	
	2.11	Practical Problems in Trial Balance	9.0	2	1	
	2.12	Practical Problems in Trial Balance	9.0	3	1	4.0
Unit III	3.1	Final Accounts - Introduction	10.0	2	1	
	3.2	Preparation of Trading Account and Profit & Loss Account	10.0	3	1	
	3.3	Preparation of Balance Sheet	11.0	2	1	
	3.4	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with simple Adjustments	11.0	3	1	4.0
	3.5	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with simple Adjustments	12.0	2	1	1.0
Unit IV	4.1	Business Correspondence - Introduction	12.0	3	1	
	4.2	Application Letter and Letter of Recommendation	13.0	2	1	
	4.3	Interview Letter – Appointment and Acknowledgement	13.0	3	1	
Unit V	5.1	Banking Correspondence	14.0	2	1	
	5.2	Insurance Correspondence	14.0	3	1	
	5.3	Drafting Banking and Insurance Correspondence	15.0	2	1	
	5.4	Drafting Banking and Insurance Correspondence	15.0	3	1	
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Powerpoint presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks

V. RESOURCES

Reddy and Murthy, Financial Accounting, Margham Publications, Chennai
Jain

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C534B
Course Title	ELECTIVE II : ENTREPRENEURIAL DEVELOPMENT
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to learn the concept and importance of Entrepreneurship. To make the students aware of the various institutions that help the entrepreneurs in different ways
Outcomes	After the completion of this paper, student will have the entrepreneurial temper with conceptual input and practical insight as how to be an entrepreneur. They will have the skills required for writing business projects and know about the various funding agencies and their requirements.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Entrepreneurship - Introduction	1.0	3	1	
	1.2	Meaning and Definitions of Entrepreneurship	1.0	4	1	
	1.3	Characteristics of Entrepreneurship	1.0	5	1	
	1.4	Advantages of Being an Entrepreneur	1.0	6	1	
	1.5	Obstacles to an Entrepreneur	2.0	3	1	
	1.6	Qualities of an Entrepreneur	2.0	4	1	
	1.7	Functions of the Entrepreneur	2.0	5	1	
	1.8	Classification of Entrepreneurs	2.0	6	1	
	1.9	Classification of Entrepreneurs	3.0	3	1	
	1.10	Factors Influencing Entrepreneurship – Internal Factors	3.0	4	1	
	1.11	Factors Influencing Entrepreneurship – External Factors	3.0	5	1	4.0
Unit II	2.1	Entrepreneurial growth – Role of Institutional Finance to Entrepreneurs	3.0	6	1	
	2.2	Role of Government and Non Government Agencies	4.0	3	1	
	2.3	TIIC - Functions	4.0	4	1	
	2.4	SIDBI - Functions	4.0	5	1	
	2.5	DIC - Functions	4.0	6	1	
	2.6	IDBI - Functions	5.0	3	1	
	2.7	IFCI - Functions	5.0	4	1	
	2.8	EDP – Meaning and Need	5.0	5	1	
	2.9	Objectives of EDP	5.0	6	1	
	2.10	Curriculum of EDP	6.0	3	1	1.0
	2.11	Curriculum of EDP	6.0	4	1	
	2.12	Phases of EDP	6.0	5	1	
	2.13	Problems of EDP	6.0	6	1	1.0
	2.14	Role of EDP	7.0	3	1	
	2.15	Women Entrepreneur - Introduction	7.0	4	1	
	2.16	Problems of Women Entrepreneurs	7.0	5	1	
	2.17	Rural Entrepreneurs – Need	7.0	6	1	
	2.18	Rural Entrepreneurs – Problems	8.0	3	1	4.0
	2.19	Small Scale Entrepreneurs	8.0	4	1	
	2.20	Importance of SSI	8.0	5	1	
	2.21	Problems of SSI	8.0	6	1	
	2.22	Export Entrepreneurs – Role in development of Economy	9.0	3	1	
Unit III	3.1	Business idea generation techniques	9.0	4	1	
	3.2	Sources of Business Ideas	9.0	5	1	
	3.3	Methods of Generating Ideas	9.0	6	1	
	3.4	Evaluating the Ideas - Methods	10.0	3	1	
	3.5	Business Opportunities - Meaning	10.0	4	1	
	3.6	Sources of Entrepreneurial opportunity	10.0	5	1	
	3.7	Opportunity Analysis _ Steps	10.0	6	1	
	3.8	Feasibility Study Meaning and its Phases	11.0	3	1	
	3.9	Marketing Feasibility	11.0	4	1	

Unit III	3.10	Marketing Feasibility	11.0	5	1	
	3.11	Financial Feasibility	11.0	6	1	
	3.12	Financial Feasibility	12.0	3	1	4.0
	3.13	Technical Feasibility	12.0	4	1	
	3.14	Location Feasibility	12.0	5	1	
	3.15	Managerial Feasibility	12.0	6	1	
	3.16	Managerial Feasibility	13.0	3	1	1.0
	3.17	Legal Feasibility	13.0	4	1	
Unit IV	4.1	Project – Meaning and Definition	13.0	5	1	
	4.2	Project Life Cycle	13.0	6	1	1.0
	4.3	Classification of the Project	14.0	3	1	
	4.4	Classification of the Project	14.0	4	1	
	4.5	Project Appraisal - Introduction, Methods and Techniques	14.0	5	1	
	4.6	Meaning of Project Report	14.0	6	1	
	4.7	Purpose of a Project Report	15.0	3	1	4.0
	4.8	Formulation of a Business Plan	15.0	4	1	
	4.9	Model Business Plan - Discussion	15.0	5	1	
Unit V						
Total Hrs.					59.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board (Chalk and Talk), LCD for Power Point Presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Entrepreneurial Development- C.B.Gupta, S.S.Khanka, 5th Edition, 2014, Sulthan Chand, New Delhi. Entrepreneurial Development- P. Saravanavel, 5th Edition – 2002, Prasanna Publishers, Chennai. Entrepreneurial Development- C.B. Gupta and N.P. Srinivasan, 6th Edition – 2012, Sultan Chand and Company Ltd, New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C214
Course Title	FINANCIAL ACCOUNTING - I
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	The objective of this subject is to acquaint students with the accounting tools and techniques influencing Business Organizations To enable the students to learn the functional aspects of Financial Accounting
Outcomes	The students will know the various methods of calculating and recording depreciation in the books The students would be able to convert the books written on single entry basis (incomplete records) into proper double entry system. The students would be able to write up the accounts of certain special types of business units like branches, departments and non trading concerns.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Depreciation Accounting – Introduction, Meaning and Definition	1.0	1	1	
	1.2	Causes of Depreciation	1.0	2	1	
	1.3	Objectives of Depreciation	1.0	4	1	
	1.4	Methods of Charging Depreciation	1.0	5	1	
	1.5	Straight Line Method – Practical Problems	1.0	5	1	
	1.6	Straight Line Method – Practical Problems	2.0	1	1	
	1.7	Straight Line Method – Practical Problems	2.0	2	1	
	1.8	Written down Value Method – Practical Problems	2.0	4	1	
	1.9	Written down Value Method – Practical Problems	2.0	5	1	
	1.10	Written down Value Method – Practical Problems	2.0	5	1	
	1.11	Change in Method of Depreciation – Practical Problems	3.0	1	1	
	1.12	Change in Method of Depreciation – Practical Problems	3.0	2	1	
	1.13	Annuity Method – Practical Problems	3.0	4	1	
	1.14	Annuity Method – Practical Problems	3.0	5	1	
	1.15	Depreciation Fund Method – Practical Problems	3.0	5	1	4.0
	1.16	Depreciation Fund Method – Practical Problems	4.0	1	1	
	1.17	Depreciation Fund Method – Practical Problems	4.0	2	1	
Unit II	2.1	Single Entry System – Meaning and Definitions , Features	4.0	4	1	
	2.2	Limitations on Single Entry System and Differences between Single Entry Systems and Double Entry System	4.0	5	1	
	2.3	Ascertainment of Profit under Net worth Method	4.0	5	1	4.0
	2.4	Ascertainment of Profit under Net worth Method	5.0	1	1	
	2.5	Ascertainment of Profit under Net worth Method with Adjustments	5.0	2	1	
	2.6	Conversion Method – Single Entry to Double Entry System	5.0	4	1	
	2.7	Conversion Method – Single Entry to Double Entry System (Practical Problems)	5.0	5	1	
	2.8	Conversion Method – Single Entry to Double Entry System (Practical Problems)	5.0	5	1	4.0
	2.9	Conversion Method – Single Entry to Double Entry System (Practical Problems)	6.0	1	1	
	2.10	Conversion Method – Single Entry to Double Entry System (Practical Problems)	6.0	2	1	
Unit III	3.1	Accounts of Non-Profit Organizations - Introduction	6.0	4	1	
	3.2	Final Accounts of Non-Profit Organisations	6.0	5	1	
	3.3	Capital, Revenue, Deferred Revenue Expenditure	6.0	5	1	4.0

Unit III	3.4	Capital and Revenue Receipts	7.0	1	1	1.0	
	3.5	Receipts and Payments Account – Practical Problems	7.0	2	1	1.0	
	3.6	Receipts and Payments Account – Practical Problems	7.0	4	1		
	3.7	Steps to prepare Income and Expenditure Account	7.0	5	1		
	3.8	Preparation of Income and Expenditure Account – Practical Problems	7.0	5	1		
	3.9	Preparation of Income and Expenditure Account – Practical Problems	8.0	1	1		
	3.10	Preparation of Income and Expenditure Account – Practical Problems	8.0	2	1		
	3.11	Preparation of Balance Sheet	8.0	4	1		
	3.12	Preparation of Income and Expenditure Account and Balance Sheet – Practical Problems	8.0	5	1		
	3.13	Preparation of Income and Expenditure Account and Balance Sheet – Practical Problems	8.0	5	1		
	3.14	Preparation of Income and Expenditure Account and Balance Sheet – Practical Problems	9.0	1	1		
	Unit IV	4.1	Branch Accounting – Introduction and Meaning	9.0	2	1	
		4.2	Objectives of Branch Accounting	9.0	4	1	
		4.3	Types of Branches	9.0	5	1	
4.4		Accounting in respect of Dependent Branches	9.0	5	1		
4.5		Practical problems in Debtor System	10.0	1	1		
4.6		Practical problems in Debtor System	10.0	2	1		
4.7		Practical problems in Debtor System	10.0	4	1		
4.8		Practical problems in Stock and Debtor System	10.0	5	1		
4.9		Practical problems in Stock and Debtor System	10.0	5	1	4.0	
4.10		Practical problems in Stock and Debtor System	11.0	1	1		
4.11		Practical problems in Stock and Debtor System	11.0	2	1		
4.12		Practical problems in Final Account System	11.0	4	1		
4.13		Practical problems in Final Account System	11.0	5	1		
4.14		Practical problems in Final Account System	11.0	5	1		
4.15		Accounting in respect of Independent Branches	12.0	1	1	4.0	
4.16		Accounting in respect of Independent Branches – Practical Problems	12.0	2	1		
4.17		Accounting in respect of Independent Branches – Practical Problems	12.0	4	1		
4.18		Accounting in respect of Independent Branches – Practical Problems	12.0	5	1		
Unit V	5.1	Departmental Accounting – Introduction, Meaning and Need	12.0	5	1		
	5.2	Advantages of Departmental Accounting	13.0	1	1	1.0	
	5.3	Methods of preparing Departmental Accounting and Apportionment of Expenses	13.0	2	1	1.0	
	5.4	Preparation of Departmental Trading Account	13.0	4	1		

Unit V	5.5	Preparation of Departmental Trading Account – Practical Problems	13.0	5	1	
	5.6	Preparation of Departmental Trading Account – Practical Problems	13.0	5	1	
	5.7	Preparation of Departmental Trading Account – Practical Problems with Inter Departmental Transfer	14.0	1	1	
	5.8	Preparation of Departmental Trading Account – Practical Problems with Inter Departmental Transfer	14.0	2	1	
	5.9	Preparation of Departmental Trading Account – Practical Problems with Inter Departmental Transfer	14.0	4	1	
	5.10	Preparation of Departmental Trading Account – Practical Problems with Inter Departmental Transfer	14.0	5	1	
	5.11	Preparation of Departmental Trading Account – Practical Problems with Inter Departmental Transfer	14.0	5	1	4.0
Total Hrs.					70.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and Talk, Problem Solving

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Test - I	10 Marks
Test - II	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

T.S.Reddy and Murthy "Financial Accounting" - 6th Revised Edition 2015, Margham Publications, Chennai.
S.P. Jain and K.L.Narang "Advanced Accountancy" - 18th Revised Edition, Reprint 2014, Kalyani publishers, New Delhi.
M. A. Arulanandham and V.S.Raman "Advanced Accountancy" -.Himalaya Publishing House, Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C636A
Course Title	ELECTIVE I : INDIRECT TAXATION
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the basics of the Indirect Tax Laws and Procedure and to study the computational process under various Acts of Indirect Tax laws. To teach the concept of Value added tax and the procedures relating to the computation of VAT
Outcomes	After completion of this paper, the students will have an insight to the different types of indirect taxes levied on the production and distribution of goods The students will understand how the services are taxed and the provisions related to the taxation mechanism of international trade

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Outline of Tax system in India	1.0	1	1	
	1.2	Tax – Introduction, Meaning and Definition	1.0	3	1	
	1.3	Features of Tax	1.0	4	1	
	1.4	Objectives of Tax	1.0	5	1	
	1.5	Canons of Taxation	1.0	6	1	
	1.6	Canons of Taxation	2.0	1	1	
	1.7	Types of Taxes	2.0	3	1	
	1.8	Direct Taxes - Features	2.0	4	1	
	1.9	Merits and Demerits of Direct Taxes	2.0	5	1	
	1.10	Indirect Taxes - Features	2.0	6	1	
	1.11	Merits and Demerits of Indirect Taxes	3.0	1	1	
	1.12	Differences between Direct and Indirect Taxes	3.0	3	1	4.0
Unit II	2.1	Central Excise Act 1944 - Introduction	3.0	4	1	
	2.2	Features of Central Excise Duty	3.0	5	1	
	2.3	Sources of Central Excise Law	3.0	6	1	
	2.4	Objectives of Excise Duty	4.0	1	1	
	2.5	Central Excise Tariff Act 1985	4.0	3	1	
	2.6	Important Definitions	4.0	4	1	
	2.7	Important Definitions	4.0	5	1	
	2.8	Important Definitions	4.0	6	1	
	2.9	Differences between Sales Tax and Excise Duty	5.0	1	1	
	2.10	Administrative Setup	5.0	3	1	
	2.11	Types of Excise Duty	5.0	4	1	
	2.12	Registration Procedure	5.0	5	1	4.0
Unit III	3.1	Levy and Collection of Excise Duty	5.0	6	1	
	3.2	Exemptions from Excise Duty	6.0	1	1	
	3.3	Valuation of Excisable Goods	6.0	3	1	
	3.4	Valuation of Excisable Goods	6.0	4	1	
	3.5	Clearance of Goods	6.0	5	1	1.0
	3.6	Clearance of Goods	6.0	6	1	1.0
	3.7	Customs Act 1962 - Introduction	7.0	1	1	
	3.8	Features of Customs Duty	7.0	3	1	4.0
Unit IV	4.1	Customs Tariff Act 1975	7.0	4	1	
	4.2	Objectives of Customs Duty	7.0	5	1	
	4.3	Types of Customs Duties	7.0	6	1	
	4.4	Important Definitions	8.0	1	1	
	4.5	Important Definitions	8.0	3	1	
	4.6	Important Definitions	8.0	4	1	
	4.7	Power to Prohibit Import and Export of Goods and Services	8.0	5	1	
	4.8	Levy of Customs Duty	8.0	6	1	
	4.9	Assessment of Duty	9.0	1	1	
	4.10	Valuation of goods	9.0	3	1	
	4.11	Exemptions from customs Duty	9.0	4	1	
	4.12	Provisions related to Baggage	9.0	5	1	

Unit IV	4.13	Differences between Sales Tax and Customs Duty	9.0	6	1	
	4.14	Differences between Excise Duty and Customs Duty	10.0	1	1	4.0
Unit V	5.1	VAT - Introduction	10.0	3	1	
	5.2	Methodology of VAT	10.0	4	1	
	5.3	Meaning and Definition of VAT	10.0	5	1	
	5.4	Features of VAT	10.0	6	1	
	5.5	Advantages of VAT	11.0	1	1	
	5.6	Disadvantages of VAT	11.0	3	1	
	5.7	Differences between VAT and Sales Tax	11.0	4	1	
	5.8	Objectives of VAT	11.0	5	1	
	5.9	TN VAT 2006 – Special Provisions	11.0	6	1	
	5.10	Registration of Dealer under VAT	12.0	1	1	
	5.11	Methods of computation VAT	12.0	3	1	
	5.12	Filing of Returns under VAT	12.0	4	1	
	5.13	Service Tax - Introduction	12.0	5	1	
	5.14	Need for Service Tax	12.0	6	1	
	5.15	Features of Service Tax	13.0	1	1	
	5.16	Important Definitions	13.0	3	1	
	5.17	Important Definitions	13.0	4	1	1.0
	5.18	Important Definitions	13.0	5	1	1.0
	5.19	Negative List of Services	13.0	6	1	
	5.20	Negative List of Services	14.0	1	1	
	5.21	Valuation of Taxable Services	14.0	3	1	
	5.22	Valuation of Taxable Services	14.0	4	1	
	5.23	Registration Procedure of Services Tax	14.0	5	1	4.0
	5.24	Registration Procedure of Services Tax	14.0	6	1	
Total Hrs.					70.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Test - I	7.5 Marks
Test - II	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

N.P. Srinivasan and M. Periasamy, Principles of Business Taxation, Sultan Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C634
Course Title	PRACTICAL AUDITING
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To familiarize the students with the Principles of Auditing To make the students aware of the qualifications and the qualities of an auditor
Outcomes	The students will be able to describe the nature, purpose and scope of audit including the role of external audit and its regulatory and ethical framework. The students will understand nature of internal audit and describe its role enhancing the overall performance of the management. The students will be able to describe and evaluate information system and internal controls to identify and communicate control risks and their potential consequences.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Auditing – Introduction, Meaning and Definition	1.0	1	1	
	1.2	Evolution of Auditing	1.0	2	1	
	1.3	Scope of Audit	1.0	6	1	
	1.4	Features of Auditing	1.0	6	1	
	1.5	Basic Principles of Audit	2.0	1	1	
	1.6	Functions of Audit	2.0	2	1	
	1.7	Objectives of Auditing	2.0	6	1	
	1.8	Advantages of Auditing	2.0	6	1	
	1.9	Limitations of Auditing	3.0	1	1	
	1.10	Auditing Vs. Investigation	3.0	2	1	
	1.11	Auditing Vs. Accounting	3.0	6	1	4.0
Unit II	2.1	Types of Audit	3.0	6	1	
	2.2	Continuous Audit	4.0	1	1	
	2.3	Advantages and Disadvantages of Continuous Audit	4.0	2	1	
	2.4	Precautions to be taken during Continuous Audit	4.0	6	1	
	2.5	Audit Engagement Letter	4.0	6	1	
	2.6	Audit Programme – Advantages and Disadvantages	5.0	1	1	
	2.7	Audit Note Book - Contents	5.0	2	1	
	2.8	Audit Working Papers – Purpose and ownership	5.0	6	1	
	2.9	Auditors Lien, Preparation before commencement of New Audit	5.0	6	1	4.0
Unit III	3.1	Internal Control – Definition, Features	6.0	1	1	
	3.2	Scope of Internal Control	6.0	2	1	1.0
	3.3	Principles of Good Internal Control System	6.0	6	1	1.0
	3.4	Objectives of Internal Control	6.0	6	1	
	3.5	Advantages of Internal Control	7.0	1	1	
	3.6	Disadvantages of Internal Control	7.0	2	1	
	3.7	Internal Check – Objectives	7.0	6	1	
	3.8	Internal Check – Advantages and Disadvantages	7.0	6	1	
	3.9	Internal Check – Disadvantages	8.0	1	1	
	3.10	Principles of Good Internal Control System	8.0	2	1	
	3.11	Internal Check Vs. Internal Control	8.0	6	1	
	3.12	Internal Check regarding Sales	8.0	6	1	
	3.13	Internal Check regarding Wages	9.0	1	1	
	3.14	Internal Check regarding Purchases	9.0	2	1	4.0
Unit IV	4.1	Vouching – Introduction, Meaning and Definitions	9.0	6	1	
	4.2	Objectives of Vouching	9.0	6	1	
	4.3	Importance of Vouching	10.0	1	1	
	4.4	Voucher - Introduction	10.0	2	1	
	4.5	Types of Voucher	10.0	6	1	
	4.6	Vouching of Cash Transactions	10.0	6	1	

Unit IV	4.7	Vouching of Cash Transactions	11.0	1	1	
	4.8	Vouching of Non Cash Transactions	11.0	2	1	
	4.9	Vouching of Non Cash Transactions	11.0	6	1	
	4.10	Verification of Assets - Introduction	11.0	6	1	
	4.11	Objectives of Verification	12.0	1	1	
	4.12	Differences between Vouching and Verification	12.0	2	1	
	4.13	Valuation of Assets - Introduction	12.0	6	1	
	4.14	Objectives of Valuation	12.0	6	1	
	4.15	Differences between verification and Valuation	13.0	1	1	1.0
	4.16	Auditors Duty regarding Valuation	13.0	2	1	1.0
	4.17	Classification of Assets	13.0	6	1	
	4.18	Verification and Valuation of Investment	13.0	6	1	
	4.19	Verification and Valuation of Freehold Property	14.0	1	1	
	4.20	Verification and Valuation of Plant and Machinery	14.0	2	1	
	4.21	Verification and Valuation of Accounts Receivables	14.0	6	1	
4.22	Verification and Valuation of Stock in Trade	14.0	6	1	4.0	
Unit V						
Total Hrs.					56.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Attendance	5 Marks
Test - I	7.5 Marks
Test - II	7.5 Marks
Assignment	5 Marks

V. RESOURCES

A Hand Book of Practical Auditing- B.N Tandon, S.Sudharsanam S.Sundharabahu Edition, – 2009, S. Chand and Company Ltd, New Delhi.
Basics of Auditing- Dinkar Pagare, 11th Edition 2007, Sultan Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C114
Course Title	PRINCIPLES OF ACCOUNTANCY
Course Extension	
Course Teacher	Dr. Hariharan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	The objective of this paper is to help students to acquire conceptual knowledge of the financial accounting To impart skills for recording various kinds of business transactions in the books of accounts
Outcomes	The students would be able to apply the basic principles of financial accounting and write up the accounts of a sole trading concern. He/she would be able to rectify the book-keeping errors and prepare a bank reconciliation statement.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Accounting – Meaning, Definitions, Need and Steps in Accounting	1.0	1	1	
	1.2	Bookkeeping Vs. Accountancy and Objectives of Accounting	1.0	2	1	
	1.3	Advantages and Limitations of Accounting	1.0	4	1	
	1.4	Accounting Concepts and Conventions	1.0	5	1	
	1.5	Branches and Methods of Accounting	1.0	6	1	
	1.6	Double Entry System of Bookkeeping, Accounting Rules and Equations	2.0	1	1	
	1.7	Journal – Introduction, Meaning and Definitions	2.0	2	1	
	1.8	Transaction Analysis for Journal Entries	2.0	4	1	
	1.9	Practical Problems in Journal	2.0	5	1	
	1.10	Practical Problems in Journal	2.0	6	1	
	1.11	Practical Problems in Journal	3.0	1	1	
	1.12	Practical Problems in Journal	3.0	2	1	
	1.13	Ledger – Introduction, Meaning and Definitions	3.0	4	1	
	1.14	Posting Journal Entries to Ledger – Balancing Ledger Book	3.0	5	1	
	1.15	Practical Problems in Ledger	3.0	6	1	4.0
	1.16	Practical Problems in Ledger	4.0	1	1	
	1.17	Practical Problems in Ledger	4.0	2	1	
	1.18	Subsidiary Books – Introduction, Need and Benefits	4.0	4	1	
	1.19	Basic Subsidiary Books – Purchase, Sales, Purchase Return, Sales Returns Book (Practical Problems)	4.0	5	1	
	1.20	Cash Book – Introduction and Preparation of Simple Cash Book	4.0	6	1	4.0
1.21	Preparation of Three Column Cash Book	5.0	1	1		
1.22	Preparation of Three Column Cash Book	5.0	2	1		
1.23	Preparation of Petty Cash Book	5.0	4	1		
1.24	Other Subsidiary Books – Bills Receivable, Bills Payable and Journal Proper	5.0	5	1		
Unit II	2.1	Trial Balance – Introduction, Meaning and Definitions, Objectives	5.0	6	1	4.0
	2.2	Methods of Preparation – Practical Problems	6.0	1	1	
	2.3	Practical Problems in Trial Balance	6.0	2	1	
	2.4	Rectification of Errors – Introduction and Need	6.0	4	1	
	2.5	Classification of Errors	6.0	5	1	
	2.6	Basic Principles for Rectification of Errors	6.0	6	1	4.0
	2.7	Basic Principles for Rectification of Errors	7.0	1	1	1.0
	2.8	Practical Problems in Rectification of Errors	7.0	2	1	1.0
	2.9	Practical Problems in Rectification of Errors	7.0	4	1	
	2.10	Practical Problems in Rectification of Errors	7.0	5	1	
	2.11	Practical Problems in Rectification of Errors	7.0	6	1	
Unit III	3.1	Final Accounts - Introduction	8.0	1	1	

	3.2	Preparation of Trading Account	8.0	2	1	
	3.3	Preparation of Profit & Loss Accounts	8.0	4	1	
	3.4	Preparation of Balance Sheet	8.0	5	1	
	3.5	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with simple Adjustments	8.0	6	1	
	3.6	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with simple Adjustments	9.0	1	1	
	3.7	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with simple Adjustments	9.0	2	1	
	3.8	Provisions and Reserves – Adjustment Entries	9.0	4	1	
	3.9	Provisions and Reserves – Adjustment Entries	9.0	5	1	
	3.10	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with all Adjustments	9.0	6	1	
	3.11	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with all Adjustments	10.0	1	1	
	3.12	Preparation of Trading, P&L Account and Balance Sheet Practical Problems with all Adjustments	10.0	2	1	
Unit IV	4.1	Bank Reconciliation Statement – Introduction, Need and Causes for differences between cash book and Pass book	10.0	4	1	
	4.2	Methods of Preparation of Bank Reconciliation Statement	10.0	5	1	
	4.3	Practical Problems in Bank Reconciliation Statement	10.0	6	1	4.0
	4.4	Practical Problems in Bank Reconciliation Statement	11.0	1	1	
	4.5	Practical Problems in Bank Reconciliation Statement	11.0	2	1	
	4.6	Bills of Exchange - Features	11.0	4	1	
	4.7	Bills of Exchange – Elements and Advantages	11.0	5	1	
	4.8	Accounting Procedure in the books of Drawer and Drawee	11.0	6	1	
	4.9	Accounting Procedure in the books of Drawer and Drawee – Practical Problems	12.0	1	1	4.0
	4.10	Accounting Procedure in the books of Drawer and Drawee – Practical Problems	12.0	2	1	
	4.11	Accounting Procedure in the books of Drawer and Drawee – Practical Problems	12.0	4	1	
	4.12	Accommodation Bills – Practical Problems	12.0	5	1	
	4.13	Accommodation Bills – Practical Problems	12.0	6	1	
	4.14	Accommodation Bills – Practical Problems	13.0	1	1	1.0
	4.15	Accommodation Bills – Practical Problems	13.0	2	1	1.0
Unit V	5.1	Average Due Date – Meaning and Uses	13.0	4	1	
	5.2	Determination of Due Date – Practical Problems	13.0	5	1	
	5.3	Determination of Due Date – Practical Problems	13.0	6	1	
	5.4	Calculation of Interest on Drawings - Practical Problems	14.0	1	1	

Unit V	5.5	Account Current – Introduction, Meaning and Definitions	14.0	2	1	
	5.6	Preparation of Account Current under Product Method	14.0	4	1	
	5.7	Preparation of Account Current under Product Method	14.0	5	1	
Total Hrs.					69.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board (Chalk and Talk)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

T.S.Reddy and Murthy "Financial Accounting" - 6th Revised Edition 2015, Margham Publications, Chennai
S.P. Jain and K.L.Narang "Advanced Accountancy" - 18th Revised Edition, Reprint 2014, Kalyani publishers, New Delhi
M. A. Arulanandham and V.S.Raman "Advanced Accountancy" - Himalaya Publishing House, Delhi
R S N Pillai

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C423
Course Title	BUSINESS MANAGEMENT
Course Extension	
Course Teacher	Dr. Maria John Joseph K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide the student with an understanding of basic management concepts, principles and practices. To make the students understand the concept of leadership and control
Outcomes	Students would be able to make use of different management principles in the course of decision making in different forms of business organizations.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Business Management	1.0	1	1	
	1.2	Definition and features of Management	1.0	3	1	
	1.3	Need and Scope	1.0	4	1	
	1.4	Functions of Management – Planning, Organizing	1.0	5	1	
	1.5	Directing, Staffing and Controlling	2.0	1	1	
	1.6	Management Vs Administration	2.0	3	1	
	1.7	Management as an Art	2.0	4	1	
	1.8	Management as a Science	2.0	5	1	4.0
	1.9	Management as a Profession	3.0	1	1	
	1.10	Principles of management by Henry Fayol	3.0	3	1	
	1.11	Management in Future.	3.0	4	1	
Unit II	2.1	Planning – Meaning and Definition	3.0	5	1	4.0
	2.2	Features of Planning	4.0	1	1	
	2.3	Importance of Planning	4.0	3	1	
	2.4	Steps in Planning	4.0	4	1	
	2.5	Planning Premises	4.0	5	1	
	2.6	Types of Plans – Multi use Plans : Objectives, Strategies	5.0	1	1	1.0
	2.7	Policies, Procedures and Rules	5.0	3	1	1.0
	2.8	Single use plans : Programmes, Budgets	5.0	4	1	
	2.9	Single use plans : Schedules, Projects and Methods	5.0	5	1	
	2.10	Decision Making – Need and Importance	6.0	1	1	4.0
	2.11	Steps in Decision Making	6.0	3	1	
Unit III	3.1	Organization – Meaning	6.0	4	1	
	3.2	Features of Organization	6.0	5	1	
	3.3	Importance of Organization	7.0	1	1	
	3.4	Span of Management – Meaning, Graigunas theory	7.0	3	1	
	3.5	Factors that determine Span of Management	7.0	4	1	
	3.6	Authority and Responsibility	7.0	5	1	4.0
	3.7	Decentralization of Authority	8.0	1	1	
	3.8	Delegation of authority	8.0	3	1	
Unit IV	4.1	Leadership – Meaning	8.0	4	1	
	4.2	Nature of Leadership	8.0	5	1	
	4.3	Styles of Leadership – Autocratic	9.0	1	1	
	4.4	Democratic,	9.0	3	1	
	4.5	Free rein, Functional	9.0	4	1	
	4.6	Motivation	9.0	5	1	
	4.7	Nature of Motivation	10.0	1	1	4.0
	4.8	Importance of Motivation	10.0	3	1	
	4.9	Maslow's Need Hierarchy Theory	10.0	4	1	
	4.10	Herzberg's Two factor theory	10.0	5	1	
	4.11	Herzberg's Two factor theory	11.0	1	1	
	4.12	McGregor's participation Theory	11.0	3	1	
	4.13	McGregor's participation Theory	11.0	4	1	

Unit V	5.1	Controlling – Need	11.0	5	1	
	5.2	Importance of Control	12.0	1	1	
	5.3	Steps in Control	12.0	3	1	1.0
	5.4	Limitations	12.0	4	1	1.0
	5.5	Principles of effective control system	12.0	5	1	
	5.6	Major Techniques of control	13.0	1	1	4.0
	5.7	Ratio analysis	13.0	3	1	
	5.8	ROI,	13.0	4	1	
	5.9	Budgetary control	13.0	5	1	
	5.10	EVA,	14.0	1	1	
	5.11	PERT/CPM	14.0	3	1	
	5.12	MBE	14.0	4	1	
Total Hrs.					55.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture and Power Point Presentations

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Test - I	10 Marks
Test - II	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Gupta, C.B. Business Management, Sultan Chand and Sons
Harold Koontz and Heinz Weihrich, Essentials of Management: An International and Leadership Perspective, McGraw Hill Education.
B.P. Singh and A.K. Singh, Essentials of Management, Excel Books.
Peter F Drucker, Practice of Management, Mercury Books, London.
TN Chhabra, Principles and Practice of Management, Dhanpat Rai

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C531
Course Title	INCOME TAX LAW AND PRACTICE - I
Course Extension	
Course Teacher	Dr. Maria John Joseph K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide basic knowledge of Income Tax Law To equip students with application of principles and provisions of Income Tax Act, 1961
Outcomes	The students would be able to apply the provisions of Income Tax Act and know the residential status of different types of persons The students will be able to calculate the taxable income chargeable under the heads salary and house property.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Systematic Approach to study Income tax	1.0	1	1	
	1.2	Systematic Approach to study Income tax	1.0	2	1	
	1.3	Meaning of Tax and its origin	1.0	4	1	
	1.4	Structure of Indian Taxation system	1.0	5	1	
	1.5	Comparison of Indian tax system with other countries	1.0	6	1	
	1.6	Meaning of Income	2.0	1	1	
	1.7	Features of Income	2.0	2	1	
	1.8	Types of Income	2.0	4	1	4.0
	1.9	Agricultural income and Tax implication, Partly agricultural and partly non-agricultural income	2.0	5	1	
	1.10	Definitions: Assessee, Person, Previous year, Assessment year	2.0	6	1	
	1.11	Distinction between capital and Revenue Receipts	3.0	1	1	
	1.12	Distinction between capital and Revenue Expenditure	3.0	2	1	4.0
	1.13	Distinction between capital and Revenue Losses	3.0	4	1	
	1.14	Meaning of Residential Status	3.0	5	1	
Unit II	2.1	Residential status of an Individual	3.0	6	1	
	2.2	Practical problems on Individual Residential Status	4.0	1	1	
	2.3	Practical problems on Individual Residential Status	4.0	2	1	
	2.4	Practical problems on Individual Residential Status	4.0	4	1	
	2.5	Residential status of HUF	4.0	5	1	
	2.6	Practical Problems on HUF Residential status	4.0	6	1	
	2.7	Residential status of Firm, AOP or BOI	5.0	1	1	4.0
	2.8	Residential status of Firm, AOP or BOI	5.0	2	1	
	2.9	Residential status of a company and every other person	5.0	4	1	
	2.10	Incidence of Tax (Scope of total income)	5.0	5	1	
	2.11	Incidence of Tax (Scope of total income)	5.0	6	1	
	2.12	Incidence of Tax (Scope of total income)	6.0	1	1	
	2.13	Exempted Incomes U/s 10	6.0	2	1	
	2.14	Filing of Returns – Need	6.0	4	1	4.0
	2.15	Due dates of filing of returns, Loss returns	6.0	5	1	
	2.16	Permanent Account Number (PAN)	6.0	6	1	1.0
	2.17	Exposure to various IT forms	7.0	1	1	1.0
	2.18	Awareness on E –filing and E-returns	7.0	2	1	
	2.19	Assessment and its Types – Self, Regular	7.0	4	1	
	2.20	Assessment and its Types – Best Judgement Assessment	7.0	5	1	
	2.21	Structure of IT Authorities	7.0	6	1	
	2.22	Administrative – CBDT	8.0	1	1	

Unit II	2.23	Director General / Chief Commissioner of I T	8.0	2	1	4.0
	2.24	Additional Commissioner / Joint Commissioner of I T	8.0	4	1	
	2.25	Assessing Officer, I T O	8.0	5	1	
	2.26	Powers of I T authorities relating to Search and Seizure	8.0	6	1	
	2.27	Powers of I T authorities relating to Search and Seizure	9.0	1	1	
Unit III	3.1	Salaries – Charging Provisions – An Over view	9.0	2	1	
	3.2	Meaning of salary and its components	9.0	4	1	
	3.3	Kinds of Salary Income	9.0	5	1	
	3.4	Allowances - Fully Exempted	9.0	6	1	
	3.5	-do- - Fully Taxable	10.0	1	1	
	3.6	-do- - Partially Taxable	10.0	2	1	
	3.7	Perquisite - Exempted for all employees	10.0	4	1	
	3.8	Perquisite - Taxable for all employees and specified employees	10.0	5	1	4.0
	3.9	Profit in lieu of salary	10.0	6	1	
	3.10	Profit in lieu of salary	11.0	1	1	
	3.11	Deduction from salary	11.0	2	1	
	3.12	Computation of Salary income	11.0	4	1	
	3.13	Computation of Salary income	11.0	5	1	
Unit IV	4.1	Computation of Salary income	11.0	6	1	
	4.2	Computation of Salary income	12.0	1	1	
	4.3	Computation of Salary income	12.0	2	1	4.0
	4.4	Computation of Salary income	12.0	4	1	
	4.5	Computation of Salary income	12.0	5	1	
	4.6	Computation of Salary income	12.0	6	1	
Unit V	5.1	House Property - Charging Provisions – An Over view	13.0	1	1	
	5.2	Annual Value - Meaning	13.0	2	1	4.0
	5.3	Annual value for Self-occupied and Let out Houses	13.0	4	1	
	5.4	Partially occupied and Partially Let out houses, deemed to be let out house properties	13.0	5	1	4.0
	5.5	Deduction from Annual value	13.0	6	1	1.0
	5.6	Deduction from Annual value	14.0	1	1	1.0
	5.7	Expenses not allowed as deduction	14.0	2	1	
	5.8	Loss from House Property	14.0	4	1	
	5.9	Exempted House Properties	14.0	5	1	
	5.10	Computation of Income from House Property	14.0	6	1	4.0
	5.11	Computation of Income from House Property	15.0	1	1	3.0
	5.12	Computation of Income from House Property	15.0	2	1	3.0
Total Hrs.					72.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Gaur, V.P and D.B. Narang, Income Tax Law and Practice, Kalayani Publications, New Delhi.
Singhania, Vinod K. and Monica Singhania. Students' Guide to Income Tax, University Edition. Taxmann Publications Pvt. Ltd., New Delhi.
Ahuja, Girish and Ravi Gupta, Systematic Approach to Income Tax. Bharat Law House, Delhi.
Mehrotra. H.C, Income Tax Law and Practice with Tax Planning, Sahitya Bhawan Publications, New Delhi.
Hariharan. N, Income Tax Law and Practice, Vijay Nicole Imprints Private Ltd. New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C633
Course Title	INCOME TAX LAW AND PRACTICE - II
Course Extension	
Course Teacher	Dr. Maria John Joseph K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To expose the students to the various provisions of Income Tax relating to computation of Total Income of Individual. To introduce to the students various forms meant for filing return of income and prepare them to file return of Income.
Outcomes	The students will be able to apply the relevant provisions of the income tax Act and calculate the taxable income under the heads business income, capital gains and other sources. The students will get a thorough knowledge on the provisions relating to the assessment procedure and will be able to file income tax returns of the individual assesses.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Profits and Gains of Business or Profession – Charging Provision – An Over view	1.0	1	1	
	1.2	Business – Meaning, Adventure in the nature of Trade	1.0	2	1	
	1.3	Charging Provision	1.0	4	1	
	1.4	Deductions expressly Allowed	1.0	5	1	
	1.5	Expenditure on Scientific Research on various occasions	1.0	6	1	
	1.6	Allowable losses	2.0	1	1	
	1.7	Expenses expressly disallowed	2.0	2	1	
	1.8	Deductions allowable only on actual payment	2.0	4	1	4.0
	1.9	General Deductions	2.0	5	1	
	1.10	Computation of Depreciation – Block of assets	2.0	6	1	
	1.11	Computation of Income from Business	3.0	1	1	
	1.12	Computation of Income from Business	3.0	2	1	4.0
	1.13	Computation of Income from Profession – An over view	3.0	4	1	
	1.14	Computation of Income from Medical Profession	3.0	5	1	
	1.15	Computation of Income from Advocate Profession	3.0	6	1	
	1.16	Computation of Income from Chartered Accountant Profession	4.0	1	1	
Unit II	2.1	Capital Gains – Charging Provision – An over view	4.0	2	1	
	2.2	Long Term and Short Term Capital Asset	4.0	4	1	
	2.3	Long Term and Short Term Capital Gain	4.0	5	1	
	2.4	Cost of Acquisition	4.0	6	1	
	2.5	Cost of Improvement	5.0	1	1	4.0
	2.6	Cost Inflation Index	5.0	2	1	
	2.7	Fair Market Value (FMV) and Written Down Value (WDV)	5.0	4	1	
	2.8	Exempted Capital Gain	5.0	5	1	
	2.9	Exempted Capital Gain	5.0	6	1	
	2.10	Computation of Capital Gain	6.0	1	1	
	2.11	Computation of Capital Gain with Exemptions	6.0	2	1	
	2.12	Computation of Capital Gain with Exemptions	6.0	4	1	4.0
	2.13	Computation of Capital Gain with Exemptions	6.0	5	1	
Unit III	3.1	Income from Other Sources – Charging Provision – An over view	6.0	6	1	1.0
	3.2	General Incomes	7.0	1	1	1.0
	3.3	Specified Incomes	7.0	2	1	
	3.4	Casual Incomes	7.0	4	1	
	3.5	TDS from Casual Incomes	7.0	5	1	
	3.6	TDS from Securities and Exemption	7.0	6	1	
	3.7	Grossing up of Securities – Need	8.0	1	1	

Unit III	3.8	Monetary Gifts and its Allowability	8.0	2	1	4.0
	3.9	Gift of Immovable property	8.0	4	1	
	3.10	Composite Gifts	8.0	5	1	
	3.11	Deductions under Other Sources	8.0	6	1	
	3.12	Computation of Income from other sources	9.0	1	1	
	3.13	Computation of Income from other sources	9.0	2	1	
	3.14	Computation of Income from other sources	9.0	4	1	
	3.15	Computation of Income from other sources	9.0	5	1	
	3.16	Computation of Income from other sources	9.0	6	1	
Unit IV	4.1	Setting off of Losses – Need	10.0	1	1	
	4.2	Inter source setting off in the same Previous year	10.0	2	1	
	4.3	Inter head set off in the same Previous year	10.0	4	1	
	4.4	Carry forward and set off of losses – House Property	10.0	5	1	4.0
	4.5	Carry forward and set off of losses – Business loss and Speculation Business loss	10.0	6	1	
	4.6	Carry forward and set off of losses – Capital gains and Casual incomes	11.0	1	1	
	4.7	Practical problems relating to set off and carry forward and set off of losses	11.0	2	1	
	4.8	Practical problems relating to set off and carry forward and set off of losses	11.0	4	1	
	4.9	Practical problems relating to set off and carry forward and set off of losses	11.0	5	1	
	4.10	Clubbing of Income – Need	11.0	6	1	
	4.11	Income of other persons to be included in the Assessee's Total income	12.0	1	1	
	4.12	Substantial Interest among Spouse	12.0	2	1	4.0
	4.13	Income of a Minor and related provisions	12.0	4	1	
	4.14	Income of a women before and after marriage	12.0	5	1	
	4.15	Practical problems on clubbing of income	12.0	6	1	
	4.16	Deemed Incomes	13.0	1	1	
	4.17	Deemed Incomes	13.0	2	1	4.0
Unit V	5.1	Assessment of Individual – An Overview	13.0	4	1	
	5.2	Deductions out of Gross total Income – Specific Areas	13.0	5	1	4.0
	5.3	80 C – contribution to RPF, SPF, etc 80 CCC Pension Fund of LIC and other Insurer	13.0	6	1	1.0
	5.4	80 G Donations to Approved funds and Institutions	14.0	1	1	1.0
	5.5	Computation of Tax Liability – Schedule of Rates of Tax	14.0	2	1	
	5.6	Practical Problems on Assessment of Individuals	14.0	4	1	
	5.7	Practical Problems on Assessment of Individuals	14.0	5	1	
	5.8	Practical Problems on Assessment of Individuals	14.0	6	1	4.0
Total Hrs.					70.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Attendance	5 Marks
Assignment	5 Marks
Test - I	7.5 Marks
Test - II	7.5 Marks

V. RESOURCES

Gaur, V.P and D.B. Narang, Income Tax Law and Practice, Kalayani Publications, New Delhi
Singhania, Vinod K. and Monica Singhania. Students' Guide to Income Tax, University Edition. Taxmann Publications Pvt. Ltd., New Delhi.
Ahuja, Girish and Ravi Gupta, Systematic Approach to Income Tax. Bharat Law House, Delhi.
Mehrotra. H.C, Income Tax Law and Practice with Tax Planning, Sahitya Bhawan Publications, New Delhi.
Hariharan. N, Income Tax Law and Practice, Vijay Nicole Imprints Private Ltd. New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C323
Course Title	PRINCIPLES OF MARKETING
Course Extension	
Course Teacher	Dr. Maria John Joseph K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide basic knowledge of concepts, principles, tools and techniques of Marketing. To make the students understand the importance of the concept of consumer behavior and apply it in marketing
Outcomes	After the completion of this paper, the students will able to identify marketing components and fit them in the value chain along with the various marketing strategies.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Marketing – concept	1.0	1	1	
	1.2	Definition and Meaning	1.0	2	1	
	1.3	Features of Marketing	1.0	3	1	
	1.4	Scope of Marketing	1.0	5	1	
	1.5	Importance of Marketing	1.0	6	1	
	1.6	Modern Marketing Concept	2.0	1	1	
	1.7	Factors influencing Modern Marketing Concept	2.0	2	1	
	1.8	Functions of Marketing	2.0	3	1	4.0
	1.9	Functions of Marketing	2.0	5	1	
	1.10	Marketing Mix	2.0	6	1	
	1.11	Elements of Marketing Mix	3.0	1	1	
	1.12	Elements of Marketing Mix	3.0	2	1	4.0
	1.13	Marketing Environment	3.0	3	1	
	1.14	Importance of Marketing Environment	3.0	5	1	
	1.15	Componenets of Marketing Environment	3.0	6	1	
Unit II	2.1	Product – Meaning	4.0	1	1	
	2.2	Product features	4.0	2	1	
	2.3	Classification of Products	4.0	3	1	
	2.4	Product Mix decision	4.0	5	1	
	2.5	Product Line decision	4.0	6	1	
	2.6	Product Addition Product Life Cycle	5.0	1	1	4.0
	2.7	Product Deletion	5.0	2	1	
	2.8	Product Life Cycle	5.0	3	1	
	2.9	New Product Development Process	5.0	5	1	
	2.10	Pricing – Meaning	5.0	6	1	
	2.11	Pricing Objectives	6.0	1	1	
	2.12	Factors affecting Pricing decisions – Internal factors	6.0	2	1	
	2.13	-do- - External factors	6.0	3	1	4.0
	2.14	Price determination and Procedure - Pricing strategy	6.0	5	1	
	2.15	-do- - Setting the Price	6.0	6	1	1.0
	2.16	Pricing Policy	7.0	1	1	1.0
	2.17	Pricing Strategy	7.0	2	1	
	2.18	Factors influencing Pricing policy	7.0	3	1	
	2.19	Kinds or Methods of Pricing	7.0	5	1	
	2.20	-do-	7.0	6	1	
Unit III	3.1	Promotion - Introduction	8.0	1	1	
	3.2	Nature and importance of promotion	8.0	2	1	4.0
	3.3	Types of Promotion	8.0	3	1	
	3.4	Advertising	8.0	5	1	
	3.5	Personal selling	8.0	6	1	
	3.6	Sales promotion	9.0	1	1	
	3.7	factors affecting promotion mix decisions	9.0	2	1	
	3.8	Physical distribution	9.0	3	1	
	3.9	Channels of distribution	9.0	5	1	

Unit III	3.10	Channels of distribution	9.0	6	1	
	3.11	Marketing intermediaries and physical distribution	10.0	1	1	
Unit IV	4.1	Consumer Behaviour	10.0	2	1	
	4.2	Need for Studying Behaviour	10.0	3	1	
	4.3	Buying Motives	10.0	5	1	4.0
	4.4	Marketing Stimuli – 4 P's	10.0	6	1	
	4.5	Buyer's Environment	11.0	1	1	
	4.6	Factors that determine Consumer Behaviour – Economic, Social factors	11.0	2	1	
	4.7	-do- Psychological, Psychoanalytic & Cultural factors	11.0	3	1	
	4.8	Market Segmentation	11.0	5	1	
	4.9	Benefits of Market Segmentation	11.0	6	1	
	4.10	Bases of Market Segmentation – Geographic	12.0	1	1	
	4.11	-do- Socio-Phychological - Demographic,	12.0	2	1	4.0
	4.12	-do- - Product, Benefit	12.0	3	1	
	4.13	-do- Marketing - factor, Life - style	12.0	5	1	
Unit V	5.1	Recent Trends in Marketing – An Overview	12.0	6	1	
	5.2	E – Marketing and its benefits	13.0	1	1	
	5.3	E – Marketing domains : B2C, B2B, C2C and C2B	13.0	2	1	4.0
	5.4	Social Marketing	13.0	3	1	
	5.5	On line Marketing	13.0	5	1	4.0
	5.6	Direct Marketing – features	13.0	6	1	1.0
	5.7	services marketing	14.0	1	1	1.0
	5.8	green marketing	14.0	2	1	
	5.9	rural marketing	14.0	3	1	
	5.10	viral marketing	14.0	5	1	
Total Hrs.					69.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, PPT

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Kotler, Philip, Gary Armstrong, Prafulla Agnihotri and Ehsanul Haque, Principles of Marketing, 13th edition, Pearson Education.

Michael, J. Etzel, Bruce J. Walker, William J Stanton and Ajay Pandit, Marketing: Concepts and Cases. (Special Indian Edition)., McGraw Hill Education

Majaro, Simon. The Essence of Marketing, Pearson Education, New Delhi.

Neeru Kapoor, Principles of Marketing, PHI Learning

Rajendra Maheshwari, Principles of Marketing, International Book House

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C534A
Course Title	ELECTIVE I : ADVANCED CORPORATE ACCOUNTING
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1.To familiarize the students of the methods of valuing goodwill and shares of a company and the liquidation procedure of companies2. To make the students aware of preparing the accounts of holding companies, banking companies and insurance companies
Outcomes	<p>At the end of the course the students would have acquired the following</p> <ol style="list-style-type: none">1. Knowledge about the procedure of liquidation of the companies and the ability to prepare the liquidators final statement.2. Understanding of the factors influencing the valuation of goodwill and shares and the ability to calculate the same3. Ability to prepare the various financial statements of special type of companies namely, holding companies, banking companies and insurance companies

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to advanced corporate accounting - Outline of the syllabus and units covered	1.0	1	1	1.0
	1.2	Valuation of Goodwill - Need for valuing goodwill - Methods in valuation - Practical difficulties	1.0	3	1	
	1.3	Average profit method and weighted average profit methods - Adjusting the profits - Number of years purchase	1.0	4	1	
	1.4	Super profits method - Calculation of super profits - Normal rate of return	1.0	5	1	
	1.5	Problems in average profit and super profits methods	2.0	6	2	
	1.6	Capitalisation method - Calculation of expected capital based on profits	2.0	1	1	
	1.7	Annuity method - Solving problems in capitalisation method and annuity method	2.0	3	1	
	1.8	Valuation of shares - Need - Importance - Methods of valuing shares - Asset backing method and yield method	2.0	4	1	
	1.9	Asset backing method - Calculation of net assets - Solving problems - Intrinsic value of the shares	3.0	5	2	
	1.10	Yield basis method - Calculating the effective rate of return on investments based on profits and dividends - Value of shares	3.0	6	1	
	1.11	Solving problems in yield basis method - Value of shares.	3.0	1	2	
	1.12	Fair value method - Fair value of equity shares - Solving problems	4.0	3	1	
Unit II	2.1	Liquidation of Companies - Meaning of liquidation - Procedure for liquidation - Role of court and liquidator in liquidation of a company	4.0	4	1	1.0
	2.2	Statement of affairs - Format - How it is prepared	4.0	5	1	
	2.3	Preparing statement of affairs - Solving problems	4.0	6	2	
	2.4	Deficiency or Surplus account (List H) - Preparation - Problems	5.0	1	1	
	2.5	Liquidators final statement - Format of the statement - Realisation of assets and the order of payment of different liabilities	5.0	3	1	
	2.6	Liquidators remuneration - on assets realised and amount paid to creditors. Solving of Problems	5.0	4	2	
	2.7	Preparation of liquidators final statement - Payment up to unsecured creditors	5.0	5	2	
	2.8	Liquidators final statement - payment up to equity shareholders - Solving problems involving different category of shareholders	6.0	6	5	
Unit III	3.1	Holding Company Accounts - what is a holding company and a subsidiary company - Conditions for a company to be a holding company - Advantages of Holding company	7.0	1	1	1.0

	3.2	Preparation of consolidated balance sheet by the holding company- How it should be prepared -Elimination of the share capital of the subsidiary company.	7.0	3	2	
	3.3	Capital profits and revenue profits - Dividing the profits of the subsidiary company - Solving problems	7.0	4	1	
	3.4	Minority interest - Meaning - Calculation - Treatment in the balance sheet -Problems	7.0	5	1	
	3.5	Problems in minority interest -capital profits and revenue profits	8.0	6	1	
	3.6	Goodwill or capital reserve -Meaning -How to calculate -Simple problems	8.0	1	1	
	3.7	Consolidated balance sheet- consolidation without adjustments without minority interest acquisition at the end - Simple problems	8.0	3	1	
	3.8	Consolidated balance sheet - Treatment of revaluation of assets - Problems	8.0	4	1	
	3.9	Consolidated balance sheet -Treatment of unrealised profits in closing stock-Problems	8.0	5	1	
	3.10	Consolidated balance sheet -Treatment of mutual Owings and cash in transit	9.0	6	1	
	3.11	Consolidated balance sheet -Issue of bonus shares out of capital and revenue profits	9.0	1	1	
	3.12	Consolidated balance sheet - Payment of dividend out of pre and post-acquisition profits	9.0	3	1	
	3.13	Consolidated balance sheet -Comprehensive problems involving multiple adjustments	10.0	4	3	
Unit IV	4.1	Banking Company Accounts - Accounting system in banks - Nature of incomes, expenses, Assets and liabilities	10.0	5	1	1.0
	4.2	Format of the final accounts of Banking companies -Schedules 13 to 16 of profit and loss account. Items included in different schedules	11.0	6	2	
	4.3	Solving problems - preparation of the profit and loss account of banking companies	11.0	1	3	
	4.4	Format of the balance sheet of banking companies - Schedules 1 to Schedule 12. Items included in different schedules	11.0	3	1	
	4.5	Solving problems - Balance sheet with schedules. (without adjustments)	12.0	4	2	
	4.6	Preparation of final accounts with adjustments -Both profit and loss account and balance sheet	12.0	5	3	
	4.7	Rebate on bills discounted - Concept - Journal entries, Treatment in final accounts - Calculation	13.0	6	1	
	4.8	Problems in calculation of rebate on bills discounted. Concept of provision on NPA	13.0	1	1	
	4.9	Provision on NPA - Classification of assets and provision in respect of each classification - Problems in calculation	13.0	3	1	
Unit V	5.1	Insurance company Accounts -Types of insurance companies - Life insurance - Important terms, premiums, claim, commission, reinsurance, life assurance fund etc.	13.0	4	1	4.0

5.2	Format of the Final accounts as given by the IRDA. Schedules of revenue account and balance sheet. Items included in each schedule.	13.0	5	1	
5.3	Preparation of revenue account of life insurance companies - Solving problems	14.0	6	2	
5.4	Preparation of the balance sheet of life insurance companies - Solving problems	14.0	1	2	
5.5	Preparation of the final accounts of life insurance companies (both revenue and balance sheets)	14.0	3	1	
5.6	Valuation balance sheet. Treatment of surplus - Bonus in cash and reversionary bonus - Journal entries	15.0	4	1	
5.7	General Insurance Business - Schedules of revenue account - Calculation of claims and commission.	15.0	5	1	
5.8	Preparation of revenue account of fire and marine insurance business. Provision for unexpired risk.	15.0	6	2	
5.9	Final accounts of general insurance companies with adjustments.	15.0	1	3	
Total Hrs.				75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black boards for problem solving
Group works and home works

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Attendance	5 Marks
Assignment	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks

V. RESOURCES

Text Book

1. Jain and K.L. Narang, Advanced Accounting, Kalyani Publications, Ludhiana

Reference Books

1. Gupta

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C115
Course Title	BUSINESS ORGANIZATION
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	1. To impart basic knowledge on the functioning of capital markets, stock exchanges and the role of SEBI, and about different types of trade associations 2. To create an awareness among the students of the various ethical issues in business and the corporate social responsibility.
Outcomes	By the end of the course the students would have acquired the following, 1. A basic knowledge on the functioning of capital markets, stock exchanges and the role of SEBI, and about different types of trade associations 2. An awareness among the students of the various ethical issues in business and the corporate social responsibility.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I						
Unit II	2.1	Introduction to Indian financial system - Components of Indian financial system	1.0	3	1	Test
	2.2	Capital markets - Meaning - Primary and secondary markets - Function of the capital markets	2.0	3	1	
	2.3	Capital markets - Meaning - Primary and secondary markets - Function of the capital markets	3.0	3	1	
	2.4	Functions of the primary capital market. Services rendered by the primary market to the investors	4.0	3	1	
	2.5	Functions of the primary capital market. Services rendered by the primary market to the investors	5.0	3	1	
	2.6	Secondary market - Stock exchanges - functions of stock exchanges	5.0	3	1	
	2.7	History of stock exchanges in India - National Stock Exchange - Reforms introduced in the Indian stock exchanges.	6.0	3	1	
	2.8	SEBI - Establishment - Organisational structure - Role in regulating the Indian stock exchanges	7.0	3	1	
	2.9	SEBI - Establishment - Organisational structure - Role in regulating the Indian stock exchanges	8.0	3	1	
	2.10	Objectives of SEBI - Investor protection - Functions of SEBI - Regulatory, Supervisory and Promotional	9.0	3	1	
	2.11	Objectives of SEBI - Investor protection - Functions of SEBI - Regulatory, Supervisory and Promotional	10.0	3	1	
	2.12	Objectives of SEBI - Investor protection - Functions of SEBI - Regulatory, Supervisory and Promotional	11.0	3	1	
	2.13	Objectives of SEBI - Investor protection - Functions of SEBI - Regulatory, Supervisory and Promotional	12.0	3	1	
	2.14	Objectives of SEBI - Investor protection - Functions of SEBI - Regulatory, Supervisory and Promotional	13.0	3	1	
	2.15	Reforms introduced by SEBI in the Indian capital markets	14.0	3	1	
Unit III						
Unit IV						
Unit V						
Total Hrs.					15.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power point presentations
Lectures with black board

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
Attendance	5 Marks
I-CA	10 Marks
II-CA	10 Marks

V. RESOURCES

Text Book

1. Gupta C.B, Business Organisation and Management, S. Chand and Co, New Delhi.

Reference Books

1. Y. K. Bhushan, Fundamentals of Business Organisation (2013), 19th revised edition, Sultan Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C421
Course Title	CORPORATE ACCOUNTING
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To teach the students the accounting treatment relating to issue and redemption of shares and debentures To impart the knowledge of the preparation of the company final accounts To help the students to acquire the knowledge and understanding on the amalgamation, absorption and external and internal reconstruction
Outcomes	The Students will be able to write journal entries and prepare the balance sheet for issue and redemption of shares and debentures The students will be able to prepare the Company final accounts The students would have acquired a clear knowledge and understanding on the accounting treatment of amalgamation, absorption and external and internal reconstruction

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to the subject. Meaning of a company, shares, debentures.	1.0	1	1	
	1.2	Journal entries for issue of shares, Single payment and in instalments.	1.0	2	1	
	1.3	Working out problems in issue of shares. Writing journal entries and preparing balance sheet	1.0	3	1	
	1.4	Under subscription and over subscription. How to handle oversubscription – variable allotment, prorata allotment, rejecting of applications.	1.0	5	1	
	1.5	Forfeiture and re-issue of shares. Profit and loss on forfeiture. Transferring profit on forfeiture to capital reserve.	1.0	6	1	
	1.6	Forfeiture and re-issue of shares. Profit and loss on forfeiture. Transferring profit on forfeiture to capital reserve.	2.0	1	1	
	1.7	Issue of shares at discount. Journal entries and treatment at the time of forfeiture and reissue of the shares	2.0	2	1	
	1.8	Treatment of calls in arrears and calls in advance when interest is payable and receivable.	2.0	3	1	
	1.9	Issue of Debenture - Terms of redemption - Journal entries	2.0	5	1	
	1.10	Issue of Debenture - Terms of redemption - Problems	2.0	6	1	Test
Unit II	2.1	Redemption of preference shares – Provisions of Companies Act – Capital and revenue profits	3.0	1	1	
	2.2	Procedure for redemption – sources of funds for redemption – Issue of new shares – Number of shares to be calculated – solving of simple problems	3.0	2	1	
	2.3	Comprehensive problems in redemption with CRR, and issue of new shares. Sale of assets.	3.0	3	1	
	2.4	Solving of problems on redemption of preference shares.	3.0	5	1	
	2.5	Issue and Redemption of Debentures – Journal entries – Methods of redemption – Sinking fund method of redemption	3.0	6	1	
	2.6	Sinking fund method of redemption – solving of problems	4.0	1	1	Assignment
	2.7	Solving problems – sinking fund method.	4.0	2	1	
	2.8	Own Debentures method – Cum Interest and ex interest quotations – Calculation of interest. Immediate cancellation and cancellation at a later date.	4.0	3	1	
	2.9	Journal entries in the case of immediate cancellation and cancellation at a later date	4.0	5	1	
	2.10	Solving problems in redemption of debentures.	4.0	6	1	
Unit III	3.1	Profit Prior to incorporation – Meaning – Need for calculation – Treatment in the Final	5.0	1	1	

Unit III		accounts				
	3.2	Calculation of time ratio, adjusted time ratio and sales ratio	5.0	2	1	
	3.3	Calculation of time ratio, adjusted time ratio and sales ratio	5.0	3	1	
	3.4	Calculation of profit prior and after incorporation – Solving of Problems.	5.0	5	1	1.0
	3.5	Company Final Accounts – Schedule VI of Companies Act – Legal requirements and the format of presentation	6.0	6	1	
	3.6	Treatment of special items – Dividend and dividend tax – Types of dividend – Transfer to general reserve – conditions on payment of dividend. Proposed tax and tax payable	6.0	1	1	
	3.7	Format of final accounts – Statement of income and Balance sheet. Different heads and preparation of working notes.	6.0	2	1	
	3.8	Solving of problems in final accounts – Without adjustments	7.0	3	1	
	3.9	Solving of problems in final accounts – With depreciation	7.0	5	1	
	3.10	Solving of problems in final accounts – With adjustments	7.0	6	1	
	3.11	Solving of problems in final accounts – With depreciation and dividend	7.0	1	1	
	3.12	Solving of problems in final accounts – Depreciation, dividend, transfer to reserves and managerial remuneration	7.0	2	1	
	3.13	Calculation of managerial remuneration – calculation of profit as per Companies Act – Items disallowed	8.0	3	1	
	3.14	Solving problems in managerial remuneration	8.0	5	1	
	3.15	Solving problems in managerial remuneration	8.0	6	1	Test
Unit IV	4.1	Amalgamation, Absorption and external reconstruction. Meaning of different forms of merger – Accounting treatment. Transferor and transferee companies. Purchase consideration – different methods of calculation	8.0	1	1	
	4.2	Calculation of purchase consideration according to net payments methods and net assets method. Solving of problems	8.0	2	1	
	4.3	Calculation of purchase consideration – net assets method and intrinsic value method, solving of problems	9.0	3	1	
	4.4	Journal entries in the books of transferor company. Preparation of realisation account. Settlement of shareholders	9.0	5	1	1.0
	4.5	Solving problems on preparation of books for transferor company all assets and liabilities taken over	9.0	6	1	
	4.6	Solving problems on preparation of books for transferor company not all assets and liabilities taken over.	9.0	1	1	
	4.7	Solving problems on preparation of books for transferor company – calculation of purchase consideration, not all assets and liabilities taken over.	9.0	2	1	
	4.8	Solving problems on preparation of books for transferor company – calculation of purchase	10.0	3	1	

Unit IV		consideration, not all assets and liabilities taken over.				
	4.9	Solving problems on preparation of books for transferor company – calculation of purchase consideration, not all assets and liabilities taken over.	10.0	5	1	
	4.10	Solving problems on preparation of books for transferor company – calculation of purchase consideration, not all assets and liabilities taken over.	10.0	6	1	
	4.11	Accounting treatment of amalgamation in the books of transferee company – Journal entries required. Pooling of interests method and purchase method. Difference between the methods and differentiating the methods	10.0	1	1	
	4.12	Solving of problems with books of transferee company. Pooling of interest method. Adjusting the reserves. Preparation of balance sheet	11.0	2	1	
	4.13	Solving of problems with books of transferee company. Pooling of interest method. Adjusting the reserves. Preparation of balance sheet	11.0	4	1	4.0
	4.14	Solving of problems with books of transferee company. Purchase method. Calculation of goodwill or capital reserve. Preparation of balance sheet after amalgamation	12.0	5	1	
	4.15	Solving of problems with books of transferee company. Purchase method. Calculation of goodwill or capital reserve. Preparation of balance sheet after amalgamation	12.0	6	1	
	4.16	Calculation of goodwill or capital reserve. Preparation of balance sheet after amalgamation	12.0	1	1	
	4.17	Solving problem in external reconstruction. Accounting treatment for both transferor and transferee books	13.0	3	1	
Unit V	5.1	Internal reconstruction – Meaning – difference between internal and external reconstruction – Need of internal reconstruction.	13.0	6	1	
	5.2	Alteration of share capital – splitting and consolidation – journal entries. Capital reduction – Journal entries	13.0	1	1	
	5.3	Simple problems in reduction of capital. Reducing the value of shares and adjustment of liabilities.	13.0	2	1	
	5.4	Alteration of share capital - Legal requirements	14.0	3	1	
	5.5	Alteration of share capital - Legal requirements	14.0	5	1	
	5.6	Simple problems in reduction of capital. Reducing the value of shares and adjustment of liabilities.	14.0	6	1	
	5.7	Writing off of the fictitious assets, goodwill and the value of various assets using capital reduction account – journal entries.	14.0	1	1	
	5.8	Comprehensive problems in capital reduction – preparation of balance sheet after reconstruction.	14.0	2	1	
	5.9	Comprehensive problems with share premium account – writing of PandL account debit balance, goodwill with capital reserve	15.0	3	1	

Unit V	5.10	Comprehensive problems with share premium account – writing of PandL account debit balance, goodwill with capital reserve	15.0	5	1	
	5.11	Solving of problems with increase in the value of assets and other usual adjustments	15.0	6	1	
	5.12	Solving of problems with increase in the value of assets and other usual adjustments	15.0	1	1	
	5.13	Solving problems and recapitulation of the concepts and accounting treatment.	15.0	2	1	Test
Total Hrs.					65.0	

III. TEACHING PROCEDURES & TECHNIQUES

Problem solving using the black board, snap tests and Peer study

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Corporate accounting by Reddy and Murthy

Reference Books

Advanced Accountancy by Jain and Narang, Kalyani Publishers

Modern Accountancy Volume 2 by Hanif and Mukherjee, TMH Publications

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C322
Course Title	FINANCIAL ACCOUNTING - II
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To teach the students about the different types of general insurance policies and the methods of calculating the amount of insurance claims at the time of loss and also to learn about the accounting treatment for hire purchase system.2. To familiarize the students, of the accounting treatment required at the time of important changes in the constitution of a partnership firm.
Outcomes	<p>At the end of the course the students would have acquired the following</p> <ol style="list-style-type: none">1. Prepare a statement of claims in respect of loss of stock and loss of profit insurance policies2. Prepare the capital accounts and the balance sheets of partnership firms at the time of admission, retirement and Dissolution of the partnership firms.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Fire insurance claims - Importance of general insurance policies for businessmen - Types of general insurance policies - Making a claim in the event of risk	10.0	6	1	
	1.2	Loss of stock policies - Ascertaining the closing stock on the date of fire - Gross profit ratio - Memorandum trading account	11.0	1	1	
	1.3	Undervaluation of stock and average clause - Practical problems	11.0	3	1	
	1.4	Treatment of abnormal items and adjustment to the GP ratio while making the claim	11.0	4	2	
	1.5	Poor selling line - calculation of the Gross profit ratio.	11.0	5	1	
	1.6	Loss of profit policies or policies for consequential loss - Meaning of various related terms - Indemnity period, short sales, standing charges, standard ad annual turnover.	12.0	6	1	
	1.7	Calculation of short sales - Preparing statement of claims for loss of profit policies.	12.0	1	1	
	1.8	Practical problems in loss of profit policies	12.0	3	2	
Unit II	2.1	Hire purchase and instalment system - Meaning of Hire purchase sales - Salient features of the system - Different terms - Hire vendor, Hire purchaser, HP price, cash price, down payment, interest.	12.0	4	1	Test
	2.2	Relationship between cash price, interest and HP Price. Calculation of interest included in each instalment	13.0	5	1	
	2.3	Calculation of the amount of instalments when not given - Solving problems	13.0	6	1	
	2.4	Journal entries for recording the HP transactions in the books of hire purchaser and hire vendor	13.0	1	1	
	2.5	Practical problems - Journal and ledger in the books of both the parties	13.0	3	2	
	2.6	Practical problems - Journal and ledger in the books of both the parties	14.0	4	2	
	2.7	Default and repossession - complete repossession - Calculation of the value of the repossessed stock.	14.0	5	2	
	2.8	Solving problems in complete repossession - Journal and ledger in the books of both parties	14.0	6	2	
	2.9	Partial repossession - adjustment of the value of the repossessed stock in the amount due. Journal entries	15.0	1	2	
	2.10	Preparation of ledger accounts - Asset account, repossessed stock account - Practical problems	15.0	3	1	
	2.11	Working out problems with partial repossession - Preparation of journal and ledger accounts.	15.0	4	1	
Unit III	3.1	Introduction to the subject - Overview of the syllabus. Unit wise content. How the concepts to be covered are useful	1.0	1	1	Assignment

	3.2	Partnership accounts - Introduction - Meaning of a partnership business - changes to the constitution of a partnership firm	1.0	3	1	
	3.3	Profit sharing ratio - How it is calculated at the admission of a new partner - ratio of sacrifice - Working out problems	1.0	4	2	
	3.4	Methods of valuing goodwill - Treatment of goodwill at the time of admission	2.0	5	2	
	3.5	Revaluation of assets and liabilities - Preparation of revaluation account and distribution of profits thereof	2.0	6	1	Test
	3.6	Journal entries for recording increase and decrease in the value of assets and liabilities. Transferring profit on realisation to the capital accounts	2.0	1	1	
	3.7	Preparation of revaluation account - Journal entries - Solving of Problems	3.0	3	2	
	3.8	Memorandum revaluation account - when it is followed. Solving problems involving revaluation and memorandum revaluation account.	3.0	4	1	
	3.9	Different cases of accounting for goodwill - Goodwill brought in cash - Journal entries - Practical problems	3.0	5	2	
	3.10	Simple problems in admission - Preparation of capital accounts and balance sheet after admission	4.0	6	1	
	3.11	Adjustment of capital accounts - Ascertaining the balances in the capital accounts	4.0	1	1	
	3.12	Comprehensive problems involving multiple adjustments - Preparation of capital accounts and Balance sheet of the partnership firm after admission.	4.0	3	3	
	3.13	Revision of concepts - Important points to be kept in mind	5.0	4	1	
Unit IV	4.1	Retirement and death of partnership. Adjustments required in the books of the firm	5.0	5	1	Test
	4.2	Calculation of gaining ratio - Journal entries for goodwill treatment	5.0	6	1	
	4.3	Revaluation account and goodwill - Journal entries with simple problems	5.0	1	1	
	4.4	Distribution of accumulated profits - Simple problem with capital account and balance sheet	5.0	3	1	
	4.5	Simple problems with few adjustments on retirement of a partner - Capital account and balance sheet	5.0	4	1	
	4.6	Simple problems with adjustments on retirement of a partner - Capital account and balance sheet	6.0	5	1	
	4.7	Payment of the retired/expired partners' capital account balance	6.0	6	1	
	4.8	Calculation of the profit till the date of death of the partners	6.0	1	1	
	4.9	Joint life policy - Meaning - Need for JLP - Methods of accounting for JLP	6.0	3	2	
	4.10	Treatment of JLP in the books of the partnership firm - JLP as an asset - journal entries	7.0	4	1	
	4.11	Comprehensive problems with multiple adjustments on retirement and death of one or more partners	7.0	5	3	

Unit IV	4.12	Revision of concepts - Important points to be kept in mind	7.0	6	1	
Unit V	5.1	Dissolution of partnership firm - Meaning - Reasons for dissolving the firm - Different modes of dissolving the firm	8.0	1	1	Assignment
	5.2	Journal entries for recording dissolution - Closing the books of the partnership firm	8.0	3	1	
	5.3	Preparation of realisation account - closing of various assets and liabilities. Closing the realisation account	8.0	4	2	
	5.4	Preparing the capital accounts and settlement of partners dues.	8.0	5	2	
	5.5	Practical problems in dissolution of the firm - Journal, ledger accounts	9.0	6	2	
	5.6	Insolvency of partners - One or more partners - Garner Vs. Murray rule	9.0	1	1	
	5.7	Insolvency of one or more partners - Closing the books - Fluctuating capital accounts.	9.0	3	2	
	5.8	Practical problems in insolvency of the firm - Following Garner Vs. Murray rule	10.0	4	2	
	5.9	Insolvency of all partners - Closing of the books - Deficiency account - Creditors account.	10.0	5	2	
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black board - For solving the problems
Group assignments and homeworks to reinforce the concepts and develop the skills of problem solving

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks

V. RESOURCES

Text book:

1. T.S.Reddy and A.Murthy: Financial Accounting—Margham publications, Chennai.

Reference Books:

1. S.P.Jain

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C533
Course Title	FINANCIAL MANAGEMENT
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To help the students understand the importance of finance function in an organization and the important decisions taken by a finance manager To impart the basic practical knowledge of various financial management concepts namely capital structure, cost of capital, working capital management and dividend policies
Outcomes	At the end of the course the students would have acquired 1. An understanding about the importance of finance function in an organization and the important decisions taken by a finance manager 2. To calculate the cost of capital of a firm and to evaluate the capital structure decisions, and to estimate the working capital requirements of a firm

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Financial management - Introduction - Importance of financial management - overview of the contents of the units	1.0	1	1	Test
	1.2	Scope of financial management - Relationship with various disciplines - Important financial decisions	1.0	2	2	
	1.3	Objectives of financial management - Profit maximisation Vs. wealth maximisation	1.0	4	1	
	1.4	Traditional and modern approach to financial management	1.0	5	1	
	1.5	Capital structure, capital budgeting, dividend and working capital decisions.	2.0	1	1	
	1.6	Functions of a financial manager/financial management - Role in the corporate firms - Controller and treasurer functions	2.0	2	2	
	1.7	Importance and factors influencing Functions of a financial manager/financial management - Role in the corporate firms.	2.0	4	1	
	1.8	Financial Planning - Meaning - Importance - Steps in Financial planning	2.0	5	1	
	1.9	Objectives of financial planning - Principles of sound financial planning Different sources of funds - Long term and short term sources of capital	2.0	1	1	
	1.10	Over capitalisation and under capitalisation - Problems and remedies	3.0	2	2	
	1.11	Risk-return trade off - Liquidity Vs. Profitability.	3.0	4	1	
	1.12	Review of the concepts	3.0	5	1	
Unit II	2.1	Capital structure decision - Importance - Factors influencing the capital structure of a firm	3.0	1	1	Assignment
	2.2	EBIT - EPS Analysis - Statement for calculating the EPS. Simple problems for calculation of EPS	3.0	2	2	
	2.3	Alternative financial plans - Equity and Debt plans - Decision making based on the EPS	4.0	4	1	
	2.4	Problems on the choice of the best financial plans. Decisions based on the EPS	4.0	5	2	
	2.5	The concept of indifference point and financial break-even point	5.0	1	3	
	2.6	Leverages - Concept - Importance - Risk Vs Return - Types of leverages	5.0	2	1	
	2.7	Operating leverage - Meaning - Calculation of DOL - Measuring the operating risk	5.0	4	1	
	2.8	Financial leverage - Meaning - Calculation of DFL - Measuring the financial risk	6.0	5	1	
	2.9	Concept of combined leverage - Interpreting the leverages	6.0	1	1	
	2.10	Problems in estimation of the operating, financial and combined leverages with alternative levels of fixed operating and financial costs	6.0	2	3	
Unit III	3.1	Types of cost of capital - Cost of debt -	7.0	4	1	Test

Unit III		Redeemable and irredeemable debt - concept of tax savings				
	3.2	Problems in computation of cost of debt. Impact of floatation cost and premium or discount on issue	7.0	5	3	
	3.3	Cost of preference shares - redeemable and irredeemable. Difference between cost of debt and preference shares	7.0	1	1	
	3.4	Problems in computation of the cost of preference shares	8.0	2	1	
	3.5	Cost of equity share capital - Methods of computing the cost of equity - Dividend yield, dividend growth, earnings based and the capital asset pricing model	8.0	4	2	
	3.6	Calculating the cost of equity - Estimating the growth rate - Calculation of market price - Problems	8.0	5	1	
	3.7	Calculating the cost of equity - Earnings yield - Problems. Cost of equity using CAPM method	8.0	1	1	
	3.8	Calculation of the weighted average cost of capital - comprehensive problems with computation of specific sources of cost.	9.0	2	4	
	3.9	Cost of retained earnings - Difference between cost of equity and cost of retained earnings.	9.0	4	1	
Unit IV	4.1	Dividend Decision - Meaning of dividend - Different forms of dividend	10.0	5	1	Assignment
	4.2	Dividend policy - Various factors influencing dividend policy - Optimum dividend policy	10.0	1	1	
	4.3	Impact of dividend policy on the market valuation of the shares - Theories of dividend policy - Dividend relevance and dividend irrelevance theories	10.0	2	2	
	4.4	Dividend pay-out ratio and retention ratio. Amount of dividend paid and retained. Reasons for retention.	10.0	4	1	
	4.5	Walters model - Relationship between dividend payment and valuation of the firm. Calculation of market price.	11.0	5	1	
	4.6	Problems in Walters model - How dividend payment influences the value of the firm at different pay-out ratios	11.0	1	3	
	4.7	Gordon's Model - Concept - Why Dividend payment increases the market value of the shares	11.0	2	1	
	4.8	Calculation of market value of the shares - formula - impact of dividend on market price - solving problems	12.0	4	2	
	4.9	Problems involving both Walters and Gordons Models.	12.0	5	4	
Unit V	5.1	Working capital management - Meaning of working capital - Gross working capital and Net working capital - Working capital estimation	13.0	1	1	Test
	5.2	Operating cycle of the firm - Estimating the operating cycle of a firm - Problems	13.0	2	1	
	5.3	Factors influencing the working capital requirements of a firm	13.0	4	2	
	5.4	Optimum working capital - Dangers of excess or insufficient working capital	13.0	5	1	
	5.5	Estimation of working capital based on the	14.0	1	2	

Unit V		past records - Relationship between working capital and sales				
	5.6	Estimation of various current assets and current liabilities.	14.0	2	2	
	5.7	Computation of working capital requirements - Treatment of depreciation and profits in calculating the working capital of the firm	15.0	4	2	
	5.8	Comprehensive problems in estimation of working capital. Review of the concepts learned and revision.	15.0	5	3	
Total Hrs.					76.0	

III. TEACHING PROCEDURES & TECHNIQUES

Power point presentations to teach the theoretical concepts
Black boards for solving the practical problems
Group works and home works

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Attendance	5 Marks
Assignment	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks

V. RESOURCES

Text Book

1. Dr. A. Murthy Financial Management(2010), Margham Publications, Chennai.

Reference Books

1. S.N. Maheswari – Elements of Financial Management, Sultan Chand and Sons, New Delhi.
2. I.M. Pandey – Fundamentals of Management, Vikas Publishers, New Delhi.
3. P.V. Kulkarni – Financial Management, Himalaya Publishing House, Mumbai.
4. Prasanna Chandra – Financial Management, Tata McGraw Hill, New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C636B
Course Title	ELECTIVE II : INDUSTRIAL LAW
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To teach the students the provisions of The Factories Act2. To teach the students the provisions of The Trade Unions Act3. To teach the students the provisions of The Industrial Disputes Act4. To teach the students the provisions of The ESI Act5. To teach the students the provisions of The Minimum Wages Act and Workmens Compensation Act
Outcomes	The students will be able to recall and apply the important provisions of the important industrial laws namely The Factories Act, The trade Unions Act, The industrial disputes Act, The ESI Act, The workmens Compensation Act and The minimum wages Act

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Industrial Laws. Need for industrial laws – History of industrial laws – exploitation of labourers – Labour laws in India – History and the current state.	1.0	1	1	
	1.2	The Factories Act 1948 – Introduction objectives of the Act – Various definitions – meaning of a factory	1.0	3	1	
	1.3	Manufacturing process – power – worker and occupier	1.0	4	1	
	1.4	Examples for the establishments considered and not considered as factory. Registration of a factory – Application for registration – Procedure for registration	1.0	5	1	
	1.5	Provisions relating to health of the workers – Facilities to be created to ensure the workers are healthy	1.0	6	1	
	1.6	Provisions relating to health of the workers – Facilities to be created to ensure the workers are healthy	2.0	1	1	
	1.7	Provisions relating to the safety of the workers – Facilities to be put in place to ensure the safety of the workers	2.0	3	1	
	1.8	Provisions relating to the safety of the workers – Facilities to be put in place to ensure the safety of the workers	2.0	4	1	
	1.9	Provisions relating to the welfare of the workers – Different welfare measures to be adopted by the factories for the well-being of their workers	2.0	5	1	
	1.10	Provisions relating to the welfare of the workers – Different welfare measures to be adopted by the factories for the well-being of their workers	2.0	6	1	
	1.11	Provision relating to the employment of young persons and women. Meaning of young persons, children, adults and adolescents.	3.0	1	1	
	1.12	Provision relating to the employment of young persons and women. Meaning of young persons, children, adults and adolescents.	3.0	3	1	
	1.13	Provisions relating to the working hours, holidays and leaves – overtime, compensatory holidays and shift times	3.0	4	1	
	1.14	Role and powers of the inspector of factories – Inspection of factories	3.0	5	1	
	1.15	Penalties and punishments for not following the provisions of the Factories Act – Summarising the provisions and recap of the concepts	3.0	6	1	
	1.16	The Trade Unions Act 1926. History of trade unions in the world and in India – Need for trade unions – Objectives of the Act	4.0	1	1	Test
Unit II	2.1	Functions and role of a trade union – In disputes, in collaboration with the employer, collective bargaining	4.0	3	1	

	2.2	Functions and role of a trade union – In disputes, in collaboration with the employer, collective bargaining	4.0	4	1	
	2.3	Definition of a trade union – Registrar of trade unions – Central and State unions – Political integration of trade unions in India	4.0	5	1	
	2.4	Registration of a trade union – Procedure and requirements – Rules of a trade union – General fund	4.0	6	1	
	2.5	Expenses allowed from general fund – Political fund – conditions – Expenses allowed	5.0	1	1	
	2.6	Changes in the rules of the trade union, office bearers, name of the trade union, merger of trade unions	5.0	3	1	Assignment
	2.7	Rights of the trade unions – Immunity from criminal and civil suits	6.0	4	1	
	2.8	Rights of the trade unions – Immunity from criminal and civil suits	6.0	5	1	
	2.9	Duties and liabilities of the trade unions – Reports to be submitted to the registrar of trade unions	6.0	6	1	
	2.10	Duties and liabilities of the trade unions – Reports to be submitted to the registrar of trade unions	6.0	1	1	
	2.11	Revision of the concepts – Snap test on important topics in the unit	6.0	3	1	
Unit III	3.1	Obtaining the permission from the appropriate Government – Retrenchment compensation payable	8.0	5	1	
	3.2	Illegal retrenchment – consequences – Closure of the industrial establishment – Differences between retrenchment and closure	8.0	6	1	
	3.3	Valid reasons for the closure – Obtaining the permission from the Government and intimation to the employees	8.0	1	1	
	3.4	What are not valid reasons for closure – When closure is not allowed – Compensation payable in the cases of valid and invalid closures	8.0	3	1	
	3.5	Lay-off of the employees – meaning – differences between lay-off, retrenchment and closure – Compensation payable for closure	9.0	4	1	
	3.6	Summary of the provisions relating to strikes, lockouts, lay-offs, retrenchment and closure	9.0	5	1	
	3.7	Machinery for settlement of industrial disputes – Different modes of settlement and respective machineries provided under the Act.	9.0	6	1	
	3.8	Works committee – Constitution, role in preventing the industrial disputes – Conciliation officer – Appointment	9.0	1	1	
	3.9	Role of a conciliation officer in settling disputes – reports – powers	9.0	3	1	Test
	3.10	Board of conciliation and Court of Inquiry – constitution – functions – powers – reports	10.0	4	1	
	3.11	Labour courts – Constitution and jurisdiction – appointment of presiding officer - nature of disputes referred to labour courts by the Government –powers and functions of labour court	10.0	5	1	

Unit III	3.12	The Industrial Disputes Act 1947 – Introduction – Importance of the Act – Objectives of the Act	7.0	4	1	
	3.13	Meaning of Industry – Scope and coverage of the Act – What establishments are included in the definition of industry and exempted establishments	7.0	5	1	
	3.14	Meaning of the term industrial dispute – Different forms of industrial dispute – Impact of industrial disputes on the economy and society	7.0	6	1	
	3.15	Strikes and lock-outs – Meaning and differences. Provisions relating to legal strikes and Legal lockouts – Compensation for legal strikes – Penalty for illegal strikes, lockouts	7.0	1	1	
	3.16	Strikes and Lock-outs in public utility concerns – Conditions – Consequences of illegal strikes and lock-outs	7.0	3	1	
	3.17	Retrenchment – Meaning – Causes for retrenching the employees – Procedure/order for retrenchment	8.0	4	1	
Unit IV	4.1	Types of benefits under the Act - General conditions for availing the benefits	12.0	4	1	
	4.2	Sickness benefit – Contributory conditions – Amount of benefit – Extended and enhanced sickness benefit	12.0	5	1	
	4.3	Maternity benefit – contributory and other conditions for availing the benefit – Amount of benefit	12.0	6	1	
	4.4	Medical benefit – contributory and other conditions for availing the benefit – Amount of benefit	12.0	1	1	Test
	4.5	Dependants benefit – Definition of dependants – Different category of dependants and the amount of contribution payable to each category.	12.0	3	1	
	4.6	Disablement benefit – extent of benefits payable in case of partial and total disablement – commutation of benefits	13.0	4	1	
	4.7	Funeral expenses – Clubbing of benefits – Default in payment of benefits – Penalty payable in such cases	13.0	5	1	
	4.8	General provisions relating to payment of contributions and payment of benefits. Revision of topics and concepts	14.0	6	1	
	4.14	ESI Act – 1948 – Introduction – Objectives of the Act	10.0	3	1	
	4.15	Workers covered under the ESI Act – What establishments are exempted from ESI Act – Salary limit for deductions	11.0	4	1	
	4.16	Amount of contributions – employer and employee how calculated – Payment of the contributions to the ESI	11.0	5	1	
	4.17	ESI Corporation – salient features – Constitution of ESI Corporation - ESI Fund and its administration – Duties and functions of ESI Corporation – Annual report.	11.0	6	1	
	4.18	Standing committee and Medical benefit council - Constitution – Role and functions	11.0	1	1	
4.19	Contribution period and benefit period – penalty for employers for not deduction and paying the contributions	11.0	3	1		
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Unit V	5.1	Minimum wages Act – Need for the Act and objectives – Responsibilities of the Central and State Governments in fixing the minimum wages	14.0	1	1	
	5.2	Minimum wages, fair wages and living wages – How they are related – Principles of fixing the minimum wages	14.0	3	1	
	5.3	Factors to be considered while fixing minimum wages – Methods of fixing minimum wages – committee method and notification method	14.0	4	1	
	5.4	Methods of fixing minimum wages – Choice of the method – Central and state advisory boards.	14.0	5	1	
	5.5	Employees Compensation Act – Need – Objectives	15.0	6	1	
	5.6	Employers liability to pay compensation – conditions to be satisfied – Arising out of and in due course of employment – meaning – case laws	15.0	1	1	
	5.7	Disablement – different types of disablement – permanent total and permanent partial – temporary – extent of loss in earning capacity	15.0	3	1	
	5.8	Amount of contribution – How it is calculated for different situations – Death, permanent total, permanent partial – Temporary.	15.0	4	1	
	5.9	Role of commissioner in distributing the compensation – Notice and claim for compensation	15.0	5	1	
	5.10	Revision of concepts and important terms used – Exam preparation hints.	15.0	6	1	Assignment
Total Hrs.					68.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lectures using the power point presentations and Group Discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book
Industrial Laws by N.D. Kapoor
Reference Book
Industrial Laws by S.C. Srivastava

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COMMERCE
Class	B.Com.
Course Code	C632
Course Title	MANAGEMENT ACCOUNTING
Course Extension	
Course Teacher	Dr. Prakash Raj G

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To introduce the students to the financial statement analysis2. To help the students learn the important ratios for evaluating the financial performance of companies3. To teach the students the methods of evaluating the capital budgeting proposals using different techniques
Outcomes	<ol style="list-style-type: none">1. The students will know how to redraft the financial statements for analysis and the basic tools of vertical and horizontal analysis2. The students will know the usefulness of ratios for analysing the financial performance of companies3. The students will be able to evaluate simple capital budgeting proposals using different methods of capital budgeting

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Management accounting – Introduction – Need – Objectives – relationship with cost and financial accounting	1.0	2	1	
	1.2	Scope of management accounting, Nature of Management accounting	1.0	3	1	
	1.3	Differences between management and financial accounting	1.0	5	1	
	1.4	Management accounting – advantages and disadvantages	1.0	6	1	
	1.5	Financial statement analysis – Tools of financial statement analysis – Horizontal and vertical analysis	2.0	2	1	
	1.6	Format for the analysis of financial statements	2.0	3	1	
	1.7	Comparative statements – Format of preparation, calculation of increase and decrease percentages	2.0	5	1	
	1.8	Comparative statements – Format of preparation, calculation of increase and decrease percentages	2.0	6	1	
	1.9	Solving problems on comparative statements – Writing interpretation of the analysis	3.0	2	1	
	1.10	Common size statements – method of preparation.	3.0	3	1	
	1.11	Calculation of common size percentages	3.0	5	1	
	1.12	Solving problems in common size analysis	3.0	6	1	
	1.13	Solving problems of common size statements – income statement and balance sheet	4.0	3	1	
	1.14	Trend analysis - Calculation of trend percentages - Base year	4.0	5	1	
	1.15	Trend percentages – Usefulness of trends – calculation and interpretation of trend percentages.	4.0	6	1	
	1.16	Inter-firm and intra-firm comparison and interpretation of the analysis	4.0	2	1	Test
Unit II	2.1	Ratio analysis – Meaning of a financial ratio – Usefulness of ratio analysis in analysing financial statements.	5.0	3	1	
	2.2	Different types of ratios – classification of ratios – Liquidity ratios	5.0	5	1	
	2.3	Different liquidity ratios – Current ratio, liquid ratio and absolute liquid ratio – Different terms used and the formulae for calculation	6.0	6	1	
	2.4	Problems in calculation of liquidity ratios – interpreting the ratios	6.0	2	1	
	2.5	Problems in calculation of liquidity ratios – interpreting the ratios	6.0	3	1	
	2.6	Profitability ratios – Gross profit ratio, Net profit ratio, expenses ratio, operating ratio, Return on Investment – Formulae and usefulness	6.0	5	1	Assignment
	2.7	Calculation of various profitability ratios and interpreting the results	7.0	6	1	

Unit II	2.8	Calculation of various profitability ratios and interpreting the results	7.0	2	1	
	2.9	Solvency ratios – Evaluating the financial stability and long term solvency of the business – Debt equity ratio, proprietary ratio, fixed assets ratio, capital gearing ratio – formulae and interpretation	7.0	3	1	
	2.10	Solving problems in solvency ratios.	7.0	5	1	
	2.11	Solving problems in solvency ratios.	8.0	6	1	
	2.12	Turnover ratios – Evaluating the efficiency of operations – Different turnover ratios and their interpretation	8.0	2	1	
	2.13	Debtors turnover, creditors turnover, and stock turnover ratios – formulae and interpretation	8.0	3	1	
	2.14	Debtors turnover, creditors turnover, and stock turnover ratios – formulae and interpretation	8.0	5	1	
	2.15	Working capital turnover ratio, fixed assets turnover ratio and capital turnover ratio – calculation and interpretation.	9.0	6	1	
	2.16	Calculating various items of PandL account and Balance sheet from the previous year ratios. Solving of problems	9.0	2	1	
	2.17	Calculating various items of PandL account and Balance sheet from the previous year ratios. Solving of problems	9.0	3	1	
Unit III						
Unit IV						
Unit V	5.1	Capital Budgeting – Meaning – Importance of capital budgeting – Methods of evaluating alternative proposals –Different types of proposals and cash flows	9.0	5	1	
	5.2	Payback period method – calculating the payback period in case of uniform and un-uniform cash flows. Adjusting the cash flows for depreciation and income tax	10.0	6	1	
	5.3	Problems in payback period method	10.0	23	1	
	5.4	Problems in payback period method – evaluation of cost reduction proposals using pay-back period method	10.0	5	1	
	5.5	Problems in payback period method – evaluation of cost reduction proposals using pay-back period method	10.0	6	1	
Total Hrs.					38.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk method for solving problems
Group discussion for reinforcing the theoretical concepts

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Attendance	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book
Management Accounting by T.S. Reddy and Y. Hariprasad Reddy
Reference Books
Management Accounting by S.N. Maheshwari

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY323T
Course Title	PSYCHOTHERAPIES - II
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To identify a history of the patients usual coping mechanisms facilitate the patients expression of emotions.
Outcomes	To provide theoretical foundation for the practice of psychotherapy.To help the trainee counsellors to choose specific techniques for a particular case.To acquire knowledge about the different schools and techniques in psychotherapy.To link theory and practice of psychotherapy.To introduce them to barefoot counselling.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Inauguration	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	Introduction to Humanistic-Existential Therapy	1st Week	5	1	Activity Based Learning
	1.2	Viktor Frankl - Logo therapy	1st Week	6	1	PowerPoint Presentation
	1.3	Viktor Frankl - Logo therapy	2nd Week	1	1	Video based lectures
	1.4	Theory of Rollo May	2nd Week	2	1	Test
	1.5	Theory of Rollo May	2nd Week	4	1	Activity Based Learning
	1.6	Carl R. Rogers - Person-Centred Counselling and Psychotherapy	2nd Week	5	1	Black Board, PowerPoint Presentation,
	1.7	Carl R. Rogers - Person-Centred Counselling and Psychotherapy	2nd Week	6	1	Activity Based Learning
	1.8	Roberto Assagioli - Psycho-synthesis Therapy	3rd Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.9	Roberto Assagioli - Psycho-synthesis Therapy	3rd Week	3	1	Activity Based Learning
	1.10	Arthur Janov - Primal Integration Counselling and Psychotherapy.	3rd Week	4	1	Discussion and class room participation
	1.11	Arthur Janov - Primal Integration Counselling and Psychotherapy.	3rd Week	5	1	Test
1.12	Eric Berne - Transactional Analysis.	3rd Week	6	1	PowerPoint Presentation	
Unit II	2.0	Field Practicum	4th Week	6	0	Nil
	2.1	Eric Berne - Transactional Analysis.	4th Week	2	0.5	Activity Based Learning
	2.2	Eric Berne - Transactional Analysis.	4th Week	3	1	PowerPoint Presentation
	2.3	Eric Berne - Transactional Analysis.	4th Week	4	0.5	Video based lectures
	2.4	Systems Approach introduction	4th Week	5	1	Test
	2.5	Meaning of system	5th Week	1	1	Activity Based Learning
	2.6	Specialization, Grouping	5th Week	2	1	Revision
	2.7	Coordination, Emergent properties, Open vs Closed Systems	5th Week	3	1	Discussion and class room participation
2.8	Hierarchies, Systems, subsystems, Nested system	5th Week	4	1	Piower point presentation	
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Introduction to Interpersonal Therapy	6th Week	1	1	Test
	3.2	Family Systems Therapy	6th Week	2	1	PowerPoint Presentation
	3.3	Murray Bowen Multigenerational Family	6th Week	3	1	Activity Based

Unit III		Therapy Field Practicum				Learning
	3.4	Virginia Satir – Human Validation Process Model	6th Week	5	1	Video based lectures
	3.5	Virginia Satir – Human Validation Process Model	6th Week	6	1	PowerPoint Presentation
	3.6	Carl Whitaker – Experiential Family Therapy	7th Week	1	1	Discussion and Revision
	3.7	Carl Whitaker – Experiential Family Therapy Field Practicum	7th Week	2	1	Activity Based Learning
	3.8	Salvador Minuchin – Structural Family therapy	7th Week	4	1	Discussion and Revision
	3.9	Jay Haley & Cloe Madanes – Strategic Family Therapy	7th Week	5	1	Black Board, PowerPoint Presentation,
Unit IV	4.0	Field Practicum	8th Week	2	0	Nil
	4.5	Feminist Psychotherapy with Families.	9th Week	2	1	Discussion and Revision
	4.6	Group Therapy – Types, components, process and advantages.	9th Week	3	1	Test
	4.7	Case studies on Family Systems Therapy and Group Therapy.	9th Week	4	1	PowerPoint Presentation
	4.10	Recent Innovations in Family Therapy: Introduction	7th Week	6	1	Activity Based Learning
	4.11	Social Constructionism.	8th Week	1	1	Discussions, Revision & PowerPoint Presentation
Unit V	5.0	Field Practicum	9th Week	1	0	Nil
	5.1	Tom Andersen – The reflecting team.	8th Week	3	1	Discussion and class room participation
	5.2	Tom Andersen – The reflecting team.	8th Week	4	0.5	PowerPoint Presentation
	5.3	Harlene Anderson & Harold Goolishian – the Linguistic Approach.	8th Week	5	0.5	Video based lectures
	5.4	William O’Hanlon, Michelle Weiner Davis & Steve De Shazer – Solution-oriented Therapy	8th Week	6	1	PowerPoint Presentation
	5.5	peer counselling,	10th Week	4	0.5	Video based lectures
	5.6	group counselling to barefoot counsellors,	10th Week	6	1	Activity Based Learning
	5.7	group counselling to barefoot counsellors,	11th Week	1	1	Test / Revision
	5.8	psychological rehabilitation program in a sheltered environment	11th Week	2	1	Test / Revision
	5.9	psychological rehabilitation program in a sheltered environment	11th Week	3	1	Test / Revision
	5.10	includes life-skills, literacy, social skills,	11th Week	5	1	Revision
	5.11	includes life-skills, literacy, social skills,	11th Week	6	1	Test
	5.12	personality development	12th Week	1	0.5	Discussion and Revision
5.13	personality development	12th Week	2	1	Video based lectures	
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, black board and Video discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar & Assignment	5 Marks
Test	10 Marks

V. RESOURCES

1. Antony, D. John (2003) Psychotherapies in Counselling, Dindigul: Anugraha Publications. 2. Joe Currie, Barefoot Counsellor, Asian Trading Corporation, Bangalore, 2009. 3. Hunt, M. (1993). The Story of Psychology. New York: Doubleday.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY322T
Course Title	SCHOOL COUNSELLING
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain an understanding of school counselling, its scope and the ethical issues.
Outcomes	To gain knowledge about school counselling. To acquire skills in education of exceptional children. To understand social interaction between teacher – child and moral development. To know about establishing and maintaining a productive learning environment. To know about dealing with students misbehaviours.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Inauguration	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	Field Practicum	1st Week	4	0	Nil
	1.2	Nature,	1st Week	6	0.5	PowerPoint Presentation
	1.3	Scope	2nd Week	1	1	Video based lectures
	1.4		2nd Week	2	1	Test
	1.5	and Needs of Guidance and Counselling in Schools,	2nd Week	3	0	Nil
	1.6	Individual differences,	2nd Week	5	1	Black Board, PowerPoint Presentation,
	1.7	The Role of Student Advisor and Teacher in School Counselling -	2nd Week	6	1	Activity Based Learning
	1.8	Important Features -	3rd Week	1	0.5	Discussions, Revision & PowerPoint Presentation
	1.9	School Counselling for the 21st Century.	3rd Week	3	0.5	Activity Based Learning
Unit II	2.0	Field Practicum	4th Week	1	0	Nil
	2.1	Educational Guidance for Exceptional Children: Meaning,	3rd Week	4	1	Discussion and class room participation
	2.2	Definition and Types of Exceptional Children,	3rd Week	5	1	Test
	2.3	Definition and Types of Exceptional Children,	3rd Week	6	1	PowerPoint Presentation
	2.4	Delinquent Children- Causes	4th Week	2	0.5	Activity Based Learning
	2.5	Treatment and Prevention of Delinquency -	4th Week	3	1	PowerPoint Presentation
	2.6	Physically Disabled Children,	4th Week	4	0.5	Video based lectures
	2.7	Physically Disabled Children,	4th Week	5	1	Test
	2.8	Types of Physically Handicapped Children,	5th Week	1	1	Activity Based Learning
	2.9	Types of Physically Handicapped Children,	5th Week	2	0.5	Revision
	2.10	Mentally Disable or Retarded Children	5th Week	3	1	Discussion and class room participation
	2.11	Mentally Disable or Retarded Children	5th Week	4	0.5	Piower point presentation
	2.12	Education of the Gifted Child	5th Week	6	0.5	Revision
	2.13	Education of the Creative Child	6th Week	1	1	Test
2.14	Education of the Backward Child	6th Week	2	0.5	PowerPoint Presentation	
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	School Refusal	6th Week	3	1	Activity Based Learning

Unit III	3.2	School Refusal	6th Week	5	0.5	Video based lectures
	3.3	Backwardness	6th Week	6	1	PowerPoint Presentation
	3.4	Backwardness	7th Week	1	1	Discussion and Revision
	3.5	Disabilities	7th Week	2	0.5	Activity Based Learning
	3.6	Disabilities	7th Week	4	0.5	Discussion and Revision
	3.7	Scholastic Backwardness,	7th Week	5	0.5	Black Board, PowerPoint Presentation,
	3.8	Scholastic Backwardness,	7th Week	6	0.5	Activity Based Learning
	3.9	Learning Disabled Children,	8th Week	1	1	Discussions, Revision & PowerPoint Presentation
	3.10	Learning Disabled Children,	8th Week	3	0.5	Discussion and class room participation
	3.11	Emotionally Disturbed Children,	8th Week	4	0.5	PowerPoint Presentation
	3.12	Behavioral Problems- Meaning, Concept and Treatment.	8th Week	5	0.5	Video based lectures
	3.13	Behavioral Problems- Meaning, Concept and Treatment.	8th Week	6	1	PowerPoint Presentation
	3.14	Use of Behavior Modification Techniques in the Classroom.	9th Week	2	1	Discussion and Revision
	Unit IV	4.0	Field Practicum	9th Week	6	0
4.1		Counselling Adolescents Regarding Sexuality	9th Week	5	1	Activity Based Learning
4.2		Substance Abuse	10th Week	1	0.5	PowerPoint Presentation
4.3		Counselling the Young Adult	10th Week	2	1	Discussion and class room participation
4.4		Social relations and Personal Identity and work – D.E. Super’s and J.L. Holland’s Theories.	10th Week	3	0.5	PowerPoint Presentation
4.5		Social relations and Personal Identity and work – D.E. Super’s and J.L. Holland’s Theories.	10th Week	4	0.5	Video based lectures
4.6		Counselling situations –Conjugal Relationship	10th Week	6	1	Activity Based Learning
4.7		Counselling situations –Financial Planning,	11th Week	1	0.5	Test / Revision
4.8		Counselling Situations in Adolescence - Educational Counselling and Guidance	9th Week	3	0.5	Test
4.9		Acceptance of Changed Physical Self,	9th Week	4	0.5	PowerPoint Presentation
Unit V	5.0	Field Practicum	12th Week	3	0	Nil
	5.1	Guidance Strategies for Social and Personal Problems - Developing Self-Confidence,	11th Week	5	0.5	Revision
	5.2	Assertive training,	11th Week	6	0.5	Test
	5.3	Improving Communication Skills, Mental and Physical Methods of Relaxation;	12th Week	1	0.5	Discussion and Revision

Unit V	5.4	Self-improving Programmes:	12th Week	2	1	Video based lectures	
	5.5	intensive trauma care	12th Week	4	0.5	Discussion and Revision	
	5.6	mental health for traumatized communities by building the skills and knowledge of counsellors who work at the grassroots level.	12th Week	5	0.5	Test	
	5.7	mental health for traumatized communities by building the skills and knowledge of counsellors who work at the grassroots level.	12th Week	6	1	Video based lectures	
	5.8	psychological rehabilitation program in a sheltered environment	13th Week	1	0.5	Discussion and class room participation	
	5.9	includes life-skills, literacy, social skills,	13th Week	3	0.5	Revision	
	5.10	includes life-skills, literacy, social skills,	13th Week	4	0.5	Activity Based Learning	
	5.11	personality development	13th Week	5	0.5	PowerPoint Presentation	
	5.12	personality development	13th Week	6	0.5	Discussion and class room participation	
	5.13	psychological rehabilitation program in a sheltered environment	14th week	2	0.5	Video based lectures	
	5.14	psychological rehabilitation program in a sheltered environment	14th week	3	0.5	PowerPoint Presentation	
	5.15	Study Skills Training, Problem Solving Techniques,	14th week	4	0.5	Discussion and class room participation	
	5.16	Study Skills Training, Problem Solving Techniques,	14th week	5	0.5	PowerPoint Presentation	
	5.17	Managing Motivation, Time Management,	15th week	1	0.5	Activity Based Learning	
	5.18	Managing Motivation, Time Management,	15th week	2	0.5	Activity Based Learning	
	5.19	Revision	15th week	3	0.5	Test / Revision	
	5.20	Revision	15th week	4	0.5	Test / Revision	
	5.21	Revision	15th week	6	0.5	Test / Revision	
	Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, black board and video discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Test	10 Marks
Seminar	5 Marks
Library	5 Marks

V. RESOURCES

1.S.K. Kocihar (1984): Guidance and Counselling in Colleges and University, Starling Publications Pvt. Ltd.2.S.K. Kocihar (1984) Educational and Vocational Guidance in Secondary Schools, Sterling Publication Pvt. Ltd.3.Stanley B. Baker and Edwin R. Gerler, Jr. (2004) School Counselling for the Twenty First Century. 4th Edition, New Jersey, Pearson Education.4.Berki B.G. and Mukhopadhyay; Guidance and Counselling, Sterling Publication Pvt. Ltd., 1989.5.K.P. Pandey (1985) Advanced Educational Psychology, Second Revised Edition, Konark Publication Ltd.6.Woolfolk, A. (2004). Educational psychology Ninth Edition, Pearson Education B.N. Dash, A Textbook of Educational Psychology, Dominant Publishers, 2014.7.Santrock, J. W. (2006) Educational Psychology, 2nd Edition, New Delhi, Tata McGraw Hill 8.Carrol, Michael (1996) Work Place Counselling, New Delhi, Sage Publications.9.Mearns, Dave (1999) Person centred Counselling Training.10.Cooper, Carry L. (1997) Managing Workplace Stress.11.Wiilaims, Hank. (1996) Managing groups and teams.12.Allgood, Eleanor. Implicit Theories about Practice become Explicit: Case Studies of School Counsellors' Experiences. Toronto: University of Toronto, 1990.13.MuktaRathee, Advanced Educational Psychology, Rajat Publicatios, 2015.14.Robert J. Wright, Introduction to School Counseling1st edition.15.S.K. Mangal, Essentials of Educational Psychology, PHI Learning Private Limited, 2015.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY121T
Course Title	SOCIAL PSYCHOLOGY
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Understand the fundamental assumption and concepts underlining various theories about social reality.
Outcomes	To gain knowledge in social psychology. To understand the social perception, attitudes and stereotyping. To understand the concepts of interpersonal attraction and pro social behavior. To understand aggression, origin and its effects. To familiarize with different domains of social difference.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.0	Inauguration	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	need of Social Psychology	1st Week	5	1	Activity Based Learning
	1.2	scope of Social Psychology	1st Week	6	1	Discussion and class room participation
	1.3	The Origins and Early Development of Social Psychology	2nd Week	1	1	Video based lectures
	1.4	The Role of Theory in Social Psychology	2nd Week	2	1	Test
	1.5	Social Cognition: Schemas	2nd Week	4	1	Activity Based Learning
	1.6	Heuristics,	2nd Week	5	0.5	Test
	1.7	Automatic and Controlled Processing	2nd Week	6	1	PowerPoint Presentation
	1.8	Potential Sources of Error in Social Cognition	3rd Week	1	0.5	Video based lectures
	1.9	Potential Sources of Error in Social Cognition	3rd Week	3	1	Activity Based Learning
	1.10	Affect and Cognition.	3rd Week	4	1	Discussion and class room participation
Unit II	2.0	Field Practicum	4th Week	1	0	Nil
	2.1	Nonverbal Communication, Attribution	4th Week	2	0.5	Discussion and class room participation
	2.2	Nonverbal Communication, Attribution	4th Week	3	1	PowerPoint Presentation
	2.3	Impression Formation and Management	4th Week	4	0.5	Activity Based Learning
	2.4	Impression Formation and Management	4th Week	5	1	Discussion and class room participation
	2.5	Self-Knowledge	5th Week	1	1	Activity Based Learning
	2.6	Self-Knowledge	5th Week	2	1	Revision
	2.7	,Thinking about the Self: Personal versus Social Identity,	5th Week	3	1	Discussion and class room participation
	2.8	,Thinking about the Self: Personal versus Social Identity,	5th Week	4	1	Piower point presentation
	2.11	Social Perception	3rd Week	5	1	Test
2.12	The Self - Self-Presentation	3rd Week	6	1	PowerPoint Presentation	
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Attitude Formation	5th Week	6	0.5	Revision
	3.2	Attitudes Influence Behaviour	6th Week	1	0.5	Test

Unit III	3.3	Change in Attitudes toward the Environments	6th Week	2	0.5	PowerPoint Presentation
	3.4	Change in Attitudes toward the Environments	6th Week	3	1	Activity Based Learning
	3.5	Art of Persuasion	6th Week	5	0.5	Video based lectures
	3.6	Resisting Persuasion Attempts	6th Week	6	1	PowerPoint Presentation
	3.7	Cognitive Dissonance	7th Week	1	1	Discussion and Revision
	3.8	Members of Different Groups Perceive Inequality	7th Week	2	1	Activity Based Learning
	3.9	The Nature and Origins of Stereotyping	7th Week	4	0.5	Discussion and Revision
	3.10	The Nature and Origins of Stereotyping	7th Week	5	0.5	Test
	3.11	Prejudice and Discrimination.	7th Week	6	0.5	Discussion and Revision
	Unit IV	4.0	Field Practicum	8th Week	2	0
4.1		Internal Determinants of Attraction	8th Week	1	1	Activity Based Learning
4.2		Internal Determinants of Attraction	8th Week	3	0.5	Discussion and class room participation
4.3		External Determinants of Attraction	8th Week	4	0.5	PowerPoint Presentation
4.4		Factors Based on Interacting with others	8th Week	5	0.5	Video based lectures
4.5		Close Relationships	8th Week	6	1	PowerPoint Presentation
4.6		Interdependent Relationships	9th Week	2	1	Discussion and Revision
4.7		Romantic Relationships and Falling in Love,	9th Week	3	0.5	Test
4.8		Marriage.	9th Week	4	0.5	PowerPoint Presentation
4.9		Social Influence: Conformity, Compliance,	9th Week	5	1	Activity Based Learning
4.10		- External and Internal Influences on Helping Behaviour,	11th Week	5	0.5	Revision
4.11		- External and Internal Influences on Helping Behaviour,	11th Week	6	0.5	Test
Unit V	5.0	Field Practicum	12th Week	3	0	Nil
	5.1	Long-Term Commitment to Pro social Acts	12th Week	1	0.5	Discussion and Revision
	5.2	Long-Term Commitment to Pro social Acts	12th Week	2	1	Video based lectures
	5.3	Perspectives on Aggression,	12th Week	4	0.5	Discussion and Revision
	5.4	Perspectives on Aggression,	12th Week	5	0.5	Test
	5.5	Causes of Human Aggression	12th Week	6	1	Video based lectures
	5.6	Causes of Human Aggression	13th Week	1	0.5	Discussion and class room participation
	5.7	Prevention and Control of Aggression	13th Week	3	1	Revision
	5.8	Prevention and Control of Aggression	13th Week	4	1	Activity Based Learning
	5.9	Groups, Coordination in Groups,.	13th Week	5	1	PowerPoint

Unit V						Presentation
	5.10	Groups, Coordination in Groups,.	13th Week	6	1	Discussion and class room participation
	5.11	Decision Making by Groups	14th week	2	1	Video based lectures
	5.12	Decision Making by Groups	14th week	3	1	PowerPoint Presentation
	5.13	Group activity	14th week	4	0.5	Discussion and class room participation
	5.14	Group activity	14th week	5	0.5	PowerPoint Presentation
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, BLACK BOARD, VIDEO DISCUSSION, GROUP DISCUSSION

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Test	10 Marks
Library	5 Marks
Seminar	5 Marks

V. RESOURCES

1. Baron, R.A and Byrne, D. Social Psychology. Delhi: Pearson Education Asia, 2000. 2. Chadha, N.K. (2012). Social Psychology. MacMillan: New Delhi. 3. Charles Emerson Kimble (1990) Social Psychology - Studying Human Interaction, USA, W.M.C. Brown Publishers. 4. Elliot Aronson, Timothy D. Wilson and Robin M. Akert, (2010). Social Psychology, (7th Ed.), Pearson Publishing. 5. Myers, D.G. (2008). Social psychology New Delhi: Tata McGraw-Hill. 6. Robert A. Baron and Donn Byrne, Nyla. R Branscombe, GopaBhardwaj Social Psychology, 12th Edition, New Delhi, Pearson Education. 7. Roy F. Baumeister and Eli J. Finkel, Advanced Social Psychology. The State of the Science. 8. Sam, D L and Berry, J.W. (Ed.). Acculturation Psychology. NY: Cambridge University Press, 2006. 9. Shelly E. Taylor, Letitia Anne Peplau and David O. Sears (2006) Social Psychology, 12th Edition, New Delhi, Pearson Education. 10. Vangelisti, A.L and erlman, D (Ed). The Cambridge Handhook of Personal Relationships. NY: Camdridge University Press, 2006. 11. Worcel, S., Cooper, J., Goethals, G.R., and Olson, J.M. Social Psychology. CA: Wadsworth, 2000.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY120T
Course Title	INTRODUCTION TO PSYCHOLOGY
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To generate interest in psychology. To understand the foundation and important schools in psychology. To familiarize the students with the concepts of basic psychological processes.
Outcomes	To Demonstrate knowledge of major perspectives in psychology To Demonstrate knowledge of major perspectives in psychology To Demonstrate knowledge of the scientific process in psychology by identifying the basic steps of the scientific method and identifying commonly-used research methods such as the experiment, correlation, survey, and case study Identify applications of the major perspectives to areas including development, personality, mental health, learning, and memory

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Inauguration	1st Week	1	0.5	Black Board, PowerPoint Presentation,
	1.1	Foundations of Human Behaviour- Definition of Psychology	1st Week	5	1	Activity Based Learning
	1.2	Foundations of Human Behaviour - Definition of Psychology	1st Week	6	1	PowerPoint Presentation
	1.3	Foundations of Human Behaviour- History of Psychology	2nd Week	1	1	Video based lectures
	1.4	Foundations of Human Behaviour- History of Psychology	2nd Week	2	1	Test
	1.5	Significance and Scope of Psychology	2nd Week	4	0.5	Activity Based Learning
	1.6	Significance and Scope of Psychology	2nd Week	5	0.5	Black Board, PowerPoint Presentation,
	1.7	Methods in Psychology	2nd Week	6	0.5	Activity Based Learning
	1.8	Methods in Psychology	3rd Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.9	Branches of Psychology	3rd Week	3	1	Activity Based Learning
	1.10	Branches of Psychology	3rd Week	4	1	Discussion and class room participation
	1.11	Branches of Psychology	3rd Week	5	1	Test
	1.12	Branches of Psychology	3rd Week	6	0.5	PowerPoint Presentation
	1.13	Branches of Psychology	4th Week	2	0.5	Activity Based Learning
	1.14	Schools of Psychology	4th Week	3	1	PowerPoint Presentation
	1.15	Psychology as a Profession	4th Week	4	0.5	Video based lectures
1.16	Revision	4th Week	5	1	Test	
Unit II	2.0	Field Practicum	5th Week	5	0	Nil
	2.1	Biological Bases of Human Behaviour - Species Typical Behaviour Patterns	5th Week	1	1	Activity Based Learning
	2.2	Biological Bases of Human Behaviour - Species Typical Behaviour Patterns	5th Week	2	1	Revision
	2.3	Brain and Behaviour	5th Week	3	1	Discussion and class room participation
	2.4	Brain and Behaviour	5th Week	4	1	Piower point presentation
	2.5	Nervous System - Spinal Cord	5th Week	6	0.5	Revision
	2.6	Nervous System - Spinal Cord	6th Week	1	0.5	Test
	2.7	Brain Stem	6th Week	2	0.5	PowerPoint Presentation

Unit II	2.8	Cerebellum,	6th Week	3	1	Activity Based Learning
	2.9	Reticular Formation	6th Week	5	1	Video based lectures
	2.10	Associative Cortex	6th Week	6	1	PowerPoint Presentation
	2.11	Behaviour and Experience	7th Week	1	1	Discussion and Revision
	2.12	Hemisphere Function	7th Week	2	1	Activity Based Learning
Unit III	3.0	Field Practicum	8th Week	2	0	Nil
	3.1	Sensory Processes - Vision	7th Week	5	0.5	Black Board, PowerPoint Presentation,
	3.2	Sensory Processes - Hearing	7th Week	6	0.5	Activity Based Learning
	3.3	Sensory Processes -Smell	8th Week	1	1	Discussions, Revision & PowerPoint Presentation
	3.4	Sensory Processes -Taste	8th Week	3	1	Discussion and class room participation
	3.5	Sensory Processes - Skin	8th Week	4	0.5	PowerPoint Presentation
	3.6	Attention	8th Week	5	0.5	Video based lectures
	3.7	Perception: Form Perception	8th Week	6	0.5	PowerPoint Presentation
Unit IV	4.0	Field Practicum	11th Week	4	0	Nil
	4.1	Memory - Short-Term-Memory	11th Week	2	0.5	Test / Revision
	4.2	Memory - Long-Term-Memory	11th Week	3	0.5	Test / Revision
	4.4	Memory - Forgetting - Amnesia	11th Week	5	1	Revision
	4.5	Memory - Improving Memory	11th Week	6	1	Test
	4.6	Emotion - Expression and Perception of Emotion	12th Week	1	0.5	Discussion and Revision
	4.7	The Physiology of Emotion	12th Week	2	1	Video based lectures
	4.8	Theories of Emotion	12th Week	5	0.5	Test
	4.9	Thinking and Language - Thinking process	12th Week	6	1	Video based lectures
	4.10	Concepts - Problem Solving	13th Week	1	0.5	Discussion and class room participation
	4.11	Decision Making	13th Week	3	1	Revision
	4.12	Creative Thinking - Language Communication.	13th Week	4	0.5	Activity Based Learning
Unit V	5.0	Field Practicum	14th week	1	0	Nil
	5.1	The Nature of Intelligence	13th Week	5	0.5	PowerPoint Presentation
	5.2	Factor Theories of Intelligence	13th Week	6	1	Discussion and class room participation
	5.3	Factor Theories of Intelligence	14th week	2	1	Video based lectures

Unit V	5.4	Factor Theories of Intelligence	14th week	3	1	PowerPoint Presentation
	5.5	Process-Oriented Theories of Intelligence	14th week	4	1	Discussion and class room participation
	5.6	Assessing Intelligence	14th week	5	1	PowerPoint Presentation
	5.7	Individual Difference in Intelligence	15th week	1	1	Activity Based Learning
	5.8	Mental Subnormality	15th week	2	1	Activity Based Learning
	5.10	Group Difference in Intelligence.	15th week	4	1	Test / Revision
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecturing, Powerpoint presentation, Group Activities, Group discussions, Video presentations, Test, Seminar.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks
Test - I	5 Marks
Library	5 Marks

V. RESOURCES

1. Baron, R. and Misra. G. (2013), Psychology, Pearson. 2. Clifford. T, Morgan, Richard A. King, John R. Weisz, John Schopler (2003) Introduction to Psychology, 7th edition, Tata McGraw-hill. 3. Ernest R. Hilgard, Rita L. Atkinson, Richard C. Atkinson, Introduction to psychology, Sixth edition, Harcourt, Brace, Jovanovich, Inc. 4. Mangal S.K (1999). General Psychology, New Delhi, Surjeeth Publications. 5. Chadha, N.K. and Seth, S. (2014). The Psychological Realm: An Introduction. Pinnacle Learning, New Delhi. 6. Ciccarelli, S. K., and Meyer, G. E. (2010). Psychology: South Asian Edition. New Delhi: Pearson Education. 7. James W. Kalat, Introduction to Psychology, 9th Edition. 8. Kuthar. Tara. L (2003). Psychology. Major's Hand Book New York. Wordsworth Publications. 9. Naima Khatoon, (2012) General Psychology, Pearson. 10. Passer, M.W. and Smith, R.E. (2010). Psychology: The science of mind and behaviour. New Delhi: Tata McGraw-Hill. 11. Spencer A. Rathus, (1991) Essentials of psychology, third edition, Holy Rinehart and Winston, Inc.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY324B
Course Title	ELECTIVE I : PSYCHOLOGY OF INTERPERSONAL RELATIONSHIP
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the various kinds of interpersonal relationships and related theories. To understand about interpersonal relationships in various social settings. To understand the various interpersonal communication styles and techniques to improve the relationship.
Outcomes	To understand the various kinds of interpersonal relationships and related theories. To understand about interpersonal relationships in various social settings. To understand about the various interpersonal communication styles and techniques to improve relationship. To comprehend the dynamics behind work related relationship. To gain knowledge in improving individual's IPR skills.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.0	Inauguration	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	The Self: Interactions and Relationships	1st Week	5	1	Activity Based Learning
	1.2	Field Practicum Discussion	1st Week	6	0	Nil
	1.3	Relationship as accounts or narratives	2nd Week	1	1	Video based lectures
	1.4	Theories and Models of Relationships: Exchange, Interdependence	2nd Week	2	1	Test
	1.5	Theories and Models of Relationships: Equity and Investment	2nd Week	4	1	Activity Based Learning
	1.6	Field Practicum Discussion	2nd Week	5	0	Nil
	1.7	Model of relationship development: The Six-Stage Model.	2nd Week	6	1	Activity Based Learning
	1.8	Conflicts in Relationship and Strategies for Improving Human Relationship	3rd Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.9	Self disclosure: JOHARI window	3rd Week	3	1	Activity Based Learning
	1.10	Field Practicum Discussion	3rd Week	4	0	Nil
	1.11	Self disclosure: SWOC Analysis	3rd Week	5	1	Test
	1.12	Prosocial behaviour - factors involved in co-operation - selfishness and altruism	3rd Week	6	1	PowerPoint Presentation
	1.13	Prosocial behaviour - selfishness and altruism	4th Week	2	0.5	Activity Based Learning
	1.14	Field Practicum Discussion	4th Week	3	0	Nil
1.15	Conflict management techniques.	4th Week	4	0.5	Video based lectures	
Unit II	2.0	Field Practicum	5th Week	5	0	Nil
	2.1	Parent – Child Relationships in Infancy, Childhood,	5th Week	1	0.5	Activity Based Learning
	2.2	Field Practicum Discussion	5th Week	2	0	Nil
	2.3	Adolescence and Adulthood	5th Week	3	0.5	Discussion and class room participation
	2.4	Other Family Relationships: Sibling Relationship and Grandparent	5th Week	4	0.5	Piower point presentation
	2.5	Grandchild Relationships	5th Week	6	0.5	Revision
	2.6	Field Practicum Discussion	6th Week	1	0	Nil
	2.7	Marital Relationship	6th Week	2	0.5	PowerPoint Presentation
	2.8	Divorce and Remarriage	6th Week	3	1	Activity Based Learning
	2.9	Revision	6th Week	5	1	Video based lectures
	2.10	Field Practicum Discussion	6th Week	6	0	Nil
	2.11	Relationship at Work: Nature	7th Week	1	1	Discussion and Revision
2.12	Purpose and importance of human relations	7th Week	2	1	Activity Based	

Unit II		at work				Learning
	2.13	Forces influencing behaviour at work	7th Week	4	1	Discussion and Revision
	2.14	Field Practicum Discussion	7th Week	5	0	Nil
	2.15	Development of human relations movement	7th Week	6	1	Activity Based Learning
Unit III	3.0	Field Practicum	9th Week	1	0	Nil
	3.1	Social loafing	8th Week	3	0.5	Discussion and class room participation
	3.2	Field Practicum Discussion	8th Week	4	0	Nil
	3.3	Leader-follower, formal	8th Week	5	0.5	Video based lectures
	3.4	Informal relationship at work.	8th Week	6	0.5	PowerPoint Presentation
	3.5	Revision	9th Week	2	0.5	Discussion and Revision
	3.6	Field Practicum Discussion	9th Week	3	0	Nil
	3.7	Romantic Love, Types	9th Week	4	0.5	PowerPoint Presentation
	3.8	Romantic Love, Types	9th Week	5	0.5	Activity Based Learning
	3.9	Friendships - Concept	10th Week	1	0.5	PowerPoint Presentation
	3.10	Field Practicum Discussion	10th Week	2	0	Discussion and class room participation
	3.11	Friendships - Characteristics and Identification	10th Week	3	0.5	PowerPoint Presentation
Unit IV	4.0	Field Practicum	11th Week	4	0	Nil
	4.1	Enemy ship (or Enmity) - characteristics and Identification	10th Week	6	0.5	Activity Based Learning
	4.2	Field Practicum Discussion	11th Week	1	0	Nil
	4.3	Relationship Initiation: Attention and Initial Attractions	11th Week	2	0.5	Test / Revision
	4.4	Relationship Initiation: Attention and Initial Attractions	11th Week	3	0.5	Test / Revision
	4.5	Interaction and Exchange of Rewards.	11th Week	5	0.5	Revision
	4.6	Field Practicum Discussion	11th Week	6	0	Nil
	4.7	Interaction and Exchange of Rewards.	12th Week	1	0.5	Discussion and Revision
	4.8	Family and Relationship: Seminar	12th Week	2	0.5	Video based lectures
	4.9	Family and Relationship: Seminar	12th Week	4	0.5	Discussion and Revision
Unit V	5.0	Field Practicum	14th week	1	0	Nil
	5.1	Friendship and Relationship: Seminar	12th Week	6	1	Video based lectures
	5.5	Interpersonal Communication: Basic nature and forms of communication	13th Week	5	0.5	PowerPoint Presentation
	5.6	Verbal Communication	13th Week	6	0.5	Discussion and class room participation
	5.7	Verbal Communication	14th week	2	1	Video based lectures
	5.8	Field Practicum Discussion	14th week	3	0	Nil

Unit V	5.9	Nonverbal communication	14th week	4	1	Discussion and class room participation
	5.10	Nonverbal communication	14th week	5	1	PowerPoint Presentation
	5.11	Communication through body language	15th week	1	1	Activity Based Learning
	5.12	Field Practicum Discussion	15th week	2	0	Nil
	5.13	Communication through body language	15th week	3	1	Test / Revision
	5.14	Improving personal communication.	15th week	4	1	Test / Revision
Total Hrs.					35.0	

III. TEACHING PROCEDURES & TECHNIQUES

Activities, enactments, Seminar, assignments, Test, Powerpoint presentation, Videos, Assesments etc

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Assignment	5 Marks
Test	5 Marks
Seminar	5 Marks

V. RESOURCES

1. Berscheid, E., and Regan (2005). The Psychology of Interpersonal Relationships. Englewood Cliffs, NJ: Prentice Hall. 2. Brennan, K. A., and Shaver, P. R. (1995). Dimensions of adult attachment, affect regulation, and romantic relationship functioning. Personality and Social Psychology Bulletin, 21(3), 267-283. 3. Clark, C. L., Shaver, P. R., and Abrahams, M. F. (1999). Strategic behaviors in romantic relationship initiation. Personality and Social Psychology Bulletin, 25(6), 709-722. 4. Duck (2007). Human Relationships. 4th Edition. Thousand Oaks, CA: Sage Publications. 5. Finn, J. (1986). The relationship between sex role attitudes and attitudes supporting marital violence. Sex Roles, 14(5-6), 235-244. 6. Greenberg and Baron (2008). Behavior in organizations. 9th edition. NJ. Prentice Hall. 7. Hendrick and Hendrick (Eds) (2000). Close Relationships: A Sourcebook 2nd ed. London: Sage Publications. 8. Luft, J., and Ingham, H. (1961). The Johari Window: a graphic model of awareness in interpersonal relations. Human relations training news, 5(9), 6-7. 9. Miller, G. A. (1967). The psychology of communication: seven essays. 10. Reece and Brandt (2007). Effective Human Relations. Personal and Organizational Applications. 10th Edition. New York. Houghton Mifflin Company. 11. Sillars, A., Roberts, L. J., Leonard, K. E., and Dun, T. (2000). Cognition during marital conflict: The relationship of thought and talk. Journal of Social and Personal relationships, 17(4-5), 479-502.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY320T
Course Title	RESEARCH METHODOLOGY AND STATISTICS
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	A strong grounding on the methodologies of Psychological Research enable students to explore, study, ascertain and address various issues via scientific studies across various specializations in the field of psychology. Student's carryout vivid research using different research designs, sampling techniques and correlate their research findings on addressing different issues.
Outcomes	To gain knowledge about research methodology and statistical applications. To understand the usages of computer packages in research. To acquire the skill of adopting the methodology and the application of statistics. To gain knowledge on various statistical application. To be introduced to qualitative research.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Inauguration	1st Week	1	0.5	Black Board, PowerPoint Presentation,
	1.1	Meaning – objectives - Types	1st Week	5	0.5	Activity Based Learning
	1.2	Research Approaches	1st Week	6	0.5	PowerPoint Presentation
	1.3	Research Approaches – Research Methods versus Methodology	2nd Week	1	0.5	Video based lectures
	1.4	Research Approaches – Research Methods versus Methodology	2nd Week	2	0.5	Test
	1.5	Research and Scientific Method	2nd Week	4	0.5	Activity Based Learning
	1.6	Ethical Principles in Research	2nd Week	5	0.5	Black Board, PowerPoint Presentation,
	1.7	Research Process	2nd Week	6	0.5	Activity Based Learning
	1.8	Research Process	3rd Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.9	Research Problems: Defining a Research Problem	3rd Week	3	0.5	Activity Based Learning
	1.10	Research Problems: Sources – Criteria of a Good Problem	3rd Week	4	0.5	Discussion and class room participation
	1.11	Review of Literature: Functions – Sources.	3rd Week	5	0.5	Test
	1.12	Review of Literature: Functions – Sources.	3rd Week	6	0.5	PowerPoint Presentation
	1.13	Importance of theory	4th Week	2	0.5	Activity Based Learning
	1.14	Conceptualization	4th Week	3	1	PowerPoint Presentation
1.15	Operationalization of research	4th Week	4	0.5	Video based lectures	
Unit II	2.0	Field Practicum	5th Week	5	0	Nil
	2.1	Hypothesis: Meaning – Types – Criteria	5th Week	1	0.5	Activity Based Learning
	2.2	Formulating and Stating hypothesis	5th Week	2	1	Revision
	2.3	Type-I & Type-II errors	5th Week	3	0.5	Discussion and class room participation
	2.4	Type-I & Type-II errors	5th Week	4	0.5	Piower point presentation
	2.5	Research Design: Types	5th Week	6	0.5	Revision
	2.6	Research Design: Descriptive Research	6th Week	1	0.5	Test
	2.7	Research Design: Experimental Research	6th Week	2	0.5	PowerPoint Presentation
	2.8	Variables and experimental control	6th Week	3	1	Activity Based Learning

Unit II	2.9	Variables and experimental control	6th Week	5	1	Video based lectures
	2.10	Variables and experimental control	6th Week	6	1	PowerPoint Presentation
	2.11	Experimental designs: Pre-experimental designs	7th Week	1	1	Discussion and Revision
	2.12	Experimental designs: True experimental designs	7th Week	2	1	Activity Based Learning
	2.13	Quasi experimental designs	7th Week	4	1	Discussion and Revision
	2.14	Single subject experimental designs	7th Week	5	0.5	Black Board, PowerPoint Presentation,
	2.15	Ex-post Facto Designs	7th Week	6	0.5	Activity Based Learning
Unit III	3.0	Field Practicum	9th Week	1	0	Nil
	3.1	Sampling: Meaning – Types	8th Week	3	1	Discussion and class room participation
	3.2	Probability and Nonprobability sampling	8th Week	4	0.5	PowerPoint Presentation
	3.3	Tools of research: Criteria for selection of tools	8th Week	5	0.5	Video based lectures
	3.4	Tools of research: Criteria for selection of tools	8th Week	6	0.5	PowerPoint Presentation
	3.5	Factors related to construction of tools	9th Week	2	1	Discussion and Revision
	3.6	Tools of different types: Observation – Interview	9th Week	3	1	Test
	3.7	Tools of different types: Questionnaire – checklist- Rating Scales	9th Week	4	1	PowerPoint Presentation
	3.8	Reliability and Validity.	9th Week	5	1	Activity Based Learning
	3.9	Writing a research proposal	10th Week	1	0.5	PowerPoint Presentation
	3.10	Interpretation	10th Week	2	1	Discussion and class room participation
3.11	Report writing	10th Week	3	0.5	PowerPoint Presentation	
Unit IV	4.0	Field Practicum	11th Week	4	0	Nil
	4.1	Scales of measurement	10th Week	6	0.5	Activity Based Learning
	4.2	Frequency distributions and Graphical representation of Data.	11th Week	1	0.5	Test / Revision
	4.3	Frequency distributions and Graphical representation of Data.	11th Week	2	0.5	Test / Revision
	4.4	Measures of Central Tendency: The Mean, Median and Mode	11th Week	3	0.5	Test / Revision
	4.5	Measures of Variability: The Range, Quartile Deviation	11th Week	5	1	Revision
	4.6	Measures of Variability: The Range, Quartile Deviation	11th Week	6	1	Test
	4.7	Average Deviation and Standard Deviation.	12th Week	1	0.5	Discussion and Revision
	4.8	Normal probability curve: Characteristics – Applications	12th Week	2	1	Video based lectures
	4.9	Skewness and kurtosis	12th Week	4	0.5	Discussion

Unit IV						and Revision
Unit V	5.0	Field Practicum	14th week	1	0	Nil
	5.1	Quantitative Analysis	12th Week	6	1	Video based lectures
	5.5	Assumption and Interpretation	13th Week	5	0.5	PowerPoint Presentation
	5.6	Analysis of Variance (ANOVA): Meaning, Assumption and Interpretation	13th Week	6	1	Discussion and class room participation
	5.7	Analysis of Variance (ANOVA): Meaning, Assumption and Interpretation	14th week	2	1	Video based lectures
	5.8	Regression: Meaning, Assumption and Interpretation	14th week	3	1	PowerPoint Presentation
	5.9	Overview of Non-Parametric Statistics	14th week	4	1	Discussion and class room participation
	5.10	Introduction to SPSS.	14th week	5	1	PowerPoint Presentation
	5.11	Introduction to SPSS.	15th week	1	1	Activity Based Learning
	5.12	Qualitative Analysis: Interpretative Phenomenological Analysis	15th week	2	1	Activity Based Learning
	5.13	Focus Group Discussion - Grounded Theory – Narrative Analysis	15th week	3	1	Test / Revision
	5.14	Introduction to NVivo Qualitative Data Analysis	15th week	4	1	Test / Revision
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, black board and video presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Test	10 Marks
Seminar	5 Marks

V. RESOURCES

1. Aditham Bhajanaga Rao. 2006. Research Methodology. Excel books. New Delhi. 2. Debashis Chakraborty. 2009. Research Methodology. Saurabh Publishing House. New Delhi. 3. Foster, J.J. 1998. Data Analysis Using SPSS for Windows. Sage Publications Ltd. London. 4. Gaur, Ajai S and Sanjaya S Saur. 2009. Statistical Methods for Practice and Research. A guide to Data Analysis using SPSS. Sage Publications. New Delhi. 5. Gupta, S. P. 2009. Statistical Methods. New Delhi. Sultan Chand and Sons. 6. Kothari, C.R. 2004. Research Methodology – Methods and Techniques. New Delhi. New Age International Private Limited. 7. Kultar Singh. 2007. Quantitative Social Research Methods. Sage Publications India PVT LTD. New Delhi. 8. Padgett, D.L. 1998. Qualitative Methods in Social Work Research. Sage Publications. California. 9. Singh, A.K. (2006). Tests, Measurements and Research Methods in Behavioural Sciences. Patna: Bharati Bhavan Publishers. 10. Smith, J. (2008). Qualitative Psychology. New Delhi: Sage Publications.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY123T
Course Title	INTRODUCTION TO COUNSELLING
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain solitude understanding of human psychological development, and acquire foundational skills of counselling to access people with personal and interpersonal needs.
Outcomes	Introduce the students to counselling. Understand the helping relationship and process in counselling. Learn the skills and techniques in counselling. Understand about counselling theories and therapies. Instruct them about the basic ethics in counselling.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Meaning and Nature	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	Application of Counselling in Various Areas	1st Week	5	1	Black Board, PowerPoint Presentation,
	1.2	Diversity in Counselling	1st Week	6	1	Black Board, PowerPoint Presentation
	1.3	Attitude of a Professional Counsellor	2nd Week	1	1	Lectures, Activity Based Learning
	1.4	Personality of Effective Counsellors	2nd Week	2	1	Discussions, Revision PowerPoint Presentation
	1.5	Values in Counselling	2nd Week	4	1	Black Board, PowerPoint Presentation,
	1.6	Ethical Considerations for a Counsellor	2nd Week	5	1	Black Board, PowerPoint Presentation,
	1.7	Characteristics of a Successful Counselee	2nd Week	6	1	Class Room Participation
	1.8	Counselee Expectations	3rd Week	1	1	Black Board, PowerPoint Presentation,
	1.9	Helping Relationship	3rd Week	3	1	Discussions, Revision PowerPoint Presentation
	1.10	Dimensions of Helping Relationship	3rd Week	4	1	Black Board, PowerPoint Presentation,
	1.11	Core Conditions of Helping Relationship	3rd Week	5	1	Black Board, PowerPoint Presentation,
	1.12	Empathy	3rd Week	6	1	Black Board, PowerPoint Presentation,
Unit II	2.0	Field Practicum	4th Week	6	0	Nil
	2.1	Unconditional Positive Regard	4th Week	2	0.5	Discussions, Revision PowerPoint Presentation
	2.2	Congruence	4th Week	3	1	Snap Test
	2.3	Relating	4th Week	4	0.5	Black Board, PowerPoint Presentation,
	2.4	Understanding	4th Week	5	1	Black Board, PowerPoint Presentation,
	2.5	Changing (RUC)	5th Week	1	1	Activity Based Learning
	2.6	Helping Model	5th Week	2	1	Black Board, PowerPoint

Unit II	2.7	Stage 1 (the relating stage)	5th Week	3	1	Presentation, Black Board, PowerPoint Presentation,
	2.8	Stage 1 (the relating stage)	5th Week	4	1	Activity Based Learning
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Stage 2 (the understanding stage)	6th Week	1	1	Activity Based Learning
	3.2	Stage 3(the changing stage)	6th Week	2	1	Video Lectures, Activity Based Learning
	3.3	Stage 3(the changing stage)	6th Week	3	1	Discussions, Revision PowerPoint Presentation
	3.4	Understanding the internal frame of reference	6th Week	5	1	Black Board, PowerPoint Presentation,
	3.5	Active Listening	6th Week	6	1	Activity Based Learning
	3.6	Attitude of Respect and Acceptance	7th Week	1	1	Lectures
	3.7	Showing Attention and Interest	7th Week	2	1	Discussions, Revision PowerPoint Presentation
	3.8	Being Available, Relaxed	7th Week	4	1	Lectures
	3.9	Open Body Posture, Leaning Slightly Forward	7th Week	5	1	Black Board, PowerPoint Presentation,
Unit IV	4.0	Field Practicum	8th Week	2	0	Nil
	4.5	Micro Skills of Counselling	9th Week	2	1	Lectures
	4.6	Paraphrasing Skills	9th Week	3	1	Activity Based Learning
	4.7	Reflecting Feelings Skills	9th Week	4	1	Black Board, PowerPoint Presentation,
	4.10	Appropriate Gaze and Eye Contact	7th Week	6	1	Discussions, Revision PowerPoint Presentation
	4.11	Convey Appropriate Facial Expressions	8th Week	1	1	Activity Based Learning
Unit V	5.0	Field Practicum	9th Week	1	0	Nil
	5.1	Good Gestures	8th Week	3	1	Lectures
	5.2	Use of Touch Sparingly	8th Week	4	0.5	Black Board, PowerPoint Presentation,
	5.3	Sensitive to Personal Space and Height	8th Week	5	0.5	Black Board, PowerPoint Presentation,
	5.4	Clothing and Grooming	8th Week	6	1	Discussions, Revision PowerPoint Presentation
	5.5	Skills of Asking Questions	10th Week	4	0.5	Black Board, PowerPoint Presentation,
	5.6	Questions about Feelings, Physical Reactions, Thinking, Communication and	10th Week	6	1	Discussions, Revision

Unit V		Actions				PowerPoint Presentation
	5.7	Monitoring Feelings, Physical Reactions, Thinking, Communication and Actions	11th Week	1	1	Discussions, Revision PowerPoint Presentation
	5.8	Assisting Clients to Monitor	11th Week	2	1	Lectures
	5.9	Offering Challenges and Feedback	11th Week	3	1	Lectures
	5.10	Experiential Feedback	11th Week	5	1	Black Board, PowerPoint Presentation,
	5.11	Self Disclosing	11th Week	6	1	Activity Based Learning
	5.12	Showing Involvement, Disclosing Personal Information	12th Week	1	0.5	Activity Based Learning
	5.13	Managing Resistances	12th Week	2	1	Lectures
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Demonstration of Counselling, Video Lectures, Activity Based Learning.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Test	5 Marks
Seminar	5 Marks
Library	5 Marks
Assignment	5 Marks

V. RESOURCES

Richard Nelson Jones (2012). Basic Counselling Skills- a Helper's Manual, 5th Edition, Sage Publication India Pvt Ltd, New Delhi. Brammer. L.M. and Shostrom E.L, Therapeutic Psychology, 1977, Englewood Cliffs, New Jersey. D. John Antony, Skills of Counselling, 2003, Anugraha Publications. Nelson Jones, R. (1995). The Theory and Practice of Counselling, 6th Edition, London: Cassell. Colin et al, Brief Counselling-A Practical Integrative Approach, 2010, 2nd Edition, Tata McGraw Hill, New Delhi. Feltham. C and Horton. I, Handbook of Counselling and Psychotherapy, 2000, London: Sage Publication. George. L.R, and Crisiani. T. (1981) Theory, Methods of processes of Counseling and Psycho therapy. New Jersey: Prentice Hall Inc. Englewood and Cliffs. Kottler. J.A. and Brown. R.W. (2000). In introduction to therapeutic counseling (4th edition) California Brooks/Cole publishing Company. Lewis E. Patterson and Elizabeth Reynolds Welfel (2000). The Counselling Process, 5th edition, Wasworth Brooks / Cole, Thomson Learning. Patterson. E.L., and Welfel. E.R. (1999). The Counseling Process (5th edition) California: Brooks/ Cole Publishing Company. S. Narayana Rao (1981) Counselling Psychology, Tata McGraw Hill Publisher.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY122T
Course Title	LIFE SPAN PSYCHOLOGY
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Understanding human developmental process and its associated biological, cultural and social influences on behavior.
Outcomes	To gain knowledge on human physical growth and development across life-span. To understand the human psychological changes from conception to old age. To gain knowledge about hazards and happiness in human life-span. To understand children and child rearing. To understand hereditary, environmental influences on development.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Growth and Development	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.1	Recent Focus of Interest in the life span	1st Week	5	1	Black Board, PowerPoint Presentation,
	1.2	Obstacles in studying life span Development	1st Week	6	1	Black Board, PowerPoint Presentation
	1.3	Happiness and Unhappiness during the life Span	2nd Week	1	1	Lectures, Activity Based Learning
	1.4	Prenatal Period, Characteristics-Importance of Conception	2nd Week	2	1	Discussions, Revision PowerPoint Presentation
	1.5	Period of Prenatal development	2nd Week	4	1	Black Board, PowerPoint Presentation,
	1.6	Attitudes of Significant people	2nd Week	5	1	Black Board, PowerPoint Presentation,
	1.7	Hazard during the prenatal period	2nd Week	6	1	Class Room Participation
	1.8	Infancy: Characteristics	3rd Week	1	1	Black Board, PowerPoint Presentation,
	1.9	Major Adjustments	3rd Week	3	1	Discussions, Revision PowerPoint Presentation
	1.10	Conditions Influencing Adjustment to Postnatal Life	3rd Week	4	1	Black Board, PowerPoint Presentation,
	1.11	Hazards of Infancy	3rd Week	5	1	Black Board, PowerPoint Presentation,
	1.12	Babyhood: Characteristics	3rd Week	6	1	Black Board, PowerPoint Presentation,
Unit II	2.0	Field Practicum	4th Week	6	0	Nil
	2.1	Developmental Tasks	4th Week	2	0.5	Discussions, Revision PowerPoint Presentation
	2.2	Psychological Functions	4th Week	3	1	Snap Test
	2.3	Muscle, Speech, Interest in play	4th Week	4	0.5	Black Board, PowerPoint Presentation,
	2.4	Understanding Morality, Sex-role Typing	4th Week	5	1	Black Board, PowerPoint Presentation,
	2.5	Family Relationships, Personality, Hazards and Happiness in Babyhood	5th Week	1	1	Class Room Participation
	2.6	Early Childhood: Characteristics	5th Week	2	1	Video Lectures,

Unit II						Activity Based Learning
	2.7	Developmental Tasks, Physiological Habits, Skill, Improvements in Speech,	5th Week	3	1	Discussions, Revision & PowerPoint Presentation
	2.8	Emotions Socialization, Play Understanding, Moral Common interest	5th Week	4	1	Black Board, PowerPoint Presentation,
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Hazards and Happiness in Early Childhood	6th Week	1	1	Class Room Participation
	3.2	Late Childhood: Characteristics - Developmental Tasks	6th Week	2	1	Video Lectures, Activity Based Learning
	3.3	Physiological Habits, Skill, Improvements in Speech, Emotions Socialization	6th Week	3	1	Discussions, Revision PowerPoint Presentation
	3.4	Play Understanding, Moral Common interest	6th Week	5	1	Black Board, PowerPoint Presentation,
	3.5	Sex-role Typing, Family Relationships	6th Week	6	1	Black Board, PowerPoint Presentation,
	3.6	Personality, Hazards and Happiness in Late Childhood	7th Week	1	1	Lectures
	3.7	Puberty: Characteristics	7th Week	2	1	Discussions, Revision PowerPoint Presentation
	3.8	Body Changes at puberty	7th Week	4	1	Lectures
	3.9	Effects of Puberty Changes and Deviant Maturing	7th Week	5	1	Black Board, PowerPoint Presentation,
Unit IV	4.0	Field Practicum	8th Week	2	0	Nil
	4.5	Personality Changes in adolescence	9th Week	2	1	Lectures
	4.6	Adulthood: Characteristics	9th Week	3	1	Lectures
	4.7	Development Tasks Changes in interests	9th Week	4	1	Black Board, PowerPoint Presentation,
	4.10	Hazards and Unhappiness at Puberty	7th Week	6	1	Discussions, Revision & PowerPoint Presentation
	4.11	Adolescence: Characteristics, Developmental Tasks	8th Week	1	1	Discussions, Revision & PowerPoint Presentation
Unit V	5.0	Field Practicum	9th Week	1	0	Nil
	5.1	Emotionality	8th Week	3	1	Lectures
	5.2	Social interests and Morality Changes during adolescence	8th Week	4	0.5	Black Board, PowerPoint Presentation,
	5.3	Sex behavior and Approved Sex Roles	8th Week	5	0.5	Black Board, PowerPoint Presentation,
	5.4	Family Relationships, and Hazards of Adolescence	8th Week	6	1	Discussions, Revision PowerPoint Presentation

Unit V	5.5	Singlehood and Hazards of Adjustments	10th Week	4	0.5	Black Board, PowerPoint Presentation,
	5.6	Assessments of Marital Adjustments	10th Week	6	1	Discussions, Revision PowerPoint Presentation
	5.7	Middle Age: Characteristics	11th Week	1	1	Discussions, Revision PowerPoint Presentation
	5.8	Developmental Tasks of Middle Age	11th Week	2	1	Lectures
	5.9	Adjustments to Physical Changes	11th Week	3	1	Lectures
	5.10	Assessment of Adjustments of Physical Changes	11th Week	5	1	Black Board, PowerPoint Presentation,
	5.11	Adjustments to Mental Changes interest and Social	11th Week	6	1	Lectures
	5.12	Adjustments to Vocational, Family Patterns	12th Week	1	0.5	Lectures
	5.13	Single hood, Loss of a Spouse	12th Week	2	1	Lectures
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

Harlock. E.B (1980) Development Psychology: A Life Span Approach (fifth Ed) New Delhi: Tata McGraw - Hill Edition. Papalia, D. E., Olds, S.W. and Feldman, R.D. (2006). Human development (9th Ed.). New Delhi: McGraw Hill. Santrock. J.W (1997) Life-Span Development, Thirteenth Edition, Tata McGraw-Hill Edition, 2011. Berk, L. E. (2010). Child Development (9th Ed.). New Delhi: Prentice Hall. Berk, L.E. (2007) Development through the Life span, New Delhi, Pearson Edn. Gormly A.B. and Broadzinsky D.M., Life span Human Development, New York, Harcourt Brace College Publishing Co., 1993. Halen B. The Developing Child, New York, Harper Collins, 1989. Leland M. Stott, The Psychology of Human Development, New Delhi, Macmillan and company, 1978. Saraswathi, T.S. (2003). Cross-cultural perspectives in Human Development: Theory, Research and Applications. New Delhi: Sage Publications. Shiamberg L.B., Human Development, New York, Macmillan Publishing Co., 1985. Van der Zanden J.W., Human Development, New Delhi, Mcgarow Hill, 1999. Gormly A.B. and Broadzinsky D.M., Life span Human Development, New York, Harcourt Brace College Publishing Co., 1993. Halen B. The Developing Child, New York, Harper Collins, 1989. Leland M. Stott, The Psychology of Human Development, New Delhi, Macmillan and company, 1978. Saraswathi, T.S. (2003). Cross-cultural perspectives in Human Development: Theory, Research and Applications. New Delhi: Sage Publications. Shiamberg L.B., Human Development, New York, Macmillan Publishing Co., 1985. Van der Zanden J.W., Human Development, New Delhi, Mcgarow Hill, 1999.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY321T
Course Title	PSYCHOPATHOLOGY - II
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know about abnormal behavior and the historical views of abnormal behavior
Outcomes	?To orient students on different psychological disorders?To orient students on causes and treatment of different psychological disorders?To learn about personality disorders, dissociative disorders and somatoform disorders.?To assess and identify sleep disorders, sexual disorders and eating disorders.?To understand about perspectives of models of psychology on personality disorder.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.0	Field Practicum	1st Week	4	0	Nil
	1.1	Personality Disorders	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Cluster A Personality Disorders	1st Week	2	1	Activity Based Learning
	1.3	Paranoid	1st Week	3	1	Discussions, Revision PowerPoint Presentation
	1.4	Paranoid	1st Week	5	1	Black Board, PowerPoint Presentation,
	1.5	Schizoid	1st Week	6	1	Black Board, PowerPoint Presentation
	1.6	Schizotypal	2nd Week	1	1	Lectures, Activity Based Learning
	1.7	Cluster B Personality Disorders	2nd Week	2	1	Discussions, Revision PowerPoint Presentation
	1.8	Antisocial	2nd Week	4	1	Black Board, PowerPoint Presentation,
	1.9	Borderline	2nd Week	5	1	Black Board, PowerPoint Presentation,
	1.10	Histrionic	2nd Week	6	1	Class Room Participation
	1.11	Narcissistic	3rd Week	1	1	Black Board, PowerPoint Presentation,
	1.12	Cluster C Personality Disorders	3rd Week	3	1	Discussions, Revision PowerPoint Presentation
	1.13	Avoidant	3rd Week	4	1	Black Board, PowerPoint Presentation,
	1.14	Dependent	3rd Week	5	1	Black Board, PowerPoint Presentation,
1.15	Obsessive-Compulsive	3rd Week	6	1	Black Board, PowerPoint Presentation,	
Unit II	2.0	Field Practicum	4th Week	6	0	Nil
	2.1	Dissociative Disorders	4th Week	2	0.5	Discussions, Revision PowerPoint Presentation
	2.2	Dissociative Disorders: Meaning	4th Week	3	1	Snap Test
	2.3	Difference between Dissociation and Repression	4th Week	4	0.5	Black Board, PowerPoint Presentation,
	2.4	Dissociative amnesia	4th Week	5	1	Black Board, PowerPoint Presentation,

Unit II	2.5	Dissociative amnesia	5th Week	1	1	Class Room Participation
	2.6	Dissociative fugue	5th Week	2	1	Video Lectures, Activity Based Learning
	2.7	Dissociative identity disorder	5th Week	3	1	Discussions, Revision PowerPoint Presentation
	2.8	Dissociative identity disorder	5th Week	4	1	Black Board, PowerPoint Presentation,
	2.9	Depersonalization disorder	5th Week	6	1	Class Room Participation
	2.10	Depersonalization disorder	6th Week	1	1	Class Room Participation
	2.11	Dissociative Disorder NOS (Not Otherwise Specified)	6th Week	2	1	Video Lectures, Activity Based Learning
	2.12	Dissociative Disorder NOS (Not Otherwise Specified)	6th Week	3	1	Discussions, Revision PowerPoint Presentation
Unit III	3.0	Field Practicum	7th Week	3	0	Nil
	3.1	Impulse Control Disorders	6th Week	5	1	Black Board, PowerPoint Presentation,
	3.2	Intermittent explosive disorder	6th Week	6	1	Black Board, PowerPoint Presentation,
	3.3	Kleptomania	7th Week	1	1	Lectures
	3.4	Pyromania	7th Week	2	1	Discussions, Revision PowerPoint Presentation
	3.5	Pathological gambling	7th Week	4	1	Lectures
	3.6	Trichotillomania	7th Week	5	1	Black Board, PowerPoint Presentation,
	3.7	Somatisation Disorders	7th Week	6	1	Discussions, Revision PowerPoint Presentation
	3.8	Somatisation Disorder	8th Week	1	1	Discussions, Revision PowerPoint Presentation
	3.9	Conversion disorder	8th Week	3	1	Lectures
	3.10	Pain disorder	8th Week	4	0.5	Black Board, PowerPoint Presentation,
	3.11	Hypochondriasis	8th Week	5	0.5	Black Board, PowerPoint Presentation,
3.12	Body dysmorphic disorder	8th Week	6	1	Discussions, Revision PowerPoint Presentation	
Unit IV	4.0	Field Practicum	9th Week	6	0	Nil
	4.1	Sleep Disorders	9th Week	2	1	Lectures

Unit IV	4.2	Dyssomnias	9th Week	3	1	Lectures
	4.3	Parasomnias	9th Week	4	1	Black Board, PowerPoint Presentation,
	4.4	Sleep Disorder due to a General Medical Condition	9th Week	5	1	Black Board, PowerPoint Presentation,
	4.5	Substance-induced Sleep Disorder.	10th Week	1	0.5	Lectures
	4.6	Sexual Disorders	10th Week	2	1	Activity Based Learning
	4.7	Sexual Desire Disorder	10th Week	3	0.5	Activity Based Learning
	4.8	Sexual Arousal Disorder	10th Week	4	0.5	Black Board, PowerPoint Presentation,
	4.9	Orgasmic Disorder	10th Week	6	1	Discussions, Revision PowerPoint Presentation
	4.10	Sexual Pain Disorder	11th Week	1	1	Discussions, Revision PowerPoint Presentation
	4.11	Substance-induced Sexual Dysfunction	11th Week	2	1	Lectures
	4.12	Paraphilia	11th Week	3	1	Lectures
	4.13	Fetishism	11th Week	5	1	Black Board, PowerPoint Presentation,
	4.14	Voyeurism and Exhibitionism	11th Week	6	1	Lectures
	4.15	Sexual sadism	12th Week	1	0.5	Lectures
	4.16	Masochism	12th Week	2	1	Lectures
	4.17	Sadistic rape	12th Week	4	0.5	Black Board, PowerPoint Presentation,
	4.18	Pedophilia	12th Week	5	0.5	Black Board, PowerPoint Presentation,
	4.19	Incest	12th Week	6	1	Discussions, Revision PowerPoint Presentation
	4.20	Gender Identity Disorder	13th Week	1	0.5	Discussions, Revision PowerPoint Presentation
	Unit V	5.0	Field Practicum	14th week	1	0
5.1		Eating Disorders	13th Week	3	1	Lectures
5.2		Anorexia Nervosa	13th Week	4	1	Black Board, PowerPoint Presentation,
5.3		Bulimia Nervosa	13th Week	5	1	Black Board, PowerPoint Presentation,
5.4		Binge-Eating Disorder	13th Week	6	1	Lectures
5.5		Obesity	14th week	2	1	Discussions, Revision PowerPoint Presentation
5.6		Adjustment Disorders	14th week	3	1	Discussions, Revision PowerPoint

Unit V						Presentation
	5.7	Adjustment Disorders	14th week	4	1	Black Board, PowerPoint Presentation,
	5.8	Factitious Disorders	14th week	5	1	Black Board, PowerPoint Presentation,
	5.9	Delirium	15th week	1	1	Lectures
	5.10	Dementia	15th week	2	1	Discussions, Revision PowerPoint Presentation
	5.11	Amnesia	15th week	3	1	Discussions, Revision PowerPoint Presentation
	5.12	Other Cognitive Disorders	15th week	4	1	Black Board, PowerPoint Presentation,
	5.13	Other Cognitive Disorders	15th week	6	0.5	Discussions, Revision PowerPoint Presentation
Total Hrs.					66.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

American Psychiatric Association (1994). Diagnostic and Statistical Manual of Mental Disorders (4th ed. Text Revision). Washington, DC. Blashfield, R.K. (1984). The Classification of Psychopathology. New York: Plenum. Kraepelin, E. Clinical Psychiatry: A Textbook for Students and Physicians (A.R. Diefendorf, Trans.). London: Macmillan. Alexander, F. G., Selesnick, S.T. (1966). The History of Psychiatry. New York: Harper and Row.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY424S
Course Title	EMPLOYABILITY SKILLS
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Students in the field of Counselling Psychology gain skills and capabilities that make them more likely to gain employment and be successful in their chosen occupations as they navigate their way through a dynamic labour market.
Outcomes	To understand the career planning skills in their interest field. To get knowledge about the recruitment channels and analyzing the job advertisements. To get the skill of resume writing. To improve their team work, planning and organizational skills. To give a wider outlook on career decision making process.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Career Planning Skill	1st Week	1	0.5	Black Board, PowerPoint Presentation,
	1.2		1st Week	2	0	Nil
	1.3	Career Planning Skill	1st Week	3	0.5	Black Board, PowerPoint Presentation,
	1.4	Field practicum	1st Week	4	0	Nil
	1.5		1st Week	5	0	Nil
	1.6	Good understanding of careers in the Development sector and the Industry and job opportunities and roles available within	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7		2nd Week	1	0	Nil
	1.8	Good understanding of careers in the Development sector and the Industry and job opportunities and roles available within	2nd Week	2	0.5	Lecture and Activity Based learning
	1.9		2nd Week	3	0	Nil
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	Good understanding of careers in the Development sector and the Industry and job opportunities and roles available within	2nd Week	5	0.5	Lecture
	1.12		2nd Week	6	0	Nil
	1.13	Career Analysis Survey	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14		3rd Week	2	0	Nil
	1.15	Career Analysis Survey	3rd Week	3	0.5	lecture and Role Play
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17		3rd Week	5	0	Nil
	1.18	Career Analysis Survey	3rd Week	6	0.5	Lecture and Group Presentation
	1.19		4th Week	1	0	Nil
Unit II	2.1	Career Exploration activities	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.2		4th Week	3	0	Nil
	2.3	Field practicum	4th Week	4	0	Nil
	2.4	Career Exploration activities	4th Week	5	1	Lecture and Role Play
	2.5		4th Week	6	0	Nil
	2.6	Skills and qualifications required for a range of occupations relating to Psychology.	4th Week	1	0.5	Discussion and Doubt Clarification
	2.7		5th Week	2	0	Nil
	2.8	Skills and qualifications required for a range of occupations relating to Psychology.	5th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
	2.9	Field practicum	5th Week	4	0	Nil

Unit II	2.10		5th Week	5	0	Nil
	2.11	Job Hunting skill	5th Week	6	0.5	Lecture
	2.12		6th Week	1	0	Nil
	2.13	Job Hunting skill	6th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
	2.14		6th Week	3	0	Nil
	2.15	Field practicum	6th Week	4	0	Nil
	2.16		6th Week	5	0	Nil
Unit III	3.1	Role of one's life history in Job hunting	6th Week	6	0.5	Discussion
	3.2		7th Week	1	0	Nil
	3.3	Role of one's life history in Job hunting	7th Week	2	0.5	Discussion
	3.4		7th Week	3	0	Nil
	3.5	Field practicum	7th Week	4	0	Nil
	3.6	Role of Qualification (education, training, work experience, positions held) in job hunting	7th Week	5	0.5	Lecture
	3.7		7th Week	6	0	Nil
	3.8	Role of Qualification (education, training, work experience, positions held) in job hunting	8th Week	1	0.5	Presentation
	3.9		8th Week	2	0	Nil
	3.10	Importance of job search based on one's Values and Strengths	8th Week	3	0.5	Presentation
	3.11	Field practicum	8th Week	4	0	Nil
	3.12		8th Week	5	0	Nil
Unit IV	4.1	Importance of job search based on one's Values and Strengths	8th Week	6	0.5	Chalk and Talk
	4.2		9th Week	1	0	Nil
	4.3	Developing expectations regarding work- Understanding employer's expectation	9th Week	2	0.5	Chalk and Talk
	4.4		9th Week	3	0	Nil
	4.5	Field practicum	9th Week	4	0	Nil
	4.6	Developing expectations regarding work- Understanding employer's expectation	9th Week	5	0.5	Lecture and Discussion
	4.7		9th Week	6	0	Nil
	4.8	Resume Writing	10th Week	1	0.5	Lecture
	4.9		10th Week	2	0	Nil
	4.10	Resume Writing	10th Week	3	0.5	Lecture and Discussion
	4.12		10th Week	5	0	Nil
	4.13	Interview Skills Components of an effective resume- Preparing for an interview	10th Week	6	0.5	Lecture and Powerpoint Presentation
	4.14		11th Week	1	0	Nil
	4.15	Interview Skills Components of an effective resume- Preparing for an interview	11th Week	2	1	Mind Mapping
	4.16		11th Week	3	0	Nil
	4.17	Field practicum	11th Week	4	0	Nil
	4.18	Interview Skills Components of an effective resume- Preparing for an interview	11th Week	5	1	Chalk and Talk
	4.19		11th Week	6	0	Nil
	4.20	Team Work Skill	12th Week	1	0.5	Lecture and Powerpoint Presentation

Unit IV	4.21		12th Week	2	0	Nil
	4.22	Team Work Skill	12th Week	3	0.5	Lecture and Powerpoint Presentation
	4.23	Field practicum	12th Week	4	0	Nil
	4.24		12th Week	5	0	Nil
	4.25	Participation in group activities	12th Week	6	1	Chalk and Talk
	4.26		13th Week	1	0	Nil
	4.27	Participation in group activities	13th Week	2	0.5	Chalk and Talk
	4.28		13th Week	3	0	Nil
	4.29	Field practicum	13th Week	4	0	Nil
	4.30		13th Week	5	0	Nil
Unit V	5.1	Listening to other's ideas with an open mind	13th Week	6	0.5	Discussion
	5.2		14th Week	1	0	Nil
	5.3	Negotiating time lines, roles and responsibilities on a project	14th Week	2	0.5	Presentation
	5.4		14th Week	3	0	Nil
	5.5	Field practicum	14th Week	4	0	Nil
	5.6	aintaining productive and harmonious working relationship with colleagues	14th Week	5	1	Lecture
	5.7		14th Week	6	0	Nil
	5.8	aintaining productive and harmonious working relationship with colleagues	15th Week	1	1	Lectures
	5.9		15th Week	2	0	Nil
	5.10	Planning and Organizing Skill	15th Week	3	0.5	Chalk and Talk
	5.11	Field practicum	15th Week	4	0	Nil
	5.12	Planning and Organizing Skill	15th Week	5	0.5	revision
	5.13	Revision	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					22.5	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, practice and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 0 and end semester examination carries 100 marks

Components of CIA for Course Work

0 Marks

0 Marks

V. RESOURCES

•Employability skills. Bosco employability skills training. Don BoscoVazhiatti: 2015

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY423C
Course Title	ELECTIVE II : ORGANISATIONAL PSYCHOLOGY
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To have an in-depth understanding of major theories related to organizational psychology. To equip them with tools to offer training, enhance learning, gain motivation and build leadership.
Outcomes	To gain knowledge about organizational psychology. To understand the functions and activities of organization. To acquire the skills of working with organized sectors and human resources. To explain managing self-competency and communication competency. To explain how job satisfaction and organizational commitment affect performance.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Organizational Psychology: Definition	1st Week	2	0.5	Black Board, PowerPoint Presentation,
	1.2	Organizational Psychology: Definition	1st Week	5	0.5	Black Board, PowerPoint Presentation,
	1.3	Goals, key forces, and fundamental concepts.	2nd Week	1	0.5	Black Board, PowerPoint Presentation
	1.4	Goals, key forces, and fundamental concepts.	2nd Week	3	1	Lecture and Activity Based learning
	1.5	History of industrial psychology	2nd Week	5	1	Lecture
	1.6	History of industrial psychology	3rd Week	5	0.5	lecture and Role Play
	1.7	History of industrial psychology	4th Week	1	1	Lecture and Group Presentation
	1.8	Nature of people and nature of organization	2nd Week	6	1	Lecture and Activity Based learning
	1.9	Nature of people and nature of organization	3rd Week	2	0.5	Black Board, PowerPoint Presentation,
Unit II	2.1	IO Psychology as a career: Training and Employment.	4th Week	3	1	Discussions, Revision and PowerPoint Presentation
	2.2	IO Psychology as a career: Training and Employment.	4th Week	6	1	Lecture and Role Play
	2.3	methods –Questionnaire method, Checklist method, Individual interview method	5th Week	2	0.5	Discussion and Doubt Clarification
	2.4	methods –Questionnaire method, Checklist method, Individual interview method	5th Week	5	1	Discussions, Revision and PowerPoint Presentation
	2.5	Observation, Group interview method, Technical conference method, Diary method, Work participation method and Critical incident method.	6th Week	1	0.5	Discussions, Revision and PowerPoint Presentation
	2.6	personality tests, interest tests and aptitude tests. (Mention two in each area).	6th Week	6	0.5	Lecture and Group Presentation
	2.7	Selection: Application blanks. Psychological tests used in selection intelligence tests,	6th Week	3	0.5	Lecture and Group Presentation
	Unit III	3.1	Attitudes and job satisfaction – Components of attitude	7th Week	2	0.5
3.2		Emotional Intelligence	10th Week	5	0.5	Lecture and Discussion
3.3		Emotions and Moods – definition of emotion and Mood	9th Week	6	0.5	Lecture and Discussion
3.4		Impact of satisfied and dissatisfied employees in work place	8th Week	5	0.5	Chalk and Talk

Unit III	3.5	Major Job attitudes, sources of attitudes and its application	7th Week	6	0.5	Lecture
	3.6	Measuring job satisfaction, Causes of job satisfaction	8th Week	2	0.5	Presentation
	3.7	Organizational behavior application of emotions and moods	11th Week	1	0.5	Lecture and Powerpoint Presentation
	3.8	Personality and values – Personality Determinants, Dimensions of Self Concept	9th Week	1	0.5	Chalk and Talk
	3.9	Personality Traits, Matching Personality and Jobs types, Traits relevant to Work behaviour, Important Values, Individual's personality and values to work place. International Value	9th Week	3	0.5	Chalk and Talk
	3.10	the basic emotions and moods, sources of emotions and moods	10th Week	2	0.5	Lecture
Unit IV	4.1	Adams Equity Model, Skinners Reinforcement Model	13th Week	5	0.5	Discussion
	4.2	Content Theories: Maslow, Herzberg, Alderfer, McGregor, McClelland	13th Week	1	0.5	Chalk and Talk
	4.3	Learning: Theories of Learning	11th Week	6	0.5	Chalk and Talk
	4.4	Perception and individual decision making- Interpersonal Perception, Factors influencing perception, Link between perception and decision making	11th Week	3	0.5	Mind Mapping
	4.5	Process Theories: Vroom, Porter and Lawler's Expectancy Model	13th Week	3	0.5	Chalk and Talk
	4.6	Shaping-Schedules of Reinforcement	12th Week	2	0.5	Lecture and Powerpoint Presentation
	4.7	Theories of Motivation	12th Week	5	0.5	Lecture and Powerpoint Presentation
Unit V	5.1	Courtney Ledford's Leadership Competencies, Task vs. Person Orientation of Leadership,	14th Week	6	0.5	Lecture
	5.2	Kendra Cherry's "Eight Leadership Theories", Kurt Lewin's Three Leadership Styles,	14th Week	3	0.5	Chalk and Talk
	5.3	Leadership: Personal Characteristics Associated with Leadership	14th Week	1	0.5	Discussion and Doubt Clarification
	5.4	Team Leaders vs. Impoverished Leaders	15th Week	2	0.5	Lectures
	5.5	Theory X and Theory Y, Six emotional leadership styles	15th Week	5	0.5	Chalk and Talk
Total Hrs.					22.5	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, practice and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Seminar	5 Marks
Library	5 Marks
Test	5 Marks

V. RESOURCES

- Aaker, D. A., and Joachimsthaler, E. (2012). Brand leadership. Simon and Schuster
- Girishbala Mohanty - Industrial Psychology and Organisational Behaviour, Kalyani Publishers, Ludhiana
- Jex, S. M., and Britt, T. W. (2014). Organizational psychology: A scientist-practitioner approach. John Wiley and Sons.
- John W Newstrom –Organizational Behaviour-Human Behaviour at Work. Twelfth Edition Tata McGraw-Hill Publishing Company Limited. New Delhi.
- Landy, F. J., and Conte, J. M. (2009). Work in the 21st century: An introduction to industrial and organizational psychology. John Wiley and Sons.
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- Schultz D.P. and Schultz E.S–Psychology and Work Today Eighth Edition, Pearson Education, Inc. and Dorling Kindersley Publishing Inc.
- Bergin, A.E. and Garfield, S.L. (1994). Handbook of Psychotherapy and Behavioural Change. 4th ed. N.Y. Wiley.
- Colemom J.C. Butcher J.N. and Carson B.C. Abnormal Psychology and Modern Life, 12th edition. Scot, Foresman and Company.
- Gabbarel, G.O., Beck, J.S., and Holmes, J. (2007). Oxford Text Book of Psychotherapy. New York: Oxford University Press.
- J.C. (1980). Handbook of Psychotherapy Integration New York: Basis Books.
- Jones, C.C. (1993) Family Systems Therapy, Wiley Norcross
- Lane D. and Miller. A. (1992). Child and Adolescent Therapy. A Handbook Milton Keynes open Univ. Press.
- Sarason I.G. and Sarason B.R. (2000). Abnormal Psychology. Prentice Hall of India Pvt. Ltd. New Delhi.
- Spiegler. M.D. (1997). Contemporary Behaviour Therapy. New Delhi. Sage Publications.
- Stein, S.M. Hough, R. and Stein, J. (1999). Essentials of Psychotherapy. UK: Hodder Arnold Publishers.
- Steven J.L. and John. P.G. (1985). Contemporary Psychotherapeutic Models and Methods. Ohil, Charles E. Merrit.
- Wolberg. L.R. (1989). The Technique of Psychotherapy. Vol. I and II London, Warburg and Heinmann.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY224S
Course Title	PSYCHOLOGICAL TESTING
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the objectives of various psychological test and enable the students to administer the test and thus understand the psychological characteristics of individual and interpret them accordingly.
Outcomes	To get knowledge about psychological testing and purposes. To provide practical exposure to assess, diagnose and interpret various psychological concepts. To help students to understand the meaning and methods of assessment. To analyze and interpret the psychological test. To explain the need for the psychological testing or experiments.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to psych testing	1st Week	1	1	Black Board, PowerPoint Presentation and lecture
	1.2	Introduction to psych testing	1st Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	1.3	Scope for psych testing	1st Week	3	1	Black Board, PowerPoint Presentation and lecture
	1.4	Field practicum	1st Week	4	0	Nil
	1.5	Scope for psych testing	1st Week	5	0.5	Black Board, PowerPoint Presentation and lecture
	1.6	Scope for psych testing	1st Week	6	0.5	Black Board, PowerPoint Presentation and lecture
	1.7	Application of psyc testing	2nd Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	1.8	Application of psyc testing	2nd Week	2	1	Black Board, PowerPoint Presentation and lecture
	1.9	Application of psyc testing	2nd Week	3	1	Black Board, PowerPoint Presentation and lecture
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	Theories behind	2nd Week	5	1	Black Board, PowerPoint Presentation and lecture
	1.12	Theories behind	2nd Week	6	0.5	Black Board, PowerPoint Presentation and lecture
	1.13	Theories behind	3rd Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	1.14	Theories behind	3rd Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	1.15	Reliability and validity	3rd Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17	Reliability and validity	3rd Week	5	1	Black Board, PowerPoint

Unit I						Presentation and lecture
	1.18	Reliability and validity	3rd Week	6	0.5	Black Board, PowerPoint Presentation and lecture
Unit II	2.1	Depression, Anxiety, stress scale (DASS)	4th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	2.2	Depression, Anxiety, stress scale (DASS)	4th Week	2	1	Black Board, PowerPoint Presentation and lecture
	2.3	Depression, Anxiety, stress scale (DASS)	4th Week	3	1	Black Board, PowerPoint Presentation and lecture
	2.4	Field practicum	4th Week	4	0	Nil
	2.5	Depression, Anxiety, stress scale (DASS)	4th Week	5	1	Black Board, PowerPoint Presentation and lecture
	2.6	Depression, Anxiety, stress scale (DASS)	4th Week	6	1	Black Board, PowerPoint Presentation and lecture
	2.7	Myers Briggs Types Indicator (MBTI)	4th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	2.8	Myers Briggs Types Indicator (MBTI)	5th Week	2	1	Black Board, PowerPoint Presentation and lecture
	2.9	Myers Briggs Types Indicator (MBTI)	5th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	2.10	Field practicum	5th Week	4	0	Nil
	2.11	Myers Briggs Types Indicator (MBTI)	5th Week	5	0.5	Black Board, PowerPoint Presentation and lecture
	2.12	Myers Briggs Types Indicator (MBTI)	5th Week	6	0.5	Black Board, PowerPoint Presentation and lecture
Unit III	3.1	Assertiveness Assessment	6th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	3.2	Assertiveness Assessment	6th Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	3.3	Assertiveness Assessment	6th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	3.4	Field practicum	6th Week	4	0	Nil
	3.5	Assertiveness Assessment	6th Week	5	0	Black Board, PowerPoint Presentation

Unit III						and lecture
	3.6	Assertiveness Assessment	6th Week	6	0	Black Board, PowerPoint Presentation and lecture
	3.7	Emotions Maturity Scale	7th Week	1	0	Black Board, PowerPoint Presentation and lecture
	3.8	Emotions Maturity Scale	7th Week	2	0	Black Board, PowerPoint Presentation and lecture
	3.9	Emotions Maturity Scale	7th Week	3	1	Black Board, PowerPoint Presentation and lecture
	3.10	Field practicum	7th Week	4	0	Nil
	3.11	Emotions Maturity Scale	7th Week	5	1	Black Board, PowerPoint Presentation and lecture
	3.12	Emotions Maturity Scale	7th Week	6	1	Black Board, PowerPoint Presentation and lecture
Unit IV	4.1	Study Skill Inventory	8th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	4.2	Study Skill Inventory	8th Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	4.3	Study Skill Inventory	8th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	4.4	Field practicum	8th Week	4	0	Nil
	4.5	Study Skill Inventory	8th Week	5	0.5	Black Board, PowerPoint Presentation and lecture
	4.6	Study Skill Inventory	8th Week	6	0.5	Black Board, PowerPoint Presentation and lecture
	4.7	Rosenberg Self-Esteem Scale	9th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	4.8	Rosenberg Self-Esteem Scale	9th Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	4.9	Rosenberg Self-Esteem Scale	9th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	4.10	Field practicum	9th Week	4	0	Nil
	4.11	Rosenberg Self-Esteem Scale	9th Week	5	0.5	Black Board, PowerPoint Presentation and lecture

Unit IV	4.12	Rosenberg Self-Esteem Scale	9th Week	6	0.5	Black Board, PowerPoint Presentation and lecture
Unit V	5.1	Eysenck's Personality Inventory	10th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	5.2	Eysenck's Personality Inventory	10th Week	2	1	Black Board, PowerPoint Presentation and lecture
	5.3	Eysenck's Personality Inventory	10th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	5.4	Field practicum	10th Week	4	0	Nil
	5.5	Eysenck's Personality Inventory	10th Week	5	1	Black Board, PowerPoint Presentation and lecture
	5.6	Eysenck's Personality Inventory	10th Week	6	0.5	Black Board, PowerPoint Presentation and lecture
	5.7	Eysenck's Personality Inventory	11th Week	1	1	Black Board, PowerPoint Presentation and lecture
	5.8	Bhatia`s Battery of Performance Test of Intelligence	11th Week	2	1	Black Board, PowerPoint Presentation and lecture
	5.9	Bhatia`s Battery of Performance Test of Intelligence	11th Week	3	1	Black Board, PowerPoint Presentation and lecture
	5.10	Field practicum	11th Week	4	0	Nil
	5.11	Bhatia`s Battery of Performance Test of Intelligence	11th Week	5	1	Black Board, PowerPoint Presentation and lecture
	5.12	Bhatia`s Battery of Performance Test of Intelligence	11th Week	6	0.5	Black Board, PowerPoint Presentation and lecture
	5.13	Bhatia`s Battery of Performance Test of Intelligence	12th Week	1	0.5	Black Board, PowerPoint Presentation and lecture
	5.14	Bhatia`s Battery of Performance Test of Intelligence	12th Week	2	0.5	Black Board, PowerPoint Presentation and lecture
	5.15	Bhatia`s Battery of Performance Test of Intelligence	12th Week	3	0.5	Black Board, PowerPoint Presentation and lecture
	5.16	Field practicum	12th Week	4	0	Nil
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, practice and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 0 and end semester examination carries 100 marks

Components of CIA for Course Work

0 Marks

0 Marks

V. RESOURCES

- A. Anastasiand Susana Urbina (2004) 7th Edition. Psychological Testing, Pearson Education Inc., New Delhi.
- Aiken, L. R. (1997). Psychological testing and assessment. Allynand Bacon.
- Cohen, R. J., Swerdlik, M. E., and Phillips, S. M. (1996). Psychological testing and assessment: An introduction to tests and measurement. Mayfield Publishing Co.
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- Fernandez?Ballestros, R.1st edition (2003) Encyclopaedia of Psychological Assessment. Vol I and II. Sage Publications. New Delhi.
- Gregory, R.J. (2006). Psychological Testing: History, Principles, and Applications (4th Ed.). New Delhi: Pearson Education., Applications, and Issues. Australia: Thomson Wadsworth.
- Woodworth, R.S. and Scholesberg (1972) Experimental psychology. Holt, Rinehart and Winston.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY222T
Course Title	PSYCHOTHERAPIES - I
Course Extension	
Course Teacher	Dr. Joe Sanjay I

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To deepen the understanding of major theories of personality and its relative psycho-therapeutic intervention
Outcomes	To provide theoretical foundation for the practice of psychotherapy. To help the trainee counsellors to choose specific techniques for a particular case. To acquire knowledge about the different schools and techniques in psychotherapy. To understand the importance of psychotherapy. To understand the various therapies and foundations.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Psychotherapy - introduction	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Psychotherapy - introduction	1st Week	2	0.5	Activity Based Learning
	1.3	Meaning, definition and history	1st Week	3	1	Lecture
	1.4	Field practicum	1st Week	4	0	Nil
	1.5	Meaning, definition and history	1st Week	5	0.5	Discussion
	1.6	Meaning, definition and history	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Meaning, definition and history	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Freud - Psychoanalysis	2nd Week	2	1	Lecture and Activity Based learning
	1.9	Freud - Psychoanalysis	2nd Week	3	1	Lecture
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	therapeutic techniques – Free association	2nd Week	5	1	Lecture
	1.12	Interpretation	2nd Week	6	0.5	Lecture
	1.13	Interpretation	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	Dream Analysis	3rd Week	2	0.5	Lecture and Role Play
	1.15	Interpretation of Resistance,	3rd Week	3	0.5	lecture and Role Play
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17	Interpretation of Transference.	3rd Week	5	1	Lecture and Group Presentation
	1.18	Carl Gustav Jung – Analytic Psychotherapy.	3rd Week	6	0.5	Lecture and Group Presentation
	1.19	Carl Gustav Jung – Analytic Psychotherapy	4th Week	1	0.5	Lectures and Discussion
	1.20	Alfred Adler – Adlerian Therapy	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	1.21	Alfred Adler – Adlerian Therapy	4th Week	3	1	Snap Test
Unit II	2.0	Field practicum	4th Week	4	0	Nil
	2.1	Therapies formulated by Melanie Klein	4th Week	5	1	Lecture and Role Play
	2.2	Therapies formulated by Melanie Klein	4th Week	6	1	Fish Bowl Technique
	2.3	Harry Stack Sullivan.	4th Week	1	0.5	Discussion and Doubt Clarification
	2.4	Harry Stack Sullivan.	5th Week	2	1	Lecture
	2.5	Erich Fromm – Loneliness	5th Week	3	0.5	Revision
	2.6	Field practicum	5th Week	4	0	Nil

Unit II	2.7	Erich Fromm – Loneliness	5th Week	5	0.5	Discussion
	2.8	Karen Horney – Anxiety	5th Week	6	0.5	Lecture
	2.9	Karen Horney – Anxiety	6th Week	1	0.5	Nil
	2.10	Contemporary Psychodynamic Psychotherapies – Ego Psychology, Object relations, Self Psychology.	6th Week	2	0.5	Nil
	2.11	Contemporary Psychodynamic Psychotherapies – Ego Psychology, Object relations, Self Psychology.	6th Week	3	0.5	Nil
	2.12	Contemporary Psychodynamic Psychotherapies – Ego Psychology, Object relations, Self Psychology.	6th Week	4	0	Nil
	2.13	Contemporary Psychodynamic Psychotherapies – Ego Psychology, Object relations, Self Psychology.	6th Week	5	0	Nil
Unit III	3.1	Cognitive-Behavioural Therapy: Meaning and definition.	6th Week	6	0	Discussion
	3.2	Cognitive-Behavioural Therapy: Meaning and definition.	7th Week	1	0	Lecture
	3.3	Cognitive-Behavioural Therapy: Meaning and definition.	7th Week	2	0	Discussion
	3.4	Cognitive Therapy – Procedure and structural model.	7th Week	3	1	Role Play
	3.5	Field practicum	7th Week	4	0	Nil
	3.6	Cognitive Therapy – Procedure and structural model.	7th Week	5	1	Lecture
	3.7	Cognitive Therapy – Procedure and structural model.	7th Week	6	1	Presentation
	3.8	Albert Ellis – Rational Emotive Behaviour Therapy (REBT).	8th Week	1	0.5	Presentation
	3.9	Albert Ellis – Rational Emotive Behaviour Therapy (REBT).	8th Week	2	0.5	Snap Test
	3.10	Albert Ellis – Rational Emotive Behaviour Therapy (REBT).	8th Week	3	0.5	Presentation
	3.12	Aaron T. Beck – Cognitive Therapy.	8th Week	5	0.5	Discussion
	3.13	Aaron T. Beck – Cognitive Therapy.	8th Week	6	0.5	Chalk and Talk
	3.14	Aaron T. Beck – Cognitive Therapy.	9th Week	1	0.5	Chalk and Talk
	3.15	Aaron T. Beck – Cognitive Therapy.	9th Week	2	0.5	Jigsaw Technique
	Unit IV	4.1	Donald Meichenbagum – Cognitive Behaviour Modification.	9th Week	3	0.5
4.2		Field practicum	9th Week	4	0	Nil
4.3		Donald Meichenbagum – Cognitive Behaviour Modification	9th Week	5	0.5	Lecture and Discussion
4.4		Donald Meichenbagum – Cognitive Behaviour Modification	9th Week	6	0.5	Lecture
4.5		Donald Meichenbagum – Cognitive Behaviour Modification	10th Week	1	0.5	Lecture
4.6		George A. Kelly – Personal Construct Counselling and Psychotherapy.	10th Week	2	1	Revision and Discussion
4.7		Behaviour Therapy: Meaning and definition	10th Week	3	0.5	Lecture and Discussion
4.9		Behaviour Therapy: Meaning and definition	10th Week	5	1	Lecture
4.10		. Ivan Pavlov – Classical Conditioning.	10th Week	6	0.5	Lecture and Powerpoint Presentation
4.11		. Ivan Pavlov – Classical Conditioning.	11th Week	1	1	Lecture

Unit IV	4.12	B.F. Skinner – Operant Reinforcement theory.	11th Week	2	1	Mind Mapping
	4.13	B.F. Skinner – Operant Reinforcement theory.	11th Week	3	1	Chalk and Talk
	4.14	Field practicum	11th Week	4	0	Nil
	4.15	Bandura – Social Learning theory.	11th Week	5	1	Chalk and Talk
	4.16	Bandura – Social Learning theory.	11th Week	6	0.5	Discussion
	4.17	Bandura – Social Learning theory.	12th Week	1	0.5	Snap Test
	4.18	William Glasser – Reality Therapy.	12th Week	2	0.5	Presentation
	4.19	William Glasser – Reality Therapy.	12th Week	3	0.5	Presentation
	4.20	Field practicum	12th Week	4	0	Nil
	4.21	William Glasser – Reality Therapy.	12th Week	5	0.5	Activity based Learning
	4.22	Arnold A. Lazarus – Behaviour Therapy.	12th Week	6	0.5	Chalk and Talk
	4.23	Arnold A. Lazarus – Behaviour Therapy.	13th Week	1	0.5	Nil
	4.24	Arnold A. Lazarus – Behaviour Therapy.	13th Week	2	0.5	Nil
	4.25	John Grinder and Richard Bandler – Neuro-Linguistic Programming.	13th Week	3	0.5	Nil
	4.26	John Grinder and Richard Bandler – Neuro-Linguistic Programming.	13th Week	4	0	Nil
4.27	John Grinder and Richard Bandler – Neuro-Linguistic Programming.	13th Week	5	0	Nil	
Unit V	5.1	Case Studies on Psycho-dynamic therapies	13th Week	6	0	Discussion
	5.2	Case Studies on Psycho-dynamic therapies	14th Week	1	0	Snap Test
	5.3	Case Studies on Psycho-dynamic therapies	14th Week	2	0	Presentation
	5.4	Case Studies on Psycho-dynamic therapies	14th Week	3	0	Presentation
	5.6	Case Studies on CBT	14th Week	5	1	Lecture
	5.7	Case Studies on CBT	14th Week	6	1	Lectures
	5.8	Case Studies on CBT	15th Week	1	1	Lectures
	5.9	Case Studies on CBT	15th Week	2	1	Chalk and Talk
	5.10	Revision	15th Week	3	0.5	Chalk and Talk
	5.11	Field practicum	15th Week	4	0	Nil
	5.12	Revision	15th Week	5	0.5	revision
	5.13	Revision	15th Week	6	0.5	Revision and Doubt Clarification
	Total Hrs.					45.0

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, practice and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Test	5 Marks
Semester	5 Marks
Library	5 Marks

V. RESOURCES

- Bellack, A.S., Herson, M and Kazdin, A.E. (1983). International Handbook of Behaviour Modification and Therapy; New York; Plenum Press.
- Antony, D. John (2003) Psychotherapies in Counselling, Nochiadaipatti, Dindigul, Anugraha Publications.
- American Psychological Association. (2002). Ethical principles of psychologists and code of conduct. American Psychologist.
- Hunt, M. (1993). The Story of Psychology. New York: Doubleday.
- Watson, J. B. (1924). Behaviourism. New York: Norton.
- Bergin, A.E. and Garfield, S.L. (1994). Handbook of Psychotherapy and Behavioural Change. 4th ed. N.Y. Wiley.
- Coleman J.C. Butcher J.N. and Carson B.C. Abnormal Psychology and Modern Life, 12th edition. Scot, Foresman and Company.
- Gabbarel, G.O., Beck, J.S., and Holmes, J. (2007). Oxford Text Book of Psychotherapy. New York: Oxford University Press.
- J.C. (1980). Handbook of Psychotherapy Integration New York: Basis Books.
- Jones, C.C. (1993) Family Systems Therapy, Wiley Norcross
- Lane D. and Miller. A. (1992). Child and Adolescent Therapy. A Handbook Milton Keynes open Univ. Press.
- Sarason I.G. and Sarason B.R. (2000). Abnormal Psychology. Prentice Hall of India Pvt. Ltd. New Delhi.
- Spiegler. M.D. (1997). Contemporary Behaviour Therapy. New Delhi. Sage Publications.
- Stein, S.M. Hough, R. and Stein, J. (1999). Essentials of Psychotherapy. UK: Hodder Arnold Publishers.
- Steven J.L. and John. P.G. (1985). Contemporary Psychotherapeutic Models and Methods. Ohil, Charles E. Merrit.
- Wolberg. L.R. (1989). The Technique of Psychotherapy. Vol. I and II London, Warburg and Heinmann.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY422T
Course Title	HEALTH PSYCHOLOGY
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To promote Intervention strategies to maintain good health.•To be well equipped to respond to illness or diseases across lifespan from prenatal to geriatrics.
Outcomes	<ul style="list-style-type: none">•To understand the definition of health psychology and bio-psychosocial model.•To get knowledge about health behaviour and primary prevention of health issues.•To understand stress and coping methods and management of pain and discomfort.•To get clear knowledge about chronic and terminal illness.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Health Psychology	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Definition of Health Psychology	1st Week	2	0.5	Lecture and PowerPoint Presentation
	1.3	The Mind-Body Relationship	1st Week	3	1	Lecture and PowerPoint Presentation
	1.4	Field practicum	1st Week	4	0	Nil
	1.5	The Bio-psychosocial Model	1st Week	5	0.5	Discussion
	1.6	The Bio-psychosocial Model	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	The Systems of the Body	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Nervous System	2nd Week	2	1	Seminar and discussion
	1.9	Nervous System	2nd Week	3	1	Lecture
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	Endocrine System	2nd Week	5	1	Seminar and discussion
	1.12	Cardiovascular System	2nd Week	6	0.5	Seminar and discussion
	1.13	Respiratory System	3rd Week	1	0.5	Seminar and discussion
	1.14	Digestive System	3rd Week	2	0.5	Seminar and discussion
	1.15	Reproductive System	3rd Week	3	0.5	Seminar and discussion
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17	Immune System	3rd Week	5	1	Seminar and discussion
Unit II	2.1	Health Promotion	3rd Week	6	0.5	Lecture and Group Presentation
	2.2	Introduction to Health Behaviour	4th Week	1	0.5	Lectures and Discussion
	2.3	Changing Health Habits	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.4	Specific Health-Related Behaviours	4th Week	3	1	Snap Test
	2.5	Field practicum	4th Week	4	0	Nil
	2.6	Exercise, Accident Prevention	4th Week	5	1	Seminar and discussion
	2.7	Cancer-Related Health Behaviours	4th Week	6	1	Seminar and discussion
	2.8	Developing a Healthy Diet	4th Week	1	0.5	Seminar and discussion
	2.9	Weight Control and Obesity	5th Week	2	1	Seminar and discussion

Unit II	2.10	Sleep and Health	5th Week	3	0.5	Seminar and discussion
	2.11	Field practicum	5th Week	4	0	Nil
	2.12	Health-Compromising Behaviours	5th Week	5	0.5	Seminar and discussion
	2.13	Alcoholism and Smoking	5th Week	6	0.5	Seminar and discussion
	2.14	Substance Dependence	6th Week	1	0.5	Seminar and discussion
	2.15	Treatment of Alcohol Abuse	6th Week	2	0.5	Seminar and discussion
	2.16	Synergistic Effects of Smoking	6th Week	3	0.5	Seminar and discussion
	2.17	Field practicum	6th Week	4	0	Nil
	2.18	Interventions to Reduce Smoking	6th Week	5	0	Seminar and discussion
Unit III	3.1	Definition of Stress, Theoretical Contributions to the Study of Stress	6th Week	6	0	Discussion
	3.2	Sources of Chronic Stress	7th Week	1	0	Lecture
	3.3	Moderators of the Stress Experience	7th Week	2	0	Discussion
	3.4	Coping with Stress	7th Week	3	1	Vedio presentation and discussion
	3.5	Field practicum	7th Week	4	0	Nil
	3.6	Coping and External Resource	7th Week	5	1	Lecture
	3.7	Coping Outcomes, Social Support	7th Week	6	1	Lecture and PowerPoint Presentation
	3.8	Coping Interventions	8th Week	1	0.5	Lecture and PowerPoint Presentation
	3.9	The Elusive Nature of Pain, Clinical Issues in Pain Management	8th Week	2	0.5	Lecture and PowerPoint Presentation
	3.10	The Elusive Nature of Pain, Clinical Issues in Pain Management	8th Week	3	0.5	Lecture and PowerPoint Presentation
	3.11	Field practicum	8th Week	4	0	Nil
	3.12	Pain Control Techniques,	8th Week	5	0.5	Discussion
	3.13	Pain Control Techniques,	8th Week	6	0.5	Chalk and Talk
	3.14	Management of Chronic Pain	9th Week	1	0.5	Chalk and Talk
	3.15	Management of Chronic Pain	9th Week	2	0.5	Powerpoint presentation
	3.16	Revision	9th Week	3	0.5	Lectures
	3.17	Field practicum	9th Week	4	0	Nil
Unit IV	4.1	Quality of Life	9th Week	5	0.5	Lecture and Discussion
	4.2	Emotional Responses to Chronic Disease	9th Week	6	0.5	Lecture
	4.3	Emotional Responses to Chronic Disease	10th Week	1	0.5	Lecture
	4.4	Coping with Chronic Illness	10th Week	2	1	Revision and Discussion
	4.5	Coping with Chronic Illness	10th Week	3	0.5	Lecture and Discussion
	4.6	Field practicum	10th Week	4	0	Nil
	4.7	Psychological Interventions and Chronic Illness	10th Week	5	1	Lecture

Unit IV	4.8	Psychological Interventions and Chronic Illness	10th Week	6	0.5	Lecture and Powerpoint Presentation
	4.9	Psychological Issues in Advancing and Terminal Illness	11th Week	1	1	Lecture
	4.10	Psychological Issues in Advancing and Terminal Illness	11th Week	2	1	Lecture and PowerPoint Presentation
	4.11	Heart Disease	11th Week	3	1	Chalk and Talk
	4.12	Field practicum	11th Week	4	0	Nil
	4.13	Heart Disease	11th Week	5	1	Chalk and Talk
	4.14	Hypertension	11th Week	6	0.5	Discussion
	4.15	Hypertension	12th Week	1	0.5	Snap Test
	4.16	Stroke	12th Week	2	0.5	Lecture and PowerPoint Presentation
	4.17	Stroke	12th Week	3	0.5	Lecture and PowerPoint Presentation
	4.18	Field practicum	12th Week	4	0	Nil
	4.19	Diabetes	12th Week	5	0.5	Activity based Learning
	4.20	Diabetes	12th Week	6	0.5	Chalk and Talk
	4.21	Psychoneuroimmunology	13th Week	1	0.5	Black Board, PowerPoint Presentation,
	4.22	AIDS	13th Week	2	0.5	Lecture and PowerPoint Presentation
	4.23	AIDS	13th Week	3	0.5	Lecture
	4.24	Field practicum	13th Week	4	0	Nil
4.25	Cancer, Arthritis	13th Week	5	0	Lecture	
Unit V	5.1	Challenges for the Future: Health Promotion,	13th Week	6	0	Discussion, Lecture
	5.2	Stress and Its Management	14th Week	1	0	Discussion, Lecture
	5.3	Health Services	14th Week	2	0	Lecture and PowerPoint Presentation
	5.4	Health Services	14th Week	3	0	Lecture and PowerPoint Presentation
	5.5	Field practicum	14th Week	4	0	Nil
	5.6	Management of Serious Illness	14th Week	5	1	Lecture
	5.7	Management of Serious Illness	14th Week	6	1	Lectures
	5.8	Trends in Health and Health Psychology	15th Week	1	1	Lectures
	5.9	Trends in Health and Health Psychology	15th Week	2	1	Chalk and Talk
	5.10	Becoming a Health Psychologist.	15th Week	3	0.5	Chalk and Talk
	5.11	Field practicum	15th Week	4	0	Nil
	5.12	Revision	15th Week	5	0.5	revision
	5.13	Revision	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, seminar, revisions and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar	5 Marks
Assignment	5 Marks
Test	5 Marks
Library	5 Marks

V. RESOURCES

- Allen, F. (2011). Health psychology and behaviour. Tata McGraw Hill Edition.
- Annabel Broome and Sue Lbwelyn. Health Psychology – Process and Application, NewYork, Chapman and Hall.
- D.F.Marks, M.Murray, B.Evans and E. VidaEstacio, Health Psychology, Third Edition, Sage, 2011.
- Dimatteo, M. R., and Martin L. R. (2011). Health psychology. India: Dorling Kindersley.
- Gordon, E. and Eric, G.(2010). Health and Wellness (10thEd.). Boston. Jones and Bartlett Publishers.
- Margaret, K. Snooks (2009). Health Psychology: Biological, Psychological, and Sociocultural Perspectives. Boston. Jones and Bartlett Publishers.
- Naima Khatoon, Health Psychology, Pearson, 2012.
- Ogden Jane (2000): Health Psychology: A guidebook (2nd edition). Open University Press. UK.
- Rajbir Singh (2005). Health Psychology. New Delhi: Global vision Publishing House.
- Sarafino, E.P. (2002). Health psychology: Bio psychosocial interactions (4th Ed.).NY: Wiley.
- Shelley E. Taylor, Health Psychology, Seventh Edition, McGraw Hill Education (India) Edition, 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY420T
Course Title	POSITIVE PSYCHOLOGY
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To understand the major principles of positive psychology•To promote the science of positive psychology as new field of psychology
Outcomes	<ul style="list-style-type: none">•To understand nature and assessment of positive psychology.•To understand the positive emotional states and process.•To acquire knowledge of positive cognitive states and processes.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st Week	1	1	Group discussion
	1.2	Article by Martin Saligman	1st Week	2	0.5	Lecture and PowerPoint Presentation
	1.3	Definition of Positive Psychology	1st Week	3	1	Lecture and PowerPoint Presentation
	1.4	Field practicum	1st Week	4	0	Nil
	1.5	Western perspectives on positive psychology	1st Week	5	0.5	Discussion
	1.6	Western perspectives on positive psychology	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Western perspectives on positive psychology	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Western perspectives on positive psychology	2nd Week	2	1	Group discussion
	1.9	Western perspectives on positive psychology	2nd Week	3	1	Lecture
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	Eastern perspectives on positive psychology	2nd Week	5	1	Lecture and PowerPoint Presentation
	1.12	Eastern perspectives on positive psychology	2nd Week	6	0.5	Lecture and PowerPoint Presentation
	1.13	Eastern perspectives on positive psychology	3rd Week	1	0.5	Lecture and PowerPoint Presentation
	1.14	Eastern perspectives on positive psychology	3rd Week	2	0.5	Lecture and PowerPoint Presentation
	1.15	Eastern perspectives on positive psychology	3rd Week	3	0.5	Lecture and PowerPoint Presentation
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17	Classifications and measures of human strengths and positive outcomes	3rd Week	5	1	Vedio presentation and discussion
Unit II	2.1	The Principles of Pleasure	3rd Week	6	0.5	Lecture and Group Presentation
	2.2	Understanding Positive Affect	4th Week	1	0.5	Lectures and Discussion
	2.3	Understanding Positive Affect	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.4	Positive Emotions	4th Week	3	1	Snap Test
	2.5	Field practicum	4th Week	4	0	Nil
	2.6	Positive Emotions	4th Week	5	1	Lecture and PowerPoint Presentation

Unit II	2.7	Happiness	4th Week	6	1	Lecture and PowerPoint Presentation
	2.8	Well-Being	4th Week	1	0.5	Lecture and PowerPoint Presentation
	2.9	Making the Most of Emotional Experience	5th Week	2	1	Lecture and PowerPoint Presentation
	2.10	Making the Most of Emotional Experience	5th Week	3	0.5	Lecture and PowerPoint Presentation
	2.11	Field practicum	5th Week	4	0	Nil
	2.12	emotional-focused coping	5th Week	5	0.5	Lecture and PowerPoint Presentation
	2.13	emotional-focused coping	5th Week	6	0.5	Vedio presentation and discussion
	2.14	emotional intelligence	6th Week	1	0.5	Black Board, PowerPoint Presentation,
	2.15	emotional intelligence	6th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.16	Socio emotional selectivity	6th Week	3	0.5	Vedio presentation and discussion
	2.17	Field practicum	6th Week	4	0	Nil
	2.18	Emotional storytelling	6th Week	5	0	Seminar and discussion
	Unit III	3.1	Seeing Future through Self-Efficacy	6th Week	6	0
3.2		Seeing Future through Self-Efficacy	7th Week	1	0	Lecture
3.3		Optimism and Hope	7th Week	2	0	Discussion
3.4		Optimism and Hope	7th Week	3	1	Vedio presentation and discussion
3.5		Field practicum	7th Week	4	0	Nil
3.6		Two Universal Virtues	7th Week	5	1	Lecture
3.7		Two Universal Virtues	7th Week	6	1	Lecture and PowerPoint Presentation
3.8		Wisdom and Courage	8th Week	1	0.5	Lecture and PowerPoint Presentation
3.9		Wisdom and Courage	8th Week	2	0.5	Lecture and PowerPoint Presentation
3.10		In Search of Optimal Experiences	8th Week	3	0.5	Lecture and PowerPoint Presentation
3.11		Field practicum	8th Week	4	0	Nil
3.12		In Search of Optimal Experiences	8th Week	5	0.5	Discussion
3.13		Mindfulness	8th Week	6	0.5	Chalk and Talk
3.14		Mindfulness	9th Week	1	0.5	Chalk and Talk
3.15		Flow and Spirituality.	9th Week	2	0.5	Powerpoint

Unit III						presentation
	3.16	Flow and Spirituality.	9th Week	3	0.5	Lectures
	3.17	Field practicum	9th Week	4	0	Nil
Unit IV	4.1	Empathy and Egotism	9th Week	5	0.5	Lecture and Discussion
	4.2	Empathy and Egotism	9th Week	6	0.5	Lecture
	4.3	Portals to Altruism	10th Week	1	0.5	Lecture
	4.4	Portals to Altruism	10th Week	2	1	Black Board, PowerPoint Presentation,
	4.5	Gratitude	10th Week	3	0.5	Lecture and Discussion
	4.6	Field practicum	10th Week	4	0	Nil
	4.7	Gratitude	10th Week	5	1	Lecture
	4.8	Forgiveness	10th Week	6	0.5	Lecture and Powerpoint Presentation
	4.9	Attachment	11th Week	1	1	Lecture
	4.10	Love	11th Week	2	1	Lecture and PowerPoint Presentation
	4.11	Flourishing Relationships	11th Week	3	1	Chalk and Talk
	4.12	Field practicum	11th Week	4	0	Nil
	4.13	Flourishing Relationships	11th Week	5	1	Chalk and Talk
	4.14	Changing Human Behavior	11th Week	6	0.5	Discussion
	4.15	Balanced conceptualizations of Mental Health and Behavior	12th Week	1	0.5	Snap Test
	4.16	Balanced conceptualizations of Mental Health and Behavior	12th Week	2	0.5	Lecture and PowerPoint Presentation
	4.17	Balanced conceptualizations of Mental Health and Behavior	12th Week	3	0.5	Lecture and PowerPoint Presentation
	4.18	Field practicum	12th Week	4	0	Nil
	4.19	Test	12th Week	5	0.5	Activity based Learning
	4.20	Interceding to prevent the Bad and Enhance the Good	12th Week	6	0.5	Chalk and Talk
	4.21	Interceding to prevent the Bad and Enhance the Good	13th Week	1	0.5	Black Board, PowerPoint Presentation,
	4.22	Article on Positive psychology	13th Week	2	0.5	Lecture and PowerPoint Presentation
	4.23	Article on Positive psychology	13th Week	3	0.5	Lecture
	4.24	Field practicum	13th Week	4	0	Nil
	4.25	Revision	13th Week	5	0	Vedio presentation and discussion
Unit V	5.1	Positive Schooling	13th Week	6	0	Discussion, Lecture
	5.2	Positive Schooling	14th Week	1	0	Discussion, Lecture
	5.3	Good Work	14th Week	2	0	Lecture and PowerPoint Presentation

Unit V	5.4	Good Work	14th Week	3	0	Lecture and PowerPoint Presentation
	5.5	Field practicum	14th Week	4	0	Nil
	5.6	The Psychology of Gainful Employment	14th Week	5	1	Lecture
	5.7	The Psychology of Gainful Employment	14th Week	6	1	Vedio presentation and discussion
	5.8	Me/We Balance	15th Week	1	1	Vedio presentation and discussion
	5.9	Me/We Balance	15th Week	2	1	Chalk and Talk
	5.10	Building Better Communities	15th Week	3	0.5	Chalk and Talk
	5.11	Field practicum	15th Week	4	0	Nil
	5.12	Revision	15th Week	5	0.5	revision
	5.13	Revision	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, seminar, revisions and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Test - I	5 Marks
Test - II	5 Marks
Seminar & Assignment	5 Marks
Library	5 Marks

V. RESOURCES

- C.R.Snyder and Shane J Lopez, Positive Psychology – The Scientific and Practical Explorations of Human Strength, Sage South Asia Edition, 2007.
- Snyder, C. R., and Lopez, S. (Eds.). (2002). Handbook of positive psychology. New York: Oxford University Press.
- Carr, A. (2004). Positive Psychology: The science of happiness and human strength. UK: Routledge.
- Aspinwall, L. G., and Staudinger, U. M. (2003). A psychology of human strengths: Fundamental questions and future directions for a positive psychology. American Psychological Association.
- Baumgardner, S.R. Crothers M.K. (2010). Positive psychology. Upper Saddle River, N.J.: Prentice Hall.
- Boniwell, I. (2006). Positive Psychology in a Nutshell. PWBC (Personal Well-Being Centre)
- Lopez, S. J., and Snyder, C. R. (Eds.). (2009). The Oxford handbook of positive psychology. Oxford University Press.
- Peterson, C. (2006). A Primer in Positive Psychology. New York: Oxford University Press.
- Seligman, M. E., and Csikszentmihalyi, M. (2014). Positive psychology: An introduction (pp. 279-298). Springer Netherlands.
- Seligman, M.E.P. (2002). Authentic Happiness: Using the New Positive Psychology to Realize Your Potential for Lasting Fulfillment. New York: Free Press/Simon and Schuster.
- Steve, B.R. and Marie, C.K. (2009). Positive Psychology. Dorling Kindersley: India.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY221T
Course Title	THEORIES OF PERSONALITY
Course Extension	
Course Teacher	Rev. Fr. Selvaraj Varaprasadham SDB

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To get acquaintance to the major theories on personality and their psychologist•To enable the students to become aware of the current theories of personality
Outcomes	<ul style="list-style-type: none">•To gain knowledge on personality theories•To provide theoretical foundation for counselling practice.•To help the trainee counsellors to choose appropriate techniques for a particular case.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st Week	1	1	Group discussion
	1.2	The Study of Personality	1st Week	2	0.5	Lecture
	1.3	The Study of Personality	1st Week	3	1	Lecture and PowerPoint Presentation
	1.4	Field practicum	1st Week	4	0	Nil
	1.5	Definition of Personality	1st Week	5	0.5	Lecture
	1.6	Components of Personality	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Components of Personality	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Definition of Theory	2nd Week	2	1	Group discussion
	1.9	Definition of Theory	2nd Week	3	1	Lecture
	1.10	Field practicum	2nd Week	4	0	Nil
	1.11	Philosophical Assumption	2nd Week	5	1	Lecture and PowerPoint Presentation
	1.12	Philosophical Assumption	2nd Week	6	0.5	Lecture and PowerPoint Presentation
	1.13	Philosophical Assumption	3rd Week	1	0.5	Lecture and PowerPoint Presentation
	1.14	Personality Perspectives	3rd Week	2	0.5	Snap Test
	1.15	Ethnic and Gender Issues in Personality	3rd Week	3	0.5	Lecture and PowerPoint Presentation
	1.16	Field practicum	3rd Week	4	0	Nil
	1.17	Assessment in the Study of Personality	3rd Week	5	1	Vedio presentation and discussion
Unit II	2.1	Type Theories	3rd Week	6	0.5	Lecture and Group Presentation
	2.2	Type Theories	4th Week	1	0.5	Lectures and Discussion
	2.3	Trait Theories	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.4	Trait Theories	4th Week	3	1	Snap Test
	2.5	Field practicum	4th Week	4	0	Nil
	2.6	Raymond Cattell 16 Personality Factors	4th Week	5	1	Lecture and PowerPoint Presentation
	2.7	Raymond Cattell 16 Personality Factors	4th Week	6	1	Gooup activity
	2.8	Hans Eysenck	4th Week	1	0.5	Lecture and PowerPoint Presentation

Unit II	2.9	Hans Eysenck	5th Week	2	1	Lecture and PowerPoint Presentation
	2.10	Hans Eysenck	5th Week	3	0.5	Lecture and PowerPoint Presentation
	2.11	Field practicum	5th Week	4	0	Nil
	2.12	Lewis Goldberg five-dimension personality model	5th Week	5	0.5	Lecture and PowerPoint Presentation
	2.13	Lewis Goldberg five-dimension personality model	5th Week	6	0.5	Vedio presentation and discussion
	2.14	Lewis Goldberg five-dimension personality model	6th Week	1	0.5	Black Board, PowerPoint Presentation,
	2.15	Gordon Allport.	6th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.16	Gordon Allport.	6th Week	3	0.5	Vedio presentation and discussion
	2.17	Field practicum	6th Week	4	0	Nil
	2.18	Revision	6th Week	5	0	Seminar and discussion
Unit III	3.1	Freud`s Psychoanalytic Theory	6th Week	6	0	Discussion
	3.2	Freud`s Psychoanalytic Theory	7th Week	1	0	Lecture
	3.3	Freud`s Psychoanalytic Theory	7th Week	2	0	Discussion
	3.4	Defense Mechanisms in the Dynamic Theories	7th Week	3	1	Vedio presentation and discussion
	3.5	Field practicum	7th Week	4	0	Nil
	3.6	Defense Mechanisms in the Dynamic Theories	7th Week	5	1	Lecture
	3.7	Defense Mechanisms in the Dynamic Theories	7th Week	6	1	Lecture and PowerPoint Presentation
	3.8	Adler`s Individual Psychology	8th Week	1	0.5	Group discussion
	3.9	Adler`s Individual Psychology	8th Week	2	0.5	Lecture and PowerPoint Presentation
	3.10	Jung`s Analytical Psychology	8th Week	3	0.5	Lecture
	3.11	Field practicum	8th Week	4	0	Nil
	3.12	Jung`s Analytical Psychology	8th Week	5	0.5	Discussion
	3.13	Jung`s Analytical Psychology	8th Week	6	0.5	Chalk and Talk
	3.14	Erik Erikson.	9th Week	1	0.5	Chalk and Talk
	3.15	Erik Erikson.	9th Week	2	0.5	Powerpoint presentation
	3.16	Revision	9th Week	3	0.5	Lectures
	3.17	Field practicum	9th Week	4	0	Nil
Unit IV	4.1	Theory of Classical Conditioning	9th Week	5	0.5	Lecture and Discussion
	4.2	Theory of Classical Conditioning	9th Week	6	0.5	Lecture
	4.3	Theory of Classical Conditioning	10th Week	1	0.5	Lecture

Unit IV	4.4	Operant Conditioning	10th Week	2	1	Black Board, PowerPoint Presentation,	
	4.5	Operant Conditioning	10th Week	3	0.5	Lecture and Discussion	
	4.6	Field practicum	10th Week	4	0	Nil	
	4.7	Operant Conditioning	10th Week	5	1	Lecture	
	4.8	Social Learning Theory	10th Week	6	0.5	Powerpoint presentation	
	4.9	Social Learning Theory	11th Week	1	1	Lecture	
	4.10	Social Learning Theory	11th Week	2	1	Lecture and PowerPoint Presentation	
	4.11	Cognitive Learning theory	11th Week	3	1	Chalk and Talk	
	4.12	Field practicum	11th Week	4	0	Nil	
	4.13	Cognitive Learning theory	11th Week	5	1	Chalk and Talk	
	4.14	Cognitive Learning theory	11th Week	6	0.5	Discussion	
	4.15	Cognitive Learning theory	12th Week	1	0.5	Snap Test	
	4.16	Kohlberg`s Theory of Moral Behaviour.	12th Week	2	0.5	Lecture and PowerPoint Presentation	
	4.17	Kohlberg`s Theory of Moral Behaviour.	12th Week	3	0.5	Lecture and PowerPoint Presentation	
	4.18	Field practicum	12th Week	4	0	Nil	
	4.19	Kohlberg`s Theory of Moral Behaviour.	12th Week	5	0.5	Activity based Learning	
	4.20	Kohlberg`s Theory of Moral Behaviour.	12th Week	6	0.5	Chalk and Talk	
	4.21	Revision	13th Week	1	0.5	Test	
	4.22	Revision	13th Week	2	0.5	Revision	
	Unit V	5.1	Cognitive and Humanistic Theories: Albert Ellis	13th Week	3	0.5	Lecture
		5.2	Field practicum	13th Week	4	0	Nil
		5.3	Aaron T. Beck	13th Week	5	0	Vedio presentation and discussion
5.4		Aaron T. Beck	13th Week	6	0	Discussion, Lecture	
5.5		Donald Meinchbaum	14th Week	1	0	Discussion, Lecture	
5.6		Donald Meinchbaum	14th Week	2	0	Lecture and PowerPoint Presentation	
5.7		Rogers` Self Theory	14th Week	3	0	Lecture and PowerPoint Presentation	
5.8		Field practicum	14th Week	4	0	Nil	
5.9		Rogers` Self Theory	14th Week	5	1	Lecture	
5.10		Maslow`s Self-Actualization Theory	14th Week	6	1	Vedio presentation and discussion	
5.11		Maslow`s Self-Actualization Theory	15th Week	1	1	Vedio presentation and discussion	

Unit V	5.12	George Kelly	15th Week	2	1	Chalk and Talk
	5.13	George Kelly	15th Week	3	0.5	Chalk and Talk
	5.14	Field practicum	15th Week	4	0	Nil
	5.15	Viktor Frankl	15th Week	5	0.5	revision
	5.16	Revision	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board lectures, PowerPoint Presentation, seminar, revisions and group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Test - I	5 Marks
Test - II	5 Marks
Seminar & Assignment	5 Marks
Library	5 Marks

V. RESOURCES

- Allen, B. P. (2015). Personality theories: Development, growth, and diversity. Psychology Press
- Cervone, D, and Pervin, L. A. (2015). Personality. John Wiley and Sons.
- Mischel, W. (2013). Personality and assessment. Psychology Press.
- R.B. Tripathi and R.N. Singh (2001). Psychology of Personality. Varanasi: Gangasaran and Grand Sons.
- R.M. Rckman (2000). Theories of Personality. USA : Thomson Wadsworth.
- Ryckman, R. (2012). Theories of personality. Cengage Learning.
- Schultz, D, and Schultz, S. (2016). Theories of personality. Cengage Learning.
- Sharf, R. (2015). Theories of psychotherapy and counseling: Concepts and cases. Cengage Learning.
- W. Mischel (1976). Introduction to Personality. New York : Holt Reinhart and Winston.York: Alfred A. Knj.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY220T
Course Title	PSYCHOPATHOLOGY - I
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To describe major criteria causes symptoms and treatment related to mental disorder.
Outcomes	To gain knowledge about abnormal behavior, DSM-IV and ICD- 10. To get knowledge about anxiety, panic, schizophrenia and mood disorders. To understand about the anxiety disorder syndrome. To learn about the perspective of theoretical models on depression. To learn about perspectives of various of models on schizophrenia.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Mental Disorder: Definition and meaning	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Classification	1st Week	2	0.5	Activity Based Learning
	1.3	Psychosis	1st Week	3	1	Lecture
	1.4	Field Practicum	1st Week	4	0	Nil
	1.5	Neurosis	1st Week	5	0.5	Discussion
	1.6	Development of the Diagnostic and Statistical Manual	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Development of the Diagnostic and Statistical Manual	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Development of the ICD 10	2nd Week	2	1	Lecture and Activity Based learning
	1.9	Field Practicum	2nd Week	3	0	Nil
	1.10	Development of the ICD 10	2nd Week	4	0.5	Group Presentation
	1.11	Mental Status Examination	2nd Week	5	0.5	Lecture
	1.12	Mental Status Examination	2nd Week	6	0.5	Lecture
	1.13	General Description	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	Field Practicum	3rd Week	2	0	Nil
	1.15	Emotions	3rd Week	3	1	lecture and Role Play
	1.16	Perceptual disorders	3rd Week	4	0.5	Lecture and Group Presentation
	1.17	Thought Process	3rd Week	5	0.5	Lecture and Group Presentation
	1.18	Memory	3rd Week	6	1	Lecture and Group Presentation
	1.19	Field Practicum	4th Week	1	0	Nil
Unit II	2.1	Anxiety Disorders	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.2	Meaning and definition	4th Week	3	1	Snap Test
	2.3	Panic Attack Disorder	4th Week	4	0.5	Lecture and Role Play
	2.4	Panic disorder	4th Week	5	0.5	Lecture and Role Play
	2.5	Field Practicum	4th Week	6	0	Nil
	2.6	Agoraphobia	4th Week	1	1	Discussion and Doubt Clarification
	2.7	Specific Phobia	5th Week	2	0.5	Lecture
	2.8	Specific Phobia	5th Week	3	1	Revision

Unit II	2.9	Social Phobia	5th Week	4	0.5	Lecture
	2.10	Field Practicum	5th Week	5	0	Nil
	2.11	Social Phobia	5th Week	6	1	Lecture
	2.12	Obsessive-compulsive disorder	6th Week	1	0.5	Discussion
	2.13	Obsessive-compulsive disorder	6th Week	2	0.5	Lecture
	2.14	Post-traumatic Stress Disorder	6th Week	3	0.5	Discussion
	2.15	Field Practicum	6th Week	4	0	Nil
	2.16	Post-traumatic Stress Disorder	6th Week	5	0.5	Discussion
	2.17	Acute Stress Disorder	6th Week	6	0.5	Revision and Doubt Clarification
	2.18	Acute Stress Disorder	7th Week	1	0.5	Lectures
	2.19	Generalized Anxiety Disorder	7th Week	2	1	Practical Exposure-Court Visit
	2.20	Field Practicum	7th Week	3	0	Nil
	2.21	Generalized Anxiety Disorder	7th Week	4	1	Role Play and Discussion
	2.22	I CIA - Psychopathology – I	7th Week	5	0	Nil
	2.23	I CIA - Theories of Personality	7th Week	6	0	Nil
2.24	I CIA - Psychotherapies – I	8th Week	1	0	Nil	
2.25	I CIA - Human Rights and Rehabilitation	8th Week	2	0	Nil	
Unit III	3.1	Mood Disorders	8th Week	3	1	Presentation
	3.2	Meaning	8th Week	4	0.5	Discussion
	3.3	Major Depression	8th Week	5	0.5	Discussion
	3.4	Major Depression	8th Week	6	1	Chalk and Talk
	3.5	Field Practicum	9th Week	1	0	Nil
	3.6	Bipolar Disorder	9th Week	2	0.5	Jigsaw Technique
	3.7	Bipolar Disorder	9th Week	3	0.5	Lectures
	3.8	Manic Episodes	9th Week	4	0.5	Lecture and Discussion
	3.9	Hypomanic Episodes	9th Week	5	0.5	Lecture and Discussion
	3.10	Field Practicum	9th Week	6	0	Nil
	3.11	Dysthymic disorder	10th Week	1	0.5	Lecture
	3.12	Cyclothymic Disorder	10th Week	2	0.5	Revision and Discussion
	3.13	Substance-Induced Mood Disorders	10th Week	3	0.5	Lecture and Discussion
	3.14	Mood Disorder Due to a Medical Condition	10th Week	4	0.5	Discussion and Doubt Clarification
	3.15	Field Practicum	10th Week	5	0	Nil
Unit IV	4.1	Schizophrenia	10th Week	6	1	Lecture and Powerpoint Presentation
	4.2	Schizophrenia - diagnostic criteria, Positive and negative symptoms	11th Week	1	1	Lecture
	4.3	Schizophrenia subtypes	11th Week	2	0.5	Mind Mapping
	4.4	Schizophreniform disorder	11th Week	3	1	Chalk and Talk
	4.5	Field Practicum	11th Week	4	0	Nil
	4.6	Schizoaffective disorder	11th Week	5	1	Chalk and Talk

Unit IV	4.7	Delusional Disorder	11th Week	6	0.5	Discussion
	4.8	Psychotic Disorders- Brief, Shared	12th Week	1	1	Snap Test
	4.9	Psychotic Disorders- Brief, Shared	12th Week	2	0.5	Presentation
	4.10	Field Practicum	12th Week	3	0	Nil
	4.11	Substance induced Psychotic Disorder	12th Week	4	0.5	Lecture and Discussion
	4.12	Substance induced Psychotic Disorder	12th Week	5	0.5	Activity based Learning
	4.13	II CIA - Psychopathology – I	12th Week	6	0	Nil
	4.14	II CIA - Theories of Personality	13th Week	1	0	Nil
	4.15	II CIA - Psychotherapies – I	13th Week	2	0	Nil
	4.16	II CIA - Human Rights and Rehabilitation	13th Week	3	0	Nil
Unit V	5.1	Substance Use Disorders	13th Week	4	1	Discussion
	5.2	Substance Induced Disorders	13th Week	5	0.5	Chalk and Talk
	5.3	Alcohol Related Disorders	13th Week	6	1	Lectures
	5.4	Field Practicum	14th Week	1	0	Nil
	5.5	Amphetamine, Caffeine	14th Week	2	0.5	Lecture and Powerpoint Presentation
	5.6	Amphetamine, Caffeine	14th Week	3	1	Lecture and Powerpoint Presentation
	5.7	Cocaine, Hallucinogen	14th Week	4	1	Discussion
	5.8	Cannabis	14th Week	5	0.5	Lecture
	5.9	Field Practicum	14th Week	6	0	Nil
	5.10	Inhalant, Nicotine	15th Week	1	1	Lectures
	5.11	Opioid,	15th Week	2	0.5	Chalk and Talk
	5.12	Phencyclidine	15th Week	3	0.5	Chalk and Talk
	5.13	Sedative, Hypnotic, or Anxiolytic Related Disorders	15th Week	4	0.5	Lecture
	5.14	Field Practicum	15th Week	5	0	Nil
	5.15	Sedative, Hypnotic, or Anxiolytic Related Disorders	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

1. Abir Lal Mukherjee, A Text Book of Abnormal Psychology, Rajat Publications, New Delhi, 2015.
2. Antony, D. John, (2006) Mental Disorders encountered in Counselling, Dindigul: Anugraha Publications.
3. Blashfield, R.K. (1984). The Classification of Psychopathology. New York: Plenum.
4. Alloy L. B., Riskind J.H. and Mandos M.J. (2006). Abnormal Psychology: Current Perspectives. (9th Ed.). New Delhi, Tata McGraw-Hill Pub. Com. Ltd.
5. Bootzin, R.R., Acocella, J.R. and Alloy, L.B. (1993) Abnormal Psychology– Current Perspectives, 6th edition, New York: Mc-Grans – Hill, inc.
6. Carson, R.C., Butcher, J.N. and Mineka, S. (2013). Abnormal Psychology, Pearson.
7. Diagnostic and Statistical Manual for Mental Disorders (DSM-IV). Fourth Edition, Washington DC, the Division of Publications and Marketing, American Psychiatric Association..
8. Kearney, C. A.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY223T
Course Title	HUMAN RIGHTS AND REHABILITATION
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To create a sense of brotherhood, cooperation, mutual harmony, love and affection among the members of the society
Outcomes	<p>To understand the nature and extent of problems faced by specific categories of people who badly require safe shelter and rehabilitation.</p> <p>To get knowledge about the government response toward rescue, intervention and rehabilitation for people who require immediate attention.</p> <p>To gain knowledge on human rights in India and understand the contemporary issues of human rights.</p> <p>To understand the role of psychologists in intervention and rehabilitation of street children.</p> <p>To gain knowledge about addressing psychological trauma and arrangement of safe shelter.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Concept, Scope of Human Rights	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	UNO	1st Week	2	0.5	Activity Based Learning
	1.3	UNO	1st Week	3	1	Lecture
	1.4	Field Practicum	1st Week	4	0	Nil
	1.5	Universal Declaration of Human Rights	1st Week	5	0.5	Discussion
	1.6	Universal Declaration of Human Rights	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	International Covenant on Economic, Social and Cultural Rights	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	International Covenant on Economic, Social and Cultural Rights	2nd Week	2	1	Lecture and Activity Based learning
	1.9	Field Practicum	2nd Week	3	0	Nil
	1.10	International Covenant on Civil and Political Rights	2nd Week	4	0.5	Group Presentation
	1.11	International Covenant on Civil and Political Rights	2nd Week	5	0.5	Lecture
	1.12	Human Rights in the Constitution of India	2nd Week	6	0.5	Lecture
	1.13	Human Rights in the Constitution of India	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	Field Practicum	3rd Week	2	0	Nil
	1.15	Fundamental Rights and Duties in the Indian Constitution	3rd Week	3	1	lecture and Role Play
	1.16	Fundamental Rights and Duties in the Indian Constitution	3rd Week	4	0.5	Lecture and Group Presentation
	1.17	Roles and Powers of National Human Rights Commissions	3rd Week	5	0.5	Lecture and Group Presentation
	1.18	Roles and Powers of National Human Rights Commissions	3rd Week	6	1	Lecture and Group Presentation
	1.19	Field Practicum	4th Week	1	0	Nil
	1.20	Responsibilities of State Human Rights Commissioner	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	1.21	Responsibilities of State Human Rights Commissioner	4th Week	3	1	Snap Test
Unit II	2.1	Contemporary Issues: Rights of Children	4th Week	4	0.5	Lecture and Role Play
	2.2	Contemporary Issues: Rights of Children	4th Week	5	0.5	Lecture and Role Play
	2.3	Field Practicum	4th Week	6	0	Nil
	2.4	Contemporary Issues: Women, Dalits	4th Week	1	1	Discussion and Doubt Clarification

Unit II	2.5	Contemporary Issues: Refugees	5th Week	2	0.5	Lecture	
	2.6	Contemporary Issues: Refugees	5th Week	3	1	Revision	
	2.7	Victims of HIV/AIDS and Capital Punishment	5th Week	4	0.5	Lecture	
	2.8	Field Practicum	5th Week	5	0	Nil	
	2.9	Victims of HIV/AIDS and Capital Punishment	5th Week	6	1	Lecture	
	2.10	The Special Marriage Act 1955	6th Week	1	0.5	Discussion	
	2.11	Adoption and Maintenance Act 1986	6th Week	2	0.5	Lecture	
	2.12	Adoption and Maintenance Act 1986	6th Week	3	0.5	Discussion	
	2.13	Field Practicum	6th Week	4	0	Nil	
	2.14	Juvenile Justice act 1986	6th Week	5	0.5	Discussion	
	2.15	Juvenile Justice act 1986	6th Week	6	0.5	Revision and Doubt Clarification	
	2.16	The Maintenance and Welfare of Parents and Senior Citizens Act 2007	7th Week	1	0.5	Lectures	
	2.17	The Maintenance and Welfare of Parents and Senior Citizens Act 2007	7th Week	2	1	Practical Exposure-Court Visit	
	2.18	Field Practicum	7th Week	3	0	Nil	
	2.19	I CIA - Psychopathology – I	7th Week	4	0	Nil	
	2.20	I CIA - Theories of Personality	7th Week	5	0	Nil	
	2.21	I CIA - Psychotherapies – I	7th Week	6	0	Nil	
	2.22	I CIA - Human Rights and Rehabilitation	8th Week	1	0	Nil	
	2.23	Field Practicum	8th Week	2	0	Nil	
	Unit III	3.1	Street Children: Definition, background of street children	8th Week	3	1	Presentation
		3.2	Street Children: Definition, background of street children	8th Week	4	1	Discussion
		3.3	Street Children: Definition, background of street children	8th Week	5	0.5	Discussion
		3.4	Prevalence and living condition of street children	8th Week	6	1	Chalk and Talk
3.5		Field Practicum	9th Week	1	0	Nil	
3.6		Prevalence and living condition of street children	9th Week	2	0.5	Jigsaw Technique	
3.7		Problems encountered by the street children	9th Week	3	0.5	Lectures	
3.8		Problems encountered by the street children	9th Week	4	1	Lecture and Discussion	
3.9		Reasons for leaving home and accepting street life, prevention	9th Week	5	0.5	Lecture and Discussion	
3.10		Field Practicum	9th Week	6	0	Nil	
3.11		Reasons for leaving home and accepting street life, prevention	10th Week	1	0.5	Lecture	
3.12		Role of psychologists in intervention and rehabilitation of street children	10th Week	2	0.5	Revision and Discussion	
3.13		Role of psychologists in intervention and rehabilitation of street children	10th Week	3	0.5	Lecture and Discussion	
3.14		steps for effective implementation of intervention programme, social measures	10th Week	4	0.5	Discussion and Doubt Clarification	
3.15		Field Practicum	10th Week	5	0	Nil	
Unit IV	4.1	Child Trafficking and Prostitution: Definition	10th Week	6	1	Lecture and Powerpoint Presentation	
	4.2	Child Trafficking and Prostitution: Definition	11th Week	1	1	Lecture	
	4.3	Genesis of trafficking in South East Asia	11th Week	2	0.5	Mind Mapping	
	4.4	Genesis of trafficking in South East Asia	11th Week	3	1	Chalk and	

					Talk	
Unit IV	4.5	Field Practicum	11th Week	4	0	Nil
	4.6	Factors responsible for trafficking and prostitution	11th Week	5	1	Chalk and Talk
	4.7	Factors responsible for trafficking and prostitution	11th Week	6	0.5	Discussion
	4.8	Factors responsible for consequences, prevention	12th Week	1	1	Snap Test
	4.9	Factors responsible for consequences, prevention	12th Week	2	0.5	Presentation
	4.10	Field Practicum	12th Week	3	0	Nil
	4.11	Intervention and rehabilitation	12th Week	4	0.5	Lecture and Discussion
	4.12	Intervention and rehabilitation	12th Week	5	0.5	Activity based Learning
	4.13	Legal measures for prevention of human trafficking in India	12th Week	6	0.5	Chalk and Talk
	4.14	Legal measures for prevention of human trafficking in India	13th Week	1	0.5	Lecture and Discussion
	4.15	II CIA - Psychopathology – I	13th Week	2	0	Nil
	4.16	II CIA - Theories of Personality	13th Week	3	0	Nil
	4.17	II CIA - Psychotherapies – I	13th Week	4	0	Nil
	4.18	II CIA - Human Rights and Rehabilitation	13th Week	5	0	Nil
Unit V	5.1	People Affected by Natural Calamities/War/Violence: Definition, rescue	13th Week	6	1	Lectures
	5.2	Field Practicum	14th Week	1	0	Nil
	5.3	People Affected by Natural Calamities/War/Violence: Definition, rescue	14th Week	2	0.5	Lecture and Powerpoint Presentation
	5.4	Assessment of the physical situation	14th Week	3	1	Lecture and Powerpoint Presentation
	5.5	Assessment of the physical situation	14th Week	4	0.5	Discussion
	5.6	Psychological (trauma) of the affected people, planning	14th Week	5	1	Lecture
	5.7	Field Practicum	14th Week	6	0	Nil
	5.8	Psychological (trauma) of the affected people, planning	15th Week	1	0.5	Lectures
	5.9	Coordination of the relief work	15th Week	2	0.5	Chalk and Talk
	5.10	Coordination of the relief work	15th Week	3	0.5	Chalk and Talk
	5.11	Addressing psychological trauma	15th Week	4	1	Lecture
	5.12	Field Practicum	15th Week	5	0	Nil
	5.13	Arrangement of safe shelter and rehabilitation	15th Week	6	1	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

1. Deb, Sibnath (2006). Contemporary Social Problems in India. New Delhi, Anmol Pub.
2. Deb, Sibnath (2006). Children in Agony. New Delhi, Concept Pub.
3. Kundu.C.L., 2003. Status of Disability in India. Rehabilitation Council of India, New Delhi.
4. Ali Baquer and Anjali Sharma, 1997. Disability: Challenges Vs Responses. Concerned Action Now, New Delhi.
5. Deb Sibnath, Mitra Chirasree, Majumdar Bishakha and Sun Jiandog (2011). Effect of '12 Day Induction Training for ART/CCC Counsellors' under GFATM Project in India: an In-depth Study, Indian Journal of Health and Wellbeing, Vol.2 (2), pp.5-11
6. Human rights education for beginners: prepared by Karnataka women's information and resource centre. For national human rights commission
7. Human Rights in India(2007) By Asish Kumar Das, Prasant Kumar Mohanty. Sarup

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	COUNSELING PSYCHOLOGY
Class	M.Sc. Counseling Psychology
Course Code	MSY421T
Course Title	FAMILY AND COUPLE COUNSELLING
Course Extension	
Course Teacher	Rev. Sr. Anthoniammal P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain the counselling skills, techniques and therapies necessary to guide family and couple
Outcomes	To understand the historical evolution of field of marriage and couple counselling. To understand the psychological theories and various therapies in family counselling. To acquire the knowledge about single parent and blended families problems. To understand the family therapy research and implications. To integrate family and couple counseling theories with practice.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Family, Marriage and Life Span: Definition	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Family, Marriage and Life Span: Definition	1st Week	2	0.5	Activity Based Learning
	1.3	Changing trends in family structure	1st Week	3	0.5	Lecture
	1.4	Changing trends in family structure	1st Week	4	0.5	Black Board, PowerPoint Presentation,
	1.5	Types of families	1st Week	5	0.5	Discussion
	1.6	Types of families	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Characteristics of Indian families	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Family strengths	2nd Week	2	1	Lecture and Activity Based learning
	1.9	Divorce and re marriage	2nd Week	3	0.5	Black Board, PowerPoint Presentation,
	1.10	Cohabitation	2nd Week	4	0.5	Group Presentation
	1.11	Stages of marriage	2nd Week	5	0.5	Lecture
	1.12	Factors affecting spouse selection	2nd Week	6	0.5	Lecture
	1.13	Reasons for marrying	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	Reasons for remaining single	3rd Week	2	0.5	Black Board, PowerPoint Presentation,
	1.15	Counselling the engaged	3rd Week	3	0.5	lecture and Role Play
	1.16	Attitude towards marriage	3rd Week	4	0.5	Lecture and Group Presentation
	1.17	Goals of premarital preparation	3rd Week	5	0.5	Lecture and Group Presentation
	1.18	Premarital counselling	3rd Week	6	0.5	Lecture and Group Presentation
	1.19	Premarital counselling	4th Week	1	0.5	Black Board, PowerPoint Presentation,
Unit II	2.1	Counselling the Couple	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.2	Characteristics of coupling	4th Week	3	1	Snap Test
	2.3	Marriage as a social system	4th Week	4	0.5	Lecture and Role Play
	2.4	Marriage as a social system	4th Week	5	0.5	Lecture and

Unit II						Role Play	
	2.5	Areas of symptoms formation in couple relationship	4th Week	6	0.5	Black Board, PowerPoint Presentation,	
	2.6	Areas of symptoms formation in couple relationship	4th Week	1	1	Discussion and Doubt Clarification	
	2.7	Stages and characteristics of marital conflicts	5th Week	2	0.5	Lecture	
	2.8	Stages and characteristics of marital conflicts	5th Week	3	1	Revision	
	2.9	Marital counselling	5th Week	4	0.5	Lecture	
	2.10	Marital counselling	5th Week	5	0.5	Black Board, PowerPoint Presentation,	
	2.11	Family systems counselling	5th Week	6	0.5	Lecture	
	2.12	Family systems counselling	6th Week	1	0.5	Discussion	
	2.13	Relevant therapies	6th Week	2	0.5	Lecture	
	2.14	Relevant therapies	6th Week	3	0.5	Discussion	
	2.15	Approach and role of a counsellor	6th Week	4	0.5	Black Board, PowerPoint Presentation,	
	2.16	Approach and role of a counsellor	6th Week	5	0.5	Discussion	
	2.17	I CIA -Family and Couple Counselling	6th Week	6	0	Nil	
	2.18	I CIA -Health Psychology	7th Week	1	0	Nil	
	2.19	I CIA -Organizational Psychology	7th Week	2	0	Nil	
	2.20	I CIA -Employability skills	7th Week	3	0	Nil	
	Unit III	3.1	Family Counselling	7th Week	4	1	Role Play and Discussion
		3.2	Family systems counselling of Murray Bowen	7th Week	5	0.5	Black Board, PowerPoint Presentation,
		3.3	Experiential Family Counselling of Virginia Satir and Carl Whitaker	7th Week	6	0.5	Discussion and Doubt Clarification
3.4		Experiential Family Counselling of Virginia Satir and Carl Whitaker	8th Week	1	0.5	Black Board, PowerPoint Presentation,	
3.5		Psychoanalytic Family Counselling	8th Week	2	0.5	Discussion and Doubt Clarification	
3.6		Psychoanalytic Family Counselling	8th Week	3	0.5	Presentation	
3.7		Structural Family Counselling of Salvador Minuchin	8th Week	4	0.5	Discussion	
3.8		Structural Family Counselling of Salvador Minuchin	8th Week	5	0.5	Discussion	
3.9		Cognitive-Behavioural Family Counselling	8th Week	6	0.5	Chalk and Talk	
3.10		Cognitive-Behavioural Family Counselling	9th Week	1	0.5	Lecture and Discussion	
3.11		Strategic Family counselling of Jay Haley and Cloe Madanes	9th Week	2	0.5	Jigsaw Technique	
3.12		Strategic Family counselling of Jay Haley and Cloe Madanes	9th Week	3	0.5	Lectures	
3.13		Strategic Family counselling of Jay Haley and Cloe Madanes	9th Week	4	0.5	Lecture and Discussion	
Unit IV	4.1	Single Parent and Blended Families: Single parent families	9th Week	5	0.5	Lecture and Discussion	
	4.2	Single Parent and Blended Families: Single parent families	9th Week	6	0.5	Lecture and Discussion	
	4.3	Children in single parent	10th Week	1	0.5	Lecture	

Unit IV	4.4	Children in single parent	10th Week	2	0.5	Revision and Discussion	
	4.5	Families, Blended families	10th Week	3	0.5	Lecture and Discussion	
	4.6	Families, Blended families	10th Week	4	0.5	Discussion and Doubt Clarification	
	4.7	Children in blended families	10th Week	5	0.5	Lecture and Discussion	
	4.8	Children in blended families	10th Week	6	0.5	Lecture and Powerpoint Presentation	
	4.9	The successful step parent	11th Week	1	1	Lecture	
	4.10	The successful step parent	11th Week	2	0.5	Mind Mapping	
	4.11	Teaching children basic communication skills	11th Week	3	0.5	Chalk and Talk	
	4.12	Teaching children basic communication skills	11th Week	4	0.5	Lecture and Discussion	
	4.13	A look at adoption	11th Week	5	0.5	Chalk and Talk	
	4.14	A look at adoption	11th Week	6	0.5	Discussion	
	4.15	II CIA - Family and Couple Counselling	12th Week	1	0	Nil	
	4.16	II CIA - Health Psychology	12th Week	2	0	Nil	
	4.17	II CIA - Organizational Psychology	12th Week	3	0	Nil	
	4.18	II CIA -Employability skills	12th Week	4	0	Nil	
	Unit V	5.1	Classical Schools of Family Counselling: Theoretical Formulations	12th Week	5	0.5	Activity based Learning
		5.2	Classical Schools of Family Counselling: Theoretical Formulations	12th Week	6	0.5	Discussion
		5.3	Theoretical Formulations	13th Week	1	0.5	Chalk and Talk
5.4		Normal Family Development	13th Week	2	0.5	Lecture and Powerpoint Presentation	
5.5		Normal Family Development	13th Week	3	0.5	Chalk and Talk	
5.6		Development of behaviour Disorders, Goals	13th Week	4	0.5	Discussion	
5.7		Development of behaviour Disorders, Goals	13th Week	5	0.5	Chalk and Talk	
5.8		Conditions for Behaviour Change, Process, Evaluation	13th Week	6	0.5	Lectures	
5.9		Conditions for Behaviour Change, Process, Evaluation	14th Week	1	0.5	Discussion	
5.10		Theory and Results for Structural Family Therapy	14th Week	2	0.5	Lecture and Powerpoint Presentation	
5.11		Theory and Results for Structural Family Therapy	14th Week	3	0.5	Lecture and Powerpoint Presentation	
5.12		Experiential Family Therapy	14th Week	4	0.5	Discussion	
5.13		Experiential Family Therapy	14th Week	5	0.5	Lecture	
5.14		Cognitive-Behavioural Family Therapy	14th Week	6	0.5	Chalk and Talk	
5.15		Cognitive-Behavioural Family Therapy	15th Week	1	0.5	Lectures	
5.16		Theory and Results for Structural Family Therapy	15th Week	2	0.5	Chalk and Talk	
5.17		Theory and Results for Structural Family Therapy	15th Week	3	0.5	Chalk and Talk	
5.18		Experiential Family Therapy	15th Week	4	0.5	Lecture	

Unit V	5.19	Experiential Family Therapy	15th Week	5	0.5	Chalk and Talk
	5.20	Cognitive-Behavioural Family Therapy	15th Week	6	0.5	Revision and Doubt Clarification
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	10 Marks
II-CA	10 Marks
Library	5 Marks
Seminar	5 Marks
Test	5 Marks

V. RESOURCES

1. Antony, D. John (1996) Types of Counselling – A life span Developmental and Situational Approach, Nagercoil, Anugraha publications.
2. Nichols, P.M and Schwartz C.R (2006). Family Therapy –concepts and methods, 7th Edition, Allyn and Bacon, Boston, Pearson education, Inc.Press, Inc.
3. Alexander, J. F., Holtzworth-Munroe, A.,

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN712
Course Title	CHAUCER AND ELIZABETHAN AGE
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the students to the versatility and range of Knowledge of this period. To gain insight into the transition from the 16th to the 17th Centuries and the influence of new philosophy and new science.
Outcomes	The students come to know the versatility and range of Knowledge of this period. The students can gain insight into the transition from the 16th to the 17th Centuries and the influence of new philosophy and new science.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Background of Chaucer and Elizabethan Age	1st Week	1	1	Assignment
	1.2	Background of Chaucer and Elizabethan Age	1st Week	2	1	Assignment
	1.3	Contribution of Geoffrey Chaucer to literature	1st Week	3	1	Assignment
	1.4	The Prologue to the Canterbury Tales- Introduction and background information	1st Week	4	1	Assignment
	1.5	The Knight and The Prioress - Text and analysis	1st Week	5	1	Assignment
	1.6	The Wife of Bath, The Monk - Text and analysis	1st Week	6	1	Assignment
	1.7	Doctor of Physic, The Parson- Text and analysis	2nd Week	1	1	Assignment
	1.8	Edmund Spenser' s Contribution to literature	2nd Week	2	1	Assignment
	1.9	Introduction and background information of The Faerie Queene: Book III	2 nd Week	3	1	Assignment
	1.10	Introduction and background information of The Faerie Queene: Book III	2nd Week	4	1	Assignment
	1.11	The Faerie Queene: Book III - Text	2nd Week	5	1	Assignment
	1.12	The Faerie Queene: Book III - Text	2nd Week	6	1	Assignment
	1.13	The Faerie Queene: Book III - Text	3rd Week	1	1	Assignment
	1.14	The Faerie Queene: Book III - Analysis	3rd Week	2	1	Assignment
Unit II	2.1	Contribution of Sir Philip Sidney to literature	3rd Week	3	1	Reading of the Original Text
	2.2	Apology for Poetry - Text and analysis	3rd Week	4	1	Reading of the Original Text
	2.3	Apology for Poetry - Text and analysis	3rd Week	5	1	Reading of the Original Text
	2.4	Apology for Poetry - Text and analysis	3rd Week	6	1	Reading of the Original Text
	2.5	Apology for Poetry - Text and analysis	4th Week	1	1	Reading of the Original Text
	2.6	Apology for Poetry - Text and analysis	4th Week	2	1	Reading of the Original Text
	2.7	Apology for Poetry - Text and analysis	4th Week	3	1	Reading of the Original Text
	2.8	Francis Bacon's Contribution to literature	4th Week	4	1	Assignment
	2.9	Of Truth - Text and analysis	4th Week	5	1	Assignment
	2.10	Of Truth - Text and analysis	4th Week	6	1	Assignment
	2.11	Of Adversity - Text and analysis	5th Week	1	1	Assignment
	2.12	Of Revenge - Text and analysis	5th Week	2	1	Assignment
	2.13	Of Love - Text and analysis	5th Week	3	1	Assignment
	2.14	Thomas More's Contribution to literature	5th Week	4	1	Reading of the Original Text
	2.15	Introduction and background information of Utopia	5th Week	5	1	Reading of the Original

Unit II						Text
	2.16	Introduction and background information of Utopia Book - I	5th Week	6	1	Reading of the Original Text
	2.17	Utopia Book - I	6th Week	1	1	Reading of the Original Text
	2.18	Utopia Book - I	6th Week	2	1	Reading of the Original Text
	2.19	Utopia Book - I	6th Week	3	1	Reading of the Original Text
	2.20	Utopia Book - I	6th Week	4	1	Reading of the Original Text
	2.21	Utopia Book - I	6th Week	5	1	Reading of the Original Text
Unit III	3.1	Ben Jonson's Contribution to literature	6th Week	6	1	Seminar
	3.2	Comedy of Humours	7th Week	1	1	Seminar
	3.3	Every Man in his Humour - Text	7th Week	2	1	Seminar
	3.4	Every Man in his Humour - Text	7th Week	3	1	Seminar
	3.5	Every Man in his Humour - Text	7th Week	4	1	Seminar
	3.6	Every Man in his Humour - Text	7th Week	5	1	Seminar
	3.7	Every Man in his Humour - Text	7th Week	6	1	Seminar
	3.8	Every Man in his Humour- Analysis	8th Week	1	1	Seminar
	3.9	Every Man in his Humour- Analysis	8th Week	2	1	Seminar
	3.10	Thomas Dekker' s The Shoemaker's Holiday -Text	8th Week	3	1	Seminar
	3.11	Thomas Dekker' s The Shoemaker's Holiday -Text	8th Week	4	1	Seminar
	3.12	Thomas Dekker' s The Shoemaker's Holiday -Text	8th Week	5	1	Seminar
	3.13	Thomas Dekker' s The Shoemaker's Holiday -Text	8th Week	6	1	Seminar
	3.14	Thomas Dekker' s The Shoemaker's Holiday- Analysis	9th Week	1	1	Seminar
	3.15	Thomas Dekker' s The Shoemaker's Holiday- Analysis	9th Week	2	1	Seminar
	3.16	Christopher Marlowe's Edward - II- Text	9th Week	3	1	Seminar
	3.17	Christopher Marlowe's Edward - II- Text	9th Week	4	1	Seminar
	3.18	Christopher Marlowe's Edward - II- Text	9th Week	5	1	Seminar
	3.19	Christopher Marlowe's Edward - II - Analysis	9th Week	6	1	Seminar
	3.20	Christopher Marlowe's Edward - II - Analysis	10th Week	1	1	Seminar
Unit IV	4.1	Thomas Nashe- The Unfortunate Traveler-Text	10th Week	2	1	Reading of the Original Text
	4.2	Thomas Nashe- The Unfortunate Traveler-Text	10th Week	3	1	Reading of the Original Text
	4.3	Thomas Nashe- The Unfortunate Traveler-Text	10th Week	4	1	Reading of the Original Text
	4.4	Thomas Nashe- The Unfortunate Traveler-Text	10th Week	5	1	Reading of the Original Text
	4.5	Thomas Nashe- The Unfortunate Traveler-Text	10th Week	6	1	Reading of the Original

Unit IV						Text
	4.6	Thomas Nashe- The Unfortunate Traveler- Text	11th Week	1	1	Reading of the Original Text
	4.7	Thomas Nashe - The Unfortunate Traveler - Analysis	11th Week	2	1	Reading of the Original Text
	4.8	Thomas Nashe- The Unfortunate Traveler- Text	11th Week	3	1	Reading of the Original Text
Unit V	5.1	Sir Thomas Wyatt - Sonnet 39: Such is the Course that Nature's kind hath wrought Whoso List to Hunt	11th Week	4	1	Assignment
	5.2	Sir Thomas Wyatt - Sonnet 39: Such is the Course that Nature's kind hath wrought Whoso List to Hunt	11th Week	5	1	Assignment
	5.3	Abraham Cowley -Drinking	11th Week	6	1	Assignment
	5.4	Abraham Cowley -Drinking	12th Week	1	1	Assignment
	5.5	John Donne - A Valediction Forbidding Mourning- Text and analysis	12th Week	2	1	Assignment
	5.6	John Donne - A Valediction Forbidding Mourning- Text and analysis	12th Week	3	1	Assignment
	5.7	John Donne - Flea - Text and analysis	12th Week	4	1	Assignment
	5.8	John Donne - Flea - Text and analysis	12th Week	5	1	Assignment
	5.9	John Donne - Ecstasy- Text and analysis	12th Week	6	1	Assignment
	5.10	John Donne - Ecstasy- Text and analysis	13th Week	1	1	Assignment
	5.11	John Donne - The Canonization - Text	13th Week	2	1	Assignment
	5.12	John Donne - The Canonization - Text	13th Week	3	1	Assignment
	5.13	John Donne - The Canonization - Text and analysis	13th Week	4	1	Assignment
	5.14	John Donne - The Canonization - Text and analysis	13th Week	5	1	Assignment
	5.15	George Herbert - The Flower - Text	13th Week	6	1	Assignment
	5.16	George Herbert - The Flower - Text	14th Week	1	1	Assignment
	5.17	George Herbert - The Flower - Analysis	14th Week	2	1	Assignment
	5.18	George Herbert - Discipline - Text	14th Week	3	1	Assignment
	5.19	George Herbert - Discipline - Text	14th Week	4	1	Assignment
	5.20	George Herbert - Discipline - Analysis	14th Week	5	1	Assignment
5.21	George Herbert - Discipline - Analysis	14th Week	6	1	Assignment	
Total Hrs.					84.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk discussion seminars

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Article	5 Marks
Assignment	5 Marks
Library	5 Marks
Seminar	10 Marks

V. RESOURCES

Fremor, Una Ellis The Jacobian Drama-London University Paperback, 1995.
Ford, Boris-A guide to English Literature. Vol 1.The Age of Chaucer
London: Penguin, 1961.
Grierson H.J.C Metaphysical Lyrics and Poems of the Seventeenth Century Oxford
University Press, 172.
.Inglis, Fred The Elizabethan Poets London: Evans Brothers Ltd. 1969.
Parker.M.P The Allegory of the Faerie Queene London: Oxford at the Clarendon
Press, 1966.
Renwick W.L Spenser Selections: Introduction and Notes-London: Oxford at the
Clarendon Press, 1946.
Rickert, Edith Chaucer's World-London: Columbia University Press, 1964.
Thomas Nashe, The Unfortunate Traveller; or, The Life of Jacke Wilton. ed. H.F.B. Brett Smith Oxford
Blackwell, 1920
Dekker, Thomas: The shoemaker's Holiday, Bloomsberry, 2002.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com. (CA)
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the learners to adapt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences</p>
Outcomes	<p>The students can learn to frame correct sentences both in spoken and written forms They can learn to interact with others in English with apt body language They can learn a list of vocabulary Nouns Various parts of a house/room, various parts of the Body, Games and Sports, College / Classroom, Kitchen, Spices, Pulses, Grains, Fruits and Vegetables, Dressing room, Bed room, Toilet things. Verbs From Dawn to Dusk, At play, At study, related to cooking and eating. Grammar Introduction to Parts of Speech, Present tense and Future tense, Past tense, Articles, Prepositions. They can learn to read the texts in English in correct manner Through the literature pieces the students can understand and learn to appreciate it</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Self introduction	1st week	2	1	1.0
	1.3	Unit I:Speaking - Greetings	1st week	3	1	1.0
	1.4	Unit I:Speaking - Greetings	1st week	5	1	1.0
	1.5	Speaking-Greetings dialogues	1st week	6	1	1.0
	1.6	Speaking - Dawn to dusk	2nd week	1	1	1.0
	1.7	Speaking - Dawn to dusk	2nd week	2	1	1.0
	1.8	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	3	1	1.0
	1.9	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	5	1	1.0
	1.10	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	6	1	1.0
	1.11	Writing: Using the nouns and Verbs taught in the unit	3rd week	1	1	1.0
	1.12	Grammar introduction	3rd week	2	1	1.0
	1.13	Parts of Speech: Noun, Pronoun,	3rd week	3	1	1.0
	1.14	Parts of Speech: Adjective, Verb	3rd week	5	1	1.0
	1.15	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	3rd week	6	1	1.0
	1.16	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	4th week	1	1	1.0
	1.17	Prose: `My Visions for India` by APJ Abdul Kalam	4th week	2	1	1.0
	1.18	Explanation of the Prose	4th week	3	1	1.0
	1.19	Summary of `My Visions for India`	4th week	5	1	1.0
Unit II	2.1	Unit II: Speaking- Introducing oneself	4th week	6	1	1.0
	2.2	Speaking- Introducing oneself	5th week	1	1	1.0
	2.3	Speaking- Introducing oneself	5th week	2	1	1.0
	2.4	Speaking- Dialogues at Play	5th week	3	1	1.0
	2.5	Speaking- Dialogues at Play& exercises	5th week	5	1	1.0
	2.6	Writing: Vocabulary -Nouns and Verbs related to play	5th week	6	1	1.0
	2.7	Writing exercises on Pg 34 and 35	6th week	1	1	1.0
	2.8	Grammar: Simple Present & continuous Units 1-4, 19	6th week	2	1	1.0
	2.9	Grammar: Simple Present & continuous Units 1-4, 20	6th week	3	1	1.0
	2.10	Present Perfect & Continuous Units 7-10	6th week	5	1	1.0
	2.11	Future Tense Units 21 - 25	6th week	6	1	3.0
	2.12	Exercises in Grammar	7th week	1	1	3.0
	2.13	V. Prose: `My Quest for Love` by R.K. Narayan	7th week	2	1	1.0
	2.14	CA- No class	7th week	3	1	5.0
	2.15	CA- No class	7th week	5	1	5.0
	2.16	Summary of `My Quest for Love` by R.K. Narayan	7th week	6	1	5.0
	2.17	CA- No class	8th week	1	1	5.0
	2.18	CA- No class	8th week	2	1	5.0

Unit II	2.19	CA- No class	8th week	3	1	5.0
Unit III	3.1	Unit III Speaking-Inviting	8th week	5	1	1.0
	3.2	Unit III Speaking-Inviting	8th week	6	1	1.0
	3.3	Speaking- Inviting & Requesting	9th week	1	1	1.0
	3.4	Speaking- Requesting & Dialogues at College	9th week	2	1	1.0
	3.5	Speaking- Dialogues at College	9th week	3	1	1.0
	3.6	Vocabulary- Nouns and Verbs- at study	9th week	5	1	1.0
	3.7	Exercises on Pg 55	9th week	6	1	1.0
	3.8	Exercises on Pg 56	10th week	1	1	1.0
	3.9	Grammar: Past tense and Past Continuous Units 5-6	10th week	2	1	1.0
	3.10	Past and Past Continuous Units 5-6	10th week	3	1	1.0
	3.11	Past perfect, Past perfect continuous tense Units 14 -16	10th week	5	1	1.0
	3.12	Past perfect, Past perfect continuous tense Units 14 -16	10th week	6	1	1.0
	3.13	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	1	1	1.0
	3.14	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	2	1	1.0
	3.15	Explanation of the Prose	11th week	3	1	1.0
	3.16	Summary - `One of these Days`	11th week	5	1	1.0
Unit IV	4.1	Unit IV: Speaking- Offering Help,	11th week	6	1	1.0
	4.2	Offering Help and Accepting/declining it	12th week	1	1	1.0
	4.3	Dialogues related to cooking and eating	12th week	2	1	1.0
	4.4	Dialogues related to cooking and eating	12th week	3	1	1.0
	4.5	Dialogues related to cooking and eating	12th week	5	1	1.0
	4.6	Dialogues related to cooking and eating	12th week	6	1	1.0
	4.7	Exercises: pg 83-84	13th week	1	1	1.0
	4.8	Vocabulary: Nouns and verbs related to cooking, eating	13th week	2	1	1.0
	4.9	Exercises : pg 89-90	13th week	3	1	1.0
	4.10	Exercises : pg 89-91	13th week	5	1	1.0
	4.11	Grammar:Articles:Countable,uncountable Nouns `A` and `An` Units 68-71	13th week	6	1	1.0
	4.12	`The` Units 72-77	14th week	1	1	1.0
	4.13	Singular and Plural Units 78-79	14th week	2	1	1.0
	4.14	Exercises	14th week	3	1	1.0
	4.15	Poems: `Lotus` by Toru Dutt	14th week	5	1	1.0
	4.16	Poems: `Lotus` by Toru Dutt	14th week	6	1	3.0
	4.17	`Coramandal Fishers` by Sarojini Naidu	15th week	1	1	3.0
	4.18	CA- No Class	15th week	2	1	5.0
	4.19	CA- No Class	15th week	3	1	5.0
	4.20	CA- No Class	15th week	5	1	5.0
	4.21	CA- No Class	15th week	6	1	5.0
	4.22	CA- No Class	16th week	1	1	5.0
Unit V	5.1	Unit V:Speaking- Seeking Permission	16th week	2	1	5.0
	5.2	Speaking- Asking for Advice	16th week	3	1	1.0
	5.3	Speaking- Expressing Gratitude	16th week	5	1	1.0
	5.4	Vocabulary: Nouns- dressing & Bed room, bathroom	16th week	6	1	1.0
	5.5	Idioms	17th week	1	1	1.0

Unit V	5.6	Idioms	17th week	2	1	1.0
	5.7	Idioms & Exercises on Pg 118-119	17th week	3	1	1.0
	5.8	Grammar : Prepositions Units 120 - 130	17th week	5	1	1.0
	5.9	Prepositions Units 120 - 130	17th week	6	1	1.0
	5.10	Prose: `The Secret of Work` by Swami Vivekananda	18th week	1	1	1.0
	5.11	Explanation of the text	18th week	2	1	1.0
	5.12	Explanation of the text	18th week	3	1	1.0
	5.13	Summary	18th week	5	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

CHALK AND TALK AUDIO VIDEOS

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Course Work	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

basic communication book i

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN1011
Course Title	ELT AND MODERN ENGLISH GRAMMAR
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To provide the history English Language Teaching To provide the history English Language Teaching To understand the historical need that called for an innovation in teaching methods To equip the learners with a knowledge of various methods both evolving and being used in ELT To help the students to understand the current trends and curriculum styles in ELT To enable students to use literature to teach English To update the knowledge of students about the modern English grammar</p>
Outcomes	<p>To map the development of English Language Teaching with the historical happenings To justify the historical need that called for an innovation in teaching methods To demonstrate their knowledge of various methods both evolving and being used in ELT To identify and know the current trends and curriculum styles in ELT and their importance To teach English language especially communicative English</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	Assignment
	1.2	Need for another language, World languages and historical background	1st Week	2	1	Assignment
	1.3	Rise and fall of Latin and rise of English	1st Week	3	1	Assignment
	1.4	English as the LF	1st Week	4	1	Assignment
	1.5	Grammar Translation Method	1st Week	5	1	Assignment
	1.6	Grammar Translation Method	1st Week	6	1	Assignment
	1.7	The Reform Movement in ELT	2nd Week	1	1	Assignment
	1.8	The Reform Movement in ELT	2nd Week	2	1	Assignment
	1.9	Direct Method	2nd Week	3	1	Assignment
	1.10	Direct Method	2nd Week	4	1	Assignment
	1.11	The Method Era	2nd Week	5	1	Assignment
	1.12	The Method Era	2nd Week	6	1	Assignment
	1.13	Approach, Method, Technique in ELT	3rd Week	1	1	Assignment
	1.14	The Oral Approach and Situational LT	3rd Week	2	1	Assignment
	1.15	The Oral Approach and Situational LT	3rd Week	3	1	Assignment
	1.16	The Oral Approach and Situational LT	3rd Week	4	1	Assignment
	1.17	The Audiolingual Method	3rd Week	5	1	Assignment
	1.18	The Audiolingual Method	3rd Week	6	1	Assignment
	1.19	The Audiolingual Method	4th Week	1	1	Assignment
	1.20	The Audiolingual Method	4th Week	2	1	Assignment
Unit II	2.1	Content-Based Instruction	4th Week	3	1	Assignment
	2.2	Content-Based Instruction	4th Week	4	1	Assignment
	2.3	Content and Language Integrated Learning (CLIL)	4th Week	5	1	Assignment
	2.4	Content and Language Integrated Learning (CLIL)	4th Week	6	1	Assignment
	2.5	CBI- CLIL- Background	5th Week	1	1	Assignment
	2.6	CBI- CLIL- Background	5th Week	2	1	Assignment
	2.7	CBI- CLIL- Approach	5th Week	3	1	Assignment
	2.8	CBI- CLIL- Approach	5th Week	4	1	Assignment
	2.9	CBI- CLIL- Design	5th Week	5	1	Assignment
	2.10	CBI-CLIL- Procedure	5th Week	6	1	Assignment
	2.11	CBI- CLIL- Conclusion	6th Week	1	1	CIA
	2.12	Communicative Language Teaching - Background	6th Week	2	1	CIA
	2.13	CLT- Background	6th Week	3	1	CIA
	2.14	CLT- Approach	6th Week	4	1	CIA
	2.15	CLT- Approach	6th Week	5	1	CIA
	2.16	CLT- Design	6th Week	6	1	CIA
	2.17	CLT- Design	7th Week	1	1	CIA
	2.18	CLT- Procedure	7th Week	2	1	Test
	2.19	CLT- Conclusion	7th Week	3	1	Test
	2.20	Task-based Language Teaching	7th Week	4	1	Test
	2.21	Task-based Language Teaching - Background	7th Week	5	1	Test
	2.22	Task-based Language Teaching - Approach	7th Week	6	1	Test

Unit II	2.23	Task-based Language Teaching - Approach	8th Week	1	1	Test
	2.24	Task-based Language Teaching - Design	8th Week	2	1	Test
	2.25	Task-based Language Teaching - Procedure	8th Week	3	1	Test
	2.26	Task-based Language Teaching - Conclusion	8th Week	4	1	Test
Unit III	3.1	The Natural Approach	8th Week	5	1	Assignment
	3.2	The Natural Approach	8th Week	6	1	Assignment
	3.3	The Natural Approach	9th Week	1	1	Assignment
	3.4	Total Physical Response	9th Week	2	1	Assignment
	3.5	Total Physical Response	9th Week	3	1	Assignment
	3.6	The Silent Way	9th Week	4	1	Assignment
	3.7	The Silent Way	9th Week	5	1	Assignment
	3.8	Community Language Learning	9th Week	6	1	Assignment
	3.9	Community Language Learning	10th Week	1	1	Seminar
Unit IV	4.1	Role of listening in ELT	10th Week	2	1	Seminar
	4.2	listening process	10th Week	3	1	Seminar
	4.3	uncertainties of foreign language listeners and its implications for English language classroom	10th Week	4	1	Seminar
	4.4	uncertainties of foreign language listeners and its implications for English language classroom	10th Week	5	1	Seminar
	4.5	Skills and strategies in speaking English	10th Week	6	1	Seminar
	4.6	Skills and strategies in speaking English	11th Week	1	1	Seminar
	4.7	Speaking English competently	11th Week	2	1	Seminar
	4.8	Phonological aspects of English and its implications for classroom practice	11th Week	3	1	Seminar
	4.9	Making sense of a text	11th Week	4	1	Seminar
	4.10	process of second language reading and its implications for the teaching of reading	11th Week	5	1	Seminar
	4.11	process of second language reading and its implications for the teaching of reading	11th Week	6	1	CIA
	4.12	A contemporary writing classroom	12th Week	1	1	CIA
	4.13	process of writing	12th Week	2	1	CIA
	4.14	process approach – analyse and describe the structure of written texts	12th Week	3	1	CIA
	4.15	process approach – analyse and describe the structure of written texts	12th Week	4	1	CIA
	4.16	text-based approach	12th Week	5	1	CIA
	4.17	Learners, Approaches, and Methods	12th Week	6	1	CIA
	4.18	Learners, Approaches, and Methods	13th Week	1	1	Assignment
	4.19	Sentence and its parts	13th Week	2	1	Assignment
	4.20	Phrase – Clause	13th Week	3	1	Assignment
	4.21	Tense	13th Week	4	1	Assignment
	4.22	Voice	13th Week	5	1	Assignment
Unit V	5.1	Teaching through Poetry	13th Week	6	1	Assignment
	5.2	Teaching through Fiction	14th Week	1	1	Assignment
	5.3	Teaching through Drama	14th Week	2	1	Assignment
	5.4	Computer-Assisted Language Learning (CALL)	14th Week	3	1	Assignment
	5.5	Computer-Assisted Language Learning (CALL)	14th Week	4	1	Assignment
	5.6	Computer-Assisted Language Learning (CALL)	14th Week	5	1	Assignment
	5.7	Input, Process, and Output in a language	14th Week	6	1	Assignment

Unit V		curriculum				
	5.8	Input, Process, and Output in a language curriculum	15th Week	1	1	Assignment
	5.9	Input, Process, and Output in a language curriculum	15th Week	2	1	Assignment
	5.10	Testing and evaluation	15th Week	3	1	Assignment
	5.11	Testing and evaluation	15th Week	4	1	Assignment
Total Hrs.					88.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board Powerpoint Presentations Videos Video Lectures Flipped Classroom Moodle

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment 1	5 Marks
Assignment 2	5 Marks
Test	5 Marks
Seminar	10 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks

V. RESOURCES

Jack C Richards and Theodore S Rodgers Approaches and Methods in Language Teaching Third Edition India Cambridge University Press 2016
Larsen Freeman Diane Techniques and Principles in Language Teaching Oxford OUP 2000
Scrivener Jim Learning Teaching 3 Ed MacMillan Books for Teachers
Hedge Tricia Teaching and Learning in the Language Classroom Oxford University Press
Srivastava A English Language Teaching Methods Tools and Techniques ELT Book Enclave 2012

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN607T
Course Title	ENGLISH LANGUAGE TEACHING
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide the history English Language Teaching To understand the historical need that called for an innovation in teaching methods To equip the learners with a knowledge of various methods both evolving and being used in ELT To enable students to train themselves to be good English Teachers
Outcomes	To understand the history and growth of ELT To gain the knowledge of methods to learn language

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	Assignment
	1.2	Need for another language, World languages and historical background	1st Week	2	1	Assignment
	1.3	Rise and fall of Latin and rise of English	1st Week	3	1	Assignment
	1.4	Grammar Translation Method	1st Week	4	1	Assignment
	1.5	Reform Movement in ELT – 3 personalities	1st Week	5	1	Assignment
	1.6	Direct Method	2nd Week	1	1	Assignment
	1.7	Methods Era	2nd Week	2	1	Assignment
	1.8	Approach, Method and Technique in ELT	2nd Week	3	1	Assignment
	1.9	Oral Approach and Situational L. Teaching	2 nd Week	4	1	Assignment
	1.10	Oral Approach – Approach	2nd Week	5	1	Assignment
	1.11	Oral Approach – Design	3rd Week	1	1	Assignment
	1.12	Oral Approach – Procedure	3rd Week	2	1	Assignment
Unit II	2.1	ALM- Background	3rdWeek	3	1	Assignment
	2.2	ALM- Background	3rdWeek	4	1	Assignment
	2.3	ALM- Approach	3rdWeek	5	1	Assignment
	2.4	ALM- Approach	4th Week	1	1	Assignment
	2.5	ALM- Design	4th Week	2	1	Assignment
	2.6	ALM- Design	4th Week	3	1	Assignment
	2.7	ALM- Procedure	4th Week	4	1	Assignment
	2.8	ALM- Conclusion	4th Week	5	1	Assignment
	2.9	Community Language Learning - Background	5th Week	1	1	Assignment
	2.10	CLL- Approach	5th Week	2	1	Assignment
	2.11	CLL- Approach	5th Week	3	1	Assignment
	2.12	CLL- Design	5th Week	4	1	Assignment
	2.13	CLL- Procedure	5th Week	5	1	Assignment
	2.14	CLL- Conclusion	6th Week	1	1	Assignment
Unit III	3.1	The Lexical Approach-Background	6th Week	2	1	Assignment
	3.2	LA- Background	6th Week	3	1	Assignment
	3.3	LA- Approach	6st Week	4	1	Assignment
	3.4	LA- Approach	6th Week	5	1	Assignment
	3.5	LA- Design	7th Week	1	1	Assignment
	3.6	LA- Design	7th Week	2	1	Assignment
	3.7	LA- Procedure	7th Week	3	1	Assignment
	3.8	LA- Conclusion	7th Week	4	1	Assignment
	3.9	Competency Based Language Teaching- Background	7th Week	5	1	Assignment
	3.10	CBLT- Approach	8th Week	1	1	Assignment
	3.11	CBLT- Approach	8th Week	2	1	Assignment
	3.12	CBLT- Design	8th Week	3	1	Assignment
	3.13	CBLT- Design	8th Week	4	1	Assignment
	3.14	CBLT- Procedure	8th Week	5	1	Assignment
	3.15	CBLT- Conclusion	9th Week	1	1	Assignment
Unit IV	4.1	Communicative Language Teaching- background	9th Week	2	1	Assignment

	4.2	Communicative Language Teaching- background	9th Week	3	1	Assignment
	4.3	CLT- Approach	9th Week	4	1	Assignment
	4.4	CLT- Approach	9th Week	5	1	Assignment
	4.5	CLT- Design	10th Week	1	1	Assignment
	4.6	CLT- Design	10th Week	2	1	Assignment
	4.7	CLT- Procedure	10th Week	3	1	Assignment
	4.8	CLT- Procedure	10th Week	4	1	Assignment
	4.9	CLT- Conclusion	10th Week	5	1	Assignment
	4.10	The Natural Approach- background	11th Week	1	1	Assignment
	4.11	input hypothesis	11th Week	2	1	Assignment
	4.12	NA- Approach	11th Week	3	1	Assignment
	4.13	NA- Approach	11th Week	4	1	Assignment
	4.14	NA- Design	11th Week	5	1	Assignment
	4.15	NA- Design	12th Week	1	1	Assignment
	4.16	NA- Procedure	12th Week	2	1	Assignment
	4.17	NA- Procedure	12th Week	3	1	Assignment
	4.18	NA- Conclusion	12th Week	4	1	Assignment
Unit V	5.1	Content Based Instruction- Background	12th Week	5	1	Assignment
	5.2	CBI- Approach	13th Week	1	1	Assignment
	5.3	CBI- Approach	13th Week	2	1	Assignment
	5.4	CBI- Design	13th Week	3	1	Assignment
	5.5	CBI- Design	13th Week	4	1	Assignment
	5.6	CBI-Design	13th Week	5	1	Assignment
	5.7	CBI- Procedure	14th Week	1	1	Assignment
	5.8	CBI- Procedure	14th Week	2	1	Assignment
	5.9	CBI- Conclusion	14th Week	3	1	Assignment
	5.10	Text Based Language Teaching	14th Week	4	1	Assignment
	5.11	TBLT- Background	14th Week	5	1	Assignment
	5.12	TBLT- Approach	15th Week	1	1	Assignment
	5.13	TBLT- Approach	15th Week	2	1	Assignment
	5.14	TBLT- Design	15th Week	3	1	Assignment
	5.15	TBLT- Procedure	15th Week	4	1	Assignment
	5.16	TBLT- Conclusion	15th Week	5	1	Assignment
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board PowerPoint Presentation Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Jack C Richards and Theodore S Rodgers Approaches and Methods in Language Teaching Third Edition India Cambridge University Press 2016

Larsen Freeman Diane Techniques and Principles in Language Teaching Oxford OUP 2000

Scrivener Jim Learning Teaching 3rd Ed MacMillan Books for Teachers

Hedge Tricia Teaching and Learning in the Language Classroom Oxford Oxford University Press

Srivastava A English Language Teaching Methods Tools and Techniques ELT Book Enclave 2012

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN811
Course Title	RESTORATION AND EIGHTEENTH CENTURY LITERATURE
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To survey the emergence of new models of poetry and drama in this period of high ideals combined with wit and language To study the broadening of the Literary Civilization that included more of the middle class To understand the tone of satire, ridicule and mock on the society
Outcomes	To know the nuances of poetry and drama of restoration and eighteenth century literature To attain knowledge of the civilization that transformed Restoration and Eighteenth century

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Background of Restoration Period	1st Week	1	1	4.0
	1.2	Background of Restoration Period and 18th Century	1st Week	2	1	4.0
	1.3	Contribution of William Blake- The Poison Tree- Text and analysis	1st Week	3	1	4.0
	1.4	The Garden of Love - Text and analysis	1st Week	4	1	4.0
	1.5	Contribution of Andrew Marvell - To His Coy Mistress– Text and analysis	1st Week	5	1	4.0
	1.6	Contribution of Pope- Essay on Criticism- Text and analysis	1st Week	6	1	4.0
	1.7	Essay on Criticism- Text and analysis - Part I	2nd Week	1	1	4.0
	1.8	Essay on Criticism- Text and analysis- Part II	2nd Week	2	1	4.0
	1.9	Essay on Criticism- Text and analysis- Part-III	2nd Week	3	1	4.0
	1.10	Essay on Criticism- Text and analysis- Part III	2nd Week	4	1	4.0
	1.11	Essay on Criticism- Text and analysis- Part III	2nd Week	5	1	4.0
	1.12	Essay on Criticism- Text and analysis- Part III	2nd Week	6	1	4.0
	1.13	Essay on Criticism- Text and analysis- Part III	3rd Week	1	1	4.0
	1.14	The Paradise Lost - Introduction, Contribution of Milton	3rd Week	2	1	4.0
Unit II	2.1	She Stoops to Conquer- Text and Analysis	6th Week	6	1	2.0
	2.2	She Stoops to Conquer- Text and Analysis	7th Week	1	1	5.0
	2.3	She Stoops to Conquer- Text and Analysis	7th Week	2	1	5.0
	2.4	Critical Analysis of She Stoops to Conquer	7th Week	3	1	5.0
	2.10	Background Information - John Dryden, All for Love	4th Week	6	1	4.0
	2.11	All for Love- Text and analysis	5th Week	1	1	4.0
	2.12	All for Love- Text and analysis	5th Week	2	1	4.0
	2.13	All for Love- Text and analysis	5th Week	3	1	4.0
	2.14	All for Love- Text and analysis	5th Week	4	1	1.0
	2.15	All for Love- Text and analysis	5th Week	5	1	1.0
	2.16	Critical Analysis of All for Love	5th Week	6	1	1.0
	2.17	Introduction and background information of She Stoops to Conquer- Oliver Goldsmith	6th Week	1	1	1.0
	2.18	She Stoops to Conquer- Text and Analysis	6th Week	2	1	1.0
	2.19	She Stoops to Conquer- Text and Analysis	6th Week	3	1	1.0
2.20	She Stoops to Conquer- Text and Analysis	6th Week	4	1	1.0	
2.21	She Stoops to Conquer- Text and Analysis	6th Week	5	1	1.0	
Unit III	3.5	Sir John Vanbrugh- The Provoked Wife	7th Week	4	1	5.0
	3.6	Sir John Vanbrugh- The Provoked Wife	7th Week	5	1	5.0
	3.7	Sir John Vanbrugh- The Provoked Wife	7th Week	6	1	2.0
	3.8	Sir John Vanbrugh- The Provoked Wife	8th Week	1	1	2.0
	3.9	Sir John Vanbrugh- The Provoked Wife	8th Week	2	1	2.0
	3.10	Sir John Vanbrugh- The Provoked Wife	8th Week	3	1	2.0

Unit III	3.11	Sir John Vanbrugh- The Provoked Wife	8th Week	4	1	2.0
	3.12	Sir John Vanbrugh- The Provoked Wife	8th Week	5	1	2.0
	3.13	William Congreve- The Old Bachelor	8th Week	6	1	2.0
	3.14	William Congreve- The Old Bachelor	9th Week	1	1	2.0
	3.15	William Congreve- The Old Bachelor	9th Week	2	1	2.0
	3.16	William Congreve- The Old Bachelor	9th Week	3	1	2.0
	3.17	William Congreve- The Old Bachelor	9th Week	4	1	2.0
	3.18	William Congreve- The Old Bachelor	9th Week	5	1	2.0
	3.19	William Congreve- The Old Bachelor	9th Week	6	1	2.0
Unit IV	4.1	Jonathan Swift- The Battle of Books	10th Week	2	1	1.0
	4.2	Jonathan Swift- The Battle of Books	10th Week	3	1	1.0
	4.3	Jonathan Swift- The Battle of Books	10th Week	4	1	1.0
	4.4	Jonathan Swift- The Battle of Books	10th Week	5	1	1.0
	4.5	Jonathan Swift- The Battle of Books	10th Week	6	1	1.0
	4.6	John Bunyan`s - The Pilgrim`s Progress	11th Week	1	1	1.0
	4.7	John Bunyan`s - The Pilgrim`s Progress	11th Week	2	1	1.0
	4.8	John Bunyan`s - The Pilgrim`s Progress	11th Week	3	1	1.0
	4.9	Addison and Steele- Sir Roger and the Club	12th Week	6	1	2.0
	4.10	Addison and Steele- Sir Roger and the Club	13th Week	1	1	2.0
	4.11	Addison and Steele - Sir Roger and the Club	13th Week	2	1	2.0
4.20	Jonathan Swift- The Battle of Books	10th Week	1	1	2.0	
Unit V	5.12	Hendry Fielding`s Joseph Andrews - Text and Analysis	13th Week	3	1	2.0
	5.13	Hendry Fielding`s Joseph Andrews - Text and Analysis	13th Week	4	1	5.0
	5.14	Hendry Fielding`s Joseph Andrews - Text and Analysis	13th Week	5	1	5.0
	5.15	Hendry Fielding`s Joseph Andrews - Text and Analysis	13th Week	6	1	5.0
	5.16	Hendry Fielding`s Joseph Andrews - Text and Analysis	14th Week	1	1	5.0
	5.17	Daniel Defoe`s Robinson Crusoe- Text and Analysis	14th Week	2	1	5.0
	5.18	Daniel Defoe`s Robinson Crusoe- Text and Analysis	14th Week	3	1	2.0
	5.19	Daniel Defoe`s Robinson Crusoe- Text and Analysis	14th Week	4	1	2.0
	5.20	Daniel Defoe`s Robinson Crusoe- Text and Analysis	14th Week	5	1	2.0
	5.21	Daniel Defoe`s Robinson Crusoe- Text and Analysis	14th Week	6	1	2.0
Total Hrs.					67.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PPT and Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Viva	10 Marks
Assignment	5 Marks

V. RESOURCES

Braunmullar A.R. and Hattaway-The Cambridge Companion to English Renaissance Drama-UK-Cambridge University Press, 2003.
David, L.Hirs-Comedy of Manners: The Critical Idiom Series-London: Methuenand co 1979
Hammond, Gerald-The Metaphysical Poets: A Selection of Critical Essays London: Macmillan, 1974.
King, Bruce-Seventeenth Century English Literature-London: Macmillian, 1986.
Novak E. Maximillian - Eighteenth Century English Literature-London: Macmillan, 1984.
Price, Markin- The Restoration and the Eighteenth Century-London: OUP, 2003.
Vanbrugh, Sir John. The Provoked Wife. A

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com. (CA)
Course Code	LE214BT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Ms. Anto Maria Eusobia U

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To introduce students to the art of communication and public speaking in English To train the minds to think in English To enhance proficiency in writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and poem To Enhance the proficiency of Business Communication skills of the students focusing on the words and expressions commonly used in the business environment To develop the ability to communicate clearly correctly and effectively in written English on matters having relevance to daytoday business operations To use appropriate words proper construction of sentences and coherent presentation conforming to widely accepted corporate practices</p>
Outcomes	<p>The learners can learn to introduce oneself to the gathering Speak about ones family village and to narrate a story incident They can learn to welcome the gathering introduce a guest to the audience thank the gathering and the organizers of an event They can gain knowledge to give his her opinion on any current national issue Support oppose a given idea concept opinion analyze and report on the advantages disadvantages of any social issue They can learn to deliver speeches to prepare news items of local events They can learn phrasal verbs to enhance their fluency and accuracy in speaking and writing They can learn to face an interview including tele interviews They can acquire telephone manners which includes asking for information and giving information making an appointment canceling and rescheduling appointments</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.3	Introducin oneself- practice	1st Week	4	1	Test
	1.4	describing- its tips and elements	1st Week	5	1	Test
	1.5	Description- Practice, Narration- elements, arrangements and tips	1st Week	6	1	Test
	1.6	Narration- practice, welcoming a gathering- elements, useful expressions, tips	2nd Week	1	1	Test
	1.7	welcome address- practice	2nd Week	2	1	Test
	1.8	Introducing a guest to the audience- basic guide lines, tips	2nd Week	4	1	Test
	1.9	Introducing a guest to the audience- practice, vote of thanks- guidelines, useful expressions	2nd Week	5	1	Test
	1.10	Vote of thanks- practice, writing short speeches- procedure to write, pre-preparations, content and tips	2nd Week	6	1	Test
	1.11	preparation and presenting a short speech- written and spoken	3rd Week	1	1	Test
	1.12	Four Brothers	3rd Week	2	1	Test
	1.13	Four Brothers	3rd Week	4	1	Test
	1.14	Daffodils - poet introduction, two stanzas	3rd Week	5	1	Test
	1.15	Daffodils- Last two stanzas, analysis	3rd Week	6	1	Test
	1.16	phrasal verbs	4th Week	1	1	Revision
Unit II	2.1	Unit II- Its introduction, Recruiting company's expectation, candiddates expectation, How to prepare an interview?	4th Week	2	1	Test
	2.2	Check list, Unhealthy factors during an interview, Top interview questions	4th Week	4	1	Test
	2.3	Exercise- mock interview	4th Week	5	1	Test
	2.4	telephone interviewing, useful tips	4th Week	6	1	Test
	2.5	end of the tele-interview	5th Week	1	1	Test
	2.6	Mock tele interview	5th Week	2	1	Test
	2.7	applying for a job, Resume preparation	5th Week	4	1	Test
	2.8	Dos and Don't when preparing your resume, cover letter-preparation, Standard business letter	5th Week	5	1	Test
	2.9	Lady or the tiger	5th Week	6	1	Test
	2.10	Lady or the tiger	6th Week	1	1	Test
	2.11	Lady or the tiger	6th Week	2	1	Test
	2.12	satans speech	6th Week	4	1	Test
	2.13	satans speech	6th Week	5	1	Test
	2.14	phrasal verbs	6th Week	6	1	Revision
Unit III	3.2	telephone etiquette	7th Week	1	1	Test
	3.3	Asking for and giving information	7th Week	4	1	Test
	3.4	Making Appointments	7th Week	5	1	Test
	3.5	Cancelling and Rescheduling appointments	7th Week	6	1	Test
	3.6	Telephonic Conversation	8th Week	1	1	Test
	3.7	Telephonic Conversation	8th Week	2	1	Test
	3.8	Telephone Conversation	8th Week	4	1	Test
	3.9	phrasal verbs	8th Week	5	1	Revision
Unit						

Unit IV	4.1	Presentation skills	8th Week	6	1	Test
	4.2	The Beginning, techniques of speech	9th Week	1	1	Test
	4.3	Visual Aids	9th Week	2	1	Test
	4.4	Exercise- Presentation	9th Week	4	1	Test
	4.5	X=X+1 SYNDROME	9th Week	5	1	Test
	4.6	X=X+1 SYNDROME	9th Week	6	1	Test
	4.7	All the world`s stage	10th Week	1	1	Test
	4.8	All the world`s stage	10th Week	2	1	Test
Unit V						
Total Hrs.					44.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board Powerpoint Presentations Videos Video Lectures Flipped Classroom Moodle

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Test	5 Marks
Assignment	5 Marks

V. RESOURCES

Text book Public and Business Communication by FR Maria Arokiaraj and Leo Francis

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN506T
Course Title	ENGLISH LITERATURE - ROMANTIC AGE
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the students read and understand the age of romanticism in the light of recent approaches To review the traditional concepts of genres and also to focus on new interpretation in the contemporary context To provide an overview of the literary climate where the romantic sensibility finds an authentic voice touch and intensity To enable the students to demonstrate knowledge and understanding of a range of fictional, poetic and other texts often described as Romantic To find the interrelationship between the literary production and its wider historical context</p>
Outcomes	<p>The students are able to comprehend the gist of Romantic Age through extensive study of the important poets and novelists works of literature along with the historical outline They could even recite the purple passages in the remarkable poems of William Blake Wordsworth ST Coleridge Shelley Mary Shelley Keats and Byron The students have learnt to analyse a poem through applying literary and rhetorical devices Some of them show their best talents in writing Romantic poems They are capable in giving comments and criticisms on the poems they study</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction on Romantic Age	1.0	1	1	1.0
	1.2	William Blake and his poem The Lamb	1.0	2	1	1.0
	1.3	William Blake and his poem The Lamb	1.0	3	1	1.0
	1.4	The Garden of Love by Blake	1.0	4	1	1.0
	1.5	The Chimney Sweeper A little black thing among the snow	1.0	6	1	1.0
	1.6	The Chimney Sweeper When my mother died I was very young	2.0	1	1	1.0
	1.7	The Little Black Boy	2.0	2	1	1.0
	1.8	The Little Black Boy	2.0	3	1	1.0
	1.9	The Tyger	2.0	4	1	1.0
	1.10	The Tyger	2.0	6	1	1.0
	1.11	London	3.0	1	1	1.0
	1.12	London	3.0	2	1	1.0
	1.13	London	3.0	3	1	1.0
Unit II	2.1	Introduction to the Lake School of Poets	3.0	4	1	1.0
	2.2	Tintern Abbey Ode Intimations of immortality First and second Paragraph	3.0	6	1	1.0
	2.3	Ode Intimations of immortality Third to Fifth Paragraph	4.0	1	1	1.0
	2.4	Ode Intimations of immortality Sixth to Eight Paragraph	4.0	2	1	1.0
	2.5	Ode Intimations of immortality Eight to Eleventh Paragraph	4.0	3	1	1.0
	2.6	Ode Intimations of immortality Eight to Eleventh Paragraph	4.0	4	1	1.0
	2.7	Lines Composed upon Westminster Bridge	4.0	6	1	1.0
	2.8	Lines Composed upon Westminster Bridge	5.0	1	1	1.0
	2.9	Introduction to Coleridge and Kubla Khan	5.0	2	1	1.0
	2.10	Kubla Khan	5.0	3	1	1.0
	2.11	Kubla Khan	5.0	4	1	1.0
	2.12	Dejection An Ode first and second stanza	5.0	6	1	1.0
	2.13	Continuation 3rd and 4th stanza	6.0	1	1	1.0
	2.14	Continuation 5th and 6th stanza	6.0	2	1	1.0
	2.15		6.0	3	1	5.0
	2.16		6.0	4	1	5.0
Unit III	3.1		6.0	6	1	5.0
	3.2	Childe Harold Canto III Verse 36 to 45 Lines 316 to 350	7.0	1	1	1.0
	3.3	Continuation 350 to 380	7.0	2	1	1.0
	3.4	Continuation 381 to 440	7.0	3	1	1.0
	3.5	Continuation 441 to 480	7.0	4	1	1.0
	3.6	Continuation 481 to 520	7.0	6	1	1.0
	3.7	Continuation 520 to 540	8.0	1	1	1.0
	3.8	Continuation 541 to 580	8.0	2	1	1.0
	3.9	Continuation 581 to 640	8.0	3	1	1.0
	3.10	Continuation 641 to 680	8.0	4	1	1.0
	3.11	Continuation 680 to 780	8.0	6	1	1.0

Unit III	3.12	Continuation 781 to 890	9.0	1	1	1.0
	3.13	Continuation 891 to 1000	9.0	2	1	1.0
	3.14	Continuation 1000 to 1100	9.0	3	1	1.0
	3.15	Test on Childe Harold (Canto III)	9.0	4	1	1.0
	3.16	Childe Harold (Canto IV) Verse 178 to 186	9.0	6	1	1.0
	3.17	Lines 1594 to 1630	10.0	1	1	1.0
	3.18	Continuation 1631 to 1660	10.0	2	1	1.0
	3.19	Continuation 1660 to 1674	10.0	3	1	1.0
	3.20	Childe Harold (Canto IV)	10.0	4	1	1.0
	3.21	Introduction to PB Shelly Ode to West Wind First two stanzas	10.0	6	1	1.0
	3.22	Continuation Three to Five	11.0	1	1	1.0
	3.23	Ode to Liberty	11.0	2	1	1.0
	3.24	Ode to Liberty	11.0	3	1	1.0
	3.25	Hymn to Intellectual Beauty	11.0	4	1	1.0
	3.26	Hymn to Intellectual Beauty	11.0	6	1	1.0
	3.27	Hymn to Intellectual Beauty	12.0	1	1	1.0
	3.28	Introduction to John Keats	12.0	2	1	1.0
	3.29	John Keats and Ode to a Nightingale	12.0	3	1	1.0
	3.30	Ode to a Nightingale	12.0	4	1	1.0
	3.31	To Autumn All the stanzas	12.0	6	1	1.0
3.32	To Autumn All the stanzas	13.0	1	1	1.0	
3.33	To Autumn All the stanzas	13.0	2	1	5.0	
3.34	To Autumn All the stanzas	13.0	3	1	5.0	
3.35	To Autumn All the stanzas	13.0	4	1	5.0	
Unit IV	4.1	To Autumn All the stanzas	13.0	6	1	5.0
	4.2	La Belle Dame Sans merci	14.0	1	1	1.0
	4.3	On First Looking into Chapmans Homer	14.0	2	1	1.0
	4.4	On First Looking into Chapmans Homer	14.0	3	1	1.0
	4.5	Mary Shelley Frankenstein	14.0	4	1	1.0
	4.6	Mary Shelley Frankenstein	14.0	6	1	1.0
Unit V	5.1	Mary Shelley Frankenstein	15.0	1	1	1.0
	5.2	Romanticism	15.0	2	1	1.0
	5.3	Rise Methodism	15.0	3	1	1.0
	5.4	French Revolution	15.0	4	1	1.0
	5.5	Industrialisation	15.0	6	1	1.0
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Text Book Anthology Power Point Presentation Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN911
Course Title	ROMANTIC AND VICTORIAN AGE
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide an overview of the literary climate where the romantic sensibility finds an authentic voice touch and intensity To explore the development of the specialist forms of literature in the Victorian age led by thinkers poets and novelists towards enlightenment
Outcomes	As Post Graduate students they quickly grasp the essence of the Romantic and Victorian Ages when rendering with the details of historical perspective They are capable of giving critical commentaries using analytical skills They could remember the gist of those voluminous poems and excerpts from the philosophical works such as The Marriage of Heaven and Hell to the more autobiographical works like The Prelude of Wordsworth and Biographia Literaria by S T Coleridge Students manage to read and execute well in exams on this comprehensive course which encompass two vast ages

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Romantic and Victorian Age	1.0	1	1	1.0
	1.2	Romantic Movement Poets Novelist and their contribution to literature	1.0	2	1	1.0
	1.3	Aesthetic Movement and its influence in 19th century	1.0	3	1	1.0
	1.4	Aesthetic Movement and its influence in 19th century	1.0	4	1	1.0
	1.5	The Pre Raphaelite Brotherhood and its Members	1.0	5	1	1.0
	1.6	Impact of Aesthetic Movement in The Pre Raphaelite Brotherhood	1.0	6	1	1.0
	1.7	Impact of Aesthetic Movement in The Pre Raphaelite Brotherhood	2.0	1	1	1.0
	1.8	Introduction to William Blake's The Marriage of Heaven and Hell	2.0	2	1	1.0
	1.9	Blakes satirical view on orthodox Christian morality	2.0	3	1	1.0
	1.10	The Argument line 1 20	2.0	4	1	1.0
	1.11	The Argument line 1 21	2.0	5	1	1.0
	1.12	The Argument line 1 22	2.0	6	1	1.0
	1.13	The Argument line 1 23	3.0	1	1	1.0
	1.14	The Argument line 1 24	3.0	2	1	1.0
	1.15	The Argument line 1 25	3.0	3	1	1.0
	1.16	The Argument line 1 26	3.0	4	1	1.0
	1.17	The Argument line 1 27	3.0	5	1	1.0
	1.18	The Argument line 1 28	3.0	6	1	1.0
	1.19	The Argument line 1 29	4.0	1	1	1.0
	1.20	The Argument line 1 30	4.0	2	1	1.0
	1.21	The Argument line 1 31	4.0	3	1	1.0
	1.22	The Argument line 1 32	4.0	4	1	1.0
	1.23	The Argument line 1 33	4.0	5	1	1.0
	1.24	The Argument line 1 34	4.0	6	1	1.0
	1.25	The Argument line 1 35	5.0	1	1	1.0
	1.26	The Argument line 1 36	5.0	2	1	1.0
	1.27	The Argument line 1 37	5.0	3	1	1.0
	1.28	The Argument line 1 38	5.0	4	1	1.0
	1.29	The Argument line 1 39	5.0	5	1	1.0
	1.30	The Argument line 1 40	5.0	6	1	1.0
	1.31	The Argument line 1 41	6.0	1	1	1.0
	1.32	The Argument line 1 42	6.0	2	1	1.0
	1.33	The Argument line 1 43	6.0	3	1	1.0
	1.34	The Argument line 1 44	6.0	4	1	1.0
	1.35	The Argument line 1 45	6.0	5	1	5.0
	1.36	The Argument line 1 46	6.0	6	1	1.0
	1.37	The Argument line 1 47	7.0	1	1	1.0
	1.38	The Argument line 1 48	7.0	2	1	1.0
	1.39	The Argument line 1 49	7.0	3	1	1.0
	1.40	The Argument line 1 50	7.0	4	1	1.0

Unit I	1.41	The Argument line 1 51	7.0	5	1	1.0
	1.42	The Argument line 1 52	7.0	6	1	1.0
	1.43	The Argument line 1 53	8.0	1	1	1.0
	1.44	The Argument line 1 54	8.0	2	1	1.0
	1.45	The Argument line 1 55	8.0	3	1	1.0
	1.46	The Argument line 1 56	8.0	4	1	1.0
	1.47	The Argument line 1 57	8.0	5	1	1.0
	1.48	The Argument line 1 58	8.0	6	1	1.0
	1.49	The Argument line 1 59	9.0	1	1	1.0
	1.50	The Argument line 1 60	9.0	2	1	1.0
	1.51	The Argument line 1 61	9.0	3	1	1.0
	1.52	The Argument line 1 62	9.0	4	1	1.0
	1.53	The Argument line 1 63	9.0	5	1	1.0
	1.54	The Argument line 1 64	9.0	6	1	1.0
Unit II	2.1	The Argument line 1 65	10.0	1	1	1.0
	2.2	The Argument line 1 66	10.0	2	1	1.0
	2.3	The Argument line 1 67	10.0	3	1	1.0
	2.4	The Argument line 1 68	10.0	4	1	1.0
	2.5	The Argument line 1 69	10.0	5	1	1.0
	2.6	The Argument line 1 70	10.0	6	1	1.0
	2.7	The Argument line 1 71	11.0	1	1	1.0
	2.8	The Argument line 1 72	11.0	2	1	1.0
Unit III	3.1	The Argument line 1 73	11.0	3	1	1.0
	3.2	The Argument line 1 74	11.0	4	1	1.0
	3.3	The Argument line 1 75	11.0	5	1	5.0
	3.4	The Argument line 1 76	11.0	6	1	1.0
Unit IV	4.1	The Argument line 1 77	12.0	1	1	1.0
	4.2	The Argument line 1 78	12.0	2	1	1.0
	4.3	The Argument line 1 79	12.0	3	1	1.0
	4.4	The Argument line 1 80	12.0	4	1	1.0
	4.5	The Argument line 1 81	12.0	5	1	1.0
	4.6	The Argument line 1 82	12.0	6	1	1.0
	4.7	The Argument line 1 83	13.0	1	1	1.0
	4.8	The Argument line 1 84	13.0	2	1	1.0
	4.9	The Argument line 1 85	13.0	3	1	1.0
	4.10	The Argument line 1 86	13.0	4	1	1.0
Unit V	5.1	The Argument line 1 87	13.0	5	1	1.0
	5.2	The Argument line 1 88	13.0	6	1	1.0
	5.3	The Argument line 1 89	14.0	1	1	1.0
	5.4	The Argument line 1 90	14.0	2	1	1.0
	5.5	The Argument line 1 91	14.0	3	1	1.0
	5.6	The Argument line 1 92	14.0	4	1	1.0
	5.7	The Argument line 1 93	14.0	5	1	1.0
	5.8	The Argument line 1 94	14.0	6	1	1.0
	5.9	The Argument line 1 95	15.0	1	1	1.0
	5.10	The Argument line 1 96	15.0	2	1	1.0
	5.11	The Argument line 1 97	15.0	3	1	1.0
	5.12	The Argument line 1 98	15.0	4	1	1.0
	5.13	The Argument line 1 99	15.0	5	1	1.0
	5.14	The Argument line 1 100	15.0	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Text Power point presentation Movies related to the subject chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Classroom Participation	10 Marks
Seminar	10 Marks
Assignment	5 Marks

V. RESOURCES

Original Text BD Rom

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Chemistry
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enhance the students proficiency in English by developing the four basic language skills To empower students with language skills through interactive approach provided they could make themselves as autonomous learners of English and to apply them in their daily life
Outcomes	Students acquire much knowledge on the interactive way of teaching communication skills They could speak well by framing their own sentences and try to deliver with minimum grammatical errors While they are encouraged to speak only in English during college hours they provide their best to accomplish the task They have learnt to use many new words in classroom as well as the outdoors

II. COURSE COVERAGE**Number of hrs. Per Week : 5**

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction Unit I The importance of listening and introducing basic English sounds	1.0	1	1	1.0
	1.2	Continuation: Basic English sounds and its pronunciations with examples	1.0	3	1	1.0
	1.3	Listening the audio lesson The Airport and its repetition	1.0	4	1	1.0
	1.4	Speaking and its nuances	1.0	5	1	1.0
	1.5	Repetition of dialogues given in the book: Greeting people	1.0	6	1	1.0
	1.6	Greeting exercise A B and C	2.0	1	1	1.0
	1.7	Speaking practice in different occasions given in the book	2.0	3	1	1.0
	1.8	II Reading Pronunciation of words Intonation and stress of syllable in words	2.0	4	1	1.0
	1.9	IV Writing Vocabulary	2.0	5	1	1.0
	1.10	Noun and Verb forms	2.0	6	1	1.0
Unit II	2.1	Unit II Listening: Football audio clip and its repetition	4.0	3	1	1.0
	2.2	Speaking Introducing one another	4.0	4	1	1.0
	2.3	Speaking Introducing one another	4.0	5	1	1.0
	2.4	Reading cards and vocabulary	4.0	6	1	1.0
	2.5	Reading cards and vocabulary	5.0	1	1	1.0
	2.6	Writing Nouns and Verbs	5.0	3	1	1.0
	2.7	Writing Nouns and Verbs	5.0	4	1	1.0
	2.8	Grammar Word Order	5.0	5	1	1.0
	2.9	Grammar Word Order	5.0	6	1	1.0
	2.10	My Quest for Love by R K Narayan	6.0	1	1	1.0
	2.11	Grammar Parts of Speech Noun Pronoun	3.0	1	1	1.0
	2.12	Grammar Parts of Speech Adjective and Verb	3.0	3	1	1.0
	2.13	Grammar Parts of Speech Adverb and Preposition	3.0	4	1	1.0
	2.14	Grammar Parts of Speech Conjunction and Interjection	3.0	5	1	1.0
	2.15	My Visions for India Dr A P J Abdul Kalam	3.0	6	1	1.0
	2.16	My Visions for India Dr A P J Abdul Kalam	4.0	1	1	1.0
Unit III	3.1	Unit III Listening: Our Rooms audio	6.0	5	1	1.0
	3.2	Unit III Listening: Our Rooms audio	6.0	6	1	1.0
	3.3	Speaking Inviting Requesting Dialogues at College	7.0	1	1	1.0
	3.4	Reading Cards	7.0	3	1	1.0
	3.5	Writing Vocabulary	7.0	4	1	1.0
	3.6	Nouns and Pronouns	7.0	5	1	1.0
	3.7	Determiners and adjectives	7.0	6	1	1.0
	3.8	Formation of degrees of comparison	8.0	1	1	1.0
	3.9	One of These Days by Gabriel Garcia Marquez	8.0	3	1	1.0
	3.10	One of These Days by Gabriel Garcia Marquez	8.0	4	1	1.0

Unit III	3.11	One of These Days by Gabriel Garcia Marquez	8.0	5	1	1.0
Unit IV	4.1	Unit IV Listening: Food	8.0	6	1	1.0
	4.2	Speaking: Offering help and Accepting it	9.0	1	1	1.0
	4.3	Declining a help	9.0	3	1	1.0
	4.4	Dialogues related to Cooking and Eating	9.0	4	1	1.0
	4.5	Dialogues related to Cooking and Eating	9.0	5	1	1.0
	4.6	Reading EFL Reading Cards-Level III	9.0	6	1	1.0
	4.7	Writing Vocabulary	10.0	1	1	1.0
	4.8	Writing Vocabulary	10.0	3	1	1.0
	4.9	Writing practice on the nouns and verbs in pictures	10.0	4	1	1.0
	4.10	All Simple tenses	10.0	5	1	1.0
	4.11	Grammar Adverb and its types	10.0	6	1	1.0
	4.12	Adverb and its types	11.0	1	1	1.0
	4.13	Exercise on Grammar in the book	11.0	3	1	1.0
	4.14	Exercise on Grammar in the book	11.0	4	1	1.0
	4.15	Poem Lotus by Toru Dutt	11.0	5	1	1.0
	4.16	Coromandel Fishers by Sarojini Naidu	11.0	6	1	1.0
	4.17	Coromandel Fishers by Sarojini Naidu	12.0	1	1	1.0
	4.18	Revision	12.0	3	1	3.0
Unit V	5.1	Unit V Listening The Newsagents	12.0	4	1	1.0
	5.2	The Newsagents	12.0	5	1	1.0
	5.3	Speaking Seeking Permission and Asking for Advice	12.0	6	1	1.0
	5.4	Speaking Expressing Gratitude	13.0	1	1	1.0
	5.5	Speaking Related Dialogues	13.0	3	1	1.0
	5.6	Speech exercises	13.0	4	1	1.0
	5.7	Reading EFL Reading Cards Level III	13.0	5	1	1.0
	5.8	Writing Vocabulary Dressing Room	13.0	6	1	1.0
	5.9	Vocabulary Bed Room	14.0	1	1	1.0
	5.10	Vocabulary Bathroom	14.0	3	1	1.0
	5.11	Nouns and Idioms	14.0	4	1	1.0
	5.12	Exercise on Email: Missing Words and Phrases	14.0	5	1	1.0
	5.13	Grammar Prepositions and its types	14.0	6	1	1.0
	5.14	Grammar Conjunctions and its types Interjections	15.0	1	1	1.0
	5.15	Exercises on Prepositions, Conjunctions and Interjections	15.0	3	1	1.0
	5.16	The Secret of Work by Swami Vivekanada	15.0	4	1	1.0
	5.17	The Secret of Work by Swami Vivekanada	15.0	5	1	1.0
	5.18	The Secret of Work by Swami Vivekanada	15.0	6	1	1.0
Total Hrs.					73.0	

III. TEACHING PROCEDURES & TECHNIQUES

Video clips based on speaking and listening chalk and talk for writing reading cards for testing the ability of reading skill

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	10 Marks
Attendance	5 Marks

V. RESOURCES

Textbook Laptop Projector

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN407
Course Title	MAJOR ENGLISH TRAGEDIES
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to appreciate tragedy as an enduring Literary term and relate with the tragic themes To help them understand the works of various important writers
Outcomes	Students will gain knowledge of the style of tragedies the heroic deeds tragic flaws and ends of their lives

II. COURSE COVERAGE**Number of hrs. Per Week : 5**

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Dr. Faustus Introduction	1st Week	1	1	
Unit II	2.1	Macbeth Act I	5th Week	4	1	
Unit III	3.1	Duchess of Malfi Introduction	8th Week	4	1	5.0
Unit IV	4.1	St. Joan by Bernard Shaw Introduction	11th Week	6	1	
Unit V	5.1	Murder in the Cathedral Introduction	15th Week	2	1	5.0
Total Hrs.					5.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk Movie Screening

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Seminar	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN606T
Course Title	20TH CENTURY BRITISH NOVELS
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce novel as a literary form its origins history and its continued popularity To introduce the different trends in the history of English Novels
Outcomes	Students will understand the complete literary background the particular era

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	British novels and its heritage	1st Week	2	1	
Unit II	2.0	Revision	8th Week	2	1	5.0
	2.1	Revision	7th Week	4	1	3.0
	2.2	Sons and Lovers: D.H. Lawrence Author Introduction	5th Week	3	1	
	2.5		8th Week	6	1	5.0
Unit III	3.1	Introduction on Virginia Wolf	9th Week	2	1	
Unit IV	4.1	Graham Green: Power and the Glory	12th Week	5	1	
Unit V	5.1	James Joyce Introduction	16th Week	6	1	
	5.2	A Portrait of the Artist as a young Man Chapter-I	17th Week	2	1	
	5.3	A Portrait of the Artist as a young Man Chapter-II	17th Week	4	1	
	5.4	A Portrait of the Artist as a young Man Chapter-II	17th Week	5	1	
	5.5	A Portrait of the Artist as a young Man Chapter-V	18th Week	5	1	
Total Hrs.					13.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk Screening movies based on portion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN814
Course Title	RESEARCH METHODOLOGY
Course Extension	
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide students with paradigms and vocabularies for engaging in knowledge production to be more self aware and purposive researchers to conduct research and present their findings in an effective manner
Outcomes	Students will learn to apply proper methodology to enrich their research findings

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II	2.1	Taking Notes	1st Week	1	1	
	2.2	Plagiarism and Academic Integrity	2nd Week	1	1	
	2.3	Outlining	3rd Week	1	1	
	2.4	Writing Drafts	4th Week	6	1	
	2.5	Language and Style	6th Week	2	1	
	2.6	The Form of Literary Argument	7th Week	2	1	
Unit III	3.1	Mechanics of Writing	9th Week	1	1	
	3.2	Titles of Works in Research Paper	10th Week	2	1	
	3.3	Quotations	11th Week	5	1	
	3.4	Capitalization and Personal Names in Languages	12th Week	1	1	
Unit IV	4.1	Margins and Text Formatting	12th Week	4	1	
	4.2	Heading and Title	12th Week	6	1	
	4.3	Page Numbers	13th Week	2	1	
	4.4	Tables and Illustrations	13th Week	6	1	
	4.5	Documentation: List of Works Cited	14th Week	1	1	
Unit V	5.1	Search Skills in Libraries and Ebrary	16th Week	6	1	
	5.2	Editorial Skills	17th Week	2	1	
	5.3	Bibliographical Skills	17th Week	5	1	
	5.4	Dissertation Skills	18th Week	1	1	
	5.5	IT and Presentation Skills	18th Week	4	1	
Total Hrs.					21.0	

III. TEACHING PROCEDURES & TECHNIQUES

Projector and Green Board

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	10 Marks
Seminar	10 Marks
Conduct	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Chemistry
Course Code	LE214AT
Course Title	ENGLISH - II
Course Extension	LE214AP - ENGLISH - II (LAB)
Course Teacher	Dr. Arun Prabu C S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce students the secondary language to enhance their quality in listening speaking reading and writing
Outcomes	Students will understand the minute aspects involved in english grammar and vocabulary

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Listening: Lesson 6-The Beardsley Hotel	1st Week	1	1	
	1.2	Speaking: Dialogues in hospital	1st Week	3	1	
	1.3	EFL-Reading Cards-Level VI	2nd Week	5	1	
	1.4	Writing: Vocabulary-Nouns-Sickness	3rd Week	3	1	
	1.5	Mohandas Gandhi-Salman Rushdie	4th Week	2	1	
Unit II	2.1	Listening: Lesson 6-The Beardsley Hotel	5th Week	2	1	
	2.2	Speaking: Complimenting and Congratulating	5th Week	3	1	
	2.3	EFL-Reading Cards-Level VI	6th Week	1	1	
	2.4	Writing: Nouns- Various Trees and Plants	6th Week	2	1	
	2.5		8th Week	5	1	5.0
Unit III	3.1	Listening: Lesson 7- A Journey Part-I	9th Week	1	1	
	3.2	Speaking: Complaining and Apologising	9th Week	2	1	
	3.3	EFL-Reading Cards-Level VII	9th Week	6	1	
	3.4	Writing: Nouns- Vehicles and its parts	10th Week	2	1	
	3.5	Prose: The Mountain Trail by Anil Chandra	11th Week	2	1	
Unit IV	4.1	Unit IV: Lesson 7- A Journey Part-II	12th Week	2	1	
	4.2	Speaking: Making Suggestions	12th Week	5	1	
	4.3	Reading: EFL Reading Cards-Level-VII	13th Week	2	1	
	4.4	Writing: Nouns- Earth, Weather, Climate	13th Week	3	1	
	4.5	Poem: The Road not Taken by Robert Frost	15th Week	1	1	
Unit V	5.1	Exercise on Listening Skill	15th Week	6	1	5.0
	5.2	Speaking: Asking about Possibility	17th Week	1	1	
	5.3	EFL- Card Reading- Level VII	17th Week	3	1	
	5.4	Writing: Nouns- Universe, Roads and Traffic Signals	17th Week	5	1	
	5.5	Drama: Merchant of Venice Trial Scene	18th Week	5	1	
Total Hrs.					25.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Seminar	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code: LT 112

Course Title: TAMIL -I

Semester: I 2018 - 2019

Course Teacher: Dr A.PRABU

Objectives :

- தனிமனிதப் பண்புகளைத் தமிழ் இலக்கியங்களில் வாயிலாக அறிந்து கொள்தல்.
- தனிமனிதப் பண்புகளான நட்பு, ஈகை, சகிப்புத்தன்மை, தன்னம்பிக்கை போன்றவற்றை தமிழ் இலக்கியங்கள் வாயிலாக அறிந்து கற்றல்.
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WEEKS	DAY ORDER	COURSE PLAN
1	I	விழுமியங்கள் அறிமுகம்
	II	செய்யுள் : நாலடியார் 1-4 பாடல்கள்
	III	இலக்கிய வரலாறு : தமிழ் இனம், தமிழ் மொழியின் தொன்மைச் சிறப்புகள்
	IV	கட்டுரை : சிட்டுக்குருவி
	V	மொழித்திறன் : அகரவரிசைப்படுத்துதல்
	VI	மொழித்திறன் : பயிற்சி
2	I	செய்யுள் : நாலடியார் 5-8 பாடல்கள்
	II	இலக்கிய வரலாறு : பழங்கற்காலத் தடயங்கள்
	III	கட்டுரை : சிட்டுக்குருவி
	IV	மொழித்திறன் : ஒரு பொருள் குறித்தப் பல சொற்கள்
	V	செய்யுள் : 9-10 பாடல்கள்
	VI	இலக்கிய வரலாறு : பிற ஆவணங்கள்
3	I	கட்டுரை : பொங்கல் விழா
	II	மொழித்திறன் : ஒரு பொருள் குறித்தப் பல சொற்கள் - பயிற்சி
	III	செய்யுள் : பழமொழி நானூறு 1-4 பாடல்கள்
	IV	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் அறிமுகம்
	V	கட்டுரை : பொங்கல் விழா

	VI	செய்யுள் : பழமொழி நானூறு 5-8 பாடல்கள்
4	I	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் - எட்டுத்தொகை
	II	கட்டுரை : ஓய்வு நேரம்
	III	மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல்
	IV	செய்யுள் : பழமொழி நானூறு 9-10 பாடல்கள்
	V	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் - பத்துப்பாட்டு
	VI	கட்டுரை : ஓய்வு நேரம்
	5	I
II		செய்யுள் : நீதி நெறி விளக்கம் 1-4 பால்கள்
III		இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் I
IV		கட்டுரை : தம்பிக்கு
V		மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல்
VI		செய்யுள் : நீதி நெறி விளக்கம் 5-7 பால்கள்
6	I	இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் II
	II	கட்டுரை : தம்பிக்கு
	III	மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல் - பயிற்சி
	IV	செய்யுள் : பதிற்றுப்பத்து
	V	இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் II
	VI	கட்டுரை : வாழ்வியல் சிந்தனைகள்
7	I	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	II	செய்யுள் : மணிமேகலை 1-3 பாடல்கள்
	III	இலக்கிய வரலாறு : காப்பியங்கள்

	IV	கட்டுரை : வாழ்வியல் சிந்தனைகள்
	V	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	VI	செய்யுள் : மணிமேகலை 3-6 பாடல்கள்
8	I	இலக்கிய வரலாறு : காப்பிய இலக்கணம்
	II	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
	III	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	IV	செய்யுள் : நல்வழி 1-4 பாடல்கள்
	V	இலக்கிய வரலாறு : காப்பியங்கள் - ஐம்பெருங்காப்பியங்கள்
	VI	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
9	I	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல் - பயிற்சி
	II	செய்யுள் : நல்வழி 4-10 பாடல்கள்
	III	இலக்கிய வரலாறு : சிலப்பதிகாரத்தின் சிறப்புகள்
	IV	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
	V	மொழித்திறன் : பிரித்து எழுதுக
	VI	செய்யுள் : திரிகடுகம்
10	I	இலக்கிய வரலாறு : மணிமேகலையின் சிறப்புகள்
	II	கட்டுரை : அறிவியல் பார்வை
	III	மொழித்திறன் : பிரித்து எழுதுக
	IV	செய்யுள் : வில்லிபாரதம்
	V	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	VI	கட்டுரை : அறிவியல் பார்வை
11	I	மொழித்திறன் : பிரித்து எழுதுக - பயிற்சி

	II	செய்யுள் : வில்லிபாரதம்
	III	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	IV	கட்டுரை : தமிழ் இலக்கிய வளர்ச்சியில் நகைச்சுவையின் பங்கு
	V	மொழித்திறன் : சேர்த்து எழுதுக
	VI	செய்யுள் : கோழையின் பாடல்கள்
	12	I
II		கட்டுரை : தமிழ் இலக்கிய வளர்ச்சியில் நகைச்சுவையின் பங்கு
III		மொழித்திறன் : சேர்த்து எழுதுக
IV		செய்யுள் : கம்பராமாயணம்
V		இலக்கிய வரலாறு காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
VI		கட்டுரை : திரைக்குப் பின்னால்
13	I	மொழித்திறன் : ஓரெழுத்து ஒருமொழிச்சொற்கள்
	II	செய்யுள் : பட்டுக்கோட்டையார் பாடல்
	III	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	IV	கட்டுரை : திரைக்குப் பின்னால்
	V	மொழித்திறன் : ஓரெழுத்து ஒருமொழிச்சொற்கள்
	VI	செய்யுள் : பட்டுக்கோட்டையார் பாடல்
14	I	இலக்கிய வரலாறு : இதிகாசங்கள்
	II	கட்டுரை : பெண்ணெழுத்துக்கள்
	III	மொழித்திறன் : இலக்கணக்குறிப்புகள்
	IV	செய்யுள் : புதிய ஏற்பாடு
	V	இலக்கிய வரலாறு : இதிகாசங்கள்

	VI	கட்டுரை : பெண்ணெழுத்துக்கள்
15	I	மொழித்திறன் : இலக்கணக்குறிப்புகள் - பயிற்சி
	II	செய்யுள் : புதிய ஏற்பாடு
	III	இலக்கிய வரலாறு : இதிகாசங்கள்
	IV	கட்டுரை : பெண்ணெழுத்துக்கள்
	V	மீள்பார்வை - திருப்புதல்
	VI	மீள்பார்வை - திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி
உரைநடை – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி
மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு , அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr A.Prabu)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN507T
Course Title	20TH CENTURY LITERATURE
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the relevance of literature of the 20th century To introduce the essential characteristics, major trends and techniques of 20th Century English Literature To achieve an understanding of Modernism and the Modernist Novels To discuss the representative writers of the age like T.S.Eliot, W.B.Yeats, and Samuel Beckett, etc. To provide an overview of the main features of 20th century English literature.
Outcomes	To understand the relevance of literature of the 20th century To introduce the essential characteristics, major trends and techniques of 20th Century English Literature To achieve an understanding of Modernism and the Modernist Novels To discuss the representative writers of the age like T.S.Eliot, W.B.Yeats, and Samuel Beckett, etc. To provide an overview of the main features of 20th century English literature.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Unit I: Intro - 20th Cen English Literature	1.0	1	1	
	1.2	What is 20 th Cen English Literature?	1.0	3	1	
	1.3	An introduction to Poetry	1.0	4	1	
	1.4	19th Century English poets	1.0	5	1	1.0
	1.5	20th Century English poets	1.0	6	1	
	1.6	An introduction to the life and works of W.B.Yeats	2.0	1	1	
	1.7	Dealing with the poem Leda and the Swan	2.0	3	1	1.0
	1.8	Enacting the poem Leda and the Swan	2.0	4	1	
	1.9	Dealing with the poem the second coming	2.0	5	1	
	1.10	The Second coming – Critical analysis	2.0	6	1	
	1.11	Enacting the poem - No second troy	3.0	1	1	
	1.12	An introduction to the poem Sailing to Byzantium	3.0	3	1	1.0
	1.13	Sailing to Byzantium - Dealing with the Text	3.0	4	1	
	1.14	Sailing to Byzantium - Analysis	3.0	5	1	
	1.15	Other poems of W.B.Yeats	3.0	6	1	
	1.16	Other poems of W.B.Yeats	4.0	1	1	
Unit II	2.1	An introduction to the life and works of G.M.Muktiboth	4.0	3	1	
	2.2	Characteristics of his poems	4.0	4	1	
	2.3	An introduction to the poem The Void	4.0	5	1	
	2.4	The Void- Dealing with the Text	4.0	6	1	
	2.5	The Void- Critical analysis	5.0	1	1	
	2.6	The Void- Critical analysis	5.0	2	1	
	2.7	The Void- Critical analysis	5.0	3	1	1.0
	2.8	An introduction to the poem T.S.Eliot - The love song of J. Alfred Prufork	5.0	5	1	
	2.9	The love song of J. Alfred Prufork - Poem Analysis	5.0	6	1	
	2.10	The love song of J. Alfred Prufork Enacting	6.0	1	1	
	2.11	An introduction to the Poem Sweeny among the Nightingale	6.0	3	1	4.0
	2.12	Sweeny among the Nightingale – Poem Analysis	6.0	4	1	
	2.13	Marina- Poem	6.0	5	1	
	2.14	Marina - Poem Analysis	6.0	6	1	
	2.15	The Hollow Men – Dealing with the Text	7.0	1	1	
	2.16	The Hollow Men – Dealing with the Text	7.0	3	1	
	2.17	The Hollow Men- Poem Analysis	7.0	4	1	
	2.18	Other poems of T.S.Eliot	7.0	5	1	
	2.19	Other poems of T.S.Eliot	7.0	6	1	1.0
Unit III	3.1	An introduction to the Drama Waiting for godot	8.0	3	1	
	3.2	Waiting for godot – Critical analysis	8.0	4	1	
	3.3	Introduction to Samuel Beckett and his works	8.0	5	1	
	3.4	Common features of Samuel Beckett	8.0	6	1	
	3.5	Waiting for godot– Critical analysis	9.0	1	1	

Unit III	3.6	Introduction to John Osborne and his works	9.0	3	1	1.0
	3.7	Introduction to John Osborne and his works	9.0	4	1	
	3.8	An introduction to Look Back in Anger	9.0	5	1	
	3.9	Look Back in Anger -Drama Analysis	9.0	6	1	
	3.10	An introduction to the Look Back in Anger	10.0	1	1	
	3.11	Look Back in Anger Analysis	10.0	2	1	
	3.12	An introduction to the theory of dreams	10.0	3	1	
	3.13	theory of dreams Analysis	10.0	4	1	
	3.14	An introduction to oedipus complex	10.0	5	1	
	3.15	oedipus complex Analysis	10.0	6	1	
	3.16	oedipus complex	11.0	1	1	
Unit IV	4.1	An introduction to English Drama	11.0	3	1	
	4.2	An introduction to English Drama	11.0	4	1	4.0
	4.3	An introduction to English Drama	11.0	5	1	
	4.4	Albert Comus	11.0	6	1	
	4.5	Albert Comus and his works	12.0	1	1	
	4.6	Albert Comus and his works	12.0	3	1	
	4.7	An introduction to - E.M.Foster	12.0	4	1	
	4.8	E.M.Foster	12.0	5	1	
	4.9	E.M.Foster	12.0	6	1	
	4.10	Dealing with the text art for art sake	13.0	1	1	
	4.11	Dealing with the text art for art sake	13.0	3	1	
	4.12	Dealing with the text art for art sake	13.0	4	1	
	4.13	Dealing the text and Analysis	13.0	5	1	4.0
	4.14	Introduction to the theatre of the Absurd	13.0	6	1	
	4.15	the theatre of the Absurd – Plot overview	14.0	3	1	
	4.16	the theatre of the Absurd	14.0	4	1	
	4.17	Dealing with the text	14.0	5	1	
	4.18	Modernism	14.0	6	1	1.0
Unit V	5.1	the stream of consciousness	15.0	1	1	1.0
	5.2	the stream of consciousness overview	15.0	3	1	
	5.3	Dealing with the text	15.0	4	1	
	5.4	Critical analysis	15.0	5	1	
	5.5	Recollection	15.0	6	1	
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Ellmann, Richard and Charles Feidelson, Jr, eds. Two Cheers for Democracy (London: Edward Arnold, 1972)

Camus, Albert. The Myth of Sisyphus (Penguin Great Ideas)

Raymond Williams. The English Novel from Dickens to Lawrence (London: Hogarth, 1984)

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN711
Course Title	WORLD CLASSICS IN TRANSLATION
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To help the students imbibe classical literature through translations for their rich source of cultural heritage. To acquire the knowledge of great literary traditions due to their strong influence on British and American literature.
Outcomes	To help the students imbibe classical literature through translations for their rich source of cultural heritage. To acquire the knowledge of great literary traditions due to their strong influence on British and American literature.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introducing the objectives of World Classics in Translation	2.0	4	1	
	1.2	Homer- Odssey	2.0	5	1	
	1.3	Introduction to Odyssey	2.0	6	1	
	1.4	Life and works of Homer	3.0	1	1	
	1.5	Introducing Odyssey	3.0	2	1	
	1.6	Summary	3.0	3	1	
	1.7	Dealing with the text (1-7)	3.0	4	1	
	1.8	Dealing with the text (8-14)	3.0	5	1	
	1.9	Dealing with the text (15-20)	3.0	6	1	
	1.10	Dealing with the text (21-25)	4.0	1	1	1.0
	1.11	Summarizing the whole text	4.0	2	1	
	1.12	Life and works of Dante	4.0	3	1	
	1.13	Dantes inferno	4.0	4	1	
	1.14	An introduction Dantes inferno	4.0	5	1	
	1.15	Chapter I-V	4.0	6	1	
	1.16	Chapter VI-X	5.0	1	1	
	1.17	Chapter XI-XV	5.0	2	1	
	1.18	Chapter XVI-XX	5.0	3	1	
	1.19	Chapter XXI-XXVI	5.0	4	1	
Unit II	2.1	Summarizing the work	5.0	5	1	
	2.2	Slip test in the class	5.0	6	1	1.0
	2.3	Elango - Silapadikaram	6.0	1	1	
	2.4	Elango - Silapadikaram	6.0	2	1	
	2.5	Dealing with the text	6.0	3	1	
	2.6	Dealing with the text	6.0	4	1	
	2.7	An introduction to Virgil - The Aeneid	6.0	5	1	4.0
	2.8	Virgil - The Aeneid	6.0	6	1	
	2.9	Dealing with the text	7.0	1	1	
	2.10	Dealing with the text	7.0	2	1	
	2.11	Dealing with the text	7.0	3	1	
	2.12	Summarizing the work	7.0	4	1	
Unit III	3.1	Thiruvalluvar- Thirukural	7.0	5	1	
	3.2	An introduction to Thiruvalluvar- Thirukural	7.0	6	1	
	3.3	Dealing with the text	8.0	1	1	
	3.4	Dealing with the text	8.0	2	1	
	3.5	Dealing with the text	8.0	3	1	
	3.6	Dealing with the text	8.0	4	1	
	3.7	Dealing with the text	8.0	5	1	
	3.8	Omar Khayyam - Rubaiyat	8.0	6	1	
	3.9	An introduction to Omar Khayyam - Rubaiyat	9.0	1	1	
	3.10	Poems	9.0	2	1	
	3.11	Dealing the poems	9.0	3	1	4.0
	3.12	Dealing the poems	9.0	4	1	
	3.13	Dealing the poems	9.0	5	1	
	3.14	Dealing the poems	9.0	6	1	

Unit III	3.15	Summarizing the work	10.0	1	1	
Unit IV	4.1	Summarizing the work	10.0	2	1	
	4.2	Khalil Gibran - The Prophet	10.0	3	1	
	4.3	the introduction of Khalil Gibran - The Prophet	10.0	4	1	
	4.4	Dealing with the text	10.0	5	1	
	4.5	Dealing with the text	10.0	6	1	
	4.6	Dealing with the text	11.0	1	1	
	4.7	The Bible - The book of Job	11.0	2	1	1.0
	4.8	Introduction to The Bible - The book of Job	11.0	3	1	
	4.9	Dealing with the text	11.0	4	1	
	4.10	Dealing with the text	11.0	5	1	
	4.11	Michel de Montaigne	11.0	6	1	
	4.12	Michel de Montaigne introduction	12.0	1	1	
	4.13	All the essays	12.0	2	1	
	4.14	Dealing with the text	12.0	3	1	
	4.15	Dealing with the text	12.0	4	1	
	4.16	Summarizing the work	12.0	5	1	1.0
	4.17	Mark Schorer as a literary critic	12.0	6	1	
	4.18	An introduction to sophocles - Oedipus	13.0	1	1	
	4.19	sophocles - Oedipus	13.0	2	1	
	4.20	Dealing with the text	13.0	3	1	
	4.21	Dealing with the text	13.0	4	1	
	4.22	Dealing with the text	13.0	5	1	
Unit V	5.1	Moliere - The Miser	13.0	6	1	
	5.2	Slip test in the class	14.0	1	1	
	5.3	Dealing with the text	14.0	2	1	
	5.4	Chekhov - The Cherry Orchard	14.0	3	1	4.0
	5.5	Dealing with the text	14.0	4	1	
	5.6	Summarizing the work	14.0	5	1	
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD, Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Seminar	10 Marks
Test - I	5 Marks
Test - II	5 Marks

V. RESOURCES

Bhattercharji, Amal-Four Essay on Tragedy-Calcutta: OUP, 1977.
Canning, John, ed-Hundred great Books-New Delhi: Rupaandco, 1993.
Chandran, Narayana-Text and their Worlds II-New Delhi: Foundation Books Pvt.Ltd, 2005.Fischer, Carl-The Myth and Legend of Greece-Geo A, Pflaum, Publisher, Inc, 1968.
Frazer, James George-The Illustrated Golden Bough-London: George Rainbird Limited, 1978.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Tamil
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to acquire English Language To make the students to listen to English To make the students to read all the English Texts
Outcomes	To enable the students to acquire English Language To make the students to listen to English To make the students to read all the English Texts

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing the syllabus	1.0	1	1	
	1.2	Introduction to the Public Communication	1.0	2	1	
	1.3	Speaking - Introducing Oneself	1.0	3	1	
	1.4	Speaking - Introducing Oneself	1.0	4	1	
	1.5	Describe one`s village	1.0	5	1	
	1.6	Describing Something	1.0	6	1	
	1.7	Talk about your family	2.0	1	1	
	1.8	Talk about your family	2.0	2	1	
	1.9	Narration	2.0	3	1	
	1.10	Narration	2.0	4	1	
	1.11	Narrate a story/incident	2.0	5	1	
	1.12	Narrate a story/incident	2.0	6	1	
	1.13	Six Thinking Hats (Introduction, Substance of the text)	3.0	1	1	
	1.14	Six Thinking Hats – dealing with the text	3.0	2	1	
	1.15	Six Thinking Hats - detailed review	3.0	3	1	1.0
	1.16	Six Thinking Hats - detailed review	3.0	4	1	
	1.17	Six Thinking Hats - Summary	3.0	5	1	
	1.18	Punishment in Kindergarten	3.0	6	1	
	1.19	Punishment in Kindergarten	4.0	1	1	
	1.20	Phrasal Verbs Starting with A & B	4.0	2	1	
	1.21	Phrasal Verbs Starting with C	4.0	3	1	
	1.22	Phrasal Verbs Starting with C	4.0	4	1	
Unit II	2.1	Welcoming the Gathering	4.0	5	1	
	2.2	Welcoming the Gathering	4.0	6	1	
	2.3	Introducing a Guest to the Audience	5.0	1	1	
	2.4	Introducing a Guest to the Audience	5.0	2	1	
	2.5	Introducing a Guest to the Audience - Practical	5.0	3	1	1.0
	2.6	Introducing a Guest to the Audience - Practical	5.0	4	1	
	2.7	Proposing Vote of Thanks	5.0	5	1	
	2.8	Proposing Vote of Thanks	5.0	6	1	
	2.9	What I require from life - Introduction	6.0	1	1	
Unit III	3.1	What I require from life - Analysis	6.0	2	1	
	3.2	Journey of the Magi – Dealing the poem and analysis	6.0	3	1	4.0
	3.3	Journey of the Magi – Dealing the poem and analysis	6.0	4	1	
	3.4	Phrasal Verbs Starting with D	6.0	5	1	
	3.5	Phrasal Verbs Starting with E	6.0	6	1	
	3.6	Phrasal Verbs Starting with F	7.0	1	1	
	3.7	Phrasal Verbs – Slip Test	7.0	2	1	
	3.8	Phrasal Verbs – Slip Test	7.0	3	1	
	3.9	Phrasal Verbs – Slip Test	7.0	4	1	
	3.10	Introducing the lesson - The Lady or the Tiger	7.0	5	1	
	3.11	Dealing with the text	7.0	6	1	
	3.12	Dealing with the text	8.0	1	1	

Unit III	3.13	The Lady or the Tiger - Analysis	8.0	2	1	
	3.14	Introducing the poem - Satan`s Speech by Milton	8.0	3	1	
	3.15	Introducing the poem - Satan`s Speech by Milton	8.0	4	1	
	3.16	Dealing with the poem	8.0	5	1	
	3.17	Satan`s Speech by Milton - Analysis	8.0	6	1	
	3.18	Phrasal Verbs Starting with G, H	9.0	1	1	
	3.19	Phrasal Verbs Starting with I	9.0	2	1	
	3.20	Phrasal Verbs – Slip Test	9.0	3	1	1.0
	3.21	Phrasal Verbs – Slip Test	9.0	4	1	
Unit IV	4.1	The Quit India by Gandhi - Introduction	9.0	5	1	
	4.2	The Quit India by Gandhi – Dealing with the text	9.0	6	1	
	4.3	The Quit India by Gandhi - Analysis	10.0	1	1	
	4.4	Tryst with Destiny- Introduction	10.0	2	1	
	4.5	Tryst with Destiny– Dealing with the text	10.0	3	1	
	4.6	Tryst with Destiny– Dealing with the text	10.0	4	1	
	4.7	The Gettysberg Address- Introduction	10.0	5	1	
	4.8	The Gettysberg Address– Dealing with the text	10.0	6	1	
	4.9	I Have a Dream- Introduction	11.0	1	1	
	4.10	I Have a Dream– Dealing with the text	11.0	2	1	
	4.11	I Have a Dream– Dealing with the text	11.0	3	1	
	4.12	I Have a Dream– Dealing with the text	11.0	4	1	
	4.13	Prepare to Die- Introduction	11.0	5	1	
	4.14	Prepare to Die– Dealing with the text	11.0	6	1	
	4.15	Prepare to Die– Dealing with the text	12.0	1	1	
	4.16	Memorizing and Delivering famous speeches	12.0	2	1	
	4.17	Memorizing and Delivering famous speeches	12.0	3	1	
	4.18	Memorizing and Delivering famous speeches	12.0	4	1	
	4.19	Phrasal verbs Starting with J, K, L	12.0	5	1	
	4.20	Listening to the famous speeches	12.0	6	1	
	4.21	Listening to the famous speeches	13.0	1	1	
	4.22	Listening to the famous speeches	13.0	2	1	
	4.23	Listening to the famous speeches	13.0	3	1	
	4.24	Listening to the famous speeches	13.0	4	1	
Unit V	5.1	Preparing news items of local events	13.0	5	1	4.0
	5.2	Preparing news items of local events and speak about them	13.0	6	1	
	5.3	Introduction to Tara by Mahesh Dattani	14.0	1	1	
	5.4	Summary of the play	14.0	2	1	
	5.5	Important Characters	14.0	3	1	
	5.6	Important Characters	14.0	4	1	
	5.7	Dealing with the text	14.0	5	1	
	5.8	Dealing with the text	14.0	6	1	
	5.9	Dealing with the text	15.0	1	1	
	5.10	Pharasal Verbs Starting with M, N	15.0	2	1	
	5.11	Pharasal Verbs Starting with O	15.0	3	1	
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

Using Laptops, Chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Test	5 Marks

V. RESOURCES

Text book prescribed in the college

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN609C
Course Title	ELECTIVE : WOMEN`S WRITING IN THE 19TH AND 20TH CENTURIES - II
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To initiate an interest in the learners for the women writers in English To know the underlying themes expressed by women writers To understand and appreciate the inner and deeper aspirations of the women writers
Outcomes	initiate an interest in the learners for the women writers in English know the underlying themes expressed by women writers understand and appreciate the inner and deeper aspirations of the women writers

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing the syllabus and paper	1.0	1	1	
	1.2	Introducing the syllabus and paper	1.0	2	1	
	1.3	Giving the history of Women`s Writing	1.0	3	1	
	1.4	Giving the history of Women`s Writing	1.0	4	1	
	1.5	Giving the history of Women`s Writing	1.0	5	1	
	1.6	Alice Walker`s - The Color Purple	1.0	6	1	
	1.7	Alice Walker`s - The Color Purple	2.0	1	1	
	1.8	Alice Walker`s - The Color Purple	2.0	2	1	Test
	1.9	Alice Walker`s - The Color Purple	2.0	3	1	
	1.10	Alice Walker`s - The Color Purple Plot Overview	2.0	4	1	
	1.11	Alice Walker`s - The Color Purple Plot Overview	2.0	5	1	
	1.12	Alice Walker`s - The Color Purple Plot Overview	2.0	6	1	
	1.13	Alice Walker`s - The Color Purple Plot Overview	3.0	1	1	
	1.14	Alice Walker`s - The Color Purple Summary	3.0	2	1	
	1.15	Alice Walker`s - The Color Purple Summary	3.0	3	1	
	1.16	Alice Walker`s - The Color Purple Summary	3.0	4	1	
	1.17	Alice Walker`s - The Color Purple Summary	3.0	5	1	
	1.18	Doris Lessing`s - The Golden Notebook	3.0	6	1	
	1.19	Doris Lessing`s - The Golden Notebook	4.0	1	1	
	1.20	Test	4.0	2	1	Test
Unit II	2.1	Doris Lessing`s - The Golden Notebook	4.0	3	1	
	2.2	Doris Lessing`s - The Golden Notebook	4.0	4	1	
	2.3	Doris Lessing`s - The Golden Notebook	4.0	5	1	
	2.4	Doris Lessing`s - The Golden Notebook	4.0	6	1	
	2.5	Doris Lessing`s - The Golden Notebook-Characters	5.0	1	1	
	2.6	Doris Lessing`s - The Golden Notebook-Characters	5.0	2	1	
	2.7	Doris Lessing`s - The Golden Notebook-Characters	5.0	3	1	
	2.8	Doris Lessing`s - The Golden Notebook-Summary	5.0	4	1	
	2.9	Revision	5.0	5	1	
	2.10	I - CA	5.0	6	1	
	2.11	I - CA -	6.0	1	1	
	2.12	I - CA -	6.0	2	1	
	2.13	I - CA	6.0	3	1	
	2.14	I - CA -	6.0	4	1	
	2.15	I - CA -	6.0	5	1	
	2.16	I - CA -	6.0	6	1	
Unit III	3.1	Assignment	7.0	1	1	Test
	3.2	Doris Lessing`s - The Golden Notebook-Summary	7.0	2	1	
	3.3	Doris Lessing`s - The Golden Notebook-Summary	7.0	3	1	

Unit III	3.4	Rassundari Debi- from Amar Jiban in Susie Tharu	7.0	4	1	
	3.5	Rassundari Debi- from Amar Jiban in Susie Tharu	7.0	5	1	
	3.6	Rassundari Debi- from Amar Jiban in Susie Tharu	7.0	6	1	
	3.7	Rassundari Debi- from Amar Jiban in Susie Tharu	8.0	1	1	
	3.8	Rassundari Debi- from Amar Jiban in Susie Tharu	8.0	2	1	
	3.9	Rassundari Debi- from Amar Jiban in Susie Tharu	8.0	3	1	
	3.10	Rassundari Debi- from Amar Jiban in Susie Tharu	8.0	4	1	
	3.11	Test	8.0	5	1	Test
Unit IV	4.1	Pandita Ramabai - Excerpts from Tharu and Lalita	8.0	6	1	
	4.2	Pandita Ramabai - Excerpts from Tharu and Lalita	9.0	1	1	
	4.3	Pandita Ramabai - Excerpts from Tharu and Lalita	9.0	2	1	
	4.4	Pandita Ramabai - Excerpts from Tharu and Lalita	9.0	3	1	
	4.5	Pandita Ramabai - Excerpts from Tharu and Lalita	9.0	4	1	
	4.6	Pandita Ramabai - Excerpts from Tharu and Lalita	9.0	5	1	Test
	4.7	Florence Nightingle - Cassandra	9.0	6	1	
	4.8	Florence Nightingle - Cassandra	10.0	1	1	
	4.9	Florence Nightingle - Cassandra	10.0	2	1	
	4.10	Florence Nightingle - Cassandra	10.0	3	1	
	4.11	Revision	10.0	4	1	
	4.12	Test	10.0	5	1	Test
	4.13	Harriet Jocabs - Incidents in the Life of a Slave Girl	10.0	6	1	
	4.14	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	1	1	
	4.15	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	2	1	
Unit V	5.1	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	3	1	
	5.2	Revision	11.0	4	1	
	5.3	Test	11.0	5	1	Test
	5.4	Revision	11.0	6	1	
	5.5	II – CA -	10.0	1	1	
	5.6	II - CA	10.0	2	1	
	5.7	II - CA -	10.0	3	1	
	5.8	II - CA	10.0	4	1	
	5.9	II - CA -	10.0	5	1	
	5.10	Harriet Jocabs - Incidents in the Life of a Slave Girl	10.0	6	1	
	5.11	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	1	1	
	5.12	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	2	1	
	5.13	Recap	11.0	3	1	
	5.14	Harriet Jocabs - Incidents in the Life of a	11.0	4	1	

Unit V		Slave Girl				
	5.15	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	5	1	
	5.16	Harriet Jocabs - Incidents in the Life of a Slave Girl	11.0	6	1	
	5.17	Harriet Jocabs - Incidents in the Life of a Slave Girl	12.0	1	1	
	5.18	Harriet Jocabs - Incidents in the Life of a Slave Girl	12.0	2	1	
	5.19	Harriet Jocabs - Incidents in the Life of a Slave Girl	12.0	3	1	
	5.20	Harriet Jocabs - Incidents in the Life of a Slave Girl	12.0	4	1	
Total Hrs.					82.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk Method, Projector, etc

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Assignment	5 Marks
Attendance	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks

V. RESOURCES

Lessing, Doris. The Golden Note Book. UK: Perennial Modern Classics, 1962.
Walker, Alice. The Color Purple. US: Marinar Books, 1982.
Nightingale, Florence. Cassandra. The Feminist Press at CUNY, 1993.
Jacob, Harriet. Incidents in the Life of a Slave Girl. Dover Publications, 2001.
Tharu Susie, Lalitha. Women Writing in India. Delhi: OUP, 1991.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN813
Course Title	NEW LITERATURES IN ENGLISH
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students to become familiar with the current scenario of literature in different parts of the world To encourage the students to pursue their own interest in literature
Outcomes	Students become familiar with the current scenario of literature in different parts of the world Students pursue their own interest in literature

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	Introducing the syllabus and paper	1.0	1	1	
	1.2	Introducing the syllabus and paper	1.0	2	1	
	1.3	introducing the poems of the first unit	1.0	3	1	
	1.4	introducing the poems of the first unit	1.0	4	1	
	1.5	introducing the poems of the first unit	1.0	5	1	
	1.6	Margaret Atwood - A Sad Child	1.0	6	1	
	1.7	Margaret Atwood - A Sad Child	2.0	1	1	
	1.8	Test	2.0	2	1	Test
	1.9	Margaret Atwood - Flying inside your own body	2.0	3	1	
	1.10	Margaret Atwood - Flying inside your own body	2.0	4	1	
	1.11	Maya Angelou - I know why the Caged Bird sings	2.0	5	1	
	1.12	Judith Wright - The Old Prison	2.0	6	1	
	1.13	Judith Wright - The Old Prison	3.0	1	1	
	1.14	Judith Wright - The Old Prison	3.0	2	1	
	1.15	Judith Wright - The Old Prison	3.0	3	1	
	1.16	Judith Wright - The Old Prison	3.0	4	1	
	1.17	Judith Wright - The Old Prison	3.0	5	1	
	1.18	Revising the topics	3.0	6	1	
	1.19	Test	4.0	1	1	
	1.20	Test	4.0	2	1	Test
Unit II	2.1	Manjula Bathnaban`s - Harvest	4.0	3	1	
	2.2	Manjula Bathnaban`s - Harvest	4.0	4	1	
	2.3	Manjula Bathnaban`s - Harvest	4.0	5	1	
	2.4	Manjula Bathnaban`s - Harvest	4.0	6	1	
	2.5	Manjula Bathnaban`s - Introducing the characters	5.0	1	1	
	2.6	Manjula Bathnaban`s - Introducing the characters	5.0	2	1	
	2.7	Manjula Bathnaban`s - Introducing the characters	5.0	3	1	
	2.8	Manjula Bathnaban`s - Plot Summary	5.0	4	1	
	2.9	Revision	5.0	5	1	
	2.10	I - CA	5.0	6	1	
	2.11	I - CA -	6.0	1	1	
	2.12	I - CA -	6.0	2	1	
	2.13	I - CA	6.0	3	1	
	2.14	I - CA -	6.0	4	1	
	2.15	I - CA -	6.0	5	1	
	2.16	I - CA -	6.0	6	1	
Unit III	3.1	Assignment	7.0	1	1	Test
	3.2	Lorraine - The Raisein in the sun	7.0	2	1	
	3.3	Lorraine - The Raisein in the sun	7.0	3	1	
	3.4	Lorraine - The Raisein in the sun	7.0	4	1	
	3.5	Toni Morisson - The Bluest Eye	7.0	5	1	
	3.6	Toni Morisson - The Bluest Eye	7.0	6	1	
	3.7	Toni Morisson - The Bluest Eye	8.0	1	1	

Unit III	3.8	Bapsi Sidwa- Ice- Candy man	8.0	2	1	
	3.9	Bapsi Sidwa- Ice- Candy man	8.0	3	1	
	3.10	Salman Rushdie - The Moors Last Sigh	8.0	4	1	
	3.11	Test	8.0	5	1	Test
	3.12	Essay Test	8.0	6	1	
Unit IV	4.1	Salman Rushdie - The Moors Last Sigh	9.0	1	1	
	4.2	Salman Rushdie - The Moors Last Sigh	9.0	2	1	
	4.3	Salman Rushdie - The Moors Last Sigh	9.0	3	1	
	4.4	Maria Campbell - Half Breed	9.0	4	1	
	4.5	Maria Campbell - Half Breed	9.0	5	1	Test
	4.6	Margret Atwood- Nature as Monster	9.0	6	1	
	4.7	Margret Atwood- Nature as Monster	10.0	1	1	
	4.8	Barbara Jefferies - The Drover's Wife	10.0	2	1	
	4.9	Barbara Jefferies - The Drover's Wife	10.0	3	1	
	4.10	Barbara Jefferies - The Drover's Wife	10.0	4	1	
	4.11	Test	10.0	5	1	Test
	4.12	C.L.R.James - Beyond a Boundary	10.0	6	1	
	4.13	C.L.R.James - Beyond a Boundary	11.0	1	1	
	4.14	C.L.R.James - Beyond a Boundary	11.0	2	1	
Unit V	5.1	C.L.R.James - Beyond a Boundary	11.0	3	1	
	5.2	Revision	11.0	4	1	
	5.3	Test	11.0	5	1	Test
	5.4	Revision	11.0	6	1	
	5.5	II – CA -	10.0	1	1	
	5.6	II - CA	10.0	2	1	
	5.7	II - CA -	10.0	3	1	
	5.8	II - CA	10.0	4	1	
	5.9	II - CA -	10.0	5	1	
	5.10	J.M. Coetzee - Waiting for the Barbarians	10.0	6	1	
	5.11	J.M. Coetzee - Waiting for the Barbarians	11.0	1	1	
	5.12	J.M. Coetzee - Waiting for the Barbarians	11.0	2	1	
	5.13	Recap	11.0	3	1	
	5.14	J.M. Coetzee - Waiting for the Barbarians	11.0	4	1	
	5.15	J.M. Coetzee - Waiting for the Barbarians	11.0	5	1	
	5.16	J.M. Coetzee - Waiting for the Barbarians	11.0	6	1	
	5.17	J.M. Coetzee - Waiting for the Barbarians	12.0	1	1	
	5.18	J.M. Coetzee - Waiting for the Barbarians	12.0	2	1	
	5.19	J.M. Coetzee - Waiting for the Barbarians	12.0	3	1	
	5.20	J.M. Coetzee - Waiting for the Barbarians	12.0	4	1	
Total Hrs.					82.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Projecting the movies of the novels which are prescribed

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Classroom Participation	10 Marks
Seminar	5 Marks

V. RESOURCES

Text Books which are prescribed

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Tamil
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Mr. Jeevananthan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students acquire the skills of LSRW To make the students speak the language fluently To give them the exposure of the metropolitan cities
Outcomes	Students will speak good English They know all the four skills in English Language

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Facing an interview	1.0	1	1	
	1.2	Facing an interview	1.0	2	1	
	1.3	Tele-interviews	1.0	3	1	
	1.4	Tele-interviews	1.0	5	1	
	1.5	Applying for Jobs	1.0	1	1	
	1.6	Applying for Jobs	1.0	2	1	
	1.7	Resumes	2.0	3	1	
	1.8	Standard Business Letters	2.0	5	1	Test
	1.9	Standard Business Letters	3.0	1	1	
	1.10	`The Four Brothers` by Walter De La Mare	3.0	2	1	
	1.11	`The Four Brothers` by Walter De La Mare	3.0	3	1	
	1.12	`The Four Brothers` by Walter De La Mare	3.0	5	1	
	1.13	`The Daffodils` by William Wordsworth	4.0	1	1	
	1.14	Test	4.0	2	1	
	1.15	Pharasal Verbs Starting with P	4.0	3	1	
	1.16	Starting with Q	4.0	5	1	
	1.17	Starting with R	5.0	1	1	
Unit II	2.1	Telephone manners	5.0	2	1	
	2.2	Asking for information and giving information	5.0	3	1	
	2.3	Making Appointment	5.0	5	1	
	2.4	Canceling and rescheduling Appointments	6.0	1	1	
	2.5	Writing minutes of a meeting	6.0	2	1	
	2.6	Writing short reports	6.0	3	1	
	2.7	A Telephonic Conversation by Samuel Clemens	6.0	5	1	
	2.8	Telephone Conversation by Wole Soyinka	7.0	1	1	
	2.9	Telephone Conversation by Wole Soyinka	7.0	2	1	
	2.10	Pharasal Verbs Starting with S, T	7.0	3	1	
	2.11	Pharasal Verbs Starting with U	7.0	5	1	
	2.12	Revision	8.0	1	1	
	2.13	I - CA	8.0	2	1	
	2.14	I - CA -	8.0	3	1	
	2.15	I - CA -	8.0	5	1	
	2.16	I - CA	9.0	1	1	
	2.17	I - CA -	9.0	2	1	
	2.18	I - CA -	9.0	3	1	
	2.19	I - CA -	9.0	5	1	
Unit III	3.1	Handling customers/clients	10.0	1	1	
	3.2	Handling customers/clients	10.0	2	1	
	3.3	Receiving visitors	10.0	3	1	
	3.4	Thanking letters, congratulatory letters	10.0	5	1	
	3.5	letters of sympathy, condolence letters	11.0	1	1	
	3.6	Two Gentlemen of Verona by A.J. Cronin	11.0	2	1	
	3.7	Two Gentlemen of Verona by A.J. Cronin	11.0	3	1	
	3.8	Night of the Scorpion by Nissim Ezekiel	11.0	5	1	
	3.9	Pharasal Verbs Starting with V, W	12.0	1	1	

Unit III	3.10	Pharasal Verbs Starting with X, Y, Z	12.0	2	1	
	3.11	Revision	12.0	3	1	
	3.12	Test	12.0	5	1	
Unit IV	4.1	Listening Practice	13.0	1	1	
	4.2	Making presentations	13.0	2	1	
	4.3	Making presentations	13.0	3	1	
	4.4	Seminar	13.0	5	1	
	4.5	A Project - Preparing a Project Presentation	14.0	1	1	Test
	4.6	A Project - Preparing a Project Presentation	14.0	2	1	
	4.7	Effective Communication in Business Contexts	14.0	3	1	
	4.8	Effective Communication in Business Contexts	14.0	5	1	
	4.9	Preparing presentations	15.0	1	1	
	4.10	Preparing presentations	15.0	2	1	
	4.11	X = X + 1 Syndrome by R. K. Narayan	15.0	3	1	
	4.12	X = X + 1 Syndrome by R. K. Narayan	15.0	5	1	
	4.13	All the world's a stage by William Shakespeare	16.0	1	1	
	4.14	Idioms: Spirituality related	16.0	2	1	
	4.15	Idioms: Spirituality related	16.0	3	1	
	4.16	Revision	16.0	5	1	
	4.17	Test	17.0	1	1	
	4.18	Speaking -	17.0	2	1	
	4.19	II – CA -	17.0	3	1	
	4.20	II - CA	17.0	5	1	
	4.21	II - CA -	18.0	1	1	
	4.22	II - CA	18.0	2	1	
	4.23	II - CA -	18.0	3	1	
Unit V	5.1	Negotiation	18.0	5	1	
	5.2	Group Discussion	19.0	1	1	
	5.3	Group Discussion	19.0	2	1	
	5.4	A Case study – involving group discussion	19.0	3	1	
	5.5	A Case study – involving group discussion	19.0	5	1	
	5.6	Submitting a written report	20.0	1	1	
	5.7	`The Trial of Billy Scott` by Mazie Hall	20.0	2	1	
	5.8	`The Trial of Billy Scott` by Mazie Hall	20.0	3	1	
	5.9	Idioms: Love related	20.0	5	1	
	5.10	Idioms: Love related	20.0	1	1	
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Projectors, chalk and talk,

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment 1	5 Marks
Assignment 2	5 Marks

V. RESOURCES

Text Book which is prescribed by the department

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN510B
Course Title	ELECTIVE : LITERARY THEORY - I
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide the knowledge of Literary Theory form the beginning of the twentieth century of the present day To train students to apply the theory to their analysis of literary texts To enable students to study in – depth and enhance their appreciation of literature
Outcomes	Students gain the knowledge of Literary Theory form the beginning of the twentieth century of the present day It trains students to apply the theory to their analysis of literary texts It enables students to study in – depth and enhance their appreciation of literature

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st week	1	1	1.0
	1.2	Introduction to literature from the background of theory	1st week	2	1	1.0
	1.3	Theory, criticism, difference between literary theory and literary criticism	1st week	3	1	1.0
	1.4	Types of literary theories and its objectives	1st week	5	1	1.0
	1.5	Introduction to Marxism	1st week	6	1	1.0
	1.6	The ideas of Marx	2nd week	1	1	1.0
	1.7	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	2	1	1.0
	1.8	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	3	1	1.0
	1.9	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	5	1	1.0
	1.10	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	6	1	1.0
	1.11	Introduction to Feminism	3rd week	1	1	1.0
	1.12	Types of Feminism	3rd week	2	1	1.0
	1.13	Themes and objectives of feminism	3rd week	3	1	1.0
	1.14	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	3rd week	5	1	1.0
	1.15	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	3rd week	6	1	1.0
	1.16	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	4th week	1	1	1.0
	1.17		4th week	2	1	1.0
	1.18		4th week	3	1	1.0
	1.19	Introduction to theatre	4th week	5	1	1.0
Unit II	2.1	Bertolt Brecht, A Short Organism to the Theatre	4th week	6	1	1.0
	2.2	Bertolt Brecht, A Short Organism to the Theatre	5th week	1	1	1.0
	2.3	Bertolt Brecht, A Short Organism to the Theatre	5th week	2	1	1.0
	2.4		5th week	3	1	1.0
	2.5	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	5th week	5	1	1.0
	2.6	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	5th week	6	1	1.0
	2.7	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	6th week	1	1	1.0
	2.8	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary	6th week	2	1	1.0

Unit II		Realism				
	2.9	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	3	1	1.0
	2.10	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	5	1	1.0
	2.11	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	6	1	3.0
	2.12	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	7th week	1	1	3.0
	2.13	I - CA / Discussion on GerogLukacs	7th week	2	1	1.0
	2.14	I - CA /	7th week	3	1	5.0
	2.15	I - CA /	7th week	5	1	5.0
	2.16	I - CA /	7th week	6	1	5.0
	2.17	I - CA / Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays.	8th week	1	1	5.0
	2.18	I - CA / Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays	8th week	2	1	5.0
	2.19	Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays	8th week	3	1	5.0
Unit III	3.1	Michele Barrett, The Cultural production of Gender	8th week	5	1	1.0
	3.2	Michele Barrett, The Cultural production of Gender	8th week	6	1	1.0
	3.3	Michele Barrett, The Cultural production of Gender	9th week	1	1	1.0
	3.4	Michele Barrett, The Cultural production of Gender	9th week	2	1	1.0
	3.5	Michele Barrett, The Cultural production of Gender	9th week	3	1	1.0
	3.6	Michele Barrett, The Cultural production of Gender	9th week	5	1	1.0
	3.7	Michele Barrett, The Cultural production of Gender	9th week	6	1	1.0
	3.8	Michele Barrett, The Cultural production of Gender	10th week	1	1	1.0
	3.9		10th week	2	1	1.0
	3.10	Lucelrigaray, When the Goods Get Together	10th week	3	1	1.0
	3.11	Lucelrigaray, When the Goods Get Together	10th week	5	1	1.0
	3.12	Lucelrigaray, When the Goods Get Together	10th week	6	1	1.0
	3.13	Lucelrigaray, When the Goods Get Together	11th week	1	1	1.0
	3.14	Lucelrigaray, When the Goods Get Together	11th week	2	1	1.0
	3.15		11th week	3	1	1.0
	3.16	Introduction to Post – colonial Studies	11th week	5	1	1.0
Unit IV	4.1	Themes of postcolonial studies	11th week	6	1	1.0
	4.2	Concepts of post-colonial studies	12th week	1	1	1.0
	4.3	Edward Said, Orientalism	12th week	2	1	1.0
	4.4	Edward Said, Orientalism	12th week	3	1	1.0
	4.5	Edward Said, Orientalism	12th week	5	1	1.0
	4.6	Edward Said, Orientalism	12th week	6	1	1.0
	4.7	Edward Said, Orientalism	13th week	1	1	1.0
	4.8	Edward Said, Orientalism	13th week	2	1	1.0
	4.9	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	3	1	1.0

Unit IV	4.10	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	5	1	1.0
	4.11	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	6	1	1.0
	4.12	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	1	1	1.0
	4.13	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	2	1	1.0
	4.14	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	3	1	1.0
	4.15	GauriVishwanathan, The Beginnings of English Literary Study in British India.	14th week	5	1	1.0
	4.16	GauriVishwanathan, The Beginnings of English Literary Study in British India.	14th week	6	1	3.0
	4.17	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	1	1	3.0
	4.18	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	2	1	5.0
	4.19	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	3	1	5.0
	4.20	II – CA /GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	5	1	5.0
	4.21	II - CA / Discussion on GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	6	1	5.0
	4.22	II - CA /	16th week	1	1	5.0
Unit V	5.1	II - CA /	16th week	2	1	5.0
	5.2	II – CA /	16th week	3	1	1.0
	5.3	II – CA /	16th week	5	1	1.0
	5.4		16th week	6	1	1.0
	5.5	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures.	17th week	1	1	1.0
	5.6	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	2	1	1.0
	5.7	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	3	1	1.0
	5.8	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	5	1	1.0
	5.9	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	6	1	1.0
	5.10	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	18th week	1	1	1.0
	5.11	Revision in terms of Seminar by students.	18th week	2	1	1.0
	5.12	Revision in terms of Seminar by students.	18th week	3	1	1.0
	5.13	Revision in terms of Seminar by students.	18th week	5	1	1.0
	5.14	Revision in terms of Seminar by students.	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Selections from the Prison Notebooks, ed. Quentin Hoare and Geoffrey Novell Smith (London: Lawrence and Wishart, 1971),

Bertolt Brecht. Brecht on Theatre, in John Willet, ed.

George Lukacs. The Meaning of Contemporary Realism. London Merlin Press

Althusser, Louis. Lenin and Philosophy and Other Essays. New York Monthly Review Press. 1971

Elaine Showalter, 'Introduction' in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977). Barrett, Michele. Women's Oppression Today: Problems in Marxist Feminist Analysis. Viliers Publication, London (1986).

Irigaray, Luce. This Sex Which is Not One. Elaine Marksand Isabelle de Courtivron. New York: Schocken Books, 1981.

Said, Edward. Orientalism. Hamondsworth: Penguin, 1978.

Gayatri Chakravarty Spivak, Colonial Discourse and Postcolonial Theory: A Reader, eds. Patrick

Williamsand Laura Chrisman London: Harvester

Wheatsheaf, 1993.

Gauri Vishwanathan, 'The Beginnings of English Literary Study in British India', OxfordLiterary Review.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN510B
Course Title	ELECTIVE : LITERARY THEORY - I
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide the knowledge of Literary Theory form the beginning of the twentieth century of the present day To train students to apply the theory to their analysis of literary texts To enable students to study in – depth and enhance their appreciation of literature
Outcomes	Students gain the knowledge of Literary Theory form the beginning of the twentieth century of the present day It trains students to apply the theory to their analysis of literary texts It enables students to study in – depth and enhance their appreciation of literature

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st week	1	1	1.0
	1.2	Introduction to literature from the background of theory	1st week	2	1	1.0
	1.3	Theory, criticism, difference between literary theory and literary criticism	1st week	3	1	1.0
	1.4	Types of literary theories and its objectives	1st week	5	1	1.0
	1.5	Introduction to Marxism	1st week	6	1	1.0
	1.6	The ideas of Marx	2nd week	1	1	1.0
	1.7	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	2	1	1.0
	1.8	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	3	1	1.0
	1.9	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	5	1	1.0
	1.10	Antonio Gramsci. The Formation of the Intellectuals' and Hegemony and Separation of Powers.	2nd week	6	1	1.0
	1.11	Introduction to Feminism	3rd week	1	1	1.0
	1.12	Types of Feminism	3rd week	2	1	1.0
	1.13	Themes and objectives of feminism	3rd week	3	1	1.0
	1.14	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	3rd week	5	1	1.0
	1.15	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	3rd week	6	1	1.0
	1.16	Elaine Showalter, Introduction in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977)	4th week	1	1	1.0
	1.17		4th week	2	1	1.0
	1.18		4th week	3	1	1.0
	1.19	Introduction to theatre	4th week	5	1	1.0
Unit II	2.1	Bertolt Brecht, A Short Organism to the Theatre	4th week	6	1	1.0
	2.2	Bertolt Brecht, A Short Organism to the Theatre	5th week	1	1	1.0
	2.3	Bertolt Brecht, A Short Organism to the Theatre	5th week	2	1	1.0
	2.4		5th week	3	1	1.0
	2.5	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	5th week	5	1	1.0
	2.6	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	5th week	6	1	1.0
	2.7	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary Realism	6th week	1	1	1.0
	2.8	George Lukas, Critical Realism and socialist Realism, from The Meaning Contemporary	6th week	2	1	1.0

Unit II		Realism				
	2.9	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	3	1	1.0
	2.10	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	5	1	1.0
	2.11	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	6th week	6	1	3.0
	2.12	Juliet Mitchell, Femininity, Narrative and Psychoanalysis' in Modern Criticism and Theory: A Reader.	7th week	1	1	3.0
	2.13	I - CA / Discussion on GerogLukacs	7th week	2	1	1.0
	2.14	I - CA /	7th week	3	1	5.0
	2.15	I - CA /	7th week	5	1	5.0
	2.16	I - CA /	7th week	6	1	5.0
	2.17	I - CA / Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays.	8th week	1	1	5.0
	2.18	I - CA / Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays	8th week	2	1	5.0
	2.19	Althusser, Ideology and Ideological State Apparatuses from Lenin Philosophy and Other Essays	8th week	3	1	5.0
Unit III	3.1	Michele Barrett, The Cultural production of Gender	8th week	5	1	1.0
	3.2	Michele Barrett, The Cultural production of Gender	8th week	6	1	1.0
	3.3	Michele Barrett, The Cultural production of Gender	9th week	1	1	1.0
	3.4	Michele Barrett, The Cultural production of Gender	9th week	2	1	1.0
	3.5	Michele Barrett, The Cultural production of Gender	9th week	3	1	1.0
	3.6	Michele Barrett, The Cultural production of Gender	9th week	5	1	1.0
	3.7	Michele Barrett, The Cultural production of Gender	9th week	6	1	1.0
	3.8	Michele Barrett, The Cultural production of Gender	10th week	1	1	1.0
	3.9		10th week	2	1	1.0
	3.10	Lucelrigaray, When the Goods Get Together	10th week	3	1	1.0
	3.11	Lucelrigaray, When the Goods Get Together	10th week	5	1	1.0
	3.12	Lucelrigaray, When the Goods Get Together	10th week	6	1	1.0
	3.13	Lucelrigaray, When the Goods Get Together	11th week	1	1	1.0
	3.14	Lucelrigaray, When the Goods Get Together	11th week	2	1	1.0
	3.15		11th week	3	1	1.0
	3.16	Introduction to Post – colonial Studies	11th week	5	1	1.0
Unit IV	4.1	Themes of postcolonial studies	11th week	6	1	1.0
	4.2	Concepts of post-colonial studies	12th week	1	1	1.0
	4.3	Edward Said, Orientalism	12th week	2	1	1.0
	4.4	Edward Said, Orientalism	12th week	3	1	1.0
	4.5	Edward Said, Orientalism	12th week	5	1	1.0
	4.6	Edward Said, Orientalism	12th week	6	1	1.0
	4.7	Edward Said, Orientalism	13th week	1	1	1.0
	4.8	Edward Said, Orientalism	13th week	2	1	1.0
	4.9	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	3	1	1.0

Unit IV	4.10	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	5	1	1.0
	4.11	GayathriChakravartySpivak, Can the Subaltern Speak	13th week	6	1	1.0
	4.12	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	1	1	1.0
	4.13	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	2	1	1.0
	4.14	GayathriChakravartySpivak, Can the Subaltern Speak	14th week	3	1	1.0
	4.15	GauriVishwanathan, The Beginnings of English Literary Study in British India.	14th week	5	1	1.0
	4.16	GauriVishwanathan, The Beginnings of English Literary Study in British India.	14th week	6	1	3.0
	4.17	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	1	1	3.0
	4.18	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	2	1	5.0
	4.19	GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	3	1	5.0
	4.20	II – CA /GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	5	1	5.0
	4.21	II - CA / Discussion on GauriVishwanathan, The Beginnings of English Literary Study in British India.	15th week	6	1	5.0
	4.22	II - CA /	16th week	1	1	5.0
Unit V	5.1	II - CA /	16th week	2	1	5.0
	5.2	II – CA /	16th week	3	1	1.0
	5.3	II – CA /	16th week	5	1	1.0
	5.4		16th week	6	1	1.0
	5.5	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures.	17th week	1	1	1.0
	5.6	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	2	1	1.0
	5.7	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	3	1	1.0
	5.8	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	5	1	1.0
	5.9	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	17th week	6	1	1.0
	5.10	Aijaz Ahmed, Indian Literature : Notes towards the Definition of a Category from In theory: Classes, Nations, Literatures	18th week	1	1	1.0
	5.11	Revision in terms of Seminar by students.	18th week	2	1	1.0
	5.12	Revision in terms of Seminar by students.	18th week	3	1	1.0
	5.13	Revision in terms of Seminar by students.	18th week	5	1	1.0
	5.14	Revision in terms of Seminar by students.	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Selections from the Prison Notebooks, ed. Quentin Hoare and Geoffrey Novell Smith (London: Lawrence and Wishart, 1971),

Bertolt Brecht. Brecht on Theatre, in John Willet, ed.

George Lukacs. The Meaning of Contemporary Realism. London Merlin Press

Althusser, Louis. Lenin and Philosophy and Other Essays. New York Monthly Review Press. 1971

Elaine Showalter, 'Introduction' in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977). Barrett, Michele. Women's Oppression Today: Problems in Marxist Feminist Analysis. Viliers Publication, London (1986).

Irigaray, Luce. This Sex Which is Not One. Elaine Marksand Isabelle de Courtivron. New York: Schocken Books, 1981.

Said, Edward. Orientalism. Hamondsworth: Penguin, 1978.

Gayatri Chakravarty Spivak, Colonial Discourse and Postcolonial Theory: A Reader, eds. Patrick

Williamsand Laura Chrisman London: Harvester

Wheatsheaf, 1993.

Gauri Vishwanathan, 'The Beginnings of English Literary Study in British India', OxfordLiterary Review.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com.
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enhance the proficiency of English language skills among the students To develop the ability to communicate in English language To use appropriate words, sentences, punctuations To make the students to arouse interest towards English language
Outcomes	The students will learn the proficiency of English language skills The students will develop the ability to communicate in English language

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Learning Names of all the students in the class	1st week	2	1	1.0
	1.3	Unit I:Speaking - Greetings	1st week	3	1	1.0
	1.4	Unit I:Speaking - Greetings	1st week	5	1	1.0
	1.5	Speaking –Greetings	1st week	6	1	1.0
	1.6	Speaking - Dawn to dusk	2nd week	1	1	1.0
	1.7	Speaking - Dawn to dusk	2nd week	2	1	1.0
	1.8	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	3	1	1.0
	1.9	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	5	1	1.0
	1.10	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	6	1	1.0
	1.11	Writing: Using the nouns and Verbs taught in the unit	3rd week	1	1	1.0
	1.12	Writing exercise on Pg 9	3rd week	2	1	1.0
	1.13	Parts of Speech: Noun, Pronoun,	3rd week	3	1	1.0
	1.14	Parts of Speech: Adjective, Verb	3rd week	5	1	1.0
	1.15	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	3rd week	6	1	1.0
	1.16	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	4th week	1	1	1.0
	1.17	Prose: 'My Visions for India' by APJ Abdul Kalam	4th week	2	1	1.0
	1.18	Explanation of the Prose	4th week	3	1	1.0
	1.19	Summary of 'My Visions for India'	4th week	5	1	1.0
Unit II	2.1	Unit II: Speaking – Introducing oneself	4th week	6	1	1.0
	2.2	Speaking – Introducing oneself	5th week	1	1	1.0
	2.3	Speaking – Introducing oneself	5th week	2	1	1.0
	2.4	Speaking – Dialogues at Play	5th week	3	1	1.0
	2.5	Speaking – Dialogues at Play& exercises	5th week	5	1	1.0
	2.6	Writing: Vocabulary -Nouns and Verbs related to play	5th week	6	1	1.0
	2.7	Writing exercises on Pg 34 and 35	6th week	1	1	1.0
	2.8	Grammar: Simple Present & continuous Units 1-4, 19	6th week	2	1	1.0
	2.9	Grammar: Simple Present & continuous Units 1-4, 20	6th week	3	1	1.0
	2.10	Present Perfect & Continuous Units 7-10	6th week	5	1	1.0
	2.11	Future Tense Units 21 - 25	6th week	6	1	3.0
	2.12	Exercises in Grammar	7th week	1	1	3.0
	2.13	V. Prose: 'My Quest for Love' by R.K. Narayan	7th week	2	1	1.0
	2.14	CA – No class	7th week	3	1	5.0
	2.15	CA – No class	7th week	5	1	5.0
	2.16	Summary of 'My Quest for Love' by R.K. Narayan	7th week	6	1	5.0
	2.17	CA – No class	8th week	1	1	5.0

Unit II	2.18	CA – No class	8th week	2	1	5.0
	2.19	CA – No class	8th week	3	1	5.0
Unit III	3.1	Unit III Speaking –Inviting	8th week	5	1	1.0
	3.2	Unit III Speaking –Inviting	8th week	6	1	1.0
	3.3	Speaking – Inviting & Requesting	9th week	1	1	1.0
	3.4	Speaking – Requesting & Dialogues at College	9th week	2	1	1.0
	3.5	Speaking – Dialogues at College	9th week	3	1	1.0
	3.6	Vocabulary – Nouns and Verbs – at study	9th week	5	1	1.0
	3.7	Exercises on Pg 55	9th week	6	1	1.0
	3.8	Exercises on Pg 56	10th week	1	1	1.0
	3.9	Grammar: Past tense and Past Continuous Units 5-6	10th week	2	1	1.0
	3.10	Past and Past Continuous Units 5-6	10th week	3	1	1.0
	3.11	Past perfect, Past perfect continuous tense Units 14 -16	10th week	5	1	1.0
	3.12	Past perfect, Past perfect continuous tense Units 14 -16	10th week	6	1	1.0
	3.13	Prose: ‘One of these Days’ by Gabriel Garcia Marquez	11th week	1	1	1.0
	3.14	Prose: ‘One of these Days’ by Gabriel Garcia Marquez	11th week	2	1	1.0
	3.15	Explanation of the Prose	11th week	3	1	1.0
	3.16	Summary - ‘One of these Days’	11th week	5	1	1.0
Unit IV	4.1	Unit IV: Speaking – Offering Help,	11th week	6	1	1.0
	4.2	Offering Help and Accepting/declining it	12th week	1	1	1.0
	4.3	Dialogues related to cooking and eating	12th week	2	1	1.0
	4.4	Dialogues related to cooking and eating	12th week	3	1	1.0
	4.5	Dialogues related to cooking and eating	12th week	5	1	1.0
	4.6	Dialogues related to cooking and eating	12th week	6	1	1.0
	4.7	Exercises: pg 83-84	13th week	1	1	1.0
	4.8	Vocabulary: Nouns and verbs related to cooking, eating	13th week	2	1	1.0
	4.9	Exercises : pg 89-90	13th week	3	1	1.0
	4.10	Exercises : pg 89-91	13th week	5	1	1.0
	4.11	Grammar:Articles:Countable,uncountable Nouns ‘A’ and ‘An’ Units 68-71	13th week	6	1	1.0
	4.12	‘The’ Units 72-77	14th week	1	1	1.0
	4.13	Singular and Plural Units 78-79	14th week	2	1	1.0
	4.14	Exercises	14th week	3	1	1.0
	4.15	Poems: ‘Lotus’ by Toru Dutt	14th week	5	1	1.0
	4.16	Poems: ‘Lotus’ by Toru Dutt	14th week	6	1	3.0
	4.17	‘Coramandal Fishers’ by Sarojini Naidu	15th week	1	1	3.0
	4.18	CA – No Class	15th week	2	1	5.0
	4.19	CA – No Class	15th week	3	1	5.0
	4.20	CA – No Class	15th week	5	1	5.0
	4.21	CA – No Class	15th week	6	1	5.0
	4.22	CA – No Class	16th week	1	1	5.0
Unit V	5.1	Unit V:Speaking – Seeking Permission	16th week	2	1	5.0
	5.2	Speaking – Asking for Advice	16th week	3	1	1.0
	5.3	Speaking – Expressing Gratitude	16th week	5	1	1.0
	5.4	Vocabulary: Nouns- dressing & Bed room, bathroom	16th week	6	1	1.0
	5.5	Idioms	17th week	1	1	1.0

Unit V	5.6	Idioms	17th week	2	1	1.0
	5.7	Idioms & Exercises on Pg 118-119	17th week	3	1	1.0
	5.8	Grammar : Prepositions Units 120 - 130	17th week	5	1	1.0
	5.9	Prepositions Units 120 - 130	17th week	6	1	1.0
	5.10	Prose: 'The Secret of Work' by Swami Vivekananda	18th week	1	1	1.0
	5.11	Explanation of the text	18th week	2	1	1.0
	5.12	Explanation of the text	18th week	3	1	1.0
	5.13	Summary	18th week	5	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and Technique

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Test	5 Marks

V. RESOURCES

M. Leo Maria Francis, Hand Book Of Essential Vocabulary

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com.
Course Code	NEN502
Course Title	NON MAJOR ELECTIVE : ENGLISH FOR COMPETITIVE EXAMS
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To equip the learners with knowledge and skills to clear competitive exams. To provide the basic knowledge of English language To enable the learners to use error free English
Outcomes	It equips the learners with knowledge and skills to clear competitive exams. It provides the basic knowledge of English language It enables the learners to use error free English

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Basics of English	1st week	1	1	1.0
	1.2	Errors and how to avoid them	1st week	2	1	1.0
	1.3		1st week	3	1	1.0
	1.4		1st week	5	1	1.0
	1.5		1st week	6	1	1.0
	1.6	Basics of English	2nd week	1	1	1.0
	1.7	Errors and how to avoid them	2nd week	2	1	1.0
	1.8		2nd week	3	1	1.0
	1.9		2nd week	5	1	1.0
	1.10		2nd week	6	1	1.0
	1.11	Spotting Errors	3rd week	1	1	1.0
	1.12	Sentence Completion	3rd week	2	1	1.0
	1.13		3rd week	3	1	1.0
	1.14		3rd week	5	1	1.0
	1.15		3rd week	6	1	1.0
	1.16	Reconstructing passages	4th week	1	1	1.0
	1.17	How to write a precis	4th week	2	1	1.0
	1.18		4th week	3	1	1.0
	1.19		4th week	5	1	1.0
Unit II	2.1		4th week	6	1	1.0
	2.2	how to write a precis	5th week	1	1	1.0
	2.3	Reading comprehension	5th week	2	1	1.0
	2.4		5th week	3	1	1.0
	2.5		5th week	5	1	1.0
	2.6		5th week	6	1	1.0
	2.7	Composition	6th week	1	1	1.0
	2.8	Composition	6th week	2	1	1.0
	2.9		6th week	3	1	1.0
	2.10		6th week	5	1	1.0
	2.11		6th week	6	1	3.0
	2.12	Letter writing for various occasions	7th week	1	1	3.0
	2.13	letter writing for various occasions	7th week	2	1	1.0
	2.14	I - CA /	7th week	3	1	5.0
	2.15	I - CA /	7th week	5	1	5.0
	2.16	I - CA /	7th week	6	1	5.0
	2.17	I - CA /	8th week	1	1	5.0
	2.18	I - CA /	8th week	2	1	5.0
	2.19	I - CA /	8th week	3	1	5.0
Unit III	3.1		8th week	5	1	1.0
	3.2		8th week	6	1	1.0
	3.3	Report Writing	9th week	1	1	1.0
	3.4	Report Writing	9th week	2	1	1.0
	3.5		9th week	3	1	1.0
	3.6		9th week	5	1	1.0
	3.7		9th week	6	1	1.0
	3.8	Report Writing	10th week	1	1	1.0

Unit III	3.9	Spellings	10th week	2	1	1.0
	3.10		10th week	3	1	1.0
	3.11		10th week	5	1	1.0
	3.12		10th week	6	1	1.0
	3.13	Spellings	11th week	1	1	1.0
	3.14	Spellings	11th week	2	1	1.0
	3.15		11th week	3	1	1.0
	3.16		11th week	5	1	1.0
Unit IV	4.1		11th week	6	1	1.0
	4.2	Vocabulary	12th week	1	1	1.0
	4.3	Vocabulary	12th week	2	1	1.0
	4.4		12th week	3	1	1.0
	4.5		12th week	5	1	1.0
	4.6		12th week	6	1	1.0
	4.7	Vocabulary	13th week	1	1	1.0
	4.8	Vocabulary	13th week	2	1	1.0
	4.9		13th week	3	1	1.0
	4.10		13th week	5	1	1.0
	4.11		13th week	6	1	1.0
	4.12	Some notion, conventional and idiomatic expressions	14th week	1	1	1.0
	4.13	Some notion, conventional and idiomatic expressions	14th week	2	1	1.0
	4.14		14th week	3	1	1.0
	4.15		14th week	5	1	1.0
	4.16		14th week	6	1	3.0
	4.17	Some notion, conventional and idiomatic expressions	15th week	1	1	3.0
	4.18	II – CA /	15th week	2	1	5.0
	4.19	II - CA /	15th week	3	1	5.0
	4.20	II - CA /	15th week	5	1	5.0
	4.21	II - CA /	15th week	6	1	5.0
	4.22	II – CA /	16th week	1	1	5.0
Unit V	5.1	II – CA /	16th week	2	1	5.0
	5.2		16th week	3	1	1.0
	5.3		16th week	5	1	1.0
	5.4		16th week	6	1	1.0
	5.5	Phrasal Verbs	17th week	1	1	1.0
	5.6	Phrasal Verbs	17th week	2	1	1.0
	5.7		17th week	3	1	1.0
	5.8		17th week	5	1	1.0
	5.9		17th week	6	1	1.0
	5.10	Spoken English	18th week	1	1	1.0
	5.11	Spoken English	18th week	2	1	1.0
	5.12		18th week	3	1	1.0
	5.13		18th week	5	1	1.0
	5.14		18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Power point presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

English for competitive examinations - R.P. Bhatnagar, Rahul Bhargava. Pub. Macmillan Pvt. limited

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN1012
Course Title	LITERARY CRITICISM - II
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	This course aims at facilitating basic knowledge in English critical tradition from the beginnings to the modernists To help the students to prepare himself/herself to lay the foundation for learning how to address the discursive and ideational aspects of literary texts
Outcomes	Students gain the basic knowledge in English critical tradition from the beginnings to the modernists Students prepare himself/herself to lay the foundation for learning how to address the discursive and ideational aspects of literary texts

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	The Intentional Fallacy	1st week	1	1	1.0
	1.2	The Intentional Fallacy	1st week	2	1	1.0
	1.3	The Intentional Fallacy	1st week	3	1	1.0
	1.4	The Intentional Fallacy	1st week	4	1	1.0
	1.5	The Intentional Fallacy	1st week	5	1	1.0
	1.6	The Intentional Fallacy	2nd week	6	1	1.0
	1.7	The Intentional Fallacy	2nd week	1	1	1.0
	1.8	The Seven types of Ambiguity	2nd week	2	1	1.0
	1.9	The Seven types of Ambiguity	2nd week	3	1	1.0
	1.10	The Seven types of Ambiguity	2nd week	4	1	1.0
	1.11	The Seven types of Ambiguity	3rd week	5	1	1.0
	1.12	The Seven types of Ambiguity	3rd week	6	1	1.0
	1.13	The Seven types of Ambiguity	3rd week	1	1	1.0
	1.14	The Seven types of Ambiguity	3rd week	2	1	1.0
	1.15	Incest and Myth	3rd week	3	1	1.0
	1.16	Incest and Myth	4th week	4	1	1.0
	1.17	Incest and Myth	4th week	5	1	1.0
	1.18	Incest and Myth	4th week	6	1	1.0
	1.19	Incest and Myth	4th week	1	1	1.0
Unit II	2.1	Incest and Myth	4th week	2	1	1.0
	2.2	Incest and Myth	5th week	3	1	1.0
	2.3	linguistics and Poetics	5th week	4	1	1.0
	2.4	linguistics and Poetics	5th week	5	1	1.0
	2.5	linguistics and Poetics	5th week	6	1	1.0
	2.6	linguistics and Poetics	5th week	1	1	1.0
	2.7	linguistics and Poetics	6th week	2	1	1.0
	2.8	linguistics and Poetics	6th week	3	1	1.0
	2.9	linguistics and Poetics	6th week	4	1	1.0
	2.10	The Death of the Author	6th week	5	1	1.0
	2.11	The Death of the Author	6th week	6	1	3.0
	2.12	The Death of the Author	7th week	1	1	3.0
	2.13	The Death of the Author	7th week	2	1	1.0
	2.14	I - CA	7th week	3	1	5.0
	2.15	I - CA	7th week	4	1	5.0
	2.16	I - CA revision	7th week	5	1	5.0
	2.17	I - CA revision	8th week	6	1	5.0
	2.18	I - CA	8th week	1	1	5.0
	2.19	I-CA	8th week	2	1	5.0
Unit III	3.1	The Death of the Author	8th week	3	1	1.0
	3.2	The Death of the Author	8th week	4	1	1.0
	3.3	What is an Author	9th week	5	1	1.0
	3.4	What is an Author	9th week	6	1	1.0
	3.5	What is an Author	9th week	1	1	1.0
	3.6	What is an Author	9th week	2	1	1.0
	3.7	What is an Author	9th week	3	1	1.0
	3.8	Art as Technique	10th week	4	1	1.0

Unit III	3.9	Art as Technique	10th week	5	1	1.0
	3.10	Art as Technique	10th week	6	1	1.0
	3.11	Art as Technique	10th week	1	1	1.0
	3.12	Art as Technique	10th week	2	1	1.0
	3.13	Capitalism Modernism and Postmodernism	11th week	3	1	1.0
	3.14	Capitalism Modernism and Postmodernism	11th week	4	1	1.0
	3.15	Capitalism Modernism and Postmodernism	11th week	5	1	1.0
	3.16	Capitalism Modernism and Postmodernism	11th week	6	1	1.0
Unit IV	4.1	Capitalism Modernism and Postmodernism	11th week	1	1	1.0
	4.2	The Reading Proces A Phenomenological Approach	12th week	2	1	1.0
	4.3	The Reading Proces A Phenomenological Approach	12th week	3	1	1.0
	4.4	The Reading Proces A Phenomenological Approach	12th week	4	1	1.0
	4.5	The Reading Proces A Phenomenological Approach	12th week	5	1	1.0
	4.6	The Reading ProcesA Phenomenological Approach	12th week	6	1	1.0
	4.7	The Reading Proces A Phenomenological Approach	13th week	1	1	1.0
	4.8	Hindu View of Art Theory of Beauty	13th week	2	1	1.0
	4.9	Hindu View of Art Theory of Beauty	13th week	3	1	1.0
	4.10	Hindu View of Art Theory of Beauty	13th week	4	1	1.0
	4.11	Hindu View of Art Theory of Beauty	13th week	5	1	1.0
	4.12	Hindu View of Art Theory of Beauty	14th week	6	1	1.0
	4.13	Hindu View of Art Theory of Beauty	14th week	1	1	1.0
	4.14	How Newsness Enters the world : Postmodern space	14th week	2	1	1.0
	4.15	How Newness Enters the world: Postmodern space	14th week	3	1	1.0
	4.16	postmodern space	14th week	4	1	3.0
	4.17	Postcolonial time and the trial of cultural translation	15th week	5	1	3.0
	4.18	II CA	15th week	6	1	5.0
	4.19	II CA	15th week	1	1	5.0
	4.20	II CA	15th week	2	1	5.0
	4.21	II CA	15th week	3	1	5.0
	4.22	II CA	16th week	4	1	5.0
Unit V	5.1	II CA	16th week	5	1	5.0
	5.2	Postcolonial time and the trial of cultural translation	16th week	6	1	1.0
	5.3	Postcolonial time and the trial of cultural translation	16th week	1	1	1.0
	5.4	the location of Culture	16th week	2	1	1.0
	5.5	The location and culture	17th week	3	1	1.0
	5.6	Feminist Criticism in the wilderness	17th week	4	1	1.0
	5.7	Feminist Criticism in the wilderness	17th week	5	1	1.0
	5.8	Feminist Criticism in the wilderness	17th week	6	1	1.0
	5.9	Feminist Criticism in the wilderness	17th week	1	1	1.0
	5.10	From the Prehistory of Novelistic Discourse	18th week	2	1	1.0
	5.11	From the Prehistory of Novelistic Discourse	18th week	3	1	1.0
	5.12	From the Prehistory of Novelistic Discourse	18th week	4	1	1.0
	5.13	From the Prehistory of Novelistic Discourse	18th week	5	1	1.0
	5.14	From the Prehistory of Novelistic Discourse	18th week	6	1	1.0

Total Hrs.	90.0	
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III. TEACHING PROCEDURES & TECHNIQUES

Black Board PowerPoint Presentation Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Library	5 Marks
Seminar	10 Marks
Group Discussion	5 Marks

V. RESOURCES

Waugh, Patricia Literary theory and Criticism New Delhi Oxford University Press 2006
M H Abrams A Glossary Of Literary Terms Macmillan publishers India Ltd
Das and Kumar Bijay Twentieth century literary criticism Atlantic Publishing 2005

Aiken Conrad Collective criticism New York and London Oxford University Press 1968
Das and Kumar Bijay Twentieth century literary criticism Atlantic Publishing 2005
Lodge, David ed Modern Criticism and Theory II edition New Delhi Pearson Education 1998
Eagleton Terry The English Novel An Introduction Uk Blackwell Publishing
Seturaman ed Indian Aesthetic An Introduction New Delhi Macmillan 2005

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN208
Course Title	18TH CENTURY LITERATURE
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the students to the versatility and range of Knowledge of this period To gain insight into the transition from the 17th to the 18th Centuries and the influence of new philosophy and new science
Outcomes	Students will be introduced to the versatility and range of Knowledge of eighteenth century period Students gain insight into the transition from the 17th to the 18th Centuries and the influence of new philosophy and new science

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Science and Literature Neo Classicism	1st week	2	1	1.0
	1.2	Science and Literature Neo Classicism	1st week	3	1	1.0
	1.3	Science and Literature Neo Classicism	1st week	4	1	1.0
	1.4	The Country and the City	1st week	5	1	1.0
	1.5	The Country and the City	1st week	6	1	1.0
	1.6	The Country and the City	2nd week	2	1	1.0
	1.7	Concept of Nature	2nd week	3	1	1.0
	1.8	Concept of Nature	2nd week	4	1	1.0
	1.9	Concept of Nature	2nd week	5	1	1.0
	1.10	Concept of Nature	2nd week	6	1	1.0
	1.11	Concept of Imagination	3rd week	2	1	1.0
	1.12	Concept of Imagination	3rd week	3	1	1.0
	1.13	Concept of Imagination	3rd week	4	1	1.0
	1.14	Concept of Imagination	3rd week	5	1	1.0
	1.15	The Rise of the Gothic	3rd week	6	1	1.0
	1.16	The Rise of the Gothic	4th week	2	1	1.0
	1.17	The Rise of the Gothic	4th week	3	1	1.0
	1.18	The Rise of the Gothic	4th week	4	1	1.0
	1.19	The Rise of the Gothic	4th week	5	1	1.0
Unit II	2.1	Gulliver`s Travel	4th week	6	1	1.0
	2.2	Gulliver`s Travel	5th week	2	1	1.0
	2.3	Gulliver`s Travel	5th week	3	1	1.0
	2.4	Gulliver`s Travel	5th week	4	1	1.0
	2.5	Gulliver`s Travel	5th week	5	1	1.0
	2.6	Gulliver`s Travel	5th week	6	1	1.0
	2.7	Gulliver`s Travel	6th week	2	1	1.0
	2.8	The Vanity of Human Wishes	6th week	3	1	1.0
	2.9	The Vanity of Human Wishes	6th week	4	1	1.0
	2.10	The Vanity of Human Wishes	6th week	5	1	1.0
	2.11	The Vanity of Human Wishes	6th week	6	1	3.0
	2.12	The Vanity of Human Wishes	7th week	2	1	3.0
	2.13	The Vanity of Human Wishes	7th week	3	1	1.0
	2.14	I CA	7th week	4	1	5.0
	2.15	I CA	7th week	5	1	5.0
	2.16	I CA	7th week	6	1	5.0
	2.17	I CA	8th week	2	1	5.0
	2.18	I CA	8th week	3	1	5.0
	2.19	I CA	8th week	4	1	5.0
Unit III	3.1	Selecions from The Deserted Village Lines	8th week	5	1	1.0
	3.2	Selecions from The Deserted Village Lines	8th week	6	1	1.0
	3.3	Selecions from The Deserted Village Lines	9th week	2	1	1.0
	3.4	Selecions from The Deserted Village Lines	9th week	3	1	1.0
	3.5	Selection from The Deserted Village lines	9th week	4	1	1.0
	3.6	lines 195 238	9th week	5	1	1.0
	3.7	lines 195 238	9th week	6	1	1.0
	3.8	lines 267 339	10th week	2	1	1.0

Unit III	3.9	lines 267 339	10th week	3	1	1.0
	3.10	lines 267 339	10th week	4	1	1.0
	3.11	lines 267 339	10th week	5	1	1.0
	3.12	School for Scandal	10th week	6	1	1.0
	3.13	School for Scandal	11th week	2	1	1.0
	3.14	School for Scandal	11th week	3	1	1.0
	3.15	School for Scandal	11th week	4	1	1.0
	3.16	School for Scandal	11th week	5	1	1.0
Unit IV	4.1	School for Scandal	11th week	6	1	1.0
	4.2	School for Scandal	12th week	2	1	1.0
	4.3	The London Merchant	12th week	3	1	1.0
	4.4	The London Merchant	12th week	4	1	1.0
	4.5	The London Merchant	12th week	5	1	1.0
	4.6	The London Merchant	12th week	6	1	1.0
	4.7	The London Merchant	13th week	2	1	1.0
	4.8	The London Merchant	13th week	3	1	1.0
	4.9	The London Merchant	13th week	4	1	1.0
	4.10	A Vindication of the Rights of Women	13th week	5	1	1.0
	4.11	A Vindication of the Rights of Women	13th week	6	1	1.0
	4.12	A Vindication of the Rights of Women	14th week	2	1	1.0
	4.13	A Vindication of the Rights of Women	14th week	3	1	1.0
	4.14	A Vindication of the Rights of Women	14th week	4	1	1.0
	4.15	PP 106 9	14th week	5	1	1.0
	4.16	PP 106 9	14th week	6	1	3.0
	4.17	PP 106 9	15th week	2	1	3.0
	4.18	PP 106 9	15th week	3	1	5.0
	4.19	II CA	15th week	4	1	5.0
	4.20	II CA	15th week	5	1	5.0
	4.21	II CA	15th week	6	1	5.0
	4.22	II CA	16th week	2	1	5.0
Unit V	5.1	II CA	16th week	3	1	5.0
	5.2	A Vindication of the Rights of Women	16th week	4	1	1.0
	5.3	A Vindication of the Rights of Women	16th week	5	1	1.0
	5.4	A Vindication of the Rights of Women	16th week	6	1	1.0
	5.5	A Vindication of the Rights of Women	17th week	2	1	1.0
	5.6	A Vindication of the Rights of Women	17th week	3	1	1.0
	5.7	Letter to George and Thomas Keats 22 Dec 1817	17th week	4	1	1.0
	5.8	Letter to George and Thomas Keats 22 Dec 1817	17th week	5	1	1.0
	5.9	Letter to George and Thomas Keats 22 Dec 1817	17th week	6	1	1.0
	5.10	Letter to George and Thomas Keats 22 Dec 1817	18th week	2	1	1.0
	5.11	Letter to Richard Woodhouse 27 October, 1818	18th week	3	1	1.0
	5.12	Letter to Richard Woodhouse 27 October, 1818	18th week	4	1	1.0
	5.13	Letter to Richard Woodhouse 27 October, 1818	18th week	5	1	1.0
	5.14	Letter to Richard Woodhouse 27 October, 1818	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board PowerPoint Presentation Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Library	5 Marks
Attendance	5 Marks

V. RESOURCES

B Prasad A Background to the study of English Literature Macmillan
Sanders Andrew Short Oxford History of English Literature Oxford University Press 2004
Rogers Pat An Outline of English Literature Oxford University Press 1998

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com.
Course Code	LE214BT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Enhance the proficiency of Business Communication skills of the students focusing on the words and expressions commonly used in the business environment To develop the ability to communicate clearly correctly and effectively in written English on matters having relevance to day-to-day business operations
Outcomes	Students Enhance the proficiency of Business Communication skills of the students focusing on the words and expressions commonly used in the business environment Students develop the ability to communicate clearly correctly and effectively in written English on matters having relevance to day-to-day business operations

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ IA/ Any other
Unit I	1.1	Unit I Listening- Famous speeches and pep talks Short Motivational talks	1st week	2	1	1.0
	1.2	Listening Famous speeches and pep talks/ Short Motivational talks	1st week	3	1	1.0
	1.3	Speaking Introduction oneself to the gathering	1st week	4	1	1.0
	1.4	Speaking Describing one`s village	1st week	5	1	1.0
	1.5	Speaking Narrating a story incident	1st week	6	1	1.0
	1.6	Speaking Welcoming a gathering	2nd week	2	1	1.0
	1.7	Speaking Introducing a guest to the audience	2nd week	3	1	1.0
	1.8	Speaking Thanking a gathering	2nd week	4	1	1.0
	1.9	Reading and Writing Writing short speeches	2nd week	5	1	1.0
	1.10	Literature Prose Wordly Wisdom	2nd week	6	1	1.0
	1.11	Prose Wordly Wisdom	3rd week	2	1	1.0
	1.12	Poem The Daffodils	3rd week	3	1	1.0
	1.13	Poem The Daffodils	3rd week	4	1	1.0
	1.14	Phrasal verbs Starting with A G	3rd week	5	1	1.0
	1.15	Phrasal verbs Starting with A G	3rd week	6	1	1.0
	1.16	Phrasal verbs Starting with A G	4th week	2	1	1.0
	1.17	Unit II Listening Listening to and or watching	4th week	3	1	1.0
	1.18	Listening Watching mock-interviews or actual interview	4th week	4	1	1.0
	1.19	Listening Watching mock-interviews or actual interview	4th week	5	1	1.0
Unit II	2.1	Speaking Facing an interview	4th week	6	1	1.0
	2.2	Speaking Facing an interview	5th week	2	1	1.0
	2.3	Speaking Facing an interview	5th week	3	1	1.0
	2.4	Speaking Tele-interviews	5th week	4	1	1.0
	2.5	Speaking Tele-interviews	5th week	5	1	1.0
	2.6	Reading and Writing Applying for Jobs	5th week	6	1	1.0
	2.7	Reading and Writing Applying for Jobs	6th week	2	1	1.0
	2.8	Reading and Writing Preparing Resumes	6th week	3	1	1.0
	2.9	Reading and Writing Preparing Resumes	6th week	4	1	1.0
	2.10	Reading and Writing Standard Business Letter	6th week	5	1	1.0
	2.11	Literature - Short Story The lady or the Tiger	6th week	6	1	3.0
	2.12	Short Story The lady or the Tiger	7th week	2	1	3.0
	2.13	Poem Satan`s Speech	7th week	3	1	1.0
	2.14	CA No class	7th week	4	1	5.0
	2.15	CA No class	7th week	5	1	5.0
	2.16	Phrasal verbs Starting with G R	7th week	6	1	5.0
	2.17	CA No class	8th week	2	1	5.0
	2.18	CA No class	8th week	3	1	5.0
	2.19	CA No class	8th week	4	1	5.0
Unit III	3.1	Unit III Listening and Reading Telephone Conversation	8th week	5	1	1.0
	3.2	Listening - Telephone Etiquette	8th week	6	1	1.0

Unit III	3.3	Listening and Reading Asking for information and giving information	9th week	2	1	1.0
	3.4	Listening and Reading-Asking for information and giving information	9th week	3	1	1.0
	3.5	Listening and Reading-Making an Appointment Cancelling and Rescheduling Appointments	9th week	4	1	1.0
	3.6	Listening and Reading- Making an Appointment, Cancelling and Rescheduling Appointments	9th week	5	1	1.0
Unit IV						
Unit V						
Total Hrs.					44.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board PowerPoint Presentation Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	5 Marks
Test - I	5 Marks
Attendance	5 Marks

V. RESOURCES

Prescribed text book suggested by the Department of English

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Com.
Course Code	NEN602
Course Title	NON MAJOR ELECTIVE : WRITTEN COMMUNICATION
Course Extension	
Course Teacher	Mr. Louis Sahaya Henston D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To equip the students to clear their competitive exams To provide the basic knowledge of English language To enable the students to use error free English
Outcomes	Students gain the basic knowledge to clear their competitive exams students are provided with the basic knowledge of English language Students enable the students to use error free English

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	communicating by letter	1st week	1	1	1.0
	1.2	communicating by letter	1st week	2	1	1.0
	1.3		1st week	3	1	1.0
	1.4		1st week	5	1	1.0
	1.5		1st week	6	1	1.0
	1.6	communicating by letter	2nd week	1	1	1.0
	1.7	communicating by letter	2nd week	2	1	1.0
	1.8		2nd week	3	1	1.0
	1.9		2nd week	5	1	1.0
	1.10		2nd week	6	1	1.0
	1.11	Different ways of presenting information	3rd week	1	1	1.0
	1.12	Different ways of presenting information	3rd week	2	1	1.0
	1.13		3rd week	3	1	1.0
	1.14		3rd week	5	1	1.0
	1.15		3rd week	6	1	1.0
	1.16	Different ways of presenting information	4th week	1	1	1.0
	1.17	Different ways of presenting information	4th week	2	1	1.0
	1.18		4th week	3	1	1.0
	1.19		4th week	5	1	1.0
Unit II	2.1		4th week	6	1	1.0
	2.2	Description	5th week	1	1	1.0
	2.3	Description	5th week	2	1	1.0
	2.4		5th week	3	1	1.0
	2.5		5th week	5	1	1.0
	2.6		5th week	6	1	1.0
	2.7	Description	6th week	1	1	1.0
	2.8	Description	6th week	2	1	1.0
	2.9		6th week	3	1	1.0
	2.10		6th week	5	1	1.0
	2.11		6th week	6	1	3.0
	2.12	Narration	7th week	1	1	3.0
	2.13	Narration	7th week	2	1	1.0
	2.14		7th week	3	1	5.0
	2.15		7th week	5	1	5.0
	2.16		7th week	6	1	5.0
	2.17	Narration	8th week	1	1	5.0
	2.18	Narration	8th week	2	1	5.0
	2.19		8th week	3	1	5.0
Unit III	3.1		8th week	5	1	1.0
	3.2		8th week	6	1	1.0
	3.3	Narration	9th week	1	1	1.0
	3.4	description and narration	9th week	2	1	1.0
	3.5		9th week	3	1	1.0
	3.6		9th week	5	1	1.0
	3.7		9th week	6	1	1.0
	3.8	ICA	10th week	1	1	1.0

Unit III	3.9	ICA	10th week	2	1	1.0
	3.10	ICA	10th week	3	1	1.0
	3.11	ICA	10th week	5	1	1.0
	3.12		10th week	6	1	1.0
	3.13	Notetaking	11th week	1	1	1.0
	3.14	Notetaking	11th week	2	1	1.0
	3.15		11th week	3	1	1.0
	3.16		11th week	5	1	1.0
Unit IV	4.1		11th week	6	1	1.0
	4.2	Notetaking	12th week	1	1	1.0
	4.3	Notetaking	12th week	2	1	1.0
	4.4		12th week	3	1	1.0
	4.5		12th week	5	1	1.0
	4.6		12th week	6	1	1.0
	4.7	Notetaking	13th week	1	1	1.0
	4.8	Reporting	13th week	2	1	1.0
	4.9		13th week	3	1	1.0
	4.10		13th week	5	1	1.0
	4.11		13th week	6	1	1.0
	4.12	Reporting	14th week	1	1	1.0
	4.13	Reporting	14th week	2	1	1.0
	4.14		14th week	3	1	1.0
	4.15		14th week	5	1	1.0
	4.16		14th week	6	1	3.0
	4.17	II CA	15th week	1	1	3.0
	4.18	II CA	15th week	2	1	5.0
	4.19	II CA	15th week	3	1	5.0
	4.20	II CA	15th week	5	1	5.0
	4.21	II CA	15th week	6	1	5.0
	4.22	II CA	16th week	1	1	5.0
Unit V	5.1	II CA	16th week	2	1	5.0
	5.2		16th week	3	1	1.0
	5.3		16th week	5	1	1.0
	5.4		16th week	6	1	1.0
	5.5	Different ways of presenting information	17th week	1	1	1.0
	5.6	description and narration	17th week	2	1	1.0
	5.7		17th week	3	1	1.0
	5.8		17th week	5	1	1.0
	5.9		17th week	6	1	1.0
	5.10	Notetaking	18th week	1	1	1.0
	5.11	Reporting	18th week	2	1	1.0
	5.12		18th week	3	1	1.0
	5.13		18th week	5	1	1.0
	5.14		18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board Powerpoint Presentation Video Lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

English for Competitive Examinations R P Bhatnagar Rajul Bhargava Pub Macmilliam Pvt Limited

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Economics
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Rev. Dr. Maria Arokia Raj K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the learners to adapt an apt method of learning a second language by enhancing LSRWTo make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex mannerTo enable them to listen to the native speakers and understand the nuances of English languageTo make them to converse in English in simple sentences in correct mannerTo enable the learners to learn the basic aspects of grammar to frame error free sentences
Outcomes	At the end of the course, the students would be able To adapt an apt method of learning a second language by enhancing LSRWTo learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex mannerTo listen to the native speakers and understand the nuances of English languageTo converse in English in simple sentences in correct mannerTo learn the basic aspects of grammar to frame error free sentences

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Learning Names of all the students in the class	1st week	2	1	1.0
	1.3	Unit I:Speaking - Greetings	1st week	3	1	1.0
	1.4	Unit I:Speaking - Greetings	1st week	5	1	1.0
	1.5	Speaking –Greetings	1st week	6	1	1.0
	1.6	Speaking - Dawn to dusk	2nd week	1	1	1.0
	1.7	Speaking - Dawn to dusk	2nd week	2	1	1.0
	1.8	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	3	1	1.0
	1.9	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	5	1	1.0
	1.10	Writing: Vocabulary – parts of the house, body, Verbs	2nd week	6	1	1.0
	1.11	Writing: Using the nouns and Verbs taught in the unit	3rd week	1	1	1.0
	1.12	Writing exercise on Pg 9	3rd week	2	1	1.0
	1.13	Parts of Speech: Noun, Pronoun,	3rd week	3	1	1.0
	1.14	Parts of Speech: Adjective, Verb	3rd week	5	1	1.0
	1.15	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	3rd week	6	1	1.0
	1.16	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	4th week	1	1	1.0
	1.17	Prose: 'My Visions for India' by APJ Abdul Kalam	4th week	2	1	1.0
	1.18	Explanation of the Prose	4th week	3	1	1.0
	1.19	Summary of 'My Visions for India'	4th week	5	1	1.0
Unit II	2.1	Unit II: Speaking – Introducing oneself	4th week	6	1	1.0
	2.2	Speaking – Introducing oneself	5th week	1	1	1.0
	2.3	Speaking – Introducing oneself	5th week	2	1	1.0
	2.4	Speaking – Dialogues at Play	5th week	3	1	1.0
	2.5	Speaking – Dialogues at Play& exercises	5th week	5	1	1.0
	2.6	Writing: Vocabulary -Nouns and Verbs related to play	5th week	6	1	1.0
	2.7	Writing exercises on Pg 34 and 35	6th week	1	1	1.0
	2.8	Grammar: Simple Present & continuous Units 1-4, 19	6th week	2	1	1.0
	2.9	Grammar: Simple Present & continuous Units 1-4, 20	6th week	3	1	1.0
	2.10	Present Perfect & Continuous Units 7-10	6th week	5	1	1.0
	2.11	Future Tense Units 21 - 25	6th week	6	1	3.0
	2.12	Exercises in Grammar	7th week	1	1	3.0
	2.13	V. Prose: 'My Quest for Love' by R.K. Narayan	7th week	2	1	1.0
	2.14	CA – No class	7th week	3	1	5.0
	2.15	CA – No class	7th week	5	1	5.0
	2.16	Summary of 'My Quest for Love' by R.K. Narayan	7th week	6	1	5.0
	2.17	CA – No class	8th week	1	1	5.0

Unit II	2.18	CA – No class	8th week	2	1	5.0
	2.19	CA – No class	8th week	3	1	5.0
Unit III	3.1	Unit III Speaking –Inviting	8th week	5	1	1.0
	3.2	Unit III Speaking –Inviting	8th week	6	1	1.0
	3.3	Speaking – Inviting & Requesting	9th week	1	1	1.0
	3.4	Speaking – Requesting & Dialogues at College	9th week	2	1	1.0
	3.5	Speaking – Dialogues at College	9th week	3	1	1.0
	3.6	Vocabulary – Nouns and Verbs – at study	9th week	5	1	1.0
	3.7	Exercises on Pg 55	9th week	6	1	1.0
	3.8	Exercises on Pg 56	10th week	1	1	1.0
	3.9	Grammar: Past tense and Past Continuous Units 5-6	10th week	2	1	1.0
	3.10	Past and Past Continuous Units 5-6	10th week	3	1	1.0
	3.11	Past perfect, Past perfect continuous tense Units 14 -16	10th week	5	1	1.0
	3.12	Past perfect, Past perfect continuous tense Units 14 -16	10th week	6	1	1.0
	3.13	Prose: ‘One of these Days’ by Gabriel Garcia Marquez	11th week	1	1	1.0
	3.14	Prose: ‘One of these Days’ by Gabriel Garcia Marquez	11th week	2	1	1.0
	3.15	Explanation of the Prose	11th week	3	1	1.0
	3.16	Summary - ‘One of these Days’	11th week	5	1	1.0
Unit IV	4.1	Unit IV: Speaking – Offering Help,	11th week	6	1	1.0
	4.2	Offering Help and Accepting/declining it	12th week	1	1	1.0
	4.3	Dialogues related to cooking and eating	12th week	2	1	1.0
	4.4	Dialogues related to cooking and eating	12th week	3	1	1.0
	4.5	Dialogues related to cooking and eating	12th week	5	1	1.0
	4.6	Dialogues related to cooking and eating	12th week	6	1	1.0
	4.7	Exercises: pg 83-84	13th week	1	1	1.0
	4.8	Vocabulary: Nouns and verbs related to cooking, eating	13th week	2	1	1.0
	4.9	Exercises : pg 89-90	13th week	3	1	1.0
	4.10	Exercises : pg 89-91	13th week	5	1	1.0
	4.11	Grammar:Articles:Countable,uncountable Nouns ‘A’ and ‘An’ Units 68-71	13th week	6	1	1.0
	4.12	‘The’ Units 72-77	14th week	1	1	1.0
	4.13	Singular and Plural Units 78-79	14th week	2	1	1.0
	4.14	Exercises	14th week	3	1	1.0
	4.15	Poems: ‘Lotus’ by Toru Dutt	14th week	5	1	1.0
	4.16	Poems: ‘Lotus’ by Toru Dutt	14th week	6	1	3.0
	4.17	‘Coramandal Fishers’ by Sarojini Naidu	15th week	1	1	3.0
	4.18	CA – No Class	15th week	2	1	5.0
4.19	CA – No Class	15th week	3	1	5.0	
4.20	CA – No Class	15th week	5	1	5.0	
4.21	CA – No Class	15th week	6	1	5.0	
4.22	CA – No Class	16th week	1	1	5.0	
Unit V	5.1	Unit V:Speaking – Seeking Permission	16th week	2	1	5.0
	5.2	Speaking – Asking for Advice	16th week	3	1	1.0
	5.3	Speaking – Expressing Gratitude	16th week	5	1	1.0
	5.4	Vocabulary: Nouns- dressing & Bed room, bathroom	16th week	6	1	1.0
	5.5	Idioms	17th week	1	1	1.0

Unit V	5.6	Idioms	17th week	2	1	1.0
	5.7	Idioms & Exercises on Pg 118-119	17th week	3	1	1.0
	5.8	Grammar : Prepositions Units 120 - 130	17th week	5	1	1.0
	5.9	Prepositions Units 120 - 130	17th week	6	1	1.0
	5.10	Prose: 'The Secret of Work' by Swami Vivekananda	18th week	1	1	1.0
	5.11	Explanation of the text	18th week	2	1	1.0
	5.12	Explanation of the text	18th week	3	1	1.0
	5.13	Summary	18th week	5	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method Black Board, Powerpoint Presentation, Modelling, Pair work, Group work, Flipped Classroom

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

Text Book: English for Communication 1 by K.A. Maria Arokia Raj and Leo Maria Francis
REFERENCE BOOKS
CIEFL, ENGLISH 400 READING PROGRAMME, Orient Longman Ltd.1992.
D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd.1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPOROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Economics
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	
Course Teacher	Rev. Dr. Maria Arokia Raj K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce students to the art of communication and public speaking in English To train the minds to think in English To enhance proficiency in writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and poems
Outcomes	At the end of the course, the students would be able To learn in a decent way the art of communication and public speaking in English To think in English To write simple sentence in English focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English literature works.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction to the Course	1st week	2	1	1.0
	1.2	Introduction to the Course	1st week	3	1	1.0
	1.3	Names learning	1st week	4	1	1.0
	1.4	Unit I: Speaking – Introducing oneself	1st week	5	1	1.0
	1.5	Introducing oneself – in the class	1st week	6	1	1.0
	1.6	Introducing oneself – in the class	2nd week	2	1	1.0
	1.7	Introducing oneself – in the class	2nd week	3	1	1.0
	1.8	Introducing oneself – in the class	2nd week	4	1	1.0
	1.9	Introducing oneself – in the class	2nd week	5	1	1.0
	1.10	Describing something	2nd week	6	1	1.0
	1.11	Describing something	3rd week	2	1	1.0
	1.12	Narration	3rd week	3	1	1.0
	1.13	Narration	3rd week	4	1	1.0
	1.14	Narration	3rd week	5	1	1.0
	1.15	‘Six Thinking Hats’ - Prose	3rd week	6	1	1.0
	1.16	‘Six Thinking Hats’ – Prose - Summary	4th week	2	1	1.0
	1.17	‘Punishment in Kindergarten’- Poem	4th week	3	1	1.0
	1.18	Phrasal Verbs 1- 15	4th week	4	1	1.0
	1.19	Phrasal Verbs 1- 16	4th week	5	1	1.0
	1.20	Phrasal Verbs 16 - 30	4th week	6	1	1.0
Unit II	2.1	Unit II: Welcoming the Gathering	5th week	2	1	1.0
	2.2	Welcoming the Gathering	5th week	3	1	1.0
	2.3	Introducing a Guest to the Audience	5th week	4	1	1.0
	2.4	Introducing a Guest to the Audience	5th week	5	1	1.0
	2.5	Introducing a Guest to the Audience	5th week	6	1	1.0
	2.6	Thanking the Gathering and Organisers	6th week	2	1	1.0
	2.7	Thanking the Gathering and Organisers	6th week	3	1	1.0
	2.8	Writing Short Speeches	6th week	4	1	1.0
	2.9	Writing Short Speeches	6th week	5	1	1.0
	2.10	‘Gift of the Magi’ - Prose	6th week	6	1	3.0
	2.11	‘Gift of the Magi’ - Prose	7th week	2	1	3.0
	2.12	‘Gift of the Magi’ - Prose	7th week	3	1	1.0
	2.13	Journey of the Magi	7th week	4	1	5.0
	2.14	Journey of the Magi	7th week	5	1	5.0
	2.15	No Class due to CA examinations	7th week	6	1	5.0
	2.16	Phrasal Verbs 1- 15	8th week	2	1	5.0
	2.17	Phrasal Verbs 1- 16	8th week	3	1	5.0
	2.18	No Class due to CA examinations	8th week	4	1	5.0
Unit III	3.1	Unit III: Giving one’s opinion on current issues – both national and social issues	8th week	5	1	1.0
	3.2	Watching debates on TV Channels	8th week	6	1	1.0
	3.3	Debate in the class	9th week	2	1	1.0
	3.4	Debate in the class	9th week	3	1	1.0
	3.5	Debate in the class	9th week	4	1	1.0
	3.6	Debate in the class	9th week	5	1	1.0
	3.7	Examples of Speeches on Social issues	9th week	6	1	1.0

Unit III	3.8	Practice Speeches in the classroom	10th week	2	1	1.0
	3.9	Practice Speeches in the classroom	10th week	3	1	1.0
	3.10	'The Lady or the Tiger?' – Short Story	10th week	4	1	1.0
	3.11	'The Lady or the Tiger?' – Short Story	10th week	5	1	1.0
	3.12	'The Lady or the Tiger?' – Short Story	10th week	6	1	1.0
	3.13	'The Lady or the Tiger?' – Short Story	11th week	2	1	1.0
	3.14	'Satan's Speech' - Poem	11th week	3	1	1.0
	3.15	'Satan's Speech' - Poem	11th week	4	1	1.0
	3.16	Phrasal Verbs	11th week	5	1	1.0
	3.17	Phrasal Verbs	11th week	6	1	1.0
3.18	Phrasal Verbs	12th week	2	1	1.0	
Unit IV	4.1	Unit IV: Famous Speeches - Introduction	12th week	3	1	1.0
	4.2	The 'Quit India' – Mahatma Gandhi	12th week	4	1	1.0
	4.3	The 'Quit India' – Mahatma Gandhi	12th week	5	1	1.0
	4.4	'Quit India' - Summary	12th week	6	1	1.0
	4.5	'Quit India' - Summary	13th week	2	1	1.0
	4.6	'The Gettysburg Address' – Ab. Lincoln	13th week	3	1	1.0
	4.7	'The Gettysburg Address' - Summary	13th week	4	1	1.0
	4.8	'I have a Dream' – Martin Luther King	13th week	5	1	1.0
	4.9	'I have a Dream' – Martin Luther King	13th week	6	1	1.0
	4.10	'I have a Dream' – Summary	14th week	2	1	1.0
	4.11	'I have a Dream' – Summary	14th week	3	1	1.0
	4.12	'Inaugural Address'- John F. Kennedy	14th week	4	1	1.0
	4.13	'Inaugural Address'- John F. Kennedy	14th week	5	1	1.0
	4.14	'Inaugural Address' - Summary	14th week	6	1	3.0
	4.15	Phrasal Verbs	15th week	2	1	3.0
	4.16	Phrasal Verbs	15th week	3	1	5.0
	4.17	Phrasal Verbs	15th week	4	1	5.0
	4.18	No Class due to CA examinations	15th week	5	1	5.0
Unit V	5.1	Unit V: Samples of News items	15th week	6	1	5.0
	5.2	Preparing News items – How to do it.	16th week	2	1	5.0
	5.3	No Class due to CA examinations	16th week	3	1	5.0
	5.4	Preparing News items – writing	16th week	4	1	1.0
	5.5	Preparing News items – writing	16th week	5	1	1.0
	5.6	Preparing News items – writing	16th week	6	1	1.0
	5.7	Preparing News items – Speaking	17th week	2	1	1.0
	5.8	Preparing News items – Speaking	17th week	3	1	1.0
	5.9	'Tara' – Mahesh Dattani	17th week	4	1	1.0
	5.10	'Tara' – Mahesh Dattani	17th week	5	1	1.0
	5.11	'Tara' – Mahesh Dattani	17th week	6	1	1.0
	5.12	'Tara' – Mahesh Dattani	18th week	2	1	1.0
	5.13	'Tara' – Mahesh Dattani - Summary	18th week	3	1	1.0
	5.14	Phrasal Verbs	18th week	4	1	1.0
	5.15	Phrasal Verbs	18th week	5	1	1.0
	5.16	Phrasal Verbs	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, Powerpoint Presentation, Modelling, Pair work, Group work, Flipped Classroom

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd. 1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M P Bhaskaran and D Horsburg, STRENGTHEN YOUR ENGLISH, Oxford University Press, 1983.
M. Leo Maria Francis, HAND BOOK OF ESSENTIAL VOCABULARY
Mary K McCaskill, A HAND BOOK FOR TECHNICAL WRITERS AND EDITORS, Langley Research Centre, Hampton, Virginia.
P C Wren, MA and H Martin, MA, HIGHSCHOOL GRAMMAR AND COMPOSITION, Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Economics
Course Code	LE214AT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Rev. Dr. Maria Arokia Raj K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make them to learn the higher level of vocabulary To enable them to converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To enable them to listen to the native speakers in an higher level and enhancing the listening skill To make the learners to learn and understand Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, Run-on Sentences To enable them to learn idioms of sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>
Outcomes	<p>To handle more complex vocabulary To converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To listen to the native speakers in an higher level and have better listening skill To use sentences with correct Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, and avoid Run-on Sentences To use idioms related to sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	1.0
	1.2	Names learning	1st Week	2	1	1.0
	1.3	Unit I:Speaking Asking about Remembering	1st Week	3	1	1.0
	1.4	Speaking Persuading	1st Week	5	1	1.0
	1.5	Speaking Dialogues in hospital	1st Week	6	1	1.0
	1.6	Speaking Dialogues in hospital	2nd Week	1	1	1.0
	1.7	Speaking Practice	2nd Week	2	1	2.0
	1.8	Speaking Practice	2nd Week	3	1	2.0
	1.9	Writing Nouns and Verbs disease	2nd Week	5	1	1.0
	1.10	Writing Exercises using nouns and verbs	2nd Week	6	1	1.0
	1.11	Writing describing pictures	3rd Week	1	1	1.0
	1.12	Writing Subject verb agreement	3rd Week	2	1	1.0
	1.13	Writing Subject verb agreement	3rd Week	3	1	1.0
	1.14	Writing Subject verb agreement	3rd Week	5	1	1.0
	1.15	Writing Punctuations	3rd Week	6	1	1.0
	1.16	Writing Punctuations	4th week	1	1	1.0
	1.17	Idioms Sickness and Heath	4th week	2	1	1.0
	1.18	Mohandas Gandhi by Salman Rushdie	4th week	3	1	1.0
	1.19	Mohandas Gandhi by Salman Rushdie	4th week	5	1	1.0
Unit II	2.2	Unit II Speaking: Complimenting and Congratulating	4th week	6	1	1.0
	2.3	Speaking Complimenting and Congratulating	5th week	1	1	1.0
	2.4	Expressing Sympathy	5th week	2	1	1.0
	2.5	Dialogues at work	5th week	3	1	1.0
	2.6	Dialogues at work	5th week	5	1	1.0
	2.7	Writing Nouns and Verbs Plants, Trees	5th week	6	1	1.0
	2.8	Idioms Trees, Plants and Fruits	6th week	1	1	1.0
	2.9	Writing Exercises related to agriculture	6th week	2	1	1.0
	2.10	Writing Describing the pictures	6th week	3	1	1.0
	2.11	Grammar Direct and Indirect speech	6th week	5	1	5.0
	2.12	CA1	6th week	6	1	5.0
	2.13	Grammar Direct and Indirect speech	7th week	1	1	5.0
	2.14	CA1	7th week	2	1	5.0
	2.15	Prose Manners and Etiquette	7th week	3	1	5.0
	Unit III	3.3	Unit III Speaking: Complaining	7th week	5	1
3.4		Speaking Apologising	7th week	6	1	1.0
3.5		Speaking Transportation	8th week	1	1	1.0
3.6		Speaking Profession	8th week	2	1	2.0
3.7		Writing Nouns and Verbs	8th week	3	1	2.0
3.8		Writing Nouns and Verbs	8th week	5	1	2.0
3.9		Idioms Job and Profession	8th week	6	1	2.0
3.10		Writing Describing pictures	9th week	1	1	2.0
3.11		Grammar Conditional Statements	9th week	2	1	2.0
3.12		Grammar Conditional Statements	9th week	3	1	2.0
3.13		Prose The Mountain Trail	9th week	5	1	2.0
3.14		Prose The Mountain Trail	9th week	6	1	2.0

Unit III	3.15	Prose The Mountain Trail	10th week	1	1	2.0
	3.16	Self Assessment	10th week	2	1	3.0
Unit IV	4.1	Unit IV Speaking Making suggestions	10th week	3	1	2.0
	4.2	Speaking Making suggestions	10th week	5	1	2.0
	4.3	Speaking Warning Someone	10th week	6	1	2.0
	4.4	Speaking Warning Someone	11th week	1	1	2.0
	4.5	Speaking Related to weather, season	11th week	2	1	2.0
	4.6	Speaking Related to weather, season	11th week	3	1	2.0
	4.7	Writing Nouns and Verbs	11th week	5	1	4.0
	4.8	CA2	11th week	6	1	5.0
	4.9	Idioms Earth, Weather, Climate, Seasons	12th week	1	1	5.0
	4.10	CA2	12th week	2	1	5.0
	4.11	Writing Exercises given in the lesson	12th week	3	1	5.0
	4.12	Writing Describing pictures	12th week	5	1	5.0
	4.13	Grammar Questions, Negation, command and Request	12th week	6	1	1.0
	4.14	Grammar	13th week	1	1	1.0
	4.15	Poem: The Road not Taken	13th week	2	1	1.0
	4.16	Poem: On his Blindness	13th week	3	1	1.0
Unit V	5.1	Unit V Speaking Asking about Possibility	13th week	5	1	1.0
	5.2	Speaking Asking about Possibility	13th week	6	1	1.0
	5.3	Speaking Asking about Possibility	14th week	1	1	1.0
	5.4	Speaking Asking about Possibility	14th week	2	1	1.0
	5.5	Speaking Universe, roads and traffic signals	14th week	3	1	1.0
	5.6	Idioms Earth, Weather, Climate, Seasons	14th week	5	1	6.0
	5.7	Grammar Active and Passive Voice	14th week	6	1	6.0
	5.8	Grammar Run on sentences	15th week	1	1	6.0
	5.9	'Merchant of Venice' by William Shakespeare – The Trial Scene.	15th week	2	1	1.0
Total Hrs.					72.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, power point and Group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test - I	5 Marks
Test - II	5 Marks
Attendance	5 Marks

V. RESOURCES

D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd. 1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M P Bhaskaran and D Horsburg, STRENGTHEN YOUR ENGLISH, Oxford University Press, 1983.
M. Leo Maria Francis, HAND BOOK OF ESSENTIAL VOCABULARY
Mary K McCaskill, A HAND BOOK FOR TECHNICAL WRITERS AND EDITORS, Langley Research Centre, Hampton, Virginia.
P C Wren, MA and H Martin, MA, HIGHSCHOOL GRAMMAR AND COMPOSITION, Chand and Company, New Delhi, 2004.
Sarah Freeman, WRITTEN COMMUNICATION IN ENGLISH, Orient Longman, 1994.
T C Collocott, Dr. T M Farhathullah, NEW RADIANT READERS, Book IX, Allied Publishers Pvt. Ltd 2005.
V KoothaNainar, SPECTRUM ENGLISH COURSE, Book IV, Samba Publishing Co. Pvt. Ltd, 2000.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Computer Science
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Rev. Dr. Maria Arokia Raj K A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To Enhance the proficiency of Business Communication skills of the students focusing on the words, and expressions commonly used in the business environment</p> <p>To develop the ability to communicate clearly, correctly and effectively in written English on matters having relevance to day-to-day business operations</p> <p>To use appropriate words, proper construction of sentences, and coherent presentation conforming to widely accepted corporate practices</p> <p>To create quality work force for the industry</p>
Outcomes	<p>To be proficient in Business Communication skills, using words, and expressions commonly used in the business environment</p> <p>To communicate clearly, correctly and effectively in written English on matters having relevance to day-to-day business operations</p> <p>To use appropriate words, proper construction of sentences, and coherent presentation conforming to widely accepted corporate practices</p> <p>To take on any business related communication work in the industry.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	2	1	1.0
	1.2	Names learning	1st Week	3	1	1.0
	1.3	Unit I: Speaking – Facing an Interview	1st Week	4	1	1.0
	1.4	Speaking – Top interview questions	1st Week	5	1	1.0
	1.5	Speaking – Top interview questions	2nd Week	2	1	1.0
	1.6	Speaking – Tele-Interview	2nd Week	3	1	1.0
	1.7	Speaking – Tele-Interview	2nd Week	4	1	2.0
	1.8	Resume, Bio-Data, Curriculum Vitae	2nd Week	5	1	2.0
	1.9	Writing Resume	3rd Week	2	1	1.0
	1.10	Writing Resume	3rd Week	3	1	1.0
	1.11	Writing – Official/Business Letters	3rd Week	4	1	1.0
	1.12	Writing – Cover letter	3rd Week	5	1	1.0
	1.13	Writing – Phrasal Verbs	4th Week	2	1	1.0
	1.14	Writing – Phrasal Verbs	4th Week	3	1	1.0
Unit II	2.1	Unit II: Speaking: Telephone Etiquette	4th Week	4	1	1.0
	2.2	Speaking: Asking for and Giving Information	4th Week	5	1	1.0
	2.3	Speaking: Making Appointments	5th Week	2	1	1.0
	2.4	Speaking: Making Appointments	5th Week	3	1	1.0
	2.5	Speaking: Cancelling or Rescheduling Appointments	5th Week	4	1	1.0
	2.6	Speaking: Cancelling or Rescheduling Appointments	5th Week	5	1	5.0
	2.7	Writing – Meeting minutes	6th Week	2	1	5.0
	2.8	Writing – Meeting minutes	6th Week	3	1	5.0
	2.9	Writing Short Reports	6th Week	4	1	1.0
	2.10	Phrasal Verbs	6th Week	5	1	1.0
Unit III	3.1	Unit III: Speaking: Handling Customers	7th Week	2	1	1.0
	3.2	Speaking: Handling Customers and Clients	7th Week	3	1	1.0
	3.3	Speaking: Handling Complaints	7th Week	4	1	1.0
	3.4	Speaking: Handling Complaints, Exercises	7th Week	5	1	1.0
	3.5	Letter Writing: Thanking letters	8th Week	2	1	5.0
	3.6	Letter Writing: Congratulatory letters	8th Week	3	1	5.0
	3.7	Letter Writing: Sympathy and Condolence letters	8th Week	4	1	5.0
	3.8	Letter writing exercises	8th Week	5	1	5.0
	3.9	Phrasal Verbs	9th Week	2	1	5.0
	3.10	Self-Assessment	9th Week	3	1	1.0
Unit IV	4.1	Unit IV: Speaking: Making Presentations	9th Week	4	1	1.0
	4.2	Making Presentations – Beginning, Ending	9th Week	5	1	1.0
	4.3	Making Presentations – Techniques and Tips	10th Week	2	1	2.0
	4.4	Creating Presentations - Exercises	10th Week	3	1	2.0
	4.5	Creating Presentations - Exercises	10th Week	4	1	2.0
	4.6	CA2	10th Week	5	1	5.0
	4.7	Idioms – Everyday usage	11th Week	2	1	5.0
	4.8	CA2	11th Week	3	1	5.0
	4.9	CA2	11th Week	4	1	5.0
	4.10	Presentation - Project	11th Week	5	1	2.0

Unit IV	4.11	Presentation - Project	12th Week	2	1	2.0
	4.12	Presentation - Project	12th Week	3	1	2.0
	4.13	Presentation - Project	12th Week	4	1	3.0
Unit V	5.1	Unit V: Speaking: Negotiation Skills	12th Week	5	1	2.0
	5.2	Speaking: Negotiation Skills	13th Week	2	1	2.0
	5.3	Speaking: Negotiation Skills	13th Week	3	1	2.0
	5.4	Speaking: Group Discussion Skills	13th Week	4	1	2.0
	5.5	Speaking: Group Discussion Skills	13th Week	5	1	2.0
	5.6	Speaking: Group Discussion Skills	14th Week	2	1	2.0
	5.7	Idioms related to Love	14th Week	3	1	4.0
Total Hrs.					54.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PPT, Audio Video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

II-CA	10 Marks
I-CA	10 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

CIEFL, ENGLISH 400 READING PROGRAMME, Orient Longman Ltd.1992.
D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd.1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo and Paul Gunashekar, READING FOR MEANING, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN107T
Course Title	ENGLISH - I (THEORY)
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the learners to adopt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences
Outcomes	Interact with others in the above mentioned situations in English with apt body language Learn a wealth of vocabulary Read the texts in English in correct manner understand and appreciate the literature pieces Learn the idioms

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Listening Practice:44 sounds	1.0	1	1	1.0
	1.2	Greeting People	1.0	2	1	1.0
	1.3	Dialogues at home from Dawn to Dusk	1.0	3	1	1.0
	1.4	EFL Reading Practice-Level I	1.0	4	1	1.0
	1.5	Nouns - Various Parts of a House/Room	2.0	6	1	1.0
	1.6	Various Parts of the Body	2.0	1	1	1.0
	1.7	Verbs - From Dawn to Dusk	2.0	2	1	1.0
	1.8	Writing Practice	2.0	4	1	1.0
	1.9	Grammar-Introduction to Parts of Speech	2.0	6	1	1.0
	1.10	Noun, Pronoun	3.0	1	1	1.0
	1.11	Verb, Adverb	3.0	2	1	1.0
	1.12	Adjective, Prepositions	3.0	3	1	1.0
	1.13	Conjunction	3.0	4	1	1.0
	1.14	Interjection	3.0	6	1	1.0
	1.15	My Vision for India by Dr. A. P. J. Abdul Kalam	4.0	1	1	1.0
	1.16	My Vision for India by Dr. A. P. J. Abdul Kalam	4.0	2	1	1.0
	1.17	My Vision for India by Dr. A. P. J. Abdul Kalam Con	4.0	3	1	1.0
Unit II	2.1	Listening Practice	4.0	4	1	1.0
	2.2	Speaking – Introducing Oneself	4.0	6	1	1.0
	2.3	Introducing Oneself to Others	5.0	1	1	1.0
	2.4	EFL Reading Practice – Level II	5.0	2	1	1.0
	2.5	Nouns – Games and Sports	5.0	3	1	1.0
	2.6	Verbs – At Play	5.0	4	1	1.0
	2.7	Writing Practice	5.0	6	1	1.0
	2.8	Grammar – Word Order	6.0	1	1	1.0
	2.9	Grammar – Word Order con	6.0	2	1	1.0
	2.10	My Quest for Love by R.K.Narayan	6.0	3	1	1.0
	2.11	My Quest for Love by R.K.Narayan	6.0	4	1	1.0
	2.12	My Quest for Love by R.K.Narayan Con	6.0	6	1	1.0
Unit III	3.1	I - CA	7.0	2	1	5.0
	3.2	I - CA	7.0	3	1	5.0
	3.3	I - CA	7.0	4	1	5.0
	3.4	I - CA	7.0	6	1	5.0
	3.5	I - CA	8.0	1	1	5.0
	3.6	I - CA	8.0	2	1	5.0
	3.7	Speaking - Inviting	8.0	3	1	1.0
	3.8	Speaking - Requesting	8.0	4	1	1.0
	3.9	Reading Practice – Level II	8.0	6	1	1.0
	3.10	Nouns – College / Classroom	9.0	1	1	1.0
	3.11	Verbs – At Study	9.0	2	1	1.0
	3.12	Grammar – Nouns, Pronouns	9.0	3	1	1.0
	3.13	Grammar – Determiners, Adjectives	9.0	4	1	1.0
Unit IV	4.1	One of these Days by Gabriel Garcia Marquez	9.0	6	1	1.0

	4.2	One of these Days by Gabriel Garcia Marquez	10.0	1	1	1.0
	4.3	One of these Days by Gabriel Garcia Marquez con	10.0	2	1	1.0
	4.4	Grammar Test	10.0	3	1	1.0
	4.5	Essay Test	10.0	4	1	1.0
	4.6	Listening Practice	10.0	6	1	1.0
	4.7	Speaking – Offering Help	11.0	1	1	1.0
	4.8	Accepting it and declining it	11.0	2	1	1.0
	4.9	Dialogues related to Cooking and Eating	11.0	3	1	1.0
	4.10	Reading Practice – Level III	11.0	4	1	1.0
	4.11	Nouns – Kitchen, Spices, Pulses, Grains, Vegetables	11.0	6	1	1.0
	4.12	Verbs – Related to Cooking and Eating	12.0	1	1	1.0
	4.13	Practice in Grammar – Nouns and Verbs	12.0	2	1	1.0
	4.14	Grammar – Verb, Adverb	12.0	3	1	1.0
	4.15	Grammar – Tenses	12.0	4	1	1.0
	4.16	Grammar – Tenses	12.0	6	1	1.0
	4.17	Lotus by Toru dutt	13.0	1	1	1.0
	4.18	Lotus by Toru dutt con	13.0	2	1	1.0
	4.19	Coramandel Fishers by Sarojini naidu	13.0	3	1	1.0
Unit V	5.1	Coramandel Fishers by Sarojini naidu con	13.0	4	1	1.0
	5.2	Practice in Grammar Exercises	13.0	6	1	1.0
	5.3	Test	14.0	1	1	1.0
	5.4	Speaking	14.0	2	1	1.0
	5.5	II – CA	14.0	3	1	5.0
	5.6	II - CA	14.0	4	1	5.0
	5.7	II - CA	14.0	6	1	5.0
	5.8	II - CA	14.0	1	1	5.0
	5.9	II - CA	14.0	2	1	5.0
	5.10	Asking for Advice	15.0	3	1	1.0
	5.11	Seeking Permission	15.0	4	1	1.0
	5.12	Expressing Gratitude and related dialogues	15.0	6	1	1.0
	5.13	Reading Practice – Level III	15.0	1	1	1.0
	5.14	Nouns - Dressing Room, Bed Room, Bath Room	15.0	2	1	1.0
	5.15	Idioms - Of Daily Chores and Household Activities	16.0	3	1	1.0
	5.16	Grammar – Prepositions, Conjunctions and Interjections	16.0	4	1	1.0
	5.17	Grammar – Prepositions, Conjunctions and Interjections	16.0	6	1	1.0
	5.18	The Secret of Work by Swami Vivekananda	16.0	1	1	1.0
	5.19	The Secret of Work by Swami Vivekananda con	16.0	2	1	1.0
	5.20	Revision		3	1	3.0
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Home Work	5 Marks

V. RESOURCES

G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo and Paul Gunashekar, READING FOR MEANING, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Mathematics
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Introduce students to the art of communication and public speaking in English To train the minds to think in English To enhance proficiency in Writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and Poems
Outcomes	ntroduce oneself to the gathering, Speak about one's family, village and to narrate a story/incident Welcome the gathering, introduce a guest to the audience - thank the gathering and the organizers of an event Give his/her opinion on any current national issue, Support / oppose a given idea, concept, opinion - analyze and report on the advantages/disadvantages of any social issue Deliver speeches, to prepare news items of local events

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing oneself, Self Introduction	1.0	1	1	1.0
	1.2	Practice (Introducing oneself to a Gathering)	1.0	2	1	1.0
	1.3	Describing Something	1.0	4	1	1.0
	1.4	Practice(Describing of their own villages)	1.0	5	1	1.0
	1.5	Narration	2.0	6	1	1.0
	1.6	Practice (narration of an Event)	2.0	1	1	1.0
	1.7	Elements on Describing places	2.0	2	1	1.0
	1.8	Analysis of Examples on Describing something	2.0	4	1	1.0
	1.9	Narration: meaning, Nature and Concept of Narration	2.0	5	1	1.0
	1.10	Elements of Narration	3.0	6	1	1.0
	1.11	Distinctive Features of Description and Narration	3.0	1	1	1.0
	1.12	Analysis of examples on Narration	3.0	2	1	1.0
	1.13	Introduction to Edward de Bono and Six Thinking Hats	3.0	4	1	1.0
	1.14	Detailed Analysis of Six Thinking Hats	3.0	5	1	1.0
	1.15	Punishment in Kindergarten	4.0	6	1	1.0
	1.16	Phrasal verbs starting with Letter A	4.0	1	1	1.0
Unit II	2.1	Welcoming the Gathering	4.0	2	1	1.0
	2.3	phrases for welcome Speech	4.0	5	1	1.0
	2.4	useful phrases for welcome speech	5.0	6	1	1.0
	2.5	tips for Welcome Speech	5.0	1	1	1.0
	2.6	Analysis of Examples	5.0	2	1	1.0
	2.7	Practice(Welcome speech)	5.0	4	1	1.0
	2.8	Introducing a guest to the audience	5.0	5	1	1.0
	2.9	Guidelines for introducing a Guest	6.0	6	1	1.0
	2.10	Tips to Introduce a speaker	6.0	1	1	1.0
	2.11	Analysis of Examples	6.0	2	1	1.0
	2.12	Introducing a guest to the audience	6.0	4	1	1.0
	2.13	Guidelines for introducing a Guest	6.0	5	1	1.0
	Unit III	3.1	I - CA	7.0	6	1
3.2		I - CA	7.0	1	1	5.0
3.3		I - CA	7.0	2	1	5.0
3.4		I - CA	7.0	4	1	5.0
3.5		I - CA	8.0	5	1	5.0
3.6		I - CA	8.0	6	1	5.0
3.7		Tips to Introduce a speaker	8.0	1	1	1.0
3.8		Analysis of Examples	8.0	2	1	1.0
3.9		practice(Introducing a Guest)	8.0	4	1	1.0
3.10		Thanking the gathering and Organisers	9.0	5	1	1.0
3.11		Guidelines for Vote of Thanks	9.0	6	1	1.0
3.12		Useful Expression while proposing Vote of Thanks	9.0	1	1	1.0
3.13		Analysis of Examples	9.0	2	1	1.0
Unit	4.1	Practice(Vote of thanks)	9.0	4	1	1.0

4.2	writing short speeches	10.0	5	1	1.0	
4.3	Guidelines for short speech	10.0	6	1	1.0	
4.4	content of short speech	10.0	1	1	1.0	
4.5	Analysis of Examples	10.0	2	1	1.0	
4.6	practice(short speech)	10.0	4	1	1.0	
4.7	what Men live by	11.0	5	1	1.0	
4.8	Journey of the Magi	11.0	6	1	1.0	
4.9	phrasal Verbs	11.0	1	1	1.0	
4.10	Debates and discussions on TV on various issues	11.0	2	1	1.0	
4.11	Give his/her opinion on any current national issue	11.0	4	1	1.0	
4.12	objectives of Discussionob	12.0	5	1	1.0	
4.13	channels	12.0	6	1	1.0	
4.14	Guidelines on Refutation	12.0	1	1	1.0	
4.15	Guidelines on Attacking Facts	12.0	2	1	1.0	
4.16	Dos and Don't in Discussions	12.0	4	1	1.0	
4.17	ettiquette and mannerism in Discussion	13.0	5	1	1.0	
4.18	Analysis of Examples on Social issues	13.0	6	1	1.0	
4.19	Practice(debating class)	13.0	1	1	1.0	
Unit V	5.1	The lady , or the Tiger?	13.0	2	1	1.0
	5.2	Satan's speech	13.0	4	1	1.0
	5.3	The Quit India By Mahatma Gandhi	14.0	5	1	1.0
	5.4	Tryst with Destiny by Jawaharlal Nehru	14.0	6	1	1.0
	5.5	II – CA	14.0	1	1	5.0
	5.6	II - CA	14.0	2	1	5.0
	5.7	II - CA	14.0	4	1	5.0
	5.8	II - CA	14.0	5	1	5.0
	5.9	II - CA	14.0	6	1	5.0
	5.10	Gettysburg Address by Abraham Lincoln	15.0	1	1	1.0
	5.11	I have a Dream by Martin Luther	15.0	2	1	1.0
	5.12	Inaugural Address by John F. Kennedy	15.0	4	1	1.0
	5.13	Preparing News items and speaking them out	15.0	5	1	1.0
	5.14	Letter to Editor	15.0	6	1	1.0
	5.15	guidelines for Editorial Letter	16.0	1	1	1.0
	5.16	Layout of The Letter	16.0	2	1	1.0
5.17	Chandalika by Rabindranath Tagore	16.0	4	1	1.0	
5.18	Chandalika by Rabindranath Tagore	16.0	5	1	1.0	
5.19	Chandalika by Rabindranath Tagore	16.0	6	1	1.0	
5.20	Chandalika by Rabindranath Tagore		1	1	3.0	
Total Hrs.				80.0		

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Home Work	5 Marks
Attendance	5 Marks

V. RESOURCES

GRadhakrishnaPillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo and Paul Gunashekar, READING FOR MEANING, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.A. English
Course Code	VE104B
Course Title	VALUE EDUCATION - I
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To equip them with social values and there by enable them to live in harmony
Outcomes	they will be enable to live a happy life by understanding the importance of values

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Why Do People Deny the Existence Of God	1.0	2	1	1.0
	1.2	Why Do People Believe in God	1.0	6	1	1.0
	1.3	Evil and the Existence of God	2.0	2	1	1.0
	1.4	Evolution and Existence of God	2.0	6	1	1.0
	1.5	Youth and Spirituality	3.0	2	1	1.0
	1.6	Why Youth Should Move Towards Spirituality	3.0	6	1	1.0
Unit II	2.1	Origins of Religions	4.0	2	1	1.0
	2.2	Religious Conflicts	4.0	6	1	1.0
	2.3	Core Values of Hinduism	5.0	2	1	1.0
	2.4	Core Values of Islam	5.0	6	1	1.0
	2.5	Core Values of Christianity	6.0	2	1	1.0
Unit III	3.1	Environmental Problems	6.0	6	1	1.0
	3.2	Poverty	7.0	2	1	1.0
	3.3	Inequality	7.0	6	1	1.0
	3.4	Mahatma Gandhi and Liberation of India	8.0	2	1	1.0
	3.5	Gandhian Solution for Corruption in India	8.0	6	1	1.0
Unit IV	4.1	Moral Degradation	9.0	2	1	1.0
	4.2	Respect for Life	9.0	6	1	1.0
	4.3	Respect for Women	10.0	2	1	1.0
	4.4	Corruption	10.0	6	1	1.0
	4.5	Social Media	11.0	2	1	1.0
Unit V	5.1	World Happiness Report	11.0	6	1	1.0
	5.2	Becoming a Happy Person	12.0	2	1	1.0
	5.3	The Seven Secretes of Happiness	12.0	6	1	1.0
	5.4	Ten Things You can Do to be Happy	13.0	2	1	1.0
	5.5	Teaching of Jesus on Happiness	13.0	6	1	1.0
	5.6	Teaching of Buddha on Happiness	14.0	2	1	1.0
	5.7	Test	14.0	6	1	1.0
	5.8	Test	15.0	2	1	1.0
	5.9	performsnce	15.0	6	1	1.0
	5.10	performsnce	16.0	2	1	1.0
	5.11	performsnce	16.0	6	1	1.0
	5.12	sem test	17.0	2	1	1.0
	5.13	sem test	17.0	6	1	1.0
Total Hrs.					34.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

Test	25 Marks
Test - I	25 Marks
Test - II	25 Marks
Assignment 1	10 Marks
Assignment 2	10 Marks
Attendance	5 Marks

V. RESOURCES

Value Education prepared by SHC

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.A. English
Course Code	VE305
Course Title	HUMAN RIGHTS
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Equip them with the knowledge of basic rights and duties
Outcomes	they will be able understand their role in the society

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	1	1	1.0
	1.2	Nature and Scope	1.0	4	1	1.0
	1.3	Importance	2.0	1	1	1.0
	1.4	Theories	2.0	4	1	1.0
	1.5	History	3.0	1	1	1.0
Unit II	2.1	UNO	3.0	4	1	1.0
	2.2	preamble	4.0	1	1	1.0
	2.3	the general assembly	4.0	4	1	1.0
	2.4	article 1 to30	5.0	1	1	1.0
	2.5	article 1 to30	5.0	4	1	1.0
	2.6	Amnesty	6.0	1	1	1.0
Unit III	3.1	Indian Constitution	6.0	4	1	1.0
	3.2	Preamble	7.0	1	1	1.0
	3.3	Amendment	7.0	4	1	1.0
	3.4	Fundamental rights	8.0	1	1	1.0
	3.5	Right to Equality	8.0	4	1	1.0
	3.6	right to freedom	9.0	1	1	1.0
	3.7	Right against Exploitation	9.0	4	1	1.0
Unit IV	4.1	Chlidren rights	10.0	1	1	1.0
	4.2	women rights	10.0	4	1	1.0
	4.3	Dalit rights	11.0	1	1	1.0
	4.4	other rights	11.0	4	1	1.0
	4.5	duties	12.0	1	1	1.0
Unit V	5.2	NHRC	13.0	1	1	1.0
	5.3	Functions	13.0	4	1	1.0
	5.4	Investigation	14.0	1	1	1.0
	5.5	Steps after	14.0	4	1	1.0
	5.6	NHRC Format	15.0	1	1	1.0
	5.7	Guidelines	15.0	4	1	1.0
	5.8	Duties of Public authorities	16.0	1	1	1.0
	5.9	CIC	16.0	4	1	1.0
	5.10	Power of the commission	17.0	1	1	1.0
	5.11	right to education	17.0	4	1	1.0
	Total Hrs.					33.0

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

Test	25 Marks
Test - I	25 Marks
Test - II	25 Marks
Assignment 1	10 Marks
Assignment 2	10 Marks
Attendance	5 Marks

V. RESOURCES

Human Education by SHC

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Mathematics
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to speak and read English To enable them to be the business communicators
Outcomes	They will be able speak English fluently in the business context

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to English for Business Communication	1.0	1	1	1.0
	1.2	Interview Skills	1.0	2	1	1.0
	1.3	Facing an Interview	1.0	4	1	1.0
	1.4	Preparation for Interview	1.0	5	1	1.0
	1.5	Analysis of Interview Script Sample	1.0	1	1	1.0
	1.6	Tele-Inteerview	2.0	2	1	1.0
	1.7	Resume	2.0	4	1	1.0
	1.8	Cover letter	2.0	5	1	1.0
	1.9	Business Letter and its Various kinds	2.0	1	1	1.0
	1.10	Layout of Business Letter	2.0	2	1	1.0
	1.11	Introduction to Earl of chesterfield and Worldly Wisdom	3.0	4	1	1.0
	1.12	Critical Analysis of Worldly Wisdom	3.0	5	1	1.0
	1.13	Introduction to William Wordsworth and Daffodils	3.0	1	1	1.0
	1.14	Analysis of Daffodils	3.0	2	1	1.0
	1.15	Phrasal verbs	3.0	4	1	1.0
	1.17	Phrasal Verbs	4.0	5	1	1.0
	1.18	Phrasal Verbs	4.0	1	1	1.0
	Unit II	2.1	Telephone Etiquette	4.0	2	1
2.2		Tips while hadling phone calls	4.0	4	1	1.0
2.3		Analysis of examples on telephone Ettiquette	4.0	5	1	1.0
2.4		Phrases used in daily conversation-asking question,ending conversation	5.0	1	1	1.0
2.5		Making appointment,cancelling through the phone	5.0	2	1	1.0
2.6		Analysis of Examples	5.0	4	1	1.0
2.7		Meeting Minutes	5.0	5	1	1.0
2.8		Process of Writing Minutes	5.0	1	1	1.0
2.9		Analysis of Sample of Meeting Minutes	6.0	2	1	1.0
2.10		Report Writing	6.0	4	1	1.0
2.11		Kinds of Report Writing	6.0	5	1	1.0
2.12		Analysis of sample of Kinds of Report Writing	6.0	1	1	1.0
2.13		Introduction to Samuel Langhorne Clemens And Telephonic Conversation	6.0	2	1	5.0
2.14		Analysis of Telephonic Conversation	7.0	4	1	5.0
2.15		Intro- Wole Soyinka andTelephone Conversation	7.0	5	1	5.0
2.16		Phrasal verbs starting with letter S	7.0	1	1	5.0
2.17		phrasal Verbs with letter S	7.0	2	1	5.0
2.18		phrasal Verbs with letter S	7.0	4	1	5.0
Unit III	3.1	Teleconferencing -its kind	8.0	5	1	1.0
	3.2	How to Handle Customers	8.0	1	1	1.0
	3.3	Analysis of Example on Handling Customers	8.0	2	1	1.0
	3.4	How to Handle Complaints	8.0	4	1	1.0
	3.5	Analysis of Example of on Handling Customer's complaints	8.0	5	1	1.0

Unit III	3.6	Receiving visitors	9.0	1	1	1.0
	3.7	Thanking Letter	9.0	2	1	1.0
	3.8	Analysis of sample of thanking letters	9.0	4	1	1.0
	3.9	Congratulatory Letter	9.0	5	1	1.0
	3.10	Analysis of Example	9.0	1	1	1.0
	3.11	Letter of Sympathy and Condolence	10.0	2	1	1.0
	3.12	Analysis of examples	10.0	4	1	1.0
	3.13	Intro-Minoo Masani and No Man is An Island	10.0	5	1	1.0
	3.14	Analysis of No Man is an Island	10.0	1	1	1.0
	3.15	Summary of No Man is an Island	10.0	2	1	1.0
	3.16	intro- Nissim Ezekiel	11.0	4	1	1.0
	3.17	Analysis of Night of the Scorpion	11.0	5	1	1.0
	3.18	Phrasal Verbs starting with T	11.0	1	1	1.0
	3.19	Phrasal Verbs with T, U, V	11.0	2	1	1.0
	3.20	Phrasal Verbs with W, Y,Z	11.0	4	1	1.0
Unit IV	4.1	Presentation Skills	12.0	5	1	1.0
	4.2	Elements of Presentation	12.0	1	1	1.0
	4.4	Technique of Presatation	12.0	4	1	1.0
	4.5	Visual Aid	12.0	5	1	1.0
	4.6	Tips for creating Visual Impact	13.0	1	1	1.0
	4.7	Analysis of how to make a presentation with visual aid	13.0	2	1	1.0
	4.8	Power Point Presentation	13.0	4	1	1.0
	4.9	Analysis of example	13.0	5	1	1.0
	4.10	R K Narayan and Syndrome	13.0	1	1	1.0
	4.11	Analysis of syndrome	14.0	2	1	5.0
	4.12	Shakespeare"s All The World a Stage	14.0	4	1	5.0
	4.13	Idioms-letter A, B, C	14.0	5	1	5.0
	4.14	Idioms-letter D,E,F,G,H,I, K	14.0	1	1	5.0
	4.15	Idioms- Letter L,M,N,O,P,R,S,T,and W	14.0	2	1	5.0
	Unit V	5.1	Negotiation skill	15.0	4	1
5.2		Stages of Negotiation	15.0	5	1	1.0
Total Hrs.					71.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recall
Hook
Bridge
Explanation of the concept
recall
summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment 1	5 Marks
Classroom Participation	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks

V. RESOURCES

Business Communication Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	M.A. English
Course Code	VE1003
Course Title	HUMAN RIGHTS IN INDIA
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To become aware of ones own rights and duties in India
Outcomes	They will be able to enjoy their rights and duties

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	United Nations and Human Rights	1.0	1	1	1.0
	1.2	United Nations and Human Rights	1.0	6	1	1.0
	1.3	United Nations and Human Rights	2.0	1	1	1.0
	1.4	United Nations and Human Rights	2.0	6	1	1.0
	1.5	United Nations and Human Rights	3.0	1	1	1.0
Unit II	2.1	Production of Human Rights Act,1993	3.0	6	1	1.0
	2.2	Production of Human Rights Act,1993	4.0	1	1	1.0
	2.3	Production of Human Rights Act,1993	4.0	6	1	1.0
	2.4	Production of Human Rights Act,1993	5.0	1	1	1.0
	2.5	Production of Human Rights Act,1993	5.0	6	1	1.0
	2.6	Production of Human Rights Act,1993	6.0	1	1	1.0
Unit III	3.1	Rights to Information Act	6.0	6	1	1.0
	3.2	Rights to Information Act	7.0	1	1	1.0
	3.3	Rights to Information Act	7.0	6	1	1.0
	3.4	Rights to Information Act	8.0	1	1	1.0
	3.5	Rights to Information Act	8.0	6	1	1.0
	3.6	Rights to Information Act	9.0	1	1	1.0
	3.7	Rights to Information Act	9.0	6	1	1.0
Unit IV	4.1	Right to Education	10.0	1	1	1.0
	4.2	Right to Education	10.0	6	1	1.0
	4.3	Right to Education	11.0	1	1	1.0
	4.4	Right to Education	11.0	6	1	1.0
	4.5	Right to Education	12.0	1	1	1.0
Unit V	5.1	Women and Child Rights	12.0	6	1	1.0
	5.2	Women and Child Rights	13.0	1	1	1.0
	5.3	Women and Child Rights	13.0	6	1	1.0
	5.4	Women and Child Rights	14.0	1	1	1.0
	5.5	Women and Child Rights	14.0	6	1	1.0
	5.6	Women and Child Rights	15.0	1	1	1.0
	5.7	Women and Child Rights	15.0	6	1	1.0
	5.8	Women and Child Rights	16.0	1	1	1.0
	5.9	Women and Child Rights	16.0	6	1	1.0
	5.10	Women and Child Rights	17.0	1	1	1.0
	5.11	Women and Child Rights	17.0	6	1	1.0
Total Hrs.					34.0	

III. TEACHING PROCEDURES & TECHNIQUES

Activity
Introduction of the topic
Discussion
review

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Seminar	20 Marks
Group Discussion	10 Marks
Test	20 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.A. English
Course Code	VE204B
Course Title	VALUE EDUCATION - II
Course Extension	
Course Teacher	Mrs. Mary Jenif J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	to understand One self to have a positive self-esteem
Outcomes	they will be able to understand their self and goals

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	My Self Portrait	1.0	3	1	1.0
	1.2	My Self Portrait	1.0	5	1	1.0
	1.3	My Self Portrait	2.0	3	1	1.0
	1.4	My Self Portrait	2.0	5	1	1.0
Unit II	2.1	My Life position	3.0	3	1	1.0
	2.2	My Life position	3.0	5	1	1.0
	2.3	My Life position	4.0	3	1	1.0
	2.4	My Life position	4.0	5	1	1.0
	2.5	My Life position	5.0	3	1	1.0
	2.6	My Life position	5.0	5	1	1.0
Unit III	3.1	My Dreams	6.0	3	1	1.0
	3.3	My Dreams	6.0	5	1	1.0
	3.4	My Dreams	7.0	5	1	1.0
Unit IV	4.1	My Goals	8.0	3	1	1.0
	4.2	My Goals	8.0	5	1	1.0
	4.3	My Goals	9.0	3	1	1.0
	4.4	My Goals	9.0	5	1	1.0
Unit V	5.1	My Heroes	10.0	3	1	1.0
	5.2	My Heroes	10.0	5	1	1.0
	5.3	My Heroes	11.0	3	1	1.0
	5.4	My Heroes	11.0	5	1	1.0
Total Hrs.					33.0	

III. TEACHING PROCEDURES & TECHNIQUES

Activity
Introduction of the topic
discussion
Review

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Classroom Participation	10 Marks
Assignment	10 Marks
Attendance	5 Marks
Test	25 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN713
Course Title	SHAKESPEARE
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make students read Shakespeare texts in the light of recent approaches To make students to review the traditional concepts of genres and also to focus on new interpretation in the contemporary context.
Outcomes	Learn about the most important Dramatist and his mighty contribution to English Literature Understand Shakespeare's plays in the light of recent approaches Acquire the critical knowledge of the origin of tragedy and comedy and its significance Aware of the critical essays on Shakespeare and his plays

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Shakespeare's Sonnets:	1.0	1	1	1.0
	1.2	18, 29, 73	1.0	2	1	1.0
	1.3	94,110, 116	1.0	3	1	1.0
	1.4	129, 130,138.	1.0	4	1	1.0
	1.5	Shakespeare's sources, Variations from Greek classical drama.	1.0	5	1	1.0
	1.6	Terms associated with Shakespeare Criticism.	2.0	6	1	1.0
	1.7	Debates concerning authorship	2.0	1	1	1.0
Unit II	2.1	Early comedies& later comedies: What marks the difference?	2.0	2	1	1.0
	2.2	Feminist Readings-Taming of the Shrew	2.0	3	1	1.0
	2.3	Two Gentlemen of Verona	2.0	4	1	1.0
	2.4	Gender Bending-Twelfth Night, Alls Well that Ends Well.	3.0	5	1	1.0
	2.5	Androgyny-Twelfth Night, Alls Well that Ends Well.	3.0	6	1	1.0
	2.6	Transvestism in Comedies-Twelfth Night, Alls Well that Ends Well.	3.0	1	1	1.0
	2.7	Play within the play in the Comedy Shrew	3.0	2	1	1.0
	2.8	Play within the play in the Comedy Merry Wives	4.0	3	1	1.0
	2.9	Mikhail Bakhtin s concept of the Carnival	4.0	4	1	1.0
	2.10	Shakespeare as a cultural critic. Recent readings of the Comedies.		5	1	
Unit III	3.1	Early & Later Tragedies	4.0	6	1	1.0
	3.2	the Historical & Jacobean tragedy of Revenge	4.0	1	1	1.0
	3.3	Seneca, Kyd & Shakespeare.	4.0	1	1	1.0
	3.4	Hamlet	5.0	2	1	1.0
	3.5	The Oedipal question& Freudian readings	5.0	3	1	1.0
	3.6	Post Freudian, Feminist objections to Shakespeare	5.0	4	1	1.0
	3.7	The Malcontent in Comedies & Tragedies	5.0	5	1	1.0
Unit IV						
Unit V						
Total Hrs.					24.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Home Work	5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Bradley, A. C.- Oxford Lectures on Poetry, Macmillan, 1965.
Gibson, Rex- Perspectives: Teaching Shakespeare-Cambridge University Press.
Guerin, Wilfred L.- A Handbook of Critical Approaches- New York,OUP, 2003.
Spurgeon, Caroline F. E- Shakespeare Imagery and what it tells us- Boston:
Bacon Press, 1958.
Wells, Stanley and Lena Cowen Orlin- Shakespeare, An Oxford Guide- New
York; OUP,2003.
Knight, Wilson- The Crown of Life- Essays in interpretation of shakespeare's
final Plays- Methuen and Co Ltd.,1969.
Studies in Shakespeare-Oxford Paperback
J.LStyan-Shakespeare's Stagecraft-Cambridge University Press, 1967
Egan, Gabriel- Shakespeare- Edinburgh University Press, Edinburgh, 2007.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN914A
Course Title	ELECTIVE III : GREEN VOICE LITERATURE AND ENVIRONMENT
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To introduce the students with an overall view of literature and ecological thinking. The Green Movement was one of the most significant developments in the social, historical, economic and political spheres of the twentieth century. The interrelationship of nature and the human has now come to be widely recognized.</p> <p>To introduce the students to some basic texts and concepts in this direction, recognizing the fundamental nature of the issues. It is intended to be multidisciplinary</p>
Outcomes	<p>Learn the novel entry of Eco criticism and its aspects</p> <p>Understand the role of Green movement in the modern twentieth century</p> <p>Equipped with the knowledge of texts related to it</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Relationship of literature to nature	1.0	1	1	1.0
	1.2	Relationship of literature to nature	1.0	2	1	1.0
	1.3	Ideas of nature	1.0	3	1	1.0
	1.4	Ideas of nature	1.0	4	1	1.0
	1.5	Nature and history	2.0	5	1	1.0
	1.6	Nature and history	2.0	6	1	1.0
	1.7	Philosophy of nature	2.0	1	1	1.0
	1.8	Philosophy of nature	2.0	2	1	1.0
	1.9	Philosophy of nature	2.0	3	1	1.0
	1.10	Poetry and painting	3.0	4	1	1.0
	1.11	Poetry and painting	3.0	5	1	1.0
	1.12	The idea of landscape	3.0	6	1	1.0
	1.13	The idea of landscape	3.0	1	1	1.0
	1.14	Environmental aesthetics	3.0	2	1	1.0
	1.15	Environmental aesthetics	4.0	3	1	1.0
	1.16	Gender and nature ecofeminism	4.0	4	1	1.0
	1.17	Environmental ethics	4.0	5	1	1.0
Unit II	2.1	Eco criticism-Ecological Literary criticism	4.0	6	1	1.0
	2.2	Eco criticism-Ecological Literary criticism	4.0	1	1	1.0
	2.3	Eco criticism-Ecological Literary criticism	5.0	2	1	1.0
	2.4	Literature Scott Slovic	5.0	3	1	1.0
	2.5	Literature Scott Slovic	5.0	4	1	1.0
	2.6	Literature Scott Slovic	5.0	5	1	1.0
	2.7	Environmental Aesthetics	5.0	6	1	1.0
	2.8	Environmental Aesthetics	6.0	1	1	1.0
	2.9	Environmental Aesthetics	6.0	2	1	1.0
	2.10	Environmental Aesthetics	6.0	3	1	1.0
	2.11	Environmental Aesthetics	6.0	4	1	1.0
	2.12	Environmental Aesthetics	6.0	5	1	1.0
Unit III	3.1	I - CA	7.0	6	1	5.0
	3.2	I - CA	7.0	1	1	5.0
	3.3	I - CA	7.0	2	1	5.0
	3.4	I - CA	7.0	3	1	5.0
	3.5	I - CA	8.0	4	1	5.0
	3.6	I - CA	8.0	5	1	5.0
	3.7	Understading EVS	8.0	6	1	1.0
	3.8	Understading EVS	8.0	1	1	1.0
	3.9	Understading EVS	8.0	2	1	1.0
	3.10	Romantis Ecology	9.0	3	1	1.0
	3.11	Romantis Ecology	9.0	4	1	1.0
	3.12	Romantis Ecology	9.0	5	1	1.0
	3.13	Romantis Ecology	9.0	6	1	1.0
Unit IV	4.1	Colonizing Nature	9.0	1	1	1.0
	4.2	Colonizing Nature	10.0	2	1	1.0
	4.3	Colonizing Nature	10.0	3	1	1.0
	4.4	Colonizing Nature	10.0	4	1	1.0

Unit IV	4.5	Colonizing Nature	10.0	5	1	1.0
	4.6	How Natural is Nature?	10.0	6	1	1.0
	4.7	How Natural is Nature?	11.0	1	1	1.0
	4.8	How Natural is Nature?	11.0	2	1	1.0
	4.9	How Natural is Nature?	11.0	3	1	1.0
	4.10	How Natural is Nature?	11.0	4	1	1.0
	4.11	How Natural is Nature?	11.0	5	1	1.0
	4.12	Seminar	12.0	6	1	1.0
	4.13	Seminar	12.0	1	1	1.0
	4.14	Seminar	12.0	2	1	1.0
	4.15	Seminar	12.0	3	1	1.0
	4.16	Seminar	12.0	4	1	1.0
	4.17	Water, Wood and Wisdom	13.0	5	1	1.0
	4.18	Water, Wood and Wisdom	13.0	6	1	1.0
	4.19	Water, Wood and Wisdom	13.0	1	1	1.0
Unit V	5.1	Water, Wood and Wisdom	13.0	2	1	1.0
	5.2	Water, Wood and Wisdom	13.0	3	1	1.0
	5.3	Seminar	14.0	4	1	1.0
	5.4	Seminar	14.0	5	1	1.0
	5.5	II – CA	14.0	6	1	5.0
	5.6	II - CA	14.0	1	1	5.0
	5.7	II - CA	14.0	2	1	5.0
	5.8	II - CA	14.0	3	1	5.0
	5.9	II - CA	14.0	4	1	5.0
	5.10	Gandhi and the Ecological vision of Life	15.0	5	1	1.0
	5.11	Gandhi and the Ecological vision of Life	15.0	6	1	1.0
	5.12	Gandhi and the Ecological vision of Life	15.0	1	1	1.0
	5.13	Gandhi and the Ecological vision of Life	15.0	2	1	1.0
	5.14	Gandhi and the Ecological vision of Life	15.0	3	1	1.0
	5.15	Women in Nature	16.0	4	1	1.0
5.16	Women in Nature	16.0	5	1	1.0	
5.17	Women in Nature	16.0	6	1	1.0	
5.18	Revision	16.0	1	1	1.0	
5.19	Revision	16.0	2	1	1.0	
5.20	Revision		3	1	3.0	
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Course Work	10 Marks
Assignment	5 Marks

V. RESOURCES

Waugh, Patricia-Literary theory and Criticism-New Delhi: Oxford University Press, 2006
Theory Into Practice
An Introduction To Literary Criticism Third Edition By Ann B. Dobie
Peterbarry Beginning Theory By Mohamed Mbarki
A Reader's Guide To Contemporary-Literary-Theory-5th-Edition By Raman Selden . et al

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	BCA
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the learners to adopt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences
Outcomes	Interact with others in the above mentioned situations in English with apt body language Learn a wealth of vocabulary Read the texts in English in correct manner understand and appreciate the literature pieces Learn the idioms

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Listening Practice:44 sounds	1.0	1	1	1.0
	1.2	Greeting People	1.0	2	1	1.0
	1.3	Dialogues at home from Dawn to Dusk	1.0	3	1	1.0
	1.4	EFL Reading Practice-Level I	1.0	4	1	1.0
	1.5	Nouns - Various Parts of a House/Room	2.0	6	1	1.0
	1.6	Various Parts of the Body	2.0	1	1	1.0
	1.7	Verbs - From Dawn to Dusk	2.0	2	1	1.0
	1.8	Writing Practice	2.0	4	1	1.0
	1.9	Grammar-Introduction to Parts of Speech	2.0	6	1	1.0
	1.10	Noun, Pronoun	3.0	1	1	1.0
	1.11	Verb, Adverb	3.0	2	1	1.0
	1.12	Adjective, Prepositions	3.0	3	1	1.0
	1.13	Conjunction	3.0	4	1	1.0
	1.14	Interjection	3.0	6	1	1.0
	1.15	My Vision for India by Dr. A. P. J. Abdul Kalam	4.0	1	1	1.0
	1.16	My Vision for India by Dr. A. P. J. Abdul Kalam	4.0	2	1	1.0
	1.17	My Vision for India by Dr. A. P. J. Abdul Kalam Con	4.0	3	1	1.0
Unit II	2.1	Listening Practice	4.0	4	1	1.0
	2.2	Speaking – Introducing Oneself	4.0	6	1	1.0
	2.3	Introducing Oneself to Others	5.0	1	1	1.0
	2.4	EFL Reading Practice – Level II	5.0	2	1	1.0
	2.5	Nouns – Games and Sports	5.0	3	1	1.0
	2.6	Verbs – At Play	5.0	4	1	1.0
	2.7	Writing Practice	5.0	6	1	1.0
	2.8	Grammar – Word Order	6.0	1	1	1.0
	2.9	Grammar – Word Order con	6.0	2	1	1.0
	2.10	My Quest for Love by R.K.Narayan	6.0	3	1	1.0
	2.11	My Quest for Love by R.K.Narayan	6.0	4	1	1.0
	2.12	My Quest for Love by R.K.Narayan Con	6.0	6	1	1.0
Unit III	3.1	I - CA	7.0	2	1	5.0
	3.2	I - CA	7.0	3	1	5.0
	3.3	I - CA	7.0	4	1	5.0
	3.4	I - CA	7.0	6	1	5.0
	3.5	I - CA	8.0	1	1	5.0
	3.6	I - CA	8.0	2	1	5.0
	3.7	Speaking - Inviting	8.0	3	1	1.0
	3.8	Speaking - Requesting	8.0	4	1	1.0
	3.9	Reading Practice – Level II	8.0	6	1	1.0
	3.10	Nouns – College / Classroom	9.0	1	1	1.0
	3.11	Verbs – At Study	9.0	2	1	1.0
	3.12	Grammar – Nouns, Pronouns	9.0	3	1	1.0
	3.13	Grammar – Determiners, Adjectives	9.0	4	1	1.0
Unit IV	4.1	One of these Days by Gabriel Garcia Marquez	9.0	6	1	1.0

	4.2	One of these Days by Gabriel Garcia Marquez	10.0	1	1	1.0
	4.3	One of these Days by Gabriel Garcia Marquez con	10.0	2	1	1.0
	4.4	Grammar Test	10.0	3	1	1.0
	4.5	Essay Test	10.0	4	1	1.0
	4.6	Listening Practice	10.0	6	1	1.0
	4.7	Speaking – Offering Help	11.0	1	1	1.0
	4.8	Accepting it and declining it	11.0	2	1	1.0
	4.9	Dialogues related to Cooking and Eating	11.0	3	1	1.0
	4.10	Reading Practice – Level III	11.0	4	1	1.0
	4.11	Nouns – Kitchen, Spices, Pulses, Grains, Vegetables	11.0	6	1	1.0
	4.12	Verbs – Related to Cooking and Eating	12.0	1	1	1.0
	4.13	Practice in Grammar – Nouns and Verbs	12.0	2	1	1.0
	4.14	Grammar – Verb, Adverb	12.0	3	1	1.0
	4.15	Grammar – Tenses	12.0	4	1	1.0
	4.16	Grammar – Tenses	12.0	6	1	1.0
	4.17	Lotus by Toru dutt	13.0	1	1	1.0
	4.18	Lotus by Toru dutt con	13.0	2	1	1.0
	4.19	Coramandel Fishers by Sarojini naidu	13.0	3	1	1.0
Unit V	5.1	Coramandel Fishers by Sarojini naidu con	13.0	4	1	1.0
	5.2	Practice in Grammar Exercises	13.0	6	1	1.0
	5.3	Test	14.0	1	1	1.0
	5.4	Speaking	14.0	2	1	1.0
	5.5	II – CA	14.0	3	1	5.0
	5.6	II - CA	14.0	4	1	5.0
	5.7	II - CA	14.0	6	1	5.0
	5.8	II - CA	14.0	1	1	5.0
	5.9	II - CA	14.0	2	1	5.0
	5.10	Asking for Advice	15.0	3	1	1.0
	5.11	Seeking Permission	15.0	4	1	1.0
	5.12	Expressing Gratitude and related dialogues	15.0	6	1	1.0
	5.13	Reading Practice – Level III	15.0	1	1	1.0
	5.14	Nouns - Dressing Room, Bed Room, Bath Room	15.0	2	1	1.0
	5.15	Idioms - Of Daily Chores and Household Activities	16.0	3	1	1.0
	5.16	Grammar – Prepositions, Conjunctions and Interjections	16.0	4	1	1.0
	5.17	Grammar – Prepositions, Conjunctions and Interjections	16.0	6	1	1.0
	5.18	The Secret of Work by Swami Vivekananda	16.0	1	1	1.0
	5.19	The Secret of Work by Swami Vivekananda con	16.0	2	1	1.0
	5.20	Revision		3	1	3.0
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recalling the previous day class
Hook
Bridge
Explaining the concept
Lesson Closure
Review
Summary

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Home Work	5 Marks

V. RESOURCES

G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo and Paul Gunashekar, READING FOR MEANING, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	B.A. English
Course Code	VE405
Course Title	ENVIRONMENTAL SCIENCE
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Conscientize the students about the environment To Know the role of individual in the pollution
Outcomes	They will be aware of their role in the society in the clean and Green Environment

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	3	1	1.0
	1.2	Definition	1.0	6	1	1.0
	1.3	Importance	2.0	3	1	1.0
	1.4	Awareness	2.0	6	1	1.0
	1.5	Exercise	3.0	3	1	1.0
Unit II	2.1	Forest Resource	3.0	6	1	1.0
	2.2	Forest Resource	4.0	3	1	1.0
	2.3	Water	4.0	6	1	1.0
	2.4	Minneral	5.0	3	1	1.0
	2.5	Minneral	5.0	6	1	1.0
	2.6	Exercise	6.0	3	1	1.0
Unit III	3.1	Food Resources	6.0	6	1	1.0
	3.2	Food Resources	7.0	3	1	1.0
	3.3	Energy Resouces	7.0	6	1	1.0
	3.4	Energy Resouces	8.0	3	1	1.0
	3.5	Land Resouces	8.0	6	1	1.0
	3.6	Land Resouces	9.0	3	1	1.0
	3.7	Exercise	9.0	6	1	1.0
Unit IV	4.1	Concept of Ecosystem	10.0	3	1	1.0
	4.2	Structure and Function	10.0	6	1	1.0
	4.3	Producer, Consumer and Decomposer	11.0	3	1	1.0
	4.4	Energy Flow	11.0	6	1	1.0
	4.5	Ecological Succession	12.0	3	1	1.0
	4.6	Food Chain	12.0	6	1	1.0
	4.7	Types of Ecosystem	13.0	3	1	1.0
Unit V	5.1	Air pollution	13.0	6	1	1.0
	5.2	Water Pollution	14.0	3	1	1.0
	5.3	Noise Pollution	14.0	6	1	1.0
	5.4	Soil pollution	15.0	3	1	1.0
	5.5	Marine Polusion	15.0	6	1	1.0
	5.6	Termal Polusion	16.0	3	1	1.0
	5.7	Nuclear Pollution	16.0	6	1	1.0
	5.8	Solid Waste Management	17.0	3	1	1.0
	5.9	Role of an Individual	18.0	6	1	1.0
Total Hrs.					34.0	

III. TEACHING PROCEDURES & TECHNIQUES

Activity
Introducing the topic
Explanation
Exercise

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	25 Marks
II-CA	25 Marks
Classroom Participation	10 Marks
Email Assignment	10 Marks
Field Work	25 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN1010
Course Title	TWENTIETH CENTURY LITERATURE
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To know the features of Twentieth Century Literature To Understand and Analyze the major themes of 20th Century Literature To Interpret the works
Outcomes	They will be able read the works with the proper Perspective of 20th Century

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Intro-20th Cen Lit	1.0	1	1	1.0
	1.2	T.S Eliot- Intro	1.0	2	1	1.0
	1.3	The Waste Land	1.0	3	1	1.0
	1.4	The Waste Land	1.0	4	1	1.0
	1.5	The Waste Land	2.0	5	1	1.0
	1.6	The Waste Land	2.0	6	1	1.0
	1.7	The Waste Land	2.0	1	1	1.0
	1.8	Hopkins-Intro	2.0	2	1	1.0
	1.9	The Wreck of the Deutschland	2.0	3	1	1.0
	1.10	W.B Yeats	3.0	4	1	1.0
	1.11	Among the School Children	3.0	5	1	1.0
	1.12	Among the School Children	3.0	6	1	1.0
	1.13	E.E Cummings	3.0	1	1	1.0
	1.14	The Thought Fox	3.0	2	1	1.0
	1.15	C.P. Snow	4.0	3	1	1.0
	1.16	Two Cultures	4.0	4	1	1.0
	1.17	Two Cultures	4.0	5	1	1.0
Unit II	2.1	Two Cultures	4.0	6	1	1.0
	2.2	Two Cultures	4.0	1	1	1.0
	2.3	Two Cultures	5.0	2	1	1.0
	2.4	G.K. Chesterton	5.0	3	1	1.0
	2.5	A Piece of Chalk	5.0	4	1	1.0
	2.6	A Piece of Chalk	5.0	5	1	1.0
	2.7	A Piece of Chalk	5.0	6	1	1.0
	2.8	A Piece of Chalk	6.0	1	1	1.0
	2.9	Absurd Drama	6.0	2	1	1.0
	2.10	Samuel Becket	6.0	3	1	1.0
	2.11	Waiting for Godot	6.0	4	1	1.0
	2.12	Waiting for Godot	6.0	5	1	1.0
Unit III	3.1	Waiting for Godot	7.0	6	1	5.0
	3.2	Waiting for Godot	7.0	1	1	5.0
	3.3	Waiting for Godot	7.0	2	1	5.0
	3.4	Waiting for Godot	7.0	3	1	5.0
	3.5	Waiting for Godot	8.0	4	1	5.0
	3.6	Edward Albee	8.0	5	1	5.0
	3.7	Zoo Story	8.0	6	1	1.0
	3.8	Zoo Story	8.0	1	1	1.0
	3.9	Zoo Story	8.0	2	1	1.0
	3.10	Zoo Story	9.0	3	1	1.0
	3.11	Zoo Story	9.0	4	1	1.0
	3.12	Zoo Story	9.0	5	1	1.0
	3.13	Bertrand Russell	9.0	6	1	1.0
Unit IV	4.1	The Basis of an Ideal Character	9.0	1	1	1.0
	4.2	The Basis of an Ideal Character	10.0	2	1	1.0
	4.3	The Basis of an Ideal Character	10.0	3	1	1.0
	4.4	The Basis of an Ideal Character	10.0	4	1	1.0

Unit IV	4.5	The Basis of an Ideal Character	10.0	5	1	1.0
	4.6	How to Escape from Intellectual Rubbish	10.0	6	1	1.0
	4.7	How to Escape from Intellectual Rubbish	11.0	1	1	1.0
	4.8	How to Escape from Intellectual Rubbish	11.0	2	1	1.0
	4.9	How to Escape from Intellectual Rubbish	11.0	3	1	1.0
	4.10	How to Escape from Intellectual Rubbish	11.0	4	1	1.0
	4.11	How to Escape from Intellectual Rubbish	11.0	5	1	1.0
	4.12	James Joyce	12.0	6	1	1.0
	4.13	A Portrait of the Artist as a Young Man	12.0	1	1	1.0
	4.14	A Portrait of the Artist as a Young Man	12.0	2	1	1.0
	4.15		12.0	3	1	1.0
	4.16	A Portrait of the Artist as a Young Man	12.0	4	1	1.0
	4.17	A Portrait of the Artist as a Young Man	13.0	5	1	1.0
	4.18	A Portrait of the Artist as a Young Man	13.0	6	1	1.0
	4.19	A Portrait of the Artist as a Young Man	13.0	1	1	1.0
Unit V	5.1	A Portrait of the Artist as a Young Man	13.0	2	1	1.0
	5.2	A Portrait of the Artist as a Young Man	13.0	3	1	1.0
	5.3	A Portrait of the Artist as a Young Man	14.0	4	1	1.0
	5.4	A Portrait of the Artist as a Young Man	14.0	5	1	1.0
	5.5	A Portrait of the Artist as a Young Man	14.0	6	1	5.0
	5.6	Revision	14.0	1	1	5.0
	5.7	Gabriel Garcia Marquez	14.0	2	1	5.0
	5.8	One Hundred Years of Solitude	14.0	3	1	5.0
	5.9	One Hundred Years of Solitude	14.0	4	1	5.0
	5.10	One Hundred Years of Solitude	15.0	5	1	1.0
	5.11	One Hundred Years of Solitude	15.0	6	1	1.0
	5.12	One Hundred Years of Solitude	15.0	1	1	1.0
	5.13	One Hundred Years of Solitude	15.0	2	1	1.0
	5.14	One Hundred Years of Solitude	15.0	3	1	1.0
	5.15	One Hundred Years of Solitude	16.0	4	1	1.0
	5.16	One Hundred Years of Solitude	16.0	5	1	1.0
5.17	Revision	16.0	6	1	1.0	
5.18	Seminar	16.0	1	1	1.0	
5.19	Seminar	16.0	2	1	1.0	
5.20	Seminar	16.0	3	1	3.0	
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recall
hook
bridge
Explanation of the concept
Review

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Email Assignment	5 Marks
Seminar	10 Marks
Library	5 Marks
Assignment	5 Marks

V. RESOURCES

Heiney, Donald and Downs, Lenthel H. – Twentieth Century and Critical Theory. Essentials of Contemporary Literature of the Western World – Vol.2
Hudson, Derek –English Critical Essays: Twentieth Century (Second Series) –London: OUP, 1963.
James, Pickering H.and Jeffery D.Hoeper –Concise Companion to Literature –New York, Macmillan Publishing Co., Inc., 1987.
Jones M., Phyllis- English Critical Essays: Twentieth Century (First Series)-London: OUP, 1964

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN207
Course Title	CHAUCER AND ELIZABETHAN AGE
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Know the historical background of the age of Chaucer and Elizebethan age To become aware the prominent writers and theme To analyze and Interpret the work of Art
Outcomes	They will be able to read and interpret the works belong to the age of Chaucer and Elizebeth

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Chaucer and Elizabethan age	1.0	1	1	1.0
	1.2	Introduction to Chaucer and Elizabethan age	1.0	2	1	1.0
	1.3	Introduction to Chaucer and Elizabethan age	1.0	4	1	1.0
	1.4	Geoffrey Chaucer	1.0	5	1	1.0
	1.5	Geoffrey Chaucer	2.0	1	1	1.0
	1.6	The Wife of Bath's Prologue	2.0	2	1	1.0
	1.7	The Wife of Bath's Prologue	2.0	4	1	1.0
	1.8	The Wife of Bath's Prologue	2.0	5	1	1.0
	1.9	The Wife of Bath's Prologue	3.0	1	1	1.0
Unit II	2.1	George Herbert	3.0	2	1	1.0
	2.2	The Pulley	3.0	4	1	1.0
	2.3	The Pulley	3.0	5	1	1.0
	2.4	The Collar	4.0	1	1	1.0
	2.5	The Collar	4.0	2	1	1.0
Unit III	3.6	Philip Sidney	4.0	4	1	1.0
	3.7	Sonnets 1	4.0	5	1	1.0
	3.8	Sonnets 1	5.0	1	1	1.0
	3.9	Sonnets 15	5.0	2	1	1.0
	3.10	Sonnets 15	5.0	4	1	1.0
	3.11	Sonnets 27	5.0	5	1	1.0
	3.12	Sonnets 27	6.0	1	1	1.0
	3.13	Spenser	6.0	2	1	1.0
	3.14	Amoretti: Sonnet XXXIV	6.0	4	1	1.0
	3.15	Amoretti: Sonnet XXXIV	6.0	5	1	1.0
	3.16	Epithalamion	6.0	1	1	1.0
	3.17	Epithalamion	7.0	2	1	1.0
	3.18	Epithalamion	7.0	4	1	1.0
	3.19	Epithalamion	7.0	5	1	1.0
	3.20	Epithalamion	7.0	1	1	1.0
	3.21	John Donne	8.0	2	1	5.0
	3.22	The Sun Rising	8.0	4	1	5.0
3.23	The Sun Rising	8.0	5	1	5.0	
3.24	The Canonisation	8.0	1	1	5.0	
3.25	The Canonisation	9.0	2	1	5.0	
Unit IV	4.1	Shakespeare	9.0	4	1	5.0
	4.2	As You Like It	9.0	1	1	1.0
	4.3	As You Like It	10.0	2	1	1.0
	4.4	As You Like It	10.0	4	1	1.0
	4.5	As You Like It	10.0	5	1	1.0
	4.6	As You Like It	10.0	1	1	1.0
	4.7	As You Like It	11.0	2	1	1.0
	4.8	As You Like It	11.0	4	1	1.0
	4.9	As You Like It	11.0	5	1	1.0
	4.10	As You Like It	11.0	1	1	1.0
	4.11	As You Like It	12.0	2	1	1.0
	4.12	As You Like It	12.0	4	1	1.0

Unit IV	4.13	As You Like It	12.0	5	1	1.0
Unit V	5.1	Francis Bacon	12.0	1	1	1.0
	5.2	Francis Bacon	13.0	2	1	1.0
	5.3	Of Truth	13.0	4	1	1.0
	5.4	Of Truth	13.0	5	1	1.0
	5.5	Of Truth	13.0	1	1	1.0
	5.6	Of Truth	14.0	2	1	1.0
	5.7	Of Studies	14.0	4	1	1.0
	5.8	Of Studies	14.0	5	1	1.0
	5.9	Of Studies	14.0	1	1	1.0
	5.10	Of Studies	15.0	2	1	1.0
	5.11	Of Studies	15.0	4	1	1.0
	5.12	Of Friendship	15.0	5	1	1.0
	5.13	Of Friendship	15.0	1	1	1.0
	5.14	Of Friendship	16.0	2	1	1.0
	5.15	Of Friendship	16.0	4	1	1.0
	5.16	Of Friendship	16.0	5	1	1.0
	5.17	Of Marriage and Single Life	16.0	1	1	1.0
	5.18	Of Marriage and Single Life	17.0	2	1	5.0
	5.19	Of Marriage and Single Life	17.0	4	1	5.0
	5.20	Of Marriage and Single Life	17.0	5	1	5.0
	5.21	Revision	17.0	1	1	5.0
	5.22	Revision	18.0	2	1	5.0
	5.23	Revision	18.0	4	1	1.0
	5.24	Revision	18.0	5	1	1.0
Total Hrs.					71.0	

III. TEACHING PROCEDURES & TECHNIQUES

Racall
Hook
Bridge
Introduction of the topic
Explanation of the topic
Review

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

brams M H. A Glossary of Literary Terms. New Delhi: Macmillan, 1978
Nair, Ramachandran K R. Literary Forms. Chennai: Emerald, 1995.
Prasad B. A Background to the Study Of English Literature. Chennai: Macmillan, 1999.
Baldick, Chris. Concise Dictionary Of Literary Terms. Oxford University Press, 1990.
Coyle, Martin. Literary- Literary Terms and Criticism. London: Macmillan, 1984.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	BCA
Course Code	LE214BT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Mr. Peter Conisious Prabhu A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to speak and write error English To equip them with good professional communication Skilis
Outcomes	They will be able to speak, read and write good English

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Book	1.0	1	1	1.0
	1.2	Introducing oneself to the gathering and Describing ones village	1.0	2	1	1.0
	1.3	Narrating a story and Welcoming gathering	1.0	4	1	1.0
	1.4	Introducing a guest to the audience and thanking a gathering	1.0	5	1	1.0
	1.5	Listening famous speeches	1.0	6	1	1.0
	1.6	Listening famous speeches	2.0	1	1	1.0
	1.7	Writing a short speech	2.0	2	1	1.0
	1.8	Introduction to Earl of Chesterfield	2.0	4	1	1.0
	1.9	Worldly Wisdom points	2.0	5	1	1.0
	1.10	Worldly Wisdom points	2.0	6	1	1.0
	1.11	Introduction to Wordsworth	3.0	1	1	1.0
	1.12	Poem Daffodils	3.0	2	1	1.0
	1.13	Phrasal Verbs	3.0	4	1	1.0
	1.14	Phrasal Verbs	3.0	5	1	1.0
	1.15	Phrasal Verbs	3.0	6	1	1.0
	1.17	Short test on Prose	4.0	1	1	1.0
	1.18	Short test on Poem	4.0	2	1	1.0
	Unit II	2.1	Listening clips related interview	4.0	4	1
2.2		Facing an Interview	4.0	5	1	1.0
2.3		Tele Interview	4.0	6	1	1.0
2.4		Applying for Jobs	5.0	1	1	1.0
2.5		Preparing Resumes	5.0	2	1	1.0
2.6		Standard Business Letter	5.0	4	1	1.0
2.7		Introduction to Frank T Stockton	5.0	5	1	1.0
2.8		The Lady or the Tiger pages	5.0	6	1	1.0
2.9		The Lady or the Tiger page	6.0	1	1	1.0
2.10		Introduction to John Milton	6.0	2	1	1.0
2.11		Poem Satans Speech	6.0	4	1	1.0
2.12		Analyse the poem Satans Speech	6.0	5	1	1.0
2.13		Revising Unit	6.0	6	1	5.0
2.14		Listening Telephone conversations	7.0	1	1	5.0
2.15		Telephong Etiquette	7.0	2	1	5.0
2.16		Asking for information and giving	7.0	4	1	5.0
2.17		Making an Appointment	7.0	5	1	5.0
2.18		Preparing telephone conversations	7.0	6	1	5.0
Unit III	3.1	Introduction to Samuel Langhorne	8.0	1	1	1.0
	3.2	A Telephonic Conversation	8.0	2	1	1.0
	3.3	Introduction to Wole Soyinka	8.0	4	1	1.0
	3.4	Poem Telephone Conversation	8.0	5	1	1.0
	3.5	Analyse the poem	8.0	6	1	1.0
	3.6	Phrasal verbs	9.0	1	1	1.0
	3.7	Phrasal verbs	9.0	2	1	1.0
	3.8	Phrasal verbs	9.0	4	1	1.0
	3.9	Listening Professional presentations	9.0	5	1	1.0

Unit III	3.10	Listening product promotion videos	9.0	6	1	1.0
	3.11	Introduction to Making presentations	10.0	1	1	1.0
	3.12	Making presentations with examples	10.0	2	1	1.0
	3.13	A Project	10.0	4	1	1.0
	3.14	Preparing a project presentation	10.0	5	1	1.0
	3.15	Introduction to RK Narayan and text	10.0	6	1	1.0
	3.16	Syndrome page	11.0	1	1	1.0
	3.17	Syndrome page	11.0	2	1	1.0
	3.18	Introduction to William Shakespeare	11.0	4	1	1.0
	3.19	Poem All the worlds a stage	11.0	5	1	1.0
	3.20	Analyse the poem	11.0	6	1	1.0
Unit IV	4.1	Phrasal Verbs	12.0	1	1	1.0
	4.2	Phrasal Verbs	12.0	2	1	1.0
	4.3	Revising	12.0	4	1	1.0
	4.4	Revising	12.0	5	1	1.0
	4.5	Listening	12.0	6	1	1.0
	4.6	Listening	13.0	1	1	1.0
Unit V	5.1	Speaking Negotiations	13.0	2	1	1.0
	5.2	Introduction to Willam Shakespeare	13.0	4	1	1.0
	5.3	Trial scene of Merchant of Venice	13.0	5	1	1.0
	5.4	Trial scene of Merchant of Venice	13.0	6	1	1.0
	5.5	Speaking Group discussion and case study	14.0	1	1	5.0
	5.6	Phrasal Verbs	14.0	2	1	5.0
	5.7	Phrasal Verbs	14.0	4	1	5.0
	5.8	Revising	14.0	5	1	5.0
Total Hrs.					69.0	

III. TEACHING PROCEDURES & TECHNIQUES

Recall
Bridge
hook
Introduction of a topic
Explanation and Training
Recall
review

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
Lab Work	7.5 Marks
Classroom Participation	5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN509T
Course Title	20TH CENTURY INDIAN WRITING - II
Course Extension	
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	test
Outcomes	test

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Unit I: Intro - 20th Cen I.W.E	1.0	1	1	
	1.2	What is Indian Writing in English?	1.0	3	1	
	1.3	An introduction to Indian English Poetry	1.0	4	1	
	1.4	19th Century Indian English poets	1.0	5	1	1.0
	1.5	20th Century Indian English poets	1.0	6	1	
	1.6	An introduction to the life and works of Nissim Ezekiel	2.0	1	1	
	1.7	Dealing with the poem The Night of the Scorpion	2.0	3	1	1.0
	1.8	Enacting the poem The Night of the Scorpion	2.0	4	1	
	1.9	Dealing with the poem Goodbye Party for Miss Pushpa T.S	2.0	5	1	
	1.10	Goodbye Party for Miss Pushpa T.S - Critical analysis	2.0	6	1	
	1.11	Enacting the poem - Goodbye Party	3.0	1	1	
	1.12	An introduction to the poem Enterprise	3.0	3	1	1.0
	1.13	Enterprise - Dealing with the Text	3.0	4	1	
	1.14	Enterprise - Analysis	3.0	5	1	
	1.15	Other poems of Ezekiel	3.0	6	1	
	1.16	Other poems of Ezekiel	4.0	1	1	
Unit II	2.1	An introduction to the life and works of G.M.Muktiboth	4.0	3	1	
	2.2	Characteristics of his poems	4.0	4	1	
	2.3	An introduction to the poem The Void	4.0	5	1	
	2.4	The Void- Dealing with the Text	4.0	6	1	
	2.5	The Void- Critical analysis	5.0	1	1	
	2.6	The Void- Critical analysis	5.0	2	1	
	2.7	The Void- Critical analysis	5.0	3	1	1.0
	2.8	An introduction to the poem So Very Far	5.0	5	1	
	2.9	So Very Far - Poem Analysis	5.0	6	1	
	2.10	Jibanananda Das	6.0	1	1	
	2.11	An introduction to the Poem Before Dying	6.0	3	1	4.0
	2.12	Before Dying - Poem Analysis	6.0	4	1	
	2.13	Windy Night - Poem	6.0	5	1	
	2.14	Windy Night - Poem Analysis	6.0	6	1	
	2.15	I Shall return to this Bengal - Dealing with the Text	7.0	1	1	
	2.16	Windy Night - - Dealing with the Text	7.0	3	1	
	2.17	Windy Night - Poem Analysis	7.0	4	1	
	2.18	Other poems of Jibanananda Das	7.0	5	1	
	2.19	Other poems of Jibanananda Das	7.0	6	1	1.0
Unit III	3.1	An introduction to the Poem Forward March	8.0	3	1	
	3.2	Forward March - Critical analysis	8.0	4	1	
	3.3	Introduction to Sri Sri and his works	8.0	5	1	
	3.4	Common features of Sri Sri's poems	8.0	6	1	
	3.5	Some people laugh and some people cry- Critical analysis	9.0	1	1	
	3.6	Introduction to Mahapatra and his works	9.0	3	1	1.0

Unit III	3.7	Introduction to Mahapatra and his works	9.0	4	1	
	3.8	An introduction to Mahapatra`s Hunger	9.0	5	1	
	3.9	Hunger -Poem Analysis	9.0	6	1	
	3.10	An introduction to the Poem Dauli	10.0	1	1	
	3.11	Dauli - poem Analysis	10.0	2	1	
	3.12	An introduction to the Poem Grandfather	10.0	3	1	
	3.13	Grandfather - Poem Analysis	10.0	4	1	
	3.14	An introduction to the Poem A Country	10.0	5	1	
	3.15	A Country - Poem Analysis	10.0	6	1	
	3.16	Other poems of Mahapatra	11.0	1	1	
Unit IV	4.1	An introduction to Indian English Drama	11.0	3	1	
	4.2	An introduction to Indian English Drama	11.0	4	1	4.0
	4.3	An introduction to Indian English Drama	11.0	5	1	
	4.4	Stalwarts of Indian drama	11.0	6	1	
	4.5	Vijay Tendulkar and his works	12.0	1	1	
	4.6	Vijay Tendulkar and his works	12.0	3	1	
	4.7	An introduction to - Ghasiram Kotwal	12.0	4	1	
	4.8	Playing the movie Ghasiram Kotwal	12.0	5	1	
	4.9	Playing the movie Ghasiram Kotwal	12.0	6	1	
	4.10	Dealing with the text Act -I	13.0	1	1	
	4.11	Dealing with the text Act -II	13.0	3	1	
	4.12	Dealing with the text Act -II	13.0	4	1	
	4.13	Dealing the text and Analysis	13.0	5	1	4.0
	4.14	Introduction to Mohan Rakesh	13.0	6	1	
	4.15	Half-way house - Plot overview	14.0	3	1	
	4.16	Half-way house - Movie	14.0	4	1	
	4.17	Dealing with the text	14.0	5	1	
	4.18	Enacting the drama	14.0	6	1	1.0
Unit V	5.1	Amitav Ghosh and his works	15.0	1	1	1.0
	5.2	The Shadow Lines- Plot overview	15.0	3	1	
	5.3	Dealing with the text	15.0	4	1	
	5.4	Critical analysis	15.0	5	1	
	5.5	Recollection	15.0	6	1	
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method (Black Board, Powerpoint Presentation, Video Lectures)
Assessment Method (Group Discussion, Assignment and Seminar)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book : Poetry Down the ages Orient Blackswan Revised Edition

REFERENCE BOOKS

Modern Indian Poets: A Critical study by Shakti Batra, Surjeet publications, Delhi.

Poetry Down the ages Orient Blackswan Revised Edition

Saleem Peeradina (ed.): Contemporary Indian Poetry in English, Macmillan Publishers India Ltd.

Amitav Ghosh The Shadow Lines. Delhi: Ravi Dayal, 1988.

Vijay Tendulkar. Collected Plays in Translation: Vijay Tendulkar, New Delhi: Oxford University Press, 2004.
Print

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN714
Course Title	LITERARY CRITICISM - I
Course Extension	
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To facilitate basic knowledge in English critical tradition from the beginning to the Modernists. To help the students to prepare himself/herself to lay the foundation for learning to address the discursive and ideational aspects of literary texts.
Outcomes	By the end of the course students are expected to learn English critical tradition from the Classical to the Postmodern period.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing the objectives of the paper	2.0	4	1	
	1.2	Criticism - better or bitter	2.0	5	1	
	1.3	Great stalwarts of Criticism	2.0	6	1	
	1.4	Life and works of Plato	3.0	1	1	
	1.5	Introducing Plato`s The Republic	3.0	2	1	
	1.6	The Republic Book X - Summary	3.0	3	1	
	1.7	Dealing with the text (1-7)	3.0	4	1	
	1.8	Dealing with the text (8-14)	3.0	5	1	
	1.9	Dealing with the text (15-20)	3.0	6	1	
	1.10	Dealing with the text (21-25)	4.0	1	1	1.0
	1.11	Summarizing Plato`s The Republic	4.0	2	1	
	1.12	Life and works of Aristotle	4.0	3	1	
	1.13	Value of his criticism	4.0	4	1	
	1.14	An introduction Aristotle's Poetics	4.0	5	1	
	1.15	Chapter I-V	4.0	6	1	
	1.16	Chapter VI-X	5.0	1	1	
	1.17	Chapter XI-XV	5.0	2	1	
	1.18	Chapter XVI-XX	5.0	3	1	
	1.19	Chapter XXI-XXVI	5.0	4	1	
Unit II	2.1	Summarizing the work	5.0	5	1	
	2.2	Slip test in the class	5.0	6	1	1.0
	2.3	Natyashastra	6.0	1	1	
	2.4	Natyashastra	6.0	2	1	
	2.5	Dealing with the text	6.0	3	1	
	2.6	Dealing with the text	6.0	4	1	
	2.7	An introduction to Samuel Johnson`s Preface to Shakespeare.	6.0	5	1	4.0
	2.8	Johnson and value of his criticism	6.0	6	1	
	2.9	Dealing with the text	7.0	1	1	
	2.10	Dealing with the text	7.0	2	1	
	2.11	Dealing with the text	7.0	3	1	
	2.12	Summarizing the work	7.0	4	1	
Unit III	3.1	Life and works of Wordsworth and his criticism	7.0	5	1	
	3.2	An introduction to Lyrical Ballads	7.0	6	1	
	3.3	Dealing with the text	8.0	1	1	
	3.4	Dealing with the text	8.0	2	1	
	3.5	Dealing with the text	8.0	3	1	
	3.6	Dealing with the text	8.0	4	1	
	3.7	Dealing with the text	8.0	5	1	
	3.8	Coleridge as a literary critic	8.0	6	1	
	3.9	An introduction to Coleridge`s Biographia Literaria	9.0	1	1	
	3.10	Chapter IV	9.0	2	1	
	3.11	Chapter IV	9.0	3	1	4.0
	3.12	Chapter XIII	9.0	4	1	
	3.13	Chapter XIII	9.0	5	1	

Unit III	3.14	Chapter XIII	9.0	6	1	
	3.15	Summarizing the work	10.0	1	1	
Unit IV	4.1	Mathew Arnold as a literary critic	10.0	2	1	
	4.2	Mathew Arnold and his Criticism	10.0	3	1	
	4.3	The Functions of Criticism at the present time	10.0	4	1	
	4.4	Dealing with the text	10.0	5	1	
	4.5	Dealing with the text	10.0	6	1	
	4.6	Dealing with the text	11.0	1	1	
	4.7	T.S.Eliot and his criticism	11.0	2	1	1.0
	4.8	Tradition and Individual Talent	11.0	3	1	
	4.9	Dealing with the text	11.0	4	1	
	4.10	Dealing with the text	11.0	5	1	
	4.11	I.A.Richard as a literary critic	11.0	6	1	
	4.12	Richard's Functional or practical criticism	12.0	1	1	
	4.13	An introduction to I.A.Richard's The Four Kinds of Meaning	12.0	2	1	
	4.14	Dealing with the text	12.0	3	1	
	4.15	Dealing with the text	12.0	4	1	
	4.16	Summarizing the work	12.0	5	1	1.0
	4.17	Mark Schorer as a literary critic	12.0	6	1	
	4.18	An introduction to Mark Schorer's Technique as Discovery	13.0	1	1	
	4.19	Dealing with the text	13.0	2	1	
	4.20	Dealing with the text	13.0	3	1	
4.21	Dealing with the text	13.0	4	1		
4.22	Dealing with the text	13.0	5	1		
Unit V	5.1	Dealing with the text	13.0	6	1	
	5.2	Slip test in the class	14.0	1	1	
	5.3	Dealing with the text	14.0	2	1	
	5.4	Dealing with the text	14.0	3	1	4.0
	5.5	Dealing with the text	14.0	4	1	
	5.6	Summarizing the work	14.0	5	1	
	5.7	Northrop Frye's Criticism	14.0	6	1	
	5.8	The Archetypes of Literature	15.0	1	1	
	5.9	Dealing with the text	15.0	2	1	
	5.10	Dealing with the text	15.0	3	1	1.0
	5.11	Virginia Woolf's Criticism	15.0	4	1	
	5.12	Modern Fiction	15.0	5	1	
	5.13	Revision	15.0	6	1	
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

(Black Board, Powerpoint Presentation, Video Lectures)
(Group Discussion, Assignment and Seminar)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Assignment	5 Marks
Test	10 Marks

V. RESOURCES

Text Book : Introduction to English criticism by B. Prasad

Books for Reference:

Aiken Conrad- Collective criticism- New York and London, Oxford University Press, 1968.

Das and Kumar, Bijay-Twentieth Century Literary Criticism-Atlantic Publishing, 2005.

Lodge, David, ed. Modern Criticism and Theory-II edition, New Delhi; Pearson Education, 1998.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN913
Course Title	AMERICAN LITERATURE
Course Extension	
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the students to the tone and expression of the American literary artists, who were innovative in their outlook and literary temper To familiarize the students with the classics of American literature and to enable them to understand the dynamic theories conceived by the modern writers of America.
Outcomes	By the end of the course students are expected to learn with interest the classics of American literature and understand the dynamic theories conceived by the modern writers of America.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introducing the syllabus	1.0	1	1	
	1.2	An introduction to the Life and works of Henry Thoreau	1.0	2	1	
	1.3	An introduction to American Transcendentalism	1.0	4	1	
	1.4	Thoreau`s Civil Disobedience – An introduction	2.0	4	1	
	1.5	Thoreau`s Civil Disobedience – Dealing with the text (pages 1-5)	3.0	2	1	
	1.6	Thoreau`s Civil Disobedience – Dealing with the text (pages 6-10)	3.0	4	1	
	1.7	Thoreau`s Civil Disobedience – Dealing with the text (pages 11-15)	4.0	2	1	
	1.8	An introduction to the Life and works of R.W Emerson	4.0	4	1	
	1.9	An introduction to R.W Emerson`s Self-Reliance	4.0	6	1	
	1.10	R.W Emerson`s Self- Reliance – Dealing with the text (pages 1-3)	5.0	2	1	
	1.11	R.W Emerson`s Self- Reliance – Dealing with the text (pages 4-8)	5.0	4	1	
	1.12	R.W Emerson`s Self- Reliance – Dealing with the text (pages 9-11)	6.0	2	1	
	1.13	R.W Emerson`s Self- Reliance – Summarize and conclude	6.0	4	1	
Unit II	2.1	Life and works of Walt Whitman	1.0	3	1	
	2.2	Introduction to Out of the Cradle Endlessly Rocking	1.0	5	1	
	2.3	Emily Dickinson	1.0	6	1	1.0
	2.4	Because I could not stop for Death	2.0	1	1	
	2.5	An introduction to American Romanticism	2.0	2	1	
	2.6	An introduction to American Romanticism	2.0	3	1	
	2.7	Robert Frost	2.0	5	1	
	2.8	Mending Wall	2.0	6	1	
	2.9	Stopping by Woods on a Snowy Evening	3.0	1	1	
	2.10	Life and works of Wallace Stevens	4.0	3	1	
	2.11	Anecdote of the Jar	4.0	5	1	
	2.12	Life and works of Nikki Giovanni	6.0	3	1	4.0
	2.13	Love Is -Dealing with the text	6.0	5	1	
Unit III	3.1	Life and works of Tennessee Williams	3.0	3	1	1.0
	3.2	A Streetcar Named Desire - Plot summary	3.0	5	1	
	3.3	A Streetcar Named Desire - Dealing with the text	3.0	6	1	
	3.4	A Streetcar Named Desire - Dealing with the text	4.0	1	1	
	3.5	A Streetcar Named Desire - Dealing with the text	5.0	1	1	
	3.6	A Streetcar Named Desire - Dealing with the text	5.0	3	1	1.0
	3.7	A Streetcar Named Desire - Dealing with the text	5.0	5	1	

Unit III	3.8	A Streetcar Named Desire - Dealing with the text	5.0	6	1	
	3.9	A Streetcar Named Desire - Dealing with the text	6.0	1	1	
	3.10	life and works of Arthur Miller	6.0	6	1	
	3.11	Death of a Salesman - Dealing with the text	7.0	1	1	
	3.12	Death of a Salesman - Dealing with the text	7.0	2	1	
	3.13	Death of a Salesman - Dealing with the text	7.0	3	1	
	3.14	Death of a Salesman - Dealing with the text	7.0	5	1	
	3.15	Death of a Salesman - Dealing with the text	7.0	6	1	
	3.16	Death of a Salesman - Dealing with the text	8.0	1	1	
	3.17	Death of a Salesman - Dealing with the text	8.0	3	1	
	3.18	Death of a Salesman - Dealing with the text	8.0	5	1	
	3.19	Death of a Salesman - Dealing with the text	8.0	6	1	
	3.20	Death of a Salesman - Dealing with the text	9.0	1	1	
	3.21	Life and works of E.A Poe	9.0	3	1	1.0
	3.22	Life and works of Eugene O`Neil	12.0	2	1	
	3.23	The Hairy Ape - Plot summary	12.0	3	1	
	3.24	The Hairy Ape - Character analysis	12.0	5	1	
	3.25	The Hairy Ape- Dealing with the text	12.0	6	1	
	3.26	The Hairy Ape- Dealing with the text	13.0	1	1	
	3.27	The Hairy Ape- Dealing with the text	13.0	3	1	
3.28	The Hairy Ape- Dealing with the text	13.0	5	1	4.0	
3.29	The Hairy Ape- Dealing with the text	13.0	6	1		
3.30	The Hairy Ape- Dealing with the text	14.0	1	1		
Unit IV	4.1	The Purloined Letter- Dealing with the text	9.0	5	1	
	4.2	The Purloined Letter- Dealing with the text	9.0	6	1	
	4.3	The Purloined Letter- Dealing with the text	10.0	1	1	
	4.4	The Purloined Letter- Dealing with the text	10.0	3	1	
	4.5	Washington Irving	10.0	5	1	4.0
	4.6	The Legend of a Sleeping Hallow- Dealing with the text	10.0	6	1	
	4.7	The Legend of a Sleeping Hallow- Dealing with the text	11.0	1	1	
	4.8	The Legend of a Sleeping Hallow- Dealing with the text	11.0	3	1	
	4.9	The Legend of a Sleeping Hallow- Dealing with the text	11.0	5	1	
	4.10	The Legend of a Sleeping Hallow- Dealing with the text	11.0	6	1	
	4.11	The Legend of a Sleeping Hallow- Dealing with the text	12.0	1	1	
Unit V	5.1	An introduction to the Life and works Ernest Hemingway	7.0	4	1	
	5.2	An introduction to Ernest Hemingway`s The Old Man and the Sea	8.0	2	1	
	5.3	Character analysis in Ernest Hemingway`s The Old Man and the Sea	8.0	4	1	
	5.4	Themes in Ernest Hemingway`s The Old Man and the Sea	9.0	2	1	
	5.5	Summarize and conclude Ernest Hemingway`s The Old Man and the Sea	9.0	4	1	
	5.6	An introduction to the Life and works of Kurt Vonnegut Jr.	10.0	2	1	
	5.7	An introduction to Kurt Vonnegut`s Galapagos	10.0	4	1	

Unit V	5.8	Book Review - Kurt Vonnegut Jr. Galapagos	11.0	2	1	
	5.9	Critical analysis of Kurt Vonnegut Jr. Galapagos	11.0	4	1	
	5.10	An introduction to Ken Kesey`s One Who Flew over Cuckoo`s Nest	12.0	4	1	
	5.11	Familiar themes in Ken Kesey`s One Who Flew over Cuckoo`s Nest	13.0	2	1	
	5.12	Critical analysis on Ken Kesey`s One Who Flew over Cuckoo`s Nest	13.0	4	1	
	5.13	An introduction to Nathaniel Hawthorne`s The Scarlet Letter	14.0	2	1	
	5.14	Seminar	14.0	3	1	
	5.15	Seminar	14.0	4	1	
	5.16	Seminar	14.0	5	1	
	5.17	Seminar	14.0	6	1	
	5.18	Seminar	15.0	1	1	
	5.19	Seminar	15.0	2	1	
	5.20	Revision	15.0	3	1	
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

(Black Board, Powerpoint Presentation, Video Lectures)
(Group Discussion, Assignment and Seminar)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	10 Marks
Seminar	10 Marks

V. RESOURCES

Donald, Heiney and Lenteil H.- Essentials of Contemporary Literature of the Western World, (Vol.3 and 4)- USA: Barron's Educational Series

Hoffman, Daniel- Contemporary Guide to American Writing. New Delhi: Indian Reprint, OUP, 1981.

Mac Gowan, Christopher- Twentieth Century American Poetry- Blackwell Pub, 2005.

Massa, Ann- American Literature in Context- iv - London and New York: Methuen and co. Ltd., 1982.

Vinson, James - Twentieth Century American Literature- London: Great Writers Students Library, Macmillan, 1980.

Literary Criticism in America - New York: The Liberal Arts Press, 1957.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Physics
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	LE308P - ENGLISH - III (LAB)
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce learners to the various phases of evolution in Indian Writing in English To sensitize them to the value system of Indian literature To enable the students understand the history and the growth of Indian writing in English To introduce the learners to rich literary tradition in Indian writing in English To help the learners understand and appreciate Indian ethos, aesthetics and values
Outcomes	By the end of the course students are expected to learn various phases of evolution in Indian Writing in English and value system of Indian literature. They should also understand the history and the growth of Indian writing in English To introduce the learners to rich literary tradition in Indian writing in English and appreciate Indian ethos, aesthetics and values

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing the syllabus	1.0	1	1	
	1.2	Introduction to the Public Communication	1.0	2	1	
	1.3	Speaking - Introducing Oneself	1.0	3	1	
	1.4	Describe one`s village	1.0	5	1	
	1.5	Describing Something	1.0	6	1	
	1.6	Talk about your family	2.0	1	1	
	1.7	Talk about your family	2.0	2	1	
	1.8	Narration	2.0	3	1	
	1.9	Narrate a story/incident	2.0	5	1	
	1.10	Narrate a story/incident	2.0	6	1	
	1.11	Six Thinking Hats (Introduction, Substance of the text)	3.0	1	1	
	1.12	Six Thinking Hats - dealing with the text	3.0	2	1	
	1.13	Six Thinking Hats - detailed review	3.0	3	1	1.0
	1.14	Six Thinking Hats - Summary	3.0	5	1	
	1.15	Punishment in Kindergarten	3.0	6	1	
	1.16	Punishment in Kindergarten	4.0	1	1	
	1.17	Phrasal Verbs Starting with A and B	4.0	2	1	
	1.18	Phrasal Verbs Starting with C	4.0	3	1	
Unit II	2.1	Welcoming the Gathering	4.0	5	1	
	2.2	Welcoming the Gathering	4.0	6	1	
	2.3	Introducing a Guest to the Audience	5.0	1	1	
	2.4	Introducing a Guest to the Audience	5.0	2	1	
	2.5	Introducing a Guest to the Audience - Practical	5.0	3	1	1.0
	2.6	Proposing Vote of Thanks	5.0	5	1	
	2.7	Proposing Vote of Thanks	5.0	6	1	
	2.8	What I require from life - Introduction	6.0	1	1	
Unit III	3.1	What I require from life - Analysis	6.0	2	1	
	3.2	Journey of the Magi - Dealing the poem and analysis	6.0	3	1	4.0
	3.3	Phrasal Verbs Starting with D	6.0	5	1	
	3.4	Phrasal Verbs Starting with E	6.0	6	1	
	3.5	Phrasal Verbs Starting with F	7.0	1	1	
	3.6	Phrasal Verbs - Slip Test	7.0	2	1	
	3.7	Phrasal Verbs - Slip Test	7.0	3	1	
	3.8	Introducing the lesson - The Lady or the Tiger	7.0	5	1	
	3.9	Dealing with the text	7.0	6	1	
	3.10	Dealing with the text	8.0	1	1	
	3.11	The Lady or the Tiger - Analysis	8.0	2	1	
	3.12	Introducing the poem - Satan`s Speech by Milton	8.0	3	1	
	3.13	Dealing with the poem	8.0	5	1	
	3.14	Satan`s Speech by Milton - Analysis	8.0	6	1	
	3.15	Phrasal Verbs Starting with G, H	9.0	1	1	
	3.16	Phrasal Verbs Starting with I	9.0	2	1	

Unit III	3.17	Phrasal Verbs - Slip Test	9.0	3	1	1.0
Unit IV	4.1	The Quit India by Gandhi - Introduction	9.0	5	1	
	4.2	The Quit India by Gandhi - Dealing with the text	9.0	6	1	
	4.3	The Quit India by Gandhi - Analysis	10.0	1	1	
	4.4	Tryst with Destiny- Introduction	10.0	2	1	
	4.5	Tryst with Destiny- Dealing with the text	10.0	3	1	
	4.6	The Gettysberg Address- Introduction	10.0	5	1	
	4.7	The Gettysberg Address- Dealing with the text	10.0	6	1	
	4.8	I Have a Dream- Introduction	11.0	1	1	
	4.9	I Have a Dream- Dealing with the text	11.0	2	1	
	4.10	I Have a Dream- Dealing with the text	11.0	3	1	
	4.11	Prepare to Die- Introduction	11.0	5	1	
	4.12	Prepare to Die- Dealing with the text	11.0	6	1	
	4.13	Prepare to Die- Dealing with the text	12.0	1	1	
	4.14	Memorizing and Delivering famous speeches	12.0	2	1	
	4.15	Memorizing and Delivering famous speeches	12.0	3	1	
	4.16	Phrasal verbs Starting with J, K, L	12.0	5	1	
	4.17	Listening to the famous speeches	12.0	6	1	
	4.18	Listening to the famous speeches	13.0	1	1	
	4.19	Listening to the famous speeches	13.0	2	1	
	4.20	Listening to the famous speeches	13.0	3	1	
Unit V	5.1	Preparing news items of local events	13.0	5	1	4.0
	5.2	Preparing news items of local events and speak about them	13.0	6	1	
	5.3	Introduction to Tara by Mahesh Dattani	14.0	1	1	
	5.4	Summary of the play	14.0	2	1	
	5.5	Important Characters	14.0	3	1	
	5.6	Dealing with the text	14.0	5	1	
	5.7	Dealing with the text	14.0	6	1	
	5.8	Dealing with the text	15.0	1	1	
	5.9	Phrasal Verbs Starting with M, N	15.0	2	1	
	5.10	Phrasal Verbs Starting with O	15.0	3	1	
Total Hrs.					73.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method (Black Board, Powerpoint Presentation, Video Lectures)
Assessment Method (Group Discussion, Assignment and Seminar)

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

Text Book : Poetry Down the ages Orient Blackswan Revised Edition

REFERENCE BOOKS

Modern Indian Poets: A Critical study by Shakti Batra, Surjeet publications, Delhi.

Poetry Down the ages Orient Blackswan Revised Edition

Saleem Peeradina (ed.): Contemporary Indian Poetry in English, Macmillan Publishers India Ltd.

Amitav Ghosh The Shadow Lines. Delhi: Ravi Dayal, 1988.

Vijay Tendulkar. Collected Plays in Translation: Vijay Tendulkar, New Delhi: Oxford University Press, 2004.
Print

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN210
Course Title	SOCIAL HISTORY OF ENGLAND
Course Extension	
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to acquire some basic knowledge of the social history of England To help students to recognize English thought, culture and history reflected in the study of literature To facilitate students to understand the changing environment in the history of England and English Literature To train the students to see the social life of the people of an era mirrored in the literature of the corresponding era.
Outcomes	Students should have acquired some basic knowledge of the social history of England Students Should be able to recognize English thought, culture and history reflected in the study of literature

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing the syllabus and paper	1.0	1	1	
	1.2	Aborigins of England	1.0	2	1	
	1.3	Social and political history of England	1.0	3	1	
	1.4	Social and political history of England	1.0	4	1	
	1.5	Social and political history of England	1.0	5	1	
	1.6	Social and political history of England	2.0	1	1	
	1.7	Social and political history of England	2.0	2	1	
	1.8	Test	2.0	3	1	Test
	1.9	Social and political history of England	2.0	4	1	
	1.10	Social and political history of England	2.0	5	1	
	1.11	Social and political history of England	3.0	1	1	
	1.12	The Renaissance	3.0	2	1	
	1.13	The Renaissance	3.0	3	1	
	1.14	The Reformation in England	3.0	4	1	
	1.15	The Reformation in England	3.0	5	1	
	1.16	Dissolution of the Monasteries	4.0	1	1	
	1.17	Dissolution of the Monasteries	4.0	2	1	
	1.18	Sea – Faring in the Age of Queen Elizabeth	4.0	3	1	
	1.19	Sea – Faring in the Age of Queen Elizabeth	4.0	4	1	
	1.20	Test	4.0	5	1	Test
Unit II	2.1	English Colonial Expansion	5.0	1	1	
	2.2	English Colonial Expansion	5.0	2	1	
	2.3	The Puritan Revolution	5.0	3	1	
	2.4	The Puritan Revolution	5.0	4	1	
	2.5	The Restoration England	5.0	5	1	
	2.6	The Restoration England	6.0	1	1	
	2.7	Coffee- House Life	6.0	2	1	
	2.8	Coffee- House Life	6.0	3	1	
	2.9	Revision	6.0	4	1	
	2.10	I - CA	6.0	5	1	
Unit III	3.1	I - CA -	7.0	1	1	
	3.2	I - CA -	7.0	2	1	
	3.3	I - CA	7.0	3	1	
	3.4	I - CA -	7.0	4	1	
	3.5	I - CA -	7.0	5	1	
	3.6	I - CA -	8.0	1	1	
	3.7	Assignment	8.0	2	1	Test
	3.8	Causes and Effects of Agrarian Revolution	8.0	3	1	
	3.9	Causes and Effects of Agrarian Revolution	8.0	4	1	
	3.10	Causes and Effects of Industrial Revolution	8.0	5	1	
	3.11	Causes and Effects of Industrial Revolution	9.0	1	1	
	3.12	The French Revolution	9.0	2	1	
	3.13	The French Revolution and its Impact on Society	9.0	3	1	
Unit IV	4.1	The Methodist Movement	9.0	4	1	
	4.2	The Methodist Movement	9.0	5	1	

Unit IV	4.3	The Methodist Movement	10.0	1	1		
	4.4	Test	10.0	2	1	Test	
	4.5	Essay Test	10.0	3	1		
	4.6	The Victorian Age	10.0	4	1		
	4.7	The Victorian Age	10.0	5	1		
	4.8	The Victorian Age	11.0	1	1		
	4.9	The Influence of Science on Victorian England	11.0	2	1		
	4.10	The Influence of Science on Victorian England	11.0	3	1	Test	
	4.11	Humanitarianism	11.0	4	1		
	4.12	Humanitarianism	11.0	5	1		
	4.13	Anti- Slavery Movement	12.0	1	1		
	4.14	Anti- Slavery Movement	12.0	2	1		
	4.15	Revision	12.0	3	1		
	4.16	Test	12.0	4	1	Test	
	4.17	The Victorian Age	12.0	5	1		
	4.18	The Influence of Science on Victorian England	13.0	1	1		
	4.19	Humanitarianism	13.0	2	1		
	Unit V	5.1	Anti- Slavery Movement	13.0	3	1	
		5.2	Revision	13.0	4	1	
5.3		Test	13.0	5	1	Test	
5.4		Revision	14.0	1	1		
5.5		II – CA -	14.0	2	1		
5.6		II - CA	14.0	3	1		
5.7		II - CA -	14.0	4	1		
5.8		II - CA	14.0	5	1		
5.9		II - CA -	15.0	1	1		
5.10		Means of Communication	15.0	2	1		
5.11		The World Wars and Social Security	15.0	3	1		
5.12		Poor Laws	15.0	4	1		
5.13		Education in the 20th Century	15.0	5	1		
Total Hrs.					75.0		

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk, lecture method and Group discussion.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

Reference Books

1. A.G. Xavier: An Introduction to the Social History of England
2. G.M. Trevelyan: The English Social History, London
3. Padmaja Ashok: The Social History of England, Orient Black swan
4. Albert CrollBaugh.A Literary History of England.Appleton-Century-Crofts, 1967.
5. Asa Briggs. A Social History of England, Penguin books, 1986.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Physics
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Mr. Prabhakaran S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To develop student's proficiency in English and develop their basic communication skills. To develop the four Language skills Listening, Speaking, Reading, and Writing.
Outcomes	Student's should have developed their proficiency in English and develop their basic communication skills. Students should have developed the four Language skills Listening, Speaking, Reading, and Writing.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Facing an interview	1.0	1	1	
	1.2	Facing an interview	1.0	2	1	
	1.3	Tele-interviews	1.0	3	1	
	1.4	Tele-interviews	1.0	5	1	
	1.5	Applying for Jobs	2.0	1	1	
	1.6	Applying for Jobs	2.0	2	1	
	1.7	Resumes	2.0	3	1	
	1.8	Standard Business Letters	2.0	5	1	Test
	1.9	Standard Business Letters	2.0	1	1	
	1.10	`The Four Brothers` by Walter De La Mare	3.0	2	1	
	1.11	`The Four Brothers` by Walter De La Mare	3.0	3	1	
	1.12	`The Four Brothers` by Walter De La Mare	3.0	5	1	
	1.13	`The Daffodils` by William Wordsworth	3.0	1	1	
	1.14	Test	3.0	2	1	
	1.15	Pharasal Verbs Starting with P	4.0	3	1	
	1.16	Starting with Q	4.0	5	1	
	1.17	Starting with R	4.0	1	1	
Unit II	2.1	Telephone manners	4.0	2	1	
	2.2	Asking for information and giving information	4.0	3	1	
	2.3	Making Appointment	5.0	5	1	
	2.4	Canceling and rescheduling Appointments	5.0	1	1	
	2.5	Writing minutes of a meeting	5.0	2	1	
	2.6	Writing short reports	5.0	3	1	
	2.7	A Telephonic Conversation by Samuel Clemens	5.0	5	1	
	2.8	Telephone Conversation by Wole Soyinka	6.0	1	1	
	2.9	Telephone Conversation by Wole Soyinka	6.0	2	1	
	2.10	Pharasal Verbs Starting with S, T	6.0	3	1	
	2.11	Pharasal Verbs Starting with U	6.0	5	1	
	2.12	Revision	6.0	1	1	
	2.13	I - CA	7.0	2	1	
Unit III	3.1	I - CA -	7.0	3	1	
	3.2	I - CA -	7.0	5	1	
	3.3	I - CA	7.0	1	1	
	3.4	I - CA -	7.0	2	1	
	3.5	I - CA -	8.0	3	1	
	3.6	I - CA -	8.0	5	1	
	3.7	Handling customers/clients	8.0	1	1	
	3.8	Handling customers/clients	8.0	2	1	
	3.9	Receiving visitors	8.0	3	1	
	3.10	Thanking letters, congratulatory letters	9.0	5	1	
	3.11	letters of sympathy, condolence letters	9.0	1	1	
	3.12	Two Gentlemen of Verona by A.J. Cronin	9.0	2	1	
	3.13	Two Gentlemen of Verona by A.J. Cronin	9.0	3	1	
Unit IV	4.1	Night of the Scorpion by Nissim Ezekiel	9.0	5	1	
	4.2	Pharasal Verbs Starting with V, W	10.0	1	1	

Unit IV	4.3	Pharasal Verbs Starting with X, Y, Z	10.0	2	1		
	4.4	Revision	10.0	3	1		
	4.5	Test	10.0	5	1		
	4.6	Listening Practice	10.0	1	1		
	4.7	Making presentations	11.0	2	1		
	4.8	Making presentations	11.0	3	1		
	4.9	Seminar	11.0	5	1		
	4.10	A Project - Preparing a Project Presentation	11.0	1	1	Test	
	4.11	A Project - Preparing a Project Presentation	11.0	2	1		
	4.12	Effective Communication in Business Contexts	12.0	3	1		
	4.13	Effective Communication in Business Contexts	12.0	5	1		
	4.14	Preparing presentations	12.0	1	1		
	4.15	Preparing presentations	12.0	2	1		
	4.16	X = X + 1 Syndrome by R. K. Narayan	12.0	3	1		
	4.17	All the world's a stage by William Shakespeare	13.0	5	1		
	4.18	Idioms: Spirituality related	13.0	1	1		
	4.19	Idioms: Spirituality related	13.0	2	1		
	Unit V	5.1	Revision	13.0	3	1	
		5.2	Speaking -	13.0	5	1	
5.3		II – CA -	14.0	1	1		
5.4		II - CA	14.0	2	1		
5.5		II - CA -	14.0	3	1		
5.6		II - CA	14.0	5	1		
5.7		II - CA -	14.0	1	1		
5.8		Negotiation	15.0	2	1		
5.9		Group Discussion	15.0	3	1		
5.10		A Case study – involving group discussion	15.0	5	1		
5.11		Submitting a written report	15.0	1	1		
5.12		`The Trial of Billy Scott` by Mazie Hall	15.0	2	1		
5.13		Idioms: Love related	15.0	3	1		
Total Hrs.					75.0		

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk, lecture method and group discussion.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

Prescribed Book
English for Business Communication.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN108T
Course Title	ENGLISH - II (THEORY)
Course Extension	EN108P - ENGLISH - II (LAB)
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to obtain practical knowledge of competency in English language To develop the art of public speaking To enable them to converse in simple language To motivate them to learn the art of language through role play
Outcomes	Students will develop the habit of communicating in English They are trained to perform any public speaking activities They are application oriented They will be able to face the public boldly and courageously

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Learning Names of all the students in the class	1st week	2	1	1.0
	1.3	Introduction to Book II	1st week	3	1	1.0
	1.4	II Speaking: Remembering Someone,	1st week	5	1	1.0
	1.5	Introduction to Book II	1st week	6	1	1.0
	1.6	II Speaking: Remembering Someone,	2nd week	1	1	1.0
	1.7	II Speaking: persuading someone	2nd week	2	1	1.0
	1.8	II Speaking: Dialogues in Tamil	2nd week	3	1	1.0
	1.9	Vocabulary Nouns - Sickness / Disease	2nd week	5	1	1.0
	1.10	Verbs used in Hospital	2nd week	6	1	1.0
	1.11	Idioms of sickness and health 1 to 25	3rd week	1	1	1.0
	1.12	Idioms of sickness and health 26 to 50	3rd week	2	1	1.0
	1.13	Grammar: Subject Verb Agreement	3rd week	3	1	1.0
	1.14	Punctuation & Capital Letter	3rd week	5	1	1.0
	1.15	Exercises using subject verb agreement	3rd week	6	1	1.0
	1.16	Introduction about Salman Rushdie	4th week	1	1	1.0
	1.17	Mohandas Gandhi 5 Paragraphs	4th week	2	1	1.0
	1.18	Mohandas Gandhi 5 Paragraphs	4th week	3	1	1.0
	1.19	Mohandas Gandhi 6 Paragraphs	4th week	5	1	1.0
Unit II	2.1	Dialogues: Complementing and congratulating	4th week	6	1	1.0
	2.2	Dialogues: Expressing sympathy	5th week	1	1	1.0
	2.3	Vocabulary - Trees and Plants	5th week	2	1	1.0
	2.4	Verbs - Gardening and Farming	5th week	3	1	1.0
	2.5	Idioms of Trees & Plants 1 to 25	5th week	5	1	1.0
	2.6	Idioms of Trees & Plants 26 to 49	5th week	6	1	1.0
	2.7	Grammar: Direct and Indirect	6th week	1	1	1.0
	2.8	Grammar: Verb Compliments	6th week	2	1	1.0
	2.9	Exercises using direct and indirect	6th week	3	1	1.0
	2.10	Introduction to Manners and Etiquette	6th week	5	1	1.0
	2.11	Manners and Etiquette 4 Paragraphs	6th week	6	1	3.0
	2.12	Manners and Etiquette 3 Paragraphs	7th week	1	1	3.0
	2.13	Revising Unit I with test	7th week	2	1	1.0
	2.14	Revising Unit II with test	7th week	3	1	5.0
	2.15	Speaking: Complaining, Apologising	7th week	5	1	5.0
	2.16	Dialogues related to Transportation and Professions	7th week	6	1	5.0
	2.17	Vocabulary: Nouns - Vehicles	8th week	1	1	5.0
	2.18	Verbs: Accountant to Teacher	8th week	2	1	5.0
	2.19	Verbs: Actor to Butcher	8th week	3	1	5.0
Unit III	3.1	Verbs: Carpenter to Lawyer	8th week	5	1	1.0
	3.2	Verbs: Mason to Shop Keeper	8th week	6	1	1.0
	3.3	Verbs: Soldier to writer	9th week	1	1	1.0
	3.4	Idioms - Job and profession 1 to 25	9th week	2	1	1.0
	3.5	Idioms - Job and profession 26 to 50	9th week	3	1	1.0
	3.6	Grammar: Conditional Statements	9th week	5	1	1.0

Unit III	3.7	Grammar exercises	9th week	6	1	1.0
	3.8	Introduction to Anil chandra and prose	10th week	1	1	1.0
	3.9	The Mountain Trail 1st page	10th week	2	1	1.0
	3.10	The Mountain Trail 2nd page	10th week	3	1	1.0
	3.11	The Mountain Trail 3rd page	10th week	5	1	1.0
	3.12	Speaking: Making suggestions	10th week	6	1	1.0
	3.13	Dialogues related to weather & seasons	11th week	1	1	1.0
	3.14	Nouns related to seasons and nature	11th week	2	1	1.0
	3.15	Verbs: weather and climate	11th week	3	1	1.0
	3.16	Idioms - earth weather 1 to 25	11th week	5	1	1.0
Unit IV	4.1	Idioms - earth weather 26 to 49	11th week	6	1	1.0
	4.2	Grammar: Questions, Negation	12th week	1	1	1.0
	4.3	Grammar: Command and Request	12th week	2	1	1.0
	4.4	Grammar exercises	12th week	3	1	1.0
	4.5	Introduction to Robert Frost	12th week	5	1	1.0
	4.6	Poem: The Road not Taken	12th week	6	1	1.0
	4.7	Introduction to John Milton	13th week	1	1	1.0
	4.8	Revising Unit I & II	13th week	2	1	1.0
	4.9	Speaking: Asking about Possibility	13th week	3	1	1.0
	4.10	Speaking related Universe roads signals	13th week	5	1	1.0
	4.11	Frequently used verbs 1 to 333	13th week	6	1	1.0
	4.12	Frequently used verbs 334 to 663	14th week	1	1	1.0
	4.13	Frequently used verbs 664 to 995	14th week	2	1	1.0
	4.14	Idioms 1 to 25	14th week	3	1	1.0
	4.15	Idioms 26 to 50	14th week	5	1	1.0
	4.16	Grammar: Active and Passive voice	14th week	6	1	3.0
4.17	Introduction to Shakespeare	15th week	1	1	3.0	
4.18	Trail scene of Merchant of Venice	15th week	2	1	5.0	
4.19	Revising Unit V	15th week	3	1	5.0	
4.20	Revising Unit V	15th week	5	1	5.0	
4.21	Revising Unit V	15th week	6	1	5.0	
Unit V						
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

introduction
information on the topic
demonstration by the teacher
role play by students
chalk and talk demonstration roleplay

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Classroom Participation	10 Marks

V. RESOURCES

Professional communication (concept and application) by B.N. JHA
Business communication (concept and skills) T.N. CHHABRA
MATERIALS AND TECHNOLOGY USED: Handout, Chalk and talk

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN109T
Course Title	ENGLISH - III (THEORY)
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to obtain practical knowledge of competency in English language To enable them to converse in simple language To motivate them to learn the art of language through role play To encourage them to be courageous while facing the public To encourage active participation and learn accurate phrases for appropriate situations.
Outcomes	Students will develop the habit of communicating in English They are trained to perform any public speaking activities They are application oriented They will be able to face the public boldly and courageously

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introducing oneself, Self Introduction	1.0	1	1	
	1.2	Practice (Introducing oneself to a Gathering)	1.0	2	1	
	1.3	Describing Something	1.0	3	1	
	1.4	Practice(Describing of their own villages)	1.0	5	1	
	1.5	Narration	1.0	6	1	
	1.6	Practice (narration of an Event)	2.0	1	1	
	1.7	Elements on Describing places	2.0	2	1	
	1.8	Analysis of Examples on Describing something	2.0	3	1	
	1.9	Narration: meaning, Nature and Concept of Narration	2.0	5	1	
	1.10	Elements of Narration	3.0	6	1	
	1.11	Distinctive Features of Description and Narration	3.0	1	1	
	1.12	Analysis of examples on Narration	3.0	2	1	
	1.13	Introduction to Edward de Bono and Six Thinking Hats	3.0	3	1	
	1.14	Detailed Analysis of Six Thinking Hats	3.0	5	1	
	1.15	Punishment in Kindergarten	4.0	6	1	
	1.16	Phrasal verbs starting with Letter A	4.0	1	1	
	1.17	Phrasal Verbs starting with Letter B	4.0	2	1	
	1.18	Phrasal Verbs starting with Letter C	4.0	3	1	
Unit II	2.1	Welcoming the Gathering	4.0	5	1	
	2.2	Elements of a welcome speech	5.0	6	1	
	2.3	phrases for welcome Speech	5.0	1	1	
	2.4	useful phrases for welcome speech	5.0	2	1	
	2.5	tips for Welcome Speech	5.0	3	1	
	2.6	Analysis of Examples	5.0	5	1	
	2.7	Practice(Welcome speech)	6.0	6	1	
	2.8	Introducing a guest to the audience	6.0	1	1	
	2.9	Guidelines for introducing a Guest	6.0	2	1	
	2.10	Tips to Introduce a speaker	6.0	3	1	
	2.11	Analysis of Examples	6.0	5	1	
	2.12	practice(Introducing a Guest)	7.0	6	1	
	2.13	Thanking the gathering and Organisers	7.0	1	1	
	2.14	Guidelines for Vote of Thanks	7.0	2	1	
	2.15	Useful Expression while proposing Vote of Thanks	7.0	3	1	
	2.16	Analysis of Examples	7.0	5	1	
	2.17	Practice(Vote of thanks)	8.0	6	1	
	2.18	writing short speeches	8.0	1	1	
	2.19	Guidelines for short speech	8.0	2	1	
	2.20	content of short speech	8.0	3	1	
	2.21	Analysis of Examples	8.0	5	1	
	2.22	practice(short speech)	9.0	6	1	
	2.23	what Men live by	9.0	1	1	
	2.24	Journey of the Magi	9.0	2	1	

Unit II	2.25	phrasal Verbs starting with letter D	9.0	3	1	
	2.26	phrasal Verbs starting with letter E	9.0	5	1	
	2.27	phrasal Verbs starting with letter F	10.0	6	1	
Unit III	3.1	Debates and discussions on TV on various issues	10.0	1	1	
	3.2	Give his/her opinion on any current national issue	10.0	2	1	
	3.3	objectives of Discussionob	10.0	3	1	
	3.4	channels	10.0	5	1	
	3.5	Guidelines on Refutation	11.0	6	1	
	3.6	Guidelines on Attacking Facts	11.0	1	1	
	3.7	Dos and Don't in Discussions	11.0	2	1	
	3.8	ettiquette and mannerism in Discussion	11.0	3	1	
	3.9	Analysis of Examples on Social issues	11.0	5	1	
	3.10	Practice(debating class)	12.0	6	1	
	3.11	debating class	12.0	1	1	
	3.12	The lady , or the Tiger?	12.0	2	1	
	3.13	Satan's speech	12.0	3	1	
	3.14	Phrasal verbs with G	12.0	5	1	
	3.15	Phrasal verbs with H	13.0	6	1	
	3.16	Phrasal verbs with I	13.0	1	1	
Unit IV	4.1	Memorising famous speeches	13.0	2	1	
	4.2	The Quit India By Mahatma Gandhi	13.0	3	1	
	4.3	Tryst with Destiny by Jawaharlal Nehru	13.0	5	1	
	4.4	Gettysburg Address by Abraham Lincoln	14.0	6	1	
	4.5	I have a Dream by Martin Luther	14.0	1	1	
	4.6	1961 Inaugural Address by John F. Kennedy	14.0	2	1	
	4.7	I am Prepared to Die by Nelson Mandela	14.0	3	1	
	4.8	Practice(delivering Famous Speeches)	14.0	5	1	
	4.9	Phrasal verbs with J	15.0	6	1	
	4.10	Phrasal verbs with K	15.0	1	1	
	4.11	Phrasal verbs with L	15.0	2	1	
Unit V	5.1	Preparing News items and speaking them out	15.0	3	1	
	5.2	Preparation of News Articles	15.0	5	1	
	5.3	Analysis of Examples	15.0	6	1	
	5.4	Practice(Preparing News Articles)	15.0	0	1	
	5.5	Letter to Editor	16.0	0	1	
	5.6	guidelines for Editorial Letter	16.0	1	1	
	5.7	Layout of The Letter	16.0	2	1	
	5.8	Specimen Letter to the Editor	16.0	3	1	
	5.9	Practice(Writing letter to Editor)	16.0	5	1	
	5.10	Chandalika by Rabindranath Tagore	16.0	6	1	
	5.11	Phrasal Verbs starting with Letter M	16.0	1	1	
	5.12	Phrasal Verbs Starting with Letter n	16.0	2	1	
	5.13	Phrasal Verbs Starting with Letter O	16.0	3	1	
Total Hrs.					85.0	

III. TEACHING PROCEDURES & TECHNIQUES

introduction
demonstration
roleplay by teacher followed by students
chalk board, role play demonstration

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Classroom Participation	10 Marks
Home Work	5 Marks

V. RESOURCES

Public speaking 3

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN307
Course Title	EPICS IN ENGLISH
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To acquire the knowledge and understanding of the Epic tradition. To make the learners to adapt the nature of Epic through selected text To enable them to differentiate the different genre of literature To make a detailed study of seventeenth century Epic To obtain the knowledge of the typical structure motifs and aims of Epics
Outcomes	Students will understand the nature, characteristics, motifs and aim of Epic They will be able to identify epic from other Genre They will be able to visualise the culture and tradition of 18th century Students will gain a good knowledge of the classical past and its worthy traditional subject

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Epics in English	1.0	1	1	
	1.2	Major Epics in English	1.0	2	1	
	1.3	Characteristics of Epic	1.0	3	1	
	1.4	Conventions of Epic	1.0	4	1	
	1.5	Intro: Life and Works of John Milton	1.0	5	1	
	1.6	Brief Introduction to Paradise Lost Book I	1.0	1	1	
	1.7	Biblical Allusions of Paradise Lost	2.0	2	1	
	1.8	Biblical story of the creation of the Heaven and Earth	2.0	3	1	
	1.9	introduction to Adam and Eve, Eden Garden	2.0	4	1	
	1.10	Important characters in Book I	2.0	5	1	
	1.11	Analysis of Themes	3.0	1	1	
	1.12	Analysis of the excerpted lines 1-25	3.0	2	1	
	1.13	significance of Opening lines of Book I	3.0	3	1	
	1.14	Characteristics and conventions of Epic in Book I	3.0	4	1	
	1.15	Analysis of Book I as an epic	3.0	5	1	
Unit II	2.1	Intro : Paradise lost Book IX	4.0	1	1	
	2.2	The Biblical story of Paradise Lost	4.0	2	1	
	2.3	overall summary evaluation	4.0	3	1	
	2.4	characterisation	4.0	4	1	
	2.5	Theme in Book IX	4.0	5	1	
	2.6	Theme in Book IX	5.0	1	1	
	2.7	Analysis of Important speeches	5.0	2	1	
	2.8	Analysis of Important speeches	5.0	3	1	
	2.9	Homeric Simile in Paradise Lost	5.0	4	1	
	2.10	Satan in Paradise Lost	5.0	5	1	
	2.11	Adam and Eve in Paradise Lost	6.0	1	1	
	2.12	Analysis of Book IX as a classical Epic	6.0	2	1	
	2.13	criticism on Book IX	6.0	3	1	
	2.14	critical evaluation of Book IX	6.0	4	1	
Unit III	3.1	Introduction to the life and work of Virgil	6.0	5	1	
	3.2	Introduction on Aeneid	7.0	1	1	
	3.3	Historical background of the Roman Empire	7.0	2	1	
	3.4	Characterisation	7.0	3	1	
	3.5	Analysis of themes	7.0	4	1	
	3.6	Analysis of themes	7.0	5	1	
	3.7	historical significance	8.0	1	1	
	3.8	Analysis of Aeneid as National Epic	8.0	2	1	
	3.9	Analysis of Aeneid as a traditional Epic	8.0	3	1	
	3.10	Relationship with other major Epics	8.0	4	1	
	3.11	Critical analysis of important lines	8.0	4	1	
	3.12	Criticism on Aeneid	8.0	4	1	
	3.13	Summarisation of Aeneid	9.0	4	1	
Unit IV	4.1	Introduction to Lord Byron	9.0	4	1	
	4.2	Life and work of Lord Byron	9.0	4	1	

Unit IV	4.3	Introduction to Don Juan	9.0	4	1	
	4.4	Detailed story Background of The Legend of Don Juan	9.0	4	1	
	4.5	Characterisation	10.0	4	1	
	4.6	Analysis of Don Juan	10.0	4	1	
	4.7	Analysis of Don Juan	10.0	4	1	
	4.8	Theme Analysis	10.0	4	1	
	4.9	Theme Analysis	10.0	4	1	
	4.10	Introduction to Mock epic	11.0	4	1	
	4.11	satire	11.0	4	1	
	4.12	Contrast between Epic and Mock Epic	11.0	4	1	
	4.13	Don Juan as a Mock Epic	11.0	4	1	
	4.15	Summarisation of Don Juan	12.0	4	1	
	4.16	Detailed studies of important questions and answer	12.0	4	1	
Unit V	5.1	Introduction to Mahabharatha	12.0	4	1	
	5.2	Brief summary of Mahabharata	12.0	4	1	
	5.3	Life and work of Kesari Mohan Ganguli	13.0	4	1	
	5.4	Detailed Analysis of Mahabharatha Book VIII	13.0	4	1	
	5.5	Detailed Analysis of Mahabharatha Book VIII	13.0	4	1	
	5.6	Mahabaratha as a Sacred Book	13.0	4	1	
	5.7	Characterisation	13.0	4	1	
	5.8	Characterisation	14.0	4	1	
	5.9	Characterisation	14.0	4	1	
	5.10	Theme Analysis	14.0	4	1	
	5.11	Theme Analysis	14.0	4	1	
	5.12	Mahabharatha as an Epic	14.0	4	1	
	5.13	Detailed comparative studies with other major Epic	15.0	4	1	
	5.14	Mahabharata as the longest Epic	15.0	4	1	
	5.15	criticism on Mahabharata	15.0	4	1	
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

Introduction
Review
content
Recall
Homework

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Home Work	5 Marks
Attendance	5 Marks

V. RESOURCES

Paradise lost Book 9
Literary forms
Mahabaratha

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN715B
Course Title	ELECTIVE II : PROFESSIONAL COMMUNICATION SKILLS
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart the basics of communication to improve their general communication abilities and enhance their employability skill To equip with the art of professional communication To encourage to improve students communication skills To motivate and enable them to speak better and fluent english
Outcomes	Students will have better knowledge of communication and its skill They will develop the habit of communicating in English Student's basics learning skills will be improvised They will be equipped with employability skill They will become independent learners.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Professional Communication Skills	1.0	1	1	
	1.2	Introduction to communication	1.0	2	1	
	1.3	Elements of communication	1.0	3	1	
	1.4	Kinds of communication	1.0	5	1	
	1.5	Communication process	1.0	6	1	
	1.6	models of communication	2.0	1	1	
	1.7	frames of Reference	2.0	2	1	
	1.8	Barriers of communication	2.0	3	1	
	1.9	Barriers of communication	2.0	5	1	
	1.10	Listening Skills	2.0	6	1	
	1.11	Role of Listening in Communication	2.0	1	1	
	1.12	Forms of Communication	3.0	2	1	
	1.13	Characteristics of communication	3.0	3	1	
	1.14	Elements of communication	3.0	5	1	
	1.15	role of feedback incmmunication	3.0	6	1	
Unit II	2.1	introduction to Comprehension	3.0	1	1	
	2.2	General comprehension	4.0	2	1	
	2.3	Technical omprehension	4.0	3	1	
	2.4	Measures to Improve comprehension Level	4.0	5	1	
	2.5	Essential Grammar: significant and their usage	4.0	6	1	
	2.6	Noun	4.0	1	1	
	2.7	Pronoun	5.0	2	1	
	2.8	Verb	5.0	3	1	
	2.9	Adverb	5.0	5	1	
	2.10	Adjective	5.0	6	1	
	2.11	prepositiom	5.0	1	1	
	2.12	Conjunction	5.0	2	1	
	2.13	interjection	6.0	3	1	
	2.14	Vocabulary	6.0	5	1	
	2.15	Examples of most used Vocabularies	6.0	6	1	
	2.16	Role of Vocabularies in Learning language	6.0	1	1	
	2.17	basic phonetics- meaning and origin	6.0	2	1	
	2.18	consonant sounds in English	7.0	3	1	
	2.19	Vowel sounds in English	7.0	5	1	
	2.20	Transcription of Basic words	7.0	6	1	
Unit III	3.1	Bussiness letter	7.0	1	1	
	3.2	different kind of Business Letter	7.0	2	1	
	3.3	Memo	8.0	3	1	
	3.4	minutes writing	8.0	5	1	
	3.5	leave Application	8.0	6	1	
	3.6	Layout of business letter	8.0	1	1	
	3.7	Elements of Business Letter	8.0	2	1	
	3.8	Style of writing Business Letter	9.0	3	1	
	3.9	Job Application	9.0	5	1	

Unit III	3.10	Resume	9.0	6	1	
	3.11	Specimen of Resume	9.0	1	1	
Unit IV	4.1	Public speaking	9.0	2	1	
	4.2	Effective Public Speech	10.0	3	1	
	4.3	Effective Presentation	10.0	5	1	
	4.4	Role of Body Language in Speech	10.0	6	1	
	4.5	seminar: Nature and Meaning of Seminar	10.0	1	1	
	4.6	conduct Seminar	10.0	2	1	
	4.7	conduct Seminar	11.0	3	1	
	4.8	conduct Seminar	11.0	5	1	
	4.9	conduct Seminar	11.0	6	1	
	4.10	group discussion	11.0	1	1	
	4.11	Nature and Meaning od Group	11.0	2	1	
	4.12	Do`s and Don`t`s in discussion	12.0	3	1	
	4.13	Features of Group Discussion	12.0	5	1	
	4.14	Interview	12.0	6	1	
	4.15	Kinds Of Interview	12.0	1	1	
	4.16	Mock Interview	12.0	2	1	
	4.17	Practical Session	13.0	3	1	
	4.18	Practical Session	13.0	5	1	
Unit V	5.1	Self-Assessment	13.0	6	1	
	5.2	How to Assess Oneself	13.0	1	1	
	5.3	SWOT Analysis theory	13.0	2	1	
	5.4	Merits and Demerits	14.0	3	1	
	5.5	Swot Analysis of Professional Communication	14.0	5	1	
	5.6	Emotional Quotient	14.0	6	1	
	5.7	Body Language	14.0	1	1	
	5.8	Common Body language and their Meaning	14.0	2	1	
	5.9	Effectiveness of Body Language	15.0	3	1	
	5.10	Leadership Qualities	15.0	5	1	
	5.11	Kinds Of Leader	15.0	6	1	
	5.12	Features of Leader	15.0	1	1	
	5.13	roles and responsibilities	15.0	2	1	
	5.14	Meaning of time	16.0	3	1	
	5.15	how to manage time Effectively	16.0	5	1	
	5.16	Concepts of time	16.0	6	1	
	5.17	Stress Management	16.0	1	1	
	5.18	Kinds of Stress	16.0	2	1	
	5.19	preventive measures of Stress	16.0	3	1	
	5.20	effective management of stress	16.0	5	1	
	5.21	professional Ethics	16.0	6	1	
Total Hrs.					85.0	

III. TEACHING PROCEDURES & TECHNIQUES

Professional communication (concept and application) by B.N. JHA
Business communication (concept and skills) T.N. CHHABRA
MATERIALS AND TECHNOLOGY USED: Handout, Chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Home Work	5 Marks
Assignment	5 Marks
Assignment 1	5 Marks

V. RESOURCES

Professional communication (concept and application) by B.N. JHA
Business communication (concept and skills) T.N. CHHABRA

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Chemistry
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	LE308P - ENGLISH - III (LAB)
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the students to obtain practical knowledge of competency in English language To develop the art of public speaking To enable them to converse in simple language To motivate them to learn the art of language through role play
Outcomes	Students will develop the habit of communicating in English They are trained to perform any public speaking activities They are application oriented They will be able to face the public boldly and courageously

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introducing oneself, Self Introduction	1 Week	1	1	
	1.2	Practice (Introducing oneself to a Gathering)	1 Week	2	1	
	1.3	Describing Something	1 Week	3	1	
	1.4	Practice(Describing of their own villages)	1 Week	4	1	
	1.5	Narration	1 Week	5	1	
	1.6	Practice (narration of an Event)	2 Week	1	1	
	1.7	Elements on Describing places	2 Week	2	1	
	1.8	Analysis of Examples on Describing something	2 Week	3	1	
	1.9	Narration: meaning, Nature and Concept of Narration	2 Week	4	1	
	1.10	Elements of Narration	2 Week	5	1	
	1.11	Distinctive Features of Description and Narration	3 Week	1	1	
	1.12	Analysis of examples on Narration	3 Week	2	1	
	1.13	Introduction to Edward de Bono and Six Thinking Hats	3 Week	3	1	
	1.14	Detailed Analysis of Six Thinking Hats	3 Week	4	1	
	1.15	Punishment in Kindergarten	3 Week	5	1	
	1.16	Phrasal verbs starting with Letter A	4 Week	1	1	
	1.17	Phrasal Verbs starting with Letter B	4 Week	2	1	
	1.18	Phrasal Verbs starting with Letter C	4 Week	3	1	
Unit II	2.1	Welcoming the Gathering	4 Week	4	1	
	2.2	Elements of a welcome speech	4 Week	5	1	
	2.3	phrases for welcome Speech	5 Week	1	1	
	2.4	useful phrases for welcome speech	5 Week	2	1	
	2.5	tips for Welcome Speech	5 Week	3	1	
	2.6	Analysis of Examples	5 Week	4	1	
	2.7	Practice(Welcome speech)	5 Week	5	1	
	2.8	Introducing a guest to the audience	6 Week	1	1	
	2.9	Guidelines for introducing a Guest	6 Week	2	1	
	2.10	Tips to Introduce a speaker	6 Week	3	1	
	2.11	Analysis of Examples	6 Week	4	1	
	2.12	practice(Introducing a Guest)	6 Week	5	1	
	2.13	Thanking the gathering and Organisers	7 Week	1	1	
	2.14	Guidelines for Vote of Thanks	7 Week	2	1	
	2.15	Useful Expression while proposing Vote of Thanks	7 Week	3	1	
	2.16	Analysis of Examples	7 Week	4	1	
	2.17	Practice(Vote of thanks)	7 Week	5	1	
	2.18	writing short speeches	8 Week	1	1	
	2.19	Guidelines for short speech	8 Week	2	1	
	2.20	content of short speech	8 Week	3	1	
	2.21	Analysis of Examples	8 Week	4	1	
	2.22	practice(short speech)	8 Week	5	1	
	2.23	what Men live by	9 Week	1	1	
	2.24	Journey of the Magi	9 Week	2	1	

Unit II	2.25	phrasal Verbs starting with letter D	9 Week	3	1	
	2.26	phrasal Verbs starting with letter E	9 Week	4	1	
	2.27	phrasal Verbs starting with letter F	9 Week	5	1	
Unit III	3.1	Debates and discussions on TV on various issues	10 Week	1	1	
	3.2	Give his/her opinion on any current national issue	10 Week	2	1	
	3.3	objectives of Discussionob	10 Week	3	1	
	3.4	channels	10 Week	4	1	
	3.5	Guidelines on Refutation	10 Week	5	1	
	3.6	Guidelines on Attacking Facts	11 Week	1	1	
	3.7	Dos and Don't in Discussions	11 Week	2	1	
	3.8	ettiquette and mannerism in Discussion	11 Week	3	1	
	3.9	Analysis of Examples on Social issues	11 Week	4	1	
	3.10	Practice(debating class)	11 Week	5	1	
	3.11	The lady , or the Tiger?	12 Week	1	1	
	3.12	Satan's speech	12 Week	2	1	
	3.13	Phrasal verbs with G	12 Week	3	1	
	3.14	Phrasal verbs with H	12 Week	4	1	
	3.15	Phrasal verbs with I	12 Week	5	1	
Unit IV	4.1	Memorising famous speeches	13 Week	1	1	
	4.2	The Quit India By Mahatma Gandhi	13 Week	2	1	
	4.3	Tryst with Destiny by Jawaharlal Nehru	13 Week	3	1	
	4.4	Gettysburg Address by Abraham Lincoln	13 Week	4	1	
	4.5	I have a Dream by Martin Luther	13 Week	5	1	
	4.6	1961 Inaugural Address by John F. Kennedy	14 Week	1	1	
	4.7	I am Prepared to Die by Nelson Mandela	14 Week	2	1	
	4.8	Practice(delivering Famous Speeches)	14 Week	3	1	
	4.9	Phrasal verbs with J	14 Week	4	1	
	4.10	Phrasal verbs with K	14 Week	5	1	
	4.11	Phrasal verbs with L	15 Week	1	1	
Unit V	5.1	Preparing News items and speaking them out	15 Week	2	1	
	5.2	Preparation of News Articles	15 Week	3	1	
	5.3	Analysis of Examples	15 Week	4	1	
	5.4	Practice(Preparing News Articles)	15 Week	5	1	
	5.5	Letter to Editor	16 Week	1	1	
	5.6	guidelines for Editorial Letter	16 Week	2	1	
	5.7	Layout of The Letter	16 Week	3	1	
	5.8	Specimen Letter to the Editor	16 Week	4	1	
	5.9	Practice(Writing letter to Editor)	16 Week	5	1	
	5.10	Chandalika by Rabindranath Tagore	17 Week	1	1	
	5.11	Phrasal Verbs starting with Letter M	17 Week	2	1	
	5.12	Phrasal Verbs Starting with Letter n	17 Week	3	1	
	5.13	Phrasal Verbs Starting with Letter O	17 Week	4	1	
Total Hrs.					84.0	

III. TEACHING PROCEDURES & TECHNIQUES

introduction
information on the topic
demonstration by the teacher
role play by students
chalk and talk demonstration roleplay

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Classroom Participation	10 Marks

V. RESOURCES

Professional communication (concept and application) by B.N. JHA
Business communication (concept and skills) T.N. CHHABRA
MATERIALS AND TECHNOLOGY USED: Handout, Chalk and talk

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN1014B
Course Title	ELECTIVE IV : ADVANCED ACADEMIC WRITING
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To develop Learner's Proficiency in writing English for Academic purpose. To Train the student to develop good Descriptive and Narrative writing To enable them to write a good Business Letter To improve and enhance the skills of Listening and Note taking and Reading and Note Taking To train the learners as to how dictionaries, directories, encyclopedia ect for effective lerning To enable to transfer information from verbal to non verbal and vice versa</p>
Outcomes	<p>The proficiency of learners in writing English for Academic purpose will be improved Paragraph on Descriptive and Narrative Writing will have a significant improvement They will write a good business transaction letters The will be capable of taking notes while listening and reading They will apply the knowledge of using encyclopedia, dictionaries and dictionaries in their learning The will be ale to transcribe information from verbal to non verbal and vice versa.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction to Advanced Academic Writing	1.0	1	1	
	1.2	Brief Intro Of the Part of speech	1.0	2	1	
	1.3	Adverb	1.0	3	1	
	1.4	Adjectives	1.0	5	1	
	1.5	formation of adjective sentences	2.0	6	1	
	1.6	Formation of adverb sentences	2.0	1	1	
	1.7	intro to the Tenses	2.0	2	1	
	1.8	Descriptive Writing	2.0	3	1	
	1.9	Elements of Descriptive Writing	3.0	5	1	
	1.10	Topic Sentence	3.0	6	1	
	1.11	Supporting Sentence	3.0	1	1	
	1.12	Concluding Statement	3.0	2	1	
	1.13	Analysis Of Examples of Description	4.0	3	1	
	1.14	Practice	4.0	5	1	
	1.15	Practice	4.0	6	1	
	1.17	Practice	4.0	1	1	
	Unit II	2.1	Letter Writing	5.0	3	1
2.2		Kinds of Letters	5.0	5	1	
2.3		Formal Letter Writing	5.0	6	1	
2.4		Informal Writing Letter	6.0	1	1	
2.5		Personal Letter Writing	6.0	2	1	
2.6		Business Letter Writing	6.0	3	1	
2.7		Layout Of Business Letter	6.0	5	1	
2.8		Parts Of Business Letter	6.0	6	1	
2.9		Practice	7.0	1	1	
2.10		Practice	7.0	2	1	
2.11		Practice	7.0	3	1	
2.12		Intro to Project	7.0	5	1	
2.13		Importance of Proposal	8.0	6	1	
2.14		Guidelines In Writing Proposal	8.0	1	1	
2.15		Steps In writing Project Management Proposal	8.0	2	1	
2.16		Analysis Of Examples of Description	8.0	3	1	
2.17		Practice	9.0	5	1	
2.18		Practice	9.0	6	1	
2.19		Report Writing	9.0	1	1	
2.20		Kinds Of Report	9.0	2	1	
2.21		Layout of Report	10.0	3	1	
2.22		Analysis Of Report	10.0	5	1	
2.23		Practice	10.0	6	1	
2.24		Practice	10.0	1	1	
Unit III	3.1	Listening as aa skill	11.0	2	1	
	3.2	Types of Listening	11.0	3	1	
	3.3	Role of Listening in Learning Language	11.0	5	1	
	3.4	Listening Comprehension	11.0	6	1	
	3.5	Practice Practice	12.0	1	1	

Unit III	3.6	Note Taking	12.0	2	1		
	3.7	note Taking strategies	12.0	3	1		
	3.8	types of Note taking	12.0	5	1		
	3.9	5 R`s of Note taking	13.0	6	1		
	3.10	Guidelines on Taking Notes	13.0	1	1		
	3.11	practice	13.0	2	1		
	3.12	practice	13.0	3	1		
	3.13	Reading Skill	14.0	5	1		
	3.14	reading Technique	14.0	6	1		
	3.15	strategies of Reading	14.0	1	1		
	3.16	listening and Note taking skill	14.0	2	1		
	3.17	Reading and aanote Taking	15.0	3	1		
	3.18	practice	15.0	5	1		
	3.19	Practice	15.0	6	1		
	Unit IV	4.1	Dictionary	15.0	1	1	
		4.2	Advantages of using Dictionary	16.0	2	1	
		4.3	importance of using Dictionary	16.0	3	1	
		4.4	How to use Dictionary	16.0	5	1	
		4.5	Uses of Dictionary	16.0	6	1	
4.6		Directories	17.0	1	1		
4.7		Types of Directories	17.0	2	1		
4.8		Files and Directories	17.0	3	1		
4.9		Website Directories	17.0	5	1		
4.10		Analysis of Examples of Directories	18.0	6	1		
4.11		Encyclopedia	18.0	1	1		
4.12		types of Encyclopedia	18.0	2	1		
4.13		Preparation of News Articles	18.0	3	1		
4.14		encyclopedia Dictionary	18.0	5	1		
4.15		Practice(Preparing News Articles)	18.0	6	1		
4.16		Encyclopedia Book	19.0	3	1		
4.17		Specimen Letter to the Editor	19.0	5	1		
4.18		Practice	19.0	6	1		
Unit V	5.1	information Transfer	20.0	1	1		
	5.2	Telecommunication	20.0	2	1		
	5.3	Types OF Information Transfer	20.0	3	1		
	5.4	information Transfer Tree Diagram	20.0	5	1		
	5.5	Information Transfer Paragraph	20.0	6	1		
	5.6	Information Transfer Flow chart	20.0	1	1		
	5.7	Analysis of Examples	20.0	2	1		
	5.8	practice	20.0	3	1		
	5.9	practice	20.0	5	1		
Total Hrs.					86.0		

III. TEACHING PROCEDURES & TECHNIQUES

Review of the previous topic
introduction of the topic
step by step explanation of the topic
Summarization
Recap
Question to be asked from the discussed topic

chalk and Board and lecture method
To be practical Oriented

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Classroom Participation	5 Marks
Model Exam	5 Marks
Assignment	5 Marks
Field Work	5 Marks
Home Work	5 Marks

V. RESOURCES

Raymond Murphy: Murphy English Grammar
Tickoo and Sasikumar: Writing with a purpose
NArayana Swami: Strengthen your Writing
Pillai, Rajeevan and Nair: Written English for you
Coe, Rycroft and Ernest : Writing Skills
Tricia Hedge: Writing
David Jolly: Writing tasks
Michael Swan : Practical English USage

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN408
Course Title	VICTORIAN AGE - I
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable the learners to form an overview of Victorian Age To enable the learners to understand and appreciate the writers of the Victorian Age To train the learners to read and appreciate the novel of Victorian Age To expose the learners to few poems, short stories of Victorian Age To develop a clearer understanding of the periods, its tensions, enthusiasm, hopes, fears, and sometimes contradictory moral and intellectual principles through reading discussion and writing
Outcomes	Learners will have a good overview of Victorian Age They will have a good knowledge about the important Writers and their works of Victorian Age Important works like Oliver Twist, Pride and Prejudice will be analysed Learners will enjoy reading poem, Short stories written during Victorian Age Learner will have a good knowledge of the socio- political, economic, literary and scientific development that took place during the Age

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Victorian age	1.0	1	1	
	1.2	Historical Background of 19th century victorian Age	1.0	2	1	
	1.3	Political Background	1.0	3	1	
	1.4	LiteraryBackground	1.0	5	1	
	1.5	Scientific Development	2.0	6	1	
	1.6	Clashes between Religion and Science	2.0	1	1	
	1.7	Darwinism Theory	2.0	2	1	
	1.8	Industial Revolution	2.0	3	1	
	1.9	Crisis of Faith and doubt	3.0	5	1	
	1.10	relationship between the writer and Reader	3.0	6	1	
	1.11	relationship between Fictions and the Readers	3.0	1	1	
	1.12	important writers of the time and their works	3.0	2	1	
	1.13	characteristics of Victorian Age	4.0	3	1	
	1.14	victorian as the Age of change and Growth	4.0	5	1	
	1.15	Drastic change towards Prose and novel writing	4.0	6	1	
	1.17	criticism on victorian Age	4.0	1	1	
	Unit II	2.1	Intro- Elizabeth Barret Browning	5.0	3	1
2.2		Analysis of Major Works of Barret Browning	5.0	5	1	
2.3		Analysis of How Do I Love Thee?	5.0	6	1	
2.4		Criticism on Barret Browning	6.0	1	1	
2.5		Intro-Mathew Arnold	6.0	2	1	
2.6		Analysis Of Major Works of Mathew Arnold	6.0	3	1	
2.7		Analysis of Longing	6.0	5	1	
2.8		Criticism on Mathew Arnold	6.0	6	1	
2.9		Biography of A.C. swineburne	7.0	1	1	
2.10		Literary Background and his Major works	7.0	2	1	
2.11		Analysis of The Garden of Proserpine	7.0	3	1	
2.12		Criticism on Swineburne	7.0	5	1	
2.13		Biography of D.G Rosetti	8.0	6	1	
2.14		Literary Background and her major works	8.0	1	1	
2.15		Analysis of The Blessed Damozel	8.0	2	1	
2.16		Criticism on Rosetti	8.0	3	1	
2.17		Biography of Tennyson	9.0	5	1	
2.18		Literary Background and his major works	9.0	6	1	
2.19		Analysis of The Charge of the Light Brigade	9.0	1	1	
2.20		Criticism on Tennyson	9.0	2	1	
Unit III	3.1	Intro- Elizabeth Gaskell- Biography	10.0	3	1	
	3.2	Gaskell's The old Nurse's Story	10.0	5	1	
	3.3	Character Analysis	10.0	6	1	
	3.4	Themes	10.0	1	1	
	3.5	Historical context	11.0	2	1	
	3.6	Plot Summary	11.0	3	1	
	3.7	Literary Devices in the story	11.0	5	1	
	3.8	Analysis of important Lines	11.0	6	1	

Unit III	3.9	Summary	12.0	1	1	
	3.10	Criticism on The Old Nurse,s Story	12.0	2	1	
	3.11	Intro-R.L Stevenson and the body Snatcher	12.0	3	1	
	3.12	Character Analysis	12.0	5	1	
	3.13	Plot Overview	13.0	6	1	
	3.14	Character Analysis	13.0	1	1	
	3.15	Themes	13.0	2	1	
	3.16	Symbols in the story	13.0	3	1	
	3.17	Analysis of important lines.	14.0	5	1	
	3.18	Summary	14.0	6	1	
	3.19	Criticism on Stevenson	14.0	1	1	
Unit IV	4.1	Life and Work of Virgil	14.0	2	1	
	4.2	Summary of Pride and Prejudice	15.0	3	1	
	4.3	Historical background Victorian Age	15.0	5	1	
	4.4	Plot Overview	15.0	6	1	
	4.5	Characterisation	15.0	1	1	
	4.6	Analysis of themes	16.0	2	1	
	4.7	characteristics of Victorian Age in Pride and Prejudice	16.0	3	1	
	4.8	Analysis of Important concept in Pride and Prejudice	16.0	5	1	
	4.9	Relationship with other Victorian Works	16.0	6	1	
	4.10	Criticism on Pride and Prejudice	17.0	1	1	
Unit V	5.1	Life and works of Charles Dicken	17.0	2	1	
	5.2	Summary of Oliver Twist	17.0	3	1	
	5.3	Plot overview	17.0	5	1	
	5.4	Characterisation	18.0	6	1	
	5.5	Analysis of themes	18.0	1	1	
	5.6	Important concept of Victorian inOliver Twist	18.0	2	1	
	5.7	Preparation of News Articles	18.0	3	1	
	5.8	Relationship with other Victorian Works	18.0	5	1	
	5.9	Practice(Preparing News Articles)	18.0	6	1	
	5.10	Criticism on Oliver Twist	19.0	1	1	
	5.11	Revision Of Unit I	19.0	2	1	
	5.12	Specimen Letter to the Editor	19.0	3	1	
	5.13	Revision of Unit II	19.0	5	1	
	5.14	Revision of Unit III	20.0	6	1	
	5.15	Revision of Unit IV	20.0	1	1	
	5.16	Revision Of Unit V	20.0	2	1	
Total Hrs.					81.0	

III. TEACHING PROCEDURES & TECHNIQUES

Review on the previous topic
introduction of the days topic
explanation
summarisation
Recap
Question will be asked base on the days topic

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Attendance	5 Marks

V. RESOURCES

A.G Xavier, The Social History Of England
Edward Albert, The History Of English Literature
Austen jane, Pride and Prejudice (Dover Thrift Edition) paperback- 1995
Dickens Charles, Olliver twist, (philiphorne Edition) Paperback- 2003
The novel form in 19th century England: Faith and Doubt, Writer and Society, Fiction and its Readers
Gaskell Elizabeth, the old Nurse's story (Paperback) 2010
Steven Louis Robert, The Body Snatcher, Random House Edition 1998
Barett Browning Elizabeth, Sonnet From the POrtugese, How do you love Thee? Paperback 2013

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN815A
Course Title	ELECTIVE I : CHILDREN'S LITERATURE
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To acquire the knowledge and understanding of children literature. To make the learners to adapt the nature of children literature. To enable them to differentiate the different genre of literature To make a detailed study of the works of children literature To motivate and instill the habit of reading through children literature
Outcomes	Students will understand the nature, characteristics, motifs and aim of children literature They will be able to identify children literature from other Genre They will have the knowledge about the importance of children literature Students will gain a good habit of reading

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Intro to children`s lit	1.0	1	1	
	1.2	introduction to Robert browning and the pied piper	1.0	2	1	
	1.3	analysis of the pied piper	1.0	3	1	
	1.4	analysis of the pied piper	1.0	4	1	
	1.5	The Owl and the Pussy cat	1.0	5	1	
	1.6	introduction to william wordsworth	1.0	6	1	
	1.7	from the kitten and falling leave	2.0	1	1	
	1.8	william blake	2.0	2	1	
	1.9	songs of innocence and songs of experience	2.0	3	1	
	1.10	analysis of the lamb	2.0	4	1	
Unit II	2.1	introduction to Rabindranath tagore	2.0	5	1	
	2.2	background of the post office	2.0	6	1	
	2.3	characterisation	3.0	1	1	
	2.4	symbolism in post office	3.0	2	1	
	2.5	themes	3.0	3	1	
	2.6	style	3.0	4	1	
	2.7	historical context of the play	3.0	5	1	
	2.8	critical analysis	3.0	6	1	
	2.9	review	4.0	1	1	
Unit III	3.1	introduction to Hans Anderson	4.0	2	1	
	3.2	analysis of Fairy tales	4.0	3	1	
	3.3	thumbelina	4.0	4	1	
	3.4	emperor`s new clothes	4.0	5	1	
	3.5	the ugly duckling	4.0	6	1	
	3.6	the little mermaid	5.0	1	1	
	3.7	autobiographical elements in his fairy tales	5.0	2	1	
	3.8	critical analysis of his fairy tales	5.0	3	1	
	3.9	literature review	5.0	4	1	
	3.10	historical background of his fairy tales	5.0	5	1	
	3.11	introduction to richary Burton	5.0	6	1	
	3.12	background of the thousand one Arabian Nighths	6.0	1	1	
	3.13	Alibaba and the forty thieves	6.0	2	1	
	3.14	Al;addin and the Wonderful Lamp	6.0	3	1	
	3.15	introduction to Panchatantra Tales	6.0	4	1	
	3.16	the Crows and the owls	6.0	5	1	
	3.17	Birds elect king elephant	6.0	6	1	
	3.18	Elephant, hare and moon	7.0	1	1	
	3.19	cat, patridge and hare	7.0	2	1	
Unit IV	4.1	introduction to R.K Narayan	7.0	3	1	
	4.2	Analysis of Swami and Friends	7.0	4	1	
	4.3	chapters Analysis	7.0	5	1	
	4.4	chapters Analysis	7.0	6	1	
	4.5	chapters Analysis	8.0	1	1	
	4.6	characterization	8.0	2	1	

Unit IV	4.7	childish elements in Swami and friends	8.0	3	1	
	4.8	themes in Swami and Friends	8.0	4	1	
	4.9	elements of colonialism	8.0	5	1	
	4.10	education system of india then and now	8.0	6	1	
	4.11	conventions of religion	9.0	1	1	
	4.12	summary	9.0	2	1	
	4.13	introduction to C.S Lewis and the tale of narnia	9.0	3	1	
	4.14	plot overview	9.0	4	1	
	4.15	characterisation	9.0	5	1	
	4.16	symbolism in tale of Narnia	9.0	6	1	
	4.17	allegory	10.0	1	1	
	4.18	themes	10.0	2	1	
	4.19	Analysis of the play	10.0	3	1	
	4.20	summary	10.0	4	1	
Unit V	5.1	introduction to Rudyard kipling and the jungle book	10.0	5	1	
	5.2	plot overview	10.0	6	1	
	5.3	characterisation	11.0	1	1	
	5.4	analysis of the novel	11.0	2	1	
	5.5	themes in the jungle book	11.0	3	1	
	5.6	symbolism in Jungle book	11.0	4	1	
	5.7	summary	11.0	5	1	
	5.8	pinnochio	11.0	6	1	
	5.9	analysis of the story	12.0	1	1	
	5.10	characterisation	12.0	2	1	
	5.11	themes in Pinnochio	12.0	3	1	
	5.12	summary	12.0	4	1	
	5.13	the secret garden	12.0	5	1	
	5.14	plot overview	12.0	6	1	
	5.15	characterisation	13.0	1	1	
	5.16	themes	13.0	2	1	
	5.17	symbols	13.0	3	1	
	5.18	summary	13.0	4	1	
	5.19	introduction to incredible vanishing	13.0	5	1	
	5.20	intro to denise coffey	13.0	6	1	
	5.21	analysis of the drama	14.0	1	1	
	5.22	intro to vikram seth and the beastly tales	14.0	2	1	
	5.23	analysis of beastly tales	14.0	3	1	
	5.24	analysis of beastly tales	14.0	4	1	
Total Hrs.					82.0	

III. TEACHING PROCEDURES & TECHNIQUES

Introduction
Explanation
Analysis
Discussion
Summation
Ict chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Classroom Participation	5 Marks
Assignment	5 Marks
Seminar	10 Marks
Assignment 2	5 Marks

V. RESOURCES

hans anderson fairy tales india
burnett hodgson the secret garden children and literature tiwari shubha kingston new poems and old poems

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Chemistry
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Ms. Themchuirin Raikhan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the students to acquire fluency in English Language through English for Business communication. To experience better knowledge on interview and interview related Activities- writing Resume and cover letter To understand better the skill of General Transcription To acquire a hand on knowledge of writing different kinds of Letters To inculcate the skill of professional presentation To make the student to have a real participation in Negotiation and GD To speak and write better with error free in English .</p>
Outcomes	<p>The student will have good knowledge of interview and also they will be capable of writing Resume and Cover letter They will be able to transfer information from verbal to Non verbal and vice versa Student will possess the skill of writing good letters of different kind They will be more alert and bold enough to face real Group Discussion With the help of the idioms and phrases they will enhance their speaking skill.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to English for Business Communication	1.0	1	1	
	1.2	Interview Skills	1.0	2	1	
	1.3	Facing an Interview	1.0	4	1	
	1.4	Preparation for Interview	1.0	5	1	
	1.5	Analysis of Interview Script Sample	2.0	1	1	
	1.6	Tele-Inteerview	2.0	2	1	
	1.7	Resume	2.0	4	1	
	1.8	Cover letter	2.0	5	1	
	1.9	Business Letter and its Various kinds	3.0	1	1	
	1.10	Layout of Business Letter	3.0	2	1	
	1.11	Introduction to Earl of chesterfield and Worldly Wisdom	3.0	4	1	
	1.12	Critical Analysis of Worldly Wisdom	3.0	5	1	
	1.13	Introduction to William Wordsworth and Daffodils	4.0	1	1	
	1.14	Analysis of Daffodils	4.0	2	1	
	1.15	Phrasal verbs starting with Letter P	4.0	4	1	
	1.17	Phrasal Verbs starting with Letter Q	4.0	5	1	
	1.18	Phrasal Verbs starting with Letter R	5.0	1	1	
	Unit II	2.1	Telephone Etiquette	5.0	2	1
2.2		Tips while hadling phone calls	5.0	4	1	
2.3		Analysis of examples on telephone Ettiquette	5.0	5	1	
2.4		Phrases used in daily conversation-asking question,ending conversation	6.0	1	1	
2.5		Making appointment,cancelling through the phone	6.0	2	1	
2.6		Analysis of Examples	6.0	4	1	
2.7		Meeting Minutes	6.0	5	1	
2.8		Process of Writing Minutes	6.0	1	1	
2.9		Analysis of Sample of Meeting Minutes	7.0	2	1	
2.10		Report Writing	7.0	4	1	
2.11		Kinds of Report Writing	7.0	5	1	
2.12		Analysis of sample of Kinds of Report Writing	7.0	1	1	
2.13		Introduction to Samuel Langhorne Clemens And Telephonic Conversation	8.0	2	1	
2.14		Analysis of Telephonic Conversation	8.0	4	1	
2.15		Intro- Wole Soyinka andTelephone Conversation	8.0	5	1	
2.16		Phrasal verbs starting with letter S	8.0	1	1	
2.17		phrasal Verbs with letter S	9.0	2	1	
2.18		phrasal Verbs with letter S	9.0	4	1	
Unit III	3.1	Teleconferencing -its kind	9.0	5	1	
	3.2	How to Handle Customers	9.0	1	1	
	3.3	Analysis of Example on Handling Customers	10.0	2	1	
	3.4	How to Handle Complaints	10.0	4	1	
	3.5	Analysis of Example of on Handling Customer's complaints	10.0	5	1	

Unit III	3.6	Receiving visitors	10.0	1	1	
	3.7	Thanking Letter	11.0	2	1	
	3.8	Analysis of sample of thanking letters	11.0	4	1	
	3.9	Congratulatory Letter	11.0	5	1	
	3.10	Analysis of Example	11.0	1	1	
	3.11	Letter of Sympathy and Condolence	12.0	2	1	
	3.12	Analysis of examples	12.0	4	1	
	3.13	Intro-Minoo Masani and No Man is An Island	12.0	5	1	
	3.14	Analysis of No Man is an Island	12.0	1	1	
	3.15	Summary of No Man is an Island	13.0	2	1	
	3.16	intro- Nissim Ezekiel	13.0	4	1	
	3.17	Analysis of Night of the Scorpion	13.0	5	1	
	3.18	Phrasal Verbs starting with T	13.0	1	1	
	3.19	Phrasal Verbs with T, U, V	14.0	2	1	
	3.20	Phrasal Verbs with W, Y,Z	14.0	4	1	
Unit IV	4.1	Presentation Skills	14.0	5	1	
	4.2	Elements of Presentation	14.0	1	1	
	4.4	Technique of Presatation	15.0	4	1	
	4.5	Visual Aid	15.0	5	1	
	4.6	Tips for creating Visual Impact	15.0	1	1	
	4.7	Analysis of how to make a presentation with visual aid	16.0	2	1	
	4.8	Power Point Presentation	16.0	4	1	
	4.9	Analysis of example	16.0	5	1	
	4.10	Intro-R. K Narayan and X=X+1 Syndrome	16.0	1	1	
	4.11	Analysis of X+X+1 syndrome	17.0	2	1	
	4.12	Shakespeares All The World a Stage	17.0	4	1	
	4.13	Idioms-letter A, B, C	17.0	5	1	
	4.14	Idioms-letter D,E,F,G,H,I, K	17.0	1	1	
	4.15	Idioms- Letter L,M,N,O,P,R,S,T,andW	18.0	2	1	
	Unit V	5.1	Negotiation skill	18.0	4	1
5.2		Stages of Negotiation	18.0	5	1	
5.3		Preparation of News Articles	18.0	5	1	
5.4		Analysis of Examples	18.0	1	1	
5.5		Practice(Preparing News Articles)	18.0	1	1	
5.6		Elements found in Negotiation and do`s and donts	19.0	2	1	
5.7		Analysis of Examples	19.0	4	1	
5.8		Group Discussion and its characteristic	19.0	5	1	
5.9		Specimen Letter to the Editor	19.0	1	1	
5.10		Do`s and Don`t in GD	19.0	1	1	
5.11		Mock GD	20.0	2	1	
5.12		Intro-Girish Karnad and Nagamandala	20.0	4	1	
5.13		summary og Nagamandala	20.0	5	1	
5.14		Idioms related to Love	20.0	1	1	
Total Hrs.					83.0	

III. TEACHING PROCEDURES & TECHNIQUES

introduction of topic
explanation
summarisation
asking Question base on the topic of the day
lecture method and practice

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

Assignment	5 Marks
Classroom Participation	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Home Work	5 Marks

V. RESOURCES

English for business Communication
High school English Grammar and composition
Michael swan's Practical English Usage

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN306
Course Title	ROMANTIC AGE
Course Extension	
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make students read and understand the age of romanticism in the light of recent approaches to review the traditional concepts of genres and also to focus on new interpretation in the contemporary context To provide an overview of the literary climate where the romantic sensibility finds an authentic voice touch and intensity to enable the students to demonstrate knowledge and understanding of a range of fictional poetic and other texts often described as romantic
Outcomes	Understand the age of romanticism, its background, significance and the rise of Methodism Aware of the prominent writers like William Blake, William Wordsworth, Samuel Taylor Coleridge, Lord Byron, Percy Bysshe Shelley, John Keats, Walter Scott, Percy Bysshe Shelley and their literary works Gain knowledge about the historical background and the significance of Return to Nature

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Romanticism and Rise Methodism	1.0	1	1	1.0
	1.2	Introduction to Romanticism and Rise Methodism	1.0	3	1	1.0
	1.3	Introduction to Romanticism and Rise Methodism	1.0	4	1	1.0
	1.4	Introduction to William Blake	1.0	5	1	1.0
	1.5	Introduction to William Blake	1.0	6	1	1.0
	1.6	The Lamb	2.0	1	1	1.0
	1.7	The Garden of Love	2.0	3	1	1.0
	1.8	The Chimney Sweeper	2.0	4	1	1.0
	1.9	The Chimney Sweeper	2.0	5	1	1.0
	1.10	The Little Black Boy	2.0	6	1	1.0
	1.11	The Tyger	3.0	1	1	1.0
	1.12	London	3.0	3	1	1.0
Unit II	2.1	Introduction to Wordsworth	3.0	4	1	1.0
	2.2	Tintern Abbey	3.0	5	1	1.0
	2.3	Tintern Abbey	3.0	6	1	1.0
	2.4	Tintern Abbey	4.0	1	1	1.0
	2.5	Ode intimations of immortality	4.0	3	1	1.0
	2.6	Ode intimations of immortality	4.0	4	1	1.0
	2.7	Ode intimations of immortality	4.0	5	1	1.0
	2.8	Ode intimations of immortality	4.0	6	1	1.0
	2.9	Ode intimations of immortality	5.0	1	1	1.0
	2.10	Lines Composed upon Westminster Bridge	5.0	3	1	1.0
	2.11	Introduction to S. T. Coleridge	5.0	4	1	1.0
	2.12	Kubla Khan	5.0	5	1	1.0
	2.13	Kubla Khan	5.0	6	1	1.0
	2.14	Dejection an Ode	6.0	1	1	1.0
	2.15	Dejection an Ode	6.0	3	1	1.0
	2.16	Dejection an Ode	6.0	4	1	1.0
Unit III	3.1	CIA I	6.0	5	1	5.0
	3.2	Introduction to Lord Byron	6.0	6	1	1.0
	3.3	Childe Harold introduction	7.0	1	1	1.0
	3.4	Childe Harold Canto III	7.0	3	1	1.0
	3.5	Childe Harold Canto III	7.0	4	1	1.0
	3.6	Childe Harold Canto III	7.0	5	1	1.0
	3.7	Childe Harold Canto III	7.0	6	1	1.0
	3.8	Childe Harold Canto III	8.0	1	1	1.0
	3.9	Childe Harold Canto III	8.0	3	1	1.0
	3.10	Childe Harold Canto III	8.0	4	1	1.0
	3.11	Childe Harold Canto III	8.0	5	1	1.0
	3.12	Childe Harold Canto III	8.0	6	1	1.0
	3.13	Childe Harold Canto IV	9.0	1	1	1.0
	3.14	Childe Harold Canto IV	9.0	3	1	1.0
	3.15	Childe Harold Canto IV	9.0	4	1	1.0
	3.16	Childe Harold Canto IV	9.0	5	1	1.0

Unit III	3.17	Childe Harold Canto IV	9.0	6	1	1.0
	3.18	Childe Harold Canto IV	10.0	1	1	1.0
	3.19	Introduction to P. B. Shelly	10.0	3	1	1.0
	3.20	Ode to the West Wind	10.0	4	1	1.0
	3.21	Ode to the West Wind	10.0	5	1	1.0
	3.22	Ode to Liberty	10.0	6	1	1.0
	3.23	Ode to Liberty	11.0	1	1	1.0
	3.24	Ode to Liberty	11.0	3	1	1.0
	3.25	Ode to Liberty	11.0	4	1	1.0
	3.26	Ode to Nightingale	11.0	5	1	1.0
	3.27	Ode to Nightingale	11.0	6	1	1.0
	3.28	La Balle Dame Sans Merci	12.0	1	1	1.0
Unit IV	4.1	Introduction to Walter scott	12.0	3	1	1.0
	4.2	Talisman	12.0	4	1	1.0
	4.3	Talisman	12.0	5	1	1.0
	4.4	Talisman	12.0	6	1	1.0
	4.5	Talisman	13.0	1	1	1.0
	4.6	Talisman	13.0	3	1	1.0
	4.7	Talisman	13.0	4	1	1.0
	4.8	CIA II	13.0	5	1	5.0
	4.9	Talisman	13.0	6	1	1.0
	4.10	Talisman	14.0	1	1	1.0
	4.11	Talisman	14.0	3	1	1.0
	4.12	Talisman	14.0	4	1	1.0
Unit V	5.1	The Cenci	14.0	5	1	1.0
	5.2	The Cenci	14.0	6	1	3.0
	5.3	The Cenci	15.0	1	1	3.0
	5.4	The Cenci	15.0	3	1	5.0
	5.5	The Cenci	15.0	4	1	5.0
	5.6	The Cenci	15.0	5	1	5.0
	5.7	The Cenci	15.0	6	1	5.0
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk
video lectures
power point

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Quiz	5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

prescribed books

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN508T
Course Title	COMMON WEALTH LITERATURE
Course Extension	
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To sensitize the history of Common Wealth Nations To familiarize the students with the recent works of writers from different pockets of the world with an open mind to understand and appreciate them To weigh the claims of universalism made on behalf of canonical texts in juxtaposition to the elements of heredity marginality plurality and otherness by examining these texts To demonstrate knowledge and awareness of some components of Commonwealth Nations cultural heritage such as artistic historical linguistics literary and philosophical foundations
Outcomes	Understand the significance of Common Wealth nations and its literature Gain the open mindedness to understand and appreciate the myriad themes and styles of various literary works of Common Wealth Nations Sensitize the history of Common Wealth Nations

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction to Common Wealth Literature	1.0	1	1	1.0
	1.2	Commonwealth Literature - Introduction	1.0	2	1	1.0
	1.3	Introduction to Common Wealth Literature	1.0	3	1	1.0
	1.4	Commonwealth Literature - General Characteristics	1.0	4	1	1.0
	1.5	Introduction to Common Wealth Literature	1.0	5	1	1.0
	1.6	Things Fall Apart - Introduction	7.0	2	1	1.0
	1.7	Things Fall Apart - Author Introduction	7.0	4	1	1.0
	1.8	Things Fall Apart - Character Analysis	8.0	2	1	1.0
	1.9	Things Fall Apart - Plot Analysis	8.0	4	1	1.0
	1.10	Things Fall Apart - Part I : Chapters 1 - 3	9.0	2	1	1.0
	1.11	Things Fall Apart - Part I : Chapters 4 - 8	9.0	4	1	1.0
	1.12	Things Fall Apart - Part I : Chapters 9- 13	10.0	2	1	1.0
	1.13	Things Fall Apart - Part II : Chapters 14 - 18	10.0	4	1	1.0
	1.14	Things Fall Apart - Part II : Chapters 19 - 21	11.0	2	1	1.0
	1.15	Things Fall Apart - Part II : Chapters 22 - 25	11.0	4	1	1.0
	1.16	Things Fall Apart - Summing up	12.0	2	1	1.0
	1.17	Things Fall Apart - Revision	12.0	4	1	1.0
	1.18	Things Fall Apart - Revision	13.0	2	1	1.0
	1.19	The Lion and the Jewel and Things Fall Apart - Revision	13.0	4	1	1.0
	1.20	The Lion and the Jewel and Things Fall Apart - Q and A	14.0	2	1	1.0
1.21	The Lion and the Jewel and Things Fall Apart - Q and A	14.0	4	1	1.0	
1.22	The Lion and the Jewel and Things Fall Apart - Q and A	15.0	2	1	1.0	
1.23	The Lion and the Jewel and Things Fall Apart - Q and A	15.0	4	1	1.0	
Unit II	2.1	Introduction to Nadine Gordimer	2.0	1	1	1.0
	2.2	My Son`s Story	2.0	3	1	1.0
	2.3	My Son`s Story	2.0	5	1	1.0
	2.4	My Son`s Story	3.0	1	1	1.0
	2.5	My Son`s Story	3.0	3	1	1.0
	2.6	My Son`s Story	3.0	5	1	1.0
	2.7	My Son`s Story	4.0	1	1	1.0
	2.8	My Son`s Story	4.0	3	1	1.0
	2.9	My Son`s Story	4.0	5	1	1.0
	2.10	My Son`s Story	5.0	1	1	1.0
	2.11	My Son`s Story	5.0	3	1	1.0
	2.12	My Son`s Story	5.0	5	1	1.0
	2.13	My Son`s Story	6.0	1	1	1.0
	2.14	My Son`s Story	6.0	3	1	1.0
Unit III	3.1	The Lion and the Jewel - Introduction	2.0	2	1	1.0
	3.2	The Lion and the Jewel - Author Information	2.0	4	1	1.0
	3.3	The Lion and the Jewel - Character Analysis	3.0	2	1	1.0
	3.4	The Lion and the Jewel - Plot analysis	3.0	4	1	1.0
	3.5	The Lion and the Jewel - 'Morning` - Analysis	4.0	2	1	1.0
	3.6	The Lion and the Jewel - 'Noon` - Analysis	4.0	4	1	1.0

Unit III	3.7	The Lion and the Jewel - 'Night' - Analysis	5.0	2	1	1.0
	3.8	The Lion and the Jewel - Themes	5.0	4	1	1.0
	3.9	The Lion and the Jewel - Important passages Analysis	6.0	2	1	1.0
	3.10	The Lion and the Jewel - Revision	6.0	4	1	1.0
	3.11	CIA	6.0	5	1	5.0
Unit IV	4.1	Introduction to Franz Fanon	7.0	1	1	1.0
	4.2	Black Skin, White Masks	7.0	3	1	1.0
	4.3	Black Skin, White Masks	7.0	5	1	1.0
	4.4	Black Skin, White Masks	8.0	1	1	1.0
	4.5	Black Skin, White Masks	8.0	3	1	1.0
	4.6	Black Skin, White Masks	8.0	5	1	1.0
	4.7	Black Skin, White Masks	9.0	1	1	1.0
	4.8	Black Skin, White Masks	9.0	3	1	1.0
	4.9	Introduction to Gabriel Garcia Marquez	9.0	5	1	1.0
	4.10	The Nobel Prize Acceptance Speech	10.0	1	1	1.0
	4.11	The Nobel Prize Acceptance Speech	10.0	3	1	1.0
	4.12	The Nobel Prize Acceptance Speech	10.0	5	1	1.0
	4.13	The Nobel Prize Acceptance Speech	11.0	1	1	1.0
	4.14	The Nobel Prize Acceptance Speech	11.0	3	1	1.0
	4.15	Introduction to V. S. Naipaul	11.0	5	1	1.0
	4.16	The Overcrowded Barracoon	12.0	1	1	1.0
	4.17	The Overcrowded Barracoon	12.0	3	1	1.0
	4.18	The Overcrowded Barracoon	12.0	5	1	1.0
	4.19	The Overcrowded Barracoon	13.0	1	1	1.0
Unit V	5.1	Magic Realism	13.0	3	1	1.0
	5.2	CIA	13.0	5	1	5.0
	5.3	Magic Realism	14.0	1	1	1.0
	5.4	Literature and Revolution	14.0	3	1	1.0
	5.5	Literature and Revolution	14.0	5	1	1.0
	5.6	Literature and Cultural Identity	15.0	1	1	1.0
	5.7	Literature and Cultural Identity	15.0	3	1	1.0
	5.8	Writing for the New world Audience	15.0	5	1	1.0
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk
power point
audio and video lectures

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks

V. RESOURCES

prescribed text book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Physics
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	LE114P - ENGLISH - I (LAB)
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the learners to adapt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences Outcome: The students can learn to frame correct sentences both in spoken and written forms They can learn to interact with others in English with apt body language They can learn a list of vocabulary Nouns: Various parts of a house/room, various parts of the Body, Games and Sports, College / Classroom, Kitchen, Spices, Pulses, Grains, Fruits and Vegetables, Dressing room, Bed room, Toilet things. Verbs: From Dawn to Dusk, At play, At study, related to cooking and eating. Grammar: Introduction to Parts of Speech, Present tense and Future tense, Past tense, Articles, Prepositions. They can learn to read the texts in English in correct manner Through the literature pieces the students can understand and learn to appreciate it</p>
Outcomes	<p>To learn the basics of communication in English. To frame correct sentences both in spoken and written forms To interact with others in English with apt body language</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	1	1	1.0
	1.2	Unit I Speaking greetings people	1.0	2	1	1.0
	1.3	Speaking Dialogues at home	1.0	4	1	1.0
	1.4	Speaking Dialogues at home	1.0	5	1	1.0
	1.5	Writing Nouns	1.0	6	1	1.0
	1.6	Writing verbs	2.0	1	1	1.0
	1.7	Writing using the nouns and verbs	2.0	2	1	1.0
	1.8	Grammar An introduction to Parts of Speech	2.0	4	1	1.0
	1.9	Parts of Speech	2.0	5	1	1.0
	1.10	My Vision for India by A.P.J Abdul Kalam	2.0	6	1	1.0
	1.11	My Vision for India by A.P.J Abdul Kalam	3.0	1	1	1.0
	1.12	My Vision for India by A.P.J Abdul Kalam	3.0	2	1	1.0
Unit II	2.1	Unit II Speaking Introducing onself & others	3.0	4	1	1.0
	2.2	Introducing onself & others	3.0	5	1	1.0
	2.3	Dialogues at play	3.0	6	1	1.0
	2.4	Dialogues at play	4.0	1	1	1.0
	2.5	Writing Nouns Games and sports	4.0	2	1	1.0
	2.6	Verbs at play	4.0	4	1	1.0
	2.7	Grammar Word Order	4.0	5	1	1.0
	2.8	Grammar Word Order	4.0	6	1	1.0
	2.9	My Quest for Love R.K Narayan	5.0	1	1	1.0
	2.10	My Quest for Love R.K Narayan	5.0	2	1	1.0
	2.11	My Quest for Love - R.K Narayan	5.0	4	1	1.0
Unit III	3.1	Unit - III Speaking Inviting	5.0	5	1	1.0
	3.2	Speaking - Requesting	5.0	6	1	1.0
	3.3	Speaking - Dialogues at College	6.0	1	1	1.0
	3.4	Speaking - Dialogues at College	6.0	2	1	1.0
	3.5	Revision	6.0	4	1	1.0
	3.6	Writing - Nouns - College/Classroom	6.0	5	1	1.0
	3.7	Writing - Nouns - College/Classroom	6.0	6	1	1.0
	3.8	CIA I	7.0	1	1	5.0
	3.9	Verbs - At Study	7.0	2	1	1.0
	3.10	Using the Nouns and Verbs	7.0	4	1	1.0
	3.11	Using the Nouns and Verbs	7.0	5	1	1.0
	3.12	Grammar - Nouns	7.0	6	1	1.0
	3.13	Nouns	8.0	1	1	1.0
	3.14	Pronouns	8.0	2	1	1.0
	3.15	Pronouns	8.0	4	1	1.0
	3.16	Determiners	8.0	5	1	1.0
	3.17	Determiners	8.0	6	1	1.0
	3.18	Adjectives	9.0	1	1	1.0
	3.19	Adjectives	9.0	2	1	1.0
	3.20	One of these Days by Gabriel Garcia Marquez	9.0	4	1	1.0
	3.21	One of these Days by Gabriel Garcia Marquez	9.0	5	1	1.0

Unit III	3.22	One of these Days by Gabriel Garcia Marquez	9.0	6	1	1.0
Unit IV	4.1	Unit - IV Speaking Offering Help	10.0	1	1	1.0
	4.2	Offering help Accepting it	10.0	2	1	1.0
	4.3	Offering Help Declining It	10.0	4	1	1.0
	4.4	Dialogues Related too Cooking	10.0	5	1	1.0
	4.5	Dialogues Related too Eating	10.0	6	1	1.0
	4.6	Writing - Nouns Kitchen Spices, Pulses	11.0	1	1	1.0
	4.7	Nouns Grains and vegetables	11.0	2	1	1.0
	4.8	Verbs - Related to Cooking and Eating	11.0	4	1	1.0
	4.9	Using the Nouns and Verbs	11.0	5	1	1.0
	4.10	Grammar - Verb	11.0	6	1	1.0
	4.11	Verb Tenses	12.0	1	1	1.0
	4.12	Verb Tenses	12.0	2	1	1.0
	4.13	Adverbs	12.0	4	1	1.0
	4.14	Lotus by Toru Dutt	12.0	5	1	1.0
	4.15	Coramandel Fishers By Sarojini Naidu	12.0	6	1	1.0
	4.16	CIA II	13.0	1	1	5.0
	4.17	Revision	13.0	2	1	1.0
	4.18	CIA II	13.0	4	1	5.0
Unit V	5.1	Unit - V -Speaking - Seeking Permission	13.0	5	1	1.0
	5.2	Asking for Advice	13.0	6	1	1.0
	5.3	Expressing Gratitude and Related Dialogues	14.0	1	1	1.0
	5.4	Nouns Dressing Room Bedroom Bathroom	14.0	2	1	1.0
	5.5	Idioms- Daily Chores & Household Activities	14.0	4	1	1.0
	5.6	Idioms- Daily Chores & Household Activities	14.0	5	1	1.0
	5.7	Using the Nouns and Idioms	14.0	6	1	3.0
	5.8	Grammar Preposition	15.0	1	1	3.0
	5.9	Grammar Conjunctions and Interjections	15.0	2	1	5.0
	5.10	The Secret of work by Swami Vivekananda	15.0	4	1	5.0
	5.11	The Secret of work by Swami Vivekananda	15.0	5	1	5.0
	5.12	The Secret of work by Swami Vivekananda	15.0	6	1	5.0
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk
Power point
TPR Method

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test	5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Prescribed Text book

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Computer Science
Course Code	LE308T
Course Title	ENGLISH - III
Course Extension	LE308P - ENGLISH - III (LAB)
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce students to the art of communication and public speaking in English. To train the minds to think in English To enhance proficiency in writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and poems
Outcomes	Through this programme the students are able to acquire the tenets of public speaking skill. They are able to introduce themselves to the gathering, speak about one's family, village and to narrate a story/incident. They gain confidence to give his/her opinion on any current national issue, support / oppose a given idea, concept, opinion - analyze and report on the advantages/disadvantages of any social issue.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Public Communication	1.0	1	1	1.0
	1.2	Speaking - Introducing Oneself	1.0	2	1	1.0
	1.3	Introducing Oneself	1.0	3	1	1.0
	1.4	Describing Something	1.0	4	1	1.0
	1.5	Describing Something	1.0	6	1	1.0
	1.6	Narration	2.0	1	1	1.0
	1.7	Narration	2.0	2	1	1.0
	1.8	Writing - Six Thinking Hats(Introduction, Synopsis)	2.0	3	1	1.0
	1.9	Six Thinking Hats Detailed View	2.0	4	1	1.0
	1.10	Six Thinking Hats Detailed View & Summarization	2.0	6	1	1.0
	1.11	Punishment in Kindergarten introduction, synopsis	3.0	1	1	1.0
	1.12	Punishment in Kindergarten detailed view	3.0	2	1	1.0
	1.13	Phrasal Verbs	3.0	3	1	1.0
	1.14	Phrasal Verbs	3.0	4	1	1.0
Unit II	2.1	Unit II Welcoming the Gathering	3.0	6	1	1.0
	2.2	Welcoming the Gathering	4.0	1	1	1.0
	2.3	Introducing a Guest to the Audience	4.0	2	1	1.0
	2.4	Introducing a Guest to the Audience	4.0	3	1	1.0
	2.5	Thanking the Gathering and Organizers of an Event	4.0	4	1	1.0
	2.6	Thanking the Gathering and Organizers of an Event	4.0	6	1	1.0
	2.7	Writing Writing Short Speeches	5.0	1	1	1.0
	2.8	Writing Writing Short Speeches	5.0	2	1	1.0
	2.9	What I require from life by J.B. S. Hadane	5.0	3	1	1.0
	2.10	What I require from life by J.B. S. Hadane	5.0	4	1	1.0
	2.11	What I require from life by J.B. S. Hadane	5.0	6	1	1.0
	2.12	'Journey of the Magi' by T.S. Eliot	6.0	1	1	1.0
	2.13	'Journey of the Magi' by T.S. Eliot	6.0	2	1	1.0
	2.14	CIA I	6.0	3	1	5.0
	2.15	CIA I	6.0	4	1	5.0
	2.16	Phrasal Verbs	6.0	6	1	1.0
	2.17	Phrasal Verbs	7.0	1	1	5.0
	2.18	CIA I	7.0	2	1	1.0
Unit III	3.1	Giving one`s Opinion on Current Issues	7.0	3	1	1.0
	3.2	Giving one`s Opinion on Current Issues	7.0	4	1	1.0
	3.3	The Lady or the Tiger by Frank Stockton	7.0	6	1	1.0
	3.4	The Lady or the Tiger by Frank Stockton	8.0	1	1	1.0
	3.5	The Lady or the Tiger by Frank Stockton	8.0	2	1	1.0
	3.6	The Lady or the Tiger by Frank Stockton	8.0	3	1	1.0
	3.7	The Lady or the Tiger by Frank Stockton	8.0	4	1	1.0
	3.8	Satan`s Speech by John Milton	8.0	6	1	1.0
	3.9	Satan`s Speech by John Milton	9.0	1	1	1.0
	3.10	Phrasal verbs	9.0	2	1	1.0
Unit						

Unit IV	4.1	Unit IV - Memorising and Delivering Famous Speeches	9.0	3	1	1.0
	4.2	Memorising and Delivering Famous Speeches	9.0	4	1	1.0
	4.3	The Quit India by Mahatma Gandhi	9.0	6	1	1.0
	4.4	The Quit India by Mahatma Gandhi	10.0	1	1	1.0
	4.5	The Quit India by Mahatma Gandhi	10.0	2	1	1.0
	4.6	The Quit India by Mahatma Gandhi	10.0	3	1	1.0
	4.7	The Gettysburg Address by Abraham Lincoln	10.0	4	1	1.0
	4.8	The Gettysburg Address by Abraham Lincoln	10.0	6	1	1.0
	4.9	I have a Dream by Martin Luther King	11.0	1	1	1.0
	4.10	I have a Dream by Martin Luther King	11.0	2	1	1.0
	4.11	I have a Dream by Martin Luther King	11.0	3	1	1.0
	4.12	I have a Dream by Martin Luther King	11.0	4	1	1.0
	4.13	Inaugural Address by John F. Kennedy	11.0	6	1	1.0
	4.14	Inaugural Address by John F. Kennedy	12.0	1	1	1.0
	4.15	Inaugural Address by John F. Kennedy	12.0	2	1	1.0
	4.16	Inaugural Address by John F. Kennedy	12.0	3	1	1.0
	4.17	Inaugural Address by John F. Kennedy	12.0	4	1	1.0
	4.18	Phrasal Verbs	12.0	6	1	1.0
	4.19	Phrasal Verbs	13.0	1	1	1.0
	4.20	CIA II	13.0	2	1	5.0
	4.21	CIA II	13.0	3	1	5.0
	4.22	CIA II	13.0	4	1	5.0
Unit V	5.1	Speaking Preparing News Items and Speaking them out	13.0	6	1	1.0
	5.2	Speaking Preparing News Items and Speaking them out	14.0	1	1	1.0
	5.3	Speaking Preparing News Items and Speaking them out	14.0	2	1	1.0
	5.4	Writing Letters to the Editor	14.0	3	1	1.0
	5.5	Writing Letters to the Editor	14.0	4	1	1.0
	5.6	Letters to the Editor	14.0	6	1	3.0
	5.7	Letters to the Editor	15.0	1	1	3.0
	5.8	Taraby Mahesh Dattani	15.0	2	1	5.0
	5.9	Taraby Mahesh Dattani	15.0	3	1	5.0
	5.10	Taraby Mahesh Dattani	15.0	4	1	5.0
5.11	Taraby Mahesh Dattani	15.0	6	1	5.0	
Total Hrs.					75.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk
Power point
video
group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Home Work	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Prescribed text book
audio and video

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN410
Course Title	PHONETICS
Course Extension	
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To help the students to understand all the sounds of English and the organs of Speech To provide students an overview of vowels, Consonants, and word Accent, intonation. To acquire an understanding of speech as the international phonetic transcription To give a systematic, conscious consideration of how speech sounds are made, what they sound like, and how they compare with each other.
Outcomes	This programme helps the students to get introduced to scientific and systematic study of a language. They understand all the sounds of English and the organs of Speech, vowels, Consonants, and word Accent, intonation. They have an understanding of speech as the international phonetic transcription. It equipped the learners with a knowledge of various methods both evolving and being used in ELT

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Group Discussions
Chalk and Talk
Audio and Video class

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

T Balasubramanian A Text book of English Phonetics for Indian Students Macmillan publications Second Edition Chapter
Verma S K Krishnaswamy N. Modern Linguistics An introduction New Delhi Oxfor
Bansal R k An Outline of General Phonetics Bombay: OUP 1971
Sinha Thakur Better English Pronunciation Chennai Vijay Nicole Imprints
Ogden. Richard. An Introduction to English Phonetics (Edinburgh Textbooks on the English Language) 1st ed. 2009.
English Phonetics for Indian Student – Work Book, Trinity Publications, Jan. 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN608T
Course Title	ESSAY
Course Extension	
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To inculcate the art of writing essays To train students to organize ideas according to existing needs To familiarize the learners with the mechanics of writing, with specific reference to nuances of grammar To make students to be better communicators
Outcomes	Learned the art of writing essays Students trained to organize ideas according to existing needs They familiarize with the mechanics of writing, with specific reference to nuances of grammar Students should be better communicators

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green Board, Group Discussions, Student Seminar, Power point

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks

V. RESOURCES

B. Prasad , A background to the study of English literature
Jack C. Richards Approaches and Methods in Language Teaching
David Scott Kastan A Companion to Shakespeare
Willis James Journalism A State of the Art
Singh Bijender Indian Writings in English Critical Insights

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Physics
Course Code	LE214AT
Course Title	ENGLISH - II
Course Extension	LE214AP - ENGLISH - II (LAB)
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make them to learn the higher level of vocabulary To enable them to converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To enable them to listen to the native speakers in an higher level and enhancing the listening skill To make the learners to learn and understand Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, Run-on Sentences To enable them to learn idioms of sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>
Outcomes	<p>To handle more complex vocabulary To converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To listen to the native speakers in an higher level and have better listening skill To use sentences with correct Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, and avoid Run-on Sentences To use idioms related to sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	5.0
	1.2	Unit I: Speaking – Asking about Remembering	1st Week	2	1	5.0
	1.3	Speaking – Persuading	1st Week	3	1	5.0
	1.4	Speaking – Dialogues in hospital	1st Week	4	1	5.0
	1.5	Speaking – Dialogues in hospital	1st Week	5	1	5.0
	1.6	Speaking Practice	2nd Week	1	1	5.0
	1.7	Speaking Practice	2nd Week	2	1	5.0
	1.8	Writing – Nouns and Verbs: disease	2nd Week	3	1	5.0
	1.9	Writing – Exercises using nouns and verbs	2nd Week	4	1	5.0
	1.10	Writing – describing pictures	2nd Week	5	1	5.0
	1.11	Writing – Subject verb agreement	3rd Week	1	1	5.0
	1.12	Writing – Subject verb agreement	3rd Week	2	1	5.0
	1.13	Writing – Subject verb agreement	3rd Week	3	1	5.0
	1.14	Writing – Punctuations	3rd Week	4	1	5.0
	1.15	Writing – Punctuations	3rd Week	5	1	5.0
	1.16	Idioms – Sickness and Heath	4th Week	1	1	5.0
	1.17	Prose: Mohandas Gandhi By Salman Rushdie	4th Week	2	1	5.0
	1.18	Prose: Mohandas Gandhi By Salman Rushdie	4th Week	3	1	5.0
	1.19	Prose: Mohandas Gandhi By Salman Rushdie	4th Week	4	1	5.0
	1.20	Prose: Mohandas Gandhi By Salman Rushdie	4th Week	5	1	5.0
Unit II	2.2	Speaking: Complimenting and Congratulating	5th Week	2	1	5.0
	2.3	Expressing Sympathy	5th Week	3	1	5.0
	2.4	Dialogues at work	5th Week	4	1	5.0
	2.5	Dialogues at work	5th Week	5	1	5.0
	2.6	Writing – Nouns and Verbs: Plants, Trees	6th Week	1	1	5.0
	2.7	Idioms – Trees, Plants and Fruits	6th Week	2	1	5.0
	2.8	Writing Exercises related to agriculture	6th Week	3	1	5.0
	2.9	Writing – Describing the pictures	6th Week	4	1	5.0
	2.10	Grammar – Direct and Indirect speech	6th Week	5	1	5.0
	2.11		7th Week	1	1	5.0
	2.12	Grammar – Direct and Indirect speech	7th Week	2	1	5.0
	2.13	Prose: Manners and Etiquette	7th Week	3	1	5.0
	Unit III	3.1	Unit III: Speaking: Complaining	7th Week	4	1
3.2		Speaking: Apologising	7th Week	5	1	5.0
3.3		Speaking: Transportation	8th Week	1	1	5.0
3.4		Speaking: Profession	8th Week	2	1	5.0
3.5		Writing: Nouns and Verbs	8th Week	3	1	5.0
3.6		Writing: Nouns and Verbs	8th Week	4	1	5.0
3.7		Idioms – Job and Profession	8th Week	5	1	5.0
3.8		Writing – Describing pictures	9th Week	1	1	5.0
3.9		Grammar – Conditional Statements	9th Week	2	1	5.0
3.10		Grammar – Conditional Statements	9th Week	3	1	5.0
3.11		Prose: The Mountain Trail	9th Week	4	1	5.0

Unit III	3.12	Prose: The Mountain Trail	9th Week	5	1	5.0
	3.13	Prose: The Mountain Trail	10th Week	1	1	5.0
	3.14	Self-Assessment	10th Week	2	1	5.0
Unit IV	4.1	Unit IV: Speaking: Making suggestions	10th Week	3	1	5.0
	4.2	Speaking: Making suggestions	10th Week	4	1	5.0
	4.3	Speaking: Warning Someone	10th Week	5	1	5.0
	4.4	Speaking: Warning Someone	11th Week	1	1	5.0
	4.5	Speaking: Related to weather, season,...	11th Week	2	1	5.0
	4.6	Speaking: Related to weather, season,...	11th Week	3	1	5.0
	4.7	Writing : Nouns and Verbs	11th Week	4	1	5.0
	4.8	CA2	11th Week	5	1	5.0
	4.9	Idioms – Earth, Weather, Climate, Seasons	12th Week	1	1	5.0
	4.10	CA2	12th Week	2	1	5.0
	4.11	Writing Exercises given in the lesson	12th Week	3	1	5.0
	4.12	Writing – Describing pictures	12th Week	4	1	5.0
	4.13	Grammar – Questions, Negation, command and Request	12th Week	5	1	5.0
	4.14	Grammar	13th Week	1	1	5.0
	4.15	Poem: The Road not Taken	13th Week	2	1	5.0
	4.16	Poem: On his Blindness	13th Week	3	1	5.0
Unit V	5.1	Unit V: Speaking: Asking about Possibility	13th Week	4	1	5.0
	5.2	Speaking: Asking about Possibility	13th Week	5	1	5.0
	5.3	Speaking: Asking about Possibility	14th Week	1	1	5.0
	5.4	Speaking: Asking about Possibility	14th Week	2	1	5.0
	5.5	Speaking: Universe, roads and traffic signals	14th Week	3	1	5.0
	5.6	Idioms – Earth, Weather, Climate, Seasons	14th Week	4	1	5.0
	5.7	Grammar – Active and Passive Voice	14th Week	5	1	5.0
	5.8	Grammar – Run on sentences	14th Week	1	1	5.0
	5.9	Drama – Merchant of Venice	15th Week	2	1	5.0
	5.10	Drama – Merchant of Venice	15th Week	3	1	5.0
	5.11	Drama – Merchant of Venice	15th Week	4	1	5.0
	5.12	Drama – Merchant of Venice	15th Week	5	1	5.0
Total Hrs.					74.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board,
PowerPoint Presentation,
Modelling
Pair work
Group work
Flipped Classroom

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Group Discussion	5 Marks

V. RESOURCES

D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd. 1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M P Bhaskaran and D Horsburg, STRENGTHEN YOUR ENGLISH, Oxford University Press, 1983.
M. Leo Maria Francis, HAND BOOK OF ESSENTIAL VOCABULARY
Mary K McCaskill, A HAND BOOK FOR TECHNICAL WRITERS AND EDITORS, Langley Research Centre, Hampton, Virginia.
P C Wren, MA and H Martin, MA, HIGHSCHOOL GRAMMAR AND COMPOSITION, Chand and Company, New Delhi, 2004.
Sarah Freeman, WRITTEN COMMUNICATION IN ENGLISH, Orient Longman, 1994.
T C Collocott, Dr. T M Farhathullah, NEW RADIANT READERS, Book IX, Allied Publishers Pvt. Ltd 2005.
V Kootha Nainar, SPECTRUM ENGLISH COURSE, Book IV, Samba Publishing Co. Pvt. Ltd, 2000.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Computer Science
Course Code	LE408T
Course Title	ENGLISH - IV
Course Extension	
Course Teacher	Mr. Saravanan S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To Enhance the proficiency of Business Communication skills of the students focusing on the words, and expressions commonly used in the business environment</p> <p>To develop the ability to communicate clearly, correctly and effectively in written English on matters having relevance to day-to-day business operations</p> <p>To use appropriate words, proper construction of sentences, and coherent presentation conforming to widely accepted corporate practices</p> <p>To create quality work force for the industry</p>
Outcomes	<p>To be proficient in Business Communication skills, using words, and expressions commonly used in the business environment</p> <p>To communicate clearly, correctly and effectively in written English on matters having relevance to day-to-day business operations</p> <p>To use appropriate words, proper construction of sentences, and coherent presentation conforming to widely accepted corporate practices</p> <p>To take on any business related communication work in the industry</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board
Powerpoint Presentation
Modelling
Pair work
Group work
Flipped Classroom

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Test	5 Marks
Group Discussion	5 Marks

V. RESOURCES

CIEFL, ENGLISH 400 READING PROGRAMME, Orient Longman Ltd.1992.
D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd.1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M L Tickoo and Paul Gunashekar, READING FOR MEANING, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN309
Course Title	HISTORY OF ENGLISH LANGUAGE
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To comprehend the mechanisms of Language change and an acceptance of the inevitable nature of Language change To acquire knowledge of the Origins of English and its place in respect to other languages of the world To recognize the major stages in the Language and important changes in the development of English from a Synthetic to an Analytic language To understand, how the current state of the language has resulted from historical change To develop a knowledge of the English Language from its Indo-European past to the present day</p>
Outcomes	<p>The students can understand the origin of English language and its family They can acquire the characteristics, major stages towards the development of English language They can be equipped themselves with the knowledge about the growth of vocabulary, change of meaning, loan words and the contributions made by the great writers.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction	1 Week	1	1	1.0
	1.2	Origin of language	1 Week	2	1	1.0
	1.3	Origin of language	1 Week	3	1	1.0
	1.4	Origin of language	1 Week	4	1	1.0
	1.5	Characteristics of Language	1 Week	5	1	1.0
	1.6	Characteristics of Language	2 Week	6	1	1.0
	1.7	Characteristics of Language	2 Week	1	1	1.0
	1.8	The Descent of the English Language (INDO- EUROPEAN FAMILY)	2 Week	2	1	1.0
	1.9	The Descent of the English Language (INDO- EUROPEAN FAMILY)	2 Week	3	1	1.0
	1.10	The Descent of the English Language (INDO- EUROPEAN FAMILY)	2 Week	4	1	1.0
	1.11	The Descent of the English Language (INDO- EUROPEAN FAMILY)	2 Week	5	1	1.0
	1.12	The Descent of the English Language (INDO- EUROPEAN FAMILY)	3 Week	6	1	1.0
	1.13	The Old English Period	3 Week	1	1	1.0
	1.14	The Old English Period	3 Week	2	1	1.0
	1.15	The Middle English Period	3 Week	3	1	1.0
	1.16	The Modern English Period	3 Week	4	1	1.0
	1.17	Introduction to Indo-European Family	3 Week	5	1	1.0
	1.18	Introduction to Indo-European Family	4 Week	6	1	1.0
	1.19	The renaissance and its effect on English language	4 Week	1	1	1.0
	1.20	The renaissance and its effect on English language	4 Week	2	1	1.0
	1.21	The renaissance and its effect on English language	4 Week	3	1	1.0
Unit II	2.1	Shakespeare introduction	4 Week	4	1	1.0
	2.2	Shakespeare introduction	4 Week	5	1	1.0
	2.3	Influence of Shakespeare on English language	5 Week	6	1	1.0
	2.4	Influence of Shakespeare on English language	5 Week	1	1	1.0
	2.5	Influence of Shakespeare on English language	5 Week	2	1	1.0
	2.6	Influence of Shakespeare on English language	5 Week	3	1	1.0
	2.7	Milton introduction	5 Week	4	1	1.0
	2.8	Milton introduction	5 Week	5	1	1.0
	2.9	Influence of Milton on English language	5 Week	6	1	1.0
	2.10	Influence of Milton on English language	6 Week	1	1	1.0
	2.11	Influence of Milton on English language	6 Week	2	1	1.0
	2.12	Influence of Milton on English language	6 Week	3	1	1.0
	2.13	Test on Shakespeare influence	6 Week	4	1	1.0
	2.14	Test on Milton influence	6 Week	5	1	1.0
	2.15	Summary of both Milton and Shakespeare influence	7 Week	6	1	1.0
Unit						

Unit III	3.1	Unit III - Introduction	7 Week	1	1	1.0
	3.2	Growth of vocabulary 1-4	7 Week	2	1	1.0
	3.3	Growth of vocabulary 5-8	7 Week	3	1	1.0
	3.4	Growth of vocabulary 9-12	7 Week	4	1	1.0
	3.5	Growth of vocabulary 13-15	7 Week	5	1	1.0
	3.6	Growth of vocabulary 16-18	8 Week	6	1	1.0
	3.7	Growth of vocabulary 19-20	8 Week	1	1	1.0
	3.8	Introduction Change of meaning 1-3	8 Week	2	1	1.0
	3.9	Change of meaning 4-6	8 Week	3	1	1.0
	3.10	Change of meaning 7-9	8 Week	4	1	1.0
	3.11	Change of meaning 10-12	8 Week	5	1	1.0
	3.12	Change of meaning	9 Week	6	1	1.0
	3.13	Change of meaning	9 Week	1	1	1.0
	3.14	Change of meaning	9 Week	2	1	1.0
	3.15	Change of meaning	9 Week	3	1	1.0
	3.16	Change of meaning	9 Week	4	1	1.0
	3.17	Change of meaning	9 Week	5	1	1.0
	3.18	Conclusion	10 Week	6	1	1.0
Unit IV	4.1	English in 19th century	10 Week	1	1	1.0
	4.2	English in 19th century	10 Week	2	1	1.0
	4.3	English in 19th century	10 Week	3	1	1.0
	4.4	How English got standardization?	10 Week	4	1	1.0
	4.5	How English got standardization?	10 Week	5	1	1.0
	4.6	How English got standardization?	11 Week	6	1	1.0
	4.7	How English got standardization?	11 Week	1	1	1.0
	4.8	The four aspects of Standard English	11 Week	2	1	1.0
	4.9	The four aspects of Standard English	11 Week	3	1	1.0
	4.10	The four aspects of Standard English	11 Week	4	1	1.0
	4.11	The four aspects of Standard English	11 Week	5	1	1.0
	4.12	English as a world language	12 Week	6	1	1.0
	4.13	English as a world language	12 Week	1	1	1.0
	4.14	English as a world language	12 Week	2	1	1.0
	4.15	Revision	12 Week	3	1	1.0
Unit V	5.1	Unit V Introduction	12 Week	4	1	1.0
	5.2	The three chief means of which loan words have come into language	12 Week	5	1	1.0
	5.3	The three chief means of which loan words have come into language	13 Week	6	1	1.0
	5.4	The three chief means of which loan words have come into language	13 Week	1	1	1.0
	5.5	Influence of Greek, Latin and Scandinavian elements	13 Week	2	1	1.0
	5.6	Influence of Greek, Latin and Scandinavian elements	13 Week	3	1	1.0
	5.7	Influence of Greek, Latin and Scandinavian elements	13 Week	4	1	1.0
	5.8	Influence of Greek, Latin and Scandinavian elements	13 Week	5	1	1.0
	5.9	French loan words	14 Week	6	1	1.0
	5.10	French loan words	14 Week	1	1	1.0
	5.11	French loan words	14 Week	2	1	1.0
	5.12	French loan words	14 Week	3	1	1.0
	5.13	French loan words	14 Week	4	1	1.0
	5.14	Revision	14 Week	5	1	1.0
	5.15	Conclusion	15 Week	6	1	1.0

Unit V	5.16	Revision of Previous years Q.P	15 Week	1	1	1.0
	5.17	Revision of Previous years Q.P	15 Week	2	1	1.0
	5.18	Revision of Previous years Q.P	15 Week	3	1	1.0
Total Hrs.					87.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

English Language C. L. Wren Vikas publication, 2009
An Outline History of English Language F. T. Wood, Revised edition New Delhi Trinity press 2015.
History of English Language A. C. Baugh and Thomas Cable 6th edition Routledge Publications 2012.
A History of English Literature by Fletcher Robert Huntingto Newyork public library 1919.
English Social History A Survey of Six Centuries Chaucer to Queen Victoria G. M. Trevelyan Longman publishers 1988.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Computer Science
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the learners to adapt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences</p>
Outcomes	<p>The students can learn to frame correct sentences both in spoken and written forms They can learn to interact with others in English with apt body language They can learn a list of vocabulary Nouns Various parts of a house/room, various parts of the Body, Games and Sports, College / Classroom, Kitchen, Spices, Pulses, Grains, Fruits and Vegetables, Dressing room, Bed room, Toilet things. Verbs From Dawn to Dusk, At play, At study, related to cooking and eating. Grammar: Introduction to Parts of Speech, Present tense and Future tense, Past tense, Articles, Prepositions. They can learn to read the texts in English in correct manner Through the literature pieces the students can understand and learn to appreciate it</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Self introduction	1st week	2	1	1.0
	1.3	Unit I:Speaking - Greetings	1st week	3	1	1.0
	1.4	Unit I:Speaking - Greetings	1st week	5	1	1.0
	1.5	Speaking-Greetings dialogues	1st week	6	1	1.0
	1.6	Speaking - Dawn to dusk	2nd week	1	1	1.0
	1.7	Speaking - Dawn to dusk	2nd week	2	1	1.0
	1.8	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	3	1	1.0
	1.9	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	5	1	1.0
	1.10	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	6	1	1.0
	1.11	Writing: Using the nouns and Verbs taught in the unit	3rd week	1	1	1.0
	1.12	Grammar introduction	3rd week	2	1	1.0
	1.13	Parts of Speech: Noun, Pronoun,	3rd week	3	1	1.0
	1.14	Parts of Speech: Adjective, Verb	3rd week	5	1	1.0
	1.15	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	3rd week	6	1	1.0
	1.16	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	4th week	1	1	1.0
	1.17	Prose: `My Visions for India` by APJ Abdul Kalam	4th week	2	1	1.0
	1.18	Explanation of the Prose	4th week	3	1	1.0
	1.19	Summary of `My Visions for India`	4th week	5	1	1.0
Unit II	2.1	Unit II: Speaking- Introducing oneself	4th week	6	1	1.0
	2.2	Speaking- Introducing oneself	5th week	1	1	1.0
	2.3	Speaking- Introducing oneself	5th week	2	1	1.0
	2.4	Speaking- Dialogues at Play	5th week	3	1	1.0
	2.5	Speaking- Dialogues at Play& exercises	5th week	5	1	1.0
	2.6	Writing: Vocabulary -Nouns and Verbs related to play	5th week	6	1	1.0
	2.7	Writing exercises on Pg 34 and 35	6th week	1	1	1.0
	2.8	Grammar: Simple Present & continuous Units 1-4, 19	6th week	2	1	1.0
	2.9	Grammar: Simple Present & continuous Units 1-4, 20	6th week	3	1	1.0
	2.10	Present Perfect & Continuous Units 7-10	6th week	5	1	1.0
	2.11	Future Tense Units 21 - 25	6th week	6	1	3.0
	2.12	Exercises in Grammar	7th week	1	1	3.0
	2.13	V. Prose: `My Quest for Love` by R.K. Narayan	7th week	2	1	1.0
	2.14	CA- No class	7th week	3	1	5.0
	2.15	CA- No class	7th week	5	1	5.0
	2.16	Summary of `My Quest for Love` by R.K. Narayan	7th week	6	1	5.0
	2.17	CA- No class	8th week	1	1	5.0
	2.18	CA- No class	8th week	2	1	5.0

Unit II	2.19	CA- No class	8th week	3	1	5.0
Unit III	3.1	Unit III Speaking-Inviting	8th week	5	1	1.0
	3.2	Unit III Speaking-Inviting	8th week	6	1	1.0
	3.3	Speaking- Inviting & Requesting	9th week	1	1	1.0
	3.4	Speaking- Requesting & Dialogues at College	9th week	2	1	1.0
	3.5	Speaking- Dialogues at College	9th week	3	1	1.0
	3.6	Vocabulary- Nouns and Verbs- at study	9th week	5	1	1.0
	3.7	Exercises on Pg 55	9th week	6	1	1.0
	3.8	Exercises on Pg 56	10th week	1	1	1.0
	3.9	Grammar: Past tense and Past Continuous Units 5-6	10th week	2	1	1.0
	3.10	Past and Past Continuous Units 5-6	10th week	3	1	1.0
	3.11	Past perfect, Past perfect continuous tense Units 14 -16	10th week	5	1	1.0
	3.12	Past perfect, Past perfect continuous tense Units 14 -16	10th week	6	1	1.0
	3.13	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	1	1	1.0
	3.14	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	2	1	1.0
	3.15	Explanation of the Prose	11th week	3	1	1.0
	3.16	Summary - `One of these Days`	11th week	5	1	1.0
Unit IV	4.1	Unit IV: Speaking- Offering Help,	11th week	6	1	1.0
	4.2	Offering Help and Accepting/declining it	12th week	1	1	1.0
	4.3	Dialogues related to cooking and eating	12th week	2	1	1.0
	4.4	Dialogues related to cooking and eating	12th week	3	1	1.0
	4.5	Dialogues related to cooking and eating	12th week	5	1	1.0
	4.6	Dialogues related to cooking and eating	12th week	6	1	1.0
	4.7	Exercises: pg 83-84	13th week	1	1	1.0
	4.8	Vocabulary: Nouns and verbs related to cooking, eating	13th week	2	1	1.0
	4.9	Exercises : pg 89-90	13th week	3	1	1.0
	4.10	Exercises : pg 89-91	13th week	5	1	1.0
	4.11	Grammar:Articles:Countable,uncountable Nouns `A` and `An` Units 68-71	13th week	6	1	1.0
	4.12	`The` Units 72-77	14th week	1	1	1.0
	4.13	Singular and Plural Units 78-79	14th week	2	1	1.0
	4.14	Exercises	14th week	3	1	1.0
	4.15	Poems: `Lotus` by Toru Dutt	14th week	5	1	1.0
	4.16	Poems: `Lotus` by Toru Dutt	14th week	6	1	3.0
	4.17	`Coramandal Fishers` by Sarojini Naidu	15th week	1	1	3.0
	4.18	CA- No Class	15th week	2	1	5.0
	4.19	CA- No Class	15th week	3	1	5.0
	4.20	CA- No Class	15th week	5	1	5.0
	4.21	CA- No Class	15th week	6	1	5.0
	4.22	CA- No Class	16th week	1	1	5.0
Unit V	5.1	Unit V:Speaking- Seeking Permission	16th week	2	1	5.0
	5.2	Speaking- Asking for Advice	16th week	3	1	1.0
	5.3	Speaking- Expressing Gratitude	16th week	5	1	1.0
	5.4	Vocabulary: Nouns- dressing & Bed room, bathroom	16th week	6	1	1.0
	5.5	Idioms	17th week	1	1	1.0

Unit V	5.6	Idioms	17th week	2	1	1.0
	5.7	Idioms & Exercises on Pg 118-119	17th week	3	1	1.0
	5.8	Grammar : Prepositions Units 120 - 130	17th week	5	1	1.0
	5.9	Prepositions Units 120 - 130	17th week	6	1	1.0
	5.10	Prose: `The Secret of Work` by Swami Vivekananda	18th week	1	1	1.0
	5.11	Explanation of the text	18th week	2	1	1.0
	5.12	Explanation of the text	18th week	3	1	1.0
	5.13	Summary	18th week	5	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk role play audios vedios

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

basic communication book i

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Tamil
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the learners to adapt the apt method of learning a second language by enhancing LSRW To make them to learn the nouns, verbs that they use in their mundane life in the gradation of simple to complex manner To enable them to listen to the native speakers and understand the nuances of English language To make them to converse in English in simple sentences in correct manner To enable the learners to learn the basic aspects of grammar to frame an error free sentences</p>
Outcomes	<p>The students can learn to frame correct sentences both in spoken and written forms They can learn to interact with others in English with apt body language They can learn a list of vocabulary Nouns Various parts of a house/room, various parts of the Body, Games and Sports, College / Classroom, Kitchen, Spices, Pulses, Grains, Fruits and Vegetables, Dressing room, Bed room, Toilet things. Verbs From Dawn to Dusk, At play, At study, related to cooking and eating. Grammar Introduction to Parts of Speech, Present tense and Future tense, Past tense, Articles, Prepositions. They can learn to read the texts in English in correct manner Through the literature pieces the students can understand and learn to appreciate it</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to the Course	1st week	1	1	1.0
	1.2	Self introduction	1st week	2	1	1.0
	1.3	Unit I:Speaking - Greetings	1st week	3	1	1.0
	1.4	Unit I:Speaking - Greetings	1st week	5	1	1.0
	1.5	Speaking-Greetings dialogues	1st week	6	1	1.0
	1.6	Speaking - Dawn to dusk	2nd week	1	1	1.0
	1.7	Speaking - Dawn to dusk	2nd week	2	1	1.0
	1.8	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	3	1	1.0
	1.9	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	5	1	1.0
	1.10	Writing: Vocabulary- parts of the house, body, Verbs	2nd week	6	1	1.0
	1.11	Writing: Using the nouns and Verbs taught in the unit	3rd week	1	1	1.0
	1.12	Grammar introduction	3rd week	2	1	1.0
	1.13	Parts of Speech: Noun, Pronoun,	3rd week	3	1	1.0
	1.14	Parts of Speech: Adjective, Verb	3rd week	5	1	1.0
	1.15	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	3rd week	6	1	1.0
	1.16	Parts of Speech: Adverb, Preposition, Conjunction, Interjection	4th week	1	1	1.0
	1.17	Prose: `My Visions for India` by APJ Abdul Kalam	4th week	2	1	1.0
	1.18	Explanation of the Prose	4th week	3	1	1.0
	1.19	Summary of `My Visions for India`	4th week	5	1	1.0
Unit II	2.1	Unit II: Speaking- Introducing oneself	4th week	6	1	1.0
	2.2	Speaking- Introducing oneself	5th week	1	1	1.0
	2.3	Speaking- Introducing oneself	5th week	2	1	1.0
	2.4	Speaking- Dialogues at Play	5th week	3	1	1.0
	2.5	Speaking- Dialogues at Play& exercises	5th week	5	1	1.0
	2.6	Writing: Vocabulary -Nouns and Verbs related to play	5th week	6	1	1.0
	2.7	Writing exercises on Pg 34 and 35	6th week	1	1	1.0
	2.8	Grammar: Simple Present & continuous Units 1-4, 19	6th week	2	1	1.0
	2.9	Grammar: Simple Present & continuous Units 1-4, 20	6th week	3	1	1.0
	2.10	Present Perfect & Continuous Units 7-10	6th week	5	1	1.0
	2.11	Future Tense Units 21 - 25	6th week	6	1	3.0
	2.12	Exercises in Grammar	7th week	1	1	3.0
	2.13	V. Prose: `My Quest for Love` by R.K. Narayan	7th week	2	1	1.0
	2.14	CA- No class	7th week	3	1	5.0
	2.15	CA- No class	7th week	5	1	5.0
	2.16	Summary of `My Quest for Love` by R.K. Narayan	7th week	6	1	5.0
	2.17	CA- No class	8th week	1	1	5.0
	2.18	CA- No class	8th week	2	1	5.0

Unit II	2.19	CA- No class	8th week	3	1	5.0
Unit III	3.1	Unit III Speaking-Inviting	8th week	5	1	1.0
	3.2	Unit III Speaking-Inviting	8th week	6	1	1.0
	3.3	Speaking- Inviting & Requesting	9th week	1	1	1.0
	3.4	Speaking- Requesting & Dialogues at College	9th week	2	1	1.0
	3.5	Speaking- Dialogues at College	9th week	3	1	1.0
	3.6	Vocabulary- Nouns and Verbs- at study	9th week	5	1	1.0
	3.7	Exercises on Pg 55	9th week	6	1	1.0
	3.8	Exercises on Pg 56	10th week	1	1	1.0
	3.9	Grammar: Past tense and Past Continuous Units 5-6	10th week	2	1	1.0
	3.10	Past and Past Continuous Units 5-6	10th week	3	1	1.0
	3.11	Past perfect, Past perfect continuous tense Units 14 -16	10th week	5	1	1.0
	3.12	Past perfect, Past perfect continuous tense Units 14 -16	10th week	6	1	1.0
	3.13	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	1	1	1.0
	3.14	Prose: `One of these Days` by Gabriel Garcia Marquez	11th week	2	1	1.0
	3.15	Explanation of the Prose	11th week	3	1	1.0
	3.16	Summary - `One of these Days`	11th week	5	1	1.0
Unit IV	4.1	Unit IV: Speaking- Offering Help,	11th week	6	1	1.0
	4.2	Offering Help and Accepting/declining it	12th week	1	1	1.0
	4.3	Dialogues related to cooking and eating	12th week	2	1	1.0
	4.4	Dialogues related to cooking and eating	12th week	3	1	1.0
	4.5	Dialogues related to cooking and eating	12th week	5	1	1.0
	4.6	Dialogues related to cooking and eating	12th week	6	1	1.0
	4.7	Exercises: pg 83-84	13th week	1	1	1.0
	4.8	Vocabulary: Nouns and verbs related to cooking, eating	13th week	2	1	1.0
	4.9	Exercises : pg 89-90	13th week	3	1	1.0
	4.10	Exercises : pg 89-91	13th week	5	1	1.0
	4.11	Grammar:Articles:Countable,uncountable Nouns `A` and `An` Units 68-71	13th week	6	1	1.0
	4.12	`The` Units 72-77	14th week	1	1	1.0
	4.13	Singular and Plural Units 78-79	14th week	2	1	1.0
	4.14	Exercises	14th week	3	1	1.0
	4.15	Poems: `Lotus` by Toru Dutt	14th week	5	1	1.0
	4.16	Poems: `Lotus` by Toru Dutt	14th week	6	1	3.0
	4.17	`Coramandal Fishers` by Sarojini Naidu	15th week	1	1	3.0
	4.18	CA- No Class	15th week	2	1	5.0
	4.19	CA- No Class	15th week	3	1	5.0
	4.20	CA- No Class	15th week	5	1	5.0
	4.21	CA- No Class	15th week	6	1	5.0
	4.22	CA- No Class	16th week	1	1	5.0
Unit V	5.1	Unit V:Speaking- Seeking Permission	16th week	2	1	5.0
	5.2	Speaking- Asking for Advice	16th week	3	1	1.0
	5.3	Speaking- Expressing Gratitude	16th week	5	1	1.0
	5.4	Vocabulary: Nouns- dressing & Bed room, bathroom	16th week	6	1	1.0
	5.5	Idioms	17th week	1	1	1.0

Unit V	5.6	Idioms	17th week	2	1	1.0
	5.7	Idioms & Exercises on Pg 118-119	17th week	3	1	1.0
	5.8	Grammar : Prepositions Units 120 - 130	17th week	5	1	1.0
	5.9	Prepositions Units 120 - 130	17th week	6	1	1.0
	5.10	Prose: `The Secret of Work` by Swami Vivekananda	18th week	1	1	1.0
	5.11	Explanation of the text	18th week	2	1	1.0
	5.12	Explanation of the text	18th week	3	1	1.0
	5.13	Summary	18th week	5	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

chalk and talk audios vedios role play

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks
Test	5 Marks

V. RESOURCES

basic communication I

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN409
Course Title	20TH CENTURY INDIAN LITERATURE IN ENGLISH
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce learners to the various phases of evolution in Indian Writing in English To sensitize them to the value system of Indian literature To enable the students understand the history and the growth of Indian writing in English To introduce the learners to rich literary tradition in Indian writing in English To help the learners understand and appreciate Indian ethos, aesthetics and values To introduce the students to Indian writing in English in its various genres
Outcomes	The learners can learn the evolution of Indian literature in English They can acquire the knowledge about the themes, writing styles, techniques The students can gain literary exposure to the prominent works of great Indian authors

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	Introduction to 20th century Indian writing in Eng	1st week	1	1	1.0
	1.2	Introduction to 20th century Indian writing in Eng	1st week	2	1	1.0
	1.3	Unit I Introduction to Indian Literature	1st week	3	1	1.0
	1.4	Introduction	1st week	4	1	1.0
	1.5	Pioneer Indian writes	1st week	6	1	1.0
	1.6	Indian Authours	2nd week	1	1	1.0
	1.7	Trinity of Indian Writing	2nd week	2	1	1.0
	1.8	Women writers	2nd week	3	1	1.0
	1.9	Contribution of women writers	2nd week	4	1	1.0
	1.10	Themes of women Writings	2nd week	6	1	1.0
	1.11	Nationalism	3rd week	1	1	1.0
	1.12	Nationalism	3rd week	2	1	1.0
	1.13	Colonisation	3rd week	3	1	1.0
	1.14	Decolonisation	3rd week	4	1	1.0
	1.15	Forms of Indian Theatre	3rd week	6	1	1.0
	1.16	overall view	4th week	1	1	1.0
	1.17	Test	4th week	2	1	1.0
	1.18	Summation of the Unit	4th week	3	1	1.0
	1.19	Summation of the Unit	4th week	5	1	1.0
Unit II	2.1	Unit II Introduction	4th week	6	1	1.0
	2.2	R.Parthasarathy Delhi	5th week	1	1	1.0
	2.3	R.Parthasarathy Delhi	5th week	2	1	1.0
	2.4	Analyses	5th week	3	1	1.0
	2.5	Sri Aurobindo The pilgrim of the night	5th week	5	1	1.0
	2.6	Sri Aurobindo the pilgrim of the night	5th week	6	1	1.0
	2.7	Sri Aurobindo The Stone Goddess	6th week	1	1	1.0
	2.8	Sri Aurobindo The Stone Goddess	6th week	2	1	1.0
	2.9	Analyses	6th week	3	1	1.0
	2.10	analyses	6th week	4	1	1.0
	2.11	Agha Shahid Ali Postcard from Kashmir	6th week	6	1	3.0
	2.12	Agha Shahid Ali Postcard from Kashmir	7th week	1	1	3.0
	2.13	Analyses	7th week	2	1	1.0
	2.14	CA – No class	7th week	3	1	5.0
	2.15	CA – No class	7th week	4	1	5.0
	2.16	Rabindranath Tagore Breezy April	7th week	6	1	5.0
	2.17	CA – No class Rabindranath Breezy April	8th week	1	1	5.0
	2.18	CA – No class	8th week	2	1	5.0
	2.19	CA – No class	8th week	3	1	5.0
Unit III	3.1	Unit III Drama	8th week	4	1	1.0
	3.2	Introduction	8th week	6	1	1.0
	3.3	Shiva Sankari - Tyagu	9th week	1	1	1.0
	3.4	Shiva Sankari - Tyagu	9th week	2	1	1.0
	3.5	Shiva Sankari - Tyagu	9th week	3	1	1.0
	3.6	Shiva Sankari - Tyagu	9th week	4	1	1.0

Unit III	3.7	Shiva Sankari - Tyagu	9th week	6	1	1.0
	3.8	Shiva Sankari - Tyagu	10th week	1	1	1.0
	3.9	Shiva Sankari - Tyagu	10th week	2	1	1.0
	3.10	Analyses	10th week	3	1	1.0
	3.11	Themes	10th week	4	1	1.0
	3.12	Critical Approach	10th week	6	1	1.0
	3.13	Plot	11th week	1	1	1.0
	3.14	Characters revision	11th week	2	1	1.0
	3.15	Summation of the Unit	11th week	3	1	1.0
	3.16	Possible questions	11th week	4	1	1.0
Unit IV	4.1	Unit IV: Introduction	11th week	6	1	1.0
	4.2	Premchand The Holy Panchayat	12th week	1	1	1.0
	4.3	Premchand The Holy Panchayat	12th week	2	1	1.0
	4.4	Premchand The Holy Panchayat	12th week	3	1	1.0
	4.5	Premchand The Holy Panchayat	12th week	4	1	1.0
	4.6	Summation	12th week	6	1	1.0
	4.7	R.K.Narayan The M.C.C	13th week	1	1	1.0
	4.8	R.K.Narayan The M.C.C	13th week	2	1	1.0
	4.9	R.K.Narayan The M.C.C	13th week	3	1	1.0
	4.10	R.K.Narayan The M.C.C	13th week	4	1	1.0
	4.11	Summation	13th week	6	1	1.0
	4.12	Vaikom Muhammad Basheer The Card Sharper`s Daugher	14th week	1	1	1.0
	4.13	Vaikom Muhammad Basheer The Card Sharper`s Daugher	14th week	2	1	1.0
	4.14	Vaikom Muhammad Basheer The Card Sharper`s Daugher	14th week	3	1	1.0
	4.15	Ismat Chughtai Lihaf	14th week	4	1	1.0
	4.16	Ismat Chughtai Lihaf	14th week	6	1	3.0
	4.17	Ambai Squirrel	15th week	1	1	3.0
	4.18	CA – No Class Ambai Squirrel	15th week	2	1	5.0
	4.19	CA – No Class Ambai Squirrel	15th week	3	1	5.0
	4.20	CA – No Class	15th week	4	1	5.0
	4.21	CA – No Class	15th week	6	1	5.0
	4.22	CA – No Class	16th week	1	1	5.0
Unit V	5.1	Unit V Introduction	16th week	2	1	5.0
	5.2	Introduction	16th week	3	1	1.0
	5.3	Diana Metha	16th week	4	1	1.0
	5.4	Birdes are not for Burning	16th week	6	1	1.0
	5.5	Birdes are not for Burning	17th week	1	1	1.0
	5.6	Birdes are not for Burning	17th week	2	1	1.0
	5.7	Birdes are not for Burning	17th week	3	1	1.0
	5.8	Birdes are not for Burning	17th week	4	1	1.0
	5.9	Plot	17th week	6	1	1.0
	5.10	Themes	18th week	1	1	1.0
	5.11	Analyses	18th week	2	1	1.0
	5.12	possible questions	18th week	3	1	1.0
	5.13	Summary	18th week	4	1	1.0
	5.14	Summary	18th week	6	1	1.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PPT, Flipped, Audio and Video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Seminar	5 Marks
Assignment	5 Marks

V. RESOURCES

Modern Indian Poets A Critical study by Shakti Batra, Surjeet publications, Delhi
Poetry Down the ages Orient Black swan Revised Edition
Saleem Peeradina Contemporary Indian Poetry in English, Macmillan Publishers
India Ltd

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	M.A. English
Course Code	EN812
Course Title	CONTEMPORARY CRITICAL THEORY AND TERMS
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the students to the current theoretical perspectives in contemporary literary studies To help the students in close reading of the literary texts in the light of current critical perspectives
Outcomes	To know the current theoretical perspectives in contemporary literary studies To make close reading of the literary texts in the light of current critical perspectives

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

green board, Ict, flipped classrom and seminar

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar	10 Marks
Assignment	5 Marks
Test	10 Marks

V. RESOURCES

Allen green Roland barthes Londen and new york Routledge 2003
Berry peter beginning theory

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Computer Science
Course Code	LE214AT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make them to learn the higher level of vocabulary To enable them to converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To enable them to listen to the native speakers in an higher level and enhancing the listening skill To make the learners to learn and understand Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, Run-on Sentences To enable them to learn idioms of sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>
Outcomes	<p>To converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To listen to the native speakers in an higher level and have better listening skill To use sentences with correct Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, and avoid Run-on Sentences</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	1.0
	1.2	Names learning	1st Week	2	1	1.0
	1.3	Unit I: Speaking Asking about Remembering	1st Week	4	1	1.0
	1.4	Speaking Persuading	1st Week	5	1	1.0
	1.5	Speaking Dialogues in hospital	1st Week	6	1	1.0
	1.6	Speaking Dialogues in hospital	2nd Week	1	1	1.0
	1.7	Speaking Practice	2nd Week	2	1	2.0
	1.8	Speaking Practice	2nd Week	4	1	2.0
	1.9	Writing Nouns and Verbs disease	2nd Week	5	1	1.0
	1.10	Writing Exercises using nouns and verbs	2nd Week	6	1	1.0
	1.11	Writing describing pictures	3rd Week	1	1	1.0
	1.12	Writing Subject verb agreement	3rd Week	2	1	1.0
	1.13	Writing Subject verb agreement	3rd Week	4	1	1.0
	1.14	Writing Subject verb agreement	3rd Week	5	1	1.0
	1.15	Writing Punctuations	3rd Week	6	1	1.0
	1.16	Writing Punctuations	4th week	1	1	1.0
	1.17	Idioms Sickness and Heath	4th week	2	1	1.0
	1.18	Mohandas Gandhi by Salman Rushdie	4th week	4	1	1.0
	1.19	Mohandas Gandhi by Salman Rushdie	4th week	5	1	1.0
Unit II	2.2	Unit II Speaking: Complimenting and Congratulating	4th week	6	1	1.0
	2.3	Speaking Complimenting and Congratulating	5th week	1	1	1.0
	2.4	Expressing Sympathy	5th week	2	1	1.0
	2.5	Dialogues at work	5th week	4	1	1.0
	2.6	Dialogues at work	5th week	5	1	1.0
	2.7	Writing Nouns and Verbs Plants, Trees	5th week	6	1	1.0
	2.8	Idioms Trees, Plants and Fruits	6th week	1	1	1.0
	2.9	Writing Exercises related to agriculture	6th week	2	1	1.0
	2.10	Writing Describing the pictures	6th week	4	1	1.0
	2.11	Grammar Direct and Indirect speech	6th week	5	1	5.0
	2.12	CA1	6th week	6	1	5.0
	2.13	Grammar Direct and Indirect speech	7th week	1	1	5.0
	2.14	CA1	7th week	2	1	5.0
	2.15	Prose Manners and Etiquette	7th week	4	1	5.0
	Unit III	3.3	Unit III Speaking: Complaining	7th week	5	1
3.4		Speaking Apologising	7th week	6	1	1.0
3.5		Speaking Transportation	8th week	1	1	1.0
3.6		Speaking Profession	8th week	2	1	2.0
3.7		Writing Nouns and Verbs	8th week	4	1	2.0
3.8		Writing Nouns and Verbs	8th week	5	1	2.0
3.9		Idioms Job and Profession	8th week	6	1	2.0
3.10		Writing Describing pictures	9th week	1	1	2.0
3.11		Grammar Conditional Statements	9th week	2	1	2.0
3.12		Grammar Conditional Statements	9th week	4	1	2.0
3.13		Prose The Mountain Trail	9th week	5	1	2.0
3.14		Prose The Mountain Trail	9th week	6	1	2.0

Unit III	3.15	Prose The Mountain Trail	10th week	1	1	2.0
	3.16	Self Assessment	10th week	2	1	3.0
Unit IV	4.1	Unit IV Speaking Making suggestions	10th week	4	1	2.0
	4.2	Speaking Making suggestions	10th week	5	1	2.0
	4.3	Speaking Warning Someone	10th week	6	1	2.0
	4.4	Speaking Warning Someone	11th week	1	1	2.0
	4.5	Speaking Related to weather, season	11th week	2	1	2.0
	4.6	Speaking Related to weather, season	11th week	4	1	2.0
	4.7	Writing Nouns and Verbs	11th week	5	1	4.0
	4.8	CA2	11th week	6	1	5.0
	4.9	Idioms Earth, Weather, Climate, Seasons	12th week	1	1	5.0
	4.10	CA2	12th week	2	1	5.0
	4.11	Writing Exercises given in the lesson	12th week	4	1	5.0
	4.12	Writing Describing pictures	12th week	5	1	5.0
	4.13	Grammar Questions, Negation, command and Request	12th week	6	1	1.0
	4.14	Grammar	13th week	1	1	1.0
	4.15	Poem: The Road not Taken	13th week	2	1	1.0
4.16	Poem: On his Blindness	13th week	4	1	1.0	
Unit V	5.1	Unit V Speaking Asking about Possibility	13th week	5	1	1.0
	5.2	Speaking Asking about Possibility	13th week	6	1	1.0
	5.3	Speaking Asking about Possibility	14th week	1	1	1.0
	5.4	Speaking Asking about Possibility	14th week	2	1	1.0
	5.5	Speaking Universe, roads and traffic signals	14th week	4	1	1.0
	5.6	Idioms Earth, Weather, Climate, Seasons	14th week	5	1	6.0
	5.7	Grammar Active and Passive Voice	14th week	6	1	6.0
	5.8	Grammar Run on sentences	15th week	1	1	6.0
5.9	'Merchant of Venice' by William Shakespeare – The Trial Scene.	15th week	2	1	1.0	
Total Hrs.					72.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Audio

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Test	5 Marks

V. RESOURCES

D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd. 1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M P Bhaskaran and D Horsburg, STRENGTHEN YOUR ENGLISH, Oxford University Press, 1983.
M. Leo Maria Francis, HAND BOOK OF ESSENTIAL VOCABULARY
Mary K McCaskill, A HAND BOOK FOR TECHNICAL WRITERS AND EDITORS, Langley Research Centre, Hampton, Virginia.
P C Wren, MA and H Martin, MA, HIGHSCHOOL GRAMMAR AND COMPOSITION, Chand and Company, New Delhi, 2004.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. Tamil
Course Code	LE214AT
Course Title	ENGLISH - II
Course Extension	
Course Teacher	Ms. Sofia Selvarani S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make them to learn the higher level of vocabulary To enable them to converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To enable them to listen to the native speakers in an higher level and enhancing the listening skill To make the learners to learn and understand Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, Run-on Sentences To enable them to learn idioms of sickness and health, related to trees, plants and fruits, Job/Profession, earth, weather, climate and seasons, Universe, roads and transportation.</p>
Outcomes	<p>At the end of the course, the students would be able To converse in English in various situations like Remembering someone, persuading someone, Dialogues in the hospital, Complimenting and Congratulating, Expressing Sympathy, Dialogues at work, Complaining, Apologizing, Dialogues related to Transportation, Professions, Making suggestions, Warning someone, Dialogues related to weather, season, Asking about possibility, asking if someone is sure and Related Dialogues on Universe, roads and traffic signals To listen to the native speakers in an higher level and have better listening skill To use sentences with correct Subject Verb Agreement, Punctuation, Direct and Indirect Speech, Verb Complements, Conditional Statements, Questions, Negation, Command and Request, Active and Passive Voice, and avoid Run-on Sentences</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ IA/ Any other
Unit I	1.1	Introduction to the Course	1st Week	1	1	1.0
	1.2	Names learning	1st Week	2	1	1.0
	1.3	Unit I:Speaking Asking about Remembering	1st Week	3	1	1.0
	1.4	Speaking Persuading	1st Week	4	1	1.0
	1.5	Speaking Dialogues in hospital	1st Week	5	1	1.0
	1.6	Speaking Dialogues in hospital	2nd Week	1	1	1.0
	1.7	Speaking Practice	2nd Week	2	1	2.0
	1.8	Speaking Practice	2nd Week	3	1	2.0
	1.9	Writing Nouns and Verbs disease	2nd Week	4	1	1.0
	1.10	Writing Exercises using nouns and verbs	2nd Week	5	1	1.0
	1.11	Writing describing pictures	3rd Week	1	1	1.0
	1.12	Writing Subject verb agreement	3rd Week	2	1	1.0
	1.13	Writing Subject verb agreement	3rd Week	3	1	1.0
	1.14	Writing Subject verb agreement	3rd Week	4	1	1.0
	1.15	Writing Punctuations	3rd Week	5	1	1.0
	1.16	Writing Punctuations	4th week	1	1	1.0
	1.17	Idioms Sickness and Heath	4th week	2	1	1.0
	1.18	Mohandas Gandhi by Salman Rushdie	4th week	3	1	1.0
	1.19	Mohandas Gandhi by Salman Rushdie	4th week	4	1	1.0
Unit II	2.2	Unit II Speaking: Complimenting and Congratulating	4th week	5	1	1.0
	2.3	Speaking Complimenting and Congratulating	5th week	1	1	1.0
	2.4	Expressing Sympathy	5th week	2	1	1.0
	2.5	Dialogues at work	5th week	3	1	1.0
	2.6	Dialogues at work	5th week	4	1	1.0
	2.7	Writing Nouns and Verbs Plants, Trees	5th week	5	1	1.0
	2.8	Idioms Trees, Plants and Fruits	6th week	1	1	1.0
	2.9	Writing Exercises related to agriculture	6th week	2	1	1.0
	2.10	Writing Describing the pictures	6th week	3	1	1.0
	2.11	Grammar Direct and Indirect speech	6th week	4	1	5.0
	2.12	CA1	6th week	5	1	5.0
	2.13	Grammar Direct and Indirect speech	7th week	1	1	5.0
	2.14	CA1	7th week	2	1	5.0
	2.15	Prose Manners and Etiquette	7th week	3	1	5.0
	Unit III	3.3	Unit III Speaking: Complaining	7th week	4	1
3.4		Speaking Apologising	7th week	5	1	1.0
3.5		Speaking Transportation	8th week	1	1	1.0
3.6		Speaking Profession	8th week	2	1	2.0
3.7		Writing Nouns and Verbs	8th week	3	1	2.0
3.8		Writing Nouns and Verbs	8th week	4	1	2.0
3.9		Idioms Job and Profession	8th week	5	1	2.0
3.10		Writing Describing pictures	9th week	1	1	2.0
3.11		Grammar Conditional Statements	9th week	2	1	2.0
3.12		Grammar Conditional Statements	9th week	3	1	2.0
3.13		Prose The Mountain Trail	9th week	4	1	2.0
3.14		Prose The Mountain Trail	9th week	5	1	2.0

Unit III	3.15	Prose The Mountain Trail	10th week	1	1	2.0
	3.16	Self Assessment	10th week	2	1	3.0
Unit IV	4.1	Unit IV Speaking Making suggestions	10th week	3	1	2.0
	4.2	Speaking Making suggestions	10th week	4	1	2.0
	4.3	Speaking Warning Someone	10th week	5	1	2.0
	4.4	Speaking Warning Someone	11th week	1	1	2.0
	4.5	Speaking Related to weather, season	11th week	2	1	2.0
	4.6	Speaking Related to weather, season	11th week	3	1	2.0
	4.7	Writing Nouns and Verbs	11th week	4	1	4.0
	4.8	CA2	11th week	5	1	5.0
	4.9	Idioms Earth, Weather, Climate, Seasons	12th week	1	1	5.0
	4.10	CA2	12th week	2	1	5.0
	4.11	Writing Exercises given in the lesson	12th week	3	1	5.0
	4.12	Writing Describing pictures	12th week	4	1	5.0
	4.13	Grammar Questions, Negation, command and Request	12th week	5	1	1.0
	4.14	Grammar	13th week	1	1	1.0
	4.15	Poem: The Road not Taken	13th week	2	1	1.0
4.16	Poem: On his Blindness	13th week	3	1	1.0	
Unit V	5.1	Unit V Speaking Asking about Possibility	13th week	4	1	1.0
	5.2	Speaking Asking about Possibility	13th week	5	1	1.0
	5.3	Speaking Asking about Possibility	14th week	1	1	1.0
	5.4	Speaking Asking about Possibility	14th week	2	1	1.0
	5.5	Speaking Universe, roads and traffic signals	14th week	3	1	1.0
	5.6	Idioms Earth, Weather, Climate, Seasons	14th week	4	1	6.0
	5.7	Grammar Active and Passive Voice	14th week	5	1	6.0
	5.8	Grammar Run on sentences	15th week	1	1	6.0
	5.9	'Merchant of Venice' by William Shakespeare – The Trial Scene.	15th week	2	1	1.0
Total Hrs.					72.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Audio and Video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks
Assignment	5 Marks
Test	5 Marks

V. RESOURCES

D Victor and associates, ENGLISH READER, Book XII, Tamil Nadu Textbook Corporation, 2003.
Dr. Xavier Alphonse SJ, Walking the Extra Mile, MCRDCE Publication, Chennai, 2005.
Ed. Dr. M S Nagarajan, SPECTRUM – AN ANTHOLOGY OF MODERN PROSE, AnuChithra Publications, Chennai, 1988.
Ed. Mary T. David and V S Muthiah, DRUMBEATS – AN ANTHOLOGY OF PROSE BY NOBEL LAUREATES, B I Publications Pvt. Ltd. 1992.
Eds. Dr. Robert Ilson, Prof. David Crystal, READER'S DIGEST UNIVERSAL DICTIONARY, Reader's Digest, 1993.
G Radhakrishna Pillai, K Rajeevan, SPOKEN ENGLISH FOR YOU, Emerald Publishers, Chennai, 2002.
J E Metcalfe, THE RIGHT WAY TO IMPROVE YOUR ENGLISH, Jaico Publishing House, 1998.
M P Bhaskaran and D Horsburg, STRENGTHEN YOUR ENGLISH, Oxford University Press, 1983.
M. Leo Maria Francis, HAND BOOK OF ESSENTIAL VOCABULARY
Mary K McCaskill, A HAND BOOK FOR TECHNICAL WRITERS AND EDITORS, Langley Research Centre, Hampton, Virginia.
P C Wren, MA and H Martin, MA, HIGHSCHOOL GRAMMAR AND COMPOSITION, Chand and Company, New Delhi, 2004.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN110T
Course Title	ENGLISH - IV (THEORY)
Course Extension	
Course Teacher	Mrs. Thirunirai L

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To Introduce students to the art of communication and public speaking in English To train the minds to think in English To enhance proficiency in Writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and Poems</p> <p>To develop the ability to communicate clearly, correctly and effectively in written English on matters having relevance to day-to-day business operations. To use appropriate words, proper construction of sentences, and coherent presentation conforming to widely accepted corporate practices. To create quality work force for the industry</p>
Outcomes	<p>To make the students aware of all the business skill and use the in appropriate time</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 7

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk, Board and Audio

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test - I	10 Marks
Attendance	5 Marks

V. RESOURCES

English for Business Communication

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.A. English
Course Code	EN308
Course Title	HISTORY OF ENGLISH LITERATURE
Course Extension	
Course Teacher	Mrs. Thirunirai L

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students to aware of the authors in English literature To make them understand the important works of the authors To make them understand the literary impacts made by the authors during their age
Outcomes	To be aware of the contribution of the writers to the English Literature and Language

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st Week	1	1	1.0
	1.2	Chaucer	1st Week	2	1	1.0
	1.3	Chaucer	1st Week	3	1	1.0
	1.4	Wyatt	1st Week	4	1	1.0
	1.5	Wyatt	1st Week	5	1	1.0
	1.6	Surrey	1st Week	6	1	1.0
	1.7	Surrey	2nd Week	1	1	1.0
	1.8	Spencer	2nd Week	2	1	1.0
	1.9	Spencer	2nd Week	3	1	1.0
	1.10	Bacon	2nd Week	4	1	1.0
	1.11	Bacon	2nd Week	5	1	1.0
	1.12	University wits	2nd Week	6	1	1.0
	1.13	University wits	3rd Week	1	1	1.0
	1.14	University wits	3rd Week	2	1	1.0
	1.15	University wits	3rd Week	3	1	1.0
	1.16	Shakespeare	3rd Week	4	1	1.0
	1.17	Shakespeare	3rd Week	5	1	1.0
	1.18	Ben Johnson	3rd Week	6	1	1.0
	1.19	Ben Johnson	4th week	1	1	1.0
Unit II	2.1	Milton	4th week	2	1	1.0
	2.2	Milton	4th week	3	1	1.0
	2.3	Donne	4th week	4	1	1.0
	2.4	Donne	4th week	5	1	1.0
	2.5	Metaphysical poets	4th week	6	1	1.0
	2.6	Dryden	5th week	1	1	1.0
	2.7	Dryden	5th week	2	1	1.0
	2.8	Pope	5th week	3	1	1.0
	2.9	Pope	5th week	4	1	1.0
	2.10	Test	5th week	5	1	1.0
	2.11	Test	5th week	6	1	1.0
	2.12	Addison	6th week	1	1	1.0
	2.13	Addison	6th week	2	1	1.0
	2.14	I - CA /Steele	6th week	3	1	5.0
	2.15	I - CA /	6th week	4	1	5.0
	2.16	I - CA /Steele	6th week	5	1	5.0
Unit III	3.1	I - CA /	6th week	6	1	5.0
	3.2	I - CA / Dr.Johnson	7th week	1	1	5.0
	3.3	I - CA /Dr. Johnson	7th week	2	1	1.0
	3.4	Swift	7th week	3	1	1.0
	3.5	Swift	7th week	4	1	1.0
	3.6	Fielding	7th week	5	1	1.0
	3.7	Fielding	7th week	6	1	1.0
	3.8	Dryden	8th week	1	1	1.0
	3.9	Dryden	8th week	2	1	1.0
	3.10	Congreve	8th week	3	1	1.0
	3.11	Congreve	8th week	4	1	1.0

Unit III	3.12	Sheridan	8th week	5	1	1.0
	3.13	Sheridan	8th week	6	1	1.0
Unit IV	4.1	Wordsworth	9th week	1	1	1.0
	4.2	Wordsworth	9th week	2	1	1.0
	4.3	Coleridge	9th week	3	1	1.0
	4.4	Coleridge	9th week	4	1	1.0
	4.5	Shelley	9th week	5	1	1.0
	4.6	Shelley	9th week	6	1	1.0
	4.7	Keats	10th week	1	1	1.0
	4.8	Keats	10th week	2	1	1.0
	4.9	Walter scott	10th week	3	1	1.0
	4.10	Walter scott	10th week	4	1	1.0
	4.11	Jane austen	10th week	5	1	1.0
	4.12	Jane austen	10th week	6	1	1.0
	4.13	Charles lamb	11th week	1	1	1.0
	4.14	Charles lamb	11th week	2	1	1.0
	4.15	Hazlitt	11th week	3	1	1.0
	4.16	Hazlitt	11th week	4	1	1.0
	4.17	Tennyson	11th week	5	1	1.0
	4.18	Tennyson	11th week	6	1	1.0
	4.19	browning	12th week	1	1	1.0
	4.20	Browning	12th week	2	1	1.0
	4.21	Dickens	12th week	3	1	1.0
	4.22	Dickens	12th week	4	1	1.0
	4.23	Hardy	12th week	5	1	1.0
	4.24	II – CA /	12th week	6	1	5.0
	4.25	II - CA / ruskin	13th week	1	1	5.0
	4.26	II - CA / Ruskin	13th week	2	1	5.0
	4.27	II - CA / Arnold	13th week	3	1	5.0
Unit V	5.1	II – CA /	13th week	4	1	5.0
	5.2	II – CA /	13th week	5	1	5.0
	5.3	Yeats	13th week	6	1	1.0
	5.4	Hopkins	14th week	1	1	1.0
	5.5	T.S Eliot	14th week	2	1	1.0
	5.6	T.S Eliot	14th week	3	1	1.0
	5.7	Gardiner	14th week	4	1	1.0
	5.8	Chersteron	14th week	5	1	1.0
	5.9	Oscar wilde	14th week	6	1	1.0
	5.10	Oscar wilde	15th week	1	1	1.0
	5.11	G.B.Shaw	15th week	2	1	1.0
	5.12	G.B.Shaw	15th week	3	1	1.0
	5.13	Virginia Woolf	15th week	4	1	1.0
	5.14	D.H. Lawrence.	15th week	5	1	1.0
	5.15	Revision	15th week	6	1	3.0
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk, Board and Movie

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Classroom Participation	10 Marks
Attendance	5 Marks

V. RESOURCES

Hudson, History of English Literature
Albert, Edward an out line of English Literature

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	ENGLISH
Class	B.Sc. Mathematics
Course Code	LE114T
Course Title	ENGLISH - I
Course Extension	
Course Teacher	Mrs. Thirunirai L

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To Introduce students to the art of communication and public speaking in English To train the minds to think in English To enhance proficiency in Writing skills of the students focusing on vocabulary already learnt and acquiring new vocabulary To understand and appreciate English prose passages and Poems
Outcomes	To make the students speak and read clearly and correctly

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1st Week	2	1	1.0
	1.2	44 English Sounds – Introduction: Part I, II and III - Lesson 1: The Airport	1st Week	3	1	1.0
	1.3	Greeting people – Dialogues at home from dawn to dusk	1st Week	4	1	1.0
	1.4	EFL Reading Cards – Level I	1st Week	5	1	1.0
	1.5	Various parts of a house/room, Various parts of the Body Verbs: From Dawn to Dusk	1st Week	6	1	1.0
	1.6	An Introduction to Parts of Speech,	2nd Week	2	1	1.0
	1.7	An Introduction to Parts of Speech	2nd Week	3	1	1.0
	1.8	'My Visions for India' by Dr. A.P.J. Abdul Kalam	2nd Week	4	1	1.0
	1.9	'My Visions for India' by Dr. A.P.J. Abdul Kalam	2nd Week	5	1	1.0
Unit II	2.1	Lesson 2: Foot ball	2nd Week	6	1	1.0
	2.2	Introducing oneself and others – Dialogues at play	3rd Week	2	1	1.0
	2.3	Introducing oneself and others – Dialogues at play	3rd Week	3	1	1.0
	2.4	EFL Reading Cards – Level II	3rd Week	4	1	1.0
	2.5	Nouns – Games and Sports, Verbs: At play	3rd Week	5	1	1.0
	2.6	Word order	3rd Week	6	1	1.0
	2.7	Word order	4th week	2	1	1.0
	2.8	'My Quest for Love' by R.K. Narayan	4th week	3	1	1.0
	2.9	'My Quest for Love' by R.K. Narayan	4th week	4	1	1.0
	2.10	Test	4th week	5	1	1.0
	2.11	Test	4th week	6	1	1.0
Unit III	3.1	Lesson 3: Our Rooms	5th week	2	1	1.0
	3.2	Inviting, Requesting – Dialogues at College	5th week	3	1	1.0
	3.3	Reading: EFL Reading Cards – Level III	5th week	4	1	1.0
	3.4	Nouns – College / Classroom, Verbs: At study	5th week	5	1	1.0
	3.5	Nouns, Pronouns, Determiners, Adjectives	5th week	6	1	1.0
	3.6	Nouns, Pronouns, Determiners, Adjectives	6th week	2	1	1.0
	3.7	I - CA /	6th week	3	1	1.0
	3.8	I - CA /	6th week	4	1	5.0
	3.9	I - CA / 'One of these Days' by Gabriel Garcia Marquez	6th week	5	1	5.0
	3.10	I - CA / 'One of these Days' by Gabriel Garcia Marquez	6th week	6	1	5.0
	3.11	I - CA /	7th week	2	1	5.0
	3.12	I - CA /	7th week	3	1	5.0
Unit IV	4.1	Lesson 4: The Newsagent's	7th week	4	1	1.0
	4.2	Offering Help, Accepting it and Declining it, Dialogues related to cooking and eating	7th week	5	1	1.0
	4.3	Offering Help, Accepting it and Declining it, Dialogues related to cooking and eating	7th week	6	1	1.0
	4.4	EFL Reading Cards – Level IV	8th week	2	1	1.0
	4.5	Kitchen, Spices, Pulses, Grains, Fruits and	8th week	3	1	1.0

Unit IV		Vegetables Verbs:related to cooking and eating				
	4.6	Verbs, Verb Tenses and Adverbs	8th week	4	1	1.0
	4.7	Verbs, Verb Tenses and Adverbs	8th week	5	1	1.0
	4.8	'Lotus' by Toru Dutt	8th week	6	1	1.0
	4.9	'Coramandal Fishers' by Sarojini Naidu	9th week	2	1	1.0
Unit V	5.1	Lesson 5: Food	9th week	3	1	1.0
	5.2	Seeking Permission, Asking for Advice, Expressing Gratitude and Related Dialogues	9th week	4	1	1.0
	5.3	Seeking Permission, Asking for Advice, Expressing Gratitude and Related Dialogues	9th week	5	1	1.0
	5.4	EFL Reading Cards – Level V	9th week	6	1	1.0
	5.5	Dressing room, Bed room, Toilet things Verbs:Activities in the house related to the nouns and verbs taught.	10th week	2	1	1.0
	5.6	Idioms: of daily chores and household activities	10th week	3	1	1.0
	5.7	Prepositions, Conjunctions, Interjection	10th week	4	1	1.0
	5.8	Prepositions, Conjunctions, Interjection	10th week	5	1	1.0
	5.9	'The Secret of Work' by Swami Vivekananda	10th week	6	1	1.0
	5.10	'The Secret of Work' by Swami Vivekananda	11th week	2	1	1.0
	5.11	Revision	11th week	3	1	3.0
	5.12	Revision	11th week	4	1	3.0
	5.13	Revision	11th week	5	1	3.0
	5.14	Revision	11th week	6	1	3.0
	5.15	Revision	12th week	2	1	3.0
	5.16	Revision	12th week	3	1	3.0
	5.17	Test	12th week	4	1	1.0
	5.18	Test	12th week	5	1	1.0
	5.19	Test	12th week	6	1	1.0
	5.20	Test	13th week	2	1	1.0
	5.21	II – CA /	13th week	3	1	5.0
	5.22	II - CA /	13th week	4	1	5.0
	5.23	II - CA /	13th week	5	1	5.0
	5.24	II - CA /	13th week	6	1	5.0
	5.25	II – CA /	14th week	2	1	5.0
	5.26	II – CA / Test	14th week	3	1	5.0
	5.27	Test	14th week	4	1	1.0
	5.28	Test	14th week	5	1	1.0
	5.29	Test	14th week	6	1	1.0
	5.30	Test	15th week	2	1	1.0
	5.31	Test	15th week	3	1	1.0
	5.32	Test	15th week	4	1	1.0
5.33	Test	15th week	5	1	1.0	
5.34	Test	15th week	6	1	1.0	
5.35	Test	16th week	2	1	1.0	
5.36	Revision	16th week	3	1	3.0	
Total Hrs.					77.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk, Board and Audio, Video

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Test - I	10 Marks
Attendance	5 Marks

V. RESOURCES

English for Communication - I

Head

Course Teacher

DEPARTMENT OF TAMIL

TEACHING PLAN

Department: TAMIL

Course Code:

Course Title: General Tamil -II

Semester: II 2018-2019

Course Teacher: Dr A.PRABU

Objectives :

தமிழ் இலக்கியங்களில் காணலாகும் பிற உயிர்களிடத்தில் பேணப்பட்ட அன்பு நெறி, இல்லறம்,
- மக்கட்பேறு சூழலியல் கருத்துக்களை எடுத்துரைத்தல்.
அடிப்படைத் தமிழ் இலக்கணங்களை அறியச் செய்து போட்டித்தேர்வுக்கு தயார்படுத்துதல்.
கட்டுரைகள் வாசிக்கும் பழக்கத்தினை வளர்த்து ஊக்குவித்தல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	கலித்தொகை நூல் அறிமுகம், உயிரன்பு விளக்கம்
	II	கலித்தொகை - யானையின் செயல், மானின் செயல்
	III	போட்டித்தேர்வு - ஊக்குவித்தலும், பாடத்திட்ட அறிமுகமும்
	IV	கலித்தொகை - புறாவின் செயல், தலைவியின் கூற்று
	V	எழுத்துப் பயிற்சி - தொடர்பிழைகளை நீக்குதல்
	VI	உ.வே.சா ஆசிரியர் குறிப்பு, அவர்தம் தமிழ்த்தொண்டு
2	I	கலைகள் - கட்டுரை
	II	கலைகள் - கட்டுரை (தொடர்ச்சி)
	III	ஆய கலைகள் 64 குறித்த காரணாளி விளக்கம்
	IV	ஆற்றுப்படை - விளக்கம் - சிறுபாணாற்றுப்படை நூற்குறிப்பு
	V	பேச்சுப்பயிற்சி
	VI	தமிழ் இலக்கண நூல்கள் அறிமுகம்
3	I	அகத்தியம்
	II	தொல்காப்பியம்
	III	எழுத்துப்பயிற்சி - ஒருமை, பன்மை

	IV	சிறுபாணாற்றுப்படை - பாடல் 1-3
	V	எழுத்துப்பயிற்சி - திணை, பால்
	VI	நன்னூல் - நூற்கட்டமைப்பு
4	I	சிறுபாணாற்றுப்படை - பாடல் 4-6
	II	ஊரும் பேரும் - கட்டுரை
	III	கடையேழு வள்ளல்கள் குறித்த படக்காட்சி விளக்கம்
	IV	ஊரும் பேரும் - கட்டுரை
	V	தமிழில் வழங்கப்பட்டு வரும் பிறமொழிச் சொற்கள் குறித்த கலந்துரையாடல்
	VI	ஊரும் பேரும் - கட்டுரை (தொடர்ச்சி)
5	I	ஆசிய ஜோதி - பாடல் 1-5
	II	ஆசிய ஜோதி - பாடல் 6-10
	III	எழுத்துப் பயிற்சி : ஆங்கிலச் சொற்கள் - தமிழ்ச்சொற்கள்
	IV	ஆசிய ஜோதி - பாடல் 11-15
	V	எழுத்துப் பயிற்சி : வடமொழி - தமிழ்ச்சொற்கள்
	VI	புத்தகம் - கட்டுரை
6	I	புத்தகம் - கட்டுரை (தொடர்ச்சி)
	II	தண்டியலங்காரம்
	III	பேச்சுப்பயிற்சி : பொதுவான தலைப்பில் கலந்துரையாடல்
	IV	புறப்பொருள் வெண்பாமாலை
	V	பேச்சுப்பயிற்சி : சுற்றுச்சூழல் பாதுகாப்பு தனிநபர் கலந்துரையாடல்
	VI	யாப்பருங்கலக் காரிகை
7	I	திருக்குறள் சிறப்புகள், குறள் 1-5
	II	திருக்குறள் குறள் 6-10
	III	எழுத்துப்பயிற்சி : திசைச்சொற்கள் - தமிழ்ச்சொற்கள்
	IV	மனிதனும் அழகும் - கட்டுரை
	V	எழுத்துப்பயிற்சி : மரபுத்தொடர்கள்
	VI	மனிதனும் அழகும் - கட்டுரை (தொடர்ச்சி)
8	I	நம்பியகப்பொருள்
	II	இறையனார் களவியலுரை
	III	எழுத்துப்பயிற்சி : ஒற்றுமிகும் இடங்கள்
	IV	வீரசோழியம்
	V	எழுத்துப்பயிற்சி : ஒற்றுமிகா இடங்கள்
	VI	தேம்பாவணி : நூற்சிறப்புகள், ஆசிரியர் குறிப்பு, பாடல் 1-4

9	I	தேம்பாவணி ; பாடல் - 5-8
	II	தேம்பாவணி ; பாடல் - 9-10
	III	எழுத்துப்பயிற்சி : குறியீடுகளின் பயன்பாடுகள்
	IV	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை
	V	எழுத்துப்பயிற்சி : மயங்கொலிப்பிழைகள்
	VI	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை (தொடர்ச்சி)
10	I	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை (தொடர்ச்சி)
	II	தமிழ்நூற்செய்திகளும் கல்வெட்டுகளும் (தொடர்ச்சி)
	III	கல்வெட்டுக்கள் குறித்த காணொளிக்காட்சி விளக்கம்
	IV	நேமிநாதம், முத்துவீரியம்
	V	கல்வெட்டுக்கள் குறித்த ஆய்வுத் தகவல்கள் பகிர்வு
	VI	வச்சணந்தி மாலை, இலக்கணக்கொத்து
11	I	குடும்ப விளக்கு - பாடல் 1-3
	II	குடும்ப விளக்கு - பாடல் 4-6
	III	எழுத்துப் பயிற்சி
	IV	குடும்ப விளக்கு - பாடல் 7-9
	V	எழுத்துப் பயிற்சி
	VI	தொன்னூல் விளக்கம், கொடுந்தமிழ்
12	I	கொங்குதேர் வாழ்க்கை - கட்டுரை
	II	கொங்குதேர் வாழ்க்கை - கட்டுரை (தொடர்ச்சி)
	III	பேச்சுப்பயிற்சி
	IV	புறநானூறு நூற்சிறப்புகள், பாடல் விளக்கம்
	V	பேச்சுப்பயிற்சி
	VI	கம்பனின் பெண்பாத்திரப் படைப்புகள் - கட்டுரை
13	I	கம்பனின் பெண்பாத்திரப் படைப்புகள் - கட்டுரை (தொடர்ச்சி)
	II	அகங்காரத்தமிழ் - கட்டுரை
	III	பேச்சுப்பயிற்சி
	IV	சீவக சிந்தாமணி நூற்சிறப்புகள், பாடல் 1-4
	V	எழுத்துப் பயிற்சி : கலைச்சொற்கள் அறிதல்
	VI	சீவக சிந்தாமணி பாடல் 5-8
14	I	பன்னிருதிருமுறைகள், தமிழ் வளர்த்த சைவ மடங்கள், சித்தர் பாடல்கள்
	II	நாலாயிரத்திவ்யப்பிரபந்தம், வைணவ உரையாசிரியர்கள்
	III	எழுத்துப் பயிற்சி : கலைச்சொற்கள் அறிதல்

	IV	மீனாட்சியம்மை பிள்ளைத்தமிழ், சமணம், பௌத்தம்
	V	எழுத்துப் பயிற்சி : இலக்கிய நயம் பாரட்டல்
	VI	நெடுநல்வாடை
15	I	பெரியபுராணம்- திருமலைச் சருக்கம்
	II	தமிழின் தனிப்பெருந்தன்மைகள் - கட்டுரை
	III	பேச்சுப்பயிற்சி : மனப்பாடப் பயிற்சி
	IV	குற்றாலக் குறவஞ்சி, கிறித்தவமும் இசுலாமும் ஆற்றிய தமிழ்த்தொண்டுகள்
	V	பேச்சுப்பயிற்சி : செய்யுள் ஒப்புவித்தல்
	VI	சங்க நெறிகள் - கட்டுரை

NO THEORY CLASSES ON III & V DAY ORDER

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
 உரைநடை – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
 மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு , அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr A.Prabu)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code:LT 112

Course Title: TAMIL

Semester: III 2018 - 2019

Course Teacher: Dr A.PRABU

Objectives :

- சமூகப் பண்புகளைத் தமிழ் இலக்கியங்களில் வாயிலாக அறிந்து கொள்தல்.
- சமூகப் பண்புகளான அரசியல் அறம், நாட்டுப்பற்று, சமய நெறி, பெண்ணியம் போன்றவற்றை தமிழ் இலக்கியங்கள் வாயிலாக அறிந்து கற்றல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	விழுமியங்கள் அறிமுகம்
	II	செய்யுள் : திருமந்திரம்
	III	இலக்கிய வரலாறு : சிற்றிலக்கியங்கள் - அறிமுகம்
	IV	உரைநடை: பேச்சுக்கலை
	V	மொழித்திறன் : கலைச் சொல்லாக்கம்
	VI	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
2	I	செய்யுள் : நீதி நூல்
	II	இலக்கிய வரலாறு : பரணி, பிள்ளைத்தமிழ், தூது
	III	உரைநடை : பேச்சுக்கலை
	IV	மொழித்திறன் : கலைச்சொல்லாக்க நெறிமுறைகள்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : மனோன்மணியம்
3	I	இலக்கிய வரலாறு : உலா, கலம்பகம், பள்ளூ
	II	உரைநடை : எழுத்துக் கலை
	III	மொழித்திறன் : வாசிப்புப் பயிற்சி
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : பரிபாடல்
	VI	இலக்கிய வரலாறு : குறவஞ்சி, அந்தாதி, கோவை
4	I	உரைநடை : எழுத்துக் கலை
	II	மொழித்திறன் : வாசிக்கும் போது கவனிக்க வேண்டியவை

	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : முக்கூடற்பள்ளு
	V	இலக்கிய வரலாறு : சிறுகதை
	VI	உரைநடை : திரைப்படம்
5	I	மொழித்திறன் : தனிநபர் வாசிப்பு
	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : கண்ணீர்ப்பூக்கள்
	IV	இலக்கிய வரலாறு : புதினம்
	V	உரைநடை : திரைப்படம்
	VI	மொழித்திறன் : குழு வாசிப்பு
6	I	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	II	செய்யுள் : திருவாசகம் - ஆத்ம சுத்தி
	III	இலக்கிய வரலாறு : புதினம்
	IV	உரைநடை : வில்லுப்பாட்டு
	V	மொழித்திறன் : வாசிப்புப் பயிற்சி
	VI	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
7	I	செய்யுள் : திருவாசகம் - ஆத்ம சுத்தி
	II	இலக்கிய வரலாறு : மரபுக்கவிதை
	III	உரைநடை : வில்லுப்பாட்டு
	IV	மொழித்திறன் : கட்டுரை எழுதும் திறன்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
8	I	இலக்கிய வரலாறு : மரபுக்கவிதை
	II	உரைநடை : நவீன நாடகம்
	III	மொழித்திறன் : இலக்கியக் கட்டுரை
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
	VI	இலக்கிய வரலாறு : புதுக்கவிதை
9	I	உரைநடை : நவீன நாடகம்
	II	மொழித்திறன் : பொதுக் கட்டுரை
	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
	V	இலக்கிய வரலாறு : உரைநடை
	VI	உரைநடை : மேடை நாடகம்
10	I	மொழித்திறன் : கட்டுரை எழுதும் பயிற்சி

	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : இரட்சணிய யாத்திரிகம் – நல்மனச்சாட்சி மாலை
	IV	இலக்கிய வரலாறு : உரைநடை
	V	உரைநடை : தெருக்கூத்து
	VI	மொழித்திறன் : கடிதம் எழுதும் திறன் பெறுதல்
	11	I
II		செய்யுள் : இரட்சணிய யாத்திரிகம் – நல்மனச்சாட்சி மாலை
III		இலக்கிய வரலாறு : உரைநடை
IV		உரைநடை : பறையாட்டம்
V		மொழித்திறன் : கடிதம் எழுதும் திறன் – அரசு அலுவல் தொடர்பானவை
VI		மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
12	I	செய்யுள் : குறுந்தொகை – தலைவி கூற்று
	II	இலக்கிய வரலாறு : ஊடகங்கள்
	III	உரைநடை : இசைக்கலை
	IV	மொழித்திறன் : கடிதம் எழுதும் திறன்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : குறுந்தொகை – தலைவி கூற்று
13	I	இலக்கிய வரலாறு : அச்ச ஊடகம்
	II	உரைநடை : கட்டிடக்கலை
	III	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : நாச்சியார் திருமொழி
	VI	இலக்கிய வரலாறு : அச்ச ஊடகம்
14	I	உரைநடை : சிலைக்கு உயிர் தந்த பிரம்மாக்கள்
	II	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : கருவறை வாசனை
	V	இலக்கிய வரலாறு : மின்னணு ஊடகம்
	VI	உரைநடை : ஓவியக் கலை
15	I	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : கருவறை வாசனை
	IV	இலக்கிய வரலாறு : மின்னணு ஊடகம்
	V	திருப்புதல்
	VI	திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
உரைநடை – தமிழ்க் கலைமணிகள், முனைவர் கி.பார்த்திபராஜா, பாரதி புத்தகாலயம், 2018
மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு , அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr A.Prabu)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code:LT 112

Course Title: இதழியல்

Semester: IV 2018 - 2019

Course Teacher: Dr A.PRABU

Objectives :

- இதழியல் துறைசார்ந்த கூறுகளை கற்றுக்கொண்டு இதழியலாளர்களாக, பத்திரிகை நிருபர்களாகப் பணியாற்ற வாய்ப்பினை ஏற்படுத்துதல்
- பத்திரிகைகளின் அமைப்பு, அறம், பணி போன்றவற்றை அறிதல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	இதழியல் அறிமுகம்
	II	பாடத்திட்டம் அறிமுகம்
	III	இதழியல் வரலாறு
	IV	இதழ்களின் தோற்றம்
	V	இதழ்களின் வளர்ச்சி
	VI	இந்திய அளவில் இதழியல்
2	I	இந்தியாவில் இதழியல் வளர்ச்சி
	II	இந்திய இதழியல் முன்னோடிகள்
	III	தமிழ்நாட்டில் இதழ்களின் வளர்ச்சி
	IV	தமிழக இதழியலாளர்கள்
	V	தமிழக இதழியல் முன்னோடிகள்
	VI	தமிழ்ப் பத்திரிகைகள்
3	I	பத்திரிகை அலுவலகம் செயல்படும் முறை
	II	பத்திரிகை அலுவலக அமைப்பு
	III	பத்திரிகை நிர்வாக அமைப்புகள்
	IV	செய்தி சேகரிப்பு முறைகள்
	V	செய்தி சேகரிப்பு நுட்பங்கள்
	VI	செய்தியாளர்
4	I	செய்தியாளர்களுக்கான தகுதிகள்
	II	செய்திக் களங்கள்

	III	இதழ்களின் வகைகள்
	IV	இதழ்களின் உள்ளடக்கம்
	V	இதழ்களின் உள்ளடக்கம்
	VI	செய்து
5	I	செம்மையாக்கம்
	II	செய்து சேகரிக்கும் முறைகள்
	III	தலைப்பு
	IV	தலையங்கம்
	V	படங்கள்
	VI	பக்கப்புனைவு
6	I	விளம்பரங்கள்
	II	பத்திரிகைச் சட்டங்கள்
	III	இன்றைய தமிழ் இதழ்கள், ஆசிரியர்கள்
	IV	இந்து தமிழ் திசை நாளிதழ் அறிமுகம்
	V	உள்ளடக்கம்
	VI	இணைப்புகள்
7	I	தலையங்கத்தின் தன்மை
	II	தலையங்கத்தின் பிற பகுதிகள்
	III	செய்திக்கட்டுரை
	IV	கருத்துக்கட்டுரை
	V	செய்திகளின் தன்மை
	VI	படைப்புகள்
8	I	உத்திகள்
	II	பிற இணைப்புகள்
	III	வடிவமைப்பு
	IV	ஆனந்தவிகடன் வார இதழ் அறிமுகம்
	V	உள்ளடக்கம்
	VI	இணைப்புகள்
9	I	தலையங்கத்தின் தன்மை
	II	தலையங்கத்தின் தன்மை
	III	தலையங்கத்தின் தன்மை
	IV	செய்திக்கட்டுரை
	V	தலையங்கத்தின் பிற பகுதிகள்
	VI	தலையங்கத்தின் பிற பகுதிகள்
10	I	தலையங்கத்தின் பிற பகுதிகள்

	II	தலையங்கத்தின் பிற பகுதிகள்
	III	செய்திகளின் தன்மை
	IV	கருத்துக்கட்டுரை
	V	கருத்துக்கட்டுரை
	VI	கருத்துக்கட்டுரை
	11	
I		விளம்பரங்களின் அமைப்பு
II		விளம்பரங்களின் அமைப்பு
III		விளம்பரங்களின் அமைப்பு
IV		விளம்பரங்களின் அமைப்பு
V		கேலிச்சித்திரங்கள்
12	VI	கேலிச்சித்திரங்கள்
	I	கேலிச்சித்திரங்கள்
	II	கேலிச்சித்திரங்கள்
	III	உத்திகள்
	IV	பிற இணைப்புகள்
	V	வடிவமைப்பு
13	VI	பயிற்சிகள் : தலையங்கம் எழுதுதல்
	I	செய்திக்கட்டுரை எழுதுதல்
	II	விமர்சனம் எழுதுதல்
	III	கருத்துக்கட்டுரை
	IV	பேட்டி
	V	துணுக்குகள்
14	VI	வாசகர் கடிதம்
	I	விளம்பரம் அமைத்தல்
	II	கருத்துப்படம் , கேலிச்சித்திரம்
	III	நூல் அறிமுகம் - மதிப்புரை
	IV	திரைப்பட விமர்சனம்
	V	படைப்புகள்

	VI	உள்மதிப்பீட்டுப் பயிற்சி
15	I	உள்மதிப்பீட்டுப் பயிற்சி
	II	உள்மதிப்பீட்டுப் பயிற்சி
	III	உள்மதிப்பீட்டுப் பயிற்சி
	IV	பயிற்சிக்கட்டுரைகள் பெறுதல்
	V	திருப்புதல்
	VI	திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test, seminars

Text Book :

இதழியல், கி.ராசா, தாமரை பப்ளிகேஷன்ஸ், சென்னை.

REFERENCE BOOKS

இதழியல், கோதண்டபாணி.

இந்து தமிழ் திசை நாளிதழ்கள், ஆனந்த விகடன் வார இதழ்கள்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr A.Prabu)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code: LT 112

Course Title: TAMIL -I

Semester: I 2018 - 2019

Course Teacher: Dr P.SELVAKUMAR

Objectives :

- தனிமனிதப் பண்புகளைத் தமிழ் இலக்கியங்களில் வாயிலாக அறிந்து கொள்தல்.
- தனிமனிதப் பண்புகளான நட்பு, ஈகை, சகிப்புத்தன்மை, தன்னம்பிக்கை போன்றவற்றை தமிழ் இலக்கியங்கள் வாயிலாக அறிந்து கற்றல்.
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WEEKS	DAY ORDER	COURSE PLAN
1	I	விழுமியங்கள் அறிமுகம்
	II	செய்யுள் : நாலடியார் 1-4 பாடல்கள்
	III	இலக்கிய வரலாறு : தமிழ் இனம், தமிழ் மொழியின் தொன்மைச் சிறப்புகள்
	IV	கட்டுரை : சிட்டுக்குருவி
	V	மொழித்திறன் : அகரவரிசைப்படுத்துதல்
	VI	மொழித்திறன் : பயிற்சி
2	I	செய்யுள் : நாலடியார் 5-8 பாடல்கள்
	II	இலக்கிய வரலாறு : பழங்கற்காலத் தடயங்கள்
	III	கட்டுரை : சிட்டுக்குருவி
	IV	மொழித்திறன் : ஒரு பொருள் குறித்தப் பல சொற்கள்
	V	செய்யுள் : 9-10 பாடல்கள்
	VI	இலக்கிய வரலாறு : பிற ஆவணங்கள்
3	I	கட்டுரை : பொங்கல் விழா
	II	மொழித்திறன் : ஒரு பொருள் குறித்தப் பல சொற்கள் - பயிற்சி
	III	செய்யுள் : பழமொழி நானூறு 1-4 பாடல்கள்
	IV	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் அறிமுகம்
	V	கட்டுரை : பொங்கல் விழா

	VI	செய்யுள் : பழமொழி நானூறு 5-8 பாடல்கள்
4	I	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் - எட்டுத்தொகை
	II	கட்டுரை : ஓய்வு நேரம்
	III	மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல்
	IV	செய்யுள் : பழமொழி நானூறு 9-10 பாடல்கள்
	V	இலக்கிய வரலாறு : பழந்தமிழ் இலக்கியங்கள் - பத்துப்பாட்டு
	VI	கட்டுரை : ஓய்வு நேரம்
	5	I
II		செய்யுள் : நீதி நெறி விளக்கம் 1-4 பால்கள்
III		இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் I
IV		கட்டுரை : தம்பிக்கு
V		மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல்
VI		செய்யுள் : நீதி நெறி விளக்கம் 5-7 பால்கள்
6	I	இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் II
	II	கட்டுரை : தம்பிக்கு
	III	மொழித்திறன் : பலபொருள் குறிக்கும் ஒரு சொல் - பயிற்சி
	IV	செய்யுள் : பதிற்றுப்பத்து
	V	இலக்கிய வரலாறு : பதினென்கீழ்க்கணக்கு நூல்கள் II
	VI	கட்டுரை : வாழ்வியல் சிந்தனைகள்
7	I	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	II	செய்யுள் : மணிமேகலை 1-3 பாடல்கள்
	III	இலக்கிய வரலாறு : காப்பியங்கள்

	IV	கட்டுரை : வாழ்வியல் சிந்தனைகள்
	V	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	VI	செய்யுள் : மணிமேகலை 3-6 பாடல்கள்
8	I	இலக்கிய வரலாறு : காப்பிய இலக்கணம்
	II	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
	III	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல்
	IV	செய்யுள் : நல்வழி 1-4 பாடல்கள்
	V	இலக்கிய வரலாறு : காப்பியங்கள் - ஐம்பெருங்காப்பியங்கள்
	VI	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
9	I	மொழித்திறன் : எழுத்துப் பிழைகள் நீக்கி எழுதுதல் - பயிற்சி
	II	செய்யுள் : நல்வழி 4-10 பாடல்கள்
	III	இலக்கிய வரலாறு : சிலப்பதிகாரத்தின் சிறப்புகள்
	IV	கட்டுரை : தமிழ்ப் பண்பாட்டில் மருத்துவம்
	V	மொழித்திறன் : பிரித்து எழுதுக
	VI	செய்யுள் : திரிகடுகம்
10	I	இலக்கிய வரலாறு : மணிமேகலையின் சிறப்புகள்
	II	கட்டுரை : அறிவியல் பார்வை
	III	மொழித்திறன் : பிரித்து எழுதுக
	IV	செய்யுள் : வில்லிபாரதம்
	V	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	VI	கட்டுரை : அறிவியல் பார்வை
11	I	மொழித்திறன் : பிரித்து எழுதுக - பயிற்சி

	II	செய்யுள் : வில்லிபாரதம்
	III	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	IV	கட்டுரை : தமிழ் இலக்கிய வளர்ச்சியில் நகைச்சுவையின் பங்கு
	V	மொழித்திறன் : சேர்த்து எழுதுக
	VI	செய்யுள் : கோழையின் பாடல்கள்
	12	I
II		கட்டுரை : தமிழ் இலக்கிய வளர்ச்சியில் நகைச்சுவையின் பங்கு
III		மொழித்திறன் : சேர்த்து எழுதுக
IV		செய்யுள் : கம்பராமாயணம்
V		இலக்கிய வரலாறு காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
VI		கட்டுரை : திரைக்குப் பின்னால்
13	I	மொழித்திறன் : ஓரெழுத்து ஒருமொழிச்சொற்கள்
	II	செய்யுள் : பட்டுக்கோட்டையார் பாடல்
	III	இலக்கிய வரலாறு : காப்பியங்கள் - ஐஞ்சிறுங்காப்பியங்கள்
	IV	கட்டுரை : திரைக்குப் பின்னால்
	V	மொழித்திறன் : ஓரெழுத்து ஒருமொழிச்சொற்கள்
	VI	செய்யுள் : பட்டுக்கோட்டையார் பாடல்
14	I	இலக்கிய வரலாறு : இதிகாசங்கள்
	II	கட்டுரை : பெண்ணெழுத்துக்கள்
	III	மொழித்திறன் : இலக்கணக்குறிப்புகள்
	IV	செய்யுள் : புதிய ஏற்பாடு
	V	இலக்கிய வரலாறு : இதிகாசங்கள்

	VI	கட்டுரை : பெண்ணெழுத்துக்கள்
15	I	மொழித்திறன் : இலக்கணக்குறிப்புகள் - பயிற்சி
	II	செய்யுள் : புதிய ஏற்பாடு
	III	இலக்கிய வரலாறு : இதிகாசங்கள்
	IV	கட்டுரை : பெண்ணெழுத்துக்கள்
	V	மீள்பார்வை - திருப்புதல்
	VI	மீள்பார்வை - திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி
உரைநடை – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி
மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தாய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு , அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr P.SELVAKUMAR)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department: TAMIL

Course Code:

Course Title: General Tamil -II

Semester: II 2018-2019

Course Teacher: Dr P.SELVAKUMAR

Objectives :

தமிழ் இலக்கியங்களில் காணலாகும் பிற உயிர்களிடத்தில் பேணப்பட்ட அன்பு நெறி, இல்லறம்,
- மக்கட்பேறு சூழலியல் கருத்துக்களை எடுத்துரைத்தல்.
அடிப்படைத் தமிழ் இலக்கணங்களை அறியச் செய்து போட்டித்தேர்வுக்கு தயார்படுத்துதல்.
கட்டுரைகள் வாசிக்கும் பழக்கத்தினை வளர்த்து ஊக்குவித்தல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	கலித்தொகை நூல் அறிமுகம், உயிரன்பு விளக்கம்
	II	கலித்தொகை - யானையின் செயல், மானின் செயல்
	III	போட்டித்தேர்வு - ஊக்குவித்தலும், பாடத்திட்ட அறிமுகமும்
	IV	கலித்தொகை - புறாவின் செயல், தலைவியின் கூற்று
	V	எழுத்துப் பயிற்சி - தொடர்பிழைகளை நீக்குதல்
	VI	உ.வே.சா ஆசிரியர் குறிப்பு, அவர்தம் தமிழ்த்தொண்டு
2	I	கலைகள் - கட்டுரை
	II	கலைகள் - கட்டுரை (தொடர்ச்சி)
	III	ஆய கலைகள் 64 குறித்த கானொளி விளக்கம்
	IV	ஆற்றுப்படை - விளக்கம் - சிறுபாணாற்றுப்படை நூற்குறிப்பு
	V	பேச்சுப்பயிற்சி
	VI	தமிழ் இலக்கண நூல்கள் அறிமுகம்
3	I	அகத்தியம்
	II	தொல்காப்பியம்
	III	எழுத்துப்பயிற்சி - ஒருமை, பன்மை

	IV	சிறுபாணாற்றுப்படை - பாடல் 1-3
	V	எழுத்துப்பயிற்சி - திணை, பால்
	VI	நன்னூல் - நூற்கட்டமைப்பு
4	I	சிறுபாணாற்றுப்படை - பாடல் 4-6
	II	ஊரும் பேரும் - கட்டுரை
	III	கடையேழு வள்ளல்கள் குறித்த படக்காட்சி விளக்கம்
	IV	ஊரும் பேரும் - கட்டுரை
	V	தமிழில் வழங்கப்பட்டு வரும் பிறமொழிச் சொற்கள் குறித்த கலந்துரையாடல்
	VI	ஊரும் பேரும் - கட்டுரை (தொடர்ச்சி)
5	I	ஆசிய ஜோதி - பாடல் 1-5
	II	ஆசிய ஜோதி - பாடல் 6-10
	III	எழுத்துப் பயிற்சி : ஆங்கிலச் சொற்கள் - தமிழ்ச்சொற்கள்
	IV	ஆசிய ஜோதி - பாடல் 11-15
	V	எழுத்துப் பயிற்சி : வடமொழி - தமிழ்ச்சொற்கள்
	VI	புத்தகம் - கட்டுரை
6	I	புத்தகம் - கட்டுரை (தொடர்ச்சி)
	II	தண்டியலங்காரம்
	III	பேச்சுப்பயிற்சி : பொதுவான தலைப்பில் கலந்துரையாடல்
	IV	புறப்பொருள் வெண்பாமாலை
	V	பேச்சுப்பயிற்சி : சுற்றுச்சூழல் பாதுகாப்பு தனிநபர் கலந்துரையாடல்
	VI	யாப்பருங்கலக் காரிகை
7	I	திருக்குறள் சிறப்புகள், குறள் 1-5
	II	திருக்குறள் குறள் 6-10
	III	எழுத்துப்பயிற்சி : திசைச்சொற்கள் - தமிழ்ச்சொற்கள்
	IV	மனிதனும் அழகும் - கட்டுரை
	V	எழுத்துப்பயிற்சி : மரபுத்தொடர்கள்
	VI	மனிதனும் அழகும் - கட்டுரை (தொடர்ச்சி)
8	I	நம்பியகப்பொருள்
	II	இறையனார் களவியலுரை
	III	எழுத்துப்பயிற்சி : ஒற்றுமிகும் இடங்கள்
	IV	வீரசோழியம்
	V	எழுத்துப்பயிற்சி : ஒற்றுமிகா இடங்கள்
	VI	தேம்பாவணி : நூற்சிறப்புகள், ஆசிரியர் குறிப்பு, பாடல் 1-4

9	I	தேம்பாவணி ; பாடல் - 5-8
	II	தேம்பாவணி ; பாடல் - 9-10
	III	எழுத்துப்பயிற்சி : குறியீடுகளின் பயன்பாடுகள்
	IV	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை
	V	எழுத்துப்பயிற்சி : மயங்கொலிப்பிழைகள்
	VI	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை (தொடர்ச்சி)
10	I	கல்வெட்டுக்களும் சமுதாய வரலாறுகளும் - கட்டுரை (தொடர்ச்சி)
	II	தமிழ்நூற்செய்திகளும் கல்வெட்டுகளும் (தொடர்ச்சி)
	III	கல்வெட்டுக்கள் குறித்த காணொளிக்காட்சி விளக்கம்
	IV	நேமிநாதம், முத்துவீரியம்
	V	கல்வெட்டுக்கள் குறித்த ஆய்வுத் தகவல்கள் பகிர்வு
	VI	வச்சணந்தி மாலை, இலக்கணக்கொத்து
11	I	குடும்ப விளக்கு - பாடல் 1-3
	II	குடும்ப விளக்கு - பாடல் 4-6
	III	எழுத்துப் பயிற்சி
	IV	குடும்ப விளக்கு - பாடல் 7-9
	V	எழுத்துப் பயிற்சி
	VI	தொன்னூல் விளக்கம், கொடுந்தமிழ்
12	I	கொங்குதேர் வாழ்க்கை - கட்டுரை
	II	கொங்குதேர் வாழ்க்கை - கட்டுரை (தொடர்ச்சி)
	III	பேச்சுப்பயிற்சி
	IV	புறநானூறு நூற்சிறப்புகள், பாடல் விளக்கம்
	V	பேச்சுப்பயிற்சி
	VI	கம்பனின் பெண்பாத்திரப் படைப்புகள் - கட்டுரை
13	I	கம்பனின் பெண்பாத்திரப் படைப்புகள் - கட்டுரை (தொடர்ச்சி)
	II	அகங்காரத்தமிழ் - கட்டுரை
	III	பேச்சுப்பயிற்சி
	IV	சீவக சிந்தாமணி நூற்சிறப்புகள், பாடல் 1-4
	V	எழுத்துப் பயிற்சி : கலைச்சொற்கள் அறிதல்
	VI	சீவக சிந்தாமணி பாடல் 5-8
14	I	பன்னிருதிருமுறைகள், தமிழ் வளர்த்த சைவ மடங்கள், சித்தர் பாடல்கள்
	II	நாலாயிரத்திவ்யப்பிரபந்தம், வைணவ உரையாசிரியர்கள்
	III	எழுத்துப் பயிற்சி : கலைச்சொற்கள் அறிதல்

	IV	மீனாட்சியம்மை பிள்ளைத்தமிழ், சமணம், பௌத்தம்
	V	எழுத்துப் பயிற்சி : இலக்கிய நயம் பாரட்டல்
	VI	நெடுநல்வாடை
15	I	பெரியபுராணம்- திருமலைச் சருக்கம்
	II	தமிழின் தனிப்பெருந்தன்மைகள் - கட்டுரை
	III	பேச்சுப்பயிற்சி : மனப்பாடப் பயிற்சி
	IV	குற்றாலக் குறவஞ்சி, கிறித்தவமும் இசுலாமும் ஆற்றிய தமிழ்த்தொண்டுகள்
	V	பேச்சுப்பயிற்சி : செய்யுள் ஒப்புவித்தல்
	VI	சங்க நெறிகள் - கட்டுரை

NO THEORY CLASSES ON III & V DAY ORDER

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
 உரைநடை – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
 மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு, அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr P.SELVAKUMAR)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code:LT 112

Course Title: TAMIL

Semester: III 2018 - 2019

Course Teacher: Dr P.SELVAKUMAR

Objectives :

- சமூகப் பண்புகளைத் தமிழ் இலக்கியங்களில் வாயிலாக அறிந்து கொள்தல்.
- சமூகப் பண்புகளான அரசியல் அறம், நாட்டுப்பற்று, சமய நெறி, பெண்ணியம் போன்றவற்றை தமிழ் இலக்கியங்கள் வாயிலாக அறிந்து கற்றல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	விழுமியங்கள் அறிமுகம்
	II	செய்யுள் : திருமந்திரம்
	III	இலக்கிய வரலாறு : சிற்றிலக்கியங்கள் - அறிமுகம்
	IV	உரைநடை: பேச்சுக்கலை
	V	மொழித்திறன் : கலைச் சொல்லாக்கம்
	VI	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
2	I	செய்யுள் : நீதி நூல்
	II	இலக்கிய வரலாறு : பரணி, பிள்ளைத்தமிழ், தூது
	III	உரைநடை : பேச்சுக்கலை
	IV	மொழித்திறன் : கலைச்சொல்லாக்க நெறிமுறைகள்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : மனோன்மணியம்
3	I	இலக்கிய வரலாறு : உலா, கலம்பகம், பள்ளூ
	II	உரைநடை : எழுத்துக் கலை
	III	மொழித்திறன் : வாசிப்புப் பயிற்சி
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : பரிபாடல்
	VI	இலக்கிய வரலாறு : குறவஞ்சி, அந்தாதி, கோவை
4	I	உரைநடை : எழுத்துக் கலை
	II	மொழித்திறன் : வாசிக்கும் போது கவனிக்க வேண்டியவை

	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : முக்கூடற்பள்ளு
	V	இலக்கிய வரலாறு : சிறுகதை
	VI	உரைநடை : திரைப்படம்
5	I	மொழித்திறன் : தனிநபர் வாசிப்பு
	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : கண்ணீர்ப்பூக்கள்
	IV	இலக்கிய வரலாறு : புதினம்
	V	உரைநடை : திரைப்படம்
	VI	மொழித்திறன் : குழு வாசிப்பு
6	I	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	II	செய்யுள் : திருவாசகம் - ஆத்ம சுத்தி
	III	இலக்கிய வரலாறு : புதினம்
	IV	உரைநடை : வில்லுப்பாட்டு
	V	மொழித்திறன் : வாசிப்புப் பயிற்சி
	VI	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
7	I	செய்யுள் : திருவாசகம் - ஆத்ம சுத்தி
	II	இலக்கிய வரலாறு : மரபுக்கவிதை
	III	உரைநடை : வில்லுப்பாட்டு
	IV	மொழித்திறன் : கட்டுரை எழுதும் திறன்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
8	I	இலக்கிய வரலாறு : மரபுக்கவிதை
	II	உரைநடை : நவீன நாடகம்
	III	மொழித்திறன் : இலக்கியக் கட்டுரை
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
	VI	இலக்கிய வரலாறு : புதுக்கவிதை
9	I	உரைநடை : நவீன நாடகம்
	II	மொழித்திறன் : பொதுக் கட்டுரை
	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : சீராப்புராணம் - ஒட்டகம் பேசிய படலம்
	V	இலக்கிய வரலாறு : உரைநடை
	VI	உரைநடை : மேடை நாடகம்
10	I	மொழித்திறன் : கட்டுரை எழுதும் பயிற்சி

	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : இரட்சணிய யாத்திரிகம் – நல்மனச்சாட்சி மாலை
	IV	இலக்கிய வரலாறு : உரைநடை
	V	உரைநடை : தெருக்கூத்து
	VI	மொழித்திறன் : கடிதம் எழுதும் திறன் பெறுதல்
	11	I
II		செய்யுள் : இரட்சணிய யாத்திரிகம் – நல்மனச்சாட்சி மாலை
III		இலக்கிய வரலாறு : உரைநடை
IV		உரைநடை : பறையாட்டம்
V		மொழித்திறன் : கடிதம் எழுதும் திறன் – அரசு அலுவல் தொடர்பானவை
VI		மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
12	I	செய்யுள் : குறுந்தொகை – தலைவி கூற்று
	II	இலக்கிய வரலாறு : ஊடகங்கள்
	III	உரைநடை : இசைக்கலை
	IV	மொழித்திறன் : கடிதம் எழுதும் திறன்
	V	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	VI	செய்யுள் : குறுந்தொகை – தலைவி கூற்று
13	I	இலக்கிய வரலாறு : அச்ச ஊடகம்
	II	உரைநடை : கட்டிடக்கலை
	III	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	IV	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	V	செய்யுள் : நாச்சியார் திருமொழி
	VI	இலக்கிய வரலாறு : அச்ச ஊடகம்
14	I	உரைநடை : சிலைக்கு உயிர் தந்த பிரம்மாக்கள்
	II	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	III	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	IV	செய்யுள் : கருவறை வாசனை
	V	இலக்கிய வரலாறு : மின்னணு ஊடகம்
	VI	உரைநடை : ஓவியக் கலை
15	I	மொழித்திறன் : தகவல் அறியும் உரிமைச்சட்டம்
	II	மொழித்திறன் பயிற்சியும் பின்னூட்டமும்
	III	செய்யுள் : கருவறை வாசனை
	IV	இலக்கிய வரலாறு : மின்னணு ஊடகம்
	V	திருப்புதல்
	VI	திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test

Text Book : செய்யுள் திரட்டு – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி
உரைநடை – தமிழ்க் கலைமணிகள், முனைவர் கி.பார்த்திபராஜா, பாரதி புத்தகாலயம், 2018
மொழித்திறன் – தமிழ்த்துறை வெளியீடு, தூய நெஞ்சக் கல்லூரி

REFERENCE BOOKS

தமிழ் இலக்கிய வரலாறு , அடிப்படைத்தமிழ் இலக்கணம்

Head

(Dr P.Selvakumar)

Course Teacher

(Dr P.SELVAKUMAR)

DEPARTMENT OF TAMIL

TEACHING PLAN

Department:TAMIL

Course Code:LT 112

Course Title: இதழியல்

Semester: IV 2018 - 2019

Course Teacher: Dr P.SELVAKUMAR

Objectives :

- இதழியல் துறைசார்ந்த கூறுகளை கற்றுக்கொண்டு இதழியலாளர்களாக, பத்திரிகை நிருபர்களாகப் பணியாற்ற வாய்ப்பினை ஏற்படுத்துதல்
- பத்திரிகைகளின் அமைப்பு, அறம், பணி போன்றவற்றை அறிதல்.

WEEKS	DAY ORDER	COURSE PLAN
1	I	இதழியல் அறிமுகம்
	II	பாடத்திட்டம் அறிமுகம்
	III	இதழியல் வரலாறு
	IV	இதழ்களின் தோற்றம்
	V	இதழ்களின் வளர்ச்சி
	VI	இந்திய அளவில் இதழியல்
2	I	இந்தியாவில் இதழியல் வளர்ச்சி
	II	இந்திய இதழியல் முன்னோடிகள்
	III	தமிழ்நாட்டில் இதழ்களின் வளர்ச்சி
	IV	தமிழக இதழியலாளர்கள்
	V	தமிழக இதழியல் முன்னோடிகள்
	VI	தமிழ்ப் பத்திரிகைகள்
3	I	பத்திரிகை அலுவலகம் செயல்படும் முறை
	II	பத்திரிகை அலுவலக அமைப்பு
	III	பத்திரிகை நிர்வாக அமைப்புகள்
	IV	செய்தி சேகரிப்பு முறைகள்
	V	செய்தி சேகரிப்பு நுட்பங்கள்
	VI	செய்தியாளர்

4	I	செய்தியாளர்களுக்கான தகுதிகள்
	II	செய்திக் களங்கள்
	III	இதழ்களின் வகைகள்
	IV	இதழ்களின் உள்ளடக்கம்
	V	இதழ்களின் உள்ளடக்கம்
	VI	செய்தி
5	I	செம்மையாக்கம்
	II	செய்தி சேகரிக்கும் முறைகள்
	III	தலைப்பு
	IV	தலையங்கம்
	V	படங்கள்
	VI	பக்கப்புனைவு
6	I	விளம்பரங்கள்
	II	பத்திரிகைச் சட்டங்கள்
	III	இன்றைய தமிழ் இதழ்கள், ஆசிரியர்கள்
	IV	இந்து தமிழ் திசை நாளிதழ் அறிமுகம்
	V	உள்ளடக்கம்
	VI	இணைப்புகள்
7	I	தலையங்கத்தின் தன்மை
	II	தலையங்கத்தின் பிற பகுதிகள்
	III	செய்திக்கட்டுரை
	IV	கருத்துக்கட்டுரை
	V	செய்திகளின் தன்மை
	VI	படைப்புகள்
8	I	உத்திகள்
	II	பிற இணைப்புகள்
	III	வடிவமைப்பு
	IV	ஆனந்தவிகடன் வார இதழ் அறிமுகம்
	V	உள்ளடக்கம்
	VI	இணைப்புகள்
9	I	தலையங்கத்தின் தன்மை
	II	தலையங்கத்தின் தன்மை
	III	தலையங்கத்தின் தன்மை

	IV	செய்திக்கட்டுரை
	V	தலையங்கத்தின் பிற பகுதிகள்
	VI	தலையங்கத்தின் பிற பகுதிகள்
10	I	தலையங்கத்தின் பிற பகுதிகள்
	II	தலையங்கத்தின் பிற பகுதிகள்
	III	செய்திகளின் தன்மை
	IV	கருத்துக்கட்டுரை
	V	கருத்துக்கட்டுரை
	VI	கருத்துக்கட்டுரை
11	I	கருத்துக்கட்டுரை
	II	விளம்பரங்களின் அமைப்பு
	III	விளம்பரங்களின் அமைப்பு
	IV	விளம்பரங்களின் அமைப்பு
	V	கேலிச்சித்திரங்கள்
	VI	கேலிச்சித்திரங்கள்
12	I	கேலிச்சித்திரங்கள்
	II	கேலிச்சித்திரங்கள்
	III	உத்திகள்
	IV	பிற இணைப்புகள்
	V	வடிவமைப்பு
	VI	பயிற்சிகள் : தலையங்கம் எழுதுதல்
13	I	செய்திக்கட்டுரை எழுதுதல்
	II	விமர்சனம் எழுதுதல்
	III	கருத்துக்கட்டுரை
	IV	பேட்டி
	V	துணுக்குகள்

	VI	வாசகர் கடிதம்
14	I	விளம்பரம் அமைத்தல்
	II	கருத்துப்படம் ,கேலிச்சித்திரம்
	III	நூல் அறிமுகம் - மதிப்புரை
	IV	திரைப்பட விமர்சனம்
	V	படைப்புகள்
	VI	உள்மதிப்பீட்டுப் பயிற்சி
	15	I
II		உள்மதிப்பீட்டுப் பயிற்சி
III		உள்மதிப்பீட்டுப் பயிற்சி
IV		பயிற்சிக்கட்டுரைகள் பெறுதல்
V		திருப்புதல்
VI		திருப்புதல்

Teaching Method: Chalk & Talk, PPT, GD

Assessment Method: Class room Test, Grammar Workbook test, seminars

Text Book :

இதழியல், கி.ராசா, தாமரை பப்ளிகேஷன்ஸ், சென்னை.

REFERENCE BOOKS

இதழியல் , கோதண்டபாணி.
இந்து தமிழ் திசை நாளிதழ்கள், ஆனந்த விகடன் வார இதழ்கள்

(Dr P.Selvakumar)

(Dr P.SELVAKUMAR)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P628
Course Title	ELECTIVE : APPLIED ELECTRONICS
Course Extension	
Course Teacher	Dr. Albert Irudayaraj A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To acquaint the students to the principles and working of logic gates, sequential circuits, combinational circuits, and Television. To introduce the students to the principles involved in analog and digital communication.
Outcomes	After completing the course the student will be able to Use and explain the functionality of logic gates AND, NAND, OR, NOR, XOR, NOT Use DeMorgan.'s Theorems to simplify a negated expression. Employ a Karnaugh Map to reduce Boolean expressions. Gain knowledge of fundamental digital design and systematic methods of analysing digital systems. Explain the concept of logic family to build digital circuits.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	OR gate and AND gate using diodes	1st Week	1	2	CIA
	1.2	OR gate and AND gate using transistors	1st Week	4	1	CIA
	1.3	NAND and NOR gates, NAND as Universal gate, NOR as Universal gate.	1st Week	5	1	CIA
	1.4	Boolean algebra, Simplification of Boolean equations	1st Week	6	2	CIA
	1.5	De Morgans laws and their circuit implications	2nd Week	1	1	CIA
	1.6	SOP Simplification of Boolean equations using Karnaugh map - 3 variables K-map	2nd Week	2	2	CIA
	1.7	Simplification of Boolean equations using Karnaugh map- 4 variables K-map	2nd Week	5	2	CIA
	1.8	Simplification of Boolean equations	3rd Week	1	1	Problem solving
	1.9	Simplification of Boolean equations	3rd Week	2	1	Problem solving
	1.10	Unit-1	14th Week	4	1	Revision
Unit II	2.1	Multiplexers	3rd Week	4	1	Problem solving
	2.2	Demultiplexers	3rd Week	5	1	CIA
	2.3	Decoders, 1-of-4 decoder	3rd Week	6	1	CIA
	2.4	BCD to decimal decoder	4th Week	1	1	CIA
	2.5	Encoders,	4th Week	2	1	CIA
	2.6	Decimal to BCD encoder	4th Week	4	1	CIA
	2.7	Seven segment decoder (7447), Seven segment display	4th Week	5	1	CIA
	2.8	Half adder, Full adder	4th Week	6	1	CIA
	2.9	Half subtractor, Full subtractor	5th Week	1	1	CIA
	2.10	4-bit binary adder, 8-bit binary adder(Parallel binary adder)	5th Week	2	1	CIA
	2.11	Logic families, TTL family, TTL NAND gate	5th Week	4	1	CIA
	2.12	ECL family, ECL NAND gate	5th Week	5	1	CIA
	2.13	CMOS inverter, CMOS NAND gate	5th Week	6	1	CIA
	2.14	CMOS NOR gate	6th Week	1	1	CIA
	2.15	Logic families-comparison	6th Week	2	1	seminar, Group discussion
	2.16	Unit-2	14th Week	5	1	Revision
Unit III	3.1	RS flip flop	6th Week	4	1	CIA
	3.2	D flip flop, Level clocking and edge triggering	7th Week	1	1	CIA
	3.3	JK flip flop	7th Week	2	1	CIA
	3.4	JK M/S flip flop	7th Week	4	1	CIA
	3.5	T type flip flop, Shift registers, Serial in serial out	7th Week	5	1	CIA
	3.6	Shift registers, serial in parallel out	7th Week	6	1	CIA
	3.7	Shift registers, parallel in serial out	8th Week	1	1	CIA
	3.8	Parallel in parallel out-Ring counter	8th Week	2	1	CIA
	3.9	Ring counter	8th Week	4	1	CIA
	3.10	Mod 8 asynchronous	8th Week	5	1	CIA

Unit III	3.11	Mod 8 synchronous counter	8th Week	6	1	CIA
	3.12	Decade counter , decoding gates	9th Week	1	1	CIA
	3.13	D/A converter-variable resister method	9th Week	2	1	CIA
	3.14	D/A converter- binary ladder method	9th Week	4	1	CIA
	3.15	A/D converter-Simultaneous conversion.	9th Week	5	1	CIA
	3.16	Mod counters	9th Week	6	1	Problem solving
	3.17	Unit-3	14th Week	6	1	Revision
Unit IV	4.1	Modulation, Need for modulation, Types of modulation	10th Week	1	1	CIA
	4.2	Amplitude modulation-expression for AM wave	10th Week	2	1	CIA
	4.3	Power in side bands-Limitations of amplitude modulation	10th Week	4	1	CIA
	4.4	Frequency modulation-Expression for FM wave	10th Week	5	1	CIA
	4.5	AM diode detector	10th Week	6	1	CIA
	4.6	Block diagrams of AM and FM transmitter	11th Week	1	1	CIA
	4.7	Superhet receiver - AM and FM	11th Week	2	1	CIA
	4.8	Basic concepts of digital communication-Advantages and disadvantages of digital communication	11th Week	4	1	CIA
	4.9	Pulse modulation-Types of pulse modulation	11th Week	5	1	CIA
	4.10	Principles of pulse code modulation(PCM)-Sampling-Quantising-Quantising noise	11th Week	6	1	CIA
	4.11	Companding - Encoding-Decoding	12th Week	1	1	CIA
	4.12	Serial transmission-Parallel transmission	12th Week	2	1	CIA
	4.13	Relationship between data speed and bandwidth, Digital modulation techniques-Amplitude shift keying, Frequency shift keying-Phase shift keying	12th Week	4	1	CIA
	4.14	Unit-4	15th Week	1	1	Revision
Unit V	5.1	Iconoscope	12th Week	6	1	CIA
	5.2	Image orthicon	13th Week	1	1	CIA
	5.3	Vidicon	13th Week	2	1	CIA
	5.4	Vision characteristics-scanning systems	13th Week	4	1	CIA
	5.5	composite video signal-Principles of TV transmission and reception(block diagrams)	13th Week	5	1	CIA
	5.6	Principles of colour TV- Transmission and Reception(block diagrams)	13th Week	6	1	CIA
	5.7	Primary colours and their mixing, Colour plexed signal	14th Week	1	1	CIA
	5.8	Colour synchronization-colour sub carrier, PAL system	14th Week	2	1	CIA
	5.9	Unit-5	15th Week	2	1	Revision
Total Hrs.					70.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green board

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Vijayendran V, Introduction to Integrated Electronics-Digital and Analog, S. Viswanathan (Printers and Publishers), Pvt. Ltd., Chennai, 2007.
Bernard Grob, Basic Television and Video Systems, McGraw Hill, 1999.
Thomas L. Floyd, Digital Fundamentals, 10th edition, New Delhi, Pearson education, 2009.
Atul P. Godse, Deepali A. Godse, Digital Electronics, Pune, Technical Publications, 2010.
Anil Kumar Maini, Digital electronics : principles, devices and applications, New Delhi, Wiley, 2008.
John Watkinson, Television Fundamentals, Oxford Butterworth-Heinemann, 1996.
Gulati R. R., Colour Television Principles and Practice, New Delhi, New Age International, 1992.
Malvino A. P. and Leach D. P., Digital principles and Applications, sixth edition, Tata McGraw Hill, New Delhi, 2006.
Albert Paul Malvino, Digital computer Electronics, New Delhi, Tata McGraw Hill Education Private Ltd., 2011.
Roy Choudhury D., Shail B. Jain, Linear Integrated Circuits, Third Edition, New Delhi, New Age International Publishers, 2007.
Gayakwad R. A., OP-Amps and Linear Integrated Circuits, Fourth edition, Pearson Education, 2007.
Jacob Millman and Christos C. Halkias, Integrated Electronics: analog and digital circuits and systems, New Delhi, Tata McGraw Hill, 2011.

Head

Course Teacher



Name : **Mr. Alexzander R**
Department : **MANAGEMENT**

Staff Code : T120703
Gender : Male
Date of Appointment : 18/06/2012
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : SC
Nationality : Indian
Father's Name : Mr. R. Raj
Ident. Mark1 : A small mole on the right side of thump finger
Languages Known : English

Date of Birth : 01/05/1987
Place of Birth : salem
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Mrs.Kaveeya
Mother's Name : Mrs.R. Selvi
Ident. Mark2 : A small mole on the left side of chest

Residential Address

3rd street, St.Thomas theru
Paachal
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

4th ward, Mariyamman koil east street
Koottathupatti
Valapadi
Salem
TAMIL NADU
Pincode : 636139

Mobile 1 : 9786609320
Personal Mail Id : alex_susil@yahoo.com
Residence Number :
Aadhaar Card # : 902170158418
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : alexzander@shcpt.edu
PAN Card # : AOUPA4018G
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	MAR 2002	75/I
2	H.S.C	12th	Tamil Nadu State Board	MAR 2004	71/I
3	UG	B.com	Bharathidasan University	APR 2007	66.66/I
4	PG	MBA	Bharathidasan University	APR 2009	61.66/I
5	Diploma	PGDCA	Bharathidasan University	MAY 2006	75/I

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Gnanamani Educational Institutions	Namakkal	2 years	MANAGEMENT	Assistant Professor
2	Sacred Heart college	Tirupattur	4	MANAGEMENT	Assistant Professor
3	Sacred Heart college	Tirupattur	5	MANAGEMENT	Assistant Professor
4	Sacred Heart college	Tirupattur	6	MANAGEMENT	Assistant Professor
5	Sacred Heart College(Autonomous)	Tirupattur	3	MANAGEMENT	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Placement Cell	Co-Ordinator	16/06/2016	30/04/2019
2	Association President (PG)	Co-Ordinator	16/06/2015	14/06/2017
3	Corporate Relation Officer(Industrial visit Incharge)	Co-Ordinator	25/06/2012	31/05/2019
4	Hostel	Assistant Warden	18/06/2012	30/04/2014

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	:	Attended		
	Title	:	Recent Trends in Business Management- A proactive Approach		
	Category	:	Conference	Level	: International
	Date From	:	13/01/2015	Date To	: 13/01/2015
	University/College/Industry	:	College		
	City/State	:	Tirupattur/tamilnadu		
	Type	:	Paper Presented	Title of the Paper	: Asset Management
	Award	:		ISBN #	: ISSN 2277-6613
	Sponsor Name	:		Amount Sponsored	: 0.00
2	Mode	:	Organized		
	Title	:	Current trends and practices in Human Resource Management		
	Category	:	Work Shop	Level	: National
	Date From	:	24/10/2014	Date To	: 24/10/2014
	University/College/Industry	:	College		
	City/State	:	Tirupattur/tamilnadu		
	Type	:		Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
3	Mode	:	Attended		
	Title	:	Current trends and practices in Human Resource Management		
	Category	:	Work Shop	Level	: National
	Date From	:	23/08/2014	Date To	: 23/08/2014
	University/College/Industry	:	college		
	City/State	:	Tirupattur/tamilnadu		
	Type	:	Participated	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
4	Mode	:	Attended		
	Title	:	Sustainable Inclusive Growth in the Global Scenario- Issues and Challenges		
	Category	:	Conference	Level	: International
	Date From	:	28/09/2013	Date To	: 28/09/2013
	University/College/Industry	:	college		
	City/State	:	Tanjavur/Tamilnadu		
	Type	:	Paper Presented	Title of the Paper	: The influence of Advertisements on health drinks
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
5	Mode	:	Organized		
	Title	:	Corporate Meet		
	Category	:	Work Shop	Level	: National
	Date From	:	23/08/2013	Date To	: 23/08/2013
	University/College/Industry	:	University/College		
	City/State	:	Tirupattur/tamilnadu		
	Type	:		Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
6	Mode	:	Attended		
	Title	:	Recent Trends in Management		

	Category	: Conference	Level	: National
	Date From	: 11/02/2013	Date To	: 11/02/2013
	University/College/Industry	: College		
	City/State	: Tirupattur/tamilnadu		
	Type	: Participated	Title of the Paper	: Effectiveness of cost control
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
7	Mode	: Attended		
	Title	: Disaster Management		
	Category	: Seminar	Level	: State
	Date From	: 14/09/2012	Date To	: 14/09/2012
	University/College/Industry	: College		
	City/State	: Dharmapuri/Tamilnadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
8	Mode	: Organized		
	Title	: Financial Derivative and Entrepreneurship		
	Category	: Work Shop	Level	: State
	Date From	: 21/08/2012	Date To	: 21/08/2012
	University/College/Industry	: College		
	City/State	: Tirupattur/tamilnadu		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00

International Exposure

Project

No of Projectes	: 0	Carried Out	: 0
Ongoing	: 0	Quality Evaluation	: 0
Verify out come	: 0	Completed	: 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	: Perception of passengers on physical environment towards bus station, Tirupatur, Vellore District, Tamilnadu.		
	Level	: International	Category	: Journal
	Journal Name	: IJSRR		
	Page From	: 141	Page To	: 152
	ISBN #/ISSN #	:	Impact Factor	: 6.1
	Co-Authors	: Dr. A. Valavan		
	Publishing Company	: Spectrum Solutions, Pondicherry.		
	Volume	: 8	Year of Publishing	: 2019
2	Paper Name	: people opinion on services		
	Level	: National	Category	: Journal
	Journal Name	: Emperor International journal of finance and management		
	Page From	: 143	Page To	: 147
	ISBN #/ISSN #	: 2395-5929	Impact Factor	: 1.14
	Co-Authors	: Dr. Velavan		
	Publishing Company	: Mayas Publication		
	Volume	: IV	Year of Publishing	: 2018
3	Paper Name	: MODERN BANKING SERVICES IN NATIONAL BANK		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multi Disciplinary research		
	Page From	: 63	Page To	: 65
	ISBN #/ISSN #	: 2454-1370	Impact Factor	: 0.43
	Co-Authors	:		
	Publishing Company	: JPS SCIENTIFIC PUBLICATION Ltd		

4	Volume	: II	Year of Publishing	: 2016
	Paper Name	: Asset Management- An overview		
	Level	: International	Category	: Journal
	Journal Name	: Sacred Heart journal of science and humanities		
	Page From	: 93	Page To	: 93
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
5	Volume	: VII	Year of Publishing	: 2015
	Paper Name	: the effectiveness of cost controlling in the organization		
	Level	: International	Category	: Journal
	Journal Name	: Indian international research journal of management studies and social science		
	Page From	: 101	Page To	: 105
	ISBN #/ISSN #	: ISSN 2348-344x	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
6	Volume	: I	Year of Publishing	: 2014
	Paper Name	: The influence of advertisement on health-drinks in tirupatttur town-vellore district		
	Level	: International	Category	: Journal
	Journal Name	: Journal Explorer		
	Page From	: 59	Page To	: 60
	ISBN #/ISSN #	: ISSN 2550-1940	Impact Factor	:
	Co-Authors	: Dr. Maria Antony Raj, Mr.P.S. Joan Kingsly		
	Publishing Company	:		
	Volume	: II	Year of Publishing	: 2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 17/06/2019

(Mr. Alexzander R)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW120T
Course Title	INTRODUCTION TO SOCIAL WORK PROFESSION
Course Extension	
Course Teacher	Rev. Fr. Andrews Raja J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Gaining knowledge about the profession of social work Understand the different fields of social work Get exposed to the historical growth and development of social work
Outcomes	Gaining knowledge about the profession of social work Understand the different fields of social work Get exposed to the historical growth and development of social work

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	Social Work: Definition, Objectives and Functions	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	History of Social Work in India	1st Week	2	0.5	Activity Based Learning
	1.3	Evolution of Social Work in the west	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
	1.4	Nature of Social	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.5	Concept of International Social Work	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.6	Concepts related to Social Work	2nd Week	2	1	Discussions, Revision & PowerPoint Presentation
	1.7	Social Service, Social Welfare, Social Policy, Social Security	2nd Week	3	1	Class Room Participation
	1.8	Social Defence	2nd Week	6	0.5	Class Room Participation
	1.9	Social Movements, Social Action	3rd Week	2	1	Lectures
1.10	Social Development and Social Empowerment.	3rd Week	6	0.5	Black Board, PowerPoint Presentation,	
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Systems Theory, Psychodynamic Theory	4th Week	1	0.5	Lectures
	2.2	Social Learning Theory and Conflict Theory	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.3	Models of Social Work - Problem Solving Model	4th Week	3	1	Snap Test
	2.4	Cognitive Behavior Model	4th Week	6	0.5	Class Room Participation
	2.5	Crisis Intervention Model	4th Week	1	0.5	Class Room Participation
	2.6	Integrated social work model	5th Week	2	1	Video Lectures, Activity Based Learning
2.7	Developmental model, empowerment and justice model and radical model.	5th Week	3	1	Discussions, Revision & PowerPoint Presentation	
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Philosophy of Social Work	5th Week	6	1	Class Room Participation
	3.2	Social Work as Profession	6th Week	1	1	Class Room Participation
	3.3	Values of Social Work	6th Week	2	0.5	Video

Unit III						Lectures, Activity Based Learning	
	3.4	Principles of Social Work	6th Week	3	0.5	Discussions, Revision & PowerPoint Presentation	
	3.5	Code of ethics for Social Workers	6th Week	6	0.5	Black Board, PowerPoint Presentation,	
	3.6	Code of ethics for Indian Social Workers	7th Week	1	0.5	Lectures	
	3.7	Introduction to Social Work methods	7th Week	2	1	Discussions, Revision & PowerPoint Presentation	
	3.8	Primary methods of Social Work	7th Week	3	1	Class Room Participation	
	3.9	Secondary methods of Social Work	7th Week	6	1	Discussions, Revision & PowerPoint Presentation	
	3.10	Competencies of Professional Social Worker	8th Week	1	0.5	Discussions, Revision & PowerPoint Presentation	
	3.11	International Associations of Social Work	8th Week	2	0.5	Lectures	
	3.12	Nature of International Associations of Social Work	8th Week	3	1	Lectures	
	3.13	National Associations of Social Work	8th Week	6	1	Discussions, Revision & PowerPoint Presentation	
	3.14	Problems of professionalization in India	9th Week	1	1	Discussions, Revision & PowerPoint Presentation	
	Unit IV	4.0	Field Practicum	9th Week	4	0	Nil
		4.1	Fields of Social Work	9th Week	2	0.5	Lectures
4.2		Social Work with Community	9th Week	3	0.5	Lectures	
4.3		Networks in Social Work.	9th Week	6	0.5	Lectures	
4.4		Medical and Psychiatric Social Work	10th Week	1	1	Lectures	
4.5		Industrial Social Work	10th Week	2	0.5	Activity Based Learning	
4.6		Social Work with Family and Children	10th Week	3	0.5	Activity Based Learning	
4.7		School Social Work, Correctional Social Work	10th Week	6	0.5	Discussions, Revision & PowerPoint Presentation	
4.8		Social Work with Youth, Working with Marginalized Group	11th Week	1	1	Discussions, Revision & PowerPoint Presentation	
4.9		Geriatric Social Work and Social Work in Peace and Non-violence	11th Week	2	1	Lectures	
4.10		Ecology & Environment management	11th Week	3	1	Lectures	
4.11	Disaster & Crisis Management	11th Week	6	1	Assignment		
Unit V	5.0	Field Practicum	12th Week	4	0	Nil	
	5.1	Indian Social Reformers and their Contribution	12th Week	1	1	Seminar	
	5.2	Raja Ram Mohan Roy - Contributions	12th Week	2	1	Seminar	

Unit V	5.3	Sarojini Naidu - Contributions	12th Week	3	1	Seminar	
	5.4	EVR Periyar - Contributions	12th Week	6	0.5	Discussions, Revision & PowerPoint Presentation	
	5.5	Gandhiji, Vinobave, - Contributions	13th Week	1	1	Discussions, Revision & PowerPoint Presentation	
	5.6	Mehta Padkar as a Social Worker	13th Week	2	0.5	Lectures	
	5.7	Narayana Guru and Jyotirao Govindrao - Contributions	13th Week	3	0.5	Lectures	
	5.8	Contemporary Social Reforms in India	13th Week	6	0.5	Lectures	
	5.9	Social Reforms in India	14th Week	1	0.5	Lectures	
	5.10	Factors affecting Social Reforms in India	14th Week	2	0.5	Discussions, Revision & PowerPoint Presentation	
	5.11	Problems of Rural India	14th Week	3	0.5	Discussions, Revision & PowerPoint Presentation	
	5.12	Problems of Indian Social Workers	14th Week	6	0.5	Lectures	
	5.13	Need for Social welfare programs	15th Week	1	0.5	Lectures	
	5.14	Social welfare programs of government of India.	15th Week	2	0.5	Discussions, Revision & PowerPoint Presentation	
	5.15	Factors affecting Social welfare programs of government of India.	15th Week	3	0.5	Discussions, Revision & PowerPoint Presentation	
	Total Hrs.					41.5	

III. TEACHING PROCEDURES & TECHNIQUES

Power point presentation, Video talks, Group discussion, Lecture

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
Classroom Participation	5 Marks
I-CA	20 Marks
Library	5 Marks
Test	5 Marks

V. RESOURCES

Bhattacharya, Sanjay. 2008 Social work Psycho social and Health aspects. Deep and Deep Publications New Delhi
Chowdry Paul. 1992 Introduction to Social work Atma Ram and sons New delhi
Dean H. Hepworth, Ronald , H. Rooney, Glenda Dewberry Ronney, Kimberley Strom Gottfried, Jo Ann Larsen, 2010 Theory and Skills in social work, Cengage Learning India pvt Ltd, New Delhi
Elisabeth A. Seyal 2010 Professional Social Work, Cengage Learning India pvt Ltd, New Delhi
Ghanshyam Shah (2004) Social Movement in India A Review of literature, Sage Publication, New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW321A
Course Title	RURAL AND URBAN COMMUNITY DEVELOPMENT
Course Extension	
Course Teacher	Rev. Fr. Andrews Raja J

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Gain knowledge about rural and urban community Understand the program and activities of rural and urban development Acquire the skills of working with rural and urban community
Outcomes	Gain knowledge about rural and urban community Understand the program and activities of rural and urban development Acquire the skills of working with rural and urban community

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	Community: Meaning, Type, Characteristics.	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Community Development: Definiton and Philosophy	1st Week	2	0.5	Black Board, PowerPoint Presentation,
	1.3	Evolution of Community Development	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
	1.4	Human Development Index -Importance	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.5	Human Development Index - Dimensions	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.6	Sustainable Development: Meaning Importance	2nd Week	2	1	PowerPoint Presentation
	1.7	Sustainable Development: Meaning Importance	2nd Week	3	1	Class Room Participation
	1.8	SDGs (Sustainable Development Goals 1-9)	2nd Week	6	0.5	Class Room Participation
	1.9	National Priorities of Govt. of India	3rd Week	2	1	Lectures
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Early Experiments of rural development. Assessment of needs and problems in the community	4th Week	1	0.5	Lectures
	2.2	Participation - Meaning, relevance and levels. Dimensions of Participation. Participation in rural development. Participation in rural development	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.3	Participation - Meaning, relevance and levels. Dimensions of Participation. Participation in rural development. Participation in rural development	4th Week	3	1	Snap Test
	2.4	Participatory Rural Appraisal - Charateristics, Principles, tools	4th Week	6	0.5	Class Room Participation
	2.5	Participatory Rural Appraisal Techniques, - Social Mapping Venn Diagram Monogram, Health Matrix	4th Week	1	0.5	Class Room Participation
	2.6	Participatory Rural Appraisal Techniques, - Resource mapping, Time line. Steps and Limitations	5th Week	2	1	Video Lectures, Activity Based Learning
	2.7	Extension - Meaning , Principles, approaches	5th Week	3	1	Discussions, Revision & PowerPoint Presentation
	2.7	Extension - Meaning , Principles, approaches	5th Week	3	1	Discussions, Revision & PowerPoint Presentation
	2.9	Rural Community Development - Principles	3rd Week	3	1	Discussions, Revision & PowerPoint

Unit II						Presentation
	2.10	Rural Community Development - Approaches.	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
Unit III	3.1	Urbanisation: Concept - Urban , Urbanism - Charateristics	5th Week	6	1	Class Room Participation
	3.1	Urbanisation: Concept - Urban , Urbanism - Charateristics	5th Week	6	1	Class Room Participation
	3.2	Urbanisation: Concept - Urban , Urbanism - Charateristics	6th Week	1	1	Class Room Participation
	3.2	Urbanisation: Concept - Urban , Urbanism - Charateristics	6th Week	1	1	Class Room Participation
	3.3	Urbanisation: Concept - Urban , Urbanism - Charateristics	6th Week	2	0.5	Video Lectures, Activity Based Learning
	3.3	Urbanisation: Concept - Urban , Urbanism - Charateristics	6th Week	2	0.5	Video Lectures, Activity Based Learning
Unit IV						
Unit V						
Total Hrs.					20.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Library	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

1. Amitab Bhatnagar, 2008, Rural microfinance and microenterprises. Concept Polishing company New Delhi
2. Anastasia Nikilopoulou and Taisa Abraham and Farid Mirabagheri, 2010. Education for sustainable development , Sage publication, New Delhi
3. Katar Singh , 2010, Rural Development (Third) Sage Publication
4. Kumar Somesh 2004, Participatory Method in community work Himalaya Publishers, New Delhi
5. Nobel G Allan 1997. India urbanisation New Delhi. Tata McGraw Hill Publishing company

Head

Course Teacher



Name : **Mr. Anthony Philomen Raj S**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T111001
Gender : Male
Date of Appointment : 02/06/2011
Staff Type : Management
Designation : Assistant Professor
Blood Group : O-
Community : BC
Nationality : Indian
Father's Name : SEBASTIEN S
Ident. Mark1 :
Languages Known : TAMIL, ENGLISH

Date of Birth : 15/11/1987
Place of Birth : ELEANGANNY
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : MARIAMMAL S
Ident. Mark2 :

Residential Address

NORTH STREET, ELEANGANNY-POST
VANAPURAM-VIA
CHENGAM
Tiruvannamalai
TAMIL NADU
Pincode : 606753

Permanent Address

NORTH STREET, ELEANGANNY-POST
VANAPURAM-VIA
CHENGAM
Tiruvannamalai
TAMIL NADU
Pincode : 606753

Mobile 1 : 9787086725
Personal Mail Id : philomen.raj6@gmail.com
Residence Number :
Aadhaar Card # : 924589144886
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 : 9787055892
Office Mail Id : philomen@shcpt.edu
PAN Card # : BWZPA6747A
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10TH	Tamil Nadu State Board	2001 2003	85%
2	H.S.C	12TH	Tamil Nadu State Board	2003 2005	78%
3	UG	B.Sc. Mathematics	Thiruvalluvar University	2005 2008	84%
4	PG	MCA	Thiruvalluvar University	2008 - 2011	72%

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
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Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: NATIONAL CONFERENCE ON RECENT TRENDS IN INFORMATION TECHNOLOGY			
	Category	: Conference	Level	: National	
	Date From	: 23/02/2018	Date To	: 23/02/2018	
	University/College/Industry	: GOVERNMENT ARTS AND SCIENCE COLLEGE FOR WOMEN			
	City/State	: BARGUR			
	Type	: Paper Presented	Title of the Paper	: A COMPREHENSIVE STUDY ON LEARNING STYLES, E-LEARNING MODEL AND TOOLS	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: PYTHON PROGRAMMING			
	Category	: Work Shop	Level	: National	
	Date From	: 08/02/2018	Date To	: 09/02/2018	
	University/College/Industry	: SACRED HEART COLLEGE			
	City/State	: TIRUPATTUR			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	

International Exposure

Project

No of Projectes	: 0	Carried Out	: 0
Ongoing	: 0	Quality Evaluation	: 0
Verify out come	: 0	Completed	: 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	: E-Learning in Web 3.0			
	Level	: International	Category	: Journal	
	Journal Name	: I.J. Modern Education and Computer Science			
	Page From	: 0	Page To	: 0	
	ISBN #/ISSN #	:	Impact Factor	:	
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Year of Publishing	: 2014	
2	Paper Name	: A STUDY ON USERS OF MOODLE THROUGH SARASIN MODEL			
	Level	: International	Category	: Journal	
	Journal Name	: INTERNATIONAL JOURNAL OF COMPUTER ENGINEERING & TECHNOLOGY (IJCET)			
	Page From	: 0	Page To	: 0	
	ISBN #/ISSN #	: ISSN 0976 – 6375(Online)	Impact Factor	:	
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Year of Publishing	: 2013	
3	Paper Name	: Runtime Environment for JAVA Technologies using Google App Engine			
	Level	: International	Category	: Journal	
	Journal Name	: International Journal of Engineering Research & Technology (IJERT)			
	Page From	: 0	Page To	: 0	

ISBN #/ISSN # : ISSN: 2278-0181

Co-Authors :

Publishing Company :

Volume :

Impact Factor :

Year of Publishing : 2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. Anthony Philomen Raj S)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW320T
Course Title	SOCIAL WORK RESEARCH AND STATISTICS
Course Extension	
Course Teacher	Dr. Arockiaraj K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To increase knowledge about research methodology and statistical applications To make the students understand the usages of computer packages in research To enhance students to acquire the skill of adopting the methodology and the application of statistics
Outcomes	Increased knowledge about research methodology and statistical applications Understood the usages of computer packages in research Acquired the skill of adopting the methodology and the application of statistics

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Scientific attitude	1st Week	1	1	1.0
	1.2	Characteristics	1st Week	2	1	2.0
	1.3	Social Work research	1st Week	3	1	1.0
	1.4	Research Process	1st Week	4	1	1.0
	1.5	Importance of theory	1st Week	5	1	2.0
	1.6	conceptualization and operationalization in Research.	1st Week	6	1	2.0
	1.7	Variables –Independent and dependent.	2nd Week	1	1	3.0
	1.8	Preparing Research Project Proposal.	2nd Week	2	1	2.0
Unit II	2.1	Design: Exploratory, Descriptive,	2nd Week	3	1	1.0
	2.2	Design: Diagnostic and Experimental.	2nd Week	4	1	2.0
	2.3	Hypothesis: nature and types, assumptions	2nd Week	5	1	3.0
	2.4	Testing of hypothesis.	2nd Week	6	1	3.0
	2.5	Type-I & Type-II errors in Hypothesis.	3rd Week	1	1	2.0
	2.6	Sampling: meaning, types - probability	3rd Week	2	1	2.0
	2.7	Sampling: non-probability.	3rd Week	3	1	1.0
	2.8	Tools: Meaning and types questionnaire, interview schedule	3rd Week	4	1	2.0
	2.9	Standardized tools.	3rd Week	5	1	3.0
	2.10	Testing of Reliability and validity.	3rd Week	6	1	4.0
Unit III	3.1	Meaning and types of data-primary and secondary.	4th Week	1	2	5.0
	3.2	Variables – meaning and types	4th Week	2	2	4.0
	3.3	dependent and independent.	4th Week	3	2	3.0
	3.4	dependent and independent.	4th Week	4	1	2.0
Unit IV	4.1	Levels of measurement:	5th Week	5	1	2.0
	4.2	Nominal, Ordinal	5th Week	6	1	3.0
	4.3	Interval and Ratio	5th Week	1	1	4.0
	4.4	Central Tendency: Mean	5th Week	2	1	4.0
	4.5	Median	5th Week	3	1	3.0
	4.6	Mode, Range	5th Week	4	1	4.0
	4.7	Standard deviation	5th Week	5	1	3.0
	4.8	Coefficient of variation.	5th Week	6	1	2.0
	4.9	Scale: Meaning and types	6th Week	1	1	1.0
	4.10	Likert, and Semantic differential.	6th Week	2	1	2.0
Unit V	5.1	Inferential Statistics	6th Week	3	1	3.0
	5.2	One sample test of difference/One sample hypothesis test	6th Week	4	2	4.0
	5.3	Confidence Interval, Contingency Tables	6th Week	5	2	3.0
	5.4	Chi Square Test,	7th Week	6	2	3.0
	5.5	T-test,	7th Week	1	2	2.0
	5.6	ANOVA,	7th Week	2	2	2.0
	5.7	Pearson Correlation,	8th Week	3	2	3.0
	5.8	Correlation Matrix,	8th Week	4	2	4.0
	5.9	Simple linear Regression	8th Week	5	2	5.0
	5.10	Multiple Linear Regression.	8th Week	6	2	5.0
Total Hrs.					54.0	

III. TEACHING PROCEDURES & TECHNIQUES

Assignment, Debate, PPT, Journal Article Review, Group Discussion, Quiz

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Library	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Reference Books as prescribed in the Course Catalogue

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW222T
Course Title	MEDICAL AND PSYCHIATRIC SOCIAL WORK
Course Extension	
Course Teacher	Dr. Arockiaraj K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Identify the issues related to health, diseases and health care services by the government and private Understand the concepts `mental health` and `mental illness` and understand the signs and symptoms, etiology, diagnosis and treatment of mental health problems Gain skills to cater to services for the mentally ill
Outcomes	Identified the issues related to health, diseases and health care services by the government and private Understood the concepts `mental health` and `mental illness` and understand the signs and symptoms, etiology, diagnosis and treatment of mental health problems Gained skills to cater to services for the mentally ill

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit 1: Concept of Health	1.0	1	1	Lecture
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					1.0	

III. TEACHING PROCEDURES & TECHNIQUES

One minute Presentation, Debate, Glossary Sharing, Individual Presentation, Group Activity, Chart Work, Mini Research

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Test	5 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

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Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW421C
Course Title	NGO MANAGEMENT
Course Extension	
Course Teacher	Dr. Arockiaraj K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">- Gain knowledge about establishing and managing a nongovernmental organization- Understand the functions and activities of a nongovernmental organization- Acquire the skill of working with nongovernmental organization
Outcomes	<ul style="list-style-type: none">- Gained knowledge about establishing and managing a nongovernmental organization- Understood the functions and activities of a nongovernmental organization- Acquired the skill of working with nongovernmental organization

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	UNIT 1: NGO as nonprofit organizations involved in development work	1.0	1	1	Lecture
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					1.0	

III. TEACHING PROCEDURES & TECHNIQUES

Individual Seminar, Group Discussion, Chart Work, Simulation Activity, PPT Presentation and Group Work

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Test	5 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

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Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW321C
Course Title	YOUTH DEVELOPMENT
Course Extension	
Course Teacher	Dr. Arockiaraj K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about concept of youth and theories on adolescents To understand youth work and its various approaches and modelsTo gain knowledge of the policies and programmes of youth development
Outcomes	Gained knowledge about concept of youth and theories on adolescents Understood youth work and its various approaches and modelsGained knowledge of the policies and programmes of youth development

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Youth: Concept	1st Week	1	1	2.0
	1.2	Youth as age Category	1st Week	2	1	2.0
	1.3	Youth as transitional stage and as social Construct	1st Week	3	1	2.0
	1.4	Demographic Profile of Indian Youth	1st Week	4	1	2.0
	1.5	Demographic Profile of Indian Youth	1st Week	5	1	2.0
	1.6	Theories on Adolescence: Hall's storm and stress model	1st Week	6	1	1.0
	1.7	Erickson's Psychosocial Theory of Development	2nd Week	1	1	2.0
	1.8	Blo's Theory of Process of Disengagement by adolescents	2nd Week	2	1	3.0
	1.9	Richard Jessor's Problem Behaviour Theory	2nd Week	3	1	4.0
Unit II	2.1	Youth Development: Concept	2nd Week	4	1	3.0
	2.2	Youth Development Index based on Human Development Index dimensions	2nd Week	5	1	3.0
	2.3	Sustainable Development Goals of the United Nations Organization	2nd Week	6	1	3.0
	2.4	Youth Led Development: Concept	3rd Week	1	1	2.0
	2.5	Youth Led Sustainable Development in the focus areas of Health and Population dynamics	3rd Week	2	1	2.0
	2.6	Education and Skill development	3rd Week	3	1	1.0
	2.7	Gender equality and Women empowerment	3rd Week	4	1	1.0
	2.8	Peace and Non-violence	3rd Week	5	1	1.0
	2.9	Youth and Climate	3rd Week	6	1	2.0
Unit III	3.1	Positive Youth Development: Conceptual Understanding	4th Week	1	2	3.0
	3.2	5Cs of Positive Development	4th Week	3	1	4.0
	3.3	Community engagement framework for youth development	4th Week	4	1	3.0
	3.4	Factors promoting and hindering youth engagement in the Community.	4th Week	5	1	3.0
	3.5	Factors promoting and hindering youth engagement in the Community.	5th Week	6	1	2.0
Unit IV	4.1	Approaches and Models of Youth Work	5th Week	1	1	1.0
	4.2	Nature & definition of Youth Work. Approaches to Youth Work	5th Week	2	1	1.0
	4.3	Relief based approach	5th Week	3	1	1.0
	4.4	Welfare based approach	5th Week	4	1	1.0
	4.5	Development based approach	5th Week	5	1	2.0
	4.6	Policy Development based approach	5th Week	6	1	2.0
	4.7	Models of Youth work – Treatment model	5th Week	1	1	3.0
	4.8	Reform model	6th Week	2	1	2.0
	4.9	Advocacy model, Conscientization model	6th Week	3	1	3.0
	4.10	Don Bosco's Preventive model.	6th Week	4	1	4.0
Unit V	5.1	Youth Policy & Programmes: Policy	6th Week	5	1	3.0
	5.2	Policy development framework- Essential features of National Youth Policy of India (2014).	6th Week	6	2	2.0

Unit V	5.3	National Programme for Youth & Adolescent Development (NPYAD) of Government of India.	7th Week	1	2	3.0
	5.4	Organizations involved in Youth Development: United Nations Population Fund (UNFPA),	7th Week	2	2	4.0
	5.5	International Youth Foundation,	7th Week	3	2	3.0
	5.6	Restless Development and Rajiv Gandhi National Institute of Youth Development (RGNIYD).	8th Week	4	2	3.0
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Flipped Class Room, Book Review, Group Discussion, Debate

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Test	5 Marks
Lab Work	5 Marks

V. RESOURCES

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Head

Course Teacher

PG AND RESEARCH DEPARTMENT OF MANAGEMENT

TEACHING PLAN

Department: MANAGEMENT

Course Code: MBA230T

Course Title: BUSINESS RESEARCH METHODS

Semester: II

Course Teacher: Dr. J Sasiganth

Objectives

- To introduce to the students the basic concepts of Research in Business.
- To highlight the need for Research in the functional areas of management.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Over view of the subject
	II	Business Research: Definition and Significance
	III	The Research Process
	IV	
	V	
	VI	Types of Research: Exploratory - Causal Research - Theoretical and Empirical Research – Cross – Sectional and Time – Series Research
2	I	Research Questions / Problems

	II	
	III	
	IV	Research Objectives
	V	Hypotheses
	VI	Characteristics
3	I	
	II	
	III	
	IV	Research in an Evolutionary Perspective
	V	The Role of Theory in Research.
	VI	REVISION
4	I	TEST
	II	Research Design: Definition
	III	Types of Research Design - Exploratory and Causal Research Design – Descriptive and Experimental Design
	IV	Different Types of Experimental Design
	V	
	VI	
5	I	Validity of Findings
	II	Internal and External Validity
	III	
	IV	Variables in Research
	V	

	VI	
6	I	Measurement and Scaling
	II	Different Scales
	III	
	IV	
	V	Construction of Instrument
	VI	Validity and Reliability of Instrument
7	I	
	II	REVISION AND TEST
	III	Types of Data: Primary Vs Secondary Data
	IV	Methods of Primary Data Collection
	V	Construction of Questionnaire and Instrument
	VI	Validation of Questionnaire
8	I	
	II	Sampling Plan
	III	Sampling Size
	IV	Determinants of Optimal Sample Size
	V	Sampling Techniques
	VI	
9	I	Probability Vs Non-probability Sampling Methods
	II	
	III	
	IV	Data Preparation
	V	Editing

	VI	
10	I	Coding
	II	Data Entry
	III	
	IV	Validity of Data
	V	Qualitative Vs Quantitative Data Analysis
	VI	Bivariate and Multivariate Statistical Techniques
11	I	
	II	
	III	
	IV	
	V	
	VI	
12	I	Factor Analysis
	II	
	III	Discriminant Analysis
	IV	
	V	Cluster Analysis
	VI	
13	I	Multiple Regression and Correlation
	II	
	III	
	IV	Multi-dimensional Scaling
	V	
	VI	Application of Statistical Software for Data Analysis.
14	I	
	II	Title of the Report

	III	Executive Summary
	IV	Chapterization
	V	Contents of Chapter
	VI	The Role of Audience
15	I	Readability
	II	Comprehension
	III	Ethics in Research: Ethical Behaviour of Research
	IV	Subjectivity and Objectivity in Research.
	V	REVISION
	VI	

NO THEORY CLASSES ON III & V DAY ORDER

Teaching Method Black Board, Powerpoint Presentation,

Assessment Method Group Discussion, Assignment and Seminar, case study analysis, problem solving.

TEXT BOOK

- Uma Sekaran, Research Methods of Business, Wiley India Limited, 2006.
- Donald R. Cooper and Pamela S. Schindler, Business Research Methods, Tata McGraw Hill, 2006.

REFERENCES

- Alan Bryman and Emma Bell, Business Research Methods, Oxford University Press, 2008.
- K.N. Krishnamoorthy, Appa Iyer Sivakumar and M. Mathirajan, Management Research Methodology, Pearson Education, 2006.

- Ranjit Kumar, Research Methodology, 2nd edition, Pearson Education, 2009.
- Kothari C.R, Research Methodology. New Delhi: Wiley & Sons, 1999.
- William G Zikmund, Barry J Babin, , Business Research methods, 8th Edition, Cengage Learning, New Delhi, 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW223T
Course Title	SOCIAL WELFARE ADMINISTRATION
Course Extension	
Course Teacher	Dr. Christi Anandan C R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	-Gain knowledge about social welfare administration of service organizations -Understand welfare programmes of the government -Acquire the skill of establishing a human service organisation
Outcomes	Knowledge in Social Welfare Administration Understanding about welfare programmes of Government Skills to establish a Human Service Organisation

II. COURSE COVERAGE

Number of hrs. Per Week : 35

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	Welfare State	1st Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.2	Concept and relevance	1st Week	2	0.5	Black Board, PowerPoint Presentation,
	1.3	Indian Constitution	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
	1.4	Fundamental rights	1st Week	6	0.5	Black Board, PowerPoint Presentation,
	1.5	Fundamental rights	2nd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.6	Social Policy and Planned social change	2nd Week	2	1	Black Board, PowerPoint Presentation,
	1.7	Directive principles of State Policy	2nd Week	3	1	Black Board, PowerPoint Presentation,
	1.8	Directive principles of State Policy	2nd Week	6	0.5	Black Board, PowerPoint Presentation,
	1.9	Social Policy and Planned social change	3rd Week	2	1	Lectures
	1.10	National Policy on Voluntary sector (2007).	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Social Welfare Administration	4th Week	1	0.5	Lectures
	2.2	Concept	4th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.3	Features	4th Week	3	0.5	Snap Test
	2.4	Non-Government	4th Week	6	0.5	Black Board, PowerPoint Presentation,
	2.5	Non-Profit making	4th Week	1	0.5	Black Board, PowerPoint Presentation,
	2.6	self –governing organizations	5th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.7	Human Service Organizations by Orientation by Levels of operation and by Focus	5th Week	3	0.5	Black Board, PowerPoint Presentation,
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Basic Administration Processes	5th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.2	Planning	6th Week	1	0.5	Discussions, Revision &

Unit III						PowerPoint Presentation
	3.3	Organizing	6th Week	2	0.5	Black Board, PowerPoint Presentation,
	3.4	Learning and behaviour modification	6th Week	3	0.5	Black Board, PowerPoint Presentation,
	3.5	staffing and directing	6th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.6	Elements of Directing	7th Week	1	0.5	Lectures
	3.7	Supervision, motivation	7th Week	2	0.5	Black Board, PowerPoint Presentation,
	3.8	Leadership	7th Week	3	0.5	Black Board, PowerPoint Presentation,
	3.9	Field Practicum	7th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.10	Monitoring and evaluation.	8th Week	1	0.5	Black Board, PowerPoint Presentation,
	3.11	Administrative skills	8th Week	2	0.5	Lectures
	3.12	Processes of Adjustment and Mal-adjustment	8th Week	3	0.5	Lectures
	3.13	Writing reports	8th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.14	Letters and minutes of meetings	9th Week	1	0.5	Black Board, PowerPoint Presentation,
	Unit IV	4.0	Field Practicum	9th Week	4	0
4.1		Finance Administration	9th Week	2	0.5	Black Board, PowerPoint Presentation,
4.2		Budgeting	9th Week	3	0.5	Black Board, PowerPoint Presentation,
4.3		accounting and auditing	9th Week	6	0.5	Lectures
4.4		Maintenance of books and accounts	10th Week	1	0.5	Lectures
4.5		financial documents and records	10th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
4.6		Mobilization of financial resources	10th Week	3	0.5	Black Board, PowerPoint Presentation,
4.7		Grants in Aid	10th Week	6	0.5	Lectures
4.8		Foreign Contribution and Regulation Act – 1976	11th Week	1	0.5	Discussions, Revision & PowerPoint Presentation
4.9		Exemption from Income tax	11th Week	2	0.5	Lectures
4.10		Exemption from Income tax	11th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
Unit V	5.0	Field Practicum	12th Week	4	0	Nil

5.1	Registering of an Organization	11th Week	6	0.5	Black Board, PowerPoint Presentation,
5.2	Procedures related to registering under Societies Registration Act 1860	12th Week	1	0.5	Black Board, PowerPoint Presentation,
5.3	Procedures related to registering under Societies Registration Act 1860	12th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
5.4	Unit Revision	12th Week	3	0.5	Black Board, PowerPoint Presentation,
5.5	Charitable Trust Act 1912	12th Week	6	0.5	Black Board, PowerPoint Presentation,
5.6	Indian Companies Act 1956	13th Week	1	1	Black Board, PowerPoint Presentation,
5.7	Administrative Structure	13th Week	2	0.5	Lectures
5.8	Memorandum, Bye laws	13th Week	3	0.5	Lectures
5.9	Constitution, Deed,	13th Week	6	0.5	Lectures
5.10	Functions and responsibilities of governing board	14th Week	1	0.5	Lectures
5.11	Functions and responsibilities of governing board,	14th Week	2	0.5	Black Board, PowerPoint Presentation,
5.12	committees and office bearers	14th Week	3	0.5	Black Board, PowerPoint Presentation,
5.13	Major programmes of Central Social Welfare Board	14th Week	6	0.5	Black Board, PowerPoint Presentation,
5.14	State Social Welfare Board	15th Week	1	0.5	Black Board, PowerPoint Presentation,
5.15	Syllabus Revision	15th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
5.16	Syllabus Revision	15th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
Total Hrs.				31.5	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Group Discussions
Presentations
videos
Simulation Exercise
Field Visits

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	20 Marks
Library	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

1. Batra, Nitin. 2004. Administration of social Welfare in India. Jaipur. Raj Publishing House.
2. Bhattachary, Sanjay. 2009. Social Work Administration and Development. New Delhi. Rawat Publication.
3. Chowdhry, D. Paul. 1992. Social Welfare Administration. Atmaram and Sons.
4. Encyclopaedia of Social Work. Vol I and III Also for Units IV

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW422B
Course Title	HUMAN RESOURCE DEVELOPMENT
Course Extension	
Course Teacher	Dr. Christi Anandan C R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	-Gain knowledge about human resource development -Understand the approaches and activities of human resource development -Acquire the skills of developing human resources in different sectors
Outcomes	Knowledge in HRD Approaches to HRD Skills in Developing HR in different sectors

II. COURSE COVERAGE

Number of hrs. Per Week : 35

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	HRD - Concept	1st Week	1	1	Discussions, Revision & PowerPoint Presentation
	1.2	Objectives	1st Week	2	0.5	Black Board, PowerPoint Presentation,
	1.3	Approaches and Principles	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
	1.4	Systems and strategies in HRD	1st Week	6	0.5	Black Board, PowerPoint Presentation,
	1.5	HRD Interventions	2nd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.6	Organizational Goal setting process	2nd Week	2	1	Black Board, PowerPoint Presentation,
	1.7	Key Result Areas (KRA) and Key Performance Indicators (KPI)	2nd Week	3	1	Black Board, PowerPoint Presentation,
	1.8	Performance Measurement Systems	2nd Week	6	0.5	Black Board, PowerPoint Presentation,
	1.9	Coaching, Mentoring	3rd Week	2	1	Lectures
	1.10	Reward system	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Approaches to Measuring Human Resources	4th Week	1	0.5	Lectures
	2.2	Competitive Benchmarking	4th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.3	HR Accounting	4th Week	3	0.5	Snap Test
	2.4	HR Auditing	4th Week	6	0.5	Black Board, PowerPoint Presentation,
	2.5	HR Effectiveness Index	4th Week	1	0.5	Black Board, PowerPoint Presentation,
	2.6	HR Key Indicators	5th Week	2	0.5	Black Board, PowerPoint Presentation,
	2.7	HR Management by Objectives	5th Week	3	0.5	Black Board, PowerPoint Presentation,
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	Talent Development	5th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.2	Talent Development	6th Week	1	0.5	Discussions, Revision &

Unit III						PowerPoint Presentation
	3.3	Unit Revision	6th Week	2	0.5	Black Board, PowerPoint Presentation,
	3.4	Concept and importance	6th Week	3	0.5	Black Board, PowerPoint Presentation,
	3.5	Concept and importance	6th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.6	Training Need Analysis at Individual and Organizational level	7th Week	1	0.5	Lectures
	3.7	Training Need Analysis at Individual and Organizational level	7th Week	2	0.5	Black Board, PowerPoint Presentation,
	3.8	Designing and conducting Training programs	7th Week	3	0.5	Black Board, PowerPoint Presentation,
	3.9	Field Practicum	7th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.10	Types of Training	8th Week	1	0.5	Black Board, PowerPoint Presentation,
	3.11	On the Job and Off the Job Training	8th Week	2	0.5	Lectures
	3.12	On the Job and Off the Job Training	8th Week	3	0.5	Lectures
	3.13	Coaching Apprentices	8th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.14	Job Rotation	9th Week	1	0.5	Black Board, PowerPoint Presentation,
	Unit IV	4.0	Field Practicum	9th Week	4	0
4.1		Training and Development	9th Week	2	0.5	Black Board, PowerPoint Presentation,
4.2		role play, structured and unstructured role plays	9th Week	3	0.5	Black Board, PowerPoint Presentation,
4.3		in-basket exercise	9th Week	6	0.5	Lectures
4.4		simulation	10th Week	1	0.5	Lectures
4.5		case study and sensitivity training	10th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
4.6		Evaluation of Training Program. Kirk Patricks model	10th Week	3	0.5	Black Board, PowerPoint Presentation,
4.7		The Cost/Benefit Analysis of training	10th Week	6	0.5	Lectures
4.8		Using the results to improve training and development function	11th Week	1	0.5	Discussions, Revision & PowerPoint Presentation
4.9		Improving training utility by following up Training Action Plans	11th Week	2	0.5	Lectures
4.10		Improving training utility by following up Training Action Plans	11th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
Unit V	5.0	Field Practicum	12th Week	4	0	Nil

5.1	Employee Empowerment	11th Week	6	0.5	Black Board, PowerPoint Presentation,
5.2	Employee Empowerment	12th Week	1	0.5	Black Board, PowerPoint Presentation,
5.3	Definition and Objectives of employee empowerment	12th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
5.4	Unit Revision	12th Week	3	0.5	Black Board, PowerPoint Presentation,
5.5	Prerequisites	12th Week	6	0.5	Black Board, PowerPoint Presentation,
5.6	Types and benefits	13th Week	1	1	Black Board, PowerPoint Presentation,
5.7	Ways to employee empowerment	13th Week	2	0.5	Lectures
5.8	Employee Counselling	13th Week	3	0.5	Lectures
5.9	Role of Counselors in Organizations	13th Week	6	0.5	Lectures
5.10	Developing Positive Employee Relationship	14th Week	1	0.5	Lectures
5.11	Developing Positive Employee Relationship	14th Week	2	0.5	Black Board, PowerPoint Presentation,
5.12	committees and office bearers	14th Week	3	0.5	Black Board, PowerPoint Presentation,
5.13	Balance Score Card	14th Week	6	0.5	Black Board, PowerPoint Presentation,
5.14	Balance Score Card	15th Week	1	0.5	Black Board, PowerPoint Presentation,
5.15	Syllabus Revision	15th Week	2	0.5	Discussions, Revision & PowerPoint Presentation
5.16	Syllabus Revision	15th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
Total Hrs.				31.5	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk
Presentations
videos
Group Discussions
Simulation Exercises

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	20 Marks
Library	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

- 1.Arun Kumar, 2000, International Encyclopaedia of Management Training and Development Anmol Publications Pvt.Ltd, New Delhi
- 2.Bhatia S K, 2008, Emerging Human Resource Development (HRD), Deep and Deep Publications Pvt.Ltd, New Delhi.
- 3.Uday Kumar Halder, 2010, Human Resource Development, Oxford University Press, New Delhi.
- 4.Denisi, Griffin, 2008, Human Resource Management, Houghton Mifflin Company, New York.
- 5.Rishipal, 2011, Training and Development Methods, S. Chand Competition, New Delhi
- 6.Khanka S. S., 2003, Human Resource Management, S, Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW324A
Course Title	ELECTIVE II : CORPORATE SOCIAL RESPONSIBILITY
Course Extension	
Course Teacher	Dr. Christi Anandan C R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about Corporate Social Responsibility To understand the functions and activities of Social AuditTo acquire the skills of promoting and working in CSR programs
Outcomes	Gained knowledge about Corporate Social Responsibility Have an understanding over the functions and activities of Social AuditAcquired the skills of promotion and working of CSR programs

II. COURSE COVERAGE

Number of hrs. Per Week : 30

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	Introducing Corporate Social Responsibility, Concept, History	1st Week	1	1	Black Board, PowerPoint Presentation
	1.2	Triple Bottom Line Approach, CSR Issues in India	1st Week	2	1	Activity Based Learning
	1.3	No Class	1st Week	3	0	Nil
	1.4	No Class	1st Week	6	0	Nil
	1.5	Organizational Environment, Impacts, Issues	2nd Week	1	1	Lectures, Activity Based Learning
	1.6	Organizational Environment, Impacts, Issues	2nd Week	2	1	Lectures, Activity Based Learning
	1.7	No Class	2nd Week	3	0	Nil
	1.8	No Class	2nd Week	6	0	Nil
	1.9	Brief on ISO 14001, OHSAS 18001, Global compact, SES 1000	3rd Week	2	1	Lectures
	1.10	No Class	3rd Week	6	0	Nil
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Brief on ISO 14001, OHSAS 18001, Global compact, SES 1000	4th Week	1	1	Lectures
	2.2	CSR Case Presentation	4th Week	2	1	Discussions & PowerPoint Presentation
	2.3	No Class	4th Week	3	0	Nil
	2.4	No Class	4th Week	6	0	Nil
	2.5	Indian Companies Acts 2013	4th Week	1	1	Class Room Participation
	2.6	Program for the neighborhood	5th Week	2	1	Video Lectures, Activity Based Learning
	2.7	No Class	5th Week	3	0	Nil
Unit III	3.0	Field Practicum	6th Week	4	0	Nil
	3.1	No Class	5th Week	6	0	Nil
	3.2	Success Stories of CSR-Infosys	6th Week	1	1	Discussions & PowerPoint Presentation
	3.3	Success Stories of CSR-TISS	6th Week	2	1	Video Lectures, Activity Based Learning
	3.4	No Class	6th Week	3	0	Nil
	3.5	No Class	6th Week	6	0	Nil
	3.6	CSR Awards	7th Week	1	1	Lectures
	3.7	CSR Awards	7th Week	2	1	Discussions, Revision & PowerPoint Presentation
	3.8	No Class	7th Week	3	0	Nil
	3.9	No Class	7th Week	6	0	Nil

Unit III	3.10	Success Stories of CSR-Presentation	8th Week	1	1	Discussions, Revision & PowerPoint Presentation
	3.11	Success Stories of CSR-Presentation	8th Week	2	1	Lectures
	3.12	No Class	8th Week	3	0	Nil
	3.13	No Class	8th Week	6	0	Nil
	3.14	Success Stories of CSR-Presentation	9th Week	1	1	Discussions, Revision & PowerPoint Presentation
Unit IV	4.0	Field Practicum	9th Week	4	0	Nil
	4.1	Success Stories of CSR-Presentation	9th Week	2	1	Lectures
	4.2	No Class	9th Week	3	0	Nil
	4.3	No Class	9th Week	6	0	Nil
	4.4	Success Stories of CSR-TISCO	10th Week	1	1	Lectures
	4.5	Success Stories of CSR-USHA	10th Week	2	1	Activity Based Learning
	4.6	No Class	10th Week	3	0	Nil
	4.7	No Class	10th Week	6	0	Nil
	4.8	Case Presentaion	11th Week	1	1	Discussions, Revision & PowerPoint Presentation
	4.9	Case Presentaion	11th Week	2	1	Lectures
	4.10	No Class	11th Week	3	0	Nil
	4.11	No Class	11th Week	6	0	Nil
Unit V	5.0	Field Practicum	12th Week	4	0	Nil
	5.1	Case Presentaion	12th Week	1	1	Seminar
	5.2	Snap Test	12th Week	2	1	Test
	5.3	No Class	12th Week	3	0	Nil
	5.4	No Class	12th Week	6	0	Nil
	5.5	Case Presentaion	13th Week	1	1	Discussions, Revision & PowerPoint Presentation
	5.6	Case Presentaion	13th Week	2	1	Lectures
	5.7	No Class	13th Week	3	0	Nil
	5.8	No Class	13th Week	6	0	Nil
	5.9	CSR Audit	14th Week	1	1	Lectures
	5.10	CSR Report Preparation	14th Week	2	1	Discussions, Revision & PowerPoint Presentation
	5.11	No Class	14th Week	3	0	Nil
	5.12	No Class	14th Week	6	0	Lectures
	5.13	Revision	15th Week	1	1	Lectures
	5.14	Revision	15th Week	2	1	Discussions, Revision & PowerPoint Presentation
5.15	No Class	15th Week	3	0	Nil	
Total Hrs.					29.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, Lecture, Video Lectures, Group Discussion, Group Discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	20 Marks
Library	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

1. Anne-will Harzing. 2011. International Human Resource Management. Sage Publications. 2. Ashish Kumar Das. 2007. Human rights in India. sarup and Sons. New Delhi. 3. Bhoumik. 2008. Entrepreneurship. New Age International. 4. Fred Luthans. 1992. Organizational Behaviour. McGraw Hill publications. 5. Gary Dessler. 2011. Human Resource Management. Dorling Kindersly (India) Pvt. Ltd.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW221T
Course Title	HUMAN RESOURCE MANAGEMENT
Course Extension	
Course Teacher	Dr. Clayton Michael Fonceca

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•Gain knowledge about the management of human resources•Understand the programmes and activities of management of human resources•Acquire the skills of working with organized and un-organized human resources
Outcomes	<ul style="list-style-type: none">•Gain knowledge about the management of human resources•Understand the programmes and activities of management of human resources•Acquire the skills of working with organized and un-organized human resources

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Concept and importance as part of general management	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Personnel Management	1st Week	2	0.5	Activity Based Learning
	1.3	Human Resource Management – Meaning and Definitions	1st Week	3	1	Discussions, Revision and PowerPoint Presentation
	1.4	Field Practicum	1st Week	4	0	Nil
	1.5	Field Practicum	1st Week	5	0	Nil
	1.6	Objectives of HRM	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Functions of HRM	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Managerial Functions vs. Operative Functions	2nd Week	2	1	Discussions, Revision and PowerPoint Presentation
	1.9	Evolution of HRM	2nd Week	3	1	Class Room Participation
	1.10	Field Practicum	2nd Week	4	0	Nil
	1.11	Field Practicum	2nd Week	5	0	Nil
	1.12	Concept and process of Human Resource planning	2nd Week	6	0.5	Class Room Participation
	1.13	Recruitment and Selection	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	On-Campus, Off-Campus Recruitment	3rd Week	2	1	Lectures
	1.15	Employee outsourcing	3rd Week	3	1	Discussions, Revision and PowerPoint Presentation
	1.16	Field Practicum	3rd Week	4	0	Nil
	1.17	Field Practicum	3rd Week	5	0	Nil
	1.18	Selection Process	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
Unit II	2.1	Application Blank, Written Test, Group Discussion	4th Week	1	0.5	Lectures
	2.2	Indicators of a good Curriculum Vitae	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.3	Interviewing techniques and skills	4th Week	3	1	Snap Test
	2.4	Field Practicum	4th Week	4	0	Nil
	2.5	Field Practicum	4th Week	5	0	Nil
	2.6	Types of Interviews	4th Week	6	0.5	Class Room Participation
	2.7	Offer Letters, Reference Checks	4th Week	1	0.5	Class Room Participation

Unit II	2.8	Job analysis: Job specification	5th Week	2	1	Video Lectures, Activity Based Learning
	2.9	Job classification	5th Week	3	1	Discussions, Revision and PowerPoint Presentation
	2.10	Field Practicum	5th Week	4	0	Nil
	2.11	Field Practicum	5th Week	5	0	Nil
Unit III	3.1	Job evaluation	5th Week	6	1	Class Room Participation
	3.2	Job enrichment	6th Week	1	1	Class Room Participation
	3.3	Job description	6th Week	2	0.5	Video Lectures, Activity Based Learning
	3.4	Concept of HR Analytics	6th Week	3	0.5	Discussions, Revision and PowerPoint Presentation
	3.5	Field Practicum	6th Week	4	0	Nil
	3.6	Field Practicum	6th Week	5	0	Nil
	3.7	Induction – Its Importance	6th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.8	Process of Induction	7th Week	1	0.5	Lectures
	3.9	Difference between Induction and Placement	7th Week	2	1	Discussions, Revision and PowerPoint Presentation
	3.10	Placement – Its Importance	7th Week	3	1	Class Room Participation
	3.11	Field Practicum	7th Week	4	0	Nil
	3.12	Field Practicum	7th Week	5	0	Nil
	3.13	Fun at Workplace	7th Week	6	1	Discussions, Revision and PowerPoint Presentation
	3.14	Training Needs Analysis	8th Week	1	0.5	Discussions, Revision and PowerPoint Presentation
	3.15	Types of Training	8th Week	2	0.5	Lectures
	3.16	Types of Training	8th Week	3	1	Lectures
	3.17	Field Practicum	8th Week	4	0	Nil
	3.18	Field Practicum	8th Week	5	0	Nil
	3.19	Employee engagement	8th Week	6	1	Discussions, Revision and PowerPoint Presentation
	3.20	Concept of Wage and Salary	9th Week	1	1	Discussions, Revision and PowerPoint Presentation
Unit IV	4.1	Wage Theories	9th Week	2	0.5	Lectures
	4.2	Wage Theories	9th Week	3	0.5	Lectures
	4.3	Field Practicum	9th Week	4	0	Nil
	4.4	Field Practicum	9th Week	5	0	Nil

Unit IV	4.5	Types of wages	9th Week	6	0.5	Lectures	
	4.6	Wage Board - Wage Components	10th Week	1	1	Lectures	
	4.7	Wage differentials – Wage regulators	10th Week	2	0.5	Activity Based Learning	
	4.8	Incentive Schemes - Fringe Benefits	10th Week	3	0.5	Activity Based Learning	
	4.9	Field Practicum	10th Week	4	0	Nil	
	4.10	Field Practicum	10th Week	5	0	Nil	
	4.11	Employee benefit plans	10th Week	6	0.5	Discussions, Revision and PowerPoint Presentation	
	4.12	Rewards and Recognitions	11th Week	1	1	Discussions, Revision and PowerPoint Presentation	
	4.13	Attrition	11th Week	2	1	Lectures	
	4.14	Retention	11th Week	3	1	Lectures	
	4.15	Field Practicum	11th Week	4	0	Nil	
	4.16	Field Practicum	11th Week	5	0	Nil	
	4.17	Causes of Job Hopping	11th Week	6	1	Assignment	
	Unit V	5.1	Leave Management: Types of Leave	12th Week	1	1	Seminar
		5.2	Disciplinary procedures: Concept of Charge Sheet, Domestic enquiry	12th Week	2	1	Seminar
		5.3	Grievance Redressal Procedures	12th Week	3	1	Seminar
		5.4	Field Practicum	12th Week	4	0	Nil
5.5		Field Practicum	12th Week	5	0	Nil	
5.6		Performance Management Systems	12th Week	6	0.5	Discussions, Revision and PowerPoint Presentation	
5.7		Transfers and Promotions	13th Week	1	1	Discussions, Revision and PowerPoint Presentation	
5.8		Separation: Discharge, Dismissal	13th Week	2	0.5	Lectures	
5.9		Resignation, Retirement	13th Week	3	0.5	Lectures	
5.10		Field Practicum	13th Week	4	0	Nil	
5.11		Field Practicum	13th Week	5	0	Nil	
5.12		Retirement, VRS, Exit Interview	13th Week	6	0.5	Lectures	
5.13		Retirement –Pre retirement	14th Week	1	0.5	Lectures	
5.14		Counseling and Benefits	14th Week	2	0.5	Discussions, Revision and PowerPoint Presentation	
5.15		Legal Provisions, Unionization	14th Week	3	0.5	Discussions, Revision and PowerPoint Presentation	
5.16		Field Practicum	14th Week	4	0	Nil	
5.17		Field Practicum	14th Week	5	0	Nil	
5.18		HRIS – e-HR	14th Week	6	0.5	Lectures	
5.19		e-Recruitment	15th Week	1	0.5	Lectures	
5.20		Challenging role of Human Resource Manager	15th Week	2	0.5	Discussions, Revision and PowerPoint Presentation	
5.21		Need for HRM in a Global Context	15th Week	3	0.5	Discussions,	

Unit V						Revision and PowerPoint Presentation
	5.22	Field Practicum	15th Week	4	0	Nil
	5.23	Field Practicum	15th Week	5	0	Nil
	5.24	Factors influencing effective Human Resource Management Today	15th Week	6	2	Discussions, Revision and PowerPoint Presentation
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning, Group Discussions

Assessment Method: Snap Test, Assignment, Class Room Participation, CIA

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Test	5 Marks
Assignment	5 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Text Books

- V K Sharma, 2013, Human Resource Management, Evolution and challenges Ahead, Viva Books Pvt.Ltd, New Delhi.
- Arun Monappa, 2011, Managing Human Resources, Rajiv Beri for Macmillan Publishers India. Ltd, Chennai

REFERENCE BOOKS

- Aswathappa K, 2011, Human Resource Management ,6 Ed, Tata McGraw Hill Educate Ion Pvt Ltd
- Dr.N. Premavathi, 2011, Human Resource Management and Development, 1 Ed, Sri.Vishnu Publications, Chennai.
- Dwivedi R S, 2012, Text Book of Human Resource Management, Vikas Publishing House Pvt Ltd, New Delhi.
- Gary Dessler, Biju Varkkey, 2012, Human Resource Management (12thEd.), Dorling Kinderley India Private Ltd
- Jayant Mukherjee, 2012, Designing Human Resources Management Systems a Leaders Guide, Sage Publications, New Delhi.
- Lowell H. Lamberton, Leslie Minor, 2012, Human Relations Strategies for Success, 4th Ed, Tata McGraw-Hill Edition Pvt.Ltd, New Delhi,
- Michael J Kavanagh, Mohan Thite, Richard D Johnson, 2012, Human Resource Information System, SAGE Publicatons India Pvt.Ltd, New Delhi
- Murton, Inmmam and Osullivan, 2011, Human Resource Management, Great Hodder Education, London
- Nickwilton, 2012, An Introduction to Human Resource Management, Sage Publications India Pvt. Ltd.
- Seetharaman S, B. Venkateswara Prasad, 2012, Human Resource Management, Scitech Publications Pvt. Ltd- Chennai
- Sharma V K, 2013, Human Resource Management, Evolution

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW424A
Course Title	ELECTIVE IV : ENVIRONMENTAL SOCIAL WORK
Course Extension	
Course Teacher	Dr. Clayton Michael Fonceca

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To help the students to learn basic facts about Ecology, Environment and Energy resources.•To increase the knowledge on various issues on Environment and the roles of Movements for the Environment Protection.•To provide an understanding roles and responsibilities of Social Workers to protect the nature.
Outcomes	<ul style="list-style-type: none">•To help the students to learn basic facts about Ecology, Environment and Energy resources.•To increase the knowledge on various issues on Environment and the roles of Movements for the Environment Protection.•To provide an understanding roles and responsibilities of Social Workers to protect the nature.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Environment	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Environment degradation	1st Week	2	0.5	Activity Based Learning
	1.3	Pollution of Natural Resources	1st Week	3	1	Discussions, Revision and PowerPoint Presentation
	1.4	Field Practicum	1st Week	4	0	Nil
	1.5	Field Practicum	1st Week	5	0	Nil
	1.6	Air Pollution	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Water Pollution	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Noise Pollution	2nd Week	2	1	Discussions, Revision and PowerPoint Presentation
	1.9	Light Pollution	2nd Week	3	1	Class Room Participation
	1.10	Field Practicum	2nd Week	4	0	Nil
	1.11	Field Practicum	2nd Week	5	0	Nil
	1.12	Soil Pollution	2nd Week	6	0.5	Class Room Participation
	1.13	Causes of Environmental Pollution	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	1.14	Factors Affecting Environmental Pollution	3rd Week	2	1	Lectures
	1.15	Energy Crisis	3rd Week	3	1	Discussions, Revision and PowerPoint Presentation
	1.16	Field Practicum	3rd Week	4	0	Nil
	1.17	Field Practicum	3rd Week	5	0	Nil
	1.18	Rural Poverty	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
Unit II	2.1	Chipko Movement	4th Week	1	0.5	Lectures
	2.2	Peoples Movement	4th Week	2	1	Discussions, Revision and PowerPoint Presentation
	2.3	Movements against big dams-Narmada	4th Week	3	1	Snap Test
	2.4	Field Practicum	4th Week	4	0	Nil
	2.5	Field Practicum	4th Week	5	0	Nil
	2.6	Eco farming	4th Week	6	0.5	Class Room Participation
	2.7	Natural farming efforts	4th Week	1	0.5	Class Room Participation
	2.8	Roof Top Farming	5th Week	2	1	Video

Unit II						Lectures, Activity Based Learning
	2.9	Organic Farming	5th Week	3	1	Discussions, Revision and PowerPoint Presentation
	2.10	Field Practicum	5th Week	4	0	Nil
	2.11	Field Practicum	5th Week	5	0	Nil
Unit III	3.1	Women and Conservation of Environment	5th Week	6	1	Class Room Participation
	3.2	Women and Conservation of Environment	6th Week	1	1	Class Room Participation
	3.3	Rio Summit and its implications	6th Week	2	0.5	Video Lectures, Activity Based Learning
	3.4	Rio Summit and its implications	6th Week	3	0.5	Discussions, Revision and PowerPoint Presentation
	3.5	Field Practicum	6th Week	4	0	Nil
	3.6	Field Practicum	6th Week	5	0	Nil
	3.7	Concept of Waste Management	6th Week	6	0.5	Black Board, PowerPoint Presentation,
	3.8	Solid Waste Management	7th Week	1	0.5	Lectures
	3.9	Liquid Waste Management	7th Week	2	1	Discussions, Revision and PowerPoint Presentation
	3.10	Methods of Waste Management	7th Week	3	1	Class Room Participation
	3.11	Field Practicum	7th Week	4	0	Nil
	3.12	Field Practicum	7th Week	5	0	Nil
	3.13	The Environment Protection Act 1986	7th Week	6	1	Discussions, Revision and PowerPoint Presentation
	3.14	The Environment Protection Act 1986	8th Week	1	0.5	Discussions, Revision and PowerPoint Presentation
	3.15	Air Pollution Act 1987	8th Week	2	0.5	Lectures
	3.16	Air Pollution Act 1987	8th Week	3	1	Lectures
	3.17	Field Practicum	8th Week	4	0	Nil
	3.18	Field Practicum	8th Week	5	0	Nil
	3.19	Air Pollution Act 1987	8th Week	6	1	Discussions, Revision and PowerPoint Presentation
	3.20	Water Pollution Act 1974	9th Week	1	1	Discussions, Revision and PowerPoint Presentation
Unit IV	4.1	Water Pollution Act 1974	9th Week	2	0.5	Lectures
	4.2	Water Pollution Act 1974	9th Week	3	0.5	Lectures
	4.3	Field Practicum	9th Week	4	0	Nil
	4.4	Field Practicum	9th Week	5	0	Nil
	4.5	Pollution Control Board Functions	9th Week	6	0.5	Lectures

Unit IV	4.6	Pollution Control Board - Central	10th Week	1	1	Lectures	
	4.7	Pollution Control Board - State	10th Week	2	0.5	Activity Based Learning	
	4.8	Penalties and Procedures	10th Week	3	0.5	Activity Based Learning	
	4.9	Field Practicum	10th Week	4	0	Nil	
	4.10	Field Practicum	10th Week	5	0	Nil	
	4.11	Implication of Pollution Control Board	10th Week	6	0.5	Discussions, Revision and PowerPoint Presentation	
	4.12	Concept of Forest Conservations	11th Week	1	1	Discussions, Revision and PowerPoint Presentation	
	4.13	Importance of Forest Conservations	11th Week	2	1	Lectures	
	4.14	Standards and tolerance levels – Unplanned urbanization	11th Week	3	1	Lectures	
	4.15	Field Practicum	11th Week	4	0	Nil	
	4.16	Field Practicum	11th Week	5	0	Nil	
	4.17	Factors - Unplanned urbanization	11th Week	6	1	Assignment	
	Unit V	5.1	Environmental movements world wide	12th Week	1	1	Seminar
		5.2	Environmental movements in India	12th Week	2	1	Seminar
		5.3	Role of NGO's in Protecting the Environment	12th Week	3	1	Seminar
		5.4	Field Practicum	12th Week	4	0	Nil
		5.5	Field Practicum	12th Week	5	0	Nil
5.6		Top 10 NGO's in Protecting the Environment	12th Week	6	0.5	Discussions, Revision and PowerPoint Presentation	
5.7		Top 10 NGO's in Protecting the Environment	13th Week	1	1	Discussions, Revision and PowerPoint Presentation	
5.8		Role of Social Workers in Protecting the Environment	13th Week	2	0.5	Lectures	
5.9		Afforestation and Deforestation	13th Week	3	0.5	Lectures	
5.10		Field Practicum	13th Week	4	0	Nil	
5.11		Field Practicum	13th Week	5	0	Nil	
5.12		Role of NGOs in Environmental issue	13th Week	6	0.5	Lectures	
5.13		Recap of unit 1	14th Week	1	0.5	Lectures	
5.14		Recap of unit 2	14th Week	2	0.5	Discussions, Revision and PowerPoint Presentation	
5.15		Recap of unit 3	14th Week	3	0.5	Discussions, Revision and PowerPoint Presentation	
5.16		Field Practicum	14th Week	4	0	Nil	
5.17		Field Practicum	14th Week	5	0	Nil	
5.18		Recap of unit 4	14th Week	6	0.5	Lectures	
5.19		Recap of unit 5	15th Week	1	0.5	Lectures	
5.20		Environmental Social Work - Overview	15th Week	2	0.5	Discussions, Revision and PowerPoint Presentation	
5.21		Environmental Social Work – Overview	15th Week	3	0.5	Discussions, Revision and	

Unit V						PowerPoint Presentation
	5.22	Field Practicum	15th Week	4	0	Nil
	5.23	Field Practicum	15th Week	5	0	Nil
	5.24	Environmental Social Work – Overview	15th Week	6	2	Discussions, Revision and PowerPoint Presentation
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Black Board, PowerPoint Presentation, Video Lectures, Activity Based Learning

Assessment Method: Snap Test, Assignment, Class Room Participation, CIA.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Test	5 Marks
Assignment	5 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

- Abbasi. S.A. 1998. Renewable energy sources and their Environmental Impact. Prentice Hall London.
- Agarwal S.K. 1993. Environmental protection. Himalaya Publishers, New Delhi.
- Andromeda. 1995. New Science encyclopedia: Ecology and environment. Oxford Publishers. London
- Benny Joseph. 2005. Environmental studies. Tata McGraw Hill Publishers. New Delhi:
- Cutter Susan L. 1998. Environmental Risks and Hazards. Prentice Hall London.
- Dash Sharma P. 1998. Environment Health and development. Anmol Publishers. New Delhi.
- Gadgil, Madhav and RamchandraGuha, 1995 Ecology and Equity; the use and Abuse of Nature in Contemporary India, New Delhi, Penguin Publishers.
- GuhaRamchandra, 1991 The Unquiet woods, Ecological Change and Peasant Resistance in the Himalayas, New Delhi: Oxford University Press
- Gupta Sunil. 1997. Environment Population and resources. Anmol Publishers. New Delhi.
- Kannan 1991. Fundamentals of Environmental pollution. S. Chand. New Delhi.
- Krishan. 1994. Fundamentals of Environmental pollution. S. Chand and Company. New Delhi
- Luoma Samuel N. 1984. Introduction to environmental Issues. Macmillan Publishers. Calcutta.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA434D
Course Title	ELECTIVE VII : COMPENSATION MANAGEMENT
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart to the students the basic concepts of performance and compensation management. To help the students to be familiar with wage and salary administration.
Outcomes	Helps students to relate between compensation and competencies of employees. Develops the basic knowledge of compensation management.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	unit -Introduction	1st Week	1	1	
	1.2	Job Description	1st Week	2	1	
	1.3	job specification	1st Week	3	1	
	1.4	job evaluation	1st Week	4	1	
	1.5	methods of job evaluation	1st Week	5	1	Test
	1.6	ranking methods	1st Week	6	2	Seminar
	1.7	job classification method	2nd Week	1	1	
	1.8	internal bench marking	2nd Week	2	1	
	1.9	point system	2nd Week	3	1	
	1.10	factor comparison	2nd Week	4	1	
	1.11	advantages of each method	2nd Week	5	2	
	1.12	disadvantages of each method	2nd Week	6	2	
Unit II	2.1	UNIT II- Introduction	3rd Week	1	1	
	2.2	wages and salary administration	3rd Week	2	1	
	2.3	nature and scope of compensation	3rd Week	3	2	
	2.4	wage determination process	3rd Week	4	1	
	2.5	factors influencing wage and salary administration	3rd Week	5	1	Test
	2.6	theories of wages	3rd Week	6	2	
	2.7	types of wages	4th Week	1	1	
	2.8	wage differentials	4th Week	2	2	Seminar
	2.9	wage board in india	4th Week	3	2	
	2.10	components of compensation package	4th Week	4	1	
	2.11	dearness allowance	4th Week	5	2	
	2.12	methods of computing dearness allowance	4th Week	6	1	Test
	2.13	recommendation of the recent pay commission	5th Week	1	2	
Unit III	3.1	UNIT III-Introduction	5th Week	2	1	
	3.2	incentives	5th Week	3	1	
	3.3	types of incentives	5th Week	4	2	
	3.4	individual incentives	5th Week	5	2	Test
	3.5	piece work	5th Week	6	2	
	3.6	measured day work	6th Week	1	1	
	3.7	standard hour	6th Week	2	1	
	3.8	gain sharing	6th Week	3	1	Revision
	3.9	advantages of each method	6th Week	4	1	
	3.10	disadvantages of each method	6th Week	5	2	
	3.11	organization wide incentives	6th Week	6	2	
	3.12	scanlon plan	7th Week	1	1	Test
	3.13	kaiser plan	7th Week	2	2	
	3.14	profit sharing plan	7th Week	3	1	
	3.15	non financial incentives	7th Week	4	1	
	3.16	fringe benefits	7th Week	5	3	Seminar
Unit IV	4.1	UNIT IV-Introduction	7th Week	6	1	
	4.2	executive compensation plan	8th Week	1	2	
	4.3	principles	8th Week	2	1	

Unit IV	4.4	factors affecting executive compensation	8th Week	3	2	
	4.5	models for executive compensation	8th Week	4	1	Seminar
	4.6	legal environment for executive compensation	8th Week	5	2	
	4.7	retirement plans	8th Week	6	1	
	4.8	types	9th Week	1	3	
	4.9	description	9th Week	2	1	
Unit V	5.1	UNIT V-Introduction	9th Week	3	1	Seminar
	5.2	individual variable compensation	9th Week	4	1	
	5.3	group variable compensation	9th Week	5	2	
	5.4	pay for performance	9th Week	6	1	
	5.5	pay by seniority	10th Week	1	2	
	5.6	production sharing plan	10th Week	2	1	Revision
	5.7	employee stock options	10th Week	3	2	
	5.8	essentials for effective stock based compensation	10th Week	4	2	
	5.9	limitations of stock based compensation	10th Week	5	1	
	5.10	bonus	10th Week	6	1	Test
	5.11	methods for determining bonus	11th Week	1	3	
	5.12	payment of bonus act,2015	11th Week	2	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

LECTURE METHOD, CASE DISCUSSION AND MANAGEMENT ACTIVITIES.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Quiz	10 Marks

V. RESOURCES

LCD, LIBRARY BOOKS AND JOURNALS AND INTERNET

Head

Course Teacher

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 18.06.2018
VENUE : HOD's Room
TIME : 4.30 PM - 5.00 PM
MEETING NUMBER : 1st meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD
2. Prof. J. Sasiganth
3. Prof. R. Alexander
4. Prof. R. Arockia Mary
5. Prof. S. Praveen Kumar

AGENDA:

1. 2nd MBA Specialization,
2. NAAC Documentation,
3. Moodle,
4. General Instructions.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.


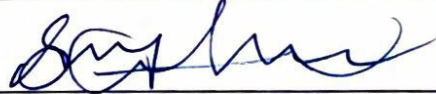



Discussions were made on the following areas,

- Specialization list for 2nd year MBA students were finalized.
- NAAC documentation work will be monitored by Prof. R. Alexander and Prof. R. Arockia Mary.
- Course Plan to be updated in the new template.
- Certificate verification to be held on 25th of June for the P.G 1st year students and will be monitored by Prof. J. Sasiganth.

- Usage of Moodle Platform to be learnt by Prof. S. Praveen Kumar and to be implemented by all staff members.
- Documentation in-charge is Prof. J. Sasiganth and is assisted by Prof. S. Praveen Kumar.
- HOD instructed all staff to monitor students to use Campus Language – English, inside the College premises.
- Department Staff secretary Prof. S. Praveen Kumar.
- CA in-charge will be Prof. R. Arockia Mary.

Finally the HOD thanked all the staff members for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA., M.Phil., Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 601, Vellore Dt. TN, India


Director 3/2/16

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 26.06.2018
VENUE : HOD's Room
TIME : 10.30 AM – 10:45 PM
MEETING NUMBER : 2nd meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. Class Timetable,
2. NAAC Documentation,
3. General Instructions,
4. IN-Plant training.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.

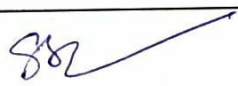

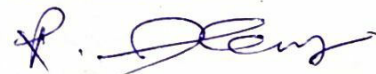
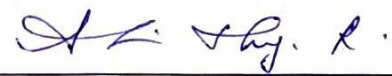
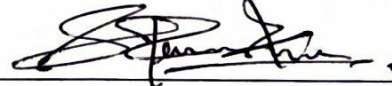
Discussions were made on the following areas,

- Timetable will be finalized and will be sent to all staff by this evening by Prof. J. Sasiganth.
- NAAC documentation has to be verified and checked at the earliest and to be reported to the HOD.
- From now we will be having regular 7th hour class.
- Class adjustment should not be made without the permission of the HOD.
- Only subject and subject related activities have to be taught during class hours.
- Strictly students should not do project works during class hours.

- Staff Moving register has to be maintained regularly.
- Staff should not sit inside the class and it has to be followed strictly.
- No staff should miss the Morning Prayer and they are requested to be before 8:28 AM inside the Department.
- Class materials have to be maintained and have to be documented with all the required details.
- All staffs are requested to do only the works that are assigned by the HOD.
- Last date for submission of In-plant training report is 30th June 2018.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA., M.Phil., Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 001, Vellore Dt. TN, India


Director 30/07/18

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 17.07.2018
VENUE : HOD's Room
TIME : 1.15 PM – 1:30 PM
MEETING NUMBER : 3rd meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. Class Timetable,
2. NAAC Documentation,
3. General Instructions,
4. IN-Plant training.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.






The following topics were discussed,


- All staffs should upload their subject materials for their respective subjects in Moodle.
- 1st Yr will not be having CA- exam this semester due to admission reasons.
- CA Components to be submitted to HOD.
- CA question papers should be submitted to Prof. Arockia Mary.
- NAAC documents to be signed.
- Specialization changed for 2 students in 2nd MBA
(Dimple Mano (BP170760) , Anugrah Xalxo (BP170726)).
Their specialization and subject details to updated in Moodle.

- Students discipline should be monitored.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA.,M.Phil.,Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 601. Vellore Dt. TN.India


Director 22/07/14

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 07.09.2018
VENUE : HOD's Room
TIME : 10:45 AM – 11:15 AM
MEETING NUMBER : 4th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. Moodle Contents,
2. NAAC Documentation,
3. General Instructions,
4. Course plan,
5. Field training,
6. Industrial Visit.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.






The following topics were discussed,

- Staff profile for all faculty members must be updated in website,
- All faculty members have submitted their course plan in the new format,
- All staffs should upload their subject materials for their respective subjects in Moodle and they should make maximum utilization of moodle for all class activities including assignments, seminars, reports, etc.,
- CA Marks should be uploaded in online immediately,
- All staff should be present for the morning assembly before 8:25 AM,

- Staff should first take the class and then only they can ask the students to take seminar from subject topics,
- Communication skill classes will be conducted for the students by a faculty team from VIT during September 22,23 and 29,30 (Saturday, Sunday),
- In spite of continuous classes second year students could be given some activity,
- Field training for the 1st year students will be there on every Wednesday and they have to submit the training report on the following day.
- Project approval and plagiarism check for the second year students has to be completed at the earliest,
- HOD thanked the team for organizing Industrial visit for the students.

Finally HOD thanked all the staff for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director
2/09/22

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 19.09.2018
VENUE : HOD's Room
TIME : 4:30 PM – 4:55 PM
MEETING NUMBER : 5th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. Moodle Contents,
2. General Instructions,
3. English Course,
4. Subject allocation,
5. CA and Semester Exam.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.




The following topics were discussed,

- PPT's up to 2nd CA must be uploaded in the Moodle,
- All staff members are encouraged to set the CA question papers based on Blooms Taxonomy.
- Board of studies has to be completed before December,
- This year we would be having Brand Trade Fair in the month of November.
- CA Exams dates were fixed.

- All staff members are requested to follow Outcome Based Evaluation method and Blooms Taxonomy with immediate effect..
- Subject allocations for the Even Semester were discussed.
- First year students will be having Communication enhancement course lead by VIT staffs, and all the students will visit Communication Lab at VIT campus on October 6th 2018.

Finally HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	R. Alexander
4. Prof. R. Arockia Mary	R. Arockia Mary
5. Prof. S. Praveen Kumar	


HOD


Director 09/09/18

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 15.10.2018
VENUE : HOD's Room
TIME : 10:50 AM – 11:20 PM
MEETING NUMBER : 6th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. CA Paper Correction
2. General Instructions,
3. Moodle Instruction,

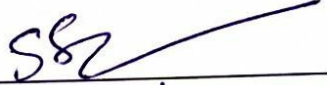




The meeting was headed by Prof. S. Sasikumar, Head of the Department.


The following topics were discussed,

- The Head of the department Dr. Sasikumar informed all the staff to upload materials for all units in Moodle and all CA Papers should be corrected and distributed immediately.
- Student's discipline and punctuality in classes should be monitored and no student should change their place without the permission of the class teacher.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 12.11.2018
VENUE : HOD's Room
TIME : 3:00 PM – 3:25 PM
MEETING NUMBER : 7th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. NAAC Documentation,






The meeting was headed by Prof. S. Sasikumar, Head of the Department.

The following topics were discussed,

- The Head of the department Dr. Sasikumar insisted to maintain department file has to be arranged as per the new management order for NAAC and further he split up the work that Prof. Arockia Mary and Prof. Praveen will be working on department file maintenance, and Prof. Alexander and Prof. Sasiganth will be working on NAAC Presentation.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 29.11.2018
VENUE : HOD's Room
TIME : 4:30 PM – 5:15 PM
MEETING NUMBER : 8th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. Even Semester plan,
3. Moodle,
4. 2nd Year Project,
5. CA.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.

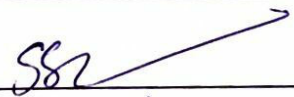




The following topics were discussed,


- The Department Head Dr. Sasikumar allocated the guides for the 2nd Year students project and he will be the project coordinator.
- The Board of Studies will happen on December 8 and ATR has to be prepared.
- Moodle should be started immediately for this semester.
- Department file maintenance to be checked and maintained regularly.
- Books shouldn't be taken to classes and staff should make use of PPT.

- Department Notice boards has to be maintained regularly and department Clubs to be formed and should be active especially for present 1st year students.
- Staff should not use chairs in the class and should be punctual to classes regularly
- Staff should be present before 8:25 AM in the Morning and 1:30 Pm in Noon.
- Mobiles ceased during class hours should be brought in to the notice of the HOD.
- Students should maintain subject notes properly and it shall be verified by the HOD at anytime.
- Prof. Sasikumar (HOD) will be the CA in charge and coordinator for this semester.
- Staff should communicate in English and should try avoiding vernacular languages.
- Required documents to be submitted in mail to AICTE before 15th December 2018.
- Prof. Arockia Mary will be the organizing Secretary for the upcoming conference where UGC listed journal will be published.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE
PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 05.03.2018
VENUE : HOD's Room
TIME : 2:30 PM – 3:00 PM
MEETING NUMBER : 9th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. Students end Semester Project,
3. Students Internship,
4. Convocation,
5. CA - Schedule,
6. Staff annual plan performance report.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.

WELCOMING:

The Department Head Prof. Dr. S. Sasikumar welcomed the staff.



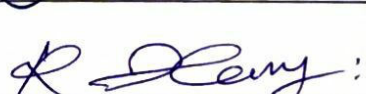
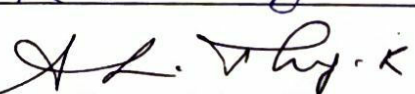

The following topics were discussed,

- The Department Head Dr. S. Sasikumar asked all the staff to submit the 2nd Year students project detail and their performance status immediately and March 29th will be their last working day, all their Project plagiarism check has to be completed by 31st March and by 5th April they will be having their Final Project Viva-Voce and will be completed on the same day.

- He allocated the staff duties and responsibilities for Convocation that will be happening on 9th March 2019- Saturday.
- 1st Year CA Time table was revised as per the instruction of the Principal and will be completed on 8th March 2019- Friday.
- Students Company Internship for 1st Year Students, the necessary process and guidelines for them has to be initiated and the letter has to be prepared by Prof. J. Sasiganth.
- 3rd April will be the last working day of this academic year and Scrutiny board will be on the same day.
- All staff are requested to submit their annual plan performance report to Head of the Department Dr. S. Sasikumar.
- Further he advised that the Students-Staff relationship has to be controlled.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P412
Course Title	ATOMICS PHYSICS
Course Extension	
Course Teacher	Mr. Daniel Lawrence D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To make the students to understand the concepts of positive rays and X-rays and their applications•To study atom models and their importance•To acquire the knowledge about magneto optical properties of spectrum and photo electric effect
Outcomes	<p>On successful completion of this course, students will be able to</p> <ul style="list-style-type: none">•Describe how positive rays and X-rays are formed.•Discuss the production of x-rays as the inverse of the photo electric effect.•Describe the origin of sub-shells, shells and multiplets for atoms with two or more electrons.•Carry out experimental and theoretical studies on atoms, with focus on the structure and dynamics of atoms.

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Positive Rays: Discovery and Properties	1st	1	1	6.0
	1.2	Positive ray analysis: Thomson's Parabola method – detection of isotopes	1st	4	1	1.0
	1.3	Dempster's mass spectrographs	3rd	1	1	5.0
	1.4	Dunnington's mass spectrograph	4th	1	1	5.0
	1.5	Uses of mass spectrograph and Problem Solving	5th	1	1	4.0
Unit II	2.1	Drawbacks of classical wave theory-photon	1st	6	1	4.0
	2.2	Photo-electric effect and Laws of photoelectric emission	2nd	6	1	4.0
	2.3	Richardson and Compton experiment	3rd	6	1	1.0
	2.4	Relation between photoelectric current and retarding potential	4th	6	1	4.0
	2.5	Relation between velocity of photoelectrons and frequency of light	5th	6	1	5.0
	2.6	Einstein's photoelectric equation	6th	6	1	4.0
Unit III	3.1	Vector atom model	10th	4	1	6.0
	3.2	Spatial quantization and electron spin	11th	1	1	1.0
	3.3	Quantum numbers associated with electron	11th	4	1	4.0
	3.4	Pauli's exclusion principle	12th	4	1	1.0
	3.5	Spin-orbit coupling in atoms: LS and jj couplings	13th	1	1	4.0
	3.6	Periodic classification of elements	14th	1	1	4.0
Unit IV	4.1	Magnetic dipole-moment due to orbital motion of the electron	8th	6	1	6.0
	4.2	Magnetic dipole moment due to spin	9th	6	1	6.0
	4.3	Stern and Gerlach experiment	10th	6	1	1.0
	4.4	Normal and anomalous Zeeman Effect – experiment	11th	6	1	1.0
	4.5	Larmor's theorem and Paschen-Back effect	14th	6	1	1.0
Unit V	5.1	X-Rays: Introduction and Properties	5th	4	1	6.0
	5.2	Diffraction of X-rays	6th	1	1	5.0
	5.3	Bragg's law and Measurement of wavelength of X-rays	6th	4	1	1.0
	5.4	Bragg's X-ray spectrometer	7th	1	1	1.0
	5.5	Moseley's law, importance and types of X-ray spectra	8th	4	1	4.0
	5.6	Continuous and characteristic X-ray spectra	9th	1	1	6.0
	5.7	Compton Effect, Compton wavelength	9th	4	1	4.0
	5.8	Compton wavelength and experimental verification	10th	1	1	4.0
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

- Tradition method of Chalk and Blackboard
- Powerpoint Presentation using LCD Projectors

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Books for study

- 1.R. Murugesan, Modern Physics, S. Chand and Company Ltd., Ram Nagar, New Delhi, 2009.
- 2.N. Subrahmanyam and Brijlal, Atomic Physics, S. Chand and Company Ltd., New Delhi, 2010.

Books for reference

- 1.S. N. Ghoshal, Atomic and Nuclear Physics, Volume-I, S. Chand and Company Ltd., Ram Nagar, New Delhi, 1996.
- 2.Arthur Beiser, Concepts of Physics, Tata Mcgraw – Hill – Sixth Edition, 2003.
- 3.Seihal Chopra Sehgal – Modern Physics, Sultan Chand Sons, New Delhi, 2004.

Websites

- 1.<http://www.preservearticles.com/201012302039/positive-rays-properties.html>
- 2.<http://subhasishchandra.com/wp-content/uploads/2012/08/Motion-of-Charged-Particles-in-Electric-and-Magnetic-Fieldsx.pdf>
- 3.http://www.citycollegiate.com/xii_chpxiv1.htm
- 4.http://www.readorrefer.in/article/Photoelectric-effect-Dual-Nature-of-Radiation_2942/
- 5.<http://www.physics-assignment.com/vector-atom-model>
- 6.[http://www.chembio.uoguelph.ca/educmat/chm364_preuss/1_10 Vector model.pdf](http://www.chembio.uoguelph.ca/educmat/chm364_preuss/1_10%20Vector%20model.pdf)
- 7.www.quora.com/What-is-an-expression-for-the-magnetic-dipole-moment-of-a-revolving-electron
- 8.<http://www.physics.nus.edu.sg/~L3000/Level3manuals/stern-Gerlach.pdf>
- 9.<http://www.physics-assignment.com/zeeman-effect>
- 10.<http://hyperphysics.phy-astr.gsu.edu/hbase/quantum/paschen.html>
- 11.http://www.readorrefer.in/article/Braggs-law-for-X-ray-diffraction_2933/
- 12.http://www.readorrefer.in/article/X-ray-spectra---continuous-and-characteristic-Xray-spectra_2935/
- 13.http://www.readorrefer.in/article/Bragg-s-X-ray-spectrometer_2934/
- 14.http://www.readorrefer.in/article/Moseley-s-law-and-Applications-of-Moseley-s-law_2936/
- 15.<http://nptel.ac.in/courses/122101002/downloads/lec-25.pdf>

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P413
Course Title	SPECTROSCOPY
Course Extension	
Course Teacher	Mr. Daniel Lawrence D

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To provide a knowledge of interaction of electromagnetic radiation with atoms and molecules•To expose to the various spectroscopic techniques and their usage
Outcomes	<ul style="list-style-type: none">•Students will understand the fundamentals of electromagnetic radiations•Students will realize the importance of spectroscopy and spectrometers

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Electromagnetic spectrum	1st	3	1	6.0
	1.2	Interaction of electromagnetic radiation with matter	2nd	3	1	6.0
	1.3	Scattering, dispersion and transmission of radiation	3rd	3	1	6.0
	1.4	Born Oppenheimer approximation	4th	3	1	4.0
	1.5	Vibrational, rotational and electronic energy levels	5th	3	1	4.0
	1.6	Types of molecular spectra, selection rules	6th	3	1	6.0
	1.7	Characteristic features for absorption and emission	7th	3	1	5.0
	1.8	Band width, factors contributing to band width	8th	3	1	5.0
Unit II	2.1	Fundamental laws of absorption	1st	5	1	1.0
	2.2	Lamberts Bouguer's law	1st	6	1	1.0
	2.3	Beer's law – deviations from Beer's law	2nd	5	1	5.0
	2.4	Absorptivity and absorbance	2nd	6	1	5.0
	2.5	Absorbance and transmission spectrum	3rd	5	1	5.0
	2.6	Origin of visible and UV spectra	3rd	6	1	6.0
	2.7	Frank-Condon principle	4th	5	1	5.0
	2.8	Transition probability	4th	6	1	6.0
	2.9	UV-Visible spectrophotometer and Photoelectric colorimeter	5th	5	1	4.0
Unit III	3.1	Vibrational spectroscopy of diatomic and simple molecules: harmonic Oscillator	5th	6	1	6.0
	3.2	Anharmonic oscillator	6th	6	1	6.0
	3.3	Normal modes of vibration of CO ₂ and H ₂ O molecules	7th	5	1	6.0
	3.4	Experimental setup of IR spectrometer	7th	6	1	4.0
	3.5	Raman Effect, classical theory of Raman scattering	8th	5	1	4.0
	3.6	Quantum theory of Raman scattering (no derivation)	8th	6	1	6.0
	3.7	Experimental setup of Raman spectrometer	9th	5	1	5.0
	3.8	Comparison of IR and Raman spectroscopy	9th	6	1	5.0
	3.9	Problem Solving	10th	5	1	4.0
Unit IV	4.1	Pure rotational spectra of diatomic molecules	10th	6	1	6.0
	4.2	Polyatomic molecules	11th	5	1	1.0
	4.3	Linear molecules	11th	6	1	5.0
	4.4	Symmetric top molecules	12th	5	1	5.0
	4.5	Microwave spectrometer	12th	6	1	6.0
	4.6	Stark effect	13th	6	1	6.0
	4.7	Applications to chemical analysis	14th	5	1	1.0
	4.8	Problem Solving	14th	6	1	4.0
Unit V	5.1	Principle of NMR, chemical shift	9th	3	1	4.0
	5.2	Shielding and deshielding effects	10th	3	1	1.0
	5.3	Factors affecting chemical shift	11th	3	1	5.0
	5.4	Experimental methods: Single coil	12th	3	1	5.0
	5.5	Experimental methods: Double coil,	13th	3	1	5.0

Unit V		Applications				
	5.6	Principle of ESR, instrumentation, applications	14th	3	1	6.0
Total Hrs.					40.0	

III. TEACHING PROCEDURES & TECHNIQUES

- Tradition method of Chalk and Blackboard
- Powerpoint Presentation using LCD Projectors

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Books for study

- 1.C. N. Banwell, E. M. McCash, Fundamentals of Molecular Spectroscopy, 5th Edition, Tata McGraw–Hill Publications, New Delhi, 2002.
- 2.G. Aruldas, Molecular Structure and Spectroscopy, 2nd Edition, Prentice – Hall of India Pvt.Ltd. New Delhi, 2007.
- 3.D. N. Satyanarayana, Vibrational Spectroscopy and Applications, New Age International Publications, New Delhi, 2004.

Books for reference

- 1.D. L. Pavia, G. M. Lampman, G. S. Kriz, Spectroscopy, Pengage, Indian Edition, 2011.
- 2.Towne and Schawlow, Microwave Spectroscopy, McGraw Hill, New Delhi, 1995.
- 3.H. Kaur, Spectroscopy, Pragagi Edition, 7th Edition Meerut, 2012.

Websites

- 1.<http://www.kinetics.nsc.ru/chichinin/books/spectroscopy/Struve86.pdf>
- 2.<http://www.phy.pmf.unizg.hr/~dandroic/nastava/fem/temp/00/Handbook Of Spectroscopy – G. Gauglitz , T. Vo–Dinh.pdf>
- 3.http://en.wikipedia.org/wiki/Rotational–vibrational_spectroscopy
- 4.www.youtube.com/watch?v=TMLnUmbLwUI

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Chemistry
Course Code	AP408A
Course Title	ALLIED PHYSICS - II
Course Extension	
Course Teacher	Dr. Dhayal Raj A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To study vector atom model and to determine the method of critical potential To study the production of X-rays and its applications To study the basics of nuclear reactions, process of radioactivity and its applications To understand the concepts of wave mechanics and dualistic nature of light To study the basic ideas of electricity and magnetism To study the different methods of preparing thin films, nanomaterials and their applications
Outcomes	By the end of this course, students should be able to: Understand the vector atom model and production of X-rays Understand the basics of nuclear reactions, radioactivity and classification of elementary particles Understand the concepts of wave mechanics and basics of electricity and magnetism Understand the basic ideas behind Thin Films and Nano Materials

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Structure of the atom: Vector atom model	1.0	1	1	
	1.2	Spatial quantization and spinning electron,	1.0	2	1	
	1.3	Quantum numbers associated with the vector atom model	1.0	4	1	
	1.4	Pauli's exclusion principle,	1.0	5	1	
	1.5	Critical Potentials: Excitation potential	2.0	1	1	
	1.6	Ionization Potential and determination of critical potential	2.0	2	1	
	1.7	Frank and Hertz method.	2.0	4	1	Test
	1.8	X-Rays: Production of X-rays	2.0	5	1	
	1.9	Coolidge tube and properties of X-rays	3.0	1	1	
	1.10	X-ray diffraction	3.0	2	1	
	1.11	Bragg's Law – Applications.	3.0	4	1	
	1.12	Photo electric effect: Laws of photo electric emission	3.0	5	1	
	1.13	Einstein's photo electric equation – applications.	4.0	1	1	
Unit II	2.1	Nuclear Reactions and Radioactivity: Nuclear reactions – types of reactions	4.0	2	1	
	2.2	Conservation laws	4.0	4	1	
	2.3	Q-value of a nuclear reaction,	4.0	5	1	
	2.4	Neutron – discovery, detection – properties of neutron	5.0	1	1	
	2.5	Artificial transmutation-Rutherford's experiment	5.0	2	1	Test
	2.6	Artificial radioactivity – radio isotopes – applications	5.0	4	1	
	2.7	Nuclear Energy and Elementary particles: Nuclear fission – energy released in fission	5.0	5	1	
	2.8	Chain reaction – distribution of fission products	6.0	1	1	
	2.9	Nuclear fusion and thermonuclear reactions	6.0	2	1	
	2.10	Advantages and disadvantages of nuclear energy	6.0	4	1	
	2.11	Elementary particles	6.0	5	1	
	2.12	Classification of elementary particles.	7.0	1	1	
Unit III	3.1	Dual nature of light – matter waves	7.0	2	1	
	3.2	Louis de Broglie concepts of matter waves	7.0	4	1	
	3.3	De Broglie wavelength for matter waves	7.0	5	1	
	3.4	G.P. Thomson's experiment to confirm the wave nature of electron	8.0	1	1	Test
	3.5	Davisson and Germer's experiment.	8.0	2	1	
	3.6	Heisenberg's Uncertainty principle – statement	8.0	4	1	
	3.7	Position and momentum of a particle	8.0	5	1	
	3.8	Gamma ray microscope	9.0	1	1	
	3.9	Diffraction of a beam of electrons by a slit.	9.0	2	1	
Unit IV	4.1	Electricity: D.C circuits: growth and decay of current in L.R circuit	9.0	4	1	

	4.2	Growth and decay of charge in C.R circuit – time constant	9.0	5	1	
	4.3	Potentiometer – principle	10.0	1	1	Assignment
	4.4	Calibration of high range ammeter	10.0	2	1	
	4.5	Calibration of low range voltmeter.	10.0	4	1	
	4.6	Magnetism: Intensity of magnetization – susceptibility	10.0	5	1	
	4.7	types – Properties of para, dia and ferromagnetic materials	11.0	1	1	
	4.8	Langevin's theory of diamagnetism	11.0	2	1	
	4.9	Langevin's theory of diamagnetism	11.0	4	1	
	4.10	Hysteresis, B-H curve and general applications.	11.0	5	1	Test
Unit V	5.1	Thin films – preparation of thin films	12.0	1	1	
	5.2	Physical vapour deposition	12.0	2	1	
	5.3	sputtering – reactive sputtering	12.0	4	1	
	5.4	RF sputtering – pulsed laser deposition	12.0	5	1	
	5.5	Chemical vapour deposition	13.0	1	1	Test
	5.6	Applications of thin films.	13.0	2	1	
	5.7	Nanomaterials and Applications: Nanomaterials – classification based on dimension	13.0	4	1	
	5.8	Preparation of nanomaterials: top–down and bottom–up approach	13.0	5	1	
	5.9	Ball milling	14.0	1	1	
	5.10	Sol-gel method	14.0	2	1	
	5.11	Electro deposition	14.0	4	1	
	5.12	Applications of nanomaterials in medicine, industry, sensors and textiles	14.0	5	1	
	5.13	Moore's law – quantum dots	15.0	1	1	
	5.14	Applications of quantum dots.	15.0	2	1	
Total Hrs.					58.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk, LCD and OHP

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

R. Murugesan, Modern Physics, S. Chand and Co. Ltd, New Delhi, 2015.
N. Subrahmanyam and Brij Lal, Atomic and Nuclear Physics, S Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P627
Course Title	THEORY OF RELATIVITY AND QUANTUM MECHANICS
Course Extension	
Course Teacher	Dr. Dhayal Raj A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart knowledge about relativity and basic quantum physics to students.
Outcomes	By the end of this course, students should be able to: understand frame of reference understand the basic concepts of theory of relativity

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Classical relativity: Frame of reference	1.0	3	1	
	1.2	Inertial frames – non-inertial frames	1.0	5	1	
	1.3	Fictitious forces – frame of reference and uniform motion	1.0	6	1	
	1.4	Galilean transformations –Velocity, acceleration and force	2.0	3	1	
	1.5	Invariance of acceleration and force under Galilean transformation	2.0	5	1	
	1.6	Ultimate speed – Bertozzi experiment	2.0	6	1	
	1.7	Luminiferous ether	3.0	3	1	
	1.8	Michelson-Morley experiment.	3.0	5	1	
	1.9	Special theory of relativity: Postulates	3.0	6	1	
	1.10	Lorentz transformation	4.0	3	1	Test
	1.11	length contraction	4.0	5	1	
	1.12	Time dilation	4.0	6	1	
	1.13	twin paradox	5.0	3	1	
	1.14	Relativity of simultaneity.	5.0	5	1	
Unit II	2.1	The relativistic law of addition of velocities	5.0	6	1	
	2.2	Variation of mass with velocity	6.0	3	1	
	2.3	Equivalence of mass and energy	6.0	5	1	
	2.4	Evidences confirming mass	6.0	6	1	
	2.5	Energy relation	7.0	3	1	
	2.6	momentum of a particle with zero rest mass	7.0	5	1	
	2.7	Minkowski's space	7.0	6	1	Test
	2.8	space-time continuum	8.0	3	1	
	2.9	Postulates of general theory of relativity	8.0	5	1	
	2.10	Gravitational red shift	8.0	6	1	
	2.11	advance of the perihelion of mercury	9.0	3	1	
	2.12	Deflection of light by the gravitational field.	9.0	5	1	
	2.13	Deflection of light by the gravitational field.	9.0	6	1	
Unit III	3.1	Dual nature of light – matter waves	10.0	3	1	
	3.2	Louis de Broglie's concepts	10.0	5	1	
	3.3	de-Broglie's wave length	10.0	6	1	
	3.4	Phase velocity	11.0	3	1	
	3.5	group velocity – relation between them	11.0	5	1	
	3.6	Experimental evidence of matter waves	11.0	6	1	
	3.7	G.P Thomson's experiment	12.0	3	1	Assignment
	3.8	Davisson and Germer's experiment	12.0	5	1	
	3.9	Electron microscope.	12.0	6	1	
	3.10	Heisenberg's uncertainty principle – Illustration:	13.0	3	1	
	3.11	Heisenberg's gamma ray microscope	13.0	5	1	
	3.12	Diffraction of a beam of electrons by a slit – Applications	13.0	6	1	Test
	3.13	Non-Existence of electron inside the nucleus of an atom	14.0	3	1	
	3.14	Radius of first Bohr's Orbit.	14.0	5	1	
	3.15	Radius of first Bohr's Orbit.	14.0	6	1	

Unit IV	4.1	Principle of superposition -Wave packet	1.0	1	1	
	4.2	Time independent Schrodinger's equation	1.0	4	1	
	4.3	Time dependent Schrodinger's equation	2.0	1	1	
	4.4	Physical interpretation of the wave function	2.0	4	1	
	4.5	Limitations on the wave function	3.0	1	1	
	4.6	Postulates of quantum mechanics	3.0	4	1	
	4.7	Expectation values	4.0	1	1	
	4.8	Stationary states	4.0	4	1	Test
	4.9	Eigen functions and Eigen values	5.0	1	1	
	4.10	Hilbert's space	5.0	4	1	
	4.11	Linear operator	6.0	1	1	
	4.12	Hermitian operator – properties	6.0	4	1	
	4.14	Ehrenfest theorem – statement and proof.	7.0	4	1	
	Unit V	5.1	Particle in one dimensional box	8.0	1	1
5.2		Particle in one dimensional box	8.0	4	1	
5.3		Infinitely deep potential well		1	1	
5.4		Infinitely deep potential well	9.0	4	1	
5.5		Step potential	9.0	1	1	
5.6		The barrier penetration problem	10.0	4	1	
5.7		The barrier penetration problem	10.0	1	1	
5.8		Tunneling effect		4	1	
5.9		Tunneling effect	11.0	1	1	Test
5.10		Scanning Tunneling Electron Microscope	11.0	4	1	
5.11		One dimensional linear harmonic oscillator	12.0	1	1	
5.12		Rigid rotator.	12.0	4	1	
5.13		Ehrenfest theorem – statement and proof.	7.0	1	1	
Total Hrs.					68.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk, LCD and OHP

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	7.5 Marks
II-CA	7.5 Marks
Attendance	5 Marks

V. RESOURCES

Murugesan R, Modern Physics, New Delhi, S. Chand and Co. Ltd, 2009.
SathyaPrakash, Advanced Quantum Mechanics, Meerut, Kendra Nath Ram Nath, 2009.
Brijlal and Subrahmanian, Mechanics and Relativity, New Delhi, S. Chand

Head

Course Teacher



Name : **Dr. Anbalagan K**
Department : **COMMERCE**

Staff Code : T080102
Gender : Male
Date of Appointment : 23/06/2008
Staff Type : Management
Designation : Assistant Professor
Blood Group : A-
Community : SC
Nationality : Indian
Father's Name : Kulandai
Ident. Mark1 : Mole on left harms
Languages Known : Tamil, English

Date of Birth : 15/04/1977
Place of Birth : Jadayanoor
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : J. Jayakala
Mother's Name : Amaratham
Ident. Mark2 :

Residential Address

Jadayanoor
Chinnasamudiram Po
Vaniyambadi
Vellore
TAMIL NADU
Pincode : 653653

Permanent Address

Jadayanoor
Chinnasamudiram Po
Vaniyambadi
Vellore
TAMIL NADU
Pincode : 653653

Mobile 1 : 9047945737
Personal Mail Id : anbjaya_77@yahoo.com
Residence Number : 9047945737
Aadhaar Card # : 940838404942
Bank A/C # : 2639728
Bank Name, Place : CSB, Tirupattur
PF/EPF # :

Mobile 2 :
Office Mail Id : anbalagank@shcpt.edu
PAN Card # : BTOPA0477M
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	Commerce	University of Madras	APR 1998	61
2	PG	Commerce	University of Madras	OCT 2001	II
3	PG	Social Work	University of Madras	APR 2003	
4	PG	M. Com (Computer Application)	Annamalai University	October 2017	I
5	M.Phil.	Commerce	Periyar University	APR 2005	I
6	M.Phil.	Social Work	Bharathidasan University	2008	I
7	Ph.D	Commerce	Thiruvalluvar University	NOV 2015	
8	UGC-NET	Commerce	UNiversity Grants Commission	APR 2006	
9	UGC-NET	Social Work	UNiversity Grants Commission	2008	
10	SLET	SET	Bharathiar University	2006	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Govt Arts College	Tiruvannamalai	1 Year	COMMERCE	Lecturer
2	Sacred Heart College (Autonomous)	Tirupattur (Vellore District)	9 Years 3months	COMMERCE	Assistant Professor
3	Sacred Heart College (Autonomous)	Tirupattur (Vellore District)	6 Years	COMMERCE	Dean
4	Sacred Heart College (Autonomous)	Tirupattur, Vellore, Dt	5(UG3,PG2) year	COMMERCE	HOD

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Assistant Professor	Commerce Department (UG and PG)	23/06/2008	12/12/2015
2	Dean		17/06/2010	31/05/2016
3	IQAC Member		01/06/2011	31/05/2013
4	HOD	Commerce Department (UG)	01/06/2012	30/06/2015
5	Add.Vice Principal (Eve)		16/06/2016	31/05/2017

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Research Forum	Member	01/06/2017	11/03/2017
2	Class Quality Circle	Class Teacher and HOD	16/06/2016	Till Date
3	Admission Committee	Member	01/06/2016	11/03/2017
4	Library Committee	Member	01/06/2016	11/03/2017
5	Research Forum	Co-Ordinator	01/06/2016	31/05/2017
6	IGNOU	M. Com Counsellor	01/08/2015	Till Date
7	Head of the Department	PG Head 16/06/2015 to Till date	16/06/2015	Till Date
8	Academic Council	Member	01/08/2013	Till Date
9	Internal Quality Assurance Cell (IQAC)	Member	01/06/2013	30/04/2014
10	Examination Committee	Member	01/11/2012	11/03/2017
11	Head of the Department	UG Head (01/06/2012 to 31/05/2015)	01/06/2012	31/05/2015
12	Students Grievance Redressal Committee	Dean	17/06/2010	31/05/2016
13	Association President (UG)	Association President	01/06/2010	30/04/2012
14	U.G.BOARD OF STUDIES	Member	01/06/2009	Till Date
15	Board of Studies (PG)	Member	02/06/2008	11/03/2017

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: Impact of Demonetisation Budget 2017			
	Category	: Seminar	Level	: National	
	Date From	: 23/02/2017	Date To	: 23/02/2017	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Structural Equation Modeling (SEM) Using Smart Pls			
	Category	: Work Shop	Level	: National	
	Date From	: 27/01/2017	Date To	: 28/01/2017	
	University/College/Industry	: Priyadarshini Engineering College			
	City/State	: Vaniyambadi			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Academic Counsellors of M.Com			
	Category	: Work Shop	Level	: National	
	Date From	: 09/09/2016	Date To	: 10/09/2016	
	University/College/Industry	: IGNOU Kochi			
	City/State	: Kochi			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Prospects and emerging trends in M- Commerce and M- Banking			
	Category	: Conference	Level	: National	
	Date From	: 16/02/2016	Date To	: 16/02/2016	
	University/College/Industry	: Sacred Heart College Tirupattur			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	

5	Mode	:	Attended			
	Title	:	GOODS AND SERVICES TAX - A BOON OR BANE			
	Category	:	Conference	Level	:	National
	Date From	:	13/02/2016	Date To	:	13/02/2016
	University/College/Industry	:	ISLAMIAH COLLEGE VANIAMBADI			
	City/State	:	TAMILNADU			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
6	Mode	:	Organized			
	Title	:	The Changing Face of HRM in the Modern Era			
	Category	:	Seminar	Level	:	National
	Date From	:	10/02/2016	Date To	:	10/02/2016
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tirupattur			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Attended			
	Title	:	ACHIEVING EXCELLENCE IN COMMERCE AND MANAGEMENT PRACTICE			
	Category	:	Conference	Level	:	International
	Date From	:	29/01/2016	Date To	:	30/01/2016
	University/College/Industry	:	SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE			
	City/State	:	UTHANGARAI			
	Type	:	Paper Presented	Title of the Paper	:	A STUDY ON CONSUMER BUYING BEHAVIOUR OF HOME APPLIANCE
	Award	:		ISBN #	:	ISSN23947209
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Attended			
	Title	:	ACHIEVING EXCELLENCE IN COMMERCE AND MANAGEMENT PRACTICES			
	Category	:	Conference	Level	:	International
	Date From	:	29/01/2016	Date To	:	30/01/2016
	University/College/Industry	:	SRI VIDYAMANDIR ARTS AND SCIENCE COLLEGE			
	City/State	:	UTHANGARAI			
	Type	:	Paper Presented	Title of the Paper	:	A STUDY ON JOB MOTIVATION OF EMPLOYEES IN CO-OPERATIVE SUGAR MILL
	Award	:		ISBN #	:	ISSN 23947209
	Sponsor Name	:		Amount Sponsored	:	0.00
9	Mode	:	Attended			
	Title	:	ACHIEVING EXCELLENCE IN COMMERCE AND MANAGEMENT PRACTICES			
	Category	:	Conference	Level	:	International
	Date From	:	29/01/2016	Date To	:	30/01/2016
	University/College/Industry	:	SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE			
	City/State	:	UTHANGARAI			
	Type	:	Paper Presented	Title of the Paper	:	JOB SATISFACTION OF BANK EMPLOYEES
	Award	:		ISBN #	:	ISSN 23947209
	Sponsor Name	:		Amount Sponsored	:	0.00
10	Mode	:	Attended			
	Title	:	harvesting Web resources and Academic Publishing			
	Category	:	Seminar	Level	:	National
	Date From	:	26/12/2015	Date To	:	26/12/2015
	University/College/Industry	:	Islamiah College (Autonomous) Vaniyambadi. Vellore Dt			
	City/State	:	Vaniyambadi, Vellore District			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Attended			
	Title	:	Banking, Finance, Business and Technology for Sustaining Economic Development in Global Market			

	Category	: Conference	Level	: International
	Date From	: 09/10/2015	Date To	: 10/10/2015
	University/College/Industry	: Sai Ram Institute of Management Studies		
	City/State	: Chennai		
	Type	: Paper Presented	Title of the Paper	: A study on Occupational Role Stress among School Teachers in Tirupattur Educational District
	Award	:	ISBN #	: ISSN - 0974 - 1690
	Sponsor Name	:	Amount Sponsored	: 0.00
12	Mode	: Attended		
	Title	: Innovative marketing strategies for sustainable growth issues and challenges		
	Category	: Conference	Level	: International
	Date From	: 16/09/2015	Date To	: 16/09/2015
	University/College/Industry	: Sankara College of Science and Commerce		
	City/State	: Coimbatore		
	Type	: Paper Presented	Title of the Paper	: Job Involvement and Job Satisfaction of Municipal Employees
	Award	:	ISBN #	: 9789385477140
	Sponsor Name	:	Amount Sponsored	: 0.00
13	Mode	: Attended		
	Title	: International Conference on Innovative Marketing strategies for sustainable growth issues and challenges		
	Category	: Conference	Level	: International
	Date From	: 16/09/2015	Date To	: 16/09/2015
	University/College/Industry	: Sankara College of Science and Commerce		
	City/State	: Coimbatore		
	Type	: Paper Presented	Title of the Paper	: A study on Entrepreneurship Development among women
	Award	:	ISBN #	: 9789385477140
	Sponsor Name	:	Amount Sponsored	: 0.00
14	Mode	: Attended		
	Title	: National Conference on Recent Trends and Issues in Commerce		
	Category	: Conference	Level	: National
	Date From	: 14/09/2015	Date To	: 15/09/2015
	University/College/Industry	: Sri Akilandeswari Womens College		
	City/State	: Wandiwash		
	Type	: Paper Presented	Title of the Paper	: Perception and buying behaviour of modern consumers towards personal care products
	Award	:	ISBN #	: 9788181242006
	Sponsor Name	:	Amount Sponsored	: 0.00
15	Mode	: Attended		
	Title	: Rural Marketing		
	Category	: Seminar	Level	: National
	Date From	: 21/08/2015	Date To	: 21/08/2015
	University/College/Industry	: Sacred Heart College (Autonomous) Tirupattur		
	City/State	: Tirupattur, Vellore District		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
16	Mode	: Attended		
	Title	: Data Analysis Using SPSS in Social Science Research		
	Category	: Work Shop	Level	: National
	Date From	: 23/02/2015	Date To	: 23/02/2015
	University/College/Industry	: Government Arts Colleg Salem -7		
	City/State	: Salem		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
17	Mode	: Attended		
	Title	: State level seminar on Present Scenario of Retail Marketing		

	Category	: Conference	Level	: National
	Date From	: 13/02/2015	Date To	: 13/02/2015
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
18	Mode	: Attended		
	Title	: international CONference on Innovations in Functional Management		
	Category	: Conference	Level	: International
	Date From	: 16/12/2014	Date To	: 16/12/2014
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	: Paper Presented	Title of the Paper	: A study on consumer buying behaviour
	Award	:	ISBN #	: ISSN 2277-6613
	Sponsor Name	:	Amount Sponsored	: 0.00
19	Mode	: Attended		
	Title	: National conference on impact of M- Commerce in global business		
	Category	: Conference	Level	: National
	Date From	: 24/09/2014	Date To	: 24/09/2014
	University/College/Industry	: Prof. Dhanabalan college of Arts and Science		
	City/State	: Chennai		
	Type	: Paper Presented	Title of the Paper	: A study on Organisational culture and job involvement of School Teachers
	Award	:	ISBN #	: 9789381208366
	Sponsor Name	:	Amount Sponsored	: 0.00
20	Mode	: Attended		
	Title	: Online Shopping		
	Category	: Conference	Level	: National
	Date From	: 17/09/2014	Date To	: 17/09/2014
	University/College/Industry	: K.M.G. College of Arts and Science		
	City/State	: Gudiyattam, Vellore District		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
21	Mode	: Attended		
	Title	: Comparative business strategies for sustainable development		
	Category	: Conference	Level	: International
	Date From	: 13/09/2014	Date To	: 14/09/2014
	University/College/Industry	: Hindustan College of Arts and Science		
	City/State	: Chennai		
	Type	: Paper Presented	Title of the Paper	: Stress Management among Employees
	Award	:	ISBN #	: 9789381208113
	Sponsor Name	:	Amount Sponsored	: 0.00
22	Mode	: Attended		
	Title	: one day state level seminar on e_resources for education and Research		
	Category	: Seminar	Level	: State
	Date From	: 09/03/2014	Date To	: 09/03/2014
	University/College/Industry	: Islamiah College (Autonomous) Vaniyambadi. Vellore Dt		
	City/State	: Vellore District, Tamilnadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
23	Mode	: Organized		
	Title	: Globalisation -is it favourable to INdian consumers		
	Category	: Seminar	Level	: State
	Date From	: 26/02/2014	Date To	: 26/02/2014
	University/College/Industry	: Sacred Heart College (Autonomous)		
	City/State	: Tirupattur		

	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
24	Mode	:	Attended			
	Title	:	WORKSHOP ON DIGITAL RESOURCES PUBLICATIONS			
	Category	:	Work Shop	Level	:	State
	Date From	:	24/10/2013	Date To	:	24/10/2013
	University/College/Industry	:	ISLAMIAH COLLEGE VANİYAMBADI			
	City/State	:	TAMILNADU			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
25	Mode	:	Attended			
	Title	:	Global Financial Crisis and its Impact on Indian Economy			
	Category	:	Seminar	Level	:	National
	Date From	:	11/10/2013	Date To	:	11/10/2012
	University/College/Industry	:	Don Bosco College of Arts and Science			
	City/State	:	Dharmapuri, Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
26	Mode	:	Attended			
	Title	:	Enhancing Quality of Higher Education Institutions Through Internal quality assurance cell			
	Category	:	Work Shop	Level	:	National
	Date From	:	10/09/2011	Date To	:	10/09/2011
	University/College/Industry	:	Sacred Heart College (Autonomous)			
	City/State	:	Tirupattur, Vellore District			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
27	Mode	:	Attended			
	Title	:	Equity Banking and Finance in India concept and status			
	Category	:	Seminar	Level	:	National
	Date From	:	21/03/2010	Date To	:	21/03/2010
	University/College/Industry	:	Islamiah College (Autonomous) Vaniyambadi. Vellore Dt			
	City/State	:	Vaniyambadi, Vellore District			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	32	Thiruvalluvar University	2009	32

Book Published

Journal Publication

1	Paper Name	:	Bank Linkages of Rural Women Through Mahatma Gandhi National Rural Employment Guarantee Scheme			
	Level	:	International	Category	:	Journal
	Journal Name	:	Shanlax International Journals			
	Page From	:	62	Page To	:	64
	ISBN #/ISSN #	:	ISSN 2321-4643	Impact Factor	:	2.082
	Co-Authors	:				
	Publishing Company	:	Shanlax International Journal of Management			
	Volume	:	5	Year of Publishing	:	2017

- 2 **Paper Name** : Job Involvement and Job Stress Among Transport Employees
Level : International **Category** : Journal
Journal Name : International Journal of Science and Humanities
Page From : 317 **Page To** : 330
ISBN #/ISSN # : ISSN Print 2394-9236 **Impact Factor** :
Co-Authors : Dr. A. noor Mohamed
Publishing Company : Islamiah College Publications
Volume : 2 **Year of Publishing** : 2016
- 3 **Paper Name** : Job Satisfaction of employees in insurance sector
Level : International **Category** : Journal
Journal Name : International journal of consumerism
Page From : 47 **Page To** : 50
ISBN #/ISSN # : ISSN 2250-1010 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : 5 **Year of Publishing** : 2016
- 4 **Paper Name** : Technological Changes in Banking System
Level : International **Category** : Journal
Journal Name : INTERNATIONAL RESEARCH JOURNAL OF MANAGEMENT AND HUMANITIES
Page From : 120 **Page To** : 121
ISBN #/ISSN # : 2347-3274 **Impact Factor** :
Co-Authors : Rajesh Kumar
Publishing Company : Siddharaja Gurujji charitable trust
Volume : 3 **Year of Publishing** : 2016

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Anbalagan K)



Name : **Dr. Antony Baskaran K**
Department : **COMMERCE**

Staff Code : T990101
Gender : Male
Date of Appointment : 22/12/1999
Staff Type : Aided
Designation : Associate Professor
Blood Group : A1+
Community : BC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known : Tamil English

Date of Birth : 13/04/1966
Place of Birth : Madurai
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

8/1 Jason Cottage,
13th Street, E B Colony,
Kalinjur,
Vellore
TAMIL NADU
Pincode : 632006

Permanent Address

8/1 Jason Cottage,
13th Street, E B Colony,
Kalinjur,
Vellore
TAMIL NADU
Pincode : 632006

Mobile 1 : 9894737602
Personal Mail Id : kantonybaskaran@gmail.com
Residence Number :
Aadhaar Card # : 687035954556
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : baskaran@shctpt.edu
PAN Card # : AMLPK6307K
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	Maths, science and social science	Tamil Nadu State Board	MAR 1981	
2	H.S.C	Commerce	Tamil Nadu State Board	MAR 1984	
3	UG	B.Com	Madurai Kamraj University	APR 1987	
4	PG	M.Com	Madurai Kamraj University	APR 1989	
5	M.Phil.	Commerce	Madurai Kamraj University	APR 1990	
6	Ph.D	Commerce	Alagappa University	APR 2007	
7	B.Ed.	Education	Alagappa University	1995	
8	Diploma	PG DPM (Equivalent to MBA)	National Institute of Personnel Management	1990	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Jayaraj Chelladurai College	Periyakulam	3	COMMERCE	Assistant Professor
2	New College	Chennai	7 Months	COMMERCE	Assistant Professor
3	Sacred Heart College,	Tirupattur	15	COMMERCE	Associate Professor
4	Vysya College,	Salem	2	COMMERCE	Assistant Professor
5	Yadava College,	Madurai	1	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Board Member	UG, PG, and M.Phil Commerce Board of studies in Sacred Heart College	22/12/1999	27/07/2018
2	Sub Warden	Rinaldi Hostel	15/06/2000	09/11/2001

3	NSS Programme Officer	NSS Programme officer in Sacred Heart College	03/07/2000	31/05/2007
4	Mentor	First year students	01/07/2003	27/07/2018
5	Board Member	St. Joseph College of Arts and Science, Cuddalore.	22/04/2009	31/12/2010
6	Class Teacher	II B.Com and III B.Com Classes	01/07/2011	27/07/2018
7	Board Member	Government Arts College (Autonomous) Salam-07	04/08/2017	31/05/2018

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Prospects For Medical Tourism			
	Category	: Seminar	Level	: National	
	Date From	: 30/08/2007	Date To	: 31/07/2007	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Prospects of the Cyber Banking and Electronic Currency in India			
	Category	: Seminar	Level	: National	
	Date From	: 05/06/2005	Date To	: 06/05/2005	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: State Level Seminar ` Knowledge Management			
	Category	: Seminar	Level	: State	
	Date From	: 11/12/2004	Date To	: Till Date	
	University/College/Industry	: UGC			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Refresher Course in Commerce			
	Category	: Work Shop	Level	: National	
	Date From	: 29/09/2004	Date To	: 19/10/2004	
	University/College/Industry	: University of Madras			
	City/State	: Chennai.			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Installation of Rainwater Harvesting Structure			
	Category	: Work Shop	Level	: State	
	Date From	: 13/08/2003	Date To	: Till Date	
	University/College/Industry	: TWAD Board,			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
6	Mode	: Attended			
	Title	: Orientation Course			
	Category	: Work Shop	Level	: National	
	Date From	: 24/01/2003	Date To	: 20/02/2003	
	University/College/Industry	: University of Madras,			
	City/State	: Chennai.			
	Type	: Participated	Title of the Paper	:	

	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Attended			
	Title	:	Workshop on Youth for Jal Samvardhan (Water Resource Development)			
	Category	:	Work Shop	Level	:	State
	Date From	:	27/09/2002	Date To	:	27/09/2007
	University/College/Industry	:	DKM College			
	City/State	:	Vellore			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Attended			
	Title	:	Workshop on Youth for Cleanliness			
	Category	:	Work Shop	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	DKM College,			
	City/State	:	Vellore			
	Type	:	Participated	Title of the Paper	:	NSS, Madras University
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	13	Thiruvalluvar University	2018	13
2	Ph.D	2	Thiruvalluvar University	2018	0

Book Published

1	Book Name	:	Sacred Heart Business Research Review			
	Publisher	:	PG and Research Department of Commerce, Sacred Heart College, Tirupattur			
	Year of Publication	:	2016	Chapters	:	
	Page From	:	8	Page To	:	14
	Co-Authors	:	D.Deena Kumar			
	Edition	:	Secound Edition			

Journal Publication

1	Paper Name	:	A Study on Factors Influncing Purchase Intention of Online Shoppers in Tirupattur			
	Level	:	International	Category	:	Journal
	Journal Name	:	Shanlax International Journal of Management (UGC Approved Journal Number- 44278)			
	Page From	:	274	Page To	:	278
	ISBN #/ISSN #	:	2321-4643	Impact Factor	:	2.082
	Co-Authors	:	Berkmans. J			
	Publishing Company	:	61,66 VP Complex, TPK Main Road, Vasantha Nagar, Madurai-625003			
	Volume	:	5	Year of Publishing	:	2017
2	Paper Name	:	A STUDY ON EMPLOYEE MORALE WITH SPECIAL REFERENCE TO SELECTED SOFTWARE COMPANIES IN CHENNAI			
	Level	:	National	Category	:	Journal
	Journal Name	:	Sacred Heart Business Research Review			
	Page From	:	8	Page To	:	14
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:	D.DEENA KUMAR			
	Publishing Company	:	Post Graduate and Research Department of Commerce			
	Volume	:		Year of Publishing	:	2016
3	Paper Name	:	A Study on Employee Stress with Special Reference to Software Companies in Chennai			
	Level	:	National	Category	:	Journal
	Journal Name	:	Indian Academic Researchers Association			

	Page From	: 92	Page To	: 95
	ISBN #/ISSN #	: 2250-1940	Impact Factor	: 1.056
	Co-Authors	: D.Deena Kumar		
	Publishing Company	:		
	Volume	: 4	Year of Publishing	: 2016
4	Paper Name	: A Study on National Policies, Plans and Programmes Towards Poverty Eradication		
	Level	: National	Category	: Proceedings
	Journal Name	: Agricultural Transformation and Rural Development in India - Issues and Problems		
	Page From	: 201	Page To	: 205
	ISBN #/ISSN #	: ISBN 9789350502921	Impact Factor	:
	Co-Authors	: C. Nithya Devi		
	Publishing Company	: B. R. Publishing Corporation		
	Volume	:	Year of Publishing	: 2016
5	Paper Name	: A Study On Effectiveness Of Multiple And Single Celebrity Endorsement On Considerable Product Advertisements In Chennai Perceptive		
	Level	: International	Category	: Journal
	Journal Name	: Far East Journal of Business and Psychology		
	Page From	: 11	Page To	: 18
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2012
6	Paper Name	: A Study On Male And Female Cosumer Attitudes On Single And Multiple Celebrities Endorsements In Tiruchirapalli		
	Level	: International	Category	: Journal
	Journal Name	: JS International Journal of Social Science		
	Page From	: 186	Page To	: 190
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2012
7	Paper Name	: Evaluation of TV Advertisements of Mobile PhonesA Study Based on the Perceptions and attitude of the TV Viewers,		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 88	Page To	: 96
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2012
8	Paper Name	: Investment Pattern of Selected Schemes of Public Sector Mutual Funds in India. A Study with Special Reference to Selection of Instruments		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 1	Page To	: 2
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2012

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Antony Baskaran K)



Name : **Dr. Arockia Mary R**
Department : **MANAGEMENT**

Staff Code : T110703
Gender : Female
Date of Appointment : 18/06/2012
Staff Type : Management
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name : S.Rayappan
Ident. Mark1 : Mole on left cheek
Languages Known : Tamil ,English
Date of Birth : 10/09/1984
Place of Birth : Dharmapuri
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : P.Nicola Prakash
Mother's Name : C.Bernadeth
Ident. Mark2 : Scar on right hand wrist

Residential Address

112, Mariamman Koil Street ,Peramanur, Salem -7
No.111 kamarajar Nagar 9th cross, Hosur
Salem
Salem
TAMIL NADU
Pincode : 636007

Permanent Address

112, Mariamman Koil Street ,Peramanur, Salem -7
No.111 kamarajar Nagar 9th cross, Hosur
Salem
Salem
TAMIL NADU
Pincode : 636007

Mobile 1 : 9952657036
Personal Mail Id : arockiamaryr@gmail.com
Residence Number : 9952657018
Aadhaar Card # : 690096994514
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 : 9500964460
Office Mail Id : arockiamaryr@shctpt.edu
PAN Card # :
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	Ph.D	Management	Bharathiar University		

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Don Bosch College	Dharmapuri	1	BUSINESS ADMINISTRATIO N	Assistant Professor
2	Sacred Heart College	Tirupattur	6	MANAGEMENT	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	Service quality in higher education pertaining to Management Studies- At a glance			
	Level	:	International	Category	:	Journal
	Journal Name	:	Emerging paradigm in management research			
	Page From	:	24	Page To	:	31
	ISBN #/ISSN #	:	2347-1662	Impact Factor	:	0.875
	Co-Authors	:	Dr. D. Jublee			
	Publishing Company	:				
	Volume	:	3	Year of Publishing	:	2015
2	Paper Name	:	The expanding spectrum of Indian Higher education service through marketing aspects - an empirical study			
	Level	:	International	Category	:	Journal
	Journal Name	:	Intercontinental journal of marketing review			
	Page From	:	205	Page To	:	208
	ISBN #/ISSN #	:	2347-1670	Impact Factor	:	0.882
	Co-Authors	:	Dr. D. Jublee			
	Publishing Company	:				
	Volume	:	3	Year of Publishing	:	2015

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 08/10/2018

(Dr. Arockia Mary R)



Name : **Dr. Arockiaraj K**
Department : **SOCIAL WORK**

Staff Code : T060601
Gender : Male
Date of Appointment : 20/06/2013
Staff Type : Aided
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name : M. Kulanthai Samy
Ident. Mark1 : A mole in the left side of left eye
Languages Known : Tamil, English

Date of Birth : 08/03/1981
Place of Birth : Yercaud, Salem Dist, TN
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : A. Josephine Priya Rani
Mother's Name : S. Amalourpava Mary
Ident. Mark2 :

Residential Address

5D, College Staff Quarters
Irattaimalai Srinivasan Pet
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

5D, College Staff Quarters
Irattaimalai Srinivasan Pet
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9787370176
Personal Mail Id : arockiarajk@gmail.com
Residence Number :
Aadhaar Card # : 986358791396
Bank A/C # : 30319021483
Bank Name, Place : State Bank of India, Tirupattur
PF/EPF # :

Mobile 2 :
Office Mail Id : arokiaraj@shcpt.edu
PAN Card # : BEMPA3959B
IFSC Code : SBIN0000934
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	General	Tamil Nadu State Board	1996	60.2
2	H.S.C	Commerce	Tamil Nadu State Board	1998	77.5
3	UG	Commerce	University of Madras	2001	50.40
4	PG	Social Work	Thiruvalluvar University	2006	74.11
5	M.Phil.	Social Work	Bharathidasan University	2007	73
6	Ph.D	Social Work	Thiruvalluvar University	2013	
7	Diploma	Virtual Course for Teachers of Higher Education on Cooperative Learning and	Catholic University of Brasilia (UCB), Rome, Italy	2011	74
8	MBA	Human Resources Management	Periyar University	2009	61
9	NET	National Eligibility Test	UNiversity Grants Commission	2012	64

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College (Autonomous)	Tirupattur	12	SOCIAL WORK	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Assistant Professor	Youth Development Specialization in Social Work Department	07/06/2006	Till Date

Membership/Fellowship

1	Membership	: Permanent Member
	Institution	: Health equity research initiative in India
	Mode	: Active
	Place	: Thiruvananthapuram, Kerala 695011
	Date From	: 04/01/2016
	Date To	: Till Date

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Research Forum	Co-Ordinator	01/06/2017	30/04/2018
2	Journal Committee	Member	01/09/2016	Till Date
3	Board of Studies (PG)	Member	01/06/2016	Till Date
4	Project Monitoring Committee	Member	08/06/2015	Till Date
5	Restructuring Committee	Member	01/06/2015	Till Date
6	Class Quality Circle	Co-Ordinator	06/01/2014	Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		Training Programme on Academic Leadership	Centre of Academic Leadership and Education Management, Aligarh Muslim University, Delhi Organized by Islamiya College Vaniyambadi, Vellore funded by	23/08/2017	29/08/2017

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended
	Title	: The Heart of Educating India- Don Bosco System of Education in Dialogue with 21 st Century Educators
	Category	: Conference
	Date From	: 16/02/2018
	Date To	: 17/02/2018
	University/College/Industry	: Don Bosco Youth Animation ` South Asia, New Delhi and Sacred Heart College, Tirupattur,
	City/State	: Chennai
	Type	: Paper Presented
	Title of the Paper	: SKILLING NEEDS OF SRI LANKAN YOUTH LIVING IN INDIA ` SCOPE AND CHALLENGES
	Award	:
	ISBN #	:
	Sponsor Name	:
	Amount Sponsored	: 0.00
2	Mode	: Organized
	Title	: Transactional Analysis
	Category	:
	Level	: National
	Date From	: 04/02/2018
	Date To	: 05/02/2018
	University/College/Industry	: P.G Research Department of Social Work, Sacred Heart College
	City/State	: Tirupattur, Vlr Dt. Tamil Nadu
	Type	: As a Resource Person
	Title of the Paper	:
	Award	:
	ISBN #	:
	Sponsor Name	:
	Amount Sponsored	: 0.00
3	Mode	: Organized
	Title	: Employability Skills - Training of Trainers
	Category	:
	Level	: National
	Date From	: 05/12/2017
	Date To	: 06/12/2017
	University/College/Industry	: Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,
	City/State	: Chennai
	Type	: As a Resource Person
	Title of the Paper	:
	Award	:
	ISBN #	:
	Sponsor Name	:
	Amount Sponsored	: 10,000.00
4	Mode	: Organized
	Title	: Research Methodology and Application of SPSS
	Category	:
	Level	: National
	Date From	: 02/11/2017
	Date To	: 04/11/2017
	University/College/Industry	: Rehabilitation Research and Training Centre, Mobility India

	City/State	:	Bangalore, Karnataka				
	Type	:	As a Resource Person	Title of the Paper	:	Research Methodology and Application of SPSS	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
5	Mode	:	Organized				
	Title	:	Leadership Education and Development				
	Category	:	Work Shop	Level	:	District	
	Date From	:	08/05/2017	Date To	:	13/05/2017	
	University/College/Industry	:	Don Bosco College of Arts and Science, Yelagiri				
	City/State	:	Vellore Dt. Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	6,000.00	
6	Mode	:	Organized				
	Title	:	Time and Stress Management				
	Category	:		Level	:	District	
	Date From	:	17/03/2017	Date To	:	18/03/2017	
	University/College/Industry	:	TEQIP-II Sponsored and Organized by Govt. College of Engineering,				
	City/State	:	Bargur, Krishnagiri Dist, Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
7	Mode	:	Organized				
	Title	:	Enhancing Employability Skills				
	Category	:		Level	:	District	
	Date From	:	23/07/2016	Date To	:	24/07/2016	
	University/College/Industry	:	TEQIP-II Sponsored and Organized by Govt. College of Engineering,				
	City/State	:	Bargur, Krishnagiri Dist, Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
8	Mode	:	Organized				
	Title	:	Enhancing Employability Skills				
	Category	:		Level	:	District	
	Date From	:	16/07/2016	Date To	:	17/07/2016	
	University/College/Industry	:	TEQIP-II Sponsored and Organized by Govt. College of Engineering,				
	City/State	:	Bargur, Krishnagiri Dist, Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
9	Mode	:	Organized				
	Title	:	Enhancing Community Participation				
	Category	:		Level	:	National	
	Date From	:	05/04/2016	Date To	:	06/04/2016	
	University/College/Industry	:	Karl Kubel Institute for Development Education (KKID),				
	City/State	:	Coimbatore				
	Type	:		Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
10	Mode	:	Attended				
	Title	:	Employability Skills - Training of Trainers				
	Category	:		Level	:	National	
	Date From	:		Date To	:	19/12/2017	
	University/College/Industry	:	Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,				
	City/State	:	Chennai				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	5,000.00	
11	Mode	:	Attended				
	Title	:	Environmental Audit for Sustainable Development				

	Category	: Work Shop	Level	: State
	Date From	:	Date To	: 12/12/2015
	University/College/Industry	: Dept. of Distance Education and Dedicated Service, Sacred Heart College,		
	City/State	: Tirupattur, Vlr Dt. Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
12	Mode	: Attended		
	Title	: Intellectual Property Rights and Plagiarism		
	Category	: Conference	Level	: National
	Date From	:	Date To	: 22/03/2018
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore Dt. Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
13	Mode	: Attended		
	Title	: Young Adults and Emerging Trends in Psychology		
	Category	: Conference	Level	: National
	Date From	:	Date To	: 25/01/2018
	University/College/Industry	: PG Department of Counselling Psychology, Sacred Heart College,		
	City/State	: Tirupattur, Vlr Dt. Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	: Chair Person	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
14	Mode	: Organized		
	Title	: 21st Century Teaching Skills		
	Category	:	Level	: District
	Date From	:	Date To	: 04/06/2017
	University/College/Industry	: Mary Ward, Matriculation School, Mittapalli		
	City/State	: Tiruvannamalai Dt.		
	Type	: As a Resource Person	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 2,500.00
15	Mode	: Organized		
	Title	: Documentation and Report Writing Skills for Development Professionals		
	Category	:	Level	: District
	Date From	:	Date To	: 10/03/2017
	University/College/Industry	: Higher Education Trust, Vellore Institute of Technology		
	City/State	: Vellore Dt. Tamil Nadu		
	Type	: As a Resource Person	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
16	Mode	: Organized		
	Title	: Employability Skills - Training of Trainers		
	Category	:	Level	: National
	Date From	:	Date To	: 05/02/2018
	University/College/Industry	: Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,		
	City/State	: Chennai		
	Type	: As a Resource Person	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 5,000.00
17	Mode	: Organized		
	Title	: Employability Skills - Training of Trainers		
	Category	:	Level	: National
	Date From	:	Date To	: 11/12/2017
	University/College/Industry	: Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,		
	City/State	: Chennai		
	Type	: As a Resource Person	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 5,000.00

18	Mode	:	Organized		
	Title	:	Participatory Rural Appraisal and Social Analysis		
	Category	:		Level	: Intercollegiate
	Date From	:		Date To	: 07/03/2017
	University/College/Industry	:	Dept. of Social Work, Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,		
	City/State	:	Chennai		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
19	Mode	:	Organized		
	Title	:	Qualities of Entrepreneurs		
	Category	:	Invited Talk	Level	: Intercollegiate
	Date From	:		Date To	: 30/03/2016
	University/College/Industry	:	Priyadharshini Engineering College, Vaniyambadi, Vellore		
	City/State	:	Vellore Dt. Tamil Nadu		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
20	Mode	:	Organized		
	Title	:	Research Methods and Application of SPSS in Development Sector		
	Category	:		Level	: State
	Date From	:		Date To	: 23/03/2017
	University/College/Industry	:	Karl Kubel Institute for Development Education (KKID),		
	City/State	:	Coimbatore		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
21	Mode	:	Organized		
	Title	:	Social Group Work Æ?? Skill Lab		
	Category	:	Work Shop	Level	: Intercollegiate
	Date From	:		Date To	: 03/12/2017
	University/College/Industry	:	Dept. of Social Work, Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,		
	City/State	:	Chennai		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 3,000.00
22	Mode	:	Organized		
	Title	:	Stress Management		
	Category	:		Level	: District
	Date From	:		Date To	: 04/02/2017
	University/College/Industry	:	TEQIP-II Sponsored and Organized by Govt. College of Engineering,		
	City/State	:	Bargur, Krishnagiri Dist, Tamil Nadu		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
23	Mode	:	Organized		
	Title	:	Stress Management for Teachers		
	Category	:		Level	: Intercollegiate
	Date From	:		Date To	: 06/03/2016
	University/College/Industry	:	Islamiya College of Arts and Science, Vaniyambadi,		
	City/State	:	Vellore Dt. Tamil Nadu		
	Type	:	As a Resource Person	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00
24	Mode	:	Organized		
	Title	:	Training Office Secretaries and Office Managers		
	Category	:		Level	: State
	Date From	:		Date To	: 09/03/2016
	University/College/Industry	:	Karl Kubel Institute for Development Education (KKID),		
	City/State	:	Coimbatore		
	Type	:	As a Resource Person	Title of the Paper	:

Award : **ISBN #** :
Sponsor Name : **Amount Sponsored** : 0.00
 25 **Mode** : Organized
Title : Youth Work Models and Approaches in India and Abroad
Category : **Level** : State
Date From : **Date To** : 02/12/2017
University/College/Industry : Rajiv Gandhi National Institute of Youth Development, Sriperumbudur,
City/State : Chennai
Type : As a Resource Person **Title of the Paper** :
Award : **ISBN #** :
Sponsor Name : **Amount Sponsored** : 3,000.00

International Exposure

Project

1 **Project Title** : Challenges of Women Entrepreneurship in Vellore District Tamil Nadu
Project Type : Minor **Project Investigator** : Principal Investigator
Funding Agency : National Commission for Women, Delhi
Sanction Amount : 400,000.00 **Duration** : 12
Date From : 15/08/2017 **Date To** : 15/08/2018
Status : Ongoing
 2 **Project Title** : Enhancing the Employability Skills of Undergraduate Youth
Project Type : Major **Project Investigator** : Co-Investigator
Funding Agency : Rajiv Gandhi National Institute of Youth Development, Sriperumbudur, Chennai
Sanction Amount : 991,000.00 **Duration** : 18
Date From : 14/12/2016 **Date To** : Till Date
Status : Ongoing
 3 **Project Title** : Perceived Impact of Inter-religious Marriages
Project Type : Minor **Project Investigator** : Co-Investigator
Funding Agency : Institute of Dialogue with Cultures and Religion, Loyola College, Chennai
Sanction Amount : 50,000.00 **Duration** : 1
Date From : 11/03/2014 **Date To** : 08/07/2015
Status : Completed
 4 **Project Title** : Life Skills for Adolescents- A Study on the Teachers Opinions
Project Type : Minor **Project Investigator** : Principal Investigator
Funding Agency : UNFPA Funding through Rajiv Gandhi National Institute of Youth Development, Sriperumbudur, India
Sanction Amount : 20,000.00 **Duration** : 1
Date From : 05/05/2011 **Date To** : 30/12/2011
Status : Completed

No of Projectes : 4 **Carried Out** : 0
Ongoing : 2 **Quality Evaluation** : 0
Verify out come : 0 **Completed** : 2

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	15	Thiruvalluvar University	8	15
2	Ph.D	2	Thiruvalluvar University	1	0

Book Published

Journal Publication

1 **Paper Name** : Inclusive Academic Curriculum and Evaluation System by Integrating Employability/Life Skills at Schools ` Stakeholders` Perception
Level : International **Category** : Journal
Journal Name : International Journal of Creative Research Thoughts (IJCRT)
Page From : 12 **Page To** : 19
ISBN #/ISSN # : ISSN 2320-2882 **Impact Factor** : 5.17
Co-Authors :
Publishing Company : IJCRT
Volume : 6 **Year of Publishing** : 2018
 2 **Paper Name** : Insomnia among College Students `Prevalence and Factors
Level : International **Category** : Journal

	Journal Name	:	Interdisciplinary Research Journal for Humanities, Palayangottai.		
	Page From	:	53	Page To	: 61
	ISBN #/ISSN #	:	ISSN: 2249-250X	Impact Factor	:
	Co-Authors	:	Dhamodharan		
	Publishing Company	:	Anugraha		
	Volume	:	8	Year of Publishing	: 2017
3	Paper Name	:	Skillling Youth In Entrepreneurship - A Way forward for Sustained Livelihood Creation		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities, Vellore, India		
	Page From	:	86	Page To	: 90
	ISBN #/ISSN #	:	2277-6613	Impact Factor	:
	Co-Authors	:	P. Nocola Prakash		
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2016
4	Paper Name	:	Parent Relations and Home Life Well Being of Adolescents		
	Level	:	State	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities, Vellore, India		
	Page From	:	32	Page To	: 38
	ISBN #/ISSN #	:	ISSN: 2277-6613	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Sacred Heart College,Tirupattur		
	Volume	:	8	Year of Publishing	: 2015
5	Paper Name	:	Positive Coping Behaviour among Adolescents		
	Level	:	State	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities, Vellore, India		
	Page From	:	39	Page To	: 46
	ISBN #/ISSN #	:	ISSN: 2277-6613	Impact Factor	:
	Co-Authors	:	John Xavier.A		
	Publishing Company	:	Sacred Heart College,Tirupattur		
	Volume	:	8	Year of Publishing	: 2015
6	Paper Name	:	Coping Skills Of College Going Married Girl Students		
	Level	:	International	Category	: Journal
	Journal Name	:	Aarhat Multidisciplinary International Education Research Journal (AMIERJ)		
	Page From	:	10	Page To	: 19
	ISBN #/ISSN #	:	ISSN 2278-5655	Impact Factor	: 0.98
	Co-Authors	:			
	Publishing Company	:	Aarhat Publication Mumbai		
	Volume	:	3	Year of Publishing	: 2014
7	Paper Name	:	Correlations Between Perceived Parenting Styles And The Emotional Intelligence Of College Students		
	Level	:	International	Category	: Journal
	Journal Name	:	Aarhat Multidisciplinary International Education Research Journal (AMIERJ)		
	Page From	:	2	Page To	: 10
	ISBN #/ISSN #	:	2278-5655	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Aarhat Publication Mumbai		
	Volume	:	3	Year of Publishing	: 2014
8	Paper Name	:	Emotional Intelligence of Students belonging to SC/ST Communities		
	Level	:	International	Category	: Journal
	Journal Name	:	Electronic International Interdisciplinary Research Journal (EIIRJ)		
	Page From	:	19	Page To	: 25
	ISBN #/ISSN #	:	2277-8721	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Aarhat Publication Mumbai		
	Volume	:	3	Year of Publishing	: 2014
9	Paper Name	:	Green Energy Community with Biogas - An Impact Study		
	Level	:	National	Category	: Proceedings
	Journal Name	:	Shanlax Publications, Madurai		
	Page From	:	61	Page To	: 70
	ISBN #/ISSN #	:	ISBN:978-93-80657-23-3	Impact Factor	:
	Co-Authors	:	Dr.A. J. Christopher		

- 10 **Publishing Company** : Shanlax Publications, Madurai
Volume : **Year of Publishing** : 2014
Paper Name : Influence of Parenting Styles on the Emotional Intelligence and Career Aspiration of College Students -A Social Work Perspective
Level : International **Category** : Journal
Journal Name : Anugraham Gandhigram
Page From : 40 **Page To** : 44
ISBN #/ISSN # : 2321-3434 **Impact Factor** :
Co-Authors :
Publishing Company : International Journal for Research and Development Anugraham Gandhigram
Volume : 2 **Year of Publishing** : 2014
- 11 **Paper Name** : Life Style of Kurumans Tribal Youth - A Study Conducted at Vellore District, Tamil Nadu
Level : International **Category** : Journal
Journal Name : Electronic International Interdisciplinary Research Journal (EIIRJ) Aarhat Publication Mumbai
Page From : 1 **Page To** : 13
ISBN #/ISSN # : ISSN: 2277-8721 **Impact Factor** : 0.98
Co-Authors :
Publishing Company : Aarhat Publication Mumbai
Volume : 4 **Year of Publishing** : 2014
- 12 **Paper Name** : Perceived Emotional Intelligence of College Students
Level : International **Category** : Journal
Journal Name : International Journal for Research and Development
Page From : 7 **Page To** : 10
ISBN #/ISSN # : 2321-3434 **Impact Factor** :
Co-Authors :
Publishing Company : Anugraham Gandhigram
Volume : 2 **Year of Publishing** : 2014
- 13 **Paper Name** : Role of Emotional Intelligence on the Managerial Effectiveness
Level : International **Category** : Journal
Journal Name : Indian International Research Journal of Management Studies and Social Sciences
Page From : 78 **Page To** : 81
ISBN #/ISSN # : 2348-344X **Impact Factor** :
Co-Authors :
Publishing Company : Thamiltzhai Publisher, Tirupattur
Volume : 1 **Year of Publishing** : 2014
- 14 **Paper Name** : Community Emergency Response Team (CERT)
Level : National **Category** : Proceedings
Journal Name : Role of Youth In Community Based Disaster Management ` Proceedings of UGC Sponsored National Conference, Vellore,
Page From : 109 **Page To** : 113
ISBN #/ISSN # : 921601-2-2 **Impact Factor** :
Co-Authors : Kumar.G
Publishing Company : India Knowledge Hub Publisher, Chennai
Volume : **Year of Publishing** : 2012
- 15 **Paper Name** : Dimensions Of Class Quality Circles And Development Of Life Skills ` Perspectives Of CQC Leaders
Level : State **Category** : Journal
Journal Name : Sacred Heart Journal of Science and Humanities, Vellore, India
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2277-6613 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : **Year of Publishing** : 2012
- 16 **Paper Name** : Employability Skills for Graduates ` A Need of the Hour
Level : State **Category** : Journal
Journal Name : Sacred Heart Journal of Science and Humanities, Vellore, India
Page From : 111 **Page To** : 115
ISBN #/ISSN # : 2277-6613 **Impact Factor** :
Co-Authors : Kumar.G
Publishing Company :
Volume : **Year of Publishing** : 2012
- 17 **Paper Name** : Stress among HIV/AIDS Victim Adolescents

	Level	: National	Category	: Journal
	Journal Name	: Working with Youth, Women and Children with HIV/AIDS ` Strategic Intervention for Inclusive Development		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: Authorspress Global Network, Delhi		
	Volume	:	Year of Publishing	: 2012
18	Paper Name	: Factors Perceived for Poor Academic Performance		
	Level	: National	Category	: Proceedings
	Journal Name	: NAAC Sponsored National Level Workshop on Enhancing Quality of Higher Education Institutions Through Internal Quality Assurance Cell (IQAC), Vellore,		
	Page From	: 83	Page To	: 87
	ISBN #/ISSN #	: 978-81-921601-0-8	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: India Knowledge Hub Publisher, Chennai		
	Volume	:	Year of Publishing	: 2011
19	Paper Name	: Perceived Effects of Parenting Styles on the Emotional Intelligence and Academic Achievement of College Students -A Social Work Perspective		
	Level	: International	Category	: Proceedings
	Journal Name	: 1st Indian Youth Social Science Congress ` Proceedings. Sriperumbudur, India		
	Page From	: 198	Page To	: 202
	ISBN #/ISSN #	: 978-81-907297-4-1	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2011
20	Paper Name	: Emotional Intelligence for Leaders in Crisis Intervention		
	Level	: National	Category	: Proceedings
	Journal Name	: Role of Youth In Community Based Disaster Management ` Proceedings of 1st National Conference, Vellore,		
	Page From	: 85	Page To	: 90
	ISBN #/ISSN #	: 978-81-921601-1-5	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: India Knowledge Hub Publisher, Chennai		
	Volume	:	Year of Publishing	: 2001

Consultancy

1	Name of the Project	: Capacity Mapping of Partner NGOs of Child Fund India, New Delhi		
	Name of the Organisation	: IMPACT Partners for Social Development, Delhi		
	City/Town	: New Delhi	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 90,000.00
	Date From	: 21/07/2014	Date To	: 17/12/2015
2	Name of the Project	: Skill development training needs Assessment A cross sectional study of youth in Bihar, Chhattisgarh, Jharkhand and Odisha		
	Name of the Organisation	: DB Tech, India		
	City/Town	: New Delhi	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 25,000.00
	Date From	: 10/12/2013	Date To	: 24/06/2014
3	Name of the Project	: Academic performance of students - Results analysis ELGI Mat. Hr.sec. School, Coimbatore - Co- Investigator		
	Name of the Organisation	: ELGI Public Welfare Trust, Coimbatore		
	City/Town	: Coimbatore	Department	: SOCIAL WORK
	Type	:	Income Generated	: 24,000.00
	Date From	: 08/10/2013	Date To	: 10/01/2014
4	Name of the Project	: Skill Development Training Needs Assessment -A Cross Sectional Study of Indian Youth of 53256 sample.		
	Name of the Organisation	: DB Tech, India		
	City/Town	: New Delhi	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 90,000.00
	Date From	: 20/09/2013	Date To	: 16/04/2014
5	Name of the Project	: Green Energy Community with Bio-Gas		
	Name of the Organisation	: Michelin Tyres India TamilnaduPvt. Ltd, Periyapalayam, TiruvallurDist		
	City/Town	: Tiruvallur Dist	Department	: SOCIAL WORK

	Type	: Professional Paid	Income Generated	: 34,190.00
	Date From	: 11/02/2013	Date To	: 20/06/2013
6	Name of the Project	: Need Analysis to Create an Agency for Downtrodden		
	Name of the Organisation	: St. Joseph ITI, Katpadi, Vellore, India		
	City/Town	: Vellore Dist.	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 55,000.00
	Date From	: 11/09/2012	Date To	: 20/03/2013
7	Name of the Project	: Socio-Economic Status of Student of ELGI Matriculation Higher Secondary School ` Co-investigator		
	Name of the Organisation	: ELGI Public Welfare Trust, Singanallur, Coimbatore		
	City/Town	: Coimbatore	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 50,600.00
	Date From	: 05/03/2012	Date To	: 10/05/2012
8	Name of the Project	: Creating Agency of Youth ` Co-investigator		
	Name of the Organisation	: Restless Development India, HiVos& Robert Christie Foundation		
	City/Town	: New Delhi	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 45,000.00
	Date From	: 11/01/2011	Date To	: 14/04/2011

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Dr. Arockiaraj K)



Name : **Dr. Christi Anandan C R**
Department : **SOCIAL WORK**

Staff Code : T090601
Gender : Male
Date of Appointment : 19/06/2012
Staff Type : Aided
Designation : Assistant Professor
Blood Group : A1B+
Community : BC
Nationality : Indian
Father's Name : C.I. Rayappan
Ident. Mark1 : Mole on the Right Shoulder
Languages Known : English, Telugu (Spoken)
Date of Birth : 25/04/1981
Place of Birth : Kancheepuram
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : C.Selvi
Mother's Name : C.R. Vyakula Mary
Ident. Mark2 : Mole on the low hip

Residential Address

22A/5A, College Staff Quarters
Rettamalai Srinivasan Pet
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

22A/5A, College Staff Quarters
Rettamalai Srinivasan Pet
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9841721119
Personal Mail Id : christi.anandan@gmail.com
Residence Number : 04179224179
Aadhaar Card # : 515254481363
Bank A/C # : 074502644247190001
Bank Name, Place : CATHOLIC SYRIAN BANK,
GANDHIPET (745),
TIRUPATTUR
PF/EPF # :
Mobile 2 :
Office Mail Id : christyanand@shcpt.edu
PAN Card # : AMAPC2311E
IFSC Code : CSBK0000745
MICR Code : 000047000
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	SSLC	Tamil Nadu State Board	MAR 1996	73
2	H.S.C	Higher Secondary	Tamil Nadu State Board	MAR 1998	72
3	UG	BA English	University of Madras	APR 2002	62
4	UG	Philosophy	Sacred Heart College	NOV 2013	discontin
5	PG	Master of Social Work	University of Madras	APR 2006	66
6	Ph.D	Social Work - HRM	Thiruvalluvar University	2017	
7	Certificate Course	Virtual Course for Teachers of Higher Education	Catholic University of Brazilia	APR 2010	
8	Certificate Course	SAP01 - ASP Overview	SAP Student Academy	JAN 2014	
9	Certificate Course	SAP B1 - TB1000, TB1100, TB1200	SAP Student Academy	JAN 2014	
10		Master of Business Management (MBA)	Annamalai University	MAY 2010	66
11	UGC - NET	Social Work	UNiversity Grants Commission	JUN 2006	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College (Autonomous)	Tirupattur, Vellore District	7	SOCIAL WORK	Assistant Professor
2	SURABI	Chennai	3	SOCIAL WORK	Project Coordinator

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Tutor	VCT - Virtual Course for Teachres of Higher Education	08/01/2013	17/04/2019

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Placement Cell	Co-Ordinator	18/06/2018	10/07/2018
2	DEEDS	Co-Ordinator	10/05/2018	30/04/2021
3	Research Forum	Faculty Incharge	07/07/2016	31/01/2017
4	Alumni Association	Secretary	02/06/2016	Till Date
5	SHAPE	Co-Ordinator	02/06/2015	09/05/2017
6	Association President	President	02/06/2014	16/05/2017
7	SAP Certificate Programme	Member	04/11/2013	Till Date
8	Corporate Relation Officer(Industrial visit Incharge)	Co-Ordinator	08/07/2013	10/07/2018
9	Documentation & Web Committee	Member	04/06/2012	30/04/2014
10	Entry in Service and NET/SET Coaching	Co-Ordinator	15/06/2011	08/12/2015
11	Board of Studies	Member	02/07/2009	10/07/2018

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Refresher Course 2	Women Studies - Gender Sensitisation (ID)	Bharathiyar University, Coimbatore	23/11/2018	13/12/2018
2	Management - Orientation Course	Training Programme on Academic Leadership	Islamia College in support of PMMMNMTT of MHRD	22/01/2018	25/01/2018
3	Refresher Course 1	Refresher in Social Sciences	Bharathidasan University, Tiruchirapalli	26/10/2017	15/11/2017
4	Orientation Course 1	111th Orientation Course	Bharathiyar University, Coimbatore	23/05/2016	20/06/2016

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: Socio Economic Issues in Indian Economy			
	Category	: Invited Talk	Level	: Intercollegiate	
	Date From	: 20/11/2018	Date To	: 20/11/2018	
	University/College/Industry	: AMET University, Chennai			
	City/State	: Tamil Nadu			
	Type	: As a Resource Person	Title of the Paper	: Socio-economic Issues in Indian Economy	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Organized			
	Title	: Goal Setting and Life Skills			
	Category	: Work Shop	Level	: Intercollegiate	
	Date From	: 07/07/2018	Date To	: 07/07/2018	
	University/College/Industry	: Don Bosco College, Yelagiri			
	City/State	: Tamil Nadu			
	Type	: As a Resource Person	Title of the Paper	: Goal Setting and Life Skills	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: ToT Training for NSS Coordinators			
	Category	: Work Shop	Level	: National	
	Date From	: 13/12/2017	Date To	: 13/12/2017	
	University/College/Industry	: University			
	City/State	: Tamil Nadu			
	Type	: As a Resource Person	Title of the Paper	: ICT and Interview Skills	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Organized			
	Title	: ToT Training for NSS Coordinators			
	Category	: Work Shop	Level	: National	
	Date From	: 06/12/2017	Date To	: 06/12/2017	
	University/College/Industry	: University			
	City/State	: Tamil Nadu			

	Type	: As a Resource Person	Title of the Paper	: ICT and Interview Skills
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
5	Mode	: Organized		
	Title	: Module Training - Employability Skills		
	Category	: Work Shop	Level	: National
	Date From	: 09/09/2017	Date To	: 09/09/2017
	University/College/Industry	: College		
	City/State	: Tamil Nadu		
	Type	: As a Resource Person	Title of the Paper	: Interview Skills and Communication
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
6	Mode	: Attended		
	Title	: International Conference on Emerging Trends in Youth Development		
	Category	: Conference	Level	: International
	Date From	: 20/01/2017	Date To	: 21/01/2017
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: Need for Employability Skill Education in Schools
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
7	Mode	: Organized		
	Title	: International Conference on Emerging Trends in Youth Development		
	Category	: Conference	Level	: International
	Date From	: 20/01/2017	Date To	: 21/01/2017
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	:	Title of the Paper	: Need for Employability Skill Education in Schools
	Award	:	ISBN #	:
	Sponsor Name	: DBYA SA	Amount Sponsored	: 0.00
8	Mode	: Attended		
	Title	: Corporate Social Responsibility		
	Category	: Conference	Level	: National
	Date From	: 20/09/2016	Date To	: 21/09/2016
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	: As a Resource Person	Title of the Paper	: Corporate Social Responsibility and Social Entrepreneurship
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
9	Mode	: Attended		
	Title	: Prevention and Treatment of Child Sexual Abuse		
	Category	: Seminar	Level	: State
	Date From	: 09/02/2016	Date To	: 09/02/2016
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
10	Mode	: Attended		
	Title	: Opportunities and Challenges of Indian Business in Dynamic Global Environment		
	Category	: Conference	Level	: National
	Date From	: 22/01/2016	Date To	: 22/01/2016
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	: Paper Presented	Title of the Paper	: Employees Perception of Organisational Climate in Manufacturing Industries at Hosur
	Award	:	ISBN #	:

	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Attended			
	Title	:	Youth-led Sustainable Development Opportunities and Challenges			
	Category	:	Conference	Level	:	International
	Date From	:	19/01/2016	Date To	:	20/01/2016
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tirupattur			
	Type	:	Paper Presented	Title of the Paper	:	Education and Career Counselling for youth - Perspectives and opportunities for career counselling in Indian Education System
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
12	Mode	:	Attended			
	Title	:	Youth-led Sustainable Development Opportunities and Challenges			
	Category	:	Conference	Level	:	International
	Date From	:	19/01/2016	Date To	:	20/01/2016
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tirupattur			
	Type	:	Paper Presented	Title of the Paper	:	Developmental Concerns of Differently abled Youth
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
13	Mode	:	Organized			
	Title	:	Youth-led Sustainable Development Opportunities and Challenges			
	Category	:	Conference	Level	:	International
	Date From	:	19/01/2016	Date To	:	20/01/2016
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tirupattur			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
14	Mode	:	Attended			
	Title	:	National Conference on Contemporary Issues among Adolescents - The Way Forward			
	Category	:	Conference	Level	:	National
	Date From	:	08/09/2015	Date To	:	Till Date
	University/College/Industry	:	Sacred Heart College, Tirupattur			
	City/State	:	Vellore, Tamil Nadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
15	Mode	:	Organized			
	Title	:	International Seminar on Religions, Conflicts and Human Rights			
	Category	:	Seminar	Level	:	International
	Date From	:	11/08/2014	Date To	:	Till Date
	University/College/Industry	:	Sacred Heart College, Tirupattur			
	City/State	:	Vellore, Tamil Nadu			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
16	Mode	:	Attended			
	Title	:	Project Proposal Writing ` Higher Education			
	Category	:	Work Shop	Level	:	National
	Date From	:	22/07/2014	Date To	:	24/07/2014
	University/College/Industry	:	AIACHE			
	City/State	:	New Delhi			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
17	Mode	:	Organized			
	Title	:	Social Inclusion and Social Change			

	Category	: Work Shop	Level	: State
	Date From	: 03/10/2013	Date To	: 04/10/2013
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	:	Title of the Paper	: Group Discussion on Creating Inclusive Society
	Award	:	ISBN #	:
	Sponsor Name	: Rajiv Gandhi National Institute of Youth Development	Amount Sponsored	: 0.00
18	Mode	: Organized		
	Title	: Localization of Global HR Practices		
	Category	: Conference	Level	: National
	Date From	: 16/04/2013	Date To	: Till Date
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
19	Mode	: Attended		
	Title	: Child Rights Education for Parents		
	Category	: Work Shop	Level	: District
	Date From	: 08/02/2013	Date To	: 09/02/2013
	University/College/Industry	: Compassion India, Jeeva Jothy Trust ` Burgur		
	City/State	: Krishnagiri, Tamil Nadu		
	Type	: As a Resource Person	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
20	Mode	: Organized		
	Title	: Project Formulation, Fund Raising and competency Mapping		
	Category	: Work Shop	Level	: State
	Date From	: 20/03/2012	Date To	: 22/03/2012
	University/College/Industry	: Rajiv Gandhi National Institute of Youth Development		
	City/State	: Chennai, Tamilnadu		
	Type	: As a Resource Person	Title of the Paper	: Logical Framework Analysis
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
21	Mode	: Organized		
	Title	: Role of Youth in Community Based Disaster Management		
	Category	: Conference	Level	: National
	Date From	: 02/02/2012	Date To	: 03/02/2012
	University/College/Industry	: Sacred Heart College, Tirupattur		
	City/State	: Vellore, Tamil Nadu		
	Type	:	Title of the Paper	: Role of ICT in Disaster Management
	Award	:	ISBN #	:
	Sponsor Name	: UGC	Amount Sponsored	: 0.00
22	Mode	: Attended		
	Title	: National Conference on Land and Water Rights, Issues and Responses		
	Category	: Conference	Level	: National
	Date From	: 25/11/2011	Date To	: 26/11/2011
	University/College/Industry	: Tumkur University		
	City/State	: Tumkur, Karnataka		
	Type	: Paper Presented	Title of the Paper	: Land Rights and Internal Displacement for Development in India
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
23	Mode	: Attended		
	Title	: Workshop in Teaching Methods for P.G. Teachers in Economics		
	Category	: Work Shop	Level	: National
	Date From	: 14/10/2011	Date To	: 15/10/2011
	University/College/Industry	: Sacred Heart College, Tirupattur		

	City/State	:	Vellore, Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:	Stress Management	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
24	Mode	:	Attended				
	Title	:	National Level Workshop on Enhancing Quality of Higher Education Institutions Through Internal Quality Assurance Cell (IQAC)				
	Category	:	Work Shop	Level	:	National	
	Date From	:	09/09/2011	Date To	:	10/09/2011	
	University/College/Industry	:	Sacred Heart College, Tirupattur				
	City/State	:	Vellore, Tamil Nadu				
	Type	:	Paper Presented	Title of the Paper	:	Social Accountability of Higher Education Institutions	
	Award	:		ISBN #	:		
	Sponsor Name	:	NAAC	Amount Sponsored	:	0.00	
25	Mode	:	Organized				
	Title	:	Disaster Management				
	Category	:	Conference	Level	:	National	
	Date From	:	04/03/2011	Date To	:	05/03/2011	
	University/College/Industry	:	Sacred Heart College, Tirupattur				
	City/State	:	Vellore, Tamil Nadu				
	Type	:		Title of the Paper	:	The role of Community Based Task Force Committees (TFC) in Disaster Management	
	Award	:		ISBN #	:		
	Sponsor Name	:	Rajiv Gandhi National Institute of Youth Development	Amount Sponsored	:	0.00	
26	Mode	:	Attended				
	Title	:	Leading Effectiveness in ITI Education				
	Category	:	Work Shop	Level	:	State	
	Date From	:	10/09/2010	Date To	:	11/09/2010	
	University/College/Industry	:	DON BOSCO TECH INDIA				
	City/State	:	Tirupattur, Vellore, Tamil Nadu				
	Type	:	As a Resource Person	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
27	Mode	:	Attended				
	Title	:	International Fundrasing and Project Proposal Writting				
	Category	:	Work Shop	Level	:	State	
	Date From	:	23/01/2009	Date To	:	24/01/2009	
	University/College/Industry	:	NICE Foundation				
	City/State	:	Chennai, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
28	Mode	:	Attended				
	Title	:	Project Management and Administration				
	Category	:	Work Shop	Level	:	National	
	Date From	:	27/10/2007	Date To	:	29/10/2007	
	University/College/Industry	:	Karl Kubel Institute of Development Education				
	City/State	:	coimbatore, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
29	Mode	:	Attended				
	Title	:	State Level Conference on Corporate Social Responsibility and Business Ethics				
	Category	:	Conference	Level	:	State	
	Date From	:	12/10/2007	Date To	:	Till Date	
	University/College/Industry	:	Sacred Heart College, Tirupattur				
	City/State	:	Vellore, Tamil Nadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		

	Sponsor Name	:		Amount Sponsored	:	0.00
30	Mode	:	Attended			
	Title	:	Fund Raising and Resource Mobilisation			
	Category	:	Work Shop	Level	:	National
	Date From	:	30/10/2006	Date To	:	31/10/2006
	University/College/Industry	:	Karl Kubel Institute of Development Education			
	City/State	:	coimbatore, Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
31	Mode	:	Attended			
	Title	:	Fund Raising			
	Category	:	Work Shop	Level	:	National
	Date From	:	01/09/2006	Date To	:	02/09/2006
	University/College/Industry	:	Schumacher Centre for Development (SCD), New Delhi			
	City/State	:	New Delhi			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
32	Mode	:	Attended			
	Title	:	Workshop on Puppetry, Street Theatre and Poster Making for School Children			
	Category	:	Work Shop	Level	:	State
	Date From	:	12/08/2006	Date To	:	Till Date
	University/College/Industry	:	Student Partnership Worldwide (SPW)			
	City/State	:	Vellore, Tamil Nadu			
	Type	:	As a Resource Person	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
33	Mode	:	Attended			
	Title	:	Time Mangement			
	Category	:	Work Shop	Level	:	State
	Date From	:	20/05/2006	Date To	:	Till Date
	University/College/Industry	:	ACTED			
	City/State	:	Pondichery			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
34	Mode	:	Attended			
	Title	:	Write Better			
	Category	:	Work Shop	Level	:	State
	Date From	:	13/05/2006	Date To	:	Till Date
	University/College/Industry	:	ACTED			
	City/State	:	Pondichery			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
35	Mode	:	Organized			
	Title	:	Worskshop on Right to Information Act			
	Category	:	Work Shop	Level	:	District
	Date From	:	17/02/2006	Date To	:	Till Date
	University/College/Industry	:	Loyola College			
	City/State	:	Chennai			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:	PUCL India	Amount Sponsored	:	0.00
36	Mode	:	Attended			
	Title	:	Mental Trauma Care			
	Category	:	Work Shop	Level	:	International
	Date From	:	16/01/2006	Date To	:	20/01/2006
	University/College/Industry	:	Madras Christian College, Tambaram, Saxion and Mediant From Holland			
	City/State	:	Chennai, Tamilnadu			

	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:	SAXION, HOLLEND	Amount Sponsored	:	0.00
37	Mode	:	Attended			
	Title	:	Candle Light March			
	Category	:	Invited Talk	Level	:	State
	Date From	:	26/12/2005	Date To	:	Till Date
	University/College/Industry	:	Tamil Nadu Tsunami Resource Centre, Chennai			
	City/State	:	Chennai, Tamilnadu			
	Type	:	As a Resource Person	Title of the Paper	:	Experiences and Observations in Tsunami Rehabilitation Work
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
38	Mode	:	Organized			
	Title	:	Forced Labour			
	Category	:	Conference	Level	:	National
	Date From	:	12/12/2005	Date To	:	Till Date
	University/College/Industry	:	International Justice Mission and Madras Christian College, Tambaram			
	City/State	:	Chennai, Tamilnadu			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
39	Mode	:	Organized			
	Title	:	Human Rights and Water `2005			
	Category	:	Conference	Level	:	National
	Date From	:	16/09/2005	Date To	:	Till Date
	University/College/Industry	:	Madras Christian College, Tambaram			
	City/State	:	Chennai, Tamilnadu			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
40	Mode	:	Attended			
	Title	:	Tamil Nadu Schools of Social Work - Tsunami Rehabilitation Project			
	Category	:	Work Shop	Level	:	State
	Date From	:	04/01/2005	Date To	:	25/02/2005
	University/College/Industry	:	Madras Christian College, Tambaram			
	City/State	:	Chennai, Tamilnadu			
	Type	:	As a Resource Person	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
41	Mode	:	Attended			
	Title	:	Empowerment of Weaker Sections, Interface of Civil Society Organisations and Professional Social Work Institutions			
	Category	:	Seminar	Level	:	National
	Date From	:	19/12/2004	Date To	:	21/12/2004
	University/College/Industry	:	University of Lucknow			
	City/State	:	Lucknow, Uttarpradesh			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
42	Mode	:	Attended			
	Title	:	Human Rights and Health - 2004			
	Category	:	Conference	Level	:	International
	Date From	:	12/09/2004	Date To	:	14/09/2004
	University/College/Industry	:	Madras Christian College, Tambaram			
	City/State	:	Chennai, Tamilnadu			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

1	Name of the Title	:	Needs Assessment & Strategic Planning in Northern Sri Lanka			
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	Place/Address	:	Don Bosco Salesian Province, Negombo, Colombo		
	Nature of Visit	:	Field Coordinator, Research Team		
	Date From	:	24/02/2013	Date To	:
2	Name of the Title	:	Visit to UN and INGOs in Bhutan		17/03/2013
	Place/Address	:	Thimpu, Bhutan		
	Nature of Visit	:	Study Tour		
	Date From	:	12/09/2005	Date To	:
					16/09/2005

Project

1	Project Title	:	Role of Value Education in Enhancing the Life Skills		
	Project Type	:	Minor	Project Investigator	:
					Principal Investigator
	Funding Agency	:	Sacred Heart College, Tirupattur		
	Sanction Amount	:	26,000.00	Duration	:
					1
	Date From	:	13/11/2017	Date To	:
					13/11/2018
	Status	:	Ongoing		
2	Project Title	:	Skill Development Training Needs Assessment - A Cross Sectional Study of Indian Youth		
	Project Type	:	Major	Project Investigator	:
					Co-Investigator
	Funding Agency	:	DBTECH India		
	Sanction Amount	:	3,200,000.00	Duration	:
					1
	Date From	:	12/07/2013	Date To	:
					18/04/2014
	Status	:	Completed		

No of Projectes	:	2	Carried Out	:	0
Ongoing	:	1	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	1

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	Managerial Effectiveness A Critical Analysis		
	Level	:	International	Category	:
					Journal
	Journal Name	:	International Journal of Business and Management		UGC Approved Journal
	Page From	:	47	Page To	:
					52
	ISBN #/ISSN #	:	2319-7668	Impact Factor	:
	Co-Authors	:	Dr. S. Paul Raj & Dr. Clayton Michael Fonceca		
	Publishing Company	:	IOSR Journals		
	Volume	:	19	Year of Publishing	:
					2017
2	Paper Name	:	Challenges of Social Mobbility among Narikuravar Community in-spite of Education		
	Level	:	National	Category	:
					Proceedings
	Journal Name	:	Social Mobility and Education Among Nomadic Groups - Challenges and Issues		
	Page From	:	128	Page To	:
					130
	ISBN #/ISSN #	:	ISBN 978-81-929575-9-3	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Department of Education, Manonmaniam Sundaranar University		
	Volume	:		Year of Publishing	:
					2016
3	Paper Name	:	Corporate Social Responsibility and Social Entrepreneurship		
	Level	:	National	Category	:
					Journal
	Journal Name	:	Indo-AsianJournal of Multidiciplinary Research (IAJMR)		
	Page From	:	276	Page To	:
					280
	ISBN #/ISSN #	:	ISSN 2454-1370	Impact Factor	:
					1.140
	Co-Authors	:			
	Publishing Company	:	JPS Scientific Publications Ltd.,		
	Volume	:	Special Issue	Year of Publishing	:
					2016
4	Paper Name	:	Employee Perception of Organsitional Climate in Manufacturing Industries at Hosur		
	Level	:	National	Category	:
					Journal
	Journal Name	:	Indo-Asian Journal of Multidisciplinary Research (IAJMR)		
	Page From	:	166	Page To	:
					168
	ISBN #/ISSN #	:	ISSN 2454-1370	Impact Factor	:
					1.140
	Co-Authors	:			
	Publishing Company	:	JPS Scientific Publications Ltd.		

	Volume	: II	Year of Publishing	: 2016
5	Paper Name	: Perspectives and Opportunities for Career Counseling in Indian Education System		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 106	Page To	: 110
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: Sacred Heart College		
	Volume	: Special Edition	Year of Publishing	: 2016
6	Paper Name	: Role of ICT in Disaster Management		
	Level	: National	Category	: Proceedings
	Journal Name	: Role of Youth in Community Based Disaster Management 2nd and 3rd February 2012		
	Page From	: 167	Page To	: 175
	ISBN #/ISSN #	: ISBN 978-81-921601-2-2	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: Knowledge Hub		
	Volume	:	Year of Publishing	: 2012
7	Paper Name	: The role of Community Based Task Force Committees (TFC) in Disaster Management		
	Level	: National	Category	: Proceedings
	Journal Name	: The Proceedings of the National Level conference on the Role of Youth in Community Based Disaster Management 4th and 5th March 2011		
	Page From	: 75	Page To	: 77
	ISBN #/ISSN #	: ISBN 978-81-921601-1-5	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: Knowledge Hub		
	Volume	:	Year of Publishing	: 2011
8	Paper Name	: CSR Responsiveness vs. Corporate Business Ethics - A Critical Analysis		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multidisciplinary Research (IAJMR)		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 0
9	Paper Name	: Social Accountability of Higher Education Institutions		
	Level	: National	Category	: Proceedings
	Journal Name	: National Level Workshop on Enhancing Quality of Higher Education Institutions Through Internal Quality Assurance Cell (IQAC), 9th to 10th September 2011		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 0
10	Paper Name	: The need for Employability Skills among Youth		
	Level	: National	Category	: Proceedings
	Journal Name	: 1st Indian Youth Social Science Congress		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 0

Consultancy

1	Name of the Project	: 1.Capacity assessment of 7 ChildFund India Partners in Andhra Pradesh and Tamil Nadu		
	Name of the Organisation	: Child Fund India		
	City/Town	: Andhrapradesh and Tamil Nadu	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 1,700,000.00
	Date From	: 01/07/2014	Date To	: 19/12/2014
2	Name of the Project	: Needs Assessment of Youth in Yelagiri Hills		
	Name of the Organisation	: Idhaya Deepam ` Don Bosco		
	City/Town	: Yelagiri, Tamil Nadu	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 25,000.00

	Date From	: 10/09/2013	Date To	: 25/10/2013
3	Name of the Project	: Skill Development Training Needs Assessment - A Cross Sectional Study of Indian Youth		
	Name of the Organisation	: DBTECH India		
	City/Town	: India	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 3,100,000.00
	Date From	: 01/07/2013	Date To	: 18/04/2014
4	Name of the Project	: Needs Assessment & Strategic Planning in Northern Sri Lanka		
	Name of the Organisation	: Don Bosco Province of Srilanka		
	City/Town	: Srilanka	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 45,000.00
	Date From	: 24/02/2013	Date To	: 30/04/2013
5	Name of the Project	: Vocational Training Needs Analysis of youth at Tiruvalam		
	Name of the Organisation	: St. Jopseph ITC, Vellore		
	City/Town	: Vellore, Tamil Nadu	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 35,000.00
	Date From	: 06/09/2012	Date To	: 28/09/2012
6	Name of the Project	: One day training programmes (8) for the employees		
	Name of the Organisation	: Ram Leathers, Ranipet		
	City/Town	: Vellore, Tamil Nadu	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 24,000.00
	Date From	: 08/09/2011	Date To	: 17/11/2011
7	Name of the Project	: 2.Impact of Youth Development programme `Creating Agency for Youth`		
	Name of the Organisation	: Restless Development India, New Delhi, & Hivos International		
	City/Town	: Tamil Nadu	Department	: SOCIAL WORK
	Type	: Professional Paid	Income Generated	: 140,000.00
	Date From	: 04/01/2011	Date To	: 12/05/2011

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Dr. Christi Anandan C R)



Name : **Dr. Clayton Michael Fonceca**
Department : **SOCIAL WORK**

Staff Code : T160601
Gender : Male
Date of Appointment : 21/11/2016
Staff Type : Aided
Designation : Assistant Professor
Blood Group : A1+
Community : OC
Nationality : Indian
Father's Name : Clarence Michael Fonceca
Ident. Mark1 :
Languages Known : English , Tamil

Date of Birth : 29/09/1984
Place of Birth : Trichy
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : English
Name of Husband/Wife : Mary Fonceca
Mother's Name : Cecilia Fonceca
Ident. Mark2 :

Residential Address

No.67, Eliil Nagar
Kalarai Medhu
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

No. 70, Seshadhari Nagar,
Gandhi Nagar Ext., K.K. Nagar Post
Tiruchirappalli
TAMIL NADU
Pincode : 620021

Mobile 1 : 9042147007
Personal Mail Id : clayton.fonceca@gmail.com
Residence Number :
Aadhaar Card # : 587404639542
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : clayton@shcpt.edu
PAN Card # : ABDPF2389M
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	English Literature	Bharathidasan University	May 2007	80
2	PG	MSW (HR)	Bharathidasan University	April 2009	82
3	M.Phil.	Social Work (HR)	Bharathidasan University	October 2010	82
4	Ph.D	Doctorate in Social Work (HR)	Bharathidasan University	July 2016	82
5	PGDJPR	Post Graduate Diploma in Journalism and Public Relations	Bharathidasan University	April 2012	77
6	NET	UGC - National Eligibility Test	UNIVERSITY GRANT COMMISSION	April 2014	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Bharathidasan University	Trichy	2	SOCIAL WORK	Lecturer
2	Bishop Heber College	Trichy	2.5	SOCIAL WORK	Assistant Professor
3	DCPL Software Pvt. Ltd.	Trichy and Bangalore	1	SOFTWARE TECHNOLOGY	HR Recruiter
4	Kauvery Hospitals Pvt. Ltd	Trichy	1	BUSINESS ADMINISTRATIO N	HR Recruiter

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Undergraduate Student	Gold Medal and Best Student Award	01/06/2004	31/05/2007
2	Graduate	First Mark in the Certificate Course - Environmental Studies	01/06/2005	30/11/2005
3	Post Graduate	First Mark in the Certificate Course - Working with Elderly	01/06/2007	30/04/2009
4	Post Graduate Student	Post Graduate Degree in Social Work with Distinction, Gold Medal and Best Student Award	01/06/2007	29/05/2009
5	Sportsman - Athlete	All India - Form 3	30/09/2007	Till Date

6	M.Phil Research Scholar	First Mark with Distinction in the M.Phil Programme	01/07/2009	30/10/2010
7	Assistant Professor	IELTS - 8.0/9.0 British Council	30/07/2013	30/07/2015
8	Research Scholar	Cleared UGC NET - First Attempt (General Category)	21/04/2014	Till Date
9	Doctorate	Highly Commended	25/07/2016	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: National Youth Leadership Camp			
	Category	:	Level	: National	
	Date From	: 09/03/2019	Date To	: 10/03/2019	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Organized			
	Title	: Application of NVivo in Qualitative Research			
	Category	: Work Shop	Level	: National	
	Date From	: 01/03/2019	Date To	: 02/03/2019	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: National Conference on Emerging Trends in Community Development			
	Category	: Conference	Level	: National	
	Date From	: 15/02/2019	Date To	: 15/02/2019	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore			
	Type	: Paper Presented	Title of the Paper	: CSR - A Tree Approach	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: BICOHAS - 18, 1st Bodhi International Conference on Humanities, Arts and Sciences, Malaysia			
	Category	: Conference	Level	: International	
	Date From	: 24/08/2018	Date To	: 27/08/2018	
	University/College/Industry	: Universiti Putra Malaysia (UPM), Malaysia			
	City/State	: Petaling Jaya, Selangor, Malaysia			
	Type	: Paper Presented	Title of the Paper	: Critical Analysis of CSR - An Integrated Tree Approach	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Intellectual Property Rights and Plagiarism			
	Category	: Conference	Level	: National	
	Date From	: 22/03/2018	Date To	: 22/03/2018	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
6	Mode	: Attended			
	Title	: National Conference on Young Adults and Emerging Trends in Psychology			
	Category	: Conference	Level	: National	
	Date From	: 25/01/2018	Date To	: 25/01/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			

	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
7	Mode	: Organized			
	Title	: Qualitative Methods in Research			
	Category	: Invited Talk	Level	:	District
	Date From	: 31/10/2016	Date To	:	15/11/2016
	University/College/Industry	: Bishop Heber College			
	City/State	: Tamil Nadu			
	Type	: As a Resource Person	Title of the Paper	:	The Recent Trends in Research: An Interdisciplinary Approach
	Award	:	ISBN #	:	
	Sponsor Name	: United Board for Higher Education in Asia	Amount Sponsored	:	0.00
8	Mode	: Attended			
	Title	: All India Association for Christian Higher Education (AIACHE)			
	Category	: Conference	Level	:	National
	Date From	: 07/10/2016	Date To	:	11/10/2016
	University/College/Industry	: The American College			
	City/State	: Madurai			
	Type	: Paper Presented	Title of the Paper	:	Recent Trends in Research - An Interdisciplinary Approach
	Award	: Honoured for Book Publication	ISBN #	:	978-93-8076-56-7
	Sponsor Name	:	Amount Sponsored	:	0.00
9	Mode	: Organized			
	Title	: Qualitative Methods in Research			
	Category	: Invited Talk	Level	:	District
	Date From	: 07/12/2015	Date To	:	22/12/2015
	University/College/Industry	: Bishop Heber College			
	City/State	: Tamil Nadu			
	Type	: As a Resource Person	Title of the Paper	:	The Recent Trends in Research: An Interdisciplinary Approach
	Award	:	ISBN #	:	
	Sponsor Name	: United Board for Higher Education in Asia	Amount Sponsored	:	0.00
10	Mode	: Attended			
	Title	: UGC Sponsored National Conference on Contemporary Social Problems in India and Professional Social Work - Innovative Approaches and Strategies			
	Category	: Conference	Level	:	National
	Date From	: 12/12/2014	Date To	:	12/12/2014
	University/College/Industry	: Bishop Heber College (Autonomous), College of Excellence			
	City/State	: Trichy			
	Type	: Paper Presented	Title of the Paper	:	CSR Practices - A Mixed Methodological Approach
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
11	Mode	: Attended			
	Title	: Research Methodology in Social Science			
	Category	: Work Shop	Level	:	State
	Date From	: 10/10/2013	Date To	:	11/10/2013
	University/College/Industry	: Bharathidasan University			
	City/State	: Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
12	Mode	: Attended			
	Title	: Catharsis 2K13			
	Category	: Work Shop	Level	:	State
	Date From	: 13/09/2013	Date To	:	14/09/2013
	University/College/Industry	: Bishop Heber College			
	City/State	: Tamil Nadu			

	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
13	Mode	: Attended			
	Title	: Promoting Accessibility in Higher Education and Transportation for Girls with Visual Impairment			
	Category	: Conference	Level	:	National
	Date From	: 23/08/2013	Date To	:	24/08/2013
	University/College/Industry	: Mitra Jothi in partnership with CBM India, Bangalore			
	City/State	: Karnataka			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	: CBM India, Bangalore	Amount Sponsored	:	0.00
14	Mode	: Attended			
	Title	: UGC Sponsored International Conference on Child and Adolescent Mental Health			
	Category	: Conference	Level	:	International
	Date From	: 18/01/2013	Date To	:	19/01/2013
	University/College/Industry	: Bharathidasan University			
	City/State	: Tamil Nadu			
	Type	: Paper Presented	Title of the Paper	:	Aspiration and Apprehensions of Adolescents towards Employment
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
15	Mode	: Attended			
	Title	: Business Innovations in the Globalization Era			
	Category	: Conference	Level	:	International
	Date From	: 22/09/2012	Date To	:	23/09/2012
	University/College/Industry	: A.V.V.M Sri Puspham College, Pondi			
	City/State	: Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00

International Exposure

Project

1	Project Title	: Recent Trends in Research			
	Project Type	: Major	Project Investigator	:	Co-Investigator
	Funding Agency	: United Board for Christian Higher Education - Hong Kong			
	Sanction Amount	: 561,390.00	Duration	:	3
	Date From	: 01/09/2014	Date To	:	31/05/2017
	Status	: Ongoing			

No of Projectes	:	1	Carried Out	:	0
Ongoing	:	1	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

1	Book Name	: A Handbook on Selected Softwares in Social Science Research			
	Publisher	: Bishop Heber College			
	Year of Publication	: 2017	Chapters	:	Full Book
	Page From	: 1	Page To	:	111
	Co-Authors	: Dr. Umesh Samuel Jebaseelan			
	Edition	: First Edition			
2	Book Name	: Recent Trends in Research: An Interdisciplinary Approach			
	Publisher	: Bishop Heber College			
	Year of Publication	: 2016	Chapters	:	Full Book
	Page From	: 1	Page To	:	150
	Co-Authors	: Dr. A. Umesh Samuel Jebaseelan			
	Edition	: First Edition			

Journal Publication

1	Paper Name	:	Basic Amenities in Tirupattur, Vellore District - An Empirical Study	
	Level	:	International	Category : Journal
	Journal Name	:	International Journal of Current Research in Life Sciences (UGC Approved - Journal No. 47847)	
	Page From	:	824	Page To : 828
	ISBN #/ISSN #	:	2319-9490	Impact Factor : 5.379
	Co-Authors	:	Dr. S. Paul Raj and Ms. Lisa Elango	
	Publishing Company	:	Vibus Innovative Publishing Solutions	
	Volume	:	7	Year of Publishing : 2018
2	Paper Name	:	Best Practices: Shape - A Critical Analysis	
	Level	:	International	Category : Journal
	Journal Name	:	IOSR Journal Of Humanities And Social Science (IOSR-JHSS)	
	Page From	:	24	Page To : 27
	ISBN #/ISSN #	:	e-ISSN: 2279-0837, p-ISSN: 2279-0845	Impact Factor : 4.621
	Co-Authors	:	Rev. Dr. D.Maria Antony Raj	
	Publishing Company	:	International Organization of Scientific Research	
	Volume	:	23	Year of Publishing : 2018
3	Paper Name	:	Critical Analysis of CSR - An Integrated Tree Approach (Employees vs. Beneficiaries Perspectives)	
	Level	:	International	Category : Journal
	Journal Name	:	BODHI - International Journal of Research in Humanities, Arts and Science	
	Page From	:	344	Page To : 352
	ISBN #/ISSN #	:		Impact Factor : 2.55
	Co-Authors	:	Dr. Umesh Samuel	
	Publishing Company	:	Centre for Resource, Research & Publication Services (CRRPS)	
	Volume	:	3	Year of Publishing : 2018
4	Paper Name	:	Effectiveness of Counseling "Seeding Hope Counseling Centre" As a Best Practice in Higher Educational Institutions	
	Level	:	International	Category : Journal
	Journal Name	:	IOSR Journal of Humanities and Social Science (IOSR-JHSS) UGC Approved Journal No. 5070	
	Page From	:	1	Page To : 4
	ISBN #/ISSN #	:		Impact Factor : UGC
	Co-Authors	:	Ms. Latha Munuswamy and Dr. K. Arockiaraj	
	Publishing Company	:	IOSR	
	Volume	:	23	Year of Publishing : 2018
5	Paper Name	:	Mobile Phone Usage and Addiction - An Empirical Study	
	Level	:	International	Category : Journal
	Journal Name	:	International Journal of Current Research in Life Sciences, UGC Approved Journal No. 233199490	
	Page From	:	2536	Page To : 2538
	ISBN #/ISSN #	:		Impact Factor : UGC
	Co-Authors	:	Moieeson Thairiyam, D., Lisa, E.	
	Publishing Company	:	International Journal of Current Research in Life Sciences	
	Volume	:	7	Year of Publishing : 2018
6	Paper Name	:	Corporate Social Responsibility - A Cog Wheel Apporach	
	Level	:	National	Category : Journal
	Journal Name	:	The Journal of Indian Management and Strategy - UGC Approved (21018)	
	Page From	:	49	Page To : 57
	ISBN #/ISSN #	:	0973-9335	Impact Factor : 2.6
	Co-Authors	:	Dr. Umesh Samuel	
	Publishing Company	:	Journal of Indian Management and Strategy - Manish Gupta, New Delhi	
	Volume	:	22	Year of Publishing : 2017
7	Paper Name	:	CSR Responsiveness vs. Corporate Business Ethics - A Critical Analysis	
	Level	:	International	Category : Journal
	Journal Name	:	Asian Journal of Management - UGC Approved Journal (3986)	
	Page From	:	123	Page To : 126
	ISBN #/ISSN #	:	0976-495X	Impact Factor : UGC
	Co-Authors	:	Dr. Umesh Samuel	

- 8 **Publishing Company** : Asian Journal of Management
Volume : Volume 8, Issue 2 **Year of Publishing** : 2017
Paper Name : Effectiveness of CSR Programmes (Employees vs. Beneficiaries Perspective) - An IT Sector Undertaking
Level : National **Category** : Journal
Journal Name : Indian Journal of Social Research Vol.58 (5) (Set. - Oct., 2017) (591-604) UGC Approved (15655)
Page From : 591 **Page To** : 604
ISBN #/ISSN # : 0019-5626, 2454-3624 **Impact Factor** : 5.128
Co-Authors : Dr. Umesh Samuel
Publishing Company : Academic and Law Serials
- 9 **Volume** : 58 **Year of Publishing** : 2017
Paper Name : Knowledge Management - An Empirical Approach
Level : International **Category** : Journal
Journal Name : International Journal of Current Research
Page From : 5207 **Page To** : 5212
ISBN #/ISSN # : 0975-833X **Impact Factor** : 7.086
Co-Authors : Ms. Lisa Elango
Publishing Company : International Journal of Current Research
- 10 **Volume** : Vol. 9, Issue, 07 **Year of Publishing** : 2017
Paper Name : Managerial Effectiveness - A Critical Analysis
Level : International **Category** : Journal
Journal Name : IOSR Journal of Business and Management (IOSR-JBM) - UGC Approved (46879)
Page From : 47 **Page To** : 52
ISBN #/ISSN # : 2278-487X **Impact Factor** : UGC
Co-Authors : Dr. S. Paul Raj, Mr. C.R. Christi Anandan
Publishing Company : International Organization of Scientific Research - Journal of Business and Management
- 11 **Volume** : Volume 19, Issue 8. Ver. II. **Year of Publishing** : 2017
Paper Name : CSR Practices - A Mixed Methodological Approach
Level : National **Category** : Journal
Journal Name : Indian Journal of Applied Research
Page From : 72 **Page To** : 75
ISBN #/ISSN # : 2249-555X **Impact Factor** : 2.16
Co-Authors : Dr. Umesh Samuel
Publishing Company : Indian Journal of Applied Research
- 12 **Volume** : 4 **Year of Publishing** : 2014
Paper Name : Aspiration and Apprehensions of Adolescents towards Employment
Level : International **Category** : Journal
Journal Name : Progressive Outlook
Page From : 119 **Page To** : 122
ISBN #/ISSN # : 2231-2358 **Impact Factor** :
Co-Authors : Dr. Umesh Samuel
Publishing Company : Progressive Outlook
- 13 **Volume** : 3 **Year of Publishing** : 2013
Paper Name : CSR in UK and in India
Level : International **Category** : Journal
Journal Name : Asian Academic Research Journal of Social Science & Humanities - UGC Approved (3956)
Page From : 336 **Page To** : 341
ISBN #/ISSN # : 2278-859X **Impact Factor** : 2.5
Co-Authors : Dr. Umesh Samuel
Publishing Company : Asian Academic Research
- 14 **Volume** : 1 **Year of Publishing** : 2013
Paper Name : Redefining CSR - A Boon to India
Level : National **Category** : Journal
Journal Name : SELP Journal of Social Science
Page From : 20 **Page To** : 24
ISBN #/ISSN # : 0975-9999 **Impact Factor** :
Co-Authors : Dr. Umesh Samuel
Publishing Company : SELP Journal of Social Science
- 15 **Volume** : 4 **Year of Publishing** : 2013
Paper Name : Applications of Knowledge Management in IT Sector - An Empirical Study

- Level** : International **Category** : Journal
Journal Name : Sankhya - International Journal of Management and Technology
Page From : 236 **Page To** : 240
ISBN #/ISSN # : 0975-3915 **Impact Factor** :
Co-Authors : Dr. Jeryda Eljo and Dr. Umesh Samuel
Publishing Company : Sankhya - International Journal
Volume : 3 **Year of Publishing** : 2012
- 16 **Paper Name** : Critical Appraisal of CSR activities in India
Level : International **Category** : Journal
Journal Name : IOSR Journal of Humanities and Social Science
Page From : 45 **Page To** : 48
ISBN #/ISSN # : 2279-0845 **Impact Factor** : 2.12
Co-Authors : Dr. Umesh Samuel
Publishing Company : International Organizations of Scientific Research
Volume : 10 **Year of Publishing** : 2012
- 17 **Paper Name** : Implementation of Knowledge Management elements and the Initiatives of the Human Resources towards its Implementations: An IT Sector Undertaking
Level : National **Category** : Proceedings
Journal Name : Professional Social Work, Best Practices and Innovations in Teachings, Research and Extension
Page From : 212 **Page To** : 219
ISBN #/ISSN # : 978-81-7273-510-4 **Impact Factor** :
Co-Authors : Dr. Jeryda Eljo
Publishing Company : Authors Press, Publishers of Scholarly Books, New Delhi.
Volume : 1 **Year of Publishing** : 2011
- 18 **Paper Name** : The Importance of Knowledge Management: An IT Sector Undertaking
Level : National **Category** : Proceedings
Journal Name : Paradigms in Social Science Research - A New Horizon
Page From : 426 **Page To** : 433
ISBN #/ISSN # : 978-81-7273-581-4 **Impact Factor** :
Co-Authors : Dr. Jeryda Eljo
Publishing Company : Authors Press, Publishers of Scholarly Books, New Delhi.
Volume : 1 **Year of Publishing** : 2011
- 19 **Paper Name** : Competencies Management: A Public Sector Undertaking - A Social Work Perspective
Level : National **Category** : Proceedings
Journal Name : Professional Social Work in India, Contribution to Welfare & Development
Page From : 288 **Page To** : 297
ISBN #/ISSN # : 978-81-8424-575-2 **Impact Factor** :
Co-Authors : Dr. Umesh Samuel
Publishing Company : Allied Publishers Pvt. Ltd. New Delhi
Volume : 1 **Year of Publishing** : 2010

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Dr. Clayton Michael Fonceca)



Name : **Dr. Devi G**
Department : **COMMERCE**

Staff Code : T080101
Gender : Female
Date of Appointment : 18/01/2008
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : D.Ganesan
Ident. Mark1 : A Mole on Right hand
Languages Known : Tamil, English, Telugu(Speaking)
Date of Birth : 20/05/1983
Place of Birth : Vaniyambadi
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Telugu
Name of Husband/Wife : T.V.Sudhakar
Mother's Name : G.Selvi
Ident. Mark2 :

Residential Address

49/11, CHINNAKULAM MARI AMMAM KOIL STREET
TIRUPATTUR
TIRUPATTUR
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

49/11, CHINNAKULAM MARI AMMAM KOIL STREET
TIRUPATTUR
TIRUPATTUR
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9789152871
Personal Mail Id : devisudhacom@gmail.com
Residence Number :
Aadhaar Card # : 640270890971
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : gdevi@shctpt.edu
PAN Card # : BVEPD3558G
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	B.Com	University of Madras	APR 2003	70
2	PG	M.Com	Thiruvalluvar University	APR 2005	72
3	PG	MBA(HRM)	Alagappa University	APR 2013	I Class
4	M.Phil.	M.Phil (Commerce)	Madurai Kamraj University	APR 2006	I Class
5	Ph.D	Ph.D (Commerce)	Thiruvalluvar University	NOV 2016	
6	SET	Commerce	Tamil Nadu State Board	April 2017	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Islamiah Womens Arts and Science college	Vaniyambadi	3	COMMERCE	Lecturer

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Association President	PG Dept of Commerce	20/06/2011	31/05/2013
2	HOD	UG Dept Of Commerce Shift II	20/06/2015	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Association President (PG)	Member	20/06/2011	31/05/2013
2	Board of Studies (PG)	Member	20/06/2010	Till Date
3	Board of studies (UG)	Member	20/06/2008	Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Sustainable Strategies in Competitive Business Environment			
	Category	: Conference	Level	: National	
	Date From	: 27/08/2016	Date To	: 27/08/2016	
	University/College/Industry	: Priyadarshini Engineering College, Vaniyambadi			
	City/State	: Tamilnadu			
	Type	: Paper Presented	Title of the Paper	: Sales promotion Techniques in Retail Business	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Innovations in Functional Management			
	Category	: Conference	Level	: International	
	Date From	: 24/09/2014	Date To	: 24/09/2014	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore District			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Emerging Technologies and Innovations in Disseminating Information among Library users in the College Libraries			
	Category	: Conference	Level	: National	
	Date From	: 27/08/2014	Date To	: 28/08/2014	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore District			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Technology in Modern Management			
	Category	: Conference	Level	: National	
	Date From	: 14/08/2014	Date To	: 14/08/2014	
	University/College/Industry	: Marudhar Kesari Jain College for Women			
	City/State	: Vaniyambadi, Vellore District			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Organized			
	Title	: Emerging Challenges in Finance and Accounting - ICAI			
	Category	: Seminar	Level	: National	
	Date From	: 10/12/2013	Date To	: 11/12/2013	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur, Vellore District			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
6	Mode	: Attended			
	Title	: Capacity Building of Rural Graduate Students - UGC Sponsored			
	Category	: Work Shop	Level	: National	

	Date From	: 13/08/2013	Date To	: 13/08/2013
	University/College/Industry	: Sacred Heart College (Autonomous)		
	City/State	: Tirupattur, Vellore District		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
7	Mode	: Attended		
	Title	: Challenges and Prospects in HR in the Modern Era		
	Category	: Seminar	Level	: State
	Date From	: 28/02/2013	Date To	: 28/02/2013
	University/College/Industry	: Gonzaga College of Arts and Science for Women		
	City/State	: Krishnagiri		
	Type	: Paper Presented	Title of the Paper	: Opportunities of HR in the Modern Era
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
8	Mode	: Organized		
	Title	: Globalisation - Is it favourable to Indian Consumers		
	Category	: Seminar	Level	: State
	Date From	: 18/02/2013	Date To	: 18/02/2013
	University/College/Industry	: Sacred Heart College (Autonomous)		
	City/State	: Tirupattur, Vellore District		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
9	Mode	: Attended		
	Title	: Emerging Trends in Retail Trade		
	Category	: Conference	Level	: National
	Date From	: 08/02/2013	Date To	: 08/02/2013
	University/College/Industry	: Marudhar Kesari Jain College for Women		
	City/State	: Vaniyambadi		
	Type	: Paper Presented	Title of the Paper	: Social Cultural Impact of FDI in Retail Sector
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
10	Mode	: Attended		
	Title	: SPSS and Plagiarism		
	Category	: Work Shop	Level	: International
	Date From	: 27/12/2012	Date To	: 28/12/2012
	University/College/Industry	: Sacred Heart College (Autonomous)		
	City/State	: Tirupattur		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
11	Mode	: Attended		
	Title	: Statistical Package for Social Science		
	Category	: Work Shop	Level	: National
	Date From	: 01/09/2012	Date To	: 01/09/2012
	University/College/Industry	: Marudhar Kesari Jain College for Women		
	City/State	: Vaniyambadi		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
12	Mode	: Attended		
	Title	: Research Craft for Research Scholars		
	Category	: Conference	Level	: National
	Date From	: 04/11/2011	Date To	: 05/11/2011
	University/College/Industry	: Marudhar Kesari Jain College for Women		
	City/State	: Vaniyambadi		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00

13	Mode	:	Attended			
	Title	:	Quality Enhancement in Higher Education - IQAC			
	Category	:	Work Shop	Level	:	National
	Date From	:	10/09/2011	Date To	:	10/09/2011
	University/College/Industry	:	Sacred Heart College (Autonomous)			
	City/State	:	Tirupattur			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
14	Mode	:	Attended			
	Title	:	Significance of Social Marketing in India			
	Category	:	Conference	Level	:	National
	Date From	:	26/10/2007	Date To	:	27/10/2007
	University/College/Industry	:	VIT Business School. VIT Unuiversity			
	City/State	:	Vellore			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
15	Mode	:	Attended			
	Title	:	Emerging Trends in Business Environment			
	Category	:	Seminar	Level	:	State
	Date From	:	14/12/2004	Date To	:	14/12/2004
	University/College/Industry	:	D.K.M. College			
	City/State	:	Vellore			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
16	Mode	:	Attended			
	Title	:	Knowledge Management			
	Category	:	Seminar	Level	:	State
	Date From	:	11/12/2004	Date To	:	11/12/2004
	University/College/Industry	:	Sacred Heart College (Autonomous)			
	City/State	:	Tirupattur			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
17	Mode	:	Attended			
	Title	:	Marketing Strategies for the New Millennium			
	Category	:	Seminar	Level	:	State
	Date From	:	30/10/2004	Date To	:	30/10/2004
	University/College/Industry	:	Marudhar Kesari Jain College for Women			
	City/State	:	Vaniyambadi			
	Type	:	Paper Presented	Title of the Paper	:	Marketing Strategies for the New Millennium
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
18	Mode	:				
	Title	:				
	Category	:		Level	:	
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
19	Mode	:	Organized			
	Title	:	Impact of Demonitisation			
	Category	:	Seminar	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	

Award : ISBN # :
 Sponsor Name : Amount Sponsored : 0.00

International Exposure

Project

No of Projectes : 0 Carried Out : 0
 Ongoing : 0 Quality Evaluation : 0
 Verify out come : 0 Completed : 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	1	Thiruvalluvar University	2018	1
2	MPhil	1	Thiruvalluvar University	2017	1
3	MPhil	4	Thiruvalluvar University	2016	4
4	MPhil	4	Thiruvalluvar University	2015	4
5	MPhil	4	Thiruvalluvar University	2014	4
6	MPhil	4	Thiruvalluvar University	2013	4
7	MPhil	3	Thiruvalluvar University	2012	3
8	MPhil	2	Thiruvalluvar University	2011	2

Book Published

Journal Publication

1	Paper Name	: Consumer protection by adopting Green Marketing
	Level	: National Category : Proceedings
	Journal Name	: Green Marketing Emerging opportunities and challenges
	Page From	: 142 Page To : 145
	ISBN #/ISSN #	: ISBN 978-93-5258-625-7 Impact Factor :
	Co-Authors	: G.Sembagam
	Publishing Company	: SNR sons COLLEGE, COIMBATORE
	Volume	: Year of Publishing : 2016
2	Paper Name	: Customer satisfaction on Brand Preference
	Level	: International Category : Journal
	Journal Name	: SHANLAX INTERNATIONAL JOURNAL OF MANAGEMENT
	Page From	: 61 Page To : 63
	ISBN #/ISSN #	: ISSN 2321-4643 Impact Factor : Yes
	Co-Authors	:
	Publishing Company	: SHANLAX INTERNATIONAL JOURNAL OF MANAGEMENT
	Volume	: 4 Year of Publishing : 2016
3	Paper Name	: Green Marketing and advertising
	Level	: National Category : Proceedings
	Journal Name	: Green Marketing Emerging opportunities and challenges
	Page From	: 100 Page To : 102
	ISBN #/ISSN #	: ISBN 978-93-5258-625-7 Impact Factor :
	Co-Authors	: M.Tamilarasi
	Publishing Company	: SNRSONS COLLEGE ,COIMBATORE
	Volume	: Year of Publishing : 2016
4	Paper Name	: Green Marketing challenges and benefits
	Level	: National Category : Proceedings
	Journal Name	: Green Marketing Emerging opportunities and challenges
	Page From	: 219 Page To : 222
	ISBN #/ISSN #	: ISBN 978-93-5258-625-7 Impact Factor :
	Co-Authors	: M.Ramarajam
	Publishing Company	: SNR sons COLLEGE, COIMBATORE
	Volume	: Year of Publishing : 2016
5	Paper Name	: Overview on sales promotion techniques used in retail business
	Level	: International Category : Journal
	Journal Name	: International Research journal of Management and Humanities
	Page From	: 175 Page To : 177
	ISBN #/ISSN #	: ISSNno 2347-3274 Impact Factor :
	Co-Authors	:

	Publishing Company	:	Journal of Siddharaja Guruji Charitable Trust, Sivakasi		
	Volume	:	3	Year of Publishing	:
6	Paper Name	:	Customer Purchase Attitude towards Home Appliances		
	Level	:	State	Category	:
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	132	Page To	:
	ISBN #/ISSN #	:	ISBN : 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:	S.Jayanthi		
	Publishing Company	:			
	Volume	:		Year of Publishing	:
7	Paper Name	:	Effectiveness of Television Advertisement towards Bath Soaps		
	Level	:	International	Category	:
	Journal Name	:	Innovative Marketing Strategies for Sustainable growth issues and Challenges		
	Page From	:	304	Page To	:
	ISBN #/ISSN #	:	ISBN 978-93-85477-14-0	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	II	Year of Publishing	:
8	Paper Name	:	Green Marketing Concepts and its Mix		
	Level	:	International	Category	:
	Journal Name	:	International Journal of Management Science		
	Page From	:	80	Page To	:
	ISBN #/ISSN #	:	ISSN 2348 - 3210,ISSN 2347 - 856	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Volume 7	Year of Publishing	:
9	Paper Name	:	Stress Management of Students		
	Level	:	State	Category	:
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	118	Page To	:
	ISBN #/ISSN #	:	ISBN : 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:	R.Suguna		
	Publishing Company	:			
	Volume	:		Year of Publishing	:
10	Paper Name	:	Student Attitude towards E-Learning		
	Level	:	State	Category	:
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	122	Page To	:
	ISBN #/ISSN #	:	ISBN : 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:	M.Jayalakshmi		
	Publishing Company	:			
	Volume	:		Year of Publishing	:
11	Paper Name	:	Students perception towards online shopping		
	Level	:	State	Category	:
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	19	Page To	:
	ISBN #/ISSN #	:	ISBN : 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:	M.Thirupathi		
	Publishing Company	:			
	Volume	:		Year of Publishing	:
12	Paper Name	:	CUSTOMERS PERCEPTION TOWARDS ONLINE BANKING		
	Level	:	National	Category	:
	Journal Name	:	Recent Dimensions of Commerce		
	Page From	:	0	Page To	:
	ISBN #/ISSN #	:		Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	:

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Devi G)



Name : **Dr. Hariharan S**
Department : **COMMERCE**

Staff Code : T150103
Gender : Male
Date of Appointment : 18/06/2015
Staff Type : Aided
Designation : Assistant Professor
Blood Group : A1+
Community : BC
Nationality : Indian
Father's Name : Sivasubramaniam C
Ident. Mark1 : A mole on right fore arm
Languages Known : Tamil, English
Date of Birth : 11/07/1981
Place of Birth : Coimbatore
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Suganya S
Mother's Name : Manimekalai S
Ident. Mark2 : A scar on left eye brow

Residential Address

3/36 Perumal Nagar
Asiriyar Nagar
Tiruattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

18 B Bharathiar Street,
Anupparpalayam Post, Tirupur
Tirupur
Tiruppur
TAMIL NADU
Pincode : 641652

Mobile 1 : 9865722827
Personal Mail Id : harrishas@yahoo.co.in
Residence Number : 7871933765
Aadhaar Card # : 678221474919
Bank A/C # : 074503598625190001
Bank Name, Place : The Catholic Syrian Bank,
Tirupattur
PF/EPF # :
Mobile 2 : 8526170345
Office Mail Id : hariharan@shctpt.edu
PAN Card # : AFQPH5596D
IFSC Code : CSBK0000745
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	Secondary School	Tamil Nadu State Board	APR 1997	60.80
2	H.S.C	Higher Secondary	Tamil Nadu State Board	MAR 1999	86.25
3	UG	B Com	Bharathiar University	APR 2002	73.50
4	PG	M Com	Bharathiar University	APR 2004	70.10
5	PG	MBA	Bharathiar University	MAY 2009	63.87
6	M.Phil.	Commerce	Alagappa University	SEP 2006	60.20
7	Ph.D	Commerce	Bharathiar University	JUL 2013	
8	UGC NET	NET	Others	JUN 2012	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Chikkanna Government Arts College	Tirupur	3	COMMERCE	Lecturer
2	Dr. N.G.P Arts and Science College	Coimbatore	1	COMMERCE	Lecturer
3	SNR Sons College (Autonomous)	Coimbatore	7	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

1	Membership	: Editorial Board Member
	Institution	: Vanijya Vimarsh Journal of Commerce
	Mode	: Active
	Place	: Coimbatore
	Date From	: 02/03/2015
	Date To	: Till Date
2	Membership	: Board Member and Chairman B Com CA
	Institution	: Alagappa University, Karaikudi
	Mode	: Active
	Place	: Karaikudi
	Date From	: 03/06/2013
	Date To	: Till Date
3	Membership	: Board Member B Com CA
	Institution	: SNR Sons College, Coimbatore
	Mode	: Active
	Place	: Coimbatore
	Date From	: 01/06/2012
	Date To	: 29/05/2015
4	Membership	: Board Member B Com
	Institution	: SNR Sons College, Coimbatore
	Mode	: Active
	Place	: Coimbatore
	Date From	: 01/06/2010
	Date To	: 31/05/2012

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Association President (UG)	Member	18/06/2015	Till Date
2	FINE ARTS	Member	18/06/2015	Till Date
3	Journal Committee	Member	18/06/2015	Till Date
4	Research Forum	Member	18/06/2015	Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Orientation Course 1	UGC Sponsored 119th Orientation Programme	Bharathiar University, Coimbatore	17/05/2018	13/06/2018
2	Management - Orientation Course	ToT on Consumer Awareness and Consumer Protection Act	IIPA, New Delhi	06/02/2017	10/02/2017
3	Management - Orientation Course	Quality Sustenance in Higher Educational Institutions and Academic Excellence	IQAC, SNR Sons College, Coimbatore	07/03/2015	07/03/2015
4	Management - Orientation Course	Entrepreneurship	PSG - STEP, Coimbatore	25/11/2013	06/12/2013
5	Orientation Course 1	Quality Enhancement in Social Sciences Research	Bharathiar University, Coimbatore	21/11/2011	27/11/2011
6	Management - Orientation Course	Finishing School Training Programme	Bharathiar University, Coimbatore	20/07/2010	22/07/2010

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended
	Title	: Intellectual Property Rights and Plagiarism
	Category	: Conference
	Date From	: 22/03/2018
	Date To	: 22/03/2018
	University/College/Industry	: Sacred Heart College
	City/State	: Tirupattur
	Type	: Participated
	Award	:
	Sponsor Name	:
	Title of the Paper	:
	ISBN #	:
	Amount Sponsored	: 0.00
2	Mode	: Organized
	Title	: The Role of Goods and Services Tax in Development of Indian Economy
	Category	: Seminar
	Date From	: 15/12/2017
	Date To	: 15/12/2017
	University/College/Industry	: Sacred Heart College
	City/State	: Tirupattur
	Type	:
	Title of the Paper	:
	Award	:
	ISBN #	:

3	Sponsor Name	: ICSSR, SRC Hyderabad	Amount Sponsored	: 20,000.00
	Mode	: Attended		
	Title	: Digitalisaztion in Service Sectors - Today and Tomorrow		
	Category	: Conference	Level	: National
	Date From	: 27/09/2017	Date To	: 27/09/2017
	University/College/Industry	: Sri Ramakrishna College of Arts and Science		
	City/State	: Coimbatore		
	Type	: Paper Presented	Title of the Paper	: Digitalisation in Service Sector - Opportunities and Challenges
	Award	:	ISBN #	:
4	Sponsor Name	:	Amount Sponsored	: 0.00
	Mode	: Attended		
	Title	: Corporate Governance Reforms and Challenges		
	Category	: Seminar	Level	: State
	Date From	: 21/03/2017	Date To	: 21/03/2017
	University/College/Industry	: SNR Sons College		
	City/State	: Coimbatore		
	Type	: Paper Presented	Title of the Paper	: Corporate Governance Reforms in India
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
5	Mode	: Organized		
	Title	: Rural Entrepreneurship - Transforming the Face of Rural India		
	Category	: Seminar	Level	: National
	Date From	: 23/09/2016	Date To	: 23/09/2016
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
6	Sponsor Name	: ICSSR, SRC Hyderabad	Amount Sponsored	: 20,000.00
	Mode	: Attended		
	Title	: HR Technology Trends - A Revolution in the World of Work		
	Category	: Conference	Level	: National
	Date From	: 12/01/2016	Date To	: 12/01/2016
	University/College/Industry	: SNR Sons College		
	City/State	: Coimbatore		
	Type	: Paper Presented	Title of the Paper	: HR Technology - Issues and Challenges
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
7	Mode	: Attended		
	Title	: Statistical Analysis in Business Research		
	Category	: Work Shop	Level	: State
	Date From	: 18/07/2014	Date To	: 19/07/2014
	University/College/Industry	: Tiruppur Kumaran College, Tirupur		
	City/State	: Tirupur, Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
8	Mode	: Attended		
	Title	: Indian Insurance Industry: Sustainability in the Era of Globalisation		
	Category	: Seminar	Level	: National
	Date From	: 13/03/2014	Date To	: 13/03/2014
	University/College/Industry	: GRD School of Commerce & International Business, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: IT for Insurance Companies
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
9	Mode	: Attended		
	Title	: Skills Conclave		
	Category	: Conference	Level	: National
	Date From	: 12/03/2014	Date To	: 12/03/2014

	University/College/Industry	: Bharathiar University, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
10	Mode	: Attended		
	Title	: Corporate Finance Structural Changes & Emerging Paradigms		
	Category	: Seminar	Level	: National
	Date From	: 08/02/2013	Date To	: 08/02/2013
	University/College/Industry	: Dr.N.G.P Arts & Science College, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: Foreign Direct Investment
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
11	Mode	: Organized		
	Title	: Service Marketing An Indian Scenario		
	Category	: Seminar	Level	: State
	Date From	: 02/03/2012	Date To	: 02/03/2012
	University/College/Industry	: SNR Sons College, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
12	Mode	: Attended		
	Title	: Recent Trends in Service Marketing in India		
	Category	: Conference	Level	: National
	Date From	: 09/09/2011	Date To	: 09/09/2011
	University/College/Industry	: Naina Mohamed College of Arts & Science, Aranthangi		
	City/State	: Aranthangi, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: CRM in Hospitality Industry
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
13	Mode	: Attended		
	Title	: Strategies for Marketing Biotechnology Products		
	Category	: Seminar	Level	: State
	Date From	: 26/03/2010	Date To	: 27/03/2010
	University/College/Industry	: Chikkanna Government Arts College, Tirupur		
	City/State	: Tirupur, Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	: UGC, New Delhi	Amount Sponsored	: 0.00
14	Mode	: Attended		
	Title	: Financial Re-Engineering Strategies and Regulations		
	Category	: Seminar	Level	: National
	Date From	: 28/01/2010	Date To	: 28/01/2010
	University/College/Industry	: Dr. N.G.P Arts & Science College, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: Role of Financial Re-engineering in Business Process ??? An Indian Context
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
15	Mode	: Attended		
	Title	: Changing Paradigms in Indian Tourism; Implication for Growth and Sustainability		
	Category	: Seminar	Level	: National
	Date From	: 13/09/2009	Date To	: 13/09/2009
	University/College/Industry	: PSGR Krishnammal College for Women, Coimbatore		
	City/State	: Coimbatore, Tamil Nadu		
	Type	: Paper Presented	Title of the Paper	: Role of Government in Tourism Sector Development
	Award	:	ISBN #	:

	Sponsor Name	:		Amount Sponsored	:	0.00
16	Mode	:	Attended			
	Title	:	Rebooting Strategies for Global Recession			
	Category	:	Seminar	Level	:	International
	Date From	:	20/08/2009	Date To	:	20/08/2009
	University/College/Industry	:	Tiruppur Kumaran College, Tirupur			
	City/State	:	Tiruppur, Tamil Nadu			
	Type	:	Paper Presented	Title of the Paper	:	Marketing Strategies to Overcome a Recession
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
17	Mode	:	Attended			
	Title	:	Role of Innovation Technology in Indian Garments			
	Category	:	Conference	Level	:	National
	Date From	:	22/02/2009	Date To	:	22/02/2009
	University/College/Industry	:	Hi-Tech International Trade Fair India Pvt. Ltd. Tirupur			
	City/State	:	Tiruppur, Tamil Nadu			
	Type	:	Paper Presented	Title of the Paper	:	Future Outlook of Indian Garment Industry
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
18	Mode	:	Attended			
	Title	:	Innovation Marketing Strategies Towards Customer Centric Approach			
	Category	:	Seminar	Level	:	National
	Date From	:	10/09/2008	Date To	:	10/09/2008
	University/College/Industry	:	Department of B Com CA & M Com, PSGR Krishnamal College for Women, Coimbatore			
	City/State	:	Coimbatore, Tamil Nadu			
	Type	:	Paper Presented	Title of the Paper	:	Customer Relationship Management
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
19	Mode	:	Attended			
	Title	:	Branding HRD Practices			
	Category	:	Seminar	Level	:	State
	Date From	:	28/08/2008	Date To	:	28/08/2008
	University/College/Industry	:	Kaamadhenu Arts & Science College, Sathyamangalam			
	City/State	:	Erode			
	Type	:	Paper Presented	Title of the Paper	:	Manpower Planning
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
20	Mode	:	Attended			
	Title	:	Role of Innovation Technology on Garment Industry in India			
	Category	:	Conference	Level	:	National
	Date From	:	08/03/2008	Date To	:	08/03/2008
	University/College/Industry	:	Hi-Tech International Trade Fair India Pvt. Ltd. Tirupur			
	City/State	:	Tiruppur, Tamil Nadu			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
21	Mode	:	Attended			
	Title	:	Growth of E-Commerce in the Modern World			
	Category	:	Seminar	Level	:	National
	Date From	:	05/03/2008	Date To	:	05/03/2008
	University/College/Industry	:	GRD School of Commerce Coimbatore			
	City/State	:	Coimbatore, Tamil Nadu			
	Type	:	Paper Presented	Title of the Paper	:	Issues in Mobile Commerce
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
22	Mode	:	Attended			
	Title	:	Banking in New Millennium			
	Category	:	Seminar	Level	:	National
	Date From	:	12/03/2004	Date To	:	12/03/2004

	University/College/Industry	:	RVS College of Arts & Science, Sulur, Coimbatore		
	City/State	:	Coimbatore, Tamil Nadu		
	Type	:	Participated	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
23	Mode	:	Attended		
	Title	:	Impact of Globalisation on Indian Industry		
	Category	:	Seminar	Level	:
	Date From	:	21/02/2004	Date To	:
	University/College/Industry	:	Hindusthan College of Arts & Science, Coimbatore		
	City/State	:	Coimbatore, Tamil Nadu		
	Type	:	Participated	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
24	Mode	:	Attended		
	Title	:	Commerce @ net		
	Category	:	Work Shop	Level	:
	Date From	:	17/08/1999	Date To	:
	University/College/Industry	:	Bharathiar University, Coimbatore		
	City/State	:	Coimbatore, Tamil Nadu		
	Type	:	Participated	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:

International Exposure

Project

1	Project Title	:	The Impact of Mega Shopping Mall on the Small Business Sector in Coimbatore City ` A Study		
	Project Type	:	Minor	Project Investigator	:
	Funding Agency	:	UGC, New Delhi		
	Sanction Amount	:	80,000.00	Duration	:
	Date From	:	03/06/2013	Date To	:
	Status	:	Completed		

No of Projectes	:	1	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	1

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	1	Thiruvalluvar University	2018	1
2	MPhil	3	Bharathiar University	2014	3

Book Published

1	Book Name	:	Organisational Climate and Job Satisfaction		
	Publisher	:	Self Published		
	Year of Publication	:	2013	Chapters	:
	Page From	:	1	Page To	:
	Co-Authors	:	Dr.S. Renuga Devi		
	Edition	:	First		

Journal Publication

1	Paper Name	:	Consumer Perception Towards Online Shopping with Reference to Tirupattur		
	Level	:	International	Category	:
	Journal Name	:	International Journal of Pure and Applied Mathematics		
	Page From	:	3353	Page To	:
	ISBN #/ISSN #	:		Impact Factor	:
	Co-Authors	:	Dr. N. Selvakumar		
	Publishing Company	:	Academic Publications		
	Volume	:	119	Year of Publishing	:
2	Paper Name	:	Green Marketing and Sustainable Benefits		
	Level	:	National	Category	:

	Journal Name	:	Green Marketing				
	Page From	:	36	Page To	:	41	
	ISBN #/ISSN #	:	978-93-5258-625-7	Impact Factor	:		
	Co-Authors	:					
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2017	
3	Paper Name	:	A Study on Cultivation and Marketing Problems of Farmers in Tirupattur Taluk				
	Level	:	State	Category	:	Proceedings	
	Journal Name	:	Sacred Heart Business Research Review				
	Page From	:	142	Page To	:	153	
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:		
	Co-Authors	:	Revathi				
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2016	
4	Paper Name	:	A Study on Perception of Organisational Climate Among Staff Nurses Working in Hospitals at Tirupattur				
	Level	:	State	Category	:	Proceedings	
	Journal Name	:	Sacred Heart Business Research Review				
	Page From	:	137	Page To	:	141	
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:		
	Co-Authors	:	K Nithya				
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2016	
5	Paper Name	:	Customer Service Quality in Banks in Tirupattur				
	Level	:	State	Category	:	Proceedings	
	Journal Name	:	Sacred Heart Business Research Review				
	Page From	:	66	Page To	:	73	
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:		
	Co-Authors	:	S Megala				
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2016	
6	Paper Name	:	Institutional Intervention and Capacity Building for Agribusiness Entrepreneurship				
	Level	:	National	Category	:	Proceedings	
	Journal Name	:	Role of Agribusiness in Sustainable Rural Entrepreneurship Development				
	Page From	:	0	Page To	:	0	
	ISBN #/ISSN #	:	978-81-920808-7-1	Impact Factor	:		
	Co-Authors	:	Dr. N. Selvakumar				
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2015	
7	Paper Name	:	Job Satisfaction of Garment Merchandisers with Reference to Tirupur Garment Export Organisations				
	Level	:	National	Category	:	Journal	
	Journal Name	:	IJSR - INTERNATIONAL JOURNAL OF SCIENTIFIC RESEARCH				
	Page From	:	305	Page To	:	307	
	ISBN #/ISSN #	:	2277-8179	Impact Factor	:	3.241	
	Co-Authors	:	Dr. N. Selvakumar				
	Publishing Company	:	INTERNATIONAL JOURNAL OF SCIENTIFIC RESEARCH				
	Volume	:	4	Year of Publishing	:	2015	
8	Paper Name	:	Social Enterprise in Local Economic Development				
	Level	:	International	Category	:	Proceedings	
	Journal Name	:	The Role of Social Enterprises in the Globalised Economy				
	Page From	:	0	Page To	:	0	
	ISBN #/ISSN #	:	978-93-85477-08-9	Impact Factor	:		
	Co-Authors	:	Dr. N. Selvakumar				
	Publishing Company	:					
	Volume	:		Year of Publishing	:	2015	
9	Paper Name	:	A Study on Consumer Satisfaction towards Supermarkets with reference to Coimbatore				
	Level	:	National	Category	:	Journal	
	Journal Name	:	PARIPEX ` Indian Journal of Research				
	Page From	:	0	Page To	:	0	
	ISBN #/ISSN #	:	2250-1991	Impact Factor	:		

- 10 **Co-Authors** : Dr. N. Selvakumar
Publishing Company :
Volume : **Year of Publishing** : 2014
Paper Name : Entrepreneurship and Globalisation
Level : National **Category** : Proceedings
Journal Name : The Power of Entrepreneurship; Driving India`s Growth in 21st Century
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 978-93-83459-08-7 **Impact Factor** :
Co-Authors : D.V. Padmaja
Publishing Company :
Volume : **Year of Publishing** : 2014
- 11 **Paper Name** : The Perception of Garment Merchandisers on Organisational Climate in Tirupur Garment Export Organisations
Level : International **Category** : Journal
Journal Name : Commerce Times International Research Journal of Commerce
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2320-9461 **Impact Factor** :
Co-Authors : Dr. S. Renuga devi
Publishing Company :
Volume : **Year of Publishing** : 2013
- 12 **Paper Name** : Labour Welfare Measures and the Extent of Satisfaction of Tirupur Garment Employees
Level : National **Category** : Journal
Journal Name : Indian Journal of Applied Research
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2249-555X **Impact Factor** :
Co-Authors : N Selvakumar Dr. H. Balakrishnan
Publishing Company :
Volume : **Year of Publishing** : 2012
- 13 **Paper Name** : Marketing Strategies to Overcome a Recession
Level : International **Category** : Proceedings
Journal Name : Rebooting Strategies for Global Recession
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 978-93-8080-000-4 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : 1 **Year of Publishing** : 2008

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Hariharan S)



Name : **Dr. Sasiganth J**
Department : **MANAGEMENT**

Staff Code : T110702
Gender : Male
Date of Appointment : 02/09/2011
Staff Type : Management
Designation : Assistant Professor
Blood Group : A1B+
Community : BC
Nationality : Indian
Father's Name : JEYAGANTH
Ident. Mark1 : A SCAR ON LEFT EYE BROW
Languages Known : Tamil, English
Date of Birth : 20/12/1985
Place of Birth : Krishnagiri
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : Jasmineseelia
Mother's Name : JAYA
Ident. Mark2 : A MOLE ON CHIN

Residential Address

84 7 sasi illum
sivarajpet
TIRUPATTUR
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

84 7 sasi illum
sivarajpet
TIRUPATTUR
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9944321909
Personal Mail Id : sasiganth@gmail.com
Residence Number :
Aadhaar Card # : 884088388966
Bank A/C # : 11078915360
Bank Name, Place : STATE BANK OF INDIA,TPT,VLR DT
PF/EPF # :
Mobile 2 : 0994432190
Office Mail Id : sasiganth@shcpt.edu
PAN Card # : BVMP2333C
IFSC Code : SBIN0000934
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10 th	MATRICULATION BOARD	2002	68
2	H.S.C	Twelfth Standard	MATRICULATION BOARD	2004	65
3	UG	B.Sc	Periyar University	2007	62
4	PG	MBA	SRM UNIVERSITY	APR 2009	72
5	M.Phil.	Managment	PRIST University	NOV 2011	71
6	Ph.D	MANAGEMENT	Bharathiar University	August 2018	
7	Diploma	Hospital Management	Annamalai University	2010	68

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Dr. Agarwals Eye Hospital	Chennai	2 Years	MANAGEMENT	Manager
2	Sacred Heart College	Tirupattur	7	MANAGEMENT	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Assistant Professor	Department of management studies	02/09/2011	04/01/2019
2	Dean	AICTE	02/06/2016	17/03/2018

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		AICTE SPONSORED FDP FOR INDUCTION PROGRAM	AICTE- EASWARI ENGINEERING COLLEGE, CHENNAI	26/11/2018	28/11/2018
2		Consumer awareness	IIPA, Delhi	06/02/2017	10/02/2017
3		FDP IN RESEARCH ANALYSIS	PSG ENGINEERING COLLEGE, COIMBATORE	16/03/2015	18/03/2015

Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
------	--------	-----------------------	------------	------	----------------------

Book Published

Journal Publication

1	Paper Name	:	Celebrity Endorsement in Healthcare		
	Level	:	National	Category	: Journal
	Journal Name	:	Emperor International journal of finance and management		
	Page From	:	102	Page To	: 106
	ISBN #/ISSN #	:	ISSN-2395-5929	Impact Factor	: 1.14
	Co-Authors	:	Dr. G. Prabakaran		
	Publishing Company	:	Mayas Publication		
	Volume	:	IV	Year of Publishing	: 2018
2	Paper Name	:	Role of advertising healthcare services		
	Level	:	International	Category	: Journal
	Journal Name	:	Journal of Advance management Research		
	Page From	:	98	Page To	: 103
	ISBN #/ISSN #	:	ISSN 2393-9664	Impact Factor	: 4.598
	Co-Authors	:	Dr. G. Prabakaran		
	Publishing Company	:	Enriched Publications		
	Volume	:	6	Year of Publishing	: 2018
3	Paper Name	:	Neural networking in business		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	31	Page To	: 34
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	: 1.140
	Co-Authors	:			
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2016
4	Paper Name	:	Emerging trends in rural market		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	13	Page To	: 15
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	:
	Co-Authors	:	Dr. S. SasiKumar		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2015
5	Paper Name	:	Exploring rural market- a world of opportunity		
	Level	:	National	Category	: Journal

- Journal Name : Indo-Asian Journal of Multi Disciplinary research
Page From : 124 Page To : 129
ISBN #/ISSN # : ISSN - 2454-1370 Impact Factor :
Co-Authors : Dr. G. Prabakaran
Publishing Company : JPS SCIENTIFIC PUBLICATION Ltd
Volume : Year of Publishing : 2015
- 6 Paper Name : Human Services in hospital management - a conceptual insinuation
Level : National Category : Journal
Journal Name : Sacred Heart Journal of Science and Humanities
Page From : 99 Page To : 105
ISBN #/ISSN # : ISSN 2277-6613 Impact Factor :
Co-Authors : Dr. G. Prabakaran
Publishing Company :
Volume : 7 Year of Publishing : 2015
- 7 Paper Name : Ethical issues in healthcare marketing
Level : International Category : Journal
Journal Name : Indian International research journal of management Studies and social sciences
Page From : 111 Page To : 115
ISBN #/ISSN # : ISSN 2348-344X Impact Factor :
Co-Authors : Dr. G. Prabakaran
Publishing Company : Tamil thaa Trust
Volume : 1 Year of Publishing : 2014
- 8 Paper Name : HEALTHCARE AND MEDICAL TOURISM: RETROSPECT AND PROSPECT
Level : National Category : Journal
Journal Name : International Journal of Research in commerce,IT, and Management
Page From : 8 Page To : 10
ISBN #/ISSN # : ISSN 2231-5756 Impact Factor :
Co-Authors : Mr. veerappan
Publishing Company : IJRCM
Volume : 3 Year of Publishing : 2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 17/05/2019

(Dr. Sasiganth J)



Name : **Dr. Maria John Joseph K A**
Department : **COMMERCE**

Staff Code : T980101
Gender : Male
Date of Appointment : 07/07/1990
Staff Type : Aided
Designation : HOD
Blood Group : AB+
Community : BC
Nationality : Indian
Father's Name : A. Anthoni Samy
Ident. Mark1 : A mole on the left side of the nose
Languages Known : Tamil, Englishh

Date of Birth : 25/07/1966
Place of Birth : Krishnagiri
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : M.Theresa
Ident. Mark2 :

Residential Address

9/90B, Naidu Cottage
Shivraj pet
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

27/9, I Cross
Jakkappa Nager
Krihshnagiri
Krishnagiri
TAMIL NADU
Pincode : 635001

Mobile 1 : 9443096771
Personal Mail Id : ajohnsonjo@gmail.com
Residence Number : 04179226981
Aadhaar Card # : 960062440307
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : mariajohn@shcpt.edu
PAN Card # : AGOPM7331C
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	B Com	University of Madras	1986	First
2	PG	M Com	University of Madras	1989	First
3	M.Phil.	Commerce	University of Madras	1991	First
4	Ph.D	Commerce	Thiruvalluvar University	2011	
5	Diploma	PGDMM	University of Madras	1988	First
6	Diploma	PGDBA	University of Madras	1987	First
7	UGC NET	NET COMMERCE	Others	1991	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
------	-------------	---------------	-------------	------------	-------------

Academic Credentials

S.No	Designation	Description	Date From	Date To
------	-------------	-------------	-----------	---------

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
------	-----------	------------------	-----------	---------

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
------	--------	---------------------	---------------------------	-----------	---------

Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

1	Project Title	:	The Impact of Group Based Micro Finance Schemes on Rural Households in Vellore District			
	Project Type	:	Minor	Project Investigator	:	Principal Investigator
	Funding Agency	:	UGC			
	Sanction Amount	:	100,000.00	Duration	:	2
	Date From	:	30/06/2017	Date To	:	30/06/2019
	Status	:	Ongoing			

No of Projectes	:	1	Carried Out	:	0
Ongoing	:	1	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
------	--------	-----------------------	------------	------	----------------------

Book Published

1	Book Name	:	Sacred Heart Business Research Review			
	Publisher	:	Sacred Heart College			
	Year of Publication	:	2015	Chapters	:	All
	Page From	:	0	Page To	:	0
	Co-Authors	:				
	Edition	:	First			
2	Book Name	:	Work Values, Culture and Personal Functional Life ` A Study Based on Selected IT Professionals			
	Publisher	:	Vijay Nicole Imprints Private Limited, Chennai			
	Year of Publication	:	2014	Chapters	:	All
	Page From	:	0	Page To	:	0
	Co-Authors	:				
	Edition	:	First			

Journal Publication

1	Paper Name	:	A Study on Consumer Satisfaction towards Departmental Stores in Tirupattur Town			
	Level	:	Regional	Category	:	Proceedings
	Journal Name	:	Sacred Heart Business Research Review			
	Page From	:	88	Page To	:	95
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:	
	Co-Authors	:	G Priya			
	Publishing Company	:	PG and Research Department of Commerce			
	Volume	:	2	Year of Publishing	:	2016
2	Paper Name	:	Green Marketing - Opportunities, Challenges and Accompanying Strategies - A Conceptual Frame Work			
	Level	:	National	Category	:	Proceedings
	Journal Name	:	Green Marketing			
	Page From	:	1	Page To	:	4
	ISBN #/ISSN #	:	978-93-5258-625-7	Impact Factor	:	
	Co-Authors	:	M Anjali			
	Publishing Company	:	Association of Commerce with Computer Applications, SNR Sons College			
	Volume	:	1	Year of Publishing	:	2016
3	Paper Name	:	Green Marketing and Advertising - A Conceptual Approach			
	Level	:	National	Category	:	Proceedings
	Journal Name	:	Green Marketing			
	Page From	:	96	Page To	:	99

	ISBN #/ISSN #	: 978-93-5258-625-7	Impact Factor	:
	Co-Authors	: G Priya		
	Publishing Company	: Association of Commerce with Computer Applications, SNR Sons College		
	Volume	: 1	Year of Publishing	: 2016
4	Paper Name	: Impact of Green Marketing on Environmental Safety - Conceptual Framework		
	Level	: National	Category	: Proceedings
	Journal Name	: Green Marketing		
	Page From	: 88	Page To	: 91
	ISBN #/ISSN #	: 978-93-5258-625-7	Impact Factor	:
	Co-Authors	: M Jayabalan		
	Publishing Company	: Association of Commerce with Computer Applications, SNR Sons College		
	Volume	: 1	Year of Publishing	: 2016
5	Paper Name	: Job Stress and Job Involvement of Ambulance Drivers in Hospital		
	Level	: Regional	Category	: Proceedings
	Journal Name	: Sacred Heart Business Research Review		
	Page From	: 1	Page To	: 7
	ISBN #/ISSN #	: 978-93-5254-041-9	Impact Factor	:
	Co-Authors	: M Jayabalan		
	Publishing Company	: PG and Research Department of Commerce		
	Volume	:	Year of Publishing	: 2016
6	Paper Name	: A Study on Customer Satisfaction Towards Public Transportation (Special Reference to Public Transportation in Tirupattur Town)		
	Level	: National	Category	: Proceedings
	Journal Name	: Sacred Heart Business Research Review		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
7	Paper Name	: A Study on Effectiveness of Advertising on Buying Behaviour of Consumer and the Related Satisfaction Over the Various Brands of Tea in Tirupattur		
	Level	: Regional	Category	: Proceedings
	Journal Name	: Sacred Heart Business Research Review		
	Page From	: 81	Page To	: 87
	ISBN #/ISSN #	: 978-93-5254-041-9	Impact Factor	:
	Co-Authors	: A Anjali		
	Publishing Company	: PG and Research Department of Commerce		
	Volume	: 2	Year of Publishing	: 2015
8	Paper Name	: Consumer Perception Towards Online Shopping		
	Level	: National	Category	: Journal
	Journal Name	: Vanijya Vimarsh Journal of Commerce (BI Annual)		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2395-0102	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
9	Paper Name	: Consumer Perception Towards Online Shopping ` A Study		
	Level	: National	Category	: Proceedings
	Journal Name	: Sacred Heart Business Research Review		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
10	Paper Name	: Green Advertising ` Its Impact and Consumers Purchasing Pattern Towards Green Products		
	Level	: National	Category	: Proceedings
	Journal Name	: Sacred Heart Business Research Review		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 978-93-5254-041-9	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015

11	Paper Name	:	Green Consumption Culture ` A Dream or A Reality ?		
	Level	:	International	Category	: Proceedings
	Journal Name	:	Green Management		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	ISSN 2320-866X	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2015
12	Paper Name	:	Savings and Investment Pattern of People in Rural Area		
	Level	:	National	Category	: Proceedings
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2015
13	Paper Name	:	A Paradigm Shift from Entrepreneurship to Edupreneurship ` A Conceptual Framework		
	Level	:	National	Category	: Proceedings
	Journal Name	:	Impact of M-Commerce in Global Business		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	978-93-81208-36-6	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2014
14	Paper Name	:	A Study on Consumer`s Perception and attitudes towards M-Marketing		
	Level	:	National	Category	: Proceedings
	Journal Name	:	Impact of M-Commerce in Global Business		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	978-93-81208-36-6	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2014
15	Paper Name	:	A Study on Consumer`s Perception towards E-Ticketing in Tirupattur Town, Vellore District		
	Level	:	National	Category	: Proceedings
	Journal Name	:	E-Dealings		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	978-93-83459-84-1	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2014
16	Paper Name	:	Work Life Balance of Women		
	Level	:	International	Category	: Journal
	Journal Name	:	Indo Global Journal Of Applied Management Science		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	2320-7892	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2014
17	Paper Name	:	Ethical Accountants/Auditors Who Specialize in Detecting Fraud Find Themselves in Great Demand		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	2277-6613	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Maria John Joseph K A)



Name : **Dr. Paul Raj S**
Department : **SOCIAL WORK**

Staff Code : T890601
Gender : Male
Date of Appointment : 21/08/1989
Staff Type : Aided
Designation : Associate Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : Sebastian Swamy I
Ident. Mark1 : A Scar on the Stomach
Languages Known : Tamil, English
Date of Birth : 18/04/1962
Place of Birth : Dindigul
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : Maria Ratna Regina J
Mother's Name : Jeyaseeli S
Ident. Mark2 : A Black Mole on the right shoulder

Residential Address

No.5, London Mission Road, Srinivasanpet
TIRUPATTUR
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

No.5, London Mission Road, Srinivasanpet
TIRUPATTUR
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9443294563
Personal Mail Id : spraj63@gmail.com
Residence Number :
Aadhaar Card # : 814670306666
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 : 9442784563
Office Mail Id : spaulraj@shcpt.edu
PAN Card # : AAEP8047J
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	SSLC	Tamil Nadu State Board	APR 1978	
2	UG	B.A(Economics)	University of Madras	MAY 1982	
3	PG	M.A (Social Work-	University of Madras	APR 1989	
4	M.Phil.	M.Phil	Madurai Kamraj University	APR 1995	
5	Ph.D	Ph.D in Social Work	University of Madras	APR 2010	
6	PUC	PUC	Madurai Kamraj University	APR 1979	
7	B.Ph	Bachelor of Philosophy	Sacred Heart College, Satya Nilayam	MAR 1987	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	30	SOCIAL WORK	Associate Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Associate Professor	Associate Professor, P.G.Research Dept. of Social Work	21/08/1989	Till Date
2	Teacher Representative	Academic Council	22/06/1998	15/06/1999
3	Member	Library Committee	15/06/2005	14/06/2006
4	Coordinator - VCT-Online Course	Online Course on Cooperative Learning and Educational Technology for College Teachers	01/06/2011	Till Date
5	Tutor	Online Course on Cooperative Learning and Educational Technology for College Teachers	16/06/2011	Till Date
6	staff in-charge	Staff Incharge for I MSW	18/06/2012	31/03/2015
7	Placement Officer	Placement Incharge - P.G. Research Dept. of Social Work	17/06/2013	15/06/2017

8	Secretary-Teaching Staff Welfare Fund	Seretary and member of Executive Committee of Teaching Staff Welfare Fund	01/01/2016	31/03/2017
9	Board Member	Board of Studies of Social Work- Madras School of Social Work, Chennai-600008	01/02/2016	Till Date
10	Coordinator-Certificate Courses	Coordinating the Certificate Courses (Dept.of Social Work)	01/06/2016	Till Date
11	COMMITTEE MEMBER	Journal Committe	16/06/2016	Till Date
12	COMMITTEE MEMBER	Restructuring Committee	16/06/2016	Till Date
13	IQAC Member	Member-IQAC	16/06/2016	Till Date
14	CDC Member	Curriculum Development Cell	01/06/2017	Till Date
15	Chairman & Board Member	Board Member- University of Madras	01/06/2017	Till Date
16	Convenor	Convenorfor Criterion-3, SSR Preparation NAAC, 2018	01/06/2017	Till Date
17	HOD	HoD-MSW-M.Phil	01/06/2017	Till Date
18	Member	Integrated Board of Studies- Social Work- TANCHE,Chennai	01/09/2018	Till Date
19	Chairman & Board Member	Board of Studies of Social Work, Tiruvalluvar University	01/06/2019	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Academic Council	Member	01/06/2017	31/05/2020
2	Board of Studies	Chairman	01/06/2017	31/05/2020
3	Curriculum Development Cell	Member	01/06/2017	Till Date
4	Head of the Department	HoD-MSW-M.Phil	01/06/2017	Till Date
5	Journal Committee	Member	01/06/2017	31/05/2020
6	M.Phil Board of Studies in Sacred Heart College	Chirman	01/06/2017	Till Date
7	Certificate Programme	Co-Ordinator	01/06/2016	Till Date
8	Internal Quality Assurance Cell (IQAC)	Member	01/06/2015	31/05/2020
9	Restructuring Committee	Member	01/06/2015	Till Date
10	Board of Studies	Member	21/08/1989	31/05/2020

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Refresher Course 2	Educational Technology	HRDC, University of Madras, Chennai	01/02/2018	21/02/2018

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: National Youth Leadership Camp			
	Category	: Work Shop	Level	: National	
	Date From	: 09/03/2019	Date To	: 10/03/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	: Xavier Board of Higher Education, Bangalore	Amount Sponsored	: 50,000.00	
2	Mode	: Attended			
	Title	: Application of NVivo in Qualitative Research			
	Category	: Work Shop	Level	: National	
	Date From	: 01/03/2019	Date To	: 02/03/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Application of NVivo in Qualitative Research			
	Category	: Work Shop	Level	: National	
	Date From	: 01/03/2019	Date To	: 02/03/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Organized			
	Title	: Emerging Trends in Community Development			
	Category	: Conference	Level	: National	
	Date From	: 15/02/2019	Date To	: 15/02/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: UGC - HRDC			
	Category	: Invited Talk	Level	: National	
	Date From	: 01/12/2018	Date To	: 01/12/2018	

	University/College/Industry	:	Kannur University - Kerala				
	City/State	:	Kerala				
	Type	:	As a Resource Person	Title of the Paper	:	Self Esteem and Teaching	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
6	Mode	:	Organized				
	Title	:	International Seminar on Prevention and Treatment of Child Sexual Abuse				
	Category	:	Seminar	Level	:	International	
	Date From	:	24/11/2018	Date To	:	24/11/2018	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tamil Nadu				
	Type	:		Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
7	Mode	:	Organized				
	Title	:	Environmental Concerns and the Role of youth in Todays Context				
	Category	:	Conference	Level	:	National	
	Date From	:	11/09/2018	Date To	:	11/09/2018	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tamil Nadu				
	Type	:		Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
8	Mode	:	Organized				
	Title	:	Environmental Concerns and the Role of youth in Todays Context				
	Category	:	Conference	Level	:	National	
	Date From	:	11/09/2018	Date To	:	11/09/2018	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, Tamil NAdu				
	Type	:		Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
9	Mode	:	Attended				
	Title	:	International Conference on Youth - Led Sustainable Development - Opportunities and Challenges				
	Category	:	Conference	Level	:	International	
	Date From	:	19/01/2016	Date To	:	20/01/2016	
	University/College/Industry	:	Sacred Heart College(Autonomous)				
	City/State	:	Tirupattur, Tamil Nadu				
	Type	:	Paper Presented	Title of the Paper	:	Social Networking Sites and Indian Youth Today	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
10	Mode	:	Attended				
	Title	:	International Conference on Youth -Led Sustainable Development - Opportunities and Challenges				
	Category	:	Conference	Level	:	International	
	Date From	:	19/01/2016	Date To	:	20/01/2016	
	University/College/Industry	:	Sacred Heart College (Autonomous)				
	City/State	:	Tirupattur, Tamil Nadu				
	Type	:	Paper Presented	Title of the Paper	:	Psychological Well being of Working Women- Importance of Social and Work Conditions	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
11	Mode	:	Organized				
	Title	:	International Conference on Youth-Led Sustainable Development - Opportunities and Challenges				
	Category	:	Conference	Level	:	International	
	Date From	:	19/01/2016	Date To	:	20/01/2016	
	University/College/Industry	:	Sacred Heart College (Autonomous)				
	City/State	:	Tirupattur, Tamil Nadu				
	Type	:		Title of the Paper	:		

Award : **ISBN #** :
Sponsor Name : **Amount Sponsored** : 0.00
12 **Mode** : Attended
Title : National Seminar on Education and Social Inclusion - Challenges of Diversity
Category : Seminar **Level** : National
Date From : 26/11/2015 **Date To** : Till Date
University/College/Industry : Don Bosco College, Sulthan Bathery
City/State : Wayanad, Kerala
Type : As a Resource Person **Title of the Paper** :
Award : **ISBN #** :
Sponsor Name : **Amount Sponsored** : 0.00

International Exposure

1 **Name of the Title** : International Conference on Cooperative Learning and Educational Technology for Higher Education
Place/Address : Catholic University of Brasilia, Brazil
Nature of Visit :
Date From : 02/03/2008 **Date To** : 08/03/2008

Project

No of Projectes : 0 **Carried Out** : 0
Ongoing : 0 **Quality Evaluation** : 0
Verify out come : 0 **Completed** : 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	1	Thiruvalluvar University	2018	0

Book Published

Journal Publication

1 **Paper Name** : BASIC AMENITIES IN TIRUPATTUR, VELLORE DISTRICT: AN EMPIRICAL STUDY
Level : International **Category** : Journal
Journal Name : International Journal of Current Research in Life Sciences
Page From : 824 **Page To** : 828
ISBN #/ISSN # : ISSN: 2319-9490 **Impact Factor** : 5.29
Co-Authors : Dr. Clayton , Ms. Lisa
Publishing Company : International Journal of Current Research in Life Sciences
Volume : 7 **Year of Publishing** : 2018

2 **Paper Name** : Managerial Effectiveness - A Critical Analysis
Level : International **Category** : Journal
Journal Name : IOSR Journal of Business and Management (IOSR-JBM) - UGC Journal
Page From : 47 **Page To** : 52
ISBN #/ISSN # : e-ISSN: 2278-487X, p-ISSN: 2319-7668 **Impact Factor** : UGC
Co-Authors : Dr. Clayton Dr. C.R.Christi
Publishing Company : IOSR Journal of Business and Management (IOSR-JBM)
Volume : 19 **Year of Publishing** : 2017

3 **Paper Name** : Work Life Balance of Working Women in the Indian Context
Level : National **Category** : Journal
Journal Name : Sacred Heart Journal of Science and Technology
Page From : 55 **Page To** : 64
ISBN #/ISSN # : ISSN 2277-6613 **Impact Factor** :
Co-Authors :
Publishing Company : Sacred Heart College, TIRUPATTUR
Volume : Special Edition **Year of Publishing** : 2016

4 **Paper Name** : An Overview of the Third Gender - Transsexuals
Level : International **Category** : Journal
Journal Name : Electronic International Interdisciplinary Research Journal (EIIRJ)
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2277-8721 **Impact Factor** :
Co-Authors :
Publishing Company :

	Volume	:		Year of Publishing	:	2015
5	Paper Name	:	Employee Engagement -A Pathway to Success			
	Level	:	International	Category	:	Journal
	Journal Name	:	Electronic International Interdisciplinary Research Journal (Bi- Monthly)			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	ISSN 2277-8721	Impact Factor	:	
	Co-Authors	:	K.Mary Jessintha			
	Publishing Company	:				
	Volume	:		Year of Publishing	:	2015
6	Paper Name	:	Triple Bottom Line and Sustainable Development - A case study of Jindal Aluminium Ltd			
	Level	:	National	Category	:	Journal
	Journal Name	:	M.S.R.Journal of Management			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	ISSN 2321-7383	Impact Factor	:	
	Co-Authors	:	Dr.A.Dhanalakshmi and Ms. Puneeta Goel			
	Publishing Company	:				
	Volume	:	Vol-2 Issue- 3	Year of Publishing	:	2014
7	Paper Name	:	Disaster Management - Social Workers Roles			
	Level	:	National	Category	:	Proceedings
	Journal Name	:	Role of Youth in Community Based Disaster Management			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	978-81-921601-1-5	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:		Year of Publishing	:	2012
8	Paper Name	:	Enhancing Students Achievement Motivation through Cooperative learning Methodology			
	Level	:	National	Category	:	Journal
	Journal Name	:	Sacred heart journal of science and humanities			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	ISSN 2277-6613	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	Vol.2(January-June2012)	Year of Publishing	:	0

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Dr. Paul Raj S)



Name : **Dr. Prakash Raj G**
Department : **COMMERCE**

Staff Code : T150104
Gender : Male
Date of Appointment : 18/06/2015
Staff Type : Aided
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name : C.Gurusamy
Ident. Mark1 : Mole in the right cheek
Languages Known : Tamil, English
Date of Birth : 27/06/1978
Place of Birth : Dharapuram, Tiruppur Dt.
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : M.Ruby Josephine
Mother's Name : P.Chellathal
Ident. Mark2 : Scar in the right foot ankle

Residential Address

33/101, Ashok Nagar, Asiriar Nagar (po)
Tiruppattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

33/42, Chenniappa Nagar
Dharapuram
Tiruppur
TAMIL NADU
Pincode : 638656

Mobile 1 : 9994982102
Personal Mail Id : prakashjjs@gmail.com
Residence Number : 8973996097
Aadhaar Card # : 867472181576
Bank A/C # : 7453698654190001
Bank Name, Place : Catholic Syrian Bank, Gandhipet, Tirupattur
PF/EPF # :
Mobile 2 : 7010746078
Office Mail Id : prakashraj@shcpt.edu
PAN Card # : CGKPP8796G
IFSC Code : CSBK0000745
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	Class X	Matriculation	APR 1993	65.09
2	H.S.C	Higher Secondary, Commerce with Maths	Tamil Nadu State Board	MAY 1995	83.75
3	UG	Bachelor of Commerce	Bharathidasan University	APR 1998	70.13
4	PG	Master of Commerce	Bharathidasan University	APR 2000	75.78
5	PG	Master of Business Administration	Madurai Kamraj University	MAY 2010	57.43
6	Ph.D	Doctor of Philosophy	Madurai Kamraj University	SEP 2011	Commended
7		UGC National Eligibility Test (NET)	Others	SEP 2012	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Arulanandar College	Karumathur, Madurai	2.5 years	COMMERCE	HOD
2	Bishop Ambrose College	Coimbatore	4	COMMERCE	Lecturer
3	Kodaikanal Christian College	Kodaikanal	1	COMMERCE	Assistant Professor
4	St. Josephs Institute of Management, St. Josephs College	Tiruchirappalli	4	MANAGEMENT	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	HOD	Served as the head of the Commerce Department in Arul Anandar College (Autonomous)	01/06/2006	16/12/2008

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	RORA	Co-Ordinator	23/11/2015	Till Date
2	Placement Cell	Co-Ordinator	18/06/2015	Till Date
3	DEEDS	Co-Ordinator		Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Management - Orientation Course	Tuning Young Faculty Towards Effective Teaching	St. Christophers College of Education, Vepery, Chennai	22/08/2017	26/08/2017
2	Orientation Course 1	Flourishing Derivatives Market	ICFAI, Coimbatore	20/01/2006	Till Date

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Intellectual Property Rights and Plagiarism			
	Category	: Conference	Level	: National	
	Date From	: 22/03/2018	Date To	: 22/03/2018	
	University/College/Industry	: College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: International conference on digital marketing			
	Category	: Conference	Level	: International	
	Date From	: 20/02/2015	Date To	: 21/02/2015	
	University/College/Industry	: St. Josephs Institute of Management			
	City/State	: Tiruchirappalli			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Global HRM Trends and Challenges			
	Category	: Conference	Level	: International	
	Date From	: 07/02/2014	Date To	: 08/02/2014	
	University/College/Industry	: St. Josephs Institute of Management			
	City/State	: Tiruchirappalli			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: 5th National Conference on Business and Finance			
	Category	: Conference	Level	: International	
	Date From	: 03/03/2012	Date To	: 03/03/2012	
	University/College/Industry	: Jamal Institute of Management, Jamal Mohamed College			
	City/State	: Tiruchirappalli			
	Type	: Paper Presented	Title of the Paper	: HRD Audit - A Strategic Imperative for Organisational Excellence	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Twenty Years of Economic Reforms and Inclusive Growth in India			
	Category	: Conference	Level	: National	
	Date From	: 13/02/2012	Date To	: 14/02/2012	
	University/College/Industry	: St. Josephs College			
	City/State	: Tiruchirappalli			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	

	Sponsor Name	:		Amount Sponsored	:	0.00
6	Mode	:	Attended			
	Title	:	XXXIII All India Accounting Conference and International Seminar on Accounting Education and Research			
	Category	:	Conference	Level	:	International
	Date From	:	13/11/2010	Date To	:	14/11/2010
	University/College/Industry	:	University of Kerala			
	City/State	:	Tiruvananthapuram, Kerala			
	Type	:	Paper Presented	Title of the Paper	:	Application of BASEL Principles in Co-operative Banking with reference to Erode District Central Cooperative Bank, Tamilnadu
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Attended			
	Title	:	ICSSR sponsored International seminar on Reforms in Higher Education in Asia			
	Category	:	Seminar	Level	:	International
	Date From	:	03/03/2008	Date To	:	05/03/2008
	University/College/Industry	:	CPA College			
	City/State	:	Bodinayakanur, Tamilnadu			
	Type	:	Paper Presented	Title of the Paper	:	Transnational Education in Asia - Challenges and Future
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Attended			
	Title	:	Impact of Globalization on Industry and Commerce			
	Category	:	Seminar	Level	:	National
	Date From	:	01/03/2008	Date To	:	01/03/2008
	University/College/Industry	:	Sowrashtra College,			
	City/State	:	Madurai, Tamilnadu			
	Type	:	Paper Presented	Title of the Paper	:	Strategies for sustainable growth in the Indian Business Process outsourcing Industry
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
9	Mode	:	Attended			
	Title	:	Issues In International Economics			
	Category	:	Seminar	Level	:	National
	Date From	:	08/01/2008	Date To	:	08/01/2008
	University/College/Industry	:	Arulanandar College, Karumathur			
	City/State	:	Madurai, Tamilnadu			
	Type	:	Paper Presented	Title of the Paper	:	Foreign Direct Investment in Indian Retail Sector
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
10	Mode	:	Attended			
	Title	:	Bioethics, Integrated Personality Development Religious Harmony			
	Category	:	Work Shop	Level	:	State
	Date From	:	23/08/2006	Date To	:	23/08/2006
	University/College/Industry	:	Arul Anandar College, Karumathur			
	City/State	:	Madurai, Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Attended			
	Title	:	National Seminar on Recent Trends in Public Sector Undertakings			
	Category	:	Seminar	Level	:	National
	Date From	:	18/02/2004	Date To	:	18/02/2004
	University/College/Industry	:	VLB Janakiammal College of Arts and Scinece			
	City/State	:	Coimbatore, Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	5	Thiruvalluvar University	2018	5

Book Published

Journal Publication

1	Paper Name	:	A Comparative Analysis of Equity Risk and Return For The Selected Companies in Different Sectors			
	Level	:	National	Category	:	Journal
	Journal Name	:	Journal of Social Sciences And Management Research			
	Page From	:	87	Page To	:	98
	ISBN #/ISSN #	:	2456-9879	Impact Factor	:	
	Co-Authors	:	Dr. A. Pappurajan			
	Publishing Company	:	Sacred Heart Research Publication			
	Volume	:	Volume 01, Issue 02	Year of Publishing	:	2017
2	Paper Name	:	A Study on the Consumer Awareness on Green Banking Initiatives			
	Level	:	International	Category	:	Journal
	Journal Name	:	Intercontinental Journal of Finance Research Review			
	Page From	:	54	Page To	:	65
	ISBN #/ISSN #	:	2321-0354	Impact Factor	:	4.236
	Co-Authors	:	Dr. A. Pappurajan			
	Publishing Company	:	ICMRR			
	Volume	:	Vol 5 Issue 7	Year of Publishing	:	2017
3	Paper Name	:	A STUDY ON PURCHASE BEHAVIOUR OF CONSUMERS ON E-RETAILING			
	Level	:	International	Category	:	Journal
	Journal Name	:	INTERNATIONAL JOURNAL OF RESEARCH IN COMPUTER APPLICATIONS AND MANAGEMENT			
	Page From	:	20	Page To	:	23
	ISBN #/ISSN #	:	2231-1009	Impact Factor	:	5.09
	Co-Authors	:	Dr. A. Pappurajan, Dr. J. Michael Sammanasu			
	Publishing Company	:	IJRCM			
	Volume	:	Vol. No. 6, Issue No 04	Year of Publishing	:	2016
4	Paper Name	:	A study on smart phone user behaviour and security awareness			
	Level	:	International	Category	:	Journal
	Journal Name	:	International Journal of Exclusive Management Research			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	2249 - 8672	Impact Factor	:	
	Co-Authors	:	Mr. A. Pappurajan, Dr. J. Rozario Vasantha Kumar			
	Publishing Company	:				
	Volume	:	Five, Issues 3	Year of Publishing	:	2015
5	Paper Name	:	A Study on application of data and web mining techniques to enrich user experience in libraries and online book stores			
	Level	:	International	Category	:	Journal
	Journal Name	:	International Journal of Research in Computer Application and Management			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	2231-1009	Impact Factor	:	
	Co-Authors	:	Mr. A. Pappurajan, Dr. J. Rozario Vasantha Kumar			
	Publishing Company	:				
	Volume	:	Three	Year of Publishing	:	2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Prakash Raj G)



Name : **Dr. Sasikumar S**
Department : **MANAGEMENT**

Staff Code : T120701
Gender : Male
Date of Appointment : 18/06/2012
Staff Type : Management
Designation : Assistant Professor
Blood Group : B-
Community : BC
Nationality : Indian
Father's Name : SRINIVASAN
Ident. Mark1 : mole on the left hand
Languages Known : Tamil,English
Date of Birth : 08/08/1974
Place of Birth : Tirupattur
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : PRIYA
Mother's Name : ANJALAKSHI
Ident. Mark2 : scar on the forehead

Residential Address

No.7,
srinivasa nagar
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

No.7,
srinivasa nagar
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9003588110
Personal Mail Id : janesh06@gmail.com
Residence Number :
Aadhaar Card # : 686220000938
Bank A/C # : 32433347444
Bank Name, Place : STATE BANK OF INDIA,TPT,VLR
DT
PF/EPF # :
Mobile 2 :
Office Mail Id : sasikumar@shcpt.edu
PAN Card # : BKLPS1442L
IFSC Code : SBIN0000934
MICR Code :
UAN # : 100244459548

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	B.COM	University of Madras	1996	II CLASS
2	PG	MBA	Bharathiar University	1999	I CLASS
3	M.Phil.	MANAGEMENT STUDIES	Alagappa University	2009	I CLASS
4	Ph.D	Management	Periyar University	MAY 2016	
5	Certification	Knowledge Management	Indian Institute of Technology, Kharagpur	Sep-2018	
6	PGDIBO	Post Graduate Diploma In International Business Operations	IGNOU, NEW DELHI	Dec 2018	70.33

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	ARUN KRISHNA COLLEGE OF ARTS AND SCIENCE	CHENGAM	2	BUSINESS ADMINISTRATIO N	Lecturer
2	PRIYADARSHINI ENGINEERING COLLEGE	VANIYAMBADI	5	MANAGEMENT	Lecturer
3	PRIYADARSHINI ENGINEERING COLLEGE	VANIYAMBADI	4	MANAGEMENT	Assistant Professor
4	PRIYADARSHINI ENGINEERING COLLEGE	VANIYAMBADI	1	MANAGEMENT	Sr.Assitant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Lecturer and Head	Worked in the department of Business Administration,Arun Krishna College of Arts and Science,Chengam	01/06/2000	01/03/2000

2	Lecturer	Worked in the department of Management Studies, Priyadhashini engineering college, Vaniyambadi	01/06/2002	01/02/2007
3	Assistant Professor	Worked in the department of Management Studies, Priyadhashini engineering college, Vaniyambadi	01/02/2007	01/02/2011
4	Sr. Assistant Professor	Worked in the department of Management Studies, Priyadhashini engineering college, Vaniyambadi	01/03/2011	18/06/2012
5	CDC Member	Sacred heart college Tirupattur	19/06/2012	Till Date
6	Chairman & Board Member	Board of studies in Management Sacred heart college Tirupattur	19/06/2012	Till Date
7	HOD	PG and research Department of Management Sacred Heart College Tirupattur	19/06/2012	Till Date
8	Board Member	Board of Studies DKM College for Women Vellore	15/10/2013	23/12/2019
9	IQAC Member		24/05/2014	24/05/2015
10	Coordinator-Certificate Courses	PG Diploma Courses attached to Management Sacred Heart College Tirupattur	16/08/2017	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Examination Committee	Member	19/06/2017	17/03/2018
2	NIRF	Nodal Officer	18/07/2016	17/03/2018
3	Restructuring Committee	Member	13/06/2016	17/03/2018
4	IGNOU	Course Instructor	15/07/2014	17/03/2018
5	Internal Quality Assurance Cell (IQAC)	Member	16/06/2014	31/03/2015
6	SAP Certificate Programme	Co-Ordinator	02/04/2013	17/03/2018
7	Academic Council	Member	18/06/2012	17/03/2018
8	Board of Studies	Chairman	18/06/2012	17/03/2018
9	Head of the Department	Head	18/06/2012	17/03/2018

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Consumersim			
	Category	: Seminar	Level	: State	
	Date From	:	Date To	: Till Date	
	University/College/Industry	:			
	City/State	:			
	Type	: Paper Presented	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Customer Service Excellence			
	Category	: Seminar	Level	: National	
	Date From	:	Date To	: Till Date	
	University/College/Industry	: Annamalai University			
	City/State	:			
	Type	: Paper Presented	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Indian Retailing			
	Category	: Seminar	Level	: National	
	Date From	:	Date To	: Till Date	
	University/College/Industry	: KMG Arts and science College			
	City/State	:			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Knowledge management			
	Category	: Seminar	Level	: National	
	Date From	:	Date To	: Till Date	
	University/College/Industry	: Bargur Arts and Science college for women			
	City/State	: Bargur			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Knowledge management			
	Category	: Seminar	Level	: State	
	Date From	:	Date To	: Till Date	
	University/College/Industry	: DKM College for women			
	City/State	: Vellore			
	Type	: As a Resource Person	Title of the Paper	:	

	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
6	Mode	:	Attended			
	Title	:	Knowledge management			
	Category	:	Conference	Level	:	State
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	KMG Arts and science College			
	City/State	:				
	Type	:	As a Resource Person	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Attended			
	Title	:	Knowledge management from concept of reality			
	Category	:	Conference	Level	:	International
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	Jayam Engineering College			
	City/State	:	Dharmapuri			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Organized			
	Title	:	Current Trends and practices in Human Resource management			
	Category	:	Work Shop	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
9	Mode	:	Organized			
	Title	:	Financial Derivatives and Entrepreneurship			
	Category	:	Work Shop	Level	:	State
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
10	Mode	:	Organized			
	Title	:	International Business Scenario in Indian Context			
	Category	:	Conference	Level	:	International
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Organized			
	Title	:	Recent Advances in Business			
	Category	:	Conference	Level	:	International
	Date From	:		Date To	:	01/01/2015
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
12	Mode	:	Organized			
	Title	:	Recent Trends in Management			
	Category	:	Conference	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:				
	City/State	:				

Type	:	Title of the Paper	:
Award	:	ISBN #	:
Sponsor Name	:	Amount Sponsored	: 0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	4	Thiruvalluvar University	2018	0
2	MPhil	1	Thiruvalluvar University	2017	1
3	MPhil	5	Thiruvalluvar University	2016	5
4	MPhil	5	Thiruvalluvar University	2015	4

Book Published

1	Book Name	:	Digital India - A Road Ahead		
	Publisher	:	Empyreal Publishing House		
	Year of Publication	:	2017	Chapters	:
	Page From	:	128	Page To	:
	Co-Authors	:	R. Veerapan		133
	Edition	:	1st		
2	Book Name	:	Human Resource management		
	Publisher	:	RK Publications		
	Year of Publication	:	2017	Chapters	:
	Page From	:	0	Page To	:
	Co-Authors	:	Dr. D. MARIA ANTONY RAJ, R. VEERAPPAN		24
	Edition	:	1		0

Journal Publication

1	Paper Name	:	Green Human Resource management an overview		
	Level	:	National	Category	:
	Journal Name	:	Emperor International journal of finance and management		Journal
	Page From	:	11	Page To	:
	ISBN #/ISSN #	:	ISSN-2395-5929	Impact Factor	:
	Co-Authors	:	Dr. D. Maria Antony Raj		1.14
	Publishing Company	:	Mayas Publication		
	Volume	:	IV	Year of Publishing	:
					2018
2	Paper Name	:	Make in India - A road to global Business		
	Level	:	National	Category	:
	Journal Name	:	Emperor International journal of finance and management		Journal
	Page From	:	60	Page To	:
	ISBN #/ISSN #	:	ISSN-2395-5929	Impact Factor	:
	Co-Authors	:	Sajan M George		1.14
	Publishing Company	:			
	Volume	:	IV	Year of Publishing	:
					2018
3	Paper Name	:	Intelligent innovation in the consumer packed goods		
	Level	:	International	Category	:
	Journal Name	:	Shanlax International Journal of management		Journal
	Page From	:	54	Page To	:
	ISBN #/ISSN #	:	ISSN 2321-4643	Impact Factor	:
	Co-Authors	:	R. Veerappan		56
	Publishing Company	:	Shanlax International Journal of management		2.082
	Volume	:	5	Year of Publishing	:
					2017
4	Paper Name	:	A study on wages and salary administration		
	Level	:	National	Category	:
	Journal Name	:	INNOVATIONS IN FUNCTIONAL MANAGEMENT		Journal
	Page From	:	15	Page To	:
	ISBN #/ISSN #	:	ISBN-978-93-83241-66-8	Impact Factor	:
					18

	Co-Authors	:	Dr. D. Maria Antony Raj and Delhi babu		
	Publishing Company	:	Archers and Elevators publication House		
	Volume	:		Year of Publishing	: 2016
5	Paper Name	:	Bench marking Excellence in higher education		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities		
	Page From	:	119	Page To	: 125
	ISBN #/ISSN #	:	ISSN 2277-6613	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2016
6	Paper Name	:	Corporate social responsibility initiatives addressing social exclusion in tamilnadu		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	15	Page To	: 18
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	: 1.140
	Co-Authors	:	Suresh Krishna		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2016
7	Paper Name	:	Customer attitude to the use of e-banking in vellore dt		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	145	Page To	: 149
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	: 1.140
	Co-Authors	:	Sajan M George		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2016
8	Paper Name	:	Digital marketing - recent trends in online advertising		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	157	Page To	: 159
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	:
	Co-Authors	:	SANDHYA		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	II	Year of Publishing	: 2016
9	Paper Name	:	FDI in Indian Retail Sector		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	27	Page To	: 33
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	:
	Co-Authors	:	Dr. G. Prabakaran		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	II	Year of Publishing	: 2016
10	Paper Name	:	Human Resource mgmt creating great impact on business environment at global market		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	56	Page To	: 59
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	:
	Co-Authors	:	Sajan M George		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	II	Year of Publishing	: 2016
11	Paper Name	:	Importance of soft skills for students		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo-Asian Journal of Multi Disciplinary research		
	Page From	:	94	Page To	: 97
	ISBN #/ISSN #	:	ISSN - 2454-1370	Impact Factor	:
	Co-Authors	:	Devendran		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	II	Year of Publishing	: 2016
12	Paper Name	:	Mobile banking and economic development linking adoption, Impact and use		

	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multi Disciplinary research		
	Page From	: 6	Page To	: 14
	ISBN #/ISSN #	: ISSN - 2454-1370	Impact Factor	: 1.140
	Co-Authors	: R. Veerappan and Fr. Lawrence		
	Publishing Company	: JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	Year of Publishing	: 2016
13	Paper Name	: Opportunities and challenges in global dynamic for comodity market specifically MCX		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multi Disciplinary research		
	Page From	: 148	Page To	: 151
	ISBN #/ISSN #	: ISSN - 2454-1370	Impact Factor	:
	Co-Authors	: G. MURUGAN		
	Publishing Company	: JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	: II	Year of Publishing	: 2016
14	Paper Name	: A study on derivatives market in India and its current scenario		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 106	Page To	: 109
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 7	Year of Publishing	: 2015
15	Paper Name	: A study on Emotional Intelligence among college staffs		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 110	Page To	: 117
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	: Dilli Babu		
	Publishing Company	:		
	Volume	: 7	Year of Publishing	: 2015
16	Paper Name	: A study on Export and Import Cycle		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 124	Page To	: 128
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	: Sheela		
	Publishing Company	:		
	Volume	: 7	Year of Publishing	: 2015
17	Paper Name	: Agricultural marketing in rural development		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multi Disciplinary research		
	Page From	: 113	Page To	: 117
	ISBN #/ISSN #	: ISSN - 2454-1370	Impact Factor	: 1.14
	Co-Authors	: C Santhi		
	Publishing Company	: JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:	Year of Publishing	: 2015
18	Paper Name	: CSR activities to fulfill MAKE IN INDIA dream a reality		
	Level	: International	Category	: Journal
	Journal Name	: International Journal of business intelligence and innovations		
	Page From	: 75	Page To	: 77
	ISBN #/ISSN #	: ISSN 2348-4705	Impact Factor	:
	Co-Authors	: Sajan M George		
	Publishing Company	: Glowplus publishers chennai		
	Volume	: 1	Year of Publishing	: 2015
19	Paper Name	: Emerging Trends in Indian banking sector		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multi Disciplinary research		
	Page From	: 13	Page To	: 15
	ISBN #/ISSN #	: ISSN - 2454-1370	Impact Factor	: 1.14
	Co-Authors	: Sasiganth J		

	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2015
20	Paper Name	:	Investors awareness and perception about mutual funds in india		
	Level	:	National	Category	: Journal
	Journal Name	:	Indian International research journal of management Studies and social sciences		
	Page From	:	40	Page To	: 42
	ISBN #/ISSN #	:	ISSN 2348-344X	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	II	Year of Publishing	: 2015
21	Paper Name	:	Media challenges in rural india		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities		
	Page From	:	145	Page To	: 155
	ISBN #/ISSN #	:	ISSN 2277-6613	Impact Factor	:
	Co-Authors	:	Devendran		
	Publishing Company	:			
	Volume	:	8	Year of Publishing	: 2015
22	Paper Name	:	Rural marketing - an overview		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities		
	Page From	:	38	Page To	: 44
	ISBN #/ISSN #	:	ISSN 2277-6613	Impact Factor	:
	Co-Authors	:	Sajan M George		
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2015
23	Paper Name	:	A study on profitability analisis in reliance power ltd at mumbai		
	Level	:	National	Category	: Journal
	Journal Name	:	INNOVATIONS IN FUNCTIONAL MANAGEMENT		
	Page From	:	85	Page To	: 89
	ISBN #/ISSN #	:	ISBN-978-93-83241-66-8	Impact Factor	:
	Co-Authors	:	Dr. D. Maria Antony Raj and Sheela		
	Publishing Company	:	Archers and Elevators publication House		
	Volume	:		Year of Publishing	: 2014
24	Paper Name	:	Risk perception and portfolio management of equity investors in investing wizards at vellore		
	Level	:	National	Category	: Journal
	Journal Name	:	INNOVATIONS IN FUNCTIONAL MANAGEMENT		
	Page From	:	53	Page To	: 58
	ISBN #/ISSN #	:	ISBN-978-93-83241-66-8	Impact Factor	:
	Co-Authors	:	Dr. D. Maria Antony Raj and Udaykumar		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2014
25	Paper Name	:	Women Leaves job due to family responsibilities a fact or fiction - A conceptual visualization		
	Level	:	National	Category	: Journal
	Journal Name	:	INNOVATIONS IN FUNCTIONAL MANAGEMENT		
	Page From	:	37	Page To	: 40
	ISBN #/ISSN #	:	ISBN-978-93-83241-66-8	Impact Factor	:
	Co-Authors	:	Dr. D. Maria Antony Raj and Jayaraj		
	Publishing Company	:	JPS SCIENTIFIC PUBLICATION Ltd		
	Volume	:		Year of Publishing	: 2014
26	Paper Name	:	A study on brand building with special reference to AGS Mall at Tirupattur		
	Level	:	Regional	Category	: Journal
	Journal Name	:	Research Explorer		
	Page From	:	56	Page To	: 58
	ISBN #/ISSN #	:	ISSN 2250-1940	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	II	Year of Publishing	: 2013
27	Paper Name	:	A study on External Debt Management		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Journal of Science and Humanities		

	Page From	: 6	Page To	: 6
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013
28	Paper Name	: Impact on Foreign Direct Investment in Indian Retail-An analysis		
	Level	: National	Category	: Journal
	Journal Name	: Emerging Dimensions in Management		
	Page From	: 20	Page To	: 23
	ISBN #/ISSN #	: ISBN 978-93-82338-38-3	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013
29	Paper Name	: Indian accounting standard		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 134	Page To	: 143
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 4	Year of Publishing	: 2013
30	Paper Name	: Indian Derivatives Market an Overview		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 29	Page To	: 29
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013
31	Paper Name	: Reforms in Indian Financial Sector- An Overview		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Science and Humanities		
	Page From	: 109	Page To	: 109
	ISBN #/ISSN #	: ISSN 2277-6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 25/04/2019

(Dr. Sasikumar S)



Name : **Dr. Sankar A**
Department : **COMMERCE**

Staff Code : T150101
Gender : Male
Date of Appointment : 18/06/2015
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : SC
Nationality : Indian
Father's Name : Mr. S. Anumuthu
Ident. Mark1 : A black mole on upper left chest
Languages Known : Tamil, English

Date of Birth : 26/07/1973
Place of Birth : Nacharkuppam
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Mrs. P. Thanigai
Mother's Name : Mrs. A. Janaki (Late)
Ident. Mark2 : A black mole on below right cheek

Residential Address

S/O S. Anumuthu
Nacharkuppam (Viil and Po), Mittur (Via),
Vaniyambadi Tk
Vellore
TAMIL NADU
Pincode : 635710

Permanent Address

S/O S. Anumuthu
Nacharkuppam (Viil and Po), Mittur (Via),
Vaniyambadi Tk
Vellore
TAMIL NADU
Pincode : 635710

Mobile 1 : 9994664802
Personal Mail Id : asankarswetha@gmail.com
Residence Number :
Aadhaar Card # : 353245783948
Bank A/C # : 074503598332190001
Bank Name, Place : Catholic Syrian Bank, Gandhipet,
Tirupattur
PF/EPF # :

Mobile 2 :
Office Mail Id : shankar@shctpt.edu
PAN Card # : DQFPS6505C
IFSC Code : CSBK0000745
MICR Code : 000047000
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	MAR 1989	50.00
2	H.S.C	12th	Tamil Nadu State Board	MAR 1991	53.16
3	UG	B.Com.,	University of Madras	SEP 1995	50.53
4	PG	MBA (HRM)	Alagappa University	MAR 2011	58.09
5	PG	M.Com.,	Annamalai University	DEC 2001	55.00
6	M.Phil.	COMMERCE	University of Madras	AUG 2005	53.66
7	Ph.D	COMMERCE	Manonmaniam Sundarnar University	NOV 2014	Commended
8	B.Ed.	COMMERCE	TAMILNADU TECHERS EDUCATION UNIVERSITY	DEC 2014	60.00
9	Diploma	Diploma in Co-Operative	VELLORE INSTITUTE CO-OPERATIVE MANAGEMENT	MAY 1997	65.00
10	UGC NET	COMMERCE	UNiversity Grants Commission	NOV 2011	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Kanchi Sri Krishna College of Arts and Science	Kilambi, Kanchipuram District, Tamilnadu - 631 551.	9Years 4 Months	COMMERCE	HOD
2	Sacred Heart College (Autonomous)	Tirupattur (Vellore District), Tamilnadu - 635 601.	3 Years 6 Month	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Management - Orientation Course	Faculty Development Programme	Vels University Chennai	15/05/2013	28/05/2013
2	Orientation Course 2	EDP Training Programme for College Teachers	University of Madras	18/01/2013	23/01/2013
3	Orientation Course 1	Orientation Programme	Pandicherry University	15/04/2009	15/05/2009

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Banking, Finance and Technology for Sustaining Eco Mgt.			
	Category	: Conference	Level	: International	
	Date From	: 09/10/2015	Date To	: 10/10/2015	
	University/College/Industry	: Sri Sairam Institute of Management Studies, Tambaram			
	City/State	: Chennai			
	Type	: Paper Presented	Title of the Paper	: Banking, Finance and Technology for Sustaining Eco Mgt.	
	Award	: -	ISBN #	: 2347-7814	
	Sponsor Name	: -	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: International Conference on Banking, Finance and Technology for Sustaining Economic Development Management			
	Category	: Conference	Level	: International	
	Date From	: 09/10/2015	Date To	: 10/09/2015	
	University/College/Industry	: Sri Sairam Institute of Management Studies,			
	City/State	: Tambaram, Chennai			
	Type	: Paper Presented	Title of the Paper	: Women Entrepreneurs through SHGS with ref. to Kanchipuram Town	
	Award	: -	ISBN #	: 2347-7814 Volume-03, Issue-3 October-2015	
	Sponsor Name	: -	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: One-day National Conference on Recent Dimensions of Commerce			
	Category	: Seminar	Level	: National	
	Date From	: 07/10/2015	Date To	: 07/10/2015	
	University/College/Industry	: Gonzaga College of Arts & Science for Women,			
	City/State	: Krishnagiri			
	Type	: Participated	Title of the Paper	: -	
	Award	: -	ISBN #	: -	
	Sponsor Name	: -	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Recent Dimensions of Commerce			
	Category	: Seminar	Level	: National	
	Date From	: 07/10/2015	Date To	: 07/10/2015	
	University/College/Industry	: Gonzaga College of Arts Science for Women,			
	City/State	: Krishnagiri			
	Type	: Participated	Title of the Paper	: Recent Dimensions of Commerce	
	Award	: -	ISBN #	: -	
	Sponsor Name	: -	Amount Sponsored	: 200.00	
5	Mode	: Attended			
	Title	: International Conference on Innovative Marketing Strategies for Sustainable Growth issues & challenges			
	Category	: Conference	Level	: International	
	Date From	: 15/09/2015	Date To	: 15/09/2015	
	University/College/Industry	: Sankara College of Arts & Science for Commerce,			
	City/State	: Coimbatore.			

	Type	: Paper Presented	Title of the Paper	: An Analysis of Comparative Performance of Public Sector Private Sector Banks in Tamilnadu
	Award	:	ISBN #	: 978-93-85477-14-0 Vol-02, Sep-2015
	Sponsor Name	:	Amount Sponsored	: 0.00
6	Mode	: Attended		
	Title	: International Conference on Prolific Management crafts for Global Eminence		
	Category	: Conference	Level	: International
	Date From	: 13/08/2015	Date To	: 13/08/2015
	University/College/Industry	: Marudhar Kesari Jain College for Women,		
	City/State	: Vaniyambadi		
	Type	: Paper Presented	Title of the Paper	: Present Scenario of Knowledge Management
	Award	:	ISBN #	: 2250-1096 Aug 2015
	Sponsor Name	:	Amount Sponsored	: 0.00
7	Mode	: Attended		
	Title	: Workshop On Introduction To SPSS ` Research Tools		
	Category	: Work Shop	Level	: National
	Date From	: 08/03/2014	Date To	: 08/03/2014
	University/College/Industry	: Kanchi Shri Krishna College of Arts and Science		
	City/State	: Kilambi - Kanchipuram		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
8	Mode	: Attended		
	Title	: Competency Building Strategies in Business Technology for Sustainable Development		
	Category	: Conference	Level	: International
	Date From	: 25/02/2014	Date To	: 25/02/2014
	University/College/Industry	: Sri Ganesh school of business management,		
	City/State	: salem		
	Type	: Paper Presented	Title of the Paper	: Empowerment of Women through Micro Finance
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
9	Mode	: Attended		
	Title	: Introduction to spss		
	Category	: Work Shop	Level	: National
	Date From	: 25/01/2014	Date To	: 25/01/2014
	University/College/Industry	: SCSVM University		
	City/State	: Kanchipuram		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
10	Mode	: Attended		
	Title	: nternational Conference on role of banking in economic development of India.		
	Category	: Conference	Level	: International
	Date From	: 20/12/2013	Date To	: 21/12/2013
	University/College/Industry	: Sai Ram Institute of Technology		
	City/State	: Chennai		
	Type	: Paper Presented	Title of the Paper	: Role of Banking in Economic Development of India
	Award	:	ISBN #	: 09740406 VOLUME 6 ISSUE 2
	Sponsor Name	:	Amount Sponsored	: 0.00
11	Mode	: Attended		
	Title	: Management Practices today Opportunities and Challenges		
	Category	: Conference	Level	: National
	Date From	: 05/10/2013	Date To	: 05/10/2013
	University/College/Industry	: Sri Malolan College of Arts and Science		
	City/State	: Chengalpattu		
	Type	: Participated	Title of the Paper	: Women Empowerment through micro finance.

	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
12	Mode	:	Attended			
	Title	:	Opportunities of self employment in India.			
	Category	:	Conference	Level	:	State
	Date From	:	30/09/2013	Date To	:	30/09/2013
	University/College/Industry	:	Arakonam College of Arts and Science,			
	City/State	:	Arakonam			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
13	Mode	:	Attended			
	Title	:	National Conference on Melting Indian Rupee-2013			
	Category	:	Conference	Level	:	National
	Date From	:	18/09/2013	Date To	:	19/09/2013
	University/College/Industry	:	Ranipet Engineering college			
	City/State	:	Ranipet			
	Type	:	Participated	Title of the Paper	:	Financial Inclusion An Economic Growth Driver
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
14	Mode	:	Attended			
	Title	:	Building Management Model for Sustainable Growth Challenges and Opportunities			
	Category	:	Conference	Level	:	International
	Date From	:	12/04/2013	Date To	:	13/04/2013
	University/College/Industry	:	Vivekananda institute of information and management studies			
	City/State	:	Thiruchenkodu			
	Type	:	Paper Presented	Title of the Paper	:	Present Scenario of knowledge management for banks in India
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
15	Mode	:	Attended			
	Title	:	Emerging Trends in HR Practices the Road Ahead			
	Category	:	Seminar	Level	:	State
	Date From	:	15/03/2013	Date To	:	15/03/2013
	University/College/Industry	:	University of madras			
	City/State	:	Chennai			
	Type	:	Participated	Title of the Paper	:	HRM Practice in Knowledge MGT in Developing Managerial Skill and Leadership Quality
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
16	Mode	:	Attended			
	Title	:	Research on commerce and management studies			
	Category	:	Work Shop	Level	:	State
	Date From	:	15/03/2013	Date To	:	16/03/2013
	University/College/Industry	:	Bharathidasan University college			
	City/State	:	Perambalur.			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
17	Mode	:	Attended			
	Title	:	Contemporary Management of Issues			
	Category	:	Conference	Level	:	International
	Date From	:	14/03/2013	Date To	:	15/03/2013
	University/College/Industry	:	Vels University			
	City/State	:	Chennai			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
18	Mode	:	Attended			
	Title	:	Growth and challenges of retail industries in India			

	Category	: Conference	Level	: National
	Date From	: 06/03/2013	Date To	: 06/03/2013
	University/College/Industry	: Adhiparasathi College of Arts & Science		
	City/State	: Vellore Kalavai		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
19	Mode	: Attended		
	Title	: Green Marketing in India: Emerging Opportunities and Challenges		
	Category	: Conference	Level	: National
	Date From	: 27/02/2013	Date To	: 27/02/2013
	University/College/Industry	: Loyola College,		
	City/State	: Chennai		
	Type	: Paper Presented	Title of the Paper	: Opportunities in Rural Marketing
	Award	:	ISBN #	: 9789382660042
	Sponsor Name	:	Amount Sponsored	: 0.00
20	Mode	: Attended		
	Title	: FDI in Retail Markets Issues Challenges and Remedies		
	Category	: Seminar	Level	: National
	Date From	: 24/02/2013	Date To	: 24/02/2013
	University/College/Industry	: K. s. k college of Arts and Science ` Kilambi		
	City/State	: Kanchipuram		
	Type	: Participated	Title of the Paper	: A Study on service Quality of public sector and private sector banks with special reference to kanchipuram District.
	Award	:	ISBN #	: 978-9381992-784
	Sponsor Name	:	Amount Sponsored	: 0.00
21	Mode	: Attended		
	Title	: International Conference on Competency bulding Statergies in Bussiness & Technology for Sustainable Development		
	Category	: Conference	Level	: International
	Date From	: 22/02/2013	Date To	: 22/02/2013
	University/College/Industry	: Sri Ganesh school of business management,		
	City/State	: salem		
	Type	: Paper Presented	Title of the Paper	: Opportunities and Challenges of Micro Finance in India
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
22	Mode	: Attended		
	Title	: Micro Finance and Livelihood Promotion		
	Category	: Seminar	Level	: National
	Date From	: 01/02/2013	Date To	: 02/02/2013
	University/College/Industry	: Meenakshi College for Women, kodambakkam,		
	City/State	: Chennai-600024		
	Type	: Paper Presented	Title of the Paper	: Present scenario of Banking sector for future challenges
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
23	Mode	: Attended		
	Title	: Role of financial market in Indian Economy		
	Category	: Seminar	Level	: International
	Date From	: 05/01/2013	Date To	: 06/01/2013
	University/College/Industry	: Bharathidasan University,		
	City/State	: Trichy		
	Type	: Paper Presented	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
24	Mode	: Attended		
	Title	: Empowering Faculties to global standards in emerging commerce and management studies		
	Category	: Work Shop	Level	: National
	Date From	: 30/05/2012	Date To	: 30/05/2012

	University/College/Industry	:	Bon secures college for women.				
	City/State	:	Thanjavur-6				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
25	Mode	:	Attended				
	Title	:	Effective Teaching of Finance				
	Category	:	Work Shop	Level	:	International	
	Date From	:	19/05/2012	Date To	:	19/05/2012	
	University/College/Industry	:	Bharathidasan University,				
	City/State	:	Tiruchirapalli-620 024				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
26	Mode	:	Attended				
	Title	:	Innovation and Entrepreneurship ICIE 2012				
	Category	:	Seminar	Level	:	International	
	Date From	:	10/05/2012	Date To	:	11/05/2012	
	University/College/Industry	:	Sakthi Institute of information Management Studies.				
	City/State	:	Coimbatore Dist Tamilnadu				
	Type	:	Paper Presented	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
27	Mode	:	Attended				
	Title	:	National Conference on Indian supremacy over global business challenges				
	Category	:	Seminar	Level	:	State	
	Date From	:	11/04/2012	Date To	:	11/04/2012	
	University/College/Industry	:	Thirumalai Engineering College				
	City/State	:	Kanchipuram				
	Type	:	Paper Presented	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
28	Mode	:	Attended				
	Title	:	One day Workshop on Empac 2012 Dept of Science and Humanities				
	Category	:	Work Shop	Level	:	State	
	Date From	:	30/03/2012	Date To	:	30/03/2012	
	University/College/Industry	:	Thirumalai Engineering College				
	City/State	:	Kilambi				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
29	Mode	:	Attended				
	Title	:	Issues and Challenges in Foreign Direct Investment				
	Category	:	Seminar	Level	:	State	
	Date From	:	20/03/2012	Date To	:	20/03/2012	
	University/College/Industry	:	Adhiparasathi College of Arts & Science - Vellore				
	City/State	:	Kalavai				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
30	Mode	:	Attended				
	Title	:	WORK SHOP ON Managerial Excellence P.G Dept of Management				
	Category	:	Work Shop	Level	:	National	
	Date From	:	28/02/2012	Date To	:	28/02/2012	
	University/College/Industry	:	Thirumalai Engineering College				
	City/State	:	Kilambi				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
31	Mode	:	Attended				
	Title	:	Recent Developments in Corporate Law				

	Category	:	Seminar	Level	:	State
	Date From	:	12/01/2012	Date To	:	12/01/2012
	University/College/Industry	:	K. S. K college of Arts and Science ` Kilambi			
	City/State	:	Kanchipuram			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
32	Mode	:	Attended			
	Title	:	Global Scenario of Human Resource Management			
	Category	:	Seminar	Level	:	State
	Date From	:	04/03/2010	Date To	:	04/03/2010
	University/College/Industry	:	Dhanalakshmi College of Engineering			
	City/State	:	Chennai			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
33	Mode	:	Attended			
	Title	:	Role of Rural Educational Institutions for Quality Enhancemnt Measures in Higher Eduation			
	Category	:	Seminar	Level	:	State
	Date From	:	25/09/2009	Date To	:	25/09/2009
	University/College/Industry	:	K. S. K college of Arts and Science ` Kilambi			
	City/State	:	Kanchipuram			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
34	Mode	:	Attended			
	Title	:	State Level Seminar on Recent Trends in Banking Sector			
	Category	:	Seminar	Level	:	State
	Date From	:	05/02/2009	Date To	:	05/02/2009
	University/College/Industry	:	K. S. K college of Arts and Science ` Kilambi			
	City/State	:	Kanchipuram			
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
35	Mode	:	Attended			
	Title	:	National Level Seminar on recruitment process for HRM			
	Category	:	Seminar	Level	:	National
	Date From	:	09/02/2008	Date To	:	09/02/2008
	University/College/Industry	:	K. S. K college of Arts and Science ` Kilambi			
	City/State	:	Kanchipuram			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
36	Mode	:	Attended			
	Title	:	State Level Seminar on Business Environment in Global Perspective			
	Category	:	Seminar	Level	:	State
	Date From	:	05/02/2008	Date To	:	05/02/2008
	University/College/Industry	:	K. S. K College of Arts and Science ` Kilambi			
	City/State	:	Kanchipuram			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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1	MPhil	1	Thiruvalluvar University	2016	1
2	MPhil	3	--	2015	3
3	MPhil	2	--	2014	2
4	MPhil	2	--	2013	2

Book Published

Journal Publication

1	Paper Name	:	A study of an Employees Attitude Towards Human Resource Management Practice in India Cement Ltd. Sankar Nagar, Tirnelveli		
	Level	:	International	Category	: Journal
	Journal Name	:	Shanlax International Journal of Management		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	2321-4643	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2017
2	Paper Name	:	A study of consumer Behavior Towards Health Management		
	Level	:	International	Category	: Journal
	Journal Name	:	Shanlax International Journal of Management		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	2321-4643	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2016
3	Paper Name	:	A study on corporate social responsibility (CSR) with special Plastic Free Society		
	Level	:	National	Category	: Journal
	Journal Name	:	Indo Asian Journal of Multidisciplinary Research (IAJMR)		
	Page From	:	33	Page To	: 37
	ISBN #/ISSN #	:		Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Department of BBA, Sacred Heart College, Tirupattur		
	Volume	:	2	Year of Publishing	: 2016
4	Paper Name	:	Quality of work life Professors Working in Self Finance Colleges		
	Level	:	National	Category	: Journal
	Journal Name	:	Sacred Heart Business Research Review		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	978-93-5254-041-9	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2016
5	Paper Name	:	An Analysis of Comparative Performance of public sector and private sector Banks in Tamilnadu, with reference in Kanchipuram District		
	Level	:	International	Category	: Journal
	Journal Name	:	Bongfring Innovative Journal Marketing Strategies for Sustainable Growth and Challenges		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	789385477140	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:		Year of Publishing	: 2015
6	Paper Name	:	Consumer Attitude towards Green Marketing		
	Level	:	National	Category	: Journal
	Journal Name	:	Green Marketing Emerging Opportunities and Challenges		
	Page From	:	70	Page To	: 73
	ISBN #/ISSN #	:		Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Green Marketing Emerging Opportunities and Challenges		
	Volume	:		Year of Publishing	: 2015
7	Paper Name	:	Consumer Behavior Towards Mobile Marketing (with special reference to Tirupattur Town)		
	Level	:	National	Category	: Journal
	Journal Name	:	Prospects and Emerging Trends in M-Commerce and M-Banking		
	Page From	:	0	Page To	: 0

	ISBN #/ISSN #	: 978-93-85640-17-9	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
8	Paper Name	: Impact of Green Marketing in current scenario		
	Level	: National	Category	: Journal
	Journal Name	: Green Marketing Emerging Opportunities and Challenges		
	Page From	: 127	Page To	: 130
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	: T. Ravikumar		
	Publishing Company	: Green Marketing Emerging Opportunities and Challenges		
	Volume	:	Year of Publishing	: 2015
9	Paper Name	: Opportunities Rural Marketing		
	Level	: International	Category	: Journal
	Journal Name	: Indo Asian Journal of Multidisciplinary Research (IAJMR)		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2454-1370	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
10	Paper Name	: Present scenario of knowledge management for Banks in India		
	Level	: International	Category	: Journal
	Journal Name	: Bonfring International Journal of Industrial Engineering and Management Science		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2250-1096	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
11	Paper Name	: Women Entrepreneurship Through Self Help Groups With Reference to Kanchipuram Town		
	Level	: International	Category	: Journal
	Journal Name	: Global Journal and Management Research A double blind peer-reviewed reference Journal		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 237-7814	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2015
12	Paper Name	: Globalization Empowerment of Women		
	Level	: International	Category	: Journal
	Journal Name	: Globalization and its Impact on Indian Economy		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 978-81-928100-6-5	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2014
13	Paper Name	: Present scenario of knowledge management for Banks in India		
	Level	: National	Category	: Journal
	Journal Name	: Journal of exclusive Management Science		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2277-5684	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2014
14	Paper Name	: Financial Inclusion - An Economic Growth Driver		
	Level	: State	Category	: Journal
	Journal Name	: Melting Indian Rupee		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	: Melting Indian Rupee		
	Volume	:	Year of Publishing	: 2013
15	Paper Name	: Innovation and Entrepreneurship in a Global Economy		

	Level	: International	Category	: Journal
	Journal Name	: Business management and social science research (JBM and SSR)		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2319-5614	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013
16	Paper Name	: Role of Banking in Economic Development of India		
	Level	: International	Category	: Journal
	Journal Name	: Annamalai Journal of Management		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 0974-0406	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013
17	Paper Name	: A study on service Quality of public sector and private sector banks with special reference to Kanchipuram District.		
	Level	: International	Category	: Journal
	Journal Name	: Gurunanak Journal of Multidisciplinary		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2277-1409	Impact Factor	:
	Co-Authors	: -		
	Publishing Company	: Research Gurunanak College, Chennai.		
	Volume	:	Year of Publishing	: 2012

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Dr. Sankar A)



Name : **Dr. Selvam T**
Department : **SOCIAL WORK**

Staff Code : T140601
Gender : Male
Date of Appointment : 18/06/2014
Staff Type : Management
Designation : Assistant Professor
Blood Group : A+
Community : BC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known : Tamil and English
Date of Birth : 12/06/1985
Place of Birth :
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

4D, SHC Staff Quarters
Rettaimalai Srinivasan Pettai,
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

4D, SHC Staff Quarters
Rettaimalai Srinivasan Pettai,
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9789385554
Personal Mail Id : tselvaa@rediffmail.com
Residence Number :
Aadhaar Card # : 740494898133
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : selvam@shcpt.edu
PAN Card # : CCLPS3090R
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	SSLC	Tamil Nadu State Board	MAR 2001	70.00
2	H.S.C	HSC	Tamil Nadu State Board	MAR 2003	73.56
3	UG	B. Sc., Physics	Thiruvalluvar University	APR 2007	60.33
4	PG	MSW	Thiruvalluvar University	APR 2009	73.56
5	M.Phil.	Social Work	Thiruvalluvar University	AUG 2011	73.00
6	Ph.D	Social Work	Bharathiar University	March 2018	
7	NET	NET	UGC	SEP 2012	
8	PGDHRM	Human Resource Management	PONDICHERRY UNIVERSITY	JUN 2008	59.5
9	PGDNGOM	NGO Management	Madurai Kamraj University	APR 2010	58.6

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	3	OFFICE	Project Officer
2	Sacred Heart College - SURABI	Tirupattur	2	SOCIAL WORK	Project Coordinator

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	DEEDS Coordinator			Till Date

Membership/Fellowship

1	Membership	: Member
	Institution	: NAPSWI-National Association of Professional Social Workers of India
	Mode	: Life Time
	Place	: New Delhi
	Date From	: Date To : Till Date

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Project Monitoring Committee	Member	16/06/2016	Till Date
2	NIRF	Nodal Officer	15/06/2016	Till Date
3	Internal Quality Assurance Cell (IQAC)	Member	18/06/2014	Till Date
4	UGC Institutional Projects	Project Officer	12/11/2013	Till Date
5	Entry in Service and NET/SET Coaching	Co-Ordinator	12/06/2013	30/04/2015
6	DEEDS	Co-Ordinator	16/06/2011	Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Orientation Course 1	Training of Trainers in Entrepreneurship development	Vellore Institute of Technology, Vellore, Vellore Dt., Tamil Nadu.	14/03/2012	31/03/2012
2	Orientation Course 2	Training of Trainers for Institutional Trainers on PLF Governance	Tamilnadu State Non governmental Organizations and Volunteers Resource Centre, Guindy, Chennai ` 600 032	05/04/2011	09/04/2011

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized		
	Title	: Developing Advocacy Skills		
	Category	: Work Shop	Level	: State
	Date From	: 12/03/2016	Date To	: Till Date
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	: UGC	Amount Sponsored	: 75,000.00
2	Mode	: Organized		
	Title	: Environmental Audit for Sustainable Development		
	Category	: Work Shop	Level	: State
	Date From	: 12/12/2015	Date To	: 12/12/2015
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	: Sacred Heart College	Amount Sponsored	: 0.00
3	Mode	: Organized		
	Title	: People Education Programme		
	Category	: Seminar	Level	: State
	Date From	: 15/02/2010	Date To	: 22/02/2010
	University/College/Industry	: Sacred Heart College		
	City/State	: Tirupattur		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	: Central Palmgur & Palm Products Institute, Khadi & Village Industries Commission, Chennai - 51.	Amount Sponsored	: 0.00

International Exposure

Project

1	Project Title	: Identification of Developmental Needs of SC Population		
	Project Type	: Minor	Project Investigator	: Co-Investigator

Funding Agency	:	Service Train Educate People`s Society-STEPS, Srikalahasti, Andrapradesh.	Duration	:	12
Sanction Amount	:	112,000.00	Date To	:	29/04/2011
Date From	:	01/06/2010	Status	:	Completed
2 Project Title	:	Need Analysis Study for Child Line 1098	Project Investigator	:	Co-Investigator
Project Type	:	Minor	Funding Agency	:	Gandhian Study, Thirupathi
Sanction Amount	:	105,000.00	Duration	:	12
Date From	:	03/05/2010	Date To	:	31/05/2011
Status	:	Completed			
No of Projectes	:	2	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	2

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	0	Thiruvalluvar University	2014	0

Book Published

1 Book Name	:	Chapter Title - Role of Media in Disaster Management	Chapters	:	Book Title - Role of Youth in Community Based Disaster Management
Publisher	:	Knowledge Hub, D-16, Metro Castle, No:10, Jayam Street, V.G.Panner Nagar, Mogappair, Chennai - 600037.	Page To	:	184
Year of Publication	:	2012	Page From	:	176
Co-Authors	:	---	Edition	:	---
2 Book Name	:	Chapter Title - Community Based Approaches for Disaster	Chapters	:	Book Title - Role of Youth in Community Based Disaster Management
Publisher	:	Knowledge Hub, D-16, Metro Castle, No:10, Jayam Street, V.G.Panner Nagar, Mogappair, Chennai - 600037.	Page To	:	74
Year of Publication	:	2011	Page From	:	70
Co-Authors	:	---	Edition	:	--

Journal Publication

1 Paper Name	:	Effects of Human Rights Education Among Students	Category	:	Journal
Level	:	International	Page To	:	1160
Journal Name	:	Journal of Emerging Technologies and Innovative Research	Impact Factor	:	5.87
Page From	:	1158	Co-Authors	:	
ISBN #/ISSN #	:	2349-5162	Publishing Company	:	International Journal of Emerging Technologies and Innovative Research 24, Kiran Park Society Nava Vadaj Ahmedabad
Volume	:	5(2)	Year of Publishing	:	2018
2 Paper Name	:	Promoting Factors of Employability Skills	Category	:	Journal
Level	:	International	Page To	:	767
Journal Name	:	International Journal for Research in Engineering Application & Management	Impact Factor	:	5.646
Page From	:	763	Co-Authors	:	
ISBN #/ISSN #	:	ISSN : 2454-9150	Publishing Company	:	International Journal for Research in Engineering Application & Management
Volume	:	4	Year of Publishing	:	2018
3 Paper Name	:	Transportation Problem and Possible Solutions for Tirupattur Town	Category	:	Journal
Level	:	International	Page To	:	1148
Journal Name	:	International Journal of Creative Research Thoughts	Impact Factor	:	5.97
Page From	:	1143	Co-Authors	:	
ISBN #/ISSN #	:	2320-2882	Publishing Company	:	International Journal of Creative Research Thoughts
Volume	:	6(1)	Year of Publishing	:	2018

- 4 **Paper Name** : A Study on Quality of Life Among Jawadhi Tribal Adolescence
Level : International **Category** : Journal
Journal Name : International Journal of Recent Scientific Research
Page From : 628 **Page To** : 631
ISBN #/ISSN # : 0976-3031 **Impact Factor** : 6.86
Co-Authors :
Publishing Company : Bioscience Research and Educational Trust, Netherlands.
Volume : 8(1) **Year of Publishing** : 2017
- 5 **Paper Name** : Career Aspiration Among Rural Undergraduate Students
Level : International **Category** : Journal
Journal Name : International Research Journal of Human Resources and Social Sciences
Page From : 21 **Page To** : 27
ISBN #/ISSN # : 2349-4085 **Impact Factor** : 5.414
Co-Authors :
Publishing Company : Associated Asia Research Foundation, Sector-17,Housing Board, Yamunanagar, Haryana-India.
Volume : 4(12) **Year of Publishing** : 2017
- 6 **Paper Name** : Dimensions of Employability Skills
Level : National **Category** : Journal
Journal Name : Journal of Social Sciences And Management Research
Page From : 31 **Page To** : 37
ISBN #/ISSN # : 2456-9879 **Impact Factor** :
Co-Authors :
Publishing Company : Sacred Heart College, Tirupattur, Tamil Nadu ??? 635601.
Volume : 1 **Year of Publishing** : 2017
- 7 **Paper Name** : Functions of Peer Group in Adolescence Life
Level : International **Category** : Journal
Journal Name : International Journal of Scientific Research and Review
Page From : 131 **Page To** : 136
ISBN #/ISSN # : 2279-543X **Impact Factor** : 5.2
Co-Authors :
Publishing Company : Dynamic Publisher, B/11-157, Katraj-Dehu Road, Pune, India.
Volume : 6(11) **Year of Publishing** : 2017
- 8 **Paper Name** : Higher Educational Status of Youth at Aneri Community
Level : International **Category** : Journal
Journal Name : International Journal of Research in Social Sciences
Page From : 524 **Page To** : 531
ISBN #/ISSN # : 2249-2496 **Impact Factor** : 7.081
Co-Authors :
Publishing Company : International Journal of Multidisciplinary Research Academy, ARF - KAJ Printing, 5913 Warren Ridge Dr, Bakersfield, California, USA ??? 93313.
Volume : 7(12) **Year of Publishing** : 2017
- 9 **Paper Name** : Influencing Factors of Employee Engagement
Level : International **Category** : Journal
Journal Name : Shanlax International Journal of Management
Page From : 317 **Page To** : 320
ISBN #/ISSN # : 2321-4643 **Impact Factor** : 2.082
Co-Authors :
Publishing Company : Shanlax International Journal of Management, 61,66 VP Complex, Vasantha Nagar, Madurai ??? 625 003.
Volume : 5(2) Special Issue **Year of Publishing** : 2017
- 10 **Paper Name** : Motivation Factors of Self-Financing School Teachers towards their Performance
Level : International **Category** : Journal
Journal Name : International Journal of Informative & Futuristic Research
Page From : 8771 **Page To** : 8776
ISBN #/ISSN # : 2347-1697 **Impact Factor** : 6.051
Co-Authors :
Publishing Company : Pioneering Journals Publishers, 2nd, Floor, Old V. P. School Main Road, Jandli, Post Office Model Town, Ambala City, Haryana, India ??? 134003.
Volume : 5(1) **Year of Publishing** : 2017
- 11 **Paper Name** : Problems of Construction Workers at Tirupattur
Level : International **Category** : Journal

- Journal Name : Scope International Journal of Science, Humanities, Management and Technology
Page From : 41 Page To : 45
ISBN #/ISSN # : 2455-068X Impact Factor : 1.4
Co-Authors :
Publishing Company : Ramakrishnan Publication, 117 / 28, Perumal Koil Street, Velapadi, Vellore-632001. India.
Volume : 3(2) Year of Publishing : 2017
- 12 Paper Name : Employability Skills of Students from Management Studies in Rural Colleges of Tirupattur Taluk, Vellore District, Tamil Nadu, India
Level : International Category : Journal
Journal Name : Journal of Academia and Industrial Research
Page From : 58 Page To : 60
ISBN #/ISSN # : 2278-5213 Impact Factor :
Co-Authors : J. Henry Rozario
Publishing Company : Youth Education and Research Trust (YERT) Regional Office: No. 48, 1st Floor, 6th Street, MCG Avenue, MMC, Madhavaram, Chennai-600051, Tamil Nadu, Ind
Volume : 5(4) Year of Publishing : 2016
- 13 Paper Name : Socio Economic Status of Bamboo Handicraft Workers
Level : International Category : Journal
Journal Name : Indo-Asian Journal of Multidisciplinary Research
Page From : 770 Page To : 774
ISBN #/ISSN # : 2454-1370 Impact Factor : 1.853
Co-Authors :
Publishing Company : JPS Scientific Publications, Periya Olaipadi, Tiruvannamalai (District) Tamil Nadu, India.
Volume : 2(5) Year of Publishing : 2016
- 14 Paper Name : Employability Skills & Rural Marketing
Level : International Category : Journal
Journal Name : Indo-Asian Journal of Multidisciplinary Research
Page From : 75 Page To : 82
ISBN #/ISSN # : 2454-1370 Impact Factor : 1.853
Co-Authors : J. Henry Rozario
Publishing Company : JPS Scientific Publications, Periya Olaipadi, Tiruvannamalai (District) Tamil Nadu, India.
Volume : 1 (Special Issue) Year of Publishing : 2015
- 15 Paper Name : Enhancing Employability Skills of Administrative Non-Academic Personnel in Higher Educational Institutions
Level : National Category : Journal
Journal Name : Sacred heart Journal of Science and Humanities
Page From : 103 Page To : 108
ISBN #/ISSN # : 2277-6613 Impact Factor :
Co-Authors : J. Henry Rozario
Publishing Company : Sacred Heart College, Tirupattur, Tamil Nadu 635601.
Volume : 8 Year of Publishing : 2015

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Dr. Selvam T)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA131T
Course Title	ECONOMICS FOR MANAGEMENT
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	COURSE OBJECTIVES•To help students to develop a basic understanding on economic principles and concepts.•To identify economic trends and current business scenario that affects individual firms and industry.
Outcomes	COURSE OUTCOMES•Students are expected to become familiar with both principles of micro and macro economics.•They would also become familiar with application of these principles to appreciate the functioning of both product and input markets as well as the economy.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	UNIT I- Managerial Economics concept, demand and supply -Introduction	1.0	1	1	
	1.2	Definition, Scope and Nature of Managerial Economics	1.0	2	1	2.0
	1.3	Definition, Scope and Nature of Managerial Economics	1.0	3	1	
	1.4	Problems of an Economy	1.0	4	1	
	1.5	Demand and Supply- introduction	1.0	5	1	
	1.6	Meaning and Determinants of Demand	1.0	6	1	3.0
	1.7	Law of Demand and Elasticity of Demand	2.0	1	1	
	1.8	Price, Income and Cross Elasticity	2.0	2	1	
	1.9	Price, Income and Cross Elasticity	2.0	3	1	2.0
	1.10	Meaning and Determinants of Supply	2.0	4	1	
	1.11	Law of Supply	2.0	5	1	
	1.12	Elasticity of Supply	2.0	6	1	
	1.13	Elasticity of Supply	3.0	1	1	
	1.14	Relation between Price and Quantity Supplied	3.0	2	1	
	1.15	Relation between Price and Quantity Supplied	3.0	3	1	
	1.16	Case study discussion	3.0	4	1	
	1.17	Revision	3.0	5	1	
	1.18	Test	3.0	6	1	
Unit II	2.1	UNIT II-Production and cost concepts-Introduction	4.0	1	1	
	2.2	Meaning and Factors of Production	4.0	2	1	
	2.3	Law of Production	4.0	3	1	
	2.4	Law of Production	4.0	4	1	1.0
	2.5	Law of Variable Proportions	4.0	5	1	
	2.6	Law of Variable Proportions	4.0	6	1	
	2.7	Law of Returns to Scale	5.0	1	1	
	2.8	Law of Returns to Scale	5.0	2	1	3.0
	2.9	Concepts of Costs	5.0	3	1	
	2.10	Concepts of Costs	5.0	4	1	
	2.11	Short Run and Long Run Cost	5.0	5	1	
	2.12	Short Run and Long Run Cost	5.0	6	1	
	2.13	Average and Marginal Costs	6.0	1	1	
	2.14	Average and Marginal Costs	6.0	2	1	
	2.15	Total, Fixed and Variable Costs	6.0	3	1	3.0
	2.16	Total, Fixed and Variable Costs	6.0	4	1	
	2.17	Pricing Practices and Strategies	6.0	5	1	
	2.18	Revision	6.0	6	1	
Unit III	3.1	UNIT III-Market structure- Introduction	7.0	1	1	
	3.2	Market: Definition – Classification	7.0	2	1	
	3.3	Market: Definition – Classification	7.0	3	1	3.0
	3.4	Market: Definition – Classification	7.0	4	1	
	3.5	Various Forms of Markets	7.0	5	1	
	3.6	Various Forms of Markets	7.0	6	1	
	3.7	Various Forms of Markets	8.0	1	1	

Unit III	3.8	Various Forms of Markets	8.0	2	1	
	3.9	Various Forms of Markets	8.0	3	1	2.0
	3.10	Various Forms of Markets	8.0	4	1	
	3.11	Various Forms of Markets	8.0	5	1	
	3.12	Various Forms of Markets	8.0	6	1	
	3.13	Revision	9.0	1	1	
	3.14	Revision	9.0	2	1	
	3.15	Case discussion	9.0	3	1	
	3.16	Case discussion	9.0	4	1	
	3.17	Case discussion	9.0	5	1	
	3.18	Test	9.0	6	1	
Unit IV	4.1	UNIT IV-Macro Environment- Introduction	10.0	1	1	
	4.2	Development Strategies in India's Five Year Plans	10.0	2	1	
	4.3	Macro Economic Trends in the Last Twenty Five Years	10.0	3	1	
	4.4	Macro Economic Trends in the Last Twenty Five Years	10.0	4	1	
	4.5	Macro Economic Trends in the Last Twenty Five Years	10.0	5	1	
	4.6	Infrastructure	10.0	6	1	2.0
	4.7	Infrastructure	11.0	1	1	
	4.8	Infrastructure	11.0	2	1	
	4.9	Unemployment and Measures to Promote Employment in India	11.0	3	1	
	4.10	Unemployment and Measures to Promote Employment in India	11.0	4	1	1.0
	4.11	Unemployment and Measures to Promote Employment in India	11.0	5	1	
	4.12	Unemployment and Measures to Promote Employment in India	11.0	6	1	
	4.13	Saving	12.0	1	1	
	4.14	Saving	12.0	2	1	1.0
	4.15	Saving	12.0	3	1	
	4.16	Investment	12.0	4	1	
	4.17	Investment	12.0	5	1	2.0
	4.18	REVISION	12.0	6	1	
	4.19	Test	12.0	1	1	
Unit V	5.1	UNIT V-National Income-Introduction	13.0	2	1	
	5.2	Concepts of National Income	13.0	3	1	
	5.3	Concepts of National Income	13.0	4	1	
	5.4	Different Methods of Measuring National Income	13.0	5	1	
	5.5	Different Methods of Measuring National Income	13.0	6	1	
	5.6	Difficulties in Measuring National Income	13.0	1	1	
	5.7	Inflation	14.0	2	1	
	5.8	Inflation	14.0	3	1	
	5.9	Inflation	14.0	4	1	
	5.10	Inflation	14.0	5	1	
	5.11	Consumption Function and Investment Function	14.0	6	1	
	5.12	Monetary Policy and Fiscal Policy	14.0	1	1	
	5.13	Monetary Policy and Fiscal Policy	15.0	2	1	

Unit V	5.14	Concept of Multiplier and Accelerator	15.0	3	1	
	5.15	Business Cycle	15.0	4	1	
	5.16	Balance of Payment	15.0	5	1	
	5.17	REVISION	15.0	6	1	
	5.18	REVISION	15.0	1	1	
Total Hrs.					91.0	

III. TEACHING PROCEDURES & TECHNIQUES

LECTURE METHOD, ASSIGNMENTS, SEMINARS, GROUP ACTIVITY, CASE STUDY DISCUSSION.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Quiz	10 Marks
Problem Solving	10 Marks

V. RESOURCES

BOOKS, MATERIALS, LIBRARY AND INTERNET SOURCES

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA233T
Course Title	FINANCIAL MANAGEMENT
Course Extension	
Course Teacher	Mr. Alexzander R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To inculcate the basic concepts of mobilizing and utilizing the finance in an organization To enable the students to understand the application of financial management techniques in wealth maximization
Outcomes	Provides support for decision making and enables managers to monitor their decisions for any potential financial implications and for lessons to be learned from experience and to adapt or react as needed. Helps in understanding the use of resources efficiently, effectively and economically to focus on wealth maximization rather than profit maximization.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit I Introduction to finance	1st Week	1	1	
	1.2	Overview of financial management	1st Week	2	1	
	1.3	Concept of financial management	1st Week	3	1	
	1.4	Objectives of financial management	1st Week	4	1	
	1.5	Functions of financial management	1st Week	5	1	
	1.6	Time value of money	1st Week	6	1	
	1.7	Compounding technique and discounted value methods	2nd Week	1	1	
	1.8	Introduction to risk and return of a single asset	2nd Week	2	1	
	1.9	Concept of risk and return to portfolios	2nd Week	3	1	
	1.10	Valuation of bonds	2nd Week	4	1	
	1.11	Valuation of shares	2nd Week	5	1	
	1.12	Option valuation	2nd Week	6	1	
	1.13	Revision on problems	3rd Week	1	1	Seminar
Unit II	2.1	Unit II Meaning and definition of capital budgeting	3rd Week	2	1	
	2.2	Nature and principles of capital budgeting	3rd Week	3	1	Test
	2.3	Identifying relevant cash flows	3rd Week	4	1	
	2.4	Evaluation techniques	3rd Week	5	1	
	2.5	Payback period method	3rd Week	6	1	Seminar
	2.6	Average rate return method	4th Week	1	1	Seminar
	2.7	Net present value method	4th Week	2	1	Seminar
	2.8	Internal rate of return method	4th Week	3	1	
	2.9	Profitability index method	4th Week	4	1	Seminar
	2.10	Benefits of evaluation techniques	4th Week	5	1	
	2.11	Limitations of evaluation techniques	4th Week	6	1	
	2.12	Project selection under capital rationing	5th Week	1	1	
	2.13	Inflation and capital budgeting	5th Week	2	1	Seminar
	2.14	Concept of cost of capital	5th Week	3	1	Test
	2.15	Measurement of cost of capital	5th Week	4	1	
	2.16	Types of cost of capital	5th Week	5	1	
	2.17	Specific cost and overall cost of capital	5th Week	6	1	
Unit III	3.1	Unit III Concept of leverage	6th Week	1	1	
	3.2	Operating leverage	6th Week	2	1	
	3.3	Financial leverage	6th Week	3	1	
	3.4	Combined leverage	6th Week	4	1	
	3.5	I CA / Concept and importance of capital structure	6th Week	5	1	Assignment
	3.6	I CA / Theories of capital structure	6th Week	6	1	Assignment
	3.7	I CA / Designing capital structure	7th Week	1	1	
	3.8	I CA / EPS analysis	7th Week	2	1	
	3.9	I CA / Cost of capital and valuation	7th Week	3	1	
	3.10	I CA / Concept of dividend policy	7th Week	4	1	
	3.11	Aspects of dividend policy	7th Week	5	1	
	3.12	Forms of dividend policy	7th Week	6	1	
	3.13	Types of dividends	8th Week	1	1	

Unit III	3.14	Stock splits	8th Week	2	1	
Unit IV	4.1	Unit IV Working capital management	8th Week	3	1	
	4.2	Concept of working capital	8th Week	4	1	
	4.3	Need of working capital	8th Week	5	1	
	4.4	Sources of working capital	8th Week	6	1	
	4.5	Classification of working capital	9th Week	1	1	
	4.6	Determinants of working capital	9th Week	2	1	
	4.7	Issues of working capital	9th Week	3	1	
	4.8	Estimation of working capital	9th Week	4	1	Seminar
	4.9	Introduction to account receivables management	9th Week	5	1	Seminar
	4.10	Concept of account receivables	9th Week	6	1	Seminar
	4.11	Factoring	10th Week	1	1	
	4.12	Inventory management	10th Week	2	1	
	4.13	Objectives and issues in inventory management	10th Week	3	1	
	4.14	Cash management	10th Week	4	1	
	4.15	Concept of working capital finance	10th Week	5	1	
	4.16	Trade credit	10th Week	6	1	
	4.17	Bank finance	11th Week	1	1	
	4.18	Seminar	11th Week	2	1	
	4.19	Commercial paper	11th Week	3	1	
Unit V	5.1	Unit V Introduction to long term sources of finance	11th Week	4	1	Assignment
	5.2	Capital market	11th Week	5	1	Assignment
	5.3	Indian capital market and stock market	11th Week	6	1	Assignment
	5.4	New issues market	12th Week	1	1	
	5.5	Long term finance of shares	12th Week	2	1	
	5.6	Debentures	12th Week	3	1	
	5.7	Concept of long term finance	12th Week	4	1	
	5.8	Shares	12th Week	5	1	
	5.9	Importance of shares	12th Week	6	1	Assignment
	5.10	Debentures	13th Week	1	1	Assignment
	5.11	Pros and cons of debentures	13th Week	2	1	
	5.12	Term loans	13th Week	3	1	
	5.13	Uses and limitations of term loans	13th Week	4	1	
	5.14	Seminar	13th Week	5	1	
	5.15	Hire purchases	13th Week	6	1	
	5.16	Importance of hire purchase	14th Week	1	1	
	5.17	Venture capital financing	14th Week	2	1	
	5.18	Benefits of venture capital	14th Week	3	1	Seminar
	5.19	Private equity	14th Week	4	1	Seminar
	5.20	Seminar	14th Week	5	1	Seminar
	5.21	REVISION	14th Week	6	1	
	5.22	II CA/ seminar	15th Week	1	1	
	5.23	II CA/ case study discussion	15th Week	2	1	
	5.24	II CA/ Problems solving	15th Week	3	1	
	5.25	II CA/ case study discussion	15th Week	4	1	
	5.26	II CA/ challenges of multinationals	15th Week	5	1	
	5.27	II CA/ seminar	15th Week	6	1	
	5.28	II CA/ seminar	16th Week	1	1	

Unit V	5.29	TEST	16th Week	2	1	
	5.30	REVISION	16th Week	3	1	
Total Hrs.					93.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk Board, PPT, Seminar and Current affair discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Seminar & Assignment	10 Marks
Test	5 Marks

V. RESOURCES

Text Books

M. Y. Khan and P.K. Jain, Financial Management, Text, Problems and Cases, Tata McGraw Hill, 6th Edition, 2012.

I.M. Pandey, Financial Management, Vikas Publishing House, 11th Edition, 2015.

References

AswatDamodaran, Corporate Finance, Theory and Practice, John Wiley and Sons, 2nd Edition, 2008.

Bhabatosh Banerjee, Financial Management, PHI Learning publication, new delhi-2010.

Dr. R. Ramachandran

Head

Course Teacher



Name : **Mr. George Louis Raja A**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T001001
Gender : Male
Date of Appointment : 03/07/2000
Staff Type : Management
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known :
Date of Birth : 23/04/1978
Place of Birth :
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

13/6
Fatima Nagar
Krishnagiri
Krishnagiri
TAMIL NADU
Pincode : 635001

Permanent Address

Krishnagiri
TAMIL NADU
Pincode :

Mobile 1 : 9443392500
Personal Mail Id : georgelraja@yahoo.com
Residence Number :
Aadhaar Card # : 302952370413
Bank A/C # : 11078922093
Bank Name, Place : State Bank of India, Tirupattur
PF/EPF # :
Mobile 2 :
Office Mail Id : george@shcpt.edu
PAN Card # : ASZPG7382C
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	APR 1993	87.2
2	H.S.C	12th	Tamil Nadu State Board	APR 1995	77.5
3	UG	B.Sc. Computer Science	University of Madras	APR 1998	78
4	PG	M.Sc. Computer Science	Bharathidasan University	APR 2000	67.5
5	M.Phil.	Computer Science	Bharathidasan University	APR 2004	70
6	Ph.D	Computer Science and Applications	SCSVMV Deemed University	February, 2019	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	16	COMPUTER SCIENCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Editor	Sacred Heart Times - e-Newsletter of the college	01/12/0107	Till Date
2	Association President		01/06/2004	30/04/2008
3	UG Coordinator		15/06/2004	15/06/2006
4	Dean		01/06/2007	30/05/2016
5	IGNOU Assistant Coordinator		01/01/2008	31/12/2010
6	IQAC Member		10/06/2013	Till Date
7	Chairman & Board Member	Board of Studies in MCA	01/06/2014	Till Date
8	HOD		01/06/2014	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Governing Body	Nominated Member by Principal	01/06/2016	Till Date
2	Restructuring Committee	Member	01/06/2016	01/05/2017
3	Academic Council	Member	01/06/2014	Till Date
4	Hostel	sub warden of Rinaldi Hostel	01/06/2002	01/06/2005

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: NSCICT 17			
	Category	: Seminar	Level	: National	
	Date From	: 13/12/2017	Date To	: 13/12/2017	
	University/College/Industry	: Auxilium College of Arts and Science for Women			
	City/State	: Vellore			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: National Conference on Software Engineering NCSE2017			
	Category	: Conference	Level	: National	
	Date From	: 03/08/2017	Date To	: 05/08/2017	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Paper Presented	Title of the Paper	: A Pointwise Mutual Information based Clustering Algorithm	
	Award	:	ISBN #	:	
	Sponsor Name	: UGC	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Data Science			
	Category	: Invited Talk	Level	: State	
	Date From	: 27/07/2017	Date To	: 27/07/2017	
	University/College/Industry	: Immaculate College for Women			
	City/State	: Viriyur			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: 3rd International Conference on Computing Paradigms			
	Category	: Conference	Level	: International	
	Date From	: 21/07/2017	Date To	: 23/07/2017	
	University/College/Industry	: Don Bosco College			
	City/State	: Yellagiri			
	Type	: Paper Presented	Title of the Paper	: Applianc of File comparison to defy the avalanche effect occurring in cryptographic hash driven File deduplication strategies	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: INNOVIT 17			
	Category	: Seminar	Level	: National	
	Date From	: 03/03/2017	Date To	: 03/03/2017	
	University/College/Industry	: Shanmuga Industries arts and Science College			
	City/State	: Tiruvannamalai			
	Type	: As a Resource Person	Title of the Paper	:	

Award : ISBN # :
Sponsor Name : Amount Sponsored : 0.00

International Exposure

Project

No of Projectes : 0 Carried Out : 0
Ongoing : 0 Quality Evaluation : 0
Verify out come : 0 Completed : 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	5	Thiruvalluvar University	2015	0
2	MPhil	4	Thiruvalluvar University	2014	3
3	MPhil	2	Thiruvalluvar University	2013	2

Book Published

Journal Publication

1 **Paper Name** : KEBCA - A keyword extraction based clustering algorithm
Level : International **Category** : Journal
Journal Name : International Journal of computational engineering research (IJCER)
Page From : 8 **Page To** : 11
ISBN #/ISSN # : ISSN (e) 2250-3005 **Impact Factor** :
Co-Authors : F.Sagayaraj Francis, P. Sugumar
Publishing Company :
Volume : Volume 7, Issue 9 **Year of Publishing** : 2017

2 **Paper Name** : NOGODI -A Normalized Google Distance (NGD) Based Approach for Text Document Clustering
Level : International **Category** : Journal
Journal Name : International Journal of Modern Computer Science (IJMCS)
Page From : 206 **Page To** : 210
ISBN #/ISSN # : ISSN: 2320-7868 **Impact Factor** :
Co-Authors : F.Sagayaraj Francis, P. Sugumar
Publishing Company :
Volume : Volume 4, Issue 4 **Year of Publishing** : 2016

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. George Louis Raja A)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW322C
Course Title	STRATEGIES FOR YOUTH DEVELOPMENT
Course Extension	
Course Teacher	Rev. Fr. Henry Daniel Ambrose S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To understand the different strategies by which youth development could be achieved2. To Gain knowledge of government and private interventions in the development of youth3. To Acquire skills in designing capacity building programmes.
Outcomes	<ol style="list-style-type: none">1. The Students will understand the different strategies by which youth development could be achieved2. The Students will Gain knowledge of government and private interventions in the development of youth3. The Students will Acquire skills in designing capacity building programmes.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unhealthy life style among youth: Excessive sedentary activities and nutrient deficit fast foods.	1.0	1	2	Revision
	1.2	Problem due to Poor physical fitness among adolescents and youth	1.0	2	1	Revision
	1.3	Healthy Life style - Concept and Importance	1.0	3	1	Revision
	1.4	Body Mass Index	1.0	4	1	Revision
	1.5	Benefits of regular physical activities and Practice in healthy living	1.0	5	2	Revision
	1.6	Food Pyramid for healthy life style	1.0	6	2	Revision
Unit II	2.1	Concept, Significance of capacity building of youth	2.0	1	1	Revision
	2.2	Methods -Training, Out-Bound training, Folk and theatre training, Exposure visits, Youth participation in forums and groups	2.0	2	2	Revision
	2.3	Training Needs Analysis(TNA), Competency Analysis	2.0	3	1	Revision
	2.4	Writing training Objectives-Designing a training Programme	2.0	4	2	Revision
	2.5	Evaluation of training based on Kirkpatrick's Model	2.0	5	1	Revision
	2.6	Documentation and dissemination of outcomes capacity building	2.0	6	2	Revision
Unit III	3.1	Concept- Sustainable Livelihoods approach to Poverty	3.0	1	1	Revision
	3.2	UNDP, CARE and DFID approach to Sustainable livelihood, Strength and Weaknesses- Sustainable livelihood projects in India	3.0	2	2	Revision
	3.3	Formation of self-help groups of men/women of economically deprived families	3.0	3	2	Revision
	3.4	Orientation on the basic characteristics of micro-finance and micro-enterprise and its effective management	3.0	4	2	Revision
	3.5	New Entrepreneurs & Enterprises Development scheme (NEEDS)	3.0	5	1	Revision
	3.6	Incentives and subsidies for earmarked for SC, ST and women entrepreneurs	3.0	6	1	Revision
Unit IV	4.1	Concepts-Entrepreneurial skill and competencies	4.0	1	1	Revision
	4.2	Feasibility study: Product/Service Feasibility, Industry/Market Feasibility, Organizational Feasibility and Financial Feasibility.	4.0	2	3	Revision
	4.3	Steps in setting up a micro enterprise: Product selection, Market survey, viable business plan, Choice of technology man power, production process, quality standards and marketing strategies	4.0	3	3	Revision
	4.4	Institutional support service by Government and corporate sector.	4.0	4	2	Revision
Unit V	5.1	Concept- Community Health Concerns	4.0	5	2	Revision
	5.2	Youth-led Community health and Sanitation	4.0	6	1	Revision
	5.3	Programs: National Rural Health Mission, National AIDS Control Programme	5.0	1	2	Revision

Unit V	5.4	First Aid, Immunization programs.	5.0	2	1	Revision
	5.5	Community Health Education on water, Sanitation and waste management	5.0	3	3	Revision
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

- Lecturing, Group Discussion, Video and Power Point Presentation, Seminar.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Library	5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

1. Ashmore, Cathy, 2008, criteria for Youth Entrepreneurship Education. Consortium for Entrepreneurship Education.
2. Catalano, R.F., Gavin, L.E., Markham, C.M., 2010, Future directions for positive youth development as a strategy to promote adolescent sexual and reproductive health. J Adolesc Health.
3. Eccles, J.S., Gootman, J.A., 2002, Community programs to promote youth development. Committee on Community-Level Programs for youth, National Research Council(U.S) Board on Children, Youth, and Families, Institute of Medicine (U.S) National Academies Press, Washington, DC.
4. Farrington, J2001. Sustainable Livelihoods, Rights and the new darchitecture of aid. Natural Resource Perspectives 69. Overseas Development Institute, London.
5. Jonathan Roberts, 2009, Youth Work Ethics, Learning Matter Ltd.,
6. Kate Sapin, 2013, Essential Sills for Youth Work Practice (2nd Edition), Sage Publication, New Delhi.
7. Kuriakosenpallikunel, 2005, Empowering Community: Empowering The Young At Risk., National Research and Documentation Center., Bangalore
8. Martin Robb,2007, Youth in Frameworks, Settings, Encounters, Sage Publications, London
9. Mary Tyler, Liz Hoguarth And Bkyan Merton, 2009, Managing Modern Youth Work, Learning Matters Ltd, Padrtow, Co.
10. McNulty, Michael; Nagarajan, Geetha, 2005, Serving Youth with Microfinance: Perspectives of Microfinance Institution and Youth. Chemonics International, USAID
11. Melvin Delgado, 2000, New Arenas For Community Social Work Practice with Urban Youth
12. Petter Ronal Desouza, Sanjay Kumar, Sandeep Shastri,2009, Indian Youth In A Transforming World, Saga Publications, New Delhi
13. Roger Harrison, Cathy Benjamin, Sheila Curran And rob Hunter,2007, Keading Work with Young People, Saga Publications, New Delhi.
14. Sarumathy M, Hiranniya Kalech,2007, Youth Polices And Programmers In South Asia, Rajiv Gandhi National Institute Of Youth Development (RGNIYD), Sriperambadur, India.
15. Sarumathy,M, Hiranniya Kalesh. P,2007, Youth In Decentralized Governance, Rgnyid, Sriperambudur

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW323C
Course Title	ELECTIVE I : THERAPEUTIC INTERVENTIONS IN SOCIAL WORK
Course Extension	
Course Teacher	Rev. Fr. Henry Daniel Ambrose S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To Understand the nature, goals and prerequisites of Psychopathology2. To Acquire Knowledge about the different School and techniques in psychotherapy.3. To Gain Knowledge about the application of therapies as an intervention in Social Work.
Outcomes	<ol style="list-style-type: none">1. The Students will Understand the nature, goals and prerequisites of Psychopathology2. The Students will Acquire Knowledge about the different School and techniques in psychotherapy.3. The Students will Gain Knowledge about the application of therapies as an intervention in Social Work.

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Defination, Types and Goals	1.0	1	1	Revision
	1.2	Professional and Ethical Issues	1.0	5	2	Revision
	1.3	Unique features of psychotherapies	2.0	1	1	Revision
	1.4	Personal characteristic of therapists	2.0	5	1	Revision
Unit II	2.1	Client Centered Therapy	3.0	1	1	Revision
	2.2	Rational Emotive Therapy	3.0	5	1	Revision
	2.3	Family Therapy	4.0	1	1	Revision
	2.4	Group Therapy	4.0	5	1	Revision
	2.5	Cognitive Behaviour Therapy	5.0	1	1	Revision
	2.6	Application of CBT in Clinical Settings.	5.0	5	1	Revision
Unit III	3.1	Art therapy	6.0	1	1	Revision
	3.2	Dance Therapy	6.0	5	1	Revision
	3.3	Writing herapy	7.0	1	1	Revision
	3.4	Music therapy	7.0	5	1	Revision
	3.5	Psychodrama and Motivational interviewing	8.0	1	1	Revision
	3.6	Emerging Trends in Holistic treatment	8.0	5	1	Revision
Unit IV	4.1	Therapeutic Techniques based on classical	9.0	1	1	Revision
	4.2	Operant and modeling theories	9.0	5	1	Revision
	4.3	Reaxation training	10.0	1	1	Revision
	4.4	Muscular reaxation, Meditation, Flooding	10.0	5	2	Revision
	4.5	Systematic, Desensitazation, Paradoxical Intention	11.0	1	2	Revision
	4.6	Assertive Training	11.0	5	1	Revision
Unit V	5.1	Defination, Goals and Standards of Clincal social Work Practice	12.0	1	2	Revision
	5.2	Clinical social work settings	12.0	5	1	Revision
	5.3	Role in a multi-disciplinary team	13.0	1	1	Revision
	5.4	Need for license to practice	13.0	5	1	Revision
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

- Lecturing, Group Discussion, Video and Power Point Presentation, Seminar.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Library	5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

1. Allen, H, Frederick, Psychotherapy with Children, 1942, W.W, Norton and Company. INC, New York.
2. Egan, Gerard, 2006, The skilled helper: A Problem management and opportunity, Development Approach to helping, Wadsworth publishers, Boston, USA
3. Hamilton, Gordon, 1995, Theory and Practice of Social Case Work, Columbia University Press, New York, USA
4. Harper A. Robert, 1975, The New Psycho therapies, Prentice Hall INC. New Jersey
5. Helen, 1995, Social Case Work: A Problem solving Process, The University of Chicago Press, Chicago, USA
6. Hersher, Leonard, ED, 1970, Four Psycho Therapies, Appleton-Century-Crofts, New York
7. Konopka, 1983 Social Group Work: A helping Process, Prentice Hall, New Jersey, USA
8. Lapworth, Phil, 2001, Integration in Counselling and Psychotherapy: Developing a personal approach, Saga publications, New Delhi
9. Taylor, S. (2006) Clinician's guide to PTSD: A Cognitive –behavioral approach. New York, the Guilford Press.
10. Windy, Dryden, 2002, Handbook of Individual Therapy, Saga Publications, New Delhi.
11. Briere, J. (2006). Principles of Trauma Therapy: A guide to symptoms, Evaluation and treatment, Thousand Oaks, Calif. : Saga Publications.
12. Bryant-Davis, T (2011). Surviving sexual violence: A guide to recovery and empowerment. Lanham, MD: Rowman

Head

Course Teacher

DEPARTMENT OF MANAGEMENT STUDIES

TEACHING PLAN

DEPARTMENT: PG & RESEARCH DEPARTMENT OF MANAGEMENT

COURSE CODE: MBA326E

COURSE TITLE: Hospital Architecture Planning

SEMESTER: I

COURSE TEACHER: J . Sasiganth

COURSE OBJECTIVE

- To expose the students to planning and operation of hospitals in a detailed manner which will include all facets of hospital planning activities covering every department that is involved both in clinical care as well as supportive services.
- To Prepare Project Management for hospital and other organizations.

COURSE DELIVERY

- Video Presentations
- Power Point Presentation
- Case Studies
- Assignments
- Class Test

COURSE PLAN- HOSPITAL ARCHITECTURE PLANNING

Class: II MBA

Sl. No	DATE	TOPICS TO BE COVERED	REMARK
1	Jul 17	UNIT I - Introduction to hospital planning	
2	19	Idea formation	
3	20	Hospital Planning Team	
4	21	Hospital Planning Team	
5	22	Market Survey,	
6	23	Feasibility Study,	
7	24	Selection of Location	
8	27	Financial planning of hospitals	
9	28	Macro level planning	
10	29	Case Study	
11	30	Case Study	
12	Jul 03	Class Test Unit - 1	
13	4	UNIT II - Construction Planning	
14	5	Conception to commissioning	

15	6	Site Development	
16	10	Architects Brief Working Drawings And Specifications	
17	11	Engineering Drawing	
18	12	Equipment Planning,	
19	13	Bed Distribution	
20	14	Space Allocation	
21	17	Interior Designing - Video presentation	
22	18	Construction of Building - Video presentation	
23	19	Construction of Building	
24	20	Commissioning	
25	21	Shake Down Period	
26	24	Case Study	
27	25	Case Study	
28	26	Class Test Unit - 2	
29	27	Unit III – Patient Services	
30	31	Planning for the outpatient services - Video presentation	
31	Aug 1	Accident and Emergency Services - Video presentation	
32	2	Day Care Services - Video presentation	
33	3	Planning for Patient Care Units	
34	4	In Patient Services- Video presentation	
35	16	In Patient Services	
36	17	Intensive Care Units	
37	18	Planning for Surgical Suites	
38	21	Labour and Delivery Suites	
39	22	LDRP Suites (Labor Delivery Recovery Postpartum) - Video presentation	
40	23	Case Study	
41	24	Class Test Unit - 3	
42	28	UNIT – IV - Diagnostics	
43	29	Planning for laboratory service	
44	30	Planning for laboratory service	
45	31	Planning for blood banking	
46	Sep 1	Planning for image logical services	
47	4	x-rays - Video presentation	
48	5	ultra sonography – Video presentation	
49	6	MRI (magnetic resonance imaging) - Video presentation	
50	7	CT- scan (computed tomography) – Video Presentation	
51	8	PET scans (positron emission tomography) – Video Presentation	
52	11	advances in image logical services	

53	12	advances in image logical services	
54	13	International Conference	
55	14	Case Study	
56	15	Class Test Unit - 4	
57	25	UNIT – V - Planning for advanced facilities	
58	26	Cardiac catheterization laboratory - Video presentation	
59	27	Various Endoscopy Unit- Video presentation	
60	28	Extra Corporeal Shock Wave Lithotripsy- Video presentation	
61	Oct 3	Radiotherapy Unit- Video presentation	
62	4	IVF unit (In vitro fertilization) - Video presentation	
63	5	Dialysis unit - Video presentation	
64	6	Planning for supportive services - medical gases	
65	16	HVAC (heating, ventilating, and air conditioning)	
66	17	HVAC (heating, ventilating, and air conditioning)	
67	19	housekeeping	
68	20	CSSD (central sterile services department)	
69	23	Food and beverages	
70	24	Case Study	
71	25	Case Study	
72	26	Class Test Unit - 5	

Teaching Method: Chalk board, Lecture, PPT

Assessment Method: Class test, Problem solving, Class participation

Text Books

1. Goel S L & Kumar R., Hospital Core Services: Hospital Administration of the 21st Century. Deep and Deep Publications, New Delhi, 6th Edition, 2016.
2. Gupta S & Kant S. Hospital & Health Care Administration: Appraisal and Referral Treatise. Jaypee: New Delhi, 5th Edition, 2015.

References

1. Kelly D L. Encyclopedia of Quality Management in Hospitals & Health Care Administration. Vol. 1-6. Pentagon Press, Chicago, 4th Edition, 2016.
2. Kilpatrick AN O & Johnson J A, Handbook of Health Administration & Policy. Marcel DekkesInc, New York, 3rd Edition, 2016.
3. Arun Kumar A., Encyclopedia of Hospital Administration & Development, Volume I. Anmol Publications Ltd: New Delhi, 2nd Edition, 2015.

DEPARTMENT OF MANAGEMENT STUDIES

TEACHING PLAN

DEPARTMENT: PG & RESEARCH DEPARTMENT OF MANAGEMENT

COURSE CODE: MBA325E

COURSE TITLE: MANAGEMENT OF HOSPITAL SERVICES

SEMESTER: IV

COURSE TEACHER: J. Sasiganth

Course Objectives

- To understand the processes and details related to effective patient care management and to further increase the satisfaction levels of patients.
- To familiarize students on patients care management systems.

COURSE PLAN- Management of Hospital Services

Class: II MBA

Sl. No	DATE	TOPICS TO BE COVERED	REMARKS
1	Jul 17	UNIT I - Overview of Patient Services	
2	19	Video Presentation	
3	20	Hospital operations management: role and decisions	
4	21	Difference of hospital operations from other service and manufacturing organizations	
5	22	Out Patient Services: day care,	
6	23	accident and emergency services,	
7	24	physical medicine and rehabilitation,	
8	27	occupational therapy unit,	
9	28	In Patient Services: Ward design (general & specialized)	
10	29	Physiotherapy department.	
11	30	critical care services: ICU (Intensive Care Unit), CCU (Critical Care Unit) , NICU	
12	Jul 03	medical services	
13	4	operation theater, nuclear medicine	
14	5	burn unit, nursing services and administration.	
15	6	Case Study	
16	10	Class Test Unit - 1	
17	11	UNIT II - Specialty Services	
18	12	Quality in Patient Care Management	
19	13	Focus on quality	
20	14	Systems approach towards service quality	
21	17	service quality - Video Presentation	
22	18	service quality framework	
23	19	service quality - Key theories and concepts	
24	20	service quality - Key theories and concepts	
25	21	Models for quality improvement	

26	24	Models for quality improvement	
27	25	Patient safety - Video Presentation	
28	26	Patient safety	
29	27	Patient risk management.	
30	31	Patient risk management.	
31	Aug 1	Case Study	
32	2	Case Study	
33	3	Class Test Unit - 2	
34	4	Unit III – Supportive Services	
35	16	Types	
36	17	ICD 9 (CM, PM) (International Classification of Diseases)	
37	18	Case mix classification systems	
38	21	DRG (Diagnosis-Related Group)	
39	22	HBG (human beta-glucuronidase)	
40	23	ARDRG (Australian refined diagnosis-related groups)	
41	24	Case mix innovations	
42	28	Patient empowering classification system	
43	29	Patient empowering classification system	
44	30	Case Study	
45	31	Case Study	
46	Sep 1	Class Test Unit - 3	
47	4	UNIT – IV - Utility Services	
48	5	Hospital Administrator - Resident Medical Officer	
49	6	Night Duty Executive	
50	7	Public and guest relation	
51	8	Importance in patient care	
52	11	Information Regarding Patients	
53	12	International Conference	
54	13	Code of Press Relations	
55	14	Medical Information	
56	15	Patient Information Booklets - Attendants' Management	
57	25	Case Study	
58	26	Class Test Unit - 4	
59	27	UNIT – V - Hospital Acquired Infection	
60	28	record - Definition, Types, Importance - Flow chart of function	
61	Oct 3	Statutory requirements of maintenance - Coding - Indexing And Filing	
62	4	Computerization Of Record - Report and Returns	
63	5	Management of Medical Records Department	

64	6	Role Of Hospital Managers	
65	16	MRD Personnel In Medical Record Keeping	
66	17	Legal Responsibilities - Essential Documents	
67	19	State Licensure, Civil Rights	
68	20	Authority Of Examination, Treatments, Autopsy,	
69	23	Responsibilities of Medical Staff, Tort Liability	
70	24	Insurance, Use of Investigational Drugs	
71	25	Case Study	
72	26	Class Test Unit - 5	

Text Books

1. Goel S L & Kumar R., Hospital Core Services: Hospital Administration of the 21st Century. Deep and Deep Publications, New Delhi, 6th Edition, 2016.
2. Gupta S & Kant S. Hospital & Health Care Administration: Appraisal and Referral Treatise. Jaypee: New Delhi, 5th Edition, 2015.

References

1. Kelly D L. Encyclopedia of Quality Management in Hospitals & Health Care Administration. Vol. 1-6. Pentagon Press, Chicago, 4th Edition, 2016.
2. Kilpatrick AN O & Johnson J A, Handbook of Health Administration & Policy. Marcel DekkesInc, New York, 3rd Edition, 2016.
3. Arun Kumar A., Encyclopedia of Hospital Administration & Development, Volume I. Anmol Publications Ltd: New Delhi, 2nd Edition, 2015.
4. Ransom S B. Joshi M S & Nash D B. The Health Care Quality Book: Vision, Strategy & Tools. Standard Publishers Distributors, Delhi, 2nd Edition, 20012.

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA232T
Course Title	HUMAN RESOURCE MANAGEMENT
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide basic knowledge in the functional area of human resource management. To develop base level idea in the areas of human resource management for all future managers whether or not their career lies in human resources.
Outcomes	Makes the students understand the basic human resource management concepts. Students learn the various process of human resource management and its important link with other business areas.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit I - Introduction	1st Week	1	1	
	1.2	Introduction to the subject	1st Week	2	1	
	1.3	Overview	1st Week	3	1	
	1.4	Overview	1st Week	4	1	
	1.5	Evolution of HRM	1st Week	5	1	
	1.6	The importance of Human factor	1st Week	6	1	
	1.7	Objectives of HRM	2nd Week	1	1	
	1.8	Inclusive growth	2nd Week	2	1	
	1.9	Affirmative action	2nd Week	3	1	
	1.10	Role of HR Manager	2nd Week	4	1	
	1.11	Activity	2nd Week	5	1	Test
	1.12	Human resource policies	2nd Week	6	1	
	1.13	Computer Application in HRM	3rd Week	1	1	
	1.14	Human resource accounting	3rd Week	2	2	
	1.15	Human resource audit	3rd Week	3	1	Test
	1.16	Revision	3rd Week	4	1	Test
	1.17	Tests	3rd Week	5	1	
Unit II	2.1	Unit II-Introduction	3rd Week	6	1	
	2.2	Importance of HR planning	4th Week	1	1	
	2.3	Forecasting HR requirement	4th Week	2	1	
	2.4	Internal sources	4th Week	3	1	
	2.5	External sources	4th Week	4	1	
	2.6	Selection process	4th Week	5	2	
	2.7	Activity	4th Week	6	1	Test
	2.8	Case study	5th Week	1	1	
	2.9	Screening	5th Week	2	1	
	2.10	Tests	5th Week	3	3	
	2.11	Validation	5th Week	4	1	
	2.12	Interview	5th Week	5	1	
	2.13	Medical Examination	5th Week	6	1	
	2.14	Socialization benefits	6th Week	1	1	
	2.15	Importance	6th Week	2	1	
	2.16	Practices	6th Week	3	1	
	2.17	Activity	6th Week	4	1	Test
	2.18	Revision	6th Week	5	1	Test
	2.19	Tests	6th Week	6	1	Test
Unit III	3.1	Unit III-Introduction	7th Week	1	1	
	3.2	Learning	7th Week	2	1	
	3.3	Purpose	7th Week	3	1	
	3.4	Types of learning methods	7th Week	4	2	
	3.5	Activity	7th Week	5	1	
	3.6	Benefits	7th Week	6	1	
	3.7	Self development	8th Week	1	1	
	3.8	Knowledge management	8th Week	2	1	
	3.9	Case study	8th Week	3	1	Test
	3.10	Revision	8th Week	4	1	Test

Unit III	3.11	Revision	8th Week	5	1	Test
	3.12	Tests	8th Week	6	1	Test
Unit IV	4.1	Unit IV-Introduction	9th Week	1	1	
	4.2	Employee engagement	9th Week	2	1	
	4.3	Compensation plans	9th Week	3	2	
	4.4	Activity	9th Week	4	1	Test
	4.5	Activity	9th Week	5	1	Test
	4.6	Rewards	9th Week	6	1	Test
	4.7	Motivation	10th Week	1	1	
	4.8	Theories of motivation	10th Week	2	1	
	4.9	Career management	10th Week	3	1	
	4.10	Development of Mentor-protégé relationship	10th Week	4	1	
	4.11	Case study	10th Week	5	1	
	4.12	Revision	10th Week	6	1	Test
	4.13	Tests	11th Week	1	1	Test
Unit V	5.1	Unit V-Introduction	11th Week	2	1	
	5.2	Talent management	11th Week	3	1	
	5.3	Managing employee performance	11th Week	4	1	
	5.4	Methods of employee performance evaluation	11th Week	5	1	
	5.5	Feedback	11th Week	6	2	
	5.6	Industry practices	12th Week	1	1	
	5.7	Promotion	12th Week	2	1	
	5.8	Demotion	12th Week	3	1	
	5.9	Transfer and seperation	12th Week	4	1	
	5.10	Case study	12th Week	5	1	
	5.11	Activity	12th Week	6	1	Test
	5.12	Activity	13th Week	1	1	Test
	5.13	Implication of job change	13th Week	2	1	
	5.14	Control process	13th Week	3	1	
	5.15	Importance	13th Week	4	1	
	5.16	Methods	13th Week	5	1	
	5.17	Requirement of effeectvie control system	13th Week	6	1	
	5.18	Grievance	14th Week	1	1	
	5.19	Causes	14th Week	2	1	
	5.20	Implications	14th Week	3	1	
	5.21	Redressal methods	14th Week	4	1	
	5.22	Revision	14th Week	5	1	Test
	5.23	Tests	14th Week	6	1	Test
	5.24	Tests	15th Week	1	1	
Total Hrs.					92.0	

III. TEACHING PROCEDURES & TECHNIQUES

LECTURE, MANAGEMENT ACTIVITIES, CASE STUDY DISCUSSIONS.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	10 Marks
I-CA	10 Marks
II-CA	10 Marks
Quiz	10 Marks

V. RESOURCES

LCD, LIBRARY BOOKS AND JOURNAL AND INTERNET SOURCES.

Head

Course Teacher

DEPARTMENT OF MANAGEMENT STUDIES

TEACHING PLAN

DEPARTMENT: PG & RESEARCH DEPARTMENT OF MANAGEMENT

COURSE CODE: MBA325E

COURSE TITLE: Hospital waste management

SEMESTER: IV

COURSE TEACHER: J . Sasiganth

Course Objectives

- To understand the processes and details related to effective patient care management and to further increase the satisfaction levels of patients.
- To familiarize students on patients care management systems.

COURSE PLAN- HOSPITAL WASTE MANAGEMENT

Class: II MBA

Sl. No	DATE	TOPICS TO BE COVERED	REMARKS
1	Jul 17	UNIT I - Concept of patient care	
2	19	Video Presentation	
3	20	Patient - centric management	
4	21	Organization of hospital departments	
5	22	Roles of departments in enhancing care	
6	23	Roles of managers in enhancing care	
7	24	Health promotions	
8	27	Trust	
9	28	Patient counseling - for surgical procedures	
10	29	Patient counseling for treatment	
11	30	Patient counseling grief counseling	
12	Jul 03	Patient satisfaction	
13	4	Patient Loyalty.	
14	5	Case Study	
15	6	Case Study	
16	10	Class Test Unit - 1	
17	11	UNIT II - Quality in Patient Care Management	
18	12	Quality in Patient Care Management	
19	13	Focus on quality	
20	14	Systems approach towards service quality	
21	17	service quality - Video Presentation	
22	18	service quality framework	
23	19	service quality - Key theories and concepts	
24	20	service quality - Key theories and concepts	
25	21	Models for quality improvement	
26	24	Models for quality improvement	
27	25	Patient safety - Video Presentation	

28	26	Patient safety	
29	27	Patient risk management.	
30	31	Patient risk management.	
31	Aug 1	Case Study	
32	2	Case Study	
33	3	Class Test Unit - 2	
34	4	Unit III – Patient classification system	
35	16	Types	
36	17	ICD 9 (CM, PM) (International Classification of Diseases)	
37	18	Case mix classification systems	
38	21	DRG (Diagnosis-Related Group)	
39	22	HBG (human beta-glucuronidase)	
40	23	ARDRG (Australian refined diagnosis-related groups)	
41	24	Case mix innovations	
42	28	Patient empowering classification system	
43	29	Patient empowering classification system	
44	30	Case Study	
45	31	Case Study	
46	Sep 1	Class Test Unit - 3	
47	4	UNIT – IV - Role of Medical Superintendent	
48	5	Hospital Administrator - Resident Medical Officer	
49	6	Night Duty Executive	
50	7	Public and guest relation	
51	8	Importance in patient care	
52	11	Information Regarding Patients	
53	12	International Conference	
54	13	Code of Press Relations	
55	14	Medical Information	
56	15	Patient Information Booklets - Attendants' Management	
57	25	Case Study	
58	26	Class Test Unit - 4	
59	27	UNIT – V -	
60	28	record - Definition, Types, Importance - Flow chart of function	
61	Oct 3	Statutory requirements of maintenance - Coding - Indexing And Filing	
62	4	Computerization Of Record - Report and Returns	
63	5	Management of Medical Records Department	
64	6	Role Of Hospital Managers	
65	16	MRD Personnel In Medical Record Keeping	

66	17	Legal Responsibilities - Essential Documents	
67	19	State Licensure, Civil Rights	
68	20	Authority Of Examination, Treatments, Autopsy,	
69	23	Responsibilities of Medical Staff, Tort Liability	
70	24	Insurance, Use of Investigational Drugs	
71	25	Case Study	
72	26	Class Test Unit - 5	

Teaching Method Black Board, Powerpoint Presentation,

Assessment Method Group Discussion, Assignment and Seminar, case study analysis, problem solving.

Text Books

1. Goel S L & Kumar R., Hospital Core Services: Hospital Administration of the 21st Century. Deep and Deep Publications, New Delhi, 6th Edition, 2016.
2. Gupta S & Kant S. Hospital & Health Care Administration: Appraisal and Referral Treatise. Jaypee: New Delhi, 5th Edition, 2015.

References

1. Kelly D L. Encyclopedia of Quality Management in Hospitals & Health Care Administration. Vol. 1-6. Pentagon Press, Chicago, 4th Edition, 2016.
2. Kilpatrick AN O & Johnson J A, Handbook of Health Administration & Policy. Marcel DekkesInc, New York, 3rd Edition, 2016.
3. Arun Kumar A., Encyclopedia of Hospital Administration & Development, Volume I. Anmol Publications Ltd: New Delhi, 2nd Edition, 2015.
4. Ransom S B. Joshi M S & Nash D B. The Health Care Quality Book: Vision, Strategy & Tools. Standard Publishers Distributors, Delhi, 2nd Edition, 20012.

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA434B
Course Title	ELECTIVE VII : INTERNATIONAL TRADE FINANCE
Course Extension	
Course Teacher	Mr. Alexzander R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the international markets for payments and credit To understand the evaluation of international investments
Outcomes	Enable the students to gain the knowledge and apply where it is to be influenced Helps to know the practices of international trade finance

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Unit I Introduction to international trade finance	1st Week	1	1	
	1.2	Definition and meaning	1st Week	2	1	
	1.3	Benefits of international trade finance	1st Week	3	1	
	1.4	Foreign trade and foreign exchange	1st Week	4	1	
	1.5	Balance of payment	1st Week	5	1	
	1.6	Recent changes in global financial market	1st Week	6	1	
	1.7	Functions of foreign exchange department	2nd Week	1	1	
	1.8	Current trends in India	2nd Week	2	1	
	1.9	Seminar	2nd Week	3	1	
Unit II	2.1	Unit II International exchange systems	2nd Week	4	1	
	2.2	Special need for finance in international trade	2nd Week	5	1	
	2.3	INCO terms	2nd Week	6	1	
	2.4	Payment terms	3rd Week	1	1	Seminar
	2.5	Letters of credit	3rd Week	2	1	
	2.6	Preshipment finance	3rd Week	3	1	Test
	2.7	Post shipment finance	3rd Week	4	1	
	2.8	Forefeiting	3rd Week	5	1	
	2.9	Deferred payment terms	3rd Week	6	1	Seminar
	2.10	EXIM bank	4th Week	1	1	2.0
	2.11	ECGC and its schemes	4th Week	2	1	2.0
	2.12	Import licensing	4th Week	1	1	
	2.13	Financing methods for import of capital goods	4th Week	2	1	Seminar
Unit III	3.1	Unit III Introduction to foreign exchange market and finance of international trade	4th Week	3	1	
	3.2	Features of foreign exchange market	4th Week	4	1	
	3.3	Transactions in interbank markets	4th Week	5	1	
	3.4	Quotations in interbank market	4th Week	6	1	Seminar
	3.5	Interbank rates and arbitraging	5th Week	1	1	Test
	3.6	Determination of exchange rate	5th Week	2	1	
	3.7	Factors determining spot exchange rates	5th Week	3	1	
	3.8	Purchasing power parity thoery	5th Week	4	1	
	3.9	Determinants of forward rates	5th Week	5	1	
	3.10	Financing exports	5th Week	6	1	
	3.11	Role of commercial banks	6th Week	1	1	
	3.12	Packing credit avances	6th Week	2	1	
	3.13	I CA / Preshipment credit in foreign currency	6th Week	3	1	Assignment
	3.14	I CA / Advance against duty drawback	6th Week	4	1	Assignment
	3.15	I CA / Other service to export	6th Week	5	1	
Unit IV	4.1	I CA / Unit IV Introduction to foreign trade contracts	6th Week	6	1	
	4.2	I CA / Export procedured	7th Week	1	1	
	4.3	I CA / Entering into export contract	7th Week	2	1	
	4.4	Methods of payments	7th Week	3	1	
	4.5	Letters of credit	7th Week	4	1	

Unit IV	4.6	Mechanism of a letter of credit	7th Week	5	1		
	4.7	Evaluation of letter of credit	7th Week	6	1		
	4.8	Documents used in foreign trade	8th Week	1	1		
	4.9	Bill of exchange	8th Week	2	1		
	4.10	Marine insurance policy	8th Week	3	1		
	4.11	Certificate and other documents	8th Week	4	1		
	4.12	Inco terms	8th Week	5	1		
	4.13	Need and scope of Inco terms	8th Week	6	1		
	4.14	Contract terms	9th Week	1	1		
	4.15	Comparison of Inco terms	9th Week	2	1	Seminar	
	4.16	Sources of external funds	9th Week	3	1	Seminar	
	4.17	Non residential deposits and investment	9th Week	4	1	Seminar	
	4.18	Resident foreign currency accounts	9th Week	5	1		
	4.19	Investment by Non residents	9th Week	6	1		
	4.20	International finance markets	10th Week	1	1		
	4.21	Concept and features of international finance markets	10th Week	2	1		
	4.22	Interest rate in Euro currency markets	10th Week	3	1		
	4.23	Euro credits	10th Week	4	1		
	4.24	Euro bonds	10th Week	5	1		
	4.25	Euro currency deposits	10th Week	6	1		
	4.26	Euro notes	11th Week	1	1		
	Unit V	5.1	Unit V Introduction to EXIM of India	11th Week	2	1	Assignment
		5.2	Lending to Indian exporters	11th Week	3	1	Assignment
		5.3	Lending to foreign government and companies	11th Week	4	1	Assignment
		5.4	Loans to commercial banks in India	11th Week	5	1	
		5.5	Non learning services	11th Week	6	1	
5.6		Export credit insurance	12th Week	1	1		
5.7		Whole turn over policies	12th Week	2	1		
5.8		Specific policies	12th Week	3	1		
5.9		Maturity factoring facility	12th Week	4	1	Assignment	
5.10		Export promotion measures	12th Week	5	1	Assignment	
5.11		Institutions for export promotions	12th Week	6	1		
5.12		Export promotion measures concepts	13th Week	1	1		
5.13		Incentives and facilities to exports	13th Week	2	1		
5.14		Financing exports	13th Week	3	1		
5.15		Trade regulations	13th Week	4	1		
5.16		FEMA regulations	13th Week	5	1		
5.17		Opening letter of credit	13th Week	6	1		
5.18		Establishing a letter of credit	14th Week	1	1	Seminar	
5.19		Payment of import bills	14th Week	2	1	Seminar	
5.20		Seminar	14th Week	3	1	Seminar	
5.21		REVISION	14th Week	4	1		
5.22		II CA/ seminar	14th Week	5	1		
5.23		II CA/ case study discussion	14th Week	6	1		
5.24		II CA/ Problems solving	15th Week	1	1		
5.25		II CA/ case study discussion	15th Week	2	1		
5.26		II CA/ case study discussion	15th Week	3	1		
5.27		II CA/ seminar	15th Week	4	1		
5.28		II CA/ seminar	15th Week	5	1		
5.29		TEST	15th Week	6	1		

Total Hrs.	92.0	
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III. TEACHING PROCEDURES & TECHNIQUES

PPT, Seminar and Current affair discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Text Books

JeevaNandam .C, Foreign Exchange and Risk Management, Sultan Chand and Publications, 12th Edition, 2009.

Apte P.G., International Financial Management text and Cases, Tata McGraw Hill, 6th Edition, 2011.

References

Alan C. Shapiro, Multinational Financial Management, PHI Learning, 4th Edition, 2008.

Eun and Resnik, International Financial Management, Tata McGraw Hill, 4th Edition, 2008.

Jonathan Reuvid, Jim Sherlock, International financial management, Kogan publication, 3 Editions, 2011.

Jeff Madura, International Corporate Finance, Cengage Learning, 8th Edition, 2008.

www.EXIM.com.

Head

Course Teacher



Name : **Mr. John Martin A**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T131001
Gender : Male
Date of Appointment : 20/06/2013
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : Arul Doss. M
Ident. Mark1 :
Languages Known : Tamil, English

Date of Birth : 05/11/1975
Place of Birth : Eraiyur
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : Margaret Clara Jancy Rani
Mother's Name : Anjala Mary. A
Ident. Mark2 :

Residential Address

Infant Jesus Nagar
Elathagiri
Krishnagiri
Krishnagiri
TAMIL NADU
Pincode : 635108

Permanent Address

Infant Jesus Nagar
Elathagiri
Krishnagiri
Krishnagiri
TAMIL NADU
Pincode : 635108

Mobile 1 : 9842054102
Personal Mail Id : john25martin@yahoo.com
Residence Number : 04343268300
Aadhaar Card # : 753472350080
Bank A/C # :
Bank Name, Place : State Bank of India
PF/EPF # :

Mobile 2 :
Office Mail Id : martin@shctpt.edu
PAN Card # : APNPJ4437L
IFSC Code :
MICR Code :
UAN # : 1002 4432 2451

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	High School	Tamil Nadu State Board	MAR 1991	67.2
2	H.S.C	Higher Secondary Education	Tamil Nadu State Board	MAR 1993	66.91
3	UG	B.Sc (Computer Science)	University of Madras	MAY 1996	72
4	UG	B.A. (English)	Alagappa University	MAY 2007	46.4
5	PG	MCA	University of Madras	MAY 2002	67
6	PG	M.A (English)	Alagappa University	MAY 2009	53.4
7	M.Phil.	M.Phil (Computer Science)	PRIST University	APR 2009	78.8
8	B.Ed.	B.Ed	TAMILNADU TECHERS EDUCATION UNIVERSITY	MAY 2010	76.3
9	SET	State Eligibility Test for Assistant Professor	Tamil Nadu State Board	September 2017	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Don Bosco Hr.Sec. School	Pannur, Tiruvallur District	1	COMPUTER SCIENCE	P.G. Assistant
2	Don Bosco Hr.Sec.School	Polur, Thiruvannamalai District	10	COMPUTER SCIENCE	P.G. Assistant
3	Sacred Heart College	Tirupattur, Vellore Distirct	5	COMPUTER APPLICATIONS	Assistant Professor
4	Sacred Heart College	Tirupattur, Vellore Distirct	4.8 Years	COMPUTER APPLICATIONS	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Assistant Project Coordinator	CFCA Assistant Project Coordinator at Sacred Heart Church, Polur, Tiruvannamalai District	01/06/2000	31/05/2007

2	Accountant	Part Time Accountant, Sacred Heart Church, Polur, Tiruvannamalai	01/06/2002	31/05/2012
3	Assistant Coordinator	Assistant Coordinator, IGNOU study centre at Sacred Heart College for the	01/06/2011	31/05/2012

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Academic Council	Member	01/06/2016	31/05/2018
2	Association President (PG)	SHINE President	01/06/2016	31/05/2018
3	Board of Studies	Chair Person	01/06/2016	Till Date
4	Curriculum Development Cell	Member	01/06/2016	31/05/2018
5	Head of the Department	Head	01/06/2016	31/05/2018

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Refresher Course 1	Web Based Systems : Development and Applications	NIIT, Tiruchirapalli	19/01/2009	31/01/2009

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: Seminar on Machine Learning			
	Category	: Invited Talk	Level	: District	
	Date From	: 12/02/2019	Date To	: 12/02/2019	
	University/College/Industry	: Loyola College, Vettavalam			
	City/State	: Tamil Nadu,			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Second National Conference on Computational Intelligence NCCI 2018			
	Category	: Conference	Level	: National	
	Date From	: 05/12/2018	Date To	: 05/12/2018	
	University/College/Industry	: Kristu Jayanti College (Autonomous), Bangaluru			
	City/State	: Bangaluru			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: National Conference on Intellectual Property Rights and Plagiarism			
	Category	: Conference	Level	: National	
	Date From	: 22/03/2018	Date To	: 22/03/2018	
	University/College/Industry	: Sacred Heart College (Autonomous), Tirupattur.			
	City/State	:			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Organized			
	Title	: Seminar on Machine Learning			
	Category	: Seminar	Level	: State	
	Date From	: 28/02/2018	Date To	: 28/02/2018	
	University/College/Industry	: Shanmuga Industries Arts and Science College			
	City/State	: Thiruvannamalai			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: SWIFT Programming			
	Category	: Work Shop	Level	: State	
	Date From	: 06/10/2017	Date To	: 06/10/2017	
	University/College/Industry	: Sacred Heart College			
	City/State	: State			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	

6	Mode	:	Attended			
	Title	:	Deep Learning for Computer Vision			
	Category	:	Work Shop	Level	:	National
	Date From	:	02/09/2017	Date To	:	03/09/2017
	University/College/Industry	:	Loyola College, Chennai			
	City/State	:	Chennai			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Attended			
	Title	:	National Conference on Software Engineering and Applications			
	Category	:	Work Shop	Level	:	National
	Date From	:	05/08/2017	Date To	:	05/08/2017
	University/College/Industry	:	College			
	City/State	:				
	Type	:	As a Resource Person	Title of the Paper	:	GraphQL
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Attended			
	Title	:	National Conference on Software Engineering and Applications			
	Category	:	Conference	Level	:	National
	Date From	:	03/08/2017	Date To	:	04/08/2017
	University/College/Industry	:	College			
	City/State	:	Tamil Nadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
9	Mode	:	Organized			
	Title	:	Internship Training Programme in Computer Science			
	Category	:	Work Shop	Level	:	International
	Date From	:	27/07/2017	Date To	:	02/08/2017
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tamil Nadu			
	Type	:	As a Resource Person	Title of the Paper	:	PHP and My SQL
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
10	Mode	:	Organized			
	Title	:	NAAC Sponsored National level conference on The Role of IQAC towards Quality Assurance in Autonomous Colleges			
	Category	:	Conference	Level	:	National
	Date From	:	04/11/2016	Date To	:	05/11/2016
	University/College/Industry	:	College			
	City/State	:				
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Attended			
	Title	:	National Seminar on Frontier Research Areas in Computer Science			
	Category	:	Seminar	Level	:	National
	Date From	:	19/08/2016	Date To	:	19/08/2016
	University/College/Industry	:	College			
	City/State	:	Tamil Nadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
12	Mode	:	Attended			
	Title	:	Workshop on Android Application Development			
	Category	:	Work Shop	Level	:	Intercollegiate
	Date From	:	26/02/2016	Date To	:	26/02/2016
	University/College/Industry	:	College			
	City/State	:	Tamil Nadu			

	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
13	Mode	: Organized			
	Title	: National Workshop			
	Category	: Work Shop	Level	:	National
	Date From	: 25/02/2015	Date To	:	25/02/2015
	University/College/Industry	: Sacred Heart College			
	City/State	: Tamil Nadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
14	Mode	: Attended			
	Title	: National Conference on Software Engineering and Applications			
	Category	: Conference	Level	:	National
	Date From	: 21/08/2014	Date To	:	23/08/2014
	University/College/Industry	: College			
	City/State	: Tamil Nadu			
	Type	: Paper Presented	Title of the Paper	:	Big Data Analytics and Hadoop in E-Learning
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
15	Mode	: Attended			
	Title	: SAP B1 - TB1000, TB1100, TB1200			
	Category	: Work Shop	Level	:	State
	Date From	: 05/05/2014	Date To	:	08/08/2014
	University/College/Industry	: College			
	City/State	: Trichy			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
16	Mode	: Attended			
	Title	: SAP01 - SAP Overview			
	Category	: Work Shop	Level	:	State
	Date From	: 05/05/2014	Date To	:	09/05/2014
	University/College/Industry	: College			
	City/State	: Trichy			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
17	Mode	: Attended			
	Title	: National Workshop on Computing Practices Today			
	Category	: Work Shop	Level	:	National
	Date From	: 27/02/2014	Date To	:	28/02/2014
	University/College/Industry	: College			
	City/State	: Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
18	Mode	: Organized			
	Title	: National Workshop on Android Application Development			
	Category	: Work Shop	Level	:	Intercollegiate
	Date From	: 26/02/2014	Date To	:	26/02/2016
	University/College/Industry	: College			
	City/State	: Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
19	Mode	: Attended			
	Title	: Web Service			
	Category	: Work Shop	Level	:	State

	Date From	: 17/03/2012	Date To	: 17/03/2012
	University/College/Industry	: Thirumalai Engineering		
	City/State	: Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
20	Mode	: Attended		
	Title	: National Conference on Software Engineering and Applications		
	Category	: Conference	Level	: National
	Date From	: 04/12/2008	Date To	: 06/12/2008
	University/College/Industry	: College		
	City/State	: Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
21	Mode	: Attended		
	Title	: National Conference on Software Engineering and Applications		
	Category	: Conference	Level	: National
	Date From	: 11/11/2007	Date To	: 13/11/2007
	University/College/Industry	: Sacred Heart College		
	City/State	: Tamil Nadu		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00

International Exposure

Project

No of Projectes	: 0	Carried Out	: 0
Ongoing	: 0	Quality Evaluation	: 0
Verify out come	: 0	Completed	: 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	: PERSONALIZATION USING BFS FOR PERSONALIZED ELEARNING SYSTEM		
	Level	: International	Category	: Journal
	Journal Name	: Journal of Emerging Technologies and Innovative Research		
	Page From	: 847	Page To	: 854
	ISBN #/ISSN #	:	Impact Factor	: 5.87
	Co-Authors	: M. Maria Dominic, S. Celeine		
	Publishing Company	: Journal of Emerging Technologies and Innovative Research		
	Volume	: 5	Year of Publishing	: 2018
2	Paper Name	: A Study on Clod Computing and Semantic Web for the E-Learning Era		
	Level	: International	Category	: Journal
	Journal Name	: International Journal of Innovative Research in Computer And Communication Engineering		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2320-9798	Impact Factor	:
	Co-Authors	: Daniel		
	Publishing Company	:	Year of Publishing	: 2015
3	Paper Name	: Impact of Social Network in E-Learning		
	Level	: International	Category	: Journal
	Journal Name	: Shanlax International Journal		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2321-788X	Impact Factor	:
	Co-Authors	: Aiswarya		
	Publishing Company	:	Year of Publishing	: 2015
	Volume	:		

4 **Paper Name** : Semantic Search with Mind Reader Device
Level : International **Category** : Journal
Journal Name : International Journal of Innovative Research in Computer And Communication Engineering
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2320-9798 **Impact Factor** :
Co-Authors : Vanathu Chinnaparaj
Publishing Company :
Volume : **Year of Publishing** : 2015

5 **Paper Name** : Big Data Analytics and Hadoop in e-Learning
Level : National **Category** : Journal
Journal Name : Sacred Heart Journal of Science and Humanities
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2277-6613 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : 6 **Year of Publishing** : 2014

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. John Martin A)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Mathematics
Course Code	AP204
Course Title	ALLIED PHYSICS - II
Course Extension	
Course Teacher	Dr. Jose M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To study different types of optical fibers and its applications To understand the working principle of Lasers and their applications To study atom models and production of x-rays To study the process of radioactivity and its applications, working of accelerators. To understand the concepts of wave mechanics, dualistic nature of light.
Outcomes	After the successful completion of this paper, the students will be able to, Discuss the production of x-rays as the inverse of the photo electric effect. Describe the origin of sub-shells, shells and for atoms with two or more electrons. Describe different types of optical fibers and its applications Understand the working principle of Lasers and their applications Explain the process of radioactivity and its applications, working of accelerators. Understand the concepts of wave mechanics, dualistic nature of light

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Fiber Optics:Optical fiber – construction	1st Week	2	1	
	1.2	Classification–based on Material	1st Week	4	1	
	1.3	Modes of propagation and refractive index	1st Week	5	1	
	1.4	Total internal reflection	1st Week	6	1	
	1.5	Reflection and refraction at a dielectric interface	2nd Week	2	1	
	1.6	Acceptance angle and numerical aperture	2nd Week	4	1	
	1.7	Attenuation in optical fibers – Applications	2nd Week	5	1	
	1.8	Optical fibers in a simple communication system	2nd Week	6	1	
	1.9	Advantages of fiber optic communication system	3rd Week	2	1	
	1.10	Displacement sensor	3rd Week	4	1	
	1.11	Pressure sensor.	3rd Week	5	1	
Unit II	2.1	LASER Physics:LASER	3rd Week	6	1	
	2.2	Characteristics of laser	4th Week	2	1	
	2.3	Stimulated absorption	4th Week	4	1	
	2.4	Spontaneous emission	4th Week	5	1	
	2.5	Stimulated emission	4th Week	6	1	
	2.6	Population inversion	5th Week	2	1	
	2.7	Types of Pumping	5th Week	4	1	
	2.8	Principle of laser	5th Week	5	1	
	2.9	conditions to achieve laser action	5th Week	6	1	
	2.10	Nd: YAG Laser	6th Week	2	1	
	2.11	CO2 Laser	6th Week	4	1	
	2.12	Semiconductor laser	6th Week	5	1	
	2.13	Applications of lasers in industry, computer, communication and medical fields	6th Week	6	1	
Unit III	3.1	Atomic Physics and Nuclear Physics:Vector atom model	7th Week	2	1	
	3.2	Spatial quantization-Spinning electron	7th Week	4	1	
	3.3	Quantum numbers associated with the vector atom model	7th Week	5	1	
	3.4	Pauli's Exclusion Principle-Excitation potential-Ionization Potential	7th Week	6	1	
	3.5	Frank and Hertz method: Determination of critical potentials	8th Week	2	1	
	3.6	X-rays-Production of X-rays – Applications	8th Week	4	1	
	3.7	Photoelectric effect – Laws of photo electric emission	8th Week	5	1	
	3.8	Einstein's photoelectric equation.	8th Week	6	1	
	3.9	Artificial Transmutation – Rutherfords experiment	9th Week	2	1	
	3.10	Artificial Radioactivity – Radio isotopes – Applications	9th Week	4	1	
	3.11	Particle accelerator – Betatron – Neutron	9th Week	5	1	
	3.12	Discovery – Detection – Properties of neutron	9th Week	6	1	
Unit	4.1	Wave Mechanics: Dual nature of light	10th Week	2	1	

	4.2	Matter waves	10th Week	4	1	
	4.3	Louis de Broglie concepts of matter waves	10th Week	5	1	
	4.4	de Broglie wavelength for matter waves	10th Week	6	1	
	4.5	Wave nature of electron	11th Week	2	1	
	4.6	Davisson and Germer experiment	11th Week	4	1	
	4.7	G.P. Thomson's experiment	11th Week	5	1	
	4.8	Heisenberg's Uncertainty principle	11th Week	6	1	
	4.9	position and momentum of a particle	12th Week	2	1	
	4.10	Gamma ray microscope	12th Week	4	1	
	4.11	Diffraction of a beam of electrons by a slit	12th Week	5	1	
	4.12	non-existence of electron in the nucleus.	12th Week	6	1	
Unit V	5.1	Electricity:Resistors, capacitors and Inductors	13th Week	2	1	
	5.2	series and parallel combinations of capacitors, resistors and inductors	13th Week	4	1	
	5.3	series and parallel combinations of capacitors, resistors and inductors	13th Week	5	1	
	5.4	Energy of charged capacitors	13th Week	6	1	
	5.5	Loss of energy due to sharing of charges	14th Week	2	1	
	5.6	Growth and decay of current in a circuit containing resistance and inductance	14th Week	4	1	
	5.7	Growth and decay of current in a circuit containing resistance and inductance	14th Week	5	1	
	5.8	Growth and decay of charge in a circuit containing resistance and capacitance	14th Week	6	1	
	5.9	Growth and decay of charge in a circuit containing resistance and capacitance	15th Week	2	1	
	5.10	Potentiometer – principle	15th Week	4	1	
	5.11	Calibration of High range Ammeter	15th Week	5	1	
	5.12	Calibration of low range voltmeter	15th Week	6	1	
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Lecture method, Seminar. Assignment

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	10 Marks

V. RESOURCES

Books for study

1. BrijLal and N. Subramanyam, A text book of Optics, Niraja Prakashan, New Delhi, 2003.
2. Murugesan R, Modern Physics, S. Chand and Co. Ltd. New Delhi, 2001.
3. Murugesan R, Electricity and Magnetism, S. Chand and Co New Delhi, 2003.
4. BrijLal and N. Subramanyam, Atomic Physics, S. Chand and Company Ltd., New Delhi, 2010.

Books for reference

1. Murugesan R, Optics and spectroscopy, S. Chand

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P629
Course Title	ELECTIVE : MICROPROCESSOR
Course Extension	
Course Teacher	Dr. Jose M

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the students to different number systems and to develop numerical skills. To achieve general understanding of the fundamentals of microcomputers and microprocessor. To familiarize students with instruction set and addressing modes of 8085 microprocessor. To enable students to write assembly language programs and to know the interfacing applications.
Outcomes	On successful completion of this course, students will be able to •Convert numbers from one number system to another Define characteristics that distinguish 8085 microprocessor from others. Identify different types of memory and describe how each is used. To write assembly language programs for simple problems.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit – I: Number System – Decimal number system	1st Week	2	1	
	1.2	Binary number system – Octal number system	1st Week	3	1	
	1.3	Binary to Decimal and Decimal to Binary conversion	1st Week	4	1	
	1.4	Hexa Decimal number system	1st Week	5	1	
	1.5	Decimal to Hexa Decimal and Hexa Decimal to Decimal conversion	2nd Week	2	1	
	1.6	Hexa Decimal to Binary and Binary to Hexa Decimal conversion	2nd Week	3	1	
	1.7	Excess 3 code – BCD-ASCII code	2nd Week	4	1	
	1.8	Fundamentals of Microprocessor and Microcomputers: Evolution of microprocessors	2nd Week	5	1	
	1.9	Applications of microprocessors – Microcomputers	3rd Week	2	1	
	1.10	Organisation of a microcomputer – Hardware – Software	3rd Week	3	1	
	1.11	Firmware – Latch – Tristate logic – Buffer.	3rd Week	4	1	
Unit II	2.1	Unit-II: Memory: Basic ideas of memory	3rd Week	5	1	
	2.2	Semiconductor memory: RAM	4th Week	2	1	
	2.3	ROM – PROM -EPROM – EEPROM – Magnetic memory	4th Week	3	1	
	2.4	Hard disk – Cache memory.	4th Week	4	1	
	2.5	Architecture of Intel 8085 Microprocessor	4th Week	5	1	
	2.6	Functional block diagram	5th Week	2	1	
	2.7	ALU – Timing and control unit	5th Week	3	1	
	2.8	Registers – Types of registers	5th Week	4	1	
	2.9	Accumulator – Flag register – Program counter – Stack pointer – Instruction register	5th Week	5	1	
	2.10	Instruction decoder – Bus – Address bus	6th Week	2	1	
	2.11	Data bus – Multiplexed address/data bus – Control bus	6th Week	3	1	
	2.12	Interrupt control – Serial I/O Control – Program status word	6th Week	4	1	
	2.13	Pin configuration of Intel 8085 Microprocessor	6th Week	5	1	
Unit III	3.1	Unit-III: Instruction Set: Machine language	7th Week	2	1	
	3.2	Assembly language – High level language	7th Week	3	1	
	3.3	Instruction format – Opcode – Operand	7th Week	4	1	
	3.4	Classification of instruction of 8085 based on length	7th Week	5	1	
	3.5	Single byte instructions – Two byte instructions – Three byte instructions	8th Week	2	1	
	3.6	Classification of instruction of 8085 based on function	8th Week	3	1	
	3.7	Data transfer group instructions – Arithmetic group instructions– Logic group instructions	8th Week	4	1	
	3.8	Branch group instructions – Stack, I/O and Machine control group instructions	8th Week	5	1	

Unit III	3.9	Stack – Stack operations – Subroutine: CALL and RETURN instructions.	9th Week	2	1	
	3.10	Addressing modes: Register addressing	9th Week	3	1	
	3.11	Immediate addressing – Direct addressing	9th Week	4	1	
	3.12	Register indirect addressing – Implied addressing	9th Week	5	1	
Unit IV	4.1	Unit – IV: Interrupts of 8085: Classification of Interrupts	10th Week	2	1	
	4.2	Hardware and Software interrupts – Vectored and Non-vectored interrupts	10th Week	3	1	
	4.3	Maskable and Non-maskable interrupts – SIM instruction	10th Week	4	1	
	4.4	RIM instruction – RESTART instruction – EI and DI instructions	10th Week	5	1	
	4.5	Interfacing I/O devices: I/O Ports	11th Week	2	1	
	4.6	I/O Map – Memory mapped I/O – I/O mapped I/O	11th Week	3	1	
	4.7	Method of data transfer – Synchronous data transfer	11th Week	4	1	
	4.8	Asynchronous data transfer – Interrupts driven transfer	11th Week	5	1	
	4.9	Brief introduction about Programmable Peripheral Interface Intel 8255 (to interface I/O ports) and Programmable Communication Interface Intel 8251 USART (for serial communication implementation)	12th Week	2	1	
	4.10	Brief introduction about Programmable Peripheral Interface Intel 8255 (to interface I/O ports) and Programmable Communication Interface Intel 8251 USART (for serial communication implementation)	12th Week	3	1	
	4.11	DMA – DMA Controller Intel 8237 (pin configuration, functional block diagram and features of 8237).	12th Week	4	1	
	4.12	DMA – DMA Controller Intel 8237 (pin configuration, functional block diagram and features of 8237).	12th Week	5	1	
Unit V	5.1	Unit – V: Timing sequences: Instruction cycle – Machine cycle	13th Week	2	1	
	5.2	T-state – Fetch cycle – Execute cycle	13th Week	3	1	
	5.3	Opcode fetch cycle – Memory read machine cycle	13th Week	4	1	
	5.4	I/O read machine cycle – Memory write machine cycle – I/O write machine cycle	13th Week	5	1	
	5.5	Addition of two 8-bit numbers (HEX/BCD)	14th Week	2	1	
	5.6	Addition of two 16-bit numbers (HEX) – Subtraction of two 8-bit numbers (HEX/BCD)	14th Week	3	1	
	5.7	Subtraction of two 16-bit numbers (HEX)	14th Week	4	1	
	5.8	Multiplication and Division of 8-bit numbers (HEX)	14th Week	5	1	
	5.9	Code Conversion: HEX to BCD (8-Bit)	15th Week	2	1	
	5.10	BCD to HEX (8-Bit)	15th Week	3	1	
	5.11	Square and Square root of 8-bit numbers (HEX)	15th Week	4	1	
	5.12	Sorting an array in ascending order and in descending order	15th Week	5	1	
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Lecture method, Seminar. Assignment

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

- 1.Ramesh S.Gaonkar, Microprocessor Architecture, Programming and applications with the 8085, New Delhi, New Age International Publishers Ltd., 2006.
- 2.Badri Ram, Fundamentals of Microprocessors and Microcomputers, New Delhi, Dhanpat Raj and Sons, 2000.
- 3.Godse A.P., Godse D.A., Microprocessor and Applications, Pune, Technical Publications, 2003.
- 4.Shah U.S, Microprocessor and Applications, New Delhi, Mc Millan Publishers India Ltd., 2011.
- 5.Muhammad Ali Mazidi, Janice Gillispie Mazidi – The 8051Microcontroller and Embedded Systems, Pearson Education, Delhi, 2012

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA335D
Course Title	ELECTIVE IV : KNOWLEDGE MANAGEMENT AND OCCUPATIONAL TESTING
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	OBJECTIVES:•The objective of the course is to prepare HR managers to participate in the organizational knowledge management efforts and facilitate management of knowledge. •To develop a perspective about the intricacies and ethics of use of psychological tests
Outcomes	OUTCOMES:•Provides a theoretical background for supplementing the understanding knowledge management and psychological assessment. •Helps to learn to interpret test profiles and explore patterns in interpretation from several tests.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Significance of knowledge management	1.0	1	1	
	1.2	Close relationship of knowledge management with other concepts	1.0	2	1	2.0
	1.3	Understanding the three inputs – People, Strategy and IT	1.0	3	1	
	1.4	Understanding the difference between data, information and knowledge	1.0	4	1	
	1.5	Types of knowledge	1.0	5	1	2.0
	1.6	over view	1.0	6	1	
	1.7	Detailed understanding	2.0	1	1	
	1.8	review	2.0	4	1	
	1.9	Test in 1st unit	2.0	5	1	
	1.10	Activity	2.0	6	1	
	1.11	Activity	3.0	1	1	
Unit II	2.1	Emphasis on people Vs emphasis on technology in managing knowledge	3.0	2	1	
	2.2	people perspective	3.0	3	1	
	2.3	Technology perspective	3.0	4	1	2.0
	2.4	Impact of knowledge on organization design	3.0	5	1	
	2.5	organizational role	3.0	6	1	
	2.6	knowledge Vs organizational design	4.0	1	1	1.0
	2.7	Understanding how organization structure can affect knowledge management	4.0	2	1	
	2.8	Understanding how organization structure can affect knowledge management	4.0	3	1	
	2.9	Understanding how organization structure can affect knowledge management	4.0	4	1	3.0
	2.10	Understanding how culture affects knowledge	4.0	5	1	
	2.11	Introduction	4.0	6	1	1.0
	2.12	Culture Vs knowledge management	5.0	1	1	
	2.13	Culture Vs knowledge management	5.0	2	1	
	2.14	How individuals share knowledge in work place?	5.0	3	1	1.0
	2.15	How organization culture can help mitigate individual's fear?	5.0	4	1	
	2.16	Organization culture Vs individual fear	5.0	5	1	
	2.17	Organization culture Vs individual fear	5.0	6	1	1.0
	2.18	Revision	6.0	1	1	
	2.19	revision	6.0	2	1	
	2.20	Test	6.0	3	1	
Unit III	3.1	Knowledge management in India	6.0	4	1	
	3.2	Knowledge management in India	6.0	5	1	
	3.3	Cases of Indian organization that are experimenting with knowledge management	6.0	6	1	3.0
	3.4	Indian organization Vs knowledge management	7.0	1	1	1.0
	3.5	Indian organization Vs knowledge management	7.0	2	1	

Unit III	3.6	Global knowledge management system	7.0	3	1	
	3.7	Global knowledge management system	7.0	4	1	
	3.8	Global knowledge management system	7.0	5	1	3.0
	3.9	Pitfalls of global knowledge management system	7.0	6	1	
	3.10	disadvantages	8.0	1	1	
	3.11	correction areas	8.0	2	1	
	3.12	Cross border issues in knowledge management	8.0	3	1	2.0
	3.13	Cross border issues in knowledge management	8.0	4	1	
	3.14	Cross border issues in knowledge management	8.0	5	1	
	3.15	Review	8.0	6	1	
	3.16	review	9.0	1	1	
	3.17	review	9.0	2	1	
	3.18	TEST	9.0	3	1	
	3.19	Activity	9.0	4	1	
	Unit IV	4.1	Introduction to psychological testing	9.0	5	1
4.2		Scope of psychological testing	9.0	6	1	3.0
4.3		Issues in psychological testing	10.0	1	1	
4.4		Types of psychological testing- Introduction	10.0	2	1	
4.5		Achievement test	10.0	3	1	3.0
4.6		Achievement test	10.0	4	1	
4.7		Attitude test	10.0	5	1	
4.8		Attitude test	10.0	6	1	2.0
4.9		Intelligence test	11.0	1	1	
4.10		Intelligence test	11.0	2	1	2.0
4.11		Personality assessment	11.0	3	1	
4.12		Personality assessment	11.0	4	1	2.0
4.13		Assessment centers	11.0	5	1	1.0
4.14		Assessment centers	11.0	6	1	
4.15		SAMPLE ANALYSIS OF VARIOUS METHODS	12.0	1	1	
4.16		Activity	12.0	2	1	
Unit V	5.1	DAT test	12.0	3	1	1.0
	5.2	DAT test	12.0	4	1	
	5.3	Self report inventory	12.0	5	1	2.0
	5.4	Self report inventory	12.0	6	1	
	5.5	MMPI test	13.0	1	1	
	5.6	MMPI test	13.0	2	1	2.0
	5.7	16PF test	13.0	3	1	
	5.8	16PF test	13.0	4	1	
	5.9	MBTI projective test	13.0	5	1	2.0
	5.10	MBTI projective test	13.0	6	1	
	5.11	TAT test	14.0	1	1	2.0
	5.12	TAT test	14.0	2	1	
	5.13	SAMPLE EXERCISES	14.0	3	1	
	5.14	Activity	14.0	4	2	
	5.15	Activity	14.0	5	2	
	5.16	Review	14.0	6	2	
	5.17	Review	15.0	1	2	
	5.18	Overall review	15.0	2	1	

Unit V	5.19	Overall review	15.0	3	1	
	5.20	TEST	15.0	4	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

lecture, group discussions, seminar, assignments, debates, role playing, simulation gaming methods, group activities.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Quiz	10 Marks

V. RESOURCES

Books, library and internet sources, journals and magazines.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW224T
Course Title	LABOUR LEGISLATION AND LABOUR WELFARE
Course Extension	
Course Teacher	Ms. Lisa E

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Gain Knowledge about labour legislations Understand the legal provisions of labor welfare Acquire the skills of working with corporate sector
Outcomes	Students will knowabout labour legislations Students will be able to work on statutory compliances

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction to Labor Law	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Industrialization- Concept and Impact	1st Week	2	0.5	Activity Based Learning
	1.3	Labor Problems in India	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
	1.4	Field Practicum	1st Week	4	0	Nil
	1.5	Field Practicum	1st Week	5	0	Nil
	1.6	Labor Welfare- Concept, Need	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	Objective and Theories of Labor Welfare	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	Labor Welfare Officer- Qualification, Need and Roles	2nd Week	2	1	Discussions, Revision & PowerPoint Presentation
	1.9	ILO- History and Functions	2nd Week	3	1	Class Room Participation
	1.10	Field Practicum	Nil	4	0	Nil
	1.11	Field Practicum	Nil	5	0	Nil
Unit II	2.1	Factories Act 1948	2nd Week	6	0.5	Class Room Participation
	2.2	Factories Act 1948	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	2.3	Factories Act 1948	3rd Week	2	1	Role Play
	2.4	Factories Act 1948	3rd Week	3	1	Role Play
	2.5	Field Practicum	Nil	4	0	Nil
	2.6	Field Practicum	Nil	5	0	Nil
	2.7	Mines Act 1952	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
	2.8	Mines Act 1952	4th Week	1	0.5	Lectures
	2.9	Motor Transport Workmen Act 1961	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.10	Motor Transport Workmen Act 1961	4th Week	3	1	Snap Test
	2.11	Field Practicum	Nil	4	0	Nil
	2.12	Field Practicum	Nil	5	0	Nil
	2.13	Plantation Labor Act 1951	4th Week	6	0.5	Class Room Participation
	2.14	Plantation Labor Act 1951	4th Week	1	0.5	Jigsaw Technique
	2.15	Dock Workers Act 1986	5th Week	2	1	Jigsaw Technique
	2.16	Dock Workers Act 1986	5th Week	3	1	Discussions, Revision &

Unit II						PowerPoint Presentation
	2.17	Field Practicum	5th Week	4	0	Nil
	2.18	Field Practicum	5th Week	5	0	Nil
	2.19	Tamilnadu Shops and Establishments Act 1947	5th Week	6	1	Class Room Participation
	2.20	Tamilnadu Shops and Establishments Act 1947	6th Week	1	1	Class Room Participation
	2.21	Sexual Harrasment of Women at Workplace 2013	6th Week	2	0.5	Case Presentation
	2.22	Sexual Harrasment of Women at Workplace 2013	6th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
Unit III	3.1	Field Practicum	6th Week	4	0	Nil
	3.2	Field Practicum	6th Week	5	0	Nil
	3.3	INDIAN Trade Union Act 1926	6th Week	6	0.5	Case Presentation
	3.4	INDIAN Trade Union Act 1926	7th Week	1	0.5	Lectures
	3.5	Standing Orders Act 1946	7th Week	2	1	Discussions, Revision & PowerPoint Presentation
	3.6	Standing Orders Act 1946	7th Week	3	1	Role Play
	3.7	Field Practicum	7th Week	4	0	Nil
	3.8	Field Practicum	7th Week	5	0	Nil
	3.9	Contract Labor Act 1970	7th Week	6	1	Role Play
	3.10	Contract Labor Act 1970	8th Week	1	0.5	Role Play
	3.11	National Festival and Holidays Act 1958	8th Week	2	0.5	Lectures
Unit IV	4.1	Payment of Wages Act 1936	8th Week	3	1	Lectures
	4.2	Field Practicum	8th Week	4	0	Nil
	4.3	Field Practicum	8th Week	5	0	Nil
	4.4	Payment of Wages Act 1936	8th Week	6	1	Role Play
	4.5	Payment of Wages Act 1936	9th Week	1	1	Role Play
	4.6	Minimum Wages Act 1948	9th Week	2	0.5	Lectures
	4.7	Minimum Wages Act 1948	9th Week	3	0.5	Lectures
	4.8	Field Practicum	9th Week	4	0	Nil
	4.9	Field Practicum	9th Week	5	0	Nil
	4.10	Minimum Wages Act 1948	9th Week	6	0.5	Lectures
	4.11	Payment of Bonus Act 1965	10th Week	1	1	Revision and Discussion
	4.12	Payment of Bonus Act 1965	10th Week	2	0.5	Revision and Discussion
	4.13	Payment of Bonus Act 1965	10th Week	3	0.5	Revision and Discussion
	4.14	Field Practicum	10th Week	4	0	Nil
	4.15	Field Practicum	10th Week	5	0	Nil
	4.16	Equal Remuneration Act 1976	10th Week	6	0.5	Lecture
	4.17	Equal Remuneration Act 1976	11th Week	1	1	Lecture
Unit V	5.1	Employee State Insurance Act 1948	11th Week	2	1	Mind Mapping
	5.2	Employee State Insurance Act 1948	11th Week	3	1	Mind Mapping
	5.3	Field Practicum	11th Week	4	0	Nil
	5.4	Field Practicum	11th Week	5	0	Nil
	5.5	Employee State Insurance Act 1948	11th Week	6	1	Mind Mapping
	5.6	Employee Provident Fund Act 1952	12th Week	1	1	Lectures

Unit V	5.7	Employee Provident Fund Act 1952	12th Week	2	1	Lectures	
	5.8	Employee Provident Fund Act 1952	12th Week	3	1	Lectures	
	5.9	Field Practicum	12th Week	4	0	Nil	
	5.10	Field Practicum	12th Week	5	0	Nil	
	5.11	Payment of Gratuity Act 1972	12th Week	6	0.5	Chalk and Talk	
	5.12	Payment of Gratuity Act 1972	13th Week	1	1	Chalk and Talk	
	5.13	Maternity Benefit Act 1961	13th Week	2	0.5	Lectures	
	5.14	Maternity Benefit Act 1961	13th Week	3	0.5	Lectures	
	5.15	Field Practicum	13th Week	4	0	Nil	
	5.16	Field Practicum	13th Week	5	0	Nil	
	5.17	Workmens Compensation Act 1923	13th Week	6	0.5	Lectures	
	5.18	Workmens Compensation Act 1923	14th Week	1	0.5	Lectures	
	5.19	Workmens Compensation Act 1923	14th Week	2	0.5	Discussions	
	5.20	Workmens Compensation Act 1923	14th Week	3	0.5	Mind Mapping	
	5.21	Field Practicum	14th Week	4	0	Nil	
	5.22	Field Practicum	14th Week	5	0	Nil	
	5.23	TN Labor Wlefare fund Act 1972	14th Week	6	0.5	Lectures	
	5.24	TN Labor Wlefare fund Act 1972	15th Week	1	0.5	Lectures	
	5.25	TN Labor Wlefare fund Act 1972	15th Week	2	0.5	Chalk and Talk	
	5.26	Revision	15th Week	3	0.5	Chalk and Talk	
	5.27	Field Practicum	15th Week	4	0	Nil	
	5.28	Field Practicum	15th Week	5	0	Nil	
	5.29	Revision	15th Week	6	2	Revision and Doubt Clarification	
	Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, Chalk and talk, Jigsaw

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Test	5 Marks
Classroom Participation	5 Marks
Assignment	5 Marks
Library	5 Marks
I-CA	20 Marks

V. RESOURCES

- BabuSharath and RashmiShetty. 2007, Social Justice and Labour Jurisprudence. SAGE Publication. New Delhi.
- Bhatia, 2008 Strategic Industrial Relations and Labour Laws, Deep and Deep Publications, New Delhi.
- Jain J.N. and Ajay Bhola, 2009, Modern Industrial Relations and Labour Laws, Regal Publications, New Delhi.
- Kapoor, N.D. 1993. Elements of Industrial Law. Sultan Chand and Sons. New Delhi.
- Kapoor, N.D. 1995. Hand Book of Industrial Law. Sultan chand and Company. New Delhi
- M.R.Sreenivasan, 2006, Industrial Relations and Labour Legislations, Margham Publications, Chennai
- Ramaswamy, E.A. and Uma Ramaswamy. 1981. Industry and Labour: An Introduction Oxford University Press. New Delhi.
- Singh B. D. 2010, Industrial Relations and Labour Laws, Excel Books, New Delhi.
- Srivastava S. C., 2014, Industrial Relations AndLabour Laws, Vikas Publishing House Pvt. Ltd, New Delhi.
- Tripathi, P.C.1994. Personnel Management and Industrial Relations. Sultan Chand and Co. New Delhi.
- Vaidyanathan, S. 1986. Factory Laws Applicable in Tamilnadu. Vols: 1,2,3. Madras Bood Agency. Madras.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW121T
Course Title	SOCIAL WORK PRACTICE WITH INDIVIDUALS
Course Extension	
Course Teacher	Ms. Lisa E

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about the primary method of Social Work Practice with individuals To understand the techniques of Social Work Practice with individuals To know the approaches towards Case Work Practice To acquire the skill of working with individuals
Outcomes	Students will be able to handle cases individually Students will know how deal with a client following ethics, principals and values students will be able to study a persons situation

II. COURSE COVERAGE

Number of hrs. Per Week : 3

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.0	Field Practicum	Nil	4	0	Nil
	1.1	Introduction to Social Case Work & Characteristics	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	History of Social Case Work	1st Week	2	0.5	Activity Based Learning
	1.3	Principles of Case Work	1st Week	3	1	Discussions, Revision & PowerPoint Presentation
Unit II	2.0	Field Practicum	Nil	4	0	Nil
	2.1	Phase 1- Exploration of person in Environment	1st Week	6	0.5	Black Board, PowerPoint Presentation
	2.2	Phase 2- Implementing and Goal Attainment	2nd Week	1	0.5	Lectures, Activity Based Learning
	2.3	Phase 3- Termination and Evaluation	2nd Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.4	Follow Up	2nd Week	3	1	Class Room Participation
	2.5	Home Visit, Collateral Contact, referrals	2nd Week	6	0.5	Class Room Participation
	2.6	Home Visit, Collateral Contact, referrals	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	2.7	Role Play	3rd Week	2	1	Role Play
Unit III	3.0	Field Practicum	Nil	4	0	Nil
	3.1	Empathy	3rd Week	3	1	Role Play
	3.2	Non Possessive Warmth	3rd Week	6	0.5	Black Board, PowerPoint Presentation,
	3.3	Role Play	4th Week	1	0.5	Lectures
	3.4	Genuineness	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	3.5	Transference	4th Week	3	1	Snap Test
	3.6	Jigsaw Technique	4th Week	1	0.5	Jigsaw Technique
	3.7	Jigsaw Technique	5th Week	2	1	Jigsaw Technique
	3.8	Counter Transference and resistance	5th Week	3	1	Discussions, Revision & PowerPoint Presentation
Unit IV	4.0	Field Practicum	6th Week	4	0	Nil
	4.1	Ventilation	6th Week	6	0.5	Case Presentation
	4.2	Emotional Support, Action Oriented Support	7th Week	1	0.5	Lectures
	4.3	Environment Modification	7th Week	2	1	Discussions, Revision &

					PowerPoint Presentation	
Unit IV	4.4	Modeling	7th Week	3	1	Role Play
	4.5	Role Playing	7th Week	6	1	Role Play
	4.6	Confrontation	8th Week	1	0.5	Role Play
	4.7	Observation	8th Week	2	0.5	Lectures
	4.8	Listening, Communication	8th Week	3	1	Lectures
	4.9	Techniques used in Case Work Practice	5th Week	6	1	Class Room Participation
	4.10	Techniques used in Case Work Practice	6th Week	1	1	Class Room Participation
	4.11	Techniques used in Case Work Practice	6th Week	2	0.5	Case Presentation
	4.12	Techniques used in Case Work Practice	6th Week	3	0.5	Discussions, Revision & PowerPoint Presentation
	4.13	Record keeping, Face Sheet, Narrative, Process and Summary Recording	9th Week	6	0.5	Lectures
	4.14	Techniques used in Case Work Practice	10th Week	1	1	Revision and Discussion
	4.15	Techniques used in Case Work Practice	10th Week	2	0.5	Revision and Discussion
	4.16	Techniques used in Case Work Practice	10th Week	3	0.5	Revision and Discussion
	4.17	Use of Genogram and Eco Map	10th Week	6	0.5	Lecture
	4.18	Use of Genogram and Eco Map	11th Week	1	1	Lecture
	4.19	Techniques used in Case Work Practice	11th Week	2	1	Mind Mapping
	4.20	Techniques used in Case Work Practice	11th Week	3	1	Mind Mapping
4.21	Techniques used in Case Work Practice	11th Week	6	1	Mind Mapping	
Unit V	5.0	Field Practicum	12th Week	4	0	Nil
	5.1	Introduction to Approaches	12th Week	1	1	Lectures
	5.2	Psycho Social Approach	12th Week	2	1	Lectures
	5.3	Person Centered Approach	12th Week	6	0.5	Chalk and Talk
	5.4	Problem Solving Approach	13th Week	2	0.5	Lectures
	5.5	Crisis Intervention Model	13th Week	6	0.5	Lectures
	5.6	Relevance and Eclectic Approach	14th Week	6	0.5	Lectures
	5.7	Working with individuals in different settings	15th Week	1	0.5	Lectures
	5.8	Educational Setting, Family Setting and Child Welfare	15th Week	2	0.5	Chalk and Talk
5.9	Medical and Psychiatric, Correctional and Industrial Setting	15th Week	3	0.5	Chalk and Talk	
Total Hrs.					35.5	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and TALKICT usage
Group Discussion
Case Analysis

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	10 Marks
I-CA	20 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

1. Bhattacharya, Sanjay. 2009. Social Case Work Administration and Development. Rawat Publications. New Delhi.
2. Elizabeth A Segal, et.al. 2010. Professional Social Work. Cengage Learning India Pvt. Ltd. India.
3. Helen Harris Pearlman, (1968), Social Casework A Problem Solving Process, The University Of Chicago.
4. Jainendra Kumar Jha (2002), Social Welfare and Social Work, J.L. Kumar for Anmol Publications Pvt. Ltd. New Delhi.
5. Kottles A. Jeffrey, David S., Shepard. 2009. Counseling Theories and Practice. Cengage Learning India Pvt. Ltd. New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW321B
Course Title	INDUSTRIAL RELATIONS
Course Extension	
Course Teacher	Ms. Lisa E

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about trade unions To understand the functions and activities of trade union To acquire the skill of working with the workers and unions
Outcomes	Students will know how to handle Relationship Issues in an organization Students will be able to handle Collective Bargaining and Negotiation along with Union Students will know the Union functions

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introduction to Industrial Relations	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Concept, Characteristics of IR	1st Week	2	0.5	Activity Based Learning
	1.3	Approaches towards IR	1st Week	4	0.5	Lecture and Discussion
	1.4	Code of Conduct in Industry	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.5	Code of Discipline in Industry	2nd Week	3	1	Lecture
Unit II	2.0	Group Discussion	6th Week	4	0	Discussion
	2.1	Collective Bargaining- Concept, Goals, Principles	2nd Week	5	0.5	Lecture
	2.2	Prerequisites of Collective Bargaining	3rd Week	2	0.5	Lecture and Role Play
	2.3	Strategies of Bargaining	3rd Week	4	0.5	Lecture and Group Presentation
	2.4	Factors influencing Bargaining	4th Week	1	0.5	Lectures and Discussion
	2.5	Skills of an effective bargaining agent	4th Week	4	0.5	Lecture and Role Play
	2.6	Inter and Intra Union Rivalry	5th Week	2	1	Lecture
	2.7	Concept of Conciliation	5th Week	4	0.5	Lecture
	2.8	Concept of Arbitration	5th Week	6	1	Lecture
	2.9	Concept of Adjudication	6th Week	2	0.5	Lecture
Unit III	3.0	Assignment to students to find out the different wpm level in different industries	7th Week	6	0	Presentation
	3.1	Introduction to Workers participation in Management	7th Week	1	0.5	Lectures
	3.2	Aims and Objectives of WPM	7th Week	2	1	Discussions, Revision & PowerPoint Presentation
	3.3	Scope and Levels of WPM	7th Week	3	1	Role Play
	3.4	Levels of WPM	7th Week	4	0.5	Role Play and Discussion
	3.5	Conditions required for WPM	7th Week	5	0.5	Lecture
	3.6	Importance of WPM in Industries	8th Week	6	1	Chalk and Talk
Unit IV	3.7	Clarifications on WPM	9th Week	1	1	Chalk and Talk
	4.0	Discussions on trade Union	11th Week	6	0	Discussion
	4.1	Introduction to Trade Union	9th Week	3	0.5	Lectures
	4.2	Origin of Trade Union	9th Week	5	0.5	Lecture and Discussion
	4.3	Growth of Trade Union	10th Week	1	0.5	Lecture
	4.4	Theories of Trade Union	10th Week	3	0.5	Lecture and Discussion
	4.5	Functions of Union	10th Week	5	0.5	Lecture
4.6	Administration of Union	10th Week	6	0.5	Lecture and	

Unit IV						Powerpoint Presentation
	4.7	Union Leadership	11th Week	1	1	Lecture
	4.8	Internal and External Leadership	11th Week	2	0.5	Mind Mapping
	4.9	Membership and Finance	11th Week	3	1	Chalk and Talk
	4.10	Open Shop and Close Shop	11th Week	4	0.5	Chalk and Talk
	4.11	Check Off System	11th Week	5	1	Chalk and Talk
Unit V	5.0	Students will be finding out about different Employers Organization	12th Week	6	0.5	Chalk and Talk
	5.1	Employers Organizations- Objectives	12th Week	4	0.5	Lecture and Discussion
	5.2	Employers Organizations- Functions	12th Week	5	0.5	Activity based Learning
	5.3	New paradigms in Industrial Relations	13th Week	3	0.5	Lectures and Discussion
	5.4	Issues of trade Union	13th Week	5	0.5	Chalk and Talk
	5.5	Issues of trade Union In India	13th Week	6	1	Lectures
	5.6	Impact of Globalization in Industrial Relations	14th Week	2	0.5	Lecture and Powerpoint Presentation
	5.7	Impact of Liberalization in Industrial Relations	14th Week	3	1	Lecture and Powerpoint Presentation
	5.8	Introduction of International labour Organizations	14th Week	4	0	Discussion
	5.9	History of ILO	14th Week	5	0.5	Lecture
	5.10	Tripartism in ILO	14th Week	6	0.5	Lectures
	5.11	Objectives of ILO	15th Week	1	0.5	Lectures
	5.12	General Body and Conference of ILO	15th Week	2	0.5	Chalk and Talk
	5.13	Functions of ILO	15th Week	3	0.5	Chalk and Talk
	5.14	Impact of ILO	15th Week	4	0.5	Lecture
5.15	Decent Work Country Program	15th Week	5	0.5	Lecture	
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk ICT Group Discussion Case Analysis Fish Bowl technique

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	10 Marks
Library	5 Marks
Classroom Participation	5 Marks
I-CA	20 Marks

V. RESOURCES

1. Ajay bhola, J.N Jain. 2009. Modern Industrial Relations and Labour Laws. Regal Publications. 2. Bhatia S.K. 2008. Industrial Relations and Labour Laws. 2008. Deep and Deep Publications. 3. BD Singh. 2010. Industrial Relations and Labour Laws. Excel Books Publications. 4. Jain J.N. 2009. Modern industrial Relations and Labour Laws. Regal Publications. New Delhi. 5. Mamkootam Kuriakose. 1982. Trade Unions. Myth and reality. Oxford University press. New Delhi

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW420T
Course Title	HUMAN RIGHTS AND SOCIAL LEGISLATION
Course Extension	
Course Teacher	Ms. Lisa E

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Gain Knowledge about human rights and social legislations Understand different social legislations Acquire the skills about human rights and social legislations
Outcomes	Students will knowabout available Human Rights Students will be able to work on Social issues using the legislations

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Human Rights- Introduction	1st Week	1	1	Black Board, PowerPoint Presentation,
	1.2	Universal Declaration of Human Rights	1st Week	2	0.5	Activity Based Learning
	1.3	Universal Declaration of Human Rights	1st Week	3	1	Lecture
	1.4	International Covenant on Civil and Political Rights	1st Week	4	0.5	Lecture and Discussion
	1.5	International Covenant on Civil and Political Rights	1st Week	5	0	Discussion
	1.6	International Covenant on Civil and Political Rights	1st Week	6	0.5	Black Board, PowerPoint Presentation
	1.7	International Covenant on Social, Economical and Political Rights	2nd Week	1	0.5	Lectures, Activity Based Learning
	1.8	International Covenant on Social, Economical and Political Rights	2nd Week	2	1	Lecture and Activity Based learning
	1.9	Roles and Functions of National Human Rights Commision	2nd Week	3	1	Lecture
	1.10	Roles and Functions of State Human Rights Commision	2nd Week	4	0.5	Group Presentation
Unit II	2.1	Rights of Children	2nd Week	5	0.5	Lecture
	2.2	Rights of Women	2nd Week	6	0.5	Lecture
	2.3	Rights of Women	3rd Week	1	0.5	Black Board, PowerPoint Presentation,
	2.4	rights of Dalits	3rd Week	2	0.5	Lecture and Role Play
	2.5	Rights of Refugees	3rd Week	3	0.5	lecture and Role Play
	2.6	Victims of HIV/AIDS, Capital Punishment	3rd Week	4	0.5	Lecture and Group Presentation
	2.7	Tools-Law, Welfare, Advocacy	3rd Week	5	0	Lecture and Group Presentation
	2.8	Tools-Networking, Campaining, Social Action	3rd Week	6	0.5	Lecture and Group Presentation
	2.9	NGOs and Human Rights	4th Week	1	0.5	Lectures and Discussion
	2.10	Amnesty International	4th Week	2	1	Discussions, Revision & PowerPoint Presentation
	2.11	Peoples Watch	4th Week	3	1	Snap Test
	2.12	Peoples Watch	4th Week	4	0.5	Lecture and Role Play
	2.13	Peoples Union for Civil Liberties	4th Week	5	0.5	Lecture and Role Play
	2.14	Peoples Union for Civil Liberties	4th Week	6	1	Fish Bowl Technique

Unit II	2.15	Peoples Union for Civil Liberties	4th Week	1	0.5	Discussion and Doubt Clarification
Unit III	3.1	Social Legislations- meaning	5th Week	2	1	Lecture
	3.2	Social Legislations- scope	5th Week	3	0.5	Revision
	3.3	Indian penal Code	5th Week	4	0.5	Lecture
	3.4	Indian penal Code	5th Week	5	0	Discussion
	3.5	Family Courts	5th Week	6	1	Lecture
	3.6	Family Courts	6th Week	1	0	Discussion
	3.7	Family Courts	6th Week	2	0.5	Lecture
	3.8	Lok Adalats	6th Week	3	0	Discussion
	3.9	Group Discussion	6th Week	4	0	Discussion
	3.10	Group Discussion	6th Week	5	0	Discussion
	3.11	Lok Adalats	6th Week	6	0.5	Revision and Doubt Clarification
	3.12	Lok Adalats	7th Week	1	0.5	Lectures
	3.13	Visit to nearby Court	7th Week	2	1	Practical Exposure- Court Visit
	3.14	Juvenile Justice Act 1986	7th Week	3	1	Role Play
	3.15	Juvenile Justice Act 1986	7th Week	4	0.5	Role Play and Discussion
	3.16	Juvenile Justice Act 1986	7th Week	5	0.5	Lecture
	3.17	Juvenile Justice Act 1986	7th Week	6	0	Presentation
	3.18	Presentation on Assignment	8th Week	1	0	Presentation
	3.19	Snap test	8th Week	2	0.5	Snap Test
	3.20	Presentation on Assignment	8th Week	3	0.5	Presentation
	3.21	Discussions	8th Week	4	0	Discussion
	3.22	Discussions and Clarifications	8th Week	5	0	Discussion
	3.23	Child Labor Protection and regulation Act 1986	8th Week	6	1	Chalk and Talk
	3.24	Child Labor Protection and regulation Act 1986	9th Week	1	1	Chalk and Talk
	3.25	Jigsaw technique	9th Week	2	0	Jigsaw Technique
3.26	Bonded Labor Abolition Act 1976	9th Week	3	0.5	Lectures	
3.27	Bonded Labor Abolition Act 1976	9th Week	4	0.5	Lecture and Discussion	
3.28	Maintenance and Welfare of Parents and Senior Citizens Act 2007	9th Week	5	0.5	Lecture and Discussion	
3.29	Maintenance and Welfare of Parents and Senior Citizens Act 2007	9th Week	6	0.5	Lecture	
Unit IV	4.1	Legal Aid	10th Week	1	0.5	Lecture
	4.2	Legal Aid	10th Week	2	0.5	Revision and Discussion
	4.3	Public Interest Litigation	10th Week	3	0.5	Lecture and Discussion
	4.4	Public Interest Litigation	10th Week	4	0.5	Discussion and Doubt Clarification
	4.5	Public Interest Litigation	10th Week	5	0.5	Lecture
	4.6	Right to Information Act 2005	10th Week	6	0.5	Lecture and Powerpoint Presentation
	4.7	Right to Information Act 2005	11th Week	1	1	Lecture
	4.8	Right to Information Act 2005	11th Week	2	0.5	Mind Mapping

Unit IV	4.9	Right to Education Act	11th Week	3	1	Chalk and Talk
	4.10	Right to Education Act	11th Week	4	0.5	Chalk and Talk
	4.11	Right to Education Act	11th Week	5	1	Chalk and Talk
	4.12	Discussions	11th Week	6	0	Discussion
	4.13	Snap test	12th Week	1	1	Snap Test
	4.14	Students will be asked to find out different Human Rights Issues	12th Week	2	0	Presentation
	4.15	Presentation on the Assignment	12th Week	3	0	Presentation
Unit V	5.1	Protection of Civil Rights Act 1955	12th Week	4	0.5	Lecture and Discussion
	5.2	Protection of Civil Rights Act 1955	12th Week	5	0.5	Activity based Learning
	5.3	Protection of Civil Rights Act 1955	12th Week	6	0.5	Chalk and Talk
	5.4	Prevention of Immoral Traffic Act 1986	13th Week	1	1	Chalk and Talk
	5.5	Discussions	13th Week	2	0	Discussion
	5.6	Prevention of Immoral Traffic Act 1986	13th Week	3	0.5	Lectures and Discussion
	5.7	Prevention of Immoral Traffic Act 1986	13th Week	4	0	Discussion
	5.8	Prevention of Immoral Traffic Act 1986	13th Week	5	0.5	Chalk and Talk
	5.9	Issues related to Human Rights	13th Week	6	1	Lectures
	5.10	Discussions	14th Week	1	0	Lectures
	5.11	Protction of Consumer Act 1986	14th Week	2	0.5	Lecture and Powerpoint Presentation
	5.12	Protection of Consumer Act 1986	14th Week	3	1	Lecture and Powerpoint Presentation
	5.13	Protection of Consumer Act 1986	14th Week	4	0	Discussion
	5.14	Transplant of Human Organs Act 1994	14th Week	5	0.5	Lecture
	5.15	Transplant of Human Organs Act 1994	14th Week	6	0.5	Lectures
5.16	Tamilnadu Prohibition of Eve Teasing Act 1988	15th Week	1	0.5	Lectures	
5.17	Tamilnadu Prohibition of Eve Teasing Act 1988	15th Week	2	0.5	Chalk and Talk	
5.18	Tamilnadu Prohibition of Ragging Act 1997	15th Week	3	0.5	Chalk and Talk	
5.19	Tamilnadu Prohibition of Ragging Act 1997	15th Week	4	0.5	Lecture	
5.20	revision	15th Week	5	0.5	revision	
5.21	Revision	15th Week	6	0	Revision and Doubt Clarification	
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, Chalk and talk, Jigsaw

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Classroom Participation	5 Marks
Test	5 Marks
Library	5 Marks
Assignment	5 Marks

V. RESOURCES

- Aish Kumar Das. 2004. Human Rights in India. Sarup and Sons. New Delhi.
- Chiranjivi J. 2002. Human Rights in India. Oxford University Press. New Delhi.
- Dossier. 1994. Human Rights Commission, Legal Resources for Social Action. Chennai.
- Kohli A.S. 2004. Human Rights and Social Work Issues. Society for Community Organisation. Madurai.
- Muzaffer Assadi, 2010, Human Rights Perspectives and Social Justice, Serials Publications, New Delhi.
- Quinn Fredrick. 2005. Human Rights in Retreat. Society for Community Organisation. Madurai.
- Sawant. P.B. 2004. Human Rights. Society for Community Organisation. Madurai.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Computer Science
Course Code	AP408B
Course Title	ALLIED PHYSICS - II
Course Extension	
Course Teacher	Dr. Martin Britto Dhas S A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart the basic concepts of physics in electronics and to make the students to realize the concepts of electronics in day-to-day To make the student to understand the application of electronic devices
Outcomes	After the completion of the course, the students will be able to Understand the concepts of physics in electronics and the student will realize the concepts of electronics in day-to-day life

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Modulation, need for modulation	1.0	1	1	
	1.2	Amplitude modulation modulation factor, equation of an amplitude modulated wave	1.0	3	1	
	1.3	Total power of AM wave, fraction of total power carried by side bands	1.0	4	1	
	1.4	Advantages of AM, limitations of AM, frequency modulation, advantages of FM over AM, demodulation	1.0	5	1	
	1.5	AM diode detector, AM transmitter, FM transmitter, Super heterodyne AM receiver	2.0	1	1	
	1.6	Super heterodyne FM receiver	2.0	3	1	
	1.7	Multiplexing, demultiplexing	2.0	4	1	
	1.8	Revision	2.0	5	1	
	1.9	unit test	3.0	1	1	unit test
Unit II	2.1	Binary concept, logic gates AND, OR gates using diodes	3.0	3	1	
	2.2	logic gates AND, OR and NOT gates using Transistors	3.0	4	1	Assignment
	2.3	NAND and NOR as Universal gates	3.0	5	1	
	2.4	Boolean algebra and its laws	4.0	1	1	
	2.5	Simplification of Boolean expression and its implementation using logic gates	4.0	3	1	
	2.6	De Morgan's laws and their circuit implications	4.0	4	1	
	2.7	Half adder, Full adder	4.0	5	1	
	2.8	Flip Flops, RS flip flop, D flip flop	5.0	1	1	
	2.9	J-K flip flop.	5.0	3	1	
	2.10	Revision	5.0	4	1	
	2.11	unit test	5.0	5	1	unit test
Unit III	3.1	Semiconductor Devices and Applications an introduction	6.0	1	1	
	3.2	Half wave, full wave rectifiers	6.0	3	1	
	3.3	bridge rectifiers, efficiency, ripple factor	6.0	4	1	
	3.4	capacitor filters, ? filters	6.0	5	1	Assignment
	3.5	Zener diode as a voltage regulator	7.0	1	1	
	3.6	Clipping Circuit circuits using diodes	7.0	3	1	
	3.7	Clamping circuits using diodes	7.0	4	1	
	3.8	single stage CE transistor amplifier	7.0	5	1	
	3.9	band width and cut off frequencies.	8.0	1	1	
	3.10	Revision	8.0	3	1	
	3.11	unit test	8.0	4	1	unit test
Unit IV	4.1	Operational Amplifier an introduction	9.0	5	1	
	4.2	characteristics of ideal operational amplifier – CMRR	9.0	1	1	
	4.3	voltage gain of op-amp in inverting	9.0	3	1	
	4.4	voltage gain of op-amp in noninverting	9.0	4	1	Assignment
	4.5	applications of OPAMP: Voltage Follower	10.0	5	1	
	4.6	Sign and Scale changer	10.0	1	1	
	4.7	adder, subtractor and average	10.0	3	1	seminar

Unit IV	4.8	Integrator and differentiator	10.0	4	1	
	4.9	Instrumentation amplifier	11.0	5	1	
	4.10	Rivision	11.0	1	1	
	4.11	unit test	11.0	3	1	unit test
Unit V	5.1	introduction to Switching and Wave Shaping Circuits	11.0	4	1	
	5.2	Mechanical and Electro–mechanical switches	12.0	5	1	
	5.3	Transistor as an electronic switch	12.0	1	1	
	5.4	advantages of electronic switches over electromechanical switches	12.0	3	1	
	5.5	astable multivibrator	12.0	4	1	
	5.6	monostable multivibrator	13.0	5	1	Assignment
	5.7	bistable multivibrator	13.0	1	1	
	5.8	Differentiating circuits	13.0	3	1	
	5.9	Integrating circuits	13.0	4	1	
	5.10	Rivision	14.0	5	1	
	5.11	unit test	14.0	1	1	unit test
	5.12	Rivision and test	14.0	3	1	
	5.13	Rivision and test	14.0	4	1	
	5.14	Rivision and test	15.0	5	1	seminar
	5.15	Rivision and test	15.0	1	1	
	5.16	Rivision and test	15.0	3	1	
	5.17	Rivision and test	15.0	4	1	
Total Hrs.					59.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Board
LCD projector
Demonstration

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 30 and end semester examination carries 70 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Text book
internet

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA340T
Course Title	Computer Networks
Course Extension	
Course Teacher	Mr. Thomas Immanuel V

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To know Network Fundamentals and Layered Protocols.•To understand two ways of routing concepts.•To Understand Security issues and Managerial part of Network.
Outcomes	<ul style="list-style-type: none">•Making to know the functionality and concepts of various layer protocols, Constructing of Network model using tools and knowing the protocols programming representation.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Network Fundamentals	Week 1	1	1	6.0
	1.2	Computer Networking Devices, Concept of Internet and ineternet	Week 1	4	1	6.0
	1.3	Networking Campus Tour	Week 1	4	1	4.0
	1.4	Class work on networking termonologies	Week 1	5	1	4.0
	1.5	Access Networks, Physical Media	Week 1	5	1	6.0
	1.6	Switching Techniques, Protocol Layers and Their Service Models	Week 1	6	1	6.0
	1.7	Layered Architecture, Encapsulation		6	1	6.0
	1.8	Parity Checks, Check Summing Methods,		1	1	6.0
	1.9	CRC, Channel Partitioning Protocols	Week 2	4	1	6.0
	1.10	Networking visual demo	Week 2	4	1	4.0
	1.11	Hand on Practices	Week 2	5	1	4.0
	1.12	Random Access Protocols	Week 2	5	1	6.0
	1.13	Switched Local Area Networks	Week 2	6	1	6.0
Unit II	2.1	Forwarding and Routing, Network Service Models	Week 3	1	1	6.0
	2.2	Virtual Circuit Networks, Datagram Networks	Week 3	4	1	6.0
	2.3	Inside a Router: Input Processing, Switching, Output Processing	Week 3	5	1	6.0
	2.4	IP: Datagram Format, IPv4 Addressing	Week 3	6	1	6.0
	2.5	ICMP, IPv6	Week 4	1	1	6.0
	2.6	Routing Algorithm: LS Algorithm, DV Algorithm	Week 4	4	1	6.0
	2.7	Hierarchical Routing Algorithm	Week 4	5	1	6.0
	2.8	Broadcast Routing Algorithm – Multicast Routing Algorithm	Week 4	6	1	6.0
	2.9	Revision of Unit I	Week 5	1	1	3.0
	2.10	Revision of Unit I	Week 5	4	1	3.0
	2.11	Revision of Unit II	Week 5	5	1	3.0
	2.12	Revision of Unit II	Week 5	6	1	3.0
Unit III	3.1	Transport Layer in the Internet – Multiplexing and Demultiplexing	Week 7	1	1	6.0
	3.2	UDP: UDP Segment Structure, UDP Checksum	Week 7	4	1	6.0
	3.3	Reliable Data Transfer: RDT protocol, PRDT protocol	Week 7	5	1	6.0
	3.4	Go-Back-N (GBN) protocol, SR protocol	Week 7	6	1	6.0
	3.5	TCP: TCP Connection, Segment Structure	Week 8	1	1	6.0
	3.6	Reliable Data Transfer, Flow Control, TCP Connection Management	Week 8	4	1	6.0
	3.7	Congestion Control: Principles, Causes and the Costs of Congestion	Week 8	5	1	6.0
	3.8	Approaches to Congestion Control.	Week 8	6	1	6.0
Unit IV	4.1	Network Application Architectures, Processes Communicating	Week 9	1	1	6.0
	4.2	Application Layer Protocols	Week 9	4	1	6.0
	4.3	Web and HTTP: Non-Persistent and Persistent Connections	Week 9	5	1	6.0

Unit IV	4.4	HTTP Message Format, Cookies, Web Caching	Week 9	6	1	6.0
	4.5	Conditional GET – FTP and Commands & Replies	Week 10	1	1	6.0
	4.6	E Mail in the Internet: SMTP, Mail Message Format	Week 10	4	1	6.0
	4.7	Mail Access Protocols – DNS: Services Provided by DNS	Week 10	5	1	6.0
	4.8	How DNS works, DNS Records and Messages	Week 10	6	1	6.0
	4.9	Revision of Unit III	Week 10	1	1	3.0
	4.10	Revision of Unit IV	Week 10	4	1	3.0
Unit V	5.1	Network Security – Securing TCP Connections SSL	Week 12	1	1	6.0
	5.2	Network-Layer Security IPsec	Week 12	4	1	6.0
	5.3	Virtual Private Networks: IPsec and Virtual Private Networks	Week 12	5	1	6.0
	5.4	The AH and ESP Protocols, Security Associations	Week 12	6	1	6.0
	5.5	The IPsec Datagram, IKE Key Management in IPsec	Week 13	1	1	6.0
	5.6	Securing Wireless LANs: Wired Equivalent Privacy (WEP), IEEE 802.11i	Week 13	4	1	6.0
	5.7	Operational Security: Firewalls, Intrusion Detection Systems	Week 13	5	1	6.0
	5.8	Network Management: About Network Management	Week 13	6	1	6.0
	5.9	Infrastructure for Network Management	Week 14	1	1	6.0
	5.10	Over view of Semester Question Paper	Week 14	4	1	6.0
Total Hrs.					53.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green Board, LCD Projector, Team Discussion, Model Component Identification, Class Work

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Problem Solving	5 Marks
Theory of Practical	5 Marks
Assignment	5 Marks

V. RESOURCES

James F. Kurose, Keith W. Ross, "Computer Networking: A Top-down Approach", Pearson Education, 6th Edition, 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA341T
Course Title	Database Management Systems
Course Extension	MCA345P - Practical : DBMS
Course Teacher	Mr. Anthony Philomen Raj S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To understand basic database concepts, including the structure and operation of the Relational data model. To construct simple and moderately advanced database queries using Structured Query Language (SQL). To understand and successfully apply logical database design principles, including E-R diagrams and database normalization. To understand the role of the database administrator.</p>
Outcomes	<ol style="list-style-type: none">1. Master the basic concepts and appreciate the applications of database systems.2. Master the basics of SQL and construct queries using SQL.3. Be familiar with a commercial relational database system (Oracle) by writing SQL using the system.4. Be familiar with the relational database theory, and be able to write relational algebra expressions for queries.5. Master sound design principles for logical design of databases, including the ER method and normalization approach.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	DATABASE CONCEPTS - Introduction to Database Systems: Introduction	1st Week	1	1	Test
	1.2	Introduction	1st Week	2	1	Test
	1.3	Basic Concepts and Definitions	1st Week	4	1	Test
	1.4	Data Dictionary, Database	1st Week	5	1	Test
	1.5	Database System-Database System Architecture: Schemas, Sub-schemas, and Instances	2nd Week	1	1	Test
	1.6	Database System-Database System Architecture: Schemas, Sub-schemas, and Instances	2nd Week	2	1	Assignment
	1.7	Three-level ANSI-SPARC Database Architecture	2nd Week	4	1	Assignment
	1.8	Physical Data Organization: Physical Storage Media	2nd Week	5	1	Assignment
	1.9	RAID Technology	3rd Week	1	1	Assignment
	1.10	RAID Technology	3rd Week	2	1	Assignment
	1.11	File Organization	3rd Week	4	1	Assignment
	1.12	Indexing	3rd Week	5	1	Assignment
	1.13	Revision	15th Week	2	1	Test
Unit II	2.1	RELATIONAL MODEL - The Relational Algebra and Calculus: Structure of Relational Database	8th Week	1	1	Any Other
	2.2	Relational Algebra	8th Week	2	1	Any Other
	2.3	Relational Query Languages: Structured Query Language	8th Week	4	1	Any Other
	2.4	Entity-Relational Model: Basic E-R Concepts	8th Week	5	1	Any Other
	2.5	Entity-Relational Model: Basic E-R Concepts	9th Week	1	1	Any Other
	2.6	E-R Diagram Symbols	9th Week	2	1	Any Other
	2.7	E-R Diagram Symbols	9th Week	4	1	Any Other
	2.8	Basics of PL/SQL	9th Week	5	1	Any Other
	2.9	Basics of PL/SQL	10th Week	1	1	Any Other
	2.10	Revision	15th Week	4	1	Test
Unit III	3.1	DATABASE DESIGN - Introduction to Database Design, Database Development Life Cycle	10th Week	2	1	Any Other
	3.2	Functional Dependency and Decomposition: Functional Dependency, Decomposition	10th Week	4	1	Any Other
	3.3	Functional Dependency and Decomposition: Functional Dependency, Decomposition	10th Week	5	1	Any Other
	3.4	Normalization: Introduction, Normalization, Normal Forms	11th Week	1	1	Any Other
	3.5	Normalization: Introduction, Normalization, Normal Forms	11th Week	2	1	Any Other
	3.6	Boyce-Codd Normal Forms, Multi-valued Dependencies and Fourth Normal Forms	11th Week	4	1	Any Other
	3.7	Boyce-Codd Normal Forms, Multi-valued Dependencies and Fourth Normal Forms	11th Week	5	1	Any Other
	3.8	Join Dependencies and Fifth Normal Forms	12th Week	1	1	Any Other
	3.9	Revision	15th Week	5	1	Test
Unit	4.1	QUERY, TRANSACTION AND DATABASE	12th Week	2	1	Seminar

Unit IV		RECOVERY SYSTEM- Introduction				
	4.2	Query Processing and Optimization: Query Processing	12th Week	4	1	Seminar
	4.3	Syntax Analyzer, Query Decomposition / II – CIA	12th Week	5	1	CIA
	4.4	Transaction Processing and Concurrency Control: Transaction Concepts	13th Week	4	1	Seminar
	4.5	Transaction Processing and Concurrency Control: Transaction Concepts	13th Week	5	1	Seminar
	4.6	Concurrency Control, and Locking Methods	14th Week	1	1	Seminar
	4.7	Database Recovery System: Database Recovery Concepts	14th Week	2	1	Seminar
	4.8	Types of Database Failures	14th Week	4	1	Seminar
	4.9	Types of Database Recovery, Recovery Techniques	14th Week	5	1	Seminar
	4.10	Online Analytical Processing	15th Week	1	1	Seminar
Unit V	5.1	DATABASE AND SYSTEM ADMINISTRATION - Introduction	4th Week	1	1	Any Other
	5.2	Creating Database, Configuring Database	4th Week	2	1	Any Other
	5.3	Creating Database, Configuring Database	4th Week	4	1	Any Other
	5.4	Creating Database, Configuring Database	4th Week	5	1	Any Other
	5.5	Deleting and dropping Database, Starting and Stopping Database	5th Week	1	1	Any Other
	5.6	Deleting and dropping Database, Starting and Stopping Database	5th Week	2	1	Any Other
	5.7	Creating, editing and deleting Table spaces	5th Week	4	1	Any Other
	5.8	Retrieving the table space information	5th Week	5	1	Any Other
	5.9	Managing Database with users, roles and privileges	6th Week	1	1	Any Other
	5.10	Managing Database with users, roles and privileges	6th Week	2	1	Any Other
	5.11	Creating password for users, Joins and Views	6th Week	4	1	Any Other
	5.12	Indexing, Stored Procedures, Functions	6th Week	5	1	Any Other
	5.13	Packages, Triggers and Cursors.	7th Week	1	1	Any Other
Total Hrs.					55.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, LCD Projectors, Program Demonstration, Tool Demonstration

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Home Work	5 Marks
Problem Solving	10 Marks

V. RESOURCES

UNIT 1, 2, 3 and 4: Shio Kumar Singh, "Database Systems Concepts, Designs and Applications", 2en Edition, 2011, Dorling Kindersly (India) Pvt.Ltd.

UNIT 5: Kogent Solutions, "Oracle 10g Administration in Simple Steps", First Edition, 2008, Dreamtech.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA342T
Course Title	Software Engineering
Course Extension	
Course Teacher	Mrs. Saravanapriya K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To understand the Software Engineering Practice and Process Models.•To understand the basic concepts of software engineering and various process models.•To understand the software requirements and SRS document.•To understand in detail about the requirement analysis and requirement engineering processes.•To understand the concepts and principals involved in software design.•To understand the techniques involved in software project management and Risk management.
Outcomes	<ul style="list-style-type: none">•Define various software application domains and remember different process model used in software development.•Explain needs for software specifications also they can classify different types of software requirements and their gathering techniques.•Convert the requirements model into the design model and demonstrate use of software and userinterface design principles.•Distinguish among SCM and SQA and can classify different testing strategies and tactics and compare them.•Justify role of SDLC in Software Project Development and they can evaluate importance of Software Engineering in PLC.•Generate project schedule and can construct, design and develop network diagram for different type of Projects. They can also organize different activities of project as per Risk impact factor.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	SOFTWARE PROCESS MODELS: The Nature of Software	1st Week	1	1	1.0
	1.2	The Unique Nature of WebApps	1st Week	4	1	1.0
	1.3	Software Engineering	1st Week	5	1	1.0
	1.4	The Software Process	1st Week	6	1	1.0
	1.5	Software Engineering Practice	2nd Week	1	1	1.0
	1.6	Software Myths	2nd Week	4	1	1.0
	1.7	A Generic Process Model	2nd Week	5	1	1.0
	1.8	Process Assessment and Improvement	2nd Week	6	1	1.0
	1.9	Perspective Process Models	3rd Week	1	1	1, 2
	1.10	Specialized Process Model: The Unified Process Model	3rd Week	4	1	3.0
	1.11	Personal and Team Process Model	3rd Week	5	1	2.0
	1.12	Process Technology	3rd Week	6	1	1.0
	1.13	Product and Process	4th Week	1	1	1.0
	1.14	Agility, Agile Process	4th Week	4	1	1.0
	1.15	Extreme Programming	4th Week	5	1	2.0
	1.16	Other Agile Process Models: Adaptive Software Development (ASD)	4th Week	6	1	2.0
	1.17	Scrum	5th Week	1	1	2, 3
Unit II	2.1	SOFTWARE REQUIREMENTS and DESIGN I: Requirement Engineering, Establishing the Groundwork	5th Week	4	1	1, 2
	2.2	Eliciting Requirements, Developing Use Cases	5th Week	5	1	1, 2
	2.3	Building the Requirements	5th Week	6	1	1,2
	2.4	Negotiating requirements, Validating Requirements	6th Week	1	1	1,2
	2.5	Design within the context of Software Engineering	6th Week	4	1	1,2
	2.6	The Design Process, Design Concepts	6th Week	5	1	1,2
	2.7	The Design Model	6th Week	6	1	3.0
	2.8	Software Architecture	7th Week	1	1	1,2
	2.9	Architectural Genres	7th Week	4	1	1,2
	2.10	Architectural Styles, Assessing Alternative Architectural Designs	7th Week	5	1	1,2
	2.11	Architectural Mapping, Using Data Flow	7th Week	6	1	2.0
	2.12	Case Study: SRS Preparation	8th Week	1	1	2.0
Unit III	3.1	SOFTWARE DESIGN II: Designing class-based Components	8th Week	4	1	1,2
	3.2	Conducting Component Level Design, Component Level Design for WebApps	8th Week	5	1	1,2
	3.3	Designing Traditional Components	8th Week	6	1	1,2
	3.4	I CA, Component Based Development, The Golden Rules	9th Week	1	1	1,2
	3.5	I CA, User Interface Analysis and Design, Interface Analysis	9th Week	4	1	1,2
	3.6	I CA, Interface Design Steps, WebApp Interface Design	9th Week	5	1	1,2
	3.7	Design Evaluation	9th Week	6	1	1,2

Unit III	3.8	Case Study: Software Design Preparation	10th Week	1	1	3.0
Unit IV	4.1	UML MODELING: Object-oriented system development Basics	10th Week	4	1	1,3
	4.2	Rumbaugh methods	10th Week	5	1	1,4
	4.3	Booch methods	10th Week	6	1	1,3
	4.4	Jacobson methods	11th Week	1	1	1,3
	4.6	object-oriented analysis	11th Week	5	1	1,2
	4.7	object-oriented construction	11th Week	6	1	1,3
	4.8	OO Overview	12th Week	1	1	1,2
	4.9	Modeling Concepts	12th Week	4	1	1,3
	4.10	A Deeper View into UML: Use Case Diagram	12th Week	5	1	5.0
	4.11	Class Diagram, Interaction Diagram	12th Week	6	1	5.0
	4.12	Statechart Diagram, Activity Diagram	13th Week	1	1	5.0
	4.13	Sequential Diagram, Diagram Organization	13th Week	4	1	5.0
	4.14	System development is model building, Requirements model	13th Week	5	1	1.0
	4.15	The Analysis model	13th Week	6	1	2.0
	4.16	II CA, Case Study: UML Tools	14th Week	1	1	5.0
Unit V	5.1	SOFTWARE MANAGEMENT: Software Configuration Management	14th Week	4	1	3.0
	5.2	II CA /The SCM repository, The SCM Process	14th Week	5	1	3.0
	5.3	Configuration Management for WebApps	14th Week	6	1	1.0
	5.4	The Management Spectrum, W5HH Principle	15th Week	1	1	3.0
	5.5	People, Product, Process, Project, Critical Process	15th Week	4	1	2.0
	5.7	Software Risks	15th Week	6	1	2.0
	5.8	Risk Identification	16th Week	1	1	1.0
	5.9	Risk Projection	16th Week	4	1	1.0
	5.10	Risk Mitigation, Monitoring and Management	16th Week	5	1	1.0
	5.11	RMMM Plan	16th Week	6	1	3.0
	Total Hrs.					62.0

III. TEACHING PROCEDURES & TECHNIQUES

Powerpoint Presentations, Group Discussions, Tools

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Quiz	4 Marks
Assignment	3 Marks
Classroom Participation	3 Marks
Test	5 Marks
Home Work	5 Marks

V. RESOURCES

TEXT BOOKS Roger S. Pressman, "Software Engineering: A Practitioner's Approach", Seventh Edition. McGrawHill, 2010. Ali Bahrami, "Object Oriented System Development", McGraw Hill International Edition, 2008. REFERENCE BOOKS 1. Ali Behforrooz, Frederick J. Hudson, "Software Engineering Fundamentals", Oxford Indian Reprint, 2012. 2. Kassem A. Saleh, "Software Engineering", First Edition, J. Ross Publishing, 2009. 3. Pankaj Jalote, "An Integrated approach to Software Engineering", Third Edition, Springer Verlag, 2005. 4. Jibitesh Mishra, Ashok Mohanty, "Software Engineering", Pearson Education, First Edition, 2012. 5. Grady Booch, James Rumbaugh, Ivar Jacobson, "The Unified Modeling Language User Guide", Addison Wesley Long man, 1999. 6. Bernd Bruegge, Allen H. Dutoit, Object Oriented Software Engineering using UML, Patterns and Java, Pearson 2004.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA343T
Course Title	Enterprise Applications with Java
Course Extension	MCA346P - Practical : Java
Course Teacher	Mr. Sugumar P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ol style="list-style-type: none">1. To understand basic fundamentals of object-oriented programming in Java.2. To understand methods of the Applet and UI Component classes of the AWT.3. To create a well-structured MVC web application using Servlet and JSP.
Outcomes	<ol style="list-style-type: none">1. To develop a desktop applications project.2. To create and deploy web application project using JSP and MVC.

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Introduction	1.0	1	1	-
	1.2	Program Structure	1.0	2	1	-
	1.3	Class and Objects: General form of a Class, Creating Objects, Constructor	1.0	3	1	Problem Solving
	1.4	Inheritance: Inheriting Variables, Methods, Abstract and Final Classes	1.0	5	1	Problem Solving
	1.5	Interface: Structure, Implementation	1.0	6	1	Problem Solving
	1.6	Package: Package Statement, Import Statement	2.0	1	1	Problem Solving
	1.7	Exception Handling: Default Exception, Try Catch Block, Custom Exceptions	2.0	2	1	Problem Solving
	1.8	Multi Threading: Life Cycle, Thread Class, Runnable Interfaces	2.0	3	1	Assignment
	1.9	I/O Streams : InputStream, OutputStream, Reader and Writer Classes	2.0	5	1	Assignment
	1.99	Unit-1 and Unit-2	10.0	2	1	Test
Unit II	2.1	Java Collections: Collection Interface, List	2.0	6	1	Assignment
	2.2	Set, ArrayList, LinkedList, HashSet, Map, HashMap	3.0	1	1	Assignment
	2.3	Applet: Life Cycle, Applet Class, Execution of a Simple Applet	3.0	2	1	Problem Solving
	2.4	AWT : Events, Listeners	3.0	3	1	Problem Solving
	2.5	UI Component Classes	3.0	5	1	Problem Solving
	2.6	Layout, Windows and Frames	3.0	6	1	Problem Solving
	2.7	Menus, Dialogs, Mouse Events and Listeners	4.0	1	1	Problem Solving
	2.8	Swing Components	4.0	2	1	Problem Solving
	2.9	Swing with JDBC.	4.0	3	1	Problem Solving
	2.10	Sockets: Ports, TCP, Server Socket Class with examples, UDP approach with examples	4.0	5	1	Assignment
2.99	Unit-3 and Unit-4	10.0	3	1	Test	
Unit III	3.1	Distributed Multitiered Applications	4.0	6	1	-
	3.2	J2EE Components, J2EE Containers	5.0	1	1	-
	3.3	Container Services, Container Types Web Services Support	5.0	2	1	-
	3.4	RMI: Introduction, Remote Interface, RMI Server Package, Naming Class	5.0	3	1	Problem Solving
	3.5	RMI Security Manager Class, Exception	5.0	5	1	Problem Solving
	3.6	Steps to create RMI application, Example Programs	5.0	6	1	Problem Solving
	3.7	Servlet: Servlet Basics, Handling the Client Request	6.0	1	1	Problem Solving
	3.8	Servlet with JDBC	6.0	2	1	Problem Solving
	3.9	Handling Cookies	6.0	3	1	Problem

Unit III					Solving	
	3.10	Session Tracking	6.0	5	1	Problem Solving
	3.99	Revision Unit 1,2 and 3	10.0	5	1	Revision
Unit IV	4.1	Overview of JSP Technology	6.0	6	1	-
	4.2	JSP Scripting Elements	7.0	1	1	-
	4.3	The JSP page Directive	7.0	2	1	Problem Solving
	4.4	Including Files and Applets	7.0	3	1	Problem Solving
	4.5	Java Beans	7.0	5	1	Problem Solving
	4.6	Integrating Servlets and JSP using MVC Architecture	7.0	6	1	Problem Solving
	4.7	Program using JSP	8.0	1	1	Problem Solving
	4.8	Servlet	8.0	2	1	Problem Solving
	4.9	MVC with JDBC	8.0	3	1	Problem Solving
	4.99	Revision Unit 4 and 5	10.0	6	1	Revision
Unit V	5.1	JSTL Tags: Core Tags,	8.0	5	1	Assignment
	5.2	SQL Tags	8.0	6	1	Assignment
	5.3	Enterprise Java Bean	9.0	1	1	Problem Solving
	5.4	Introduction to Enterprise Beans	9.0	2	1	Problem Solving
	5.5	Session Bean, Entity Bean, Message driven Bean	9.0	3	1	Problem Solving
	5.6	clients access with interfaces	9.0	5	1	Problem Solving
	5.7	life cycle of enterprise Bean	9.0	6	1	Problem Solving
	5.8	Creation of Enterprise Bean with example programs.	10.0	1	1	Problem Solving
Total Hrs.					50.0	

III. TEACHING PROCEDURES & TECHNIQUES

1. Chalk and Talk
2. Using ICT Tool for Demonstration
3. Problem explanation and Group Discussion
4. Quiz

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Problem Solving	10 Marks

V. RESOURCES

Text Books

Muthu C, Programming with Java, 2nd Edition, McGraw-Hill Education, 2010.

Marty Hall, Larry Brown, Core Servlets and Java Server Pages, 2nd Edition, Pearson Education, 2004.

Stephanie Bodoff etl, The J2EETM Tutorial, Pearson Education, 2005.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA344T
Course Title	XML and Web Services
Course Extension	
Course Teacher	Mr. Veeraragavan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To understand, write well-formed XML document, to write the schema for the given XML document in both DTD and XML Schema languages.•To format XML data to the desired format.•To parse XML dynamically by using DOM and SAX.•To familiarize the students with the recent trends in industry and academia to address Web service.
Outcomes	<ul style="list-style-type: none">•To understand, write well-formed XML document, to write the schema for the given XML document in both DTD and XML Schema languages.•To format XML data to the desired format.•To parse XML dynamically by using DOM and SAX.•To familiarize the students with the recent trends in industry and academia to address Web service.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	The Beginnings and Promise of XML	1st Week	2	1	6.0
	1.2	Application Areas	1st Week	3	3	6.0
	1.3	XML Fundamentals	1st Week	4	1	6.0
	1.4	XML Technology Family	1st Week	6	1	6.0
	1.5	Validating XML	2nd Week	2	1	4.0
	1.6	DTD and XSD	2nd Week	3	3	6.0
	1.7	Transforming and Formatting XML	2nd Week	4	1	6.0
	1.8	X-Files	2nd Week	6	1	6.0
	1.9	XPath	3rd Week	2	1	2.0
	1.10	Xlink and XPointer	3rd Week	3	3	6.0
	1.11	XQuery	3rd Week	4	1	6.0
	1.12	Voice XML	3rd Week	6	1	6.0
Unit II	2.1	Processing XML	4th Week	2	1	6.0
	2.2	DOM	4th Week	3	3	6.0
	2.3	SAX	4th Week	4	1	6.0
	2.4	XML and content Management	4th Week	6	1	1.0
	2.5	Semantic Web Architecture	5th Week	2	1	6.0
	2.6	Role of XML and metadata	5th Week	3	3	6.0
	2.7	web content management	5th Week	4	1	6.0
	2.8	RDF	5th Week	6	1	6.0
	2.9	XML Standards	6th Week	2	1	6.0
	2.10	Standards organizations	6th Week	3	3	6.0
Unit III	3.1	B2B	6th Week	6	1	6.0
	3.2	B2C	7th Week	2	1	6.0
	3.3	Technical motivations	7th Week	3	3	6.0
	3.4	limitations of CORBA and DCOM	7th Week	4	1	6.0
	3.5	Service Oriented Architecture (SOA)	7th Week	6	1	2.0
	3.6	Architecting web services	8th Week	2	1	6.0
	3.7	Implementation view	8th Week	3	3	6.0
	3.8	web services technology stack	8th Week	4	1	6.0
	3.9	logical view	8th Week	6	1	2.0
	3.10	composition of web services	9th Week	2	1	6.0
	3.11	Business motivations for web services	6th Week	4	1	6.0
	3.12	Application server to peer to peer	9th Week	4	1	6.0
	3.13	process view	9th Week	6	1	3.0
	3.14	life in the runtime	10th Week	2	1	1.0
Unit IV	4.1	Introduction to SOAP	10th Week	3	3	6.0
	4.2	Basic SOAP Syntax	10th Week	4	1	6.0
	4.3	Sending SOAP Messages	10th Week	6	1	6.0
	4.4	Future of SOAP	11th Week	2	1	6.0
	4.5	Introduction to WSDL	11th Week	3	3	6.0
	4.6	Basic WSDL Syntax	11th Week	4	1	2.0
	4.7	SOAP Binding	11th Week	6	1	6.0
	4.8	Introduction to UDDI	12th Week	2	1	6.0
	4.9	UDDI Basics	12th Week	3	3	6.0
	4.10	UDDI API	12th Week	4	1	6.0

Unit IV	4.11	Future of UDDI	12th Week	6	1	6.0
Unit V	5.1	Security Overview	13th Week	2	1	6.0
	5.2	Canonicalization	13th Week	3	3	6.0
	5.3	XML Security Framework	13th Week	4	1	6.0
	5.4	XML Encryption	13th Week	6	1	6.0
	5.5	XML Digital Signature	14th Week	2	1	6.0
	5.6	XKMS Structure	14th Week	3	3	1.0
	5.7	Guidelines for Signing XML Documents	14th Week	4	1	6.0
	5.8	XML in Practice	14th Week	6	1	6.0
	5.9	Brief history of REST	15th Week	2	1	6.0
	5.10	Understanding REST Services	15th Week	3	3	6.0
Total Hrs.					85.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD, Application Demo,

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Theory of Practical	10 Marks
Seminar & Assignment	10 Marks
Lab Work	5 Marks

V. RESOURCES

Ron Schmelzer et al, XML and Web Services, Pearson Education, 2002. Frank P. Coyle, XML, Web Services and the Data Revolution, Pearson Education, 2002. Sandeep Chatterjee and James Webber, Developing Enterprise Web Services: An Architect's Guide, Prentice Hall, 2008. Keith Ballinger, .NET Web Services Architecture and Implementation, Pearson Education, 2003. Henry Bequet and Meeraj Kunnumpurath, Beginning Java Web Services, Apress, 2003. Russ Basiura and Mike Batongbacal, Professional ASP.NET Web Services, Apress. Leonard Richardson, Sam Ruby, RESTful Web Services, O'Reilly Media, 2007. Eliote Rusty Harold, Processing XML with Java, Addison-Wesley, 2002

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA441T
Course Title	Enterprise Applications using .NET
Course Extension	
Course Teacher	Mr. Sugumar P

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To develop a stand-alone applications in the .NET framework using C#. To learn and build an applications with WPF control, styles and resources. To create web-based applications using ASP.NET and ADO.NET.
Outcomes	Students will create the project of their own.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Introducing .NET Framework 4.5 - Exploring the Benefits of .NET Framework - Exploring the Versions of .NET Framework - Explaining .NET Framework Architecture - Exploring new Features of .NET Framework	1st Week	1	1	Class work and activities
	1.2	Literals, Variables and Data Types - Operators and Expressions	1st Week	3	1	Class work and activities
	1.3	Decision Making and Branching - Decision Making and Looping	1st Week	5	1	Class work and activities
	1.4	Methods in C# - Handling Arrays	1st Week	6	1	Class work and activities
	1.5	Structures and Enumerations - Classes and Objects	2nd Week	1	1	Class work and activities
	1.6	Inheritance and Polymorphism	2nd Week	3	1	Class work and activities
	1.7	Interface - Operator Overloading	2nd Week	5	1	Class work and activities
	1.8	Delegates and Events	2nd Week	6	1	Class work and activities
	1.9	Managing Errors and Exceptions	3rd Week	1	1	Class work and activities
	1.10	Multithreading in C#.	3rd Week	3	1	Class work and activities
Unit II	2.1	Introducing the Form Class - Performing Common Form Operations - Creating Message Boxes - Creating Input Boxes - Creating Dialog Boxes	3rd Week	5	1	Class work and activities
	2.2	Handling Events - Adding Comments to the Code - Introducing the Control Class	3rd Week	6	1	Class work and activities
	2.3	Using the Label Control, Using the TextBox Control, Using the Button Control, Using the RadioButton Control, Using the CheckBox Control	4th Week	1	1	Class work and activities
	2.4	Using the ComboBox Control, Using the ListBox Control, Using the GroupBox Control, Using the Panel Control	4th Week	3	1	Class work and activities
	2.5	Using the PictureBox Control, Using the Timer Control, Using the Progress Control	4th Week	5	1	Class work and activities
	2.6	Using the ToolStrip Control- Using the MenuStrip Control	4th Week	6	1	Class work and activities
	2.7	Using the StatusStrip Control - Working with Dialog Boxes	5th Week	1	1	Class work and activities
Unit III	3.1	Exploring the Improvements in WPF 4.5 - Explaining WPF4.5 Architecture -	5th Week	3	1	Class work and activities
	3.2	Describing Type of WPF Applications - Exploring WPF 4.5 Designer	5th Week	5	1	Class work and activities
	3.3	Using XAML in WPF	5th Week	6	1	Class work and activities
	3.4	Working with WPF Controls: Ribbon, Grid, Button, TextBox, PasswordBox, TextBlock, Border	6th Week	1	1	Class work and activities
	3.5	GridSplitter, Canvas	6th Week	3	1	Class work and activities
	3.6	StackPanel, DataGrid	6th Week	5	1	Class work

Unit III						and activities
	3.7	Calendar, DatePicker Controls	6th Week	6	1	Class work and activities
	3.8	Working with Resources and Styles	7th Week	1	1	Class work and activities
Unit IV	4.1	Exploring Versions of ASP.NET – Describing the Benefits of ASP.NET – Exploring New Features of ASP.NET 4.5	7th Week	3	1	Class work and activities
	4.2	Standard Controls: Introducing the WebControl Class - Using the Label Control - Using the TextBox Control - Using the Button Control - Using the ImageButton Control - Using ListBox Control - Using the RadioButton Control - Using the CheckBox Control	7th Week	5	1	Class work and activities
	4.3	Using the Table Control - Using the Wizard Control - Using the Calendar Control	7th Week	6	1	Class work and activities
	4.4	Using the AdRotator Control - Navigation Controls : Working with the SiteMapPathControl	8th Week	1	1	Class work and activities
	4.5	Working with Menu Control - Working with TreeView Control	8th Week	3	1	Class work and activities
	4.6	Validation Controls: Introducing the BaseValidator Control - Using the RequiredValidator Control - Using RangeValidator Control - Using RegularExpressionValidator Control	8th Week	5	1	Class work and activities
	4.7	Using the CompareValidator Control - Using the CustomValidator Control - Using the ValidationSummary Control	8th Week	6	1	Class work and activities
Unit V	5.1	LINQ: Create a Simple LINQ Query - Working with Standard Query Operators	9th Week	1	1	Class work and activities
	5.2	Implementing LINQ to ADO.NET- Using Anonymous Types in Queries	9th Week	3	1	Class work and activities
	5.3	Using Lambda Expressions in Queries - Exploring PLINQ	9th Week	5	1	Class work and activities
	5.4	Working With ADO.NET: Introducing ADO.NET - Accessing Data in ADO.NET	9th Week	6	1	Class work and activities
	5.5	Implementing Data Binding: Data Binding in Windows Forms - Data Binding in WPF	10th Week	1	1	Class work and activities
	5.6	ASP.NET Database Controls: Working with ADO.NET	10th Week	3	1	Class work and activities
	5.7	Introducing DataSource Controls - Working the Data-Bound Controls.	10th Week	5	1	Class work and activities
Total Hrs.					39.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and talk
Powerpoint presentation
Video presentation
Quiz
Moodle examination

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Problem Solving	5 Marks
Quiz	5 Marks
Classroom Participation	5 Marks
Home Work	5 Marks

V. RESOURCES

Kogent Solutions, C# 2008 Programming Black Book, Dream Tech Press, New Delhi, 2009.
David S. Platt, Introducing Microsoft .Net, Prentice Hall of India, Private Limited, New Delhi, 2008.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA443T
Course Title	Design and Analysis of Algorithms
Course Extension	
Course Teacher	Mr. George Louis Raja A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To learn the basics of Algorithms and design methods with their applications
Outcomes	Apply design principles and concepts to algorithm design. Understand different algorithmic design strategies. Analyze the efficiency of algorithms using time and space complexity theory.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	INTRODUCTION TO ALGORITHMS	1st Week	2	1	1.0
	1.2	Basics of Algorithm: Introduction	1st Week	3	1	1.0
	1.3	Basics of Algorithm: Introduction	1st Week	4	1	1.0
	1.4	Upper Bound of Polynomial Form of Time Complexity	1st Week	6	1	1.0
	1.5	Upper Bound of Polynomial Form of Time Complexity	2nd Week	2	1	4.0
	1.6	Divide and Conquer: Introduction	2nd Week	3	1	4.0
	1.7	Divide and Conquer: Introduction	2nd Week	4	1	4.0
	1.8	Multiplication of Two n Bit Numbers	2nd Week	6	1	4.0
	1.9	Multiplication of Two n Bit Numbers	3rd Week	2	1	1.0
	1.10	Strassen's Matrix Multiplication	3rd Week	3	1	1.0
	1.11	Strassen's Matrix Multiplication	3rd Week	4	1	1.0
	1.12	Greedy Method: Introduction	3rd Week	6	1	1.0
	1.13	Minimum Cost Spanning Tree	4th Week	2	1	6.0
	1.14	Minimum Cost Spanning Tree	4th Week	3	1	6.0
	1.15	Huffman Code	4th Week	4	1	3.0
	1.16	Huffman Code	4th Week	6	1	3.0
Unit II	2.1	DYNAMIC PROGRAMMING AND BACKTRACKING	5th Week	2	1	1.0
	2.2	Dynamic Programming: Introduction	5th Week	3	1	1.0
	2.3	Travelling Salesperson	5th Week	4	1	1.0
	2.4	Travelling Salesperson	5th Week	6	1	1.0
	2.5	0/1 Knapsack Problem	6th Week	2	1	6.0
	2.6	0/1 Knapsack Problem	6th Week	3	1	6.0
	2.7	Backtracking: Introduction	6th Week	4	1	6.0
	2.8	Backtracking: Introduction	6th Week	6	1	6.0
	2.9	Four Queens Problem	7th Week	2	1	5.0
	2.10	Four Queens Problem	7th Week	3	1	5.0
	2.11	Sum of Subsets problem	7th Week	4	1	5.0
	2.12	Sum of Subsets problem	7th Week	6	1	5.0
Unit III	3.1	RANDOMIZED AND APPROXIMATION ALGORITHMS	8th Week	2	1	1.0
	3.2	Randomized Algorithm: Introduction	8th Week	3	1	1.0
	3.3	Primality Testing	8th Week	4	1	1.0
	3.4	Primality Testing	8th Week	6	1	1.0
	3.5	Majority Element	9th Week	2	1	1.0
	3.6	Majority Element	9th Week	3	1	1.0
	3.7	Approximation Algorithms: Introduction	9th Week	4	1	1.0
	3.8	Approximation Algorithms: Introduction	9th Week	6	1	1.0
	3.9	Job Scheduling	10th Week	2	1	3.0
	3.10	Job Scheduling	10th Week	3	1	3.0
	3.11	Bin Packing	10th Week	4	1	3.0
	3.12	Bin Packing	10th Week	6	1	3.0
Unit IV	4.1	LOWER BOUND TECHNIQUES AND REDUCTION METHOD	11th Week	2	1	1.0
	4.2	Lower Bound Techniques: Introduction	11th Week	3	1	1.0

Unit IV	4.3	Comparison Tree	11th Week	4	1	1.0	
	4.4	Comparison Tree	11th Week	6	1	1.0	
	4.5	Sorting	12th Week	2	1	1.0	
	4.6	Searching	12th Week	3	1	1.0	
	4.7	Reduction Method: Non Deterministic Algorithms	12th Week	4	1	1.0	
	4.8	Reduction Method: Non Deterministic Algorithms	12th Week	6	1	1.0	
	4.9	Non Deterministic Searching	13th Week	2	1	3.0	
	4.10	Non Deterministic Searching	13th Week	3	1	3.0	
	4.11	Non Deterministic Sorting	13th Week	4	1	3.0	
	4.12	Non Deterministic Sorting	13th Week	6	1	5.0	
	4.13	Satisfiability	14th Week	2	1	5.0	
	Unit V	5.1	PARALLEL ALGORITHMS : Introduction – PRAM Algorithms: List Ranking	14th Week	3	1	5.0
		5.2	Finding Maximum of an Array of Elements	14th Week	4	1	5.0
5.3		Sorting on CRCW, Bounded Degree Network Algorithms: Networks	14th Week	6	1	5.0	
5.4		Network Algorithms, Parallel Addition	15th Week	2	1	3.0	
5.5		Addition on Mesh, Addition on Tree	15th Week	3	1	3.0	
5.6		Addition on Hypercube	15th Week	4	1	3.0	
5.7		Addition on Shuffle exchange Network	15th Week	6	1	3.0	
Total Hrs.					60.0		

III. TEACHING PROCEDURES & TECHNIQUES

BLACK BOARD, LCD, MOODLE

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Problem Solving	10 Marks
Course Work	10 Marks

V. RESOURCES

S.K.Basu, Design Methods and Analysis of Algorithms, Prentice Hall of India, New Delhi, 2008.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA444B
Course Title	Elective I : Internet of Things
Course Extension	
Course Teacher	Mrs. Saravanapriya K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand the vision of IoT from a global context To determine the Market perspective of IoT To know the devices, Gateways and Data Management in IoT To learn building state of the art architecture in IoT To know the application of IoT in Industrial and Commercial Building Automation and Real World Design Constraints
Outcomes	The students will know about IoT in a global Perspective The students can differentiate mobile to mobile approach and IoT based approach They are aware about the IoT architecture and Data management concepts

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	M2M TO IOT: The Vision-Introduction From M2M to IOT	1st Week	1	1	1.0
	1.2	M2M towards IOT - the global context	1st Week	4	1	1.0
	1.3	Use case example	2nd Week	2	1	1.0
	1.4	Differing Characteristics	2nd Week	5	1	1.0
	1.5	Differing Characteristics	3rd Week	1	1	1.0
Unit II	2.1	M2M TO IOT – A MARKET PERSPECTIVE: Introduction, Some Definitions	3rd Week	2	1	1, 2
	2.2	M2M Value Chains	3rd Week	4	1	3.0
	2.3	IOT Value Chains	4th Week	2	1	1.0
	2.4	An emerging industrial structure for IOT	5th Week	1	1	1.0
	2.5	The international driven global value chain and global information monopolies	5th Week	4	1	2.0
	2.6	M2M to IOT-An Architectural Overview	6th Week	1	1	1, 2
Unit III						
Unit IV						
Unit V						
Total Hrs.					11.0	

III. TEACHING PROCEDURES & TECHNIQUES

Powerpoint presentations
Video lectures
Discussion Forum

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Quiz	5 Marks
Test	5 Marks
Attendance	5 Marks

V. RESOURCES

Jan Holler Vlasios Tsiatsis Catherine Mulligan Stefan Avesand Stamatis Karnouskos David Boyle From Machine-to-Machine to the Internet of Things Introduction to a New Age of Intelligence 1st Edition Academic Press 2014
Web Resources
Online Journals
Magazines

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA444C
Course Title	Elective I : Artificial Intelligence
Course Extension	
Course Teacher	Mr. Thomas Immanuel V

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Study the concepts of Artificial Intelligence.
Outcomes	Learn the methods of solving problems using AI tools, algorithms, any other simulation models.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	What is AI, Importance of AI	1st Week	1	1	6.0
	1.2	AI and Related Fields	1st Week	2	1	6.0
	1.3	Definition and Importance of Knowledge, Knowledge Based Systems	1st Week	4	1	6.0
	1.4	Representation of Knowledge, Knowledge Organization	1st Week	5	1	6.0
	1.5	Knowledge Manipulation, Acquisition of Knowledge	2nd Week	1	1	6.0
	1.6	Symbolic Logic: FOPL, Syntax and Semantics for propositional logic, Syntax and Semantics for FOPL	2nd Week	2	1	6.0
	1.7	Properties of Wffs, Conversion to Clausal Form, Inference Rules, Resolution principle	2nd Week	4	1	6.0
	1.8	Unit 1	2nd Week	5	1	3.0
Unit II	2.1	Structured Knowledge Introduction	3rd Week	1	1	6.0
	2.2	Associative Networks, Frame Structure	3rd Week	2	1	6.0
	2.3	Conceptual Dependencies and Scripts	3rd Week	4	1	6.0
	2.4	OO Representation Introduction	3rd Week	5	1	6.0
	2.5	Overview of OO Systems, Objects, Classes, Messages, Methods	4th Week	1	1	6.0
	2.6	Simulation using OOS Program	4th Week	2	1	6.0
	2.7	Fuzzy Logic and Natural Language Computations	4th Week	4	1	6.0
	2.8	Unit 2	4th Week	5	1	3.0
Unit III	3.1	Control Strategies-Preliminary concepts, Uniformed or Blind Search	5th Week	1	1	6.0
	3.2	Informed Search, Searching And-Or Graphs	5th Week	2	1	6.0
	3.3	Examples of Search Problems, Matching Techniques- Introduction	5th Week	4	1	6.0
	3.4	Structures used in Matching, Measure for Matching, Matching Like Patterns	5th Week	5	1	6.0
	3.5	Fuzzy Matching Algorithms	6th Week	1	1	6.0
	3.6	Indexing and Retrieval Techniques	6th Week	2	1	6.0
	3.7	Unit 3	6th Week	4	1	3.0
Unit IV	4.1	Natural Language Processing - Overview of Linguistics	6th Week	5	1	6.0
	4.2	Grammars and Languages, Basic Parsing Techniques	7th Week	1	1	6.0
	4.3	Sematic Analysis and Representation	7th Week	2	1	6.0
	4.4	Natural Language Generation, Natural Language Systems	7th Week	4	1	6.0
	4.5	Pattern Recognition and Classification Process	7th Week	5	1	6.0
	4.6	Learning Classification Patterns	8th Week	1	1	6.0
	4.7	Expert System Architecture- Introduction	8th Week	2	1	6.0
	4.8	Rule based system architecture, Nonproduction system architecture	8th Week	4	1	6.0
	4.9	Dealing with uncertainty	8th Week	5	1	6.0
	4.10	Knowledge acquisition and validation	9th Week	1	1	6.0
	4.11	Knowledge system building tools	9th Week	2	1	6.0

Unit IV	4.12	Unit 4	9th Week	4	1	3.0
Unit V	5.1	Intelligent Editors	9th Week	5	1	6.0
	5.2	Basic concepts, Defintitions	10th Week	1	1	6.0
	5.3	Generalization and Specialization	10th Week	2	1	6.0
	5.4	Inductive Bias, Example-Inductive Learner	10th Week	4	1	6.0
	5.5	ID3 System	10th Week	5	1	6.0
	5.6	LEX System	11th Week	1	1	6.0
	5.7	INDUCE System	11th Week	2	1	6.0
	5.8	Learning Structure concepts	11th Week	4	1	6.0
	5.9	Unit 5	11th Week	5	1	3.0
Total Hrs.					44.0	

III. TEACHING PROCEDURES & TECHNIQUES

Green Board, LCD, Videos, Moodle

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
NPTEL Certificate Course	10 Marks
Problem Solving	10 Marks

V. RESOURCES

Dan W. Patterson, Introduction to Artificial Intelligence and Expert Systems, Pearson Education, 2nd Edition, 2015.

Peter Jackson, Introduction to Expert Systems, 3rd Edition, Pearson Education, 2007.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA447S
Course Title	TECHNICAL APTITUDE
Course Extension	
Course Teacher	Mr. Anthony Philomen Raj S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To obtain basic fundamental of all the programming languages and core papers
Outcomes	Apply fundamental knowledge to both your immediate professional software development tasks, as well as to acquiring new professional skills throughout your lifetime

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	C - Basics	1st Week	1	1	1.0
	1.2	C - Objective Questions and Answers	1st Week	2	1	1.0
	1.3	C - Objective Questions and Answers	1st Week	3	1	1.0
	1.4	C - Objective Questions and Answers	1st Week	4	1	1.0
Unit II	2.1	C++ Basics	1st Week	5	1	4.0
	2.2	C++ Objective Questions and Answers	2nd Week	1	1	4.0
	2.3	C++ Objective Questions and Answers	2nd Week	2	1	4.0
	2.4	C++ Objective Questions and Answers	2nd Week	3	1	4.0
Unit III	3.1	Java Basics	2nd Week	4	1	1.0
	3.2	Java - Objective Questions and Answers	2nd Week	5	1	1.0
	3.3	Java - Objective Questions and Answers	3rd Week	1	1	1.0
	3.4	Java - Objective Questions and Answers	3rd Week	2	1	1.0
	3.5	Java - Objective Questions and Answers	3rd Week	3	1	6.0
	3.6	Java - Objective Questions and Answers	3rd Week	4	1	6.0
	3.7	Java - Objective Questions and Answers	3rd Week	5	1	3.0
	3.8	Java - Objective Questions and Answers	4th Week	1	1	3.0
Unit IV	4.1	DBMS Basics	4th Week	2	1	1.0
	4.2	DBMS - Objective Questions and Answers	4th Week	3	1	1.0
	4.3	DBMS - Objective Questions and Answers	4th Week	4	1	1.0
	4.4	DBMS - Objective Questions and Answers	4th Week	5	1	1.0
Unit V	5.1	Data Structures Basics	5th Week	1	1	6.0
	5.2	Data Structures Basics - Objective Questions and Answers	5th Week	2	1	6.0
	5.3	Data Structures Basics - Objective Questions and Answers	5th Week	3	1	6.0
	5.4	Data Structures Basics - Objective Questions and Answers	5th Week	4	1	6.0
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

BLACK BOARD, LCD, MOODLE

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment 1	10 Marks
Assignment 2	10 Marks
Problem Solving	10 Marks
Test	50 Marks

V. RESOURCES

PRESCRIBED TEXT BOOKS, ONLINE RESOURCES

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA530T
Course Title	CLOUD AND ITS APPLICATIONS
Course Extension	
Course Teacher	Mr. Veeraragavan R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To introduce the broad perceptive of cloud architecture and model. To understand the concept of virtualization and design of cloud Services To be familiar with the lead players in cloud. To understand the features of cloud simulator
Outcomes	To introduce the broad perceptive of cloud architecture and model. To understand the concept of virtualization and design of cloud Services To be familiar with the lead players in cloud. To understand the features of cloud simulator

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ C IA/ Any other
Unit I	1.1	Introduction to Cloud Computing	1st Week	1	1	6.0
	1.2	Fundamentals of Cloud	1st Week	3	1	6.0
	1.3	Short history of cloud computing	1st Week	4	1	6.0
	1.4	Cloud Architecture and Cloud Storage	1st Week	6	1	6.0
	1.5	Cloud Service	2nd Week	1	1	3.0
	1.6	Pros and Cons of cloud computing	2nd Week	3	1	6.0
	1.7	Benefits from cloud computing	2nd Week	4	1	6.0
	1.8	Need for Web Based Application	2nd Week	6	1	6.0
	1.9	The cloud Service Development	3rd Week	1	1	6.0
	1.10	Cloud Service Development Types and development tools	3rd Week	3	1	6.0
	1.11	Revision	3rd Week	4	1	3.0
Unit II	2.1	Cloud Computing for the Family	3rd Week	6	1	6.0
	2.2	Centralizing Email Communications Collaborating on Schedules, Grocery Lists	4th Week	1	1	6.0
	2.3	To Do Lists, Household Budgets, Contact Lists, School Projects	4th Week	3	1	2.0
	2.4	Cloud Computing for the Community	4th Week	4	1	6.0
	2.5	Communicating Across the Community Collaborating on Schedules	4th Week	6	1	6.0
	2.6	Group Projects and Events	5th Week	1	1	6.0
	2.7	Cloud Computing for the Corporation	5th Week	3	1	6.0
	2.8	Collaborating on Reports, Marketing Materials, Expense Reports	5th Week	4	1	3.0
	2.9	Budgets, Financial Statements, and Presentations	5th Week	6	1	6.0
	2.10	Revision	6th Week	1	1	3.0
Unit III	3.1	Collaborating on Event Management	6th Week	3	1	6.0
	3.2	Understanding Event Management Applications	7th Week	1	1	6.0
	3.3	Exploring Event Management Applications	7th Week	4	1	6.0
Unit IV	4.1	Collaborating on Word Processing Web Based Word Processing Works	8th Week	1	1	6.0
	4.2	Exploring Web Based Word Processors. Collaborating on Spreadsheets	8th Week	3	1	2.0
	4.3	Collaborating on Databases Understanding Database Management	8th Week	4	1	6.0
	4.4	Exploring Web Based Databases Collaborating on Presentations	8th Week	6	1	6.0
	4.5	Preparing Presentations Online Evaluating Web-Based Presentation Applications	9th Week	1	1	6.0
Unit V	5.1	Storing and Sharing Files and Other Online Content	9th Week	3	1	6.0
	5.2	Storing and Sharing Files and Other Online Content	9th Week	4	1	6.0
	5.3	Sharing Digital Photographs	9th Week	6	1	6.0
	5.4	Exploring Online Photo Editing Applications	10th Week	1	1	6.0
	5.5	Exploring Photo Sharing Communities	10th Week	3	1	6.0
Total Hrs.					34.0	

III. TEACHING PROCEDURES & TECHNIQUES

LCD, Cloud Applications

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Seminar & Assignment	10 Marks

V. RESOURCES

Michael Miller, "Cloud Computing: Web -Based Applications That change the way You Work and Collaborate Online", First Edition, 2008, Pearson Education.

Haley beard, "Cloud Computing best practices for managing and measuring processes for on-demand computing, applications and Data centers in the cloud with SLAs", July 2008, Emereo Pty Limit.

Rajkumar Buyya, James Broberg and Andrzej M.goscinski, "Cloud computing: Principles and Paradigms", September 2010, John Wiley and Sons.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA531T
Course Title	COMPUTER GRAPHICS AND ANIMATION
Course Extension	
Course Teacher	Mrs. Saravanapriya K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•To provide a comprehensive introduction to computer graphics leading to the ability to understand contemporary terminology, progress, issues, and trends.•To learn the principles and commonly used paradigms and techniques of computer graphics.•To impart a thorough knowledge on 2D and 3D transformations, modeling, image synthesis, and rendering.•To gain a proficiency with OpenGL for writing applications that produce 2D and 3D computer graphics.•To instill the fundamentals of animation principles and morphing
Outcomes	<ul style="list-style-type: none">•To create an application using geometric primitives, with various effects such texture mapping, blending, lighting, fog, in OpenGL.•To implement various algorithms to scan, convert the basic geometrical primitives, transformations, clipping.•To describe the importance of viewing and projections.•To define the fundamentals of animation, virtual reality and its related technologies.•To understand a typical graphics pipeline.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	OPENGL: Introduction to OpenGL	1st Week	2	1	Implementation
	1.2	Commands and Syntax in Opengl and Window Management	1st Week	3	1	Implementation
	1.3	Clearing the window and Drawing geometric objects and shapes	1st Week	4	1	Implementation
	1.4	Drawing geometric objects and shapes	1st Week	5	1	Implementation
	1.5	Drawing geometric objects and shapes	2nd Week	2	1	Implementation
	1.6	Viewing transformations	2nd Week	3	1	Implementation
	1.7	Modeling transformations	2nd Week	4	1	Implementation
	1.8	Specifying coloring and shading model	2nd Week	5	1	Implementation
	1.9	Lighting: Real world Opengl Lighting – Selecting a Lighting Model	3rd Week	2	1	Implementation
	1.10	Lighting Principles	3rd Week	3	1	Implementation
	1.11	Blending	3rd Week	4	1	Implementation
	1.12	Antialiasing	3rd Week	5	1	Implementation
	1.13	Defining Material Properties	4th Week	3	1	Implementation
	1.14	Fog Techniques	4th Week	4	1	Implementation
	1.15	Texture Mapping	4th Week	5	1	Implementation
Unit II	2.1	FUNDAMENTAL GRAPHICS ALGORITHMS: Fundamental Line Drawing Algorithm	5th Week	3	1	Test, Problem Solving
	2.2	DDA Line Drawing	5th Week	4	1	Test, Problem Solving
	2.3	Breshanham Technique for line	5th Week	5	1	Test, Problem Solving
	2.4	Breshanham Technique for circle	6th Week	3	1	Test, Problem Solving
	2.5	Line Clipping - Cohen-Sutherland Algorithm	6th Week	5	1	Test, Problem Solving
	2.6	Polygon Clipping - Sutherland Hodgeman Algorithm	7th Week	3	1	Test, Problem Solving
	2.7	Text Clipping	7th Week	5	1	Test, Problem Solving
	2.8	Window to Viewport Mapping	8th Week	2	1	Test, Problem Solving
Unit III	3.1	2D TRANSFORMATIONS AND VIEWING: 2D Transfromations-Translation	8th Week	3	1	Test, Problem Solving
	3.2	2D Rotation	8th Week	4	1	Test, Problem Solving
	3.3	2D Scaling	9th Week	2	1	Test, Problem Solving

Unit III	3.4	Rotation	9th Week	3	1	Test, Problem Solving
	3.5	Other Transformations - Reflection	9th Week	5	1	Test, Problem Solving
	3.6	Shearing	10th Week	2	1	Test, Problem Solving
	3.7	Interactive Input Methods	10th Week	3	1	Seminar
	3.8	Input Devices, Function and Modes	10th Week	4	1	Test, Seminar
	3.9	Splines	10th Week	5	1	Test, Assignment
	3.10	Bezier Curves	11th Week	2	1	Test, Seminar
	3.11	B-Spline curves	11th Week	4	1	Test, Problem Solving
Unit IV	4.1	3D TRANSFORMATIONS AND METHODS: 3D Transformations	12th Week	2	1	Test, Seminar
	4.2	Projections - Parallel Projection	12th Week	4	1	Test, Seminar
	4.3	Projections - Perspective Projection	12th Week	5	1	Test, Seminar
	4.4	Visible Surface Detection Methods - Classification	13th Week	2	1	Test
	4.5	Polygon Rendering Methods Gauraud Shading	14th Week	4	1	Test
Unit V	5.1	ANIMATION: Color Models - XYZ	15th Week	2	1	Test
	5.2	Animation – Principles of Animation	15th Week	5	1	Test
	5.3	Key Frame Systems	16th Week	2	1	Test
	5.4	Morphing	16th Week	3	1	Test
	5.5	General Animation Functions	17th Week	4	1	Test
Total Hrs.					44.0	

III. TEACHING PROCEDURES & TECHNIQUES

Powerpoint Presentations, Chalk and Talk, Demonstration in Visual Studio using OpenGL software.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Problem Solving	5 Marks
Quiz	2.5 Marks
Assignment	2.5 Marks

V. RESOURCES

Text Book Reference Hearn D and Baker M.P, "Computer graphics – C Version", 2nd Edition, Pearson Education, 2004. Dave Shreiner, Mason Woo, Jackie Neider, Tom Davis, "OpenGL Programming Guide: The Official Guide to Learning OpenGL", Addison-Wesley Professional, 2008. Additional Reference R. Stuart Ferguson, "Practical Algorithms for 3D Computer Graphics", 1st Edition, AK Peters, 2001. WEB REFERENCES www.glprogramming.com/red

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA532T
Course Title	XML AND WEB SERVICES
Course Extension	
Course Teacher	Mr. John Martin A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To understand, write well-formed XML document, to write the schema for the given XML document in both DTD and XML Schema languages. To format XML data to the desired format. To parse XML dynamically by using DOM and SAX. To familiarize the students with the recent trends in industry and academia to address Web service.
Outcomes	At the end of the course the students will be able to Create well formed XML document and DTD Understand Web Services and its Infrastructure Build a Web Service Deploying and Publishing Web Services

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CA/ Any other
Unit I	1.1	The Beginnings and Promise of XML and the essentials of XML	1st Week	1	1	-
	1.2	Application Areas	1st Week	2	1	-
	1.3	XML Fundamentals	1st Week	3	1	-
	1.4	XML Technology Family	1st Week	5	1	-
	1.5	Validating XML	2nd Week	1	1	-
	1.6	DTD and XSD	2nd Week	2	1	-
	1.7	Transforming and Formatting XML	2nd Week	3	1	-
	1.8	X-Files: XPath, Xlink and XPointer	2nd Week	5	1	-
	1.9	Xquery	3rd Week	1	1	-
	1.10	Voice XML	3rd Week	2	1	-
Unit II	2.1	Building XML based Applications - Processing XML	3rd Week	3	1	-
	2.2	Document Object Model	3rd Week	5	1	Assignment - 1
	2.3	Document Object Model	4th Week	1	1	-
	2.4	SAX - Simple API for XML	4th Week	2	1	-
	2.5	XML and content Management	4th Week	3	1	Test - 1
	2.6	Semantic Web Architecture	4th Week	5	1	-
	2.7	Semantic Web Architecture	5th Week	1	1	-
	2.8	Role of XML and metadata in web content management	6th Week	2	1	-
	2.9	RDF	6th Week	3	1	-
	2.10	XML Standards	6th Week	5	1	-
	2.11	Standards Organization	7th Week	1	1	-
	2.12	I - CA - Revision	5th Week	2	1	I - CA / Revision
	2.13	I - CA - Revision	5th Week	3	1	I - CA / Revision
	2.14	I - CA - Revision	5th Week	5	1	I - CA / Revision
	2.15	I - CA - Revision	6th Week	1	1	I - CA / Revision
Unit III	3.1	Business motivations for web services	7th Week	2	1	-
	3.2	B2B – B2C- Technical motivations	7th Week	3	1	Assignment - 2
	3.3	Limitations of CORBA and DCOM	7th Week	5	1	-
	3.4	Service Oriented Architecture (SOA)	8th Week	1	1	-
	3.5	Architecting web services	8th Week	2	1	-
	3.6	Implementation view	8th Week	3	1	-
	3.7	web services technology stack	8th Week	5	1	-
	3.8	logical view	9th Week	1	1	-
	3.9	composition of web services – deployment view	9th Week	2	1	-
	3.10	Application server to peer to peer	9th Week	3	1	-
	3.11	process view – life in the runtime.	9th Week	5	1	Test - 2
Unit IV	4.1	Transport protocols for web services	10th Week	1	1	-
	4.2	messaging with web services	10th Week	2	1	-
	4.3	Protocols – SOAP– describing web services	10th Week	3	1	-

Unit IV		– WSDL				
	4.4	Anatomy of WSDL, Manipulating WSDL	10th Week	5	1	-
	4.5	Web service policy – Discovering web services – UDDI	11th Week	1	1	-
	4.6	Anatomy of UDDI- Web service inspection	11th Week	2	1	-
	4.7	Web Services and E-business (E-com & ebXML).	11th Week	3	1	-
Unit V	5.1	Introduction to XML security	11th Week	5	1	-
	5.2	Canonicalizatio	12th Week	1	1	Seminar
	5.3	XML Security Framework	12th Week	2	1	Seminar
	5.4	XML Encryption	12th Week	3	1	-
	5.5	XML Digital Signature	12th Week	5	1	-
	5.6	XKMS Structure	13th Week	1	1	-
	5.7	Guidelines for Signing XML Documents	14th Week	2	1	-
	5.8	XML In Practice, Brief history of REST	14th Week	3	1	-
	5.9	Understanding REST Services	14th Week	5	1	-
	5.10	II CA - Revisioon	13th Week	2	1	II CA - Revision
	5.11	II CA - Revisioon	13th Week	3	1	II CA - Revision
	5.12	II CA - Revisioon	13th Week	5	1	II CA - Revision
	5.13	II CA - Revisioon	14th Week	1	1	II CA - Revision
5.14	Revision	15th Week	1	1	Revision	
5.15	Revision	15th Week	2	1	Revision	
5.16	Revision	15th Week	3	1	Revision	
5.17	Revision	15th Week	5	1	Revision	
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, Video Lecture, PowerPoint Presentations, Use of Black Board

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	2 Marks
Assignment 2	2 Marks
Problem Solving	3 Marks
Seminar	3 Marks

V. RESOURCES

Ron Schmelzer et al, "XML and Web Services", Pearson Education, 2002.

Frank P. Coyle, "XML, Web Services and the Data Revolution", Pearson Education, 2002.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA533T
Course Title	DATA MINING AND ITS TECHNIQUES
Course Extension	
Course Teacher	Mr. George Louis Raja A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Students who successfully complete this course should be able to: <ul style="list-style-type: none"> •interpret the contribution of data warehousing and data mining to the decision-support level of organizations •evaluate different models used for OLAP and data preprocessing •categorize and carefully differentiate between situations for applying different data-mining techniques: frequent pattern mining, association, correlation, classification, prediction, and cluster and outlier analysis •design and implement systems for data mining •evaluate the performance of different data-mining algorithms •propose data-mining solutions for different applications
Outcomes	Upon successful completion of this course you should be able to: <ol style="list-style-type: none"> 1: Demonstrate advanced knowledge of data mining concepts and techniques. 2: Apply the techniques of clustering, classification, association finding, feature selection and visualisation on real world data 3: Determine whether a real world problem has a data mining solution 4: Apply data mining software and toolkits in a range of applications 5: Set up a data mining process for an application, including data preparation, modelling and evaluation 6: Demonstrate knowledge of the ethical considerations involved in data mining.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.3	Kinds of Data	1st Week	5	1	1.0
	1.4	Kinds of Patterns	1st Week	6	1	1.0
	1.5	Kinds of Patterns	2nd Week	2	1	1.0
	1.6	Kinds of Applications	2nd Week	3	1	4.0
	1.7	Kinds of Applications	2nd Week	5	1	4.0
	1.8	Issues of Data Mining	2nd Week	6	1	4.0
	1.9	Data Visualization	3rd Week	2	1	4.0
	1.10	Data Visualization	3rd Week	3	1	4.0
	1.11	Measuring Data Similarity and Dissimilarity	3rd Week	5	1	4.0
	1.12	Measuring Data Similarity and Dissimilarity	3rd Week	6	1	4.0
	1.13	Revision	14th Week	6	1	1.0
	Unit II	2.1	DATA PREPROCESSING AND MINING PATTERNS : Introduction	4th Week	2	1
2.2		Data Preprocessing	4th Week	3	1	6.0
2.3		Data Cleaning	4th Week	5	1	6.0
2.4		Data Integration	4th Week	6	1	6.0
2.5		Data Reduction	5th Week	2	1	6.0
2.6		Data Transformation and Data Discretization	5th Week	3	1	6.0
2.7		Data Transformation and Data Discretization	5th Week	5	1	6.0
2.8		Mining Frequent Pattern, Association and Correlations	5th Week	6	1	6.0
2.9		Mining Frequent Pattern, Association and Correlations	6th Week	2	1	6.0
2.10		Mining Frequent Pattern, Association and Correlations	6th Week	3	1	6.0
2.11		Basic Concepts – Frequent Itemset Mining methods.	6th Week	5	1	6.0
2.12		Basic Concepts – Frequent Itemset Mining methods.	6th Week	6	1	6.0
2.13		Revision	15th Week	2	1	1.0
Unit III	3.1	CLASSIFICATION : Introduction	8th Week	2	1	6.0
	3.2	Classification: Basic Concepts	8th Week	3	1	6.0
	3.3	Decision Tree Induction	8th Week	5	1	6.0
	3.4	Decision Tree Induction	8th Week	6	1	6.0
	3.5	Bayes Classification Methods	9th Week	2	1	6.0
	3.6	Rule Based Classification	9th Week	3	1	6.0
	3.7	Advanced Methods: Lazy learners	9th Week	5	1	6.0
	3.8	Advanced Methods: Lazy learners	9th Week	6	1	6.0
	3.9	Other Classification Methods	10th Week	2	1	6.0
	3.10	Revision	15th Week	3	1	1.0
Unit IV	4.1	CLUSTER ANALYSIS : Introduction	10th Week	3	1	6.0
	4.2	Partitioning Methods	10th Week	5	1	6.0
	4.3	Partitioning Methods	10th Week	6	1	6.0
	4.4	Hierarchal Methods	11th Week	2	1	6.0
	4.5	Hierarchal Methods	11th Week	3	1	6.0
	4.6	Density Based Methods	11th Week	5	1	6.0
	4.7	Density Based Methods	11th Week	6	1	6.0
	4.8	Grid Based Methods	12th Week	2	1	6.0
	4.9	Revision	15th Week	5	1	1.0

Unit IV						
Unit V	5.1	OUTLIER DETECTION, DATA MINING APPLICATION AND TRENDS : Introduction	12th Week	3	1	2.0
	5.2	Outlier Detection: Outlier and Outlier Analysis	12th Week	5	1	2.0
	5.3	Outlier Detection: Outlier and Outlier Analysis / II - CIA	12th Week	6	1	5.0
	5.4	Outlier Detection Methods	13th Week	5	1	2.0
	5.5	Outlier Detection Methods	13th Week	6	1	2.0
	5.6	Data Mining Applications	14th Week	2	1	2.0
	5.7	Privacy, Security and Social Impact of Data Mining	14th Week	3	1	2.0
	5.8	Data Mining Trends	14th Week	5	1	2.0
	5.9	Revision	15th Week	6	1	1.0
Total Hrs.					52.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, LCD Projectors, Problem Demonstration, Tool Demonstration

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Course Work	5 Marks

V. RESOURCES

Jiawei Han and Micheline Kamber, Jian Pei "Data Mining Concepts and Techniques", 3rd Ed., Morgan Kaufmann, 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA534A
Course Title	ELECTIVE : ENTERPRISE RESOURCE PLANNING
Course Extension	
Course Teacher	Mr. John Martin A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To reveal the business modules of ERP To convey the basis and key implementation issues of ERP To explore and appreciate some popular products, current and future trends in ERP
Outcomes	At the end of the course, the learner is expected To learn the basic knowledge of the Enterprise Computing techniques used in industries To understand the basic concepts, tools and techniques of ERP To analyze and propose IT solutions for the integration of Business Process through the ERP To aim for careers in various ERP consultancies, ERP support service and Software Developer To understand the business model and ERP the need for ERP implementation.

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Enterprise an Overview	1st Week	1	1	-
	1.2	Discussion on What is an Enterprise? Business Functions and Business Process	1st Week	4	1	-
	1.3	Integrated Management Information System	1st Week	5	1	-
	1.4	Business Model, Integrated Data Model	1st Week	6	1	-
	1.5	The Role of the Enterprise, Common Myth about ERP, A Brief History of ERP, The reason for the growth of the ERP	2nd Week	1	1	-
	1.6	Advantages of ERP, Discussion on Why ERP Packages Now? The Future of ERP Package	2nd Week	4	1	-
	1.7	Basic of ERP Concepts, Discussion on Why is ERP importance to a Company ?	2nd Week	5	1	-
	1.8	Discussion on how does ERP create value?	2nd Week	6	1	-
	1.9	Justifying ERP investments - Quantifiable Benefits from an ERP System - The Intangible Benefits of ERP	3rd Week	1	1	-
	1.10	Risks of ERP - People, Technology and Process - I	3rd Week	4	1	-
	1.11	Risks of ERP - People, Technology and Process - II	3rd Week	5	1	-
	1.12	Benefits of ERP - Tangible and Intangible Benefits - Systemitization - I	3rd Week	6	1	Assignment - 1
Unit II	2.1	ERP and Related Technologies - Introduction to Business Process Reengineering (BPR), Data Warehousing, Data Mining, Online Analytical Processing (OLAP)	4th Week	1	1	-
	2.2	Introduction to Product Life Cycle Management (PLM), Supply Chain Management (SCM), Customer Relationship Management (CRM), Geographical Information System (GIS), Intranets and Extranets	4th Week	4	1	-
	2.3	Business Intelligence (BI) - Reasons, Benefits, Factors, Technology	4th Week	5	1	Test - 1
	2.4	Business Intelligence and ERP, Future of Business Intelligence, Introduction to E-Commerce and E- Business	4th Week	6	1	-
	2.5	The evolution of BPR, BPR - The Different Phases, Challenges faced by Reengineering Efforts	5th Week	1	1	-
	2.6	Data Warehousing - Data in the data Warehouse, Data Warehouse Architecture, Data Warehousing System, Structure of Data Warehouse	5th Week	4	1	-
	2.7	Discussion on Data Mining, Evolution, Process, Advantages and Technology	5th Week	5	1	-
	2.8	Online Analytical Processing (OLAP), OLAP and Data Warehousing, Uses of OLAP, Key Features of OLAP	5th Week	6	1	-
	2.9	I - CA / Product Life Cycle Management, Product Desing and Development, Benefits of PDM, PDM Phases, Uses	6th Week	1	1	I - CA
	2.10	I - CA / Evolution of SCM, Advantages of	6th Week	4	1	I - CA

Unit II		SCM				
	2.11	I - CA - Introduction and Components of CRM, Uses of CRM, Features and Functions of CRM	6th Week	5	1	I - CA
	2.12	I - CA / Advanced Technology and ERP Security - Technological Advancements, Crime and Security	6th Week	6	1	I - CA
	2.13	I - CA / Revision	7th Week	1	1	I - CA / Revision
Unit III	3.1	Business Modules of ERP Package, Functional Modules of ERP Software	7th Week	4	1	-
	3.2	Business Modules - Finance	7th Week	5	1	-
	3.3	Introduction to Manufacturing (Production) - Discussion on How manufacturing respond to the customer?	7th Week	6	1	Assignment - 2
	3.4	Introduction to Human Resource	8th Week	1	1	-
	3.5	Introduction to Plant Maintenance, Material Management	8th Week	4	1	-
	3.6	Introduction to Quality Management - Quality Management Module Functions	8th Week	5	1	-
	3.7	Introduction to Marketing, Sales, Distribution and Service	8th Week	6	1	-
	3.8	ERP Package - SAP AG, Oracle Corporation - Profile / Solutions	9th Week	1	1	Seminar
	3.9	ERP Packages - People Soft, JD Edwards - Profile / Solutions	9th Week	4	1	Seminar
Unit IV	4.1	Introduction to ERP Implementation Strategies - BIG BANG Strategy	9th Week	5	1	-
	4.2	ERP Implementation Life Cycle - Objectives, Different Phases of ERP Implementation	9th Week	6	1	-
	4.3	Discussion on why many ERP implementation fail?	10th Week	1	1	-
	4.4	Implementation methodologies, Managing the Implementation, Implementation Strategy, ERP Implementation Plan	10th Week	4	1	-
	4.5	ERP implementation Methodologies by Vendors and Consulting Firms	10th Week	5	1	-
	4.6	ERP Project Team, Composition of the Implementation Team	10th Week	6	1	-
	4.7	Process Definition	11th Week	1	1	Test - 2
	4.8	Discussion on dealing with employee resistance	11th Week	4	1	-
	4.9	Training and Education - Need and Importance, Training Phases	11th Week	5	1	-
	4.10	Success and Failure Factors of an ERP Implementation	11th Week	6	1	-
	4.11	After ERP Implementation	12th Week	1	1	-
	4.12	Operation and maintenance of the ERP System	12th Week	4	1	-
	4.13	Measuring the performance of the ERP System, Importance, Metrics	12th Week	5	1	-
	4.14	II CA / Maximizing the ERP System	12th Week	6	1	II CA
Unit V	5.1	II CA / Introduction to ERP Present and Future	13th Week	1	1	II CA
	5.2	II CA / Turbo Charge the ERP System	13th Week	4	1	II CA
	5.3	II CA / Introduction to Enterprise Application Integration (EAI), ERP and EAI	13th Week	5	1	II CA
	5.4	ERP and E-Business,	13th Week	6	1	-
	5.5	The Business Process Model,	14th Week	1	1	-

Unit V	5.6	Components of E-Business Supply Chain	14th Week	4	1	-
	5.7	ERP, Internet and WWW - ERP II, The internet explosion,	14th Week	5	1	-
	5.8	ERP tp ERP II - Bringing ERP to the Entire Enterprise	14th Week	6	1	-
	5.9	ERP and Total Quality Management, Characteristics of TQM	15th Week	1	1	-
	5.10	Failure Directions and Trends in ERP - ERP Case Studies	15th Week	4	1	-
	5.11	Revision	15th Week	5	1	Revision
	5.12	Last Working Day	15th Week	6	1	-
Total Hrs.					60.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, Powerpoint Presentations, Video Lectures, Assessment Groups Discussion, Assignment and Seminar

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment 1	2 Marks
Assignment 2	2 Marks
Seminar	2 Marks
Classroom Participation	2 Marks
Problem Solving	2 Marks

V. RESOURCES

Text Book

Alexis Leon, "ERP Demystified", 2nd Edition Tata McGraw-Hill, 2006.

Web Resource, E-Books

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	COMPUTER APPLICATIONS
Class	MCA
Course Code	MCA534B
Course Title	ELECTIVE : WIRELESS APPLICATIONS
Course Extension	
Course Teacher	Mr. Anthony Philomen Raj S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Insights into essential wireless communication, technology, sensing, security, charging, health, and applications
Outcomes	1. Identify the basic concept of wireless networks.2. Analyse traffic theories, mobile radio propagation, channel coding, and cellular concepts.3. Compare and contrast multiple division techniques, mobile communication systems, and existing wireless networks

II. COURSE COVERAGE

Number of hrs. Per Week : 4

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	INTRODUCTION TO NETWORKING	WEEK 1	1	1	Test
	1.2	Technology and Change	WEEK 1	4	1	Test
	1.3	The Internet, Reference Models	WEEK 1	5	1	Assignment
	1.4	Layering and Protocols	WEEK 1	6	1	Assignment
	1.5	OSI and Other Models	WEEK 2	1	1	Assignment
	1.6	Network Types	WEEK 2	4	1	Assignment
	1.7	Network Media	WEEK 2	5	1	Assignment
	1.8	Network Topologies, Connectivity Devices	WEEK 2	6	1	Any Other
	1.9	Evolution of Networking, Introduction to Wireless Communications	WEEK 3	1	1	Any Other
	1.10	Types and Range of Wireless Communications	WEEK 3	4	1	Any Other
	1.11	Growth of Wireless Communications	WEEK 3	5	1	Any Other
	1.12	Wireless Technologies	WEEK 3	6	1	Any Other
	1.13	Wireless LANs, Satellite Communications	WEEK 4	1	1	Any Other
	1.14	Wireless Application Protocol	WEEK 4	4	1	Any Other
	1.15	Wireless Application Protocol	WEEK 4	5	1	Any Other
	1.16	Other Wireless Systems	WEEK 4	6	1	Any Other
Unit II	2.1	TECHNICAL FOUNDATION OF WIRELESS TECHNOLOGIES	WEEK 5	1	1	Any Other
	2.2	What is Wireless?, Antennas, Narrowband and Spread Spectrum Technology	WEEK 5	4	1	Any Other
	2.3	Accessing Channels: Spread Spectrum and Cellular Telephony	WEEK 5	5	1	Any Other
	2.4	Propagation	WEEK 5	6	1	Any Other
	2.5	Frequencies and Spectrum, Signals	WEEK 6	1	1	Any Other
	2.6	Personal Communications System	WEEK 6	4	1	Any Other
	2.7	How an Organization Gets a Piece of Spectrum	WEEK 6	5	1	Any Other
	2.8	How an Organization Gets a Piece of Spectrum	WEEK 6	6	1	Any Other
Unit III	3.1	WIRELESS APPLICATION PROTOCOL : Introduction	WEEK 7	1	1	Any Other
	3.2	Background, History, Design and Principles of Operation	WEEK 8	1	1	Any Other
	3.3	WAP Architecture Requirements, WAP Architecture Overview	WEEK 8	4	1	Any Other
	3.4	The WAP Model, WAP Architecture Components, Compliance and Interoperability	WEEK 8	5	1	Any Other
	3.5	WAE Overview, The WWW Model, The WAE Model	WEEK 8	6	1	Any Other
	3.6	WAE Services and Formats, Internationalization	WEEK 9	1	1	Any Other
	3.7	Security and Access Control	WEEK 9	4	1	Any Other
	3.8	WTA Architecture Overview, WTA Framework Components, Telephony, Specific Exchanges	WEEK 9	5	1	Any Other
	3.9	Wireless Telephony Application Interface Specification, Supported Content Formats	WEEK 9	6	1	Seminar

Unit III	3.10	Wireless Session Protocol Specification, Wireless Transaction Protocol Specification, Wireless Transport Layer Security Specification	WEEK 10	1	1	Seminar
	3.11	Handshake Protocol Overview	WEEK 10	4	1	Seminar
	3.12	Wireless Datagram Protocol Specification	WEEK 10	5	1	Seminar
	3.13	Wireless Control Message Protocol Specification	WEEK 10	6	1	Seminar
Unit IV	4.1	BLUETOOTH : Purpose and Beginnings - Design and Principles of Operation	WEEK 11	1	1	Assignment
	4.2	Transmitter Characteristics - Spurious Emissions - Baseband Characteristics - Physical Channel	WEEK 11	4	1	Assignment
	4.3	Physical Links - General Format - Transmit/Receive Timing - Channel Control - Bluetooth Security	WEEK 11	5	1	Assignment
	4.4	Link Manager Protocol - Logical Link Control and Adaptation Layer Protocol - General Operation - Data Packet Format - Service Discovery Protocol	WEEK 11	6	1	Assignment
	4.5	Rfcomm, Telephony Control Protocol Specification - Interoperability Requirements for Bluetooth as a WAP Bearer	WEEK 12	1	1	Assignment
	4.6	Alternatives to Bluetooth - The Outlook - Recent Events in the Bluetooth World / II – CIA	WEEK 12	4	1	CIA
	4.7	Cellular Telephony: History of Cellular Telephony, Design and Principles of Cellular Operation / II – CIA	WEEK 12	5	1	CIA
	4.8	Cellular Telephony Operations - Analog Cellular Telephones - Digital Cellular Telephones - The Digital Network - Personal Communications System / II – CIA	WEEK 12	6	1	CIA
Unit V	5.1	PUBLIC SERVICES : Interoperability in Communications - Aspects for the Law Enforcement Community	WEEK 13	4	1	Seminar
	5.2	PUBLIC SERVICES : Interoperability in Communications - Aspects for the Law Enforcement Community	WEEK 13	5	1	Seminar
	5.3	Incident Response Plans - Design and Principles of Operation - Specialized Mobile Radio	WEEK 13	6	1	Seminar
	5.4	Incident Response Plans - Design and Principles of Operation - Specialized Mobile Radio	WEEK 14	1	1	Seminar
	5.5	Wireless LANs: Introduction - Benefits of WLANs - Design and Principles of Operation	WEEK 14	4	1	Seminar
	5.6	Wireless LANs: Introduction - Benefits of WLANs - Design and Principles of Operation	WEEK 14	5	1	Seminar
	5.7	WLAN Configurations - Microcells and Roaming - Types of WLANs - WLAN Customer Considerations	WEEK 14	6	1	Seminar
	5.8	Wireless LAN Standard IEEE 802.11 - 802.11b, and 802.11a, Planning for a New Network, Selecting a WLAN - Microwave LANs - Recent Events.	WEEK 15	1	1	Seminar
	5.9	Revision	WEEK 15	4	1	Test
Total Hrs.					54.0	

III. TEACHING PROCEDURES & TECHNIQUES

Black Board, LCD Projector, Learning through LMS tool

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Course Work	5 Marks
Seminar	5 Marks

V. RESOURCES

Gary S. Rogers, John Edwards, "An Introduction to Wireless Technology", 1st Edition, Pearson Education, New Delhi, 2007

Head

Course Teacher

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 18.06.2018
VENUE : HOD's Room
TIME : 4.30 PM - 5.00 PM
MEETING NUMBER : 1st meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD
2. Prof. J. Sasiganth
3. Prof. R. Alexander
4. Prof. R. Arockia Mary
5. Prof. S. Praveen Kumar

AGENDA:

1. 2nd MBA Specialization,
2. NAAC Documentation,
3. Moodle,
4. General Instructions.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.


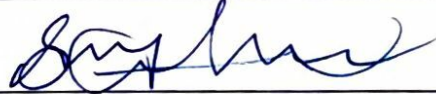



Discussions were made on the following areas,

- Specialization list for 2nd year MBA students were finalized.
- NAAC documentation work will be monitored by Prof. R. Alexander and Prof. R. Arockia Mary.
- Course Plan to be updated in the new template.
- Certificate verification to be held on 25th of June for the P.G 1st year students and will be monitored by Prof. J. Sasiganth.

- Usage of Moodle Platform to be learnt by Prof. S. Praveen Kumar and to be implemented by all staff members.
- Documentation in-charge is Prof. J. Sasiganth and is assisted by Prof. S. Praveen Kumar.
- HOD instructed all staff to monitor students to use Campus Language – English, inside the College premises.
- Department Staff secretary Prof. S. Praveen Kumar.
- CA in-charge will be Prof. R. Arockia Mary.

Finally the HOD thanked all the staff members for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA., M.Phil., Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 601, Vellore Dt. TN, India


Director 3/2/16

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 26.06.2018
VENUE : HOD's Room
TIME : 10.30 AM – 10:45 PM
MEETING NUMBER : 2nd meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. Class Timetable,
2. NAAC Documentation,
3. General Instructions,
4. IN-Plant training.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.


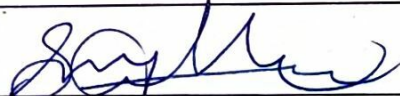

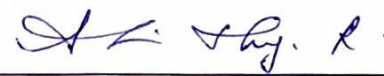
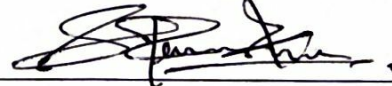
Discussions were made on the following areas,

- Timetable will be finalized and will be sent to all staff by this evening by Prof. J. Sasiganth.
- NAAC documentation has to be verified and checked at the earliest and to be reported to the HOD.
- From now we will be having regular 7th hour class.
- Class adjustment should not be made without the permission of the HOD.
- Only subject and subject related activities have to be taught during class hours.
- Strictly students should not do project works during class hours.

- Staff Moving register has to be maintained regularly.
- Staff should not sit inside the class and it has to be followed strictly.
- No staff should miss the Morning Prayer and they are requested to be before 8:28 AM inside the Department.
- Class materials have to be maintained and have to be documented with all the required details.
- All staffs are requested to do only the works that are assigned by the HOD.
- Last date for submission of In-plant training report is 30th June 2018.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA., M.Phil., Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 001, Vellore Dt. TN, India


Director 30/07/18

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 17.07.2018
VENUE : HOD's Room
TIME : 1.15 PM – 1:30 PM
MEETING NUMBER : 3rd meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. Class Timetable,
2. NAAC Documentation,
3. General Instructions,
4. IN-Plant training.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.






The following topics were discussed,


- All staffs should upload their subject materials for their respective subjects in Moodle.
- 1st Yr will not be having CA- exam this semester due to admission reasons.
- CA Components to be submitted to HOD.
- CA question papers should be submitted to Prof. Arockia Mary.
- NAAC documents to be signed.
- Specialization changed for 2 students in 2nd MBA
(Dimple Mano (BP170760) , Anugrah Xalxo (BP170726)).
Their specialization and subject details to updated in Moodle.

- Students discipline should be monitored.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD

Dr. S. Sasikumar, MBA.,M.Phil.,Ph.D.
Head of the Department,
Department of Management Studies,
Sacred Heart College (Autonomous),
Tirupattur-635 601. Vellore Dt. TN.India


Director 22/07/14

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 07.09.2018
VENUE : HOD's Room
TIME : 10:45 AM – 11:15 AM
MEETING NUMBER : 4th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. Moodle Contents,
2. NAAC Documentation,
3. General Instructions,
4. Course plan,
5. Field training,
6. Industrial Visit.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.






The following topics were discussed,

- Staff profile for all faculty members must be updated in website,
- All faculty members have submitted their course plan in the new format,
- All staffs should upload their subject materials for their respective subjects in Moodle and they should make maximum utilization of moodle for all class activities including assignments, seminars, reports, etc.,
- CA Marks should be uploaded in online immediately,
- All staff should be present for the morning assembly before 8:25 AM,

- Staff should first take the class and then only they can ask the students to take seminar from subject topics,
- Communication skill classes will be conducted for the students by a faculty team from VIT during September 22,23 and 29,30 (Saturday, Sunday),
- In spite of continuous classes second year students could be given some activity,
- Field training for the 1st year students will be there on every Wednesday and they have to submit the training report on the following day.
- Project approval and plagiarism check for the second year students has to be completed at the earliest,
- HOD thanked the team for organizing Industrial visit for the students.

Finally HOD thanked all the staff for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director
2/09/22

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 19.09.2018
VENUE : HOD's Room
TIME : 4:30 PM – 4:55 PM
MEETING NUMBER : 5th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. Moodle Contents,
2. General Instructions,
3. English Course,
4. Subject allocation,
5. CA and Semester Exam.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.




The following topics were discussed,

- PPT's up to 2nd CA must be uploaded in the Moodle,
- All staff members are encouraged to set the CA question papers based on Blooms Taxonomy.
- Board of studies has to be completed before December,
- This year we would be having Brand Trade Fair in the month of November.
- CA Exams dates were fixed.

- All staff members are requested to follow Outcome Based Evaluation method and Blooms Taxonomy with immediate effect..
- Subject allocations for the Even Semester were discussed.
- First year students will be having Communication enhancement course lead by VIT staffs, and all the students will visit Communication Lab at VIT campus on October 6th 2018.

Finally HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	R. Alexander
4. Prof. R. Arockia Mary	R. Arockia Mary
5. Prof. S. Praveen Kumar	


HOD


Director 09/09/18

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 15.10.2018
VENUE : HOD's Room
TIME : 10:50 AM – 11:20 PM
MEETING NUMBER : 6th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. CA Paper Correction
2. General Instructions,
3. Moodle Instruction,

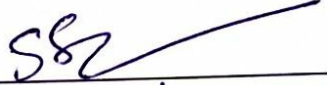




The meeting was headed by Prof. S. Sasikumar, Head of the Department.


The following topics were discussed,

- The Head of the department Dr. Sasikumar informed all the staff to upload materials for all units in Moodle and all CA Papers should be corrected and distributed immediately.
- Student's discipline and punctuality in classes should be monitored and no student should change their place without the permission of the class teacher.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 12.11.2018
VENUE : HOD's Room
TIME : 3:00 PM – 3:25 PM
MEETING NUMBER : 7th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. NAAC Documentation,


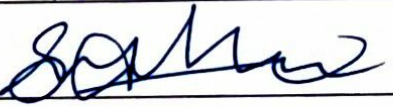



The meeting was headed by Prof. S. Sasikumar, Head of the Department.

The following topics were discussed,

- The Head of the department Dr. Sasikumar insisted to maintain department file has to be arranged as per the new management order for NAAC and further he split up the work that Prof. Arockia Mary and Prof. Praveen will be working on department file maintenance, and Prof. Alexander and Prof. Sasiganth will be working on NAAC Presentation.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE

PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 29.11.2018
VENUE : HOD's Room
TIME : 4:30 PM – 5:15 PM
MEETING NUMBER : 8th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

1. Prof. S. Sasikumar, HOD,
2. Prof. J. Sasiganth,
3. Prof. R. Alexander,
4. Prof. R. Arockia Mary,
5. Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. Even Semester plan,
3. Moodle,
4. 2nd Year Project,
5. CA.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.

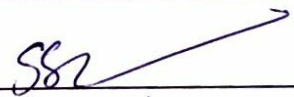




The following topics were discussed,


- The Department Head Dr. Sasikumar allocated the guides for the 2nd Year students project and he will be the project coordinator.
- The Board of Studies will happen on December 8 and ATR has to be prepared.
- Moodle should be started immediately for this semester.
- Department file maintenance to be checked and maintained regularly.
- Books shouldn't be taken to classes and staff should make use of PPT.

- Department Notice boards has to be maintained regularly and department Clubs to be formed and should be active especially for present 1st year students.
- Staff should not use chairs in the class and should be punctual to classes regularly
- Staff should be present before 8:25 AM in the Morning and 1:30 Pm in Noon.
- Mobiles ceased during class hours should be brought in to the notice of the HOD.
- Students should maintain subject notes properly and it shall be verified by the HOD at anytime.
- Prof. Sasikumar (HOD) will be the CA in charge and coordinator for this semester.
- Staff should communicate in English and should try avoiding vernacular languages.
- Required documents to be submitted in mail to AICTE before 15th December 2018.
- Prof. Arockia Mary will be the organizing Secretary for the upcoming conference where UGC listed journal will be published.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

SACRED HEART COLLEGE
PG and RESEARCH DEPARTMENT OF MANAGEMENT

MINUTES OF THE MEETING

DATE : 05.03.2018
VENUE : HOD's Room
TIME : 2:30 PM – 3:00 PM
MEETING NUMBER : 9th meeting of the academic year 2018-19.

STAFF MEMBERS PRESENT FOR THE MEETING:

- 1.Prof. S. Sasikumar, HOD,
- 2.Prof. J. Sasiganth,
- 3.Prof. R. Alexander,
- 4.Prof. R. Arockia Mary,
- 5.Prof. S. Praveen Kumar.

AGENDA:

1. General Instructions,
2. Students end Semester Project,
3. Students Internship,
4. Convocation,
5. CA - Schedule,
6. Staff annual plan performance report.

The meeting was headed by Prof. S. Sasikumar, Head of the Department.

WELCOMING:

The Department Head Prof. Dr. S. Sasikumar welcomed the staff.



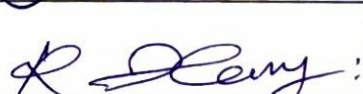
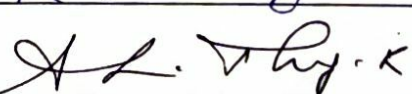

The following topics were discussed,

- The Department Head Dr. S. Sasikumar asked all the staff to submit the 2nd Year students project detail and their performance status immediately and March 29th will be their last working day, all their Project plagiarism check has to be completed by 31st March and by 5th April they will be having their Final Project Viva-Voce and will be completed on the same day.

- He allocated the staff duties and responsibilities for Convocation that will be happening on 9th March 2019- Saturday.
- 1st Year CA Time table was revised as per the instruction of the Principal and will be completed on 8th March 2019- Friday.
- Students Company Internship for 1st Year Students, the necessary process and guidelines for them has to be initiated and the letter has to be prepared by Prof. J. Sasiganth.
- 3rd April will be the last working day of this academic year and Scrutiny board will be on the same day.
- All staff are requested to submit their annual plan performance report to Head of the Department Dr. S. Sasikumar.
- Further he advised that the Students-Staff relationship has to be controlled.

Finally the HOD thanked all the staffs for their presence and availability.

Signature of the Staff members:

Name of the Staff	Signature of the staff
1. Prof. S. Sasikumar, HOD	
2. Prof. J. Sasiganth	
3. Prof. R. Alexander	
4. Prof. R. Arockia Mary	
5. Prof. S. Praveen Kumar	


HOD


Director

PG & RESEARCH DEPARTMENT OF MANAGEMENT
TEACHING PLAN

DEPARTMENT: PG & RESEARCH DEPARTMENT OF MANAGEMENT

COURSE CODE: MBA135T

COURSE TITLE: MANAGEMENT INFORMATION SYSTEM

SEMESTER: I

COURSE TEACHER: J. SASIGANTH

COURSE OBJECTIVE:

- To provide an awareness among the upcoming managers, to understand the Concepts and Applications for Decision Making.
- It identifies the various information systems solution for vertical and horizontal workflow of business operations.

SL.No	DATE	TOPICS TO BE COVERED
1	Jul 17	UNIT I - The Organization and Systems Concept
2	19	Management and use of computers: Conceptual design
3	20	Data capturing
4	21	Data storage and retrieval
5	22	Data processing
6	23	Information reporting - Limitations
7	24	Classification of Information Systems: Operation Information Systems
8	27	Transaction Processing Systems - Process control Systems
9	28	Office Automation System
10	29	Types of Management Information Systems: Information Report Systems
11	30	Executive Information Systems
12	Jul 03	Decision support system
13	4	Types of Strategic Information Systems: Artificial Intelligence
14	5	Expert Systems
15	6	Case Study
16	10	Class Test Unit - 1
17	11	UNIT II - Systems Analysis and Design
18	12	System Analysis: Process
19	13	Decision table
20	14	Data flow Diagram (DFD)
21	17	Entity Relationship Model (ER)
22	18	System life cycle
23	19	Prototyping- Spiral Method
24	20	Logical and Physical Design
25	21	Stages of Systems Development life cycle
26	24	System design: system specifications

27	25	User Interface Design
28	26	Data Design - Process Design
29	27	Case Study
30	31	Class Test Unit - 2
31	Aug 1	Unit III – Functional Management Information Systems
32	2	Marketing Information System
33	3	Operation Information Systems - Major Subsystems
34	4	Sales Information Subsystems
35	16	Space Selling Information Subsystems
36	17	Competitor Information Subsystems
37	18	Dispatch Information Subsystems- Personal Information Subsystems
38	21	Accounting and Financial Information System
39	22	Type of Systems- Advantages of Computerized package
40	23	Inter relationship accounting Information Systems
41	24	Manufacturing Information Systems- Source of Information
42	28	Major Steps- Process Specification
43	29	Product Design - Revenue generation
44	30	Case Study
45	31	Class Test Unit – 3
46	Sep 1	UNIT – IV - Database Management System:
47	4	Models – Types
48	5	Data Warehouses
49	6	Architecture
50	7	Data mining and Data Marts
51	8	Knowledge Management: Types - Tools.
52	11	Networking: Types – LAN – WAN
53	12	Network topologies
54	13	International Conference
55	14	Introduction to E-Commerce and E-Business
56	15	Infrastructure - Issues in Internet
57	25	Case Study
58	26	Class Test Unit - 4
59	27	UNIT – V - Enterprise management System: Enterprise resource planning
60	28	ERP model and Modules
61	Oct 3	Benefits of ERP
62	4	ERP Product Evaluation - ERP Implementation
63	5	Information System Security: Information System Vulnerability
64	6	Controlling security threat and vulnerability
65	16	Computer Crimes

66	17	Software Piracy
67	19	Internet Privacy
68	20	Intranet
69	23	Disaster Management
70	24	Ethics in Information Technology
71	25	Case Study
72	26	Class Test Unit - 5

Teaching Method: Chalk board, Lecture, PPT

Assessment Method: Class test, Problem solving, Class participation

Text Books

1. Robert Schultheis and Mary Summer, Management Information Systems – The Managers View, Tata McGraw Hill, 4st Edition, 2011.
2. Waman S Jawadekar, Management Information Systems, McGraw Hill, 5st Edition 2012.

References

1. Dr. S. Shajahan and Mrs. R. Priyadharshini, Management Information System - New Age International Publishers, 1nd Edition 2010.
2. Gordon Davis, Management Information Systems: Conceptual Foundations, Structure and Development, Tata McGraw Hill, 2nd Edition, 2014.
3. Mohamed Azam, Management Information Systems, McGraw Hill, 1st Edition, 2012.
4. Kenneth C. Laudon and Jane Price Laudon, Management Information Systems – Managing the digital firm, PHI Learning / Pearson Education, PHI, Asia, 4th Edition 2012.
5. Haag, Cumming and McCubbrey, Management Information Systems for the information age, McGraw Hill, 5th Edition, 2013.



Name : **Mr. Berkman J**
Department : **COMMERCE**

Staff Code : T120101
Gender : Male
Date of Appointment : 18/06/2012
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : John Raj. A
Ident. Mark1 : A scar on the left Hand
Languages Known : Tamil, English
Date of Birth : 14/05/1986
Place of Birth : Velauthapuram
Staff Category : Teaching
Marital Status : Single
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : Arockiyamary . J
Ident. Mark2 : A tiny mole on the left Eye

Residential Address

Department of Commerce
Sacred Heart College
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

S.Rajkumar
40,Muslim Pudhumani Street,Puliangudi
Kadaiyanellur
Tirunelveli
TAMIL NADU
Pincode : 627855

Mobile 1 : 8248594693
Personal Mail Id : berkmanjloyola@gmail.com
Residence Number : 9944294316
Aadhaar Card # : 442099933138
Bank A/C # : 3045443
Bank Name, Place : Catholic Syrian Bank, tirupattur
PF/EPF # :
Mobile 2 : 7200771423
Office Mail Id : berkman@shcpt.edu
PAN Card # : AXTPB5657Q
IFSC Code : CSBK0000745
MICR Code : 000047000
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	MAR 2002	387/500
2	H.S.C	12th	Tamil Nadu State Board	MAR 2004	860/1200
3	UG	Commerce	Manonmaniam Sundarnar University	APR 2007	48.55
4	PG	Commerce	Manonmaniam Sundarnar University	MAY 2009	56.86
5	M.Phil.	Commerce	University of Madras	SEP 2011	67.75
6	Ph.D	Commerce	Thiruvalluvar University	Progress	
7	Diploma	PGDCAB	St. Xaviers College	MAY 2009	Grade One

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Maya Appliance	Chennai	10 months	OFFICE	Accountant
2	Sacred Heart College	Tirupattur	5	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Shift-II	Dean	13/06/2016	31/03/2017
2	Association President (UG)	President	16/06/2015	31/03/2017
3	IGNOU	councilor	10/06/2013	09/11/2016
4	Board of Studies (PG)		14/06/2011	09/11/2016
5	Board of Studies	Member	14/06/2011	09/11/2016
6	Hostel	Co-Ordinator	14/06/2011	31/03/2016

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Refresher Course 4	Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT, MHRD, Govt. of India) Training Programme on Academic Leadership	Islamiah College (Autonomous), Vaniyambadi (TN)	13/02/2018	19/02/2018
2	Refresher Course 3	Enhancing E-Skills Qualitative and Quantitative Research Methods	Loyola Institute of Social Science Training and Research at Loyola College, Chennai	01/06/2017	10/06/2017
3	Refresher Course 2	FACULTY OF GMCS COURSE AND ORIENTATION PROGRAMME	THE INSTITUTE OF CHARTERED ACCOUNTS OF INDIA	02/05/2015	03/05/2015
4	Refresher Course 1	ALL INDIA ASSOCIATION FOR CHRISTIAN HIGHER EDUCATION FACULTY DEVELOPMENT PROGRAMME	CSI SYNOD CENTER - CHENNAI	09/07/2014	11/07/2014

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: National Conference on Intellectual Property Rights and Plagiarism			
	Category	: Conference	Level	: National	
	Date From	: 22/03/2018	Date To	: 22/03/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
2	Mode	: Attended			
	Title	: Guest Lecture on Demonetization in India			
	Category	: Invited Talk	Level	: State	
	Date From	: 17/02/2017	Date To	: 17/02/2017	
	University/College/Industry	: Vivekanandha college of Arts and Science for Women			
	City/State	: Elayampalayam, Namakkal, Tamilnadu			
	Type	: As a Resource Person	Title of the Paper	:	Demonetization in India
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
3	Mode	: Attended			
	Title	: Structural Equation Modelling (SEM) using IBM SPSS			
	Category	: Work Shop	Level	: National	
	Date From	: 29/12/2016	Date To	: 31/12/2016	
	University/College/Industry	: Christ University			
	City/State	: Thiruvananthapuram, Kerala			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
4	Mode	: Attended			
	Title	: The Role of IQAC Towards Quality Assurance in Autonomous Colleges			
	Category	: Conference	Level	: National	
	Date From	: 04/11/2016	Date To	: 05/11/2016	
	University/College/Industry	: Sacred Heart College			

	City/State	:	Tirupattur, Vellore				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
5	Mode	:	Attended				
	Title	:	NATIONAL LEVEL WNOWLEDGE TRAINING WORKSHOP				
	Category	:	Work Shop	Level	:	National	
	Date From	:	27/08/2016	Date To	:	27/08/2016	
	University/College/Industry	:	CHRIST UNIVERSITY				
	City/State	:	THIRUVANATHAPURAM,				
	Type	:	Participated	Title of the Paper	:	HOW TO CONDUCT ADMINISTER SURVEY VARIOUS METHODS AND TECHNIQUES	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
6	Mode	:	Attended				
	Title	:	NATIONAL LEVEL WNOWLEDGE TRAINING WORKSHOP				
	Category	:	Work Shop	Level	:	National	
	Date From	:	26/08/2016	Date To	:	26/08/2016	
	University/College/Industry	:	CHRIST UNIVERSITY				
	City/State	:	THIRUVANATHAPURAM,				
	Type	:	Participated	Title of the Paper	:	ALL ABOUT SAMPLING- VARIOUS SAMPLING METHODS AND TECHNIQUES	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
7	Mode	:	Attended				
	Title	:	NATIONAL LEVEL WNOWLEDGE TRAINING WORKSHOP				
	Category	:	Work Shop	Level	:	National	
	Date From	:	25/08/2016	Date To	:	25/08/2016	
	University/College/Industry	:	CHRIST UNIVERSITY				
	City/State	:	THIRUVANATHAPURAM,				
	Type	:	Participated	Title of the Paper	:	HOW TO PREPARE AN INSTRUMENT FOR RESEARCH SCALING AND INSTRUMENT PREPARATION TECHNIQUES	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
8	Mode	:	Attended				
	Title	:	NATIONAL LEVEL WNOWLEDGE TRAINING WORKSHOP				
	Category	:	Work Shop	Level	:	National	
	Date From	:	24/08/2016	Date To	:	24/08/2016	
	University/College/Industry	:	CHRIST UNIVERSITY				
	City/State	:	THIRUVANATHAPURAM,				
	Type	:	Participated	Title of the Paper	:	HOW TO DO REVIEW OF LITERATURE IN AN EFFICIENT AND MORE MEANINGFUL WAY	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
9	Mode	:	Attended				
	Title	:	Agricultural Transformation and Rural Development in India Issues and Problems				
	Category	:	Seminar	Level	:	National	
	Date From	:	30/06/2016	Date To	:	01/07/2016	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, vellore				
	Type	:	Paper Presented	Title of the Paper	:	Stakholders perception of Genetically Modified Products	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
10	Mode	:	Attended				
	Title	:	Prospects and emerging trends in M-Commerce and M-Banking				
	Category	:	Conference	Level	:	National	

	Date From	: 16/02/2016	Date To	: 16/02/2016
	University/College/Industry	: Thiruvalluvar University		
	City/State	: Tirrupatur		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
11	Mode	: Attended		
	Title	: SAMPLING METHODS AND TECHNIQUES		
	Category	: Work Shop	Level	: National
	Date From	: 25/01/2016	Date To	: 25/01/2016
	University/College/Industry	: CHRIST UNIVERSITY		
	City/State	: THIRUVANANTHAPURAM		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
12	Mode	: Attended		
	Title	: INTERNATIONAL CONFERENCE ON INNOVATIVE MARKETING STRATEGIES FOR SUSTAINABLE GROWTH		
	Category	: Conference	Level	: International
	Date From	: 16/09/2015	Date To	: Till Date
	University/College/Industry	: SANKARA COLLEGE OF SCIENCE AND COMMERCE		
	City/State	: COIMBATORE		
	Type	: Paper Presented	Title of the Paper	: EXPLORING THE ROLE OF MEDIA STRATERGY AND NEW PRODUCT DEVELOPMENT IN LONG TERM SUCCESS OF MARKET ACCEPTANCE- A CASE STUDY OF POGO CHANNEL
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
13	Mode	: Attended		
	Title	: STATE LEVEL SEMINAR ON RECENT TRENDS IN MARKETING		
	Category	: Seminar	Level	: State
	Date From	: 22/01/2015	Date To	: Till Date
	University/College/Industry	: LOYOLA COLLEGE		
	City/State	: VETTAVALAM		
	Type	: Paper Presented	Title of the Paper	: THE VIRAL MARKET MAKES YOU AWARE
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
14	Mode	: Attended		
	Title	: SOCIAL INCLUSION IN HIGHER EDUCATION		
	Category	: Work Shop	Level	: National
	Date From	: 27/08/2014	Date To	: 29/08/2014
	University/College/Industry	: LOYOLA COLLEGE		
	City/State	:		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
15	Mode	: Attended		
	Title	: EMERGING CHALLENGES IN FINANCE AND ACCOUNTING		
	Category	: Seminar	Level	: National
	Date From	: 10/12/2013	Date To	: 11/12/2013
	University/College/Industry	: SACRED HEART COLLEGE		
	City/State	: TIRUPATTUR		
	Type	: Participated	Title of the Paper	:
	Award	:	ISBN #	:
	Sponsor Name	:	Amount Sponsored	: 0.00
16	Mode	: Attended		
	Title	: NATIONAL WORKSHOP ON DATA ANALYSIS USING SPSS		
	Category	: Work Shop	Level	: National
	Date From	: 16/05/2013	Date To	: 18/05/2013

	University/College/Industry	:	CHRIST UNIVERSITY				
	City/State	:	BANGALORE				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
17	Mode	:	Attended				
	Title	:	NURTURING ECONOMIC DEVELOPMENT TROUGH CORPORATE SOCIAL RESPONSIBILITY				
	Category	:	Seminar	Level	:	State	
	Date From	:	24/02/2012	Date To	:	24/02/2012	
	University/College/Industry	:	SHRI KRISHNASWAMY COLLEGE FOR WOMEN				
	City/State	:	CHENNAI				
	Type	:	Paper Presented	Title of the Paper	:	CONTRACT FARMING IN INDIA AND ITS PROSPECTS	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
18	Mode	:	Attended				
	Title	:	ENTREPRENEURSHIP- KEY FOR SUSTAINED ECONOMIC EMPOWERMENT				
	Category	:	Seminar	Level	:	National	
	Date From	:	11/03/2011	Date To	:	12/03/2011	
	University/College/Industry	:	ST.XAVIERS COLLEGE				
	City/State	:	PALAYAMKOTTAI				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
19	Mode	:	Attended				
	Title	:	CONFERENCE ON ENTREPRENEURSHIP, YOUTH AND INCLUSIVE DEVELOPMENT FOR BRAND INDIA				
	Category	:	Conference	Level	:	International	
	Date From	:	25/02/2011	Date To	:	26/02/2011	
	University/College/Industry	:	LOYOLA COLLEGE				
	City/State	:	CHENNAI				
	Type	:	Paper Presented	Title of the Paper	:	A STUDY ON WOMEN ENTREPRENEURS IN TIRUNELVELI WITH SPECIAL REFERENCE TO DIC	
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
20	Mode	:	Attended				
	Title	:	NATIONAL CONFERENCE ON CONSUMER PROTECTION				
	Category	:	Conference	Level	:	National	
	Date From	:	15/12/2010	Date To	:	16/12/2010	
	University/College/Industry	:	LOYOLA COLLEGE				
	City/State	:	CHENNAI				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
21	Mode	:	Attended				
	Title	:	PARADIGM SHIFT IN ORGANIZATIONAL WORK CULTURE				
	Category	:	Seminar	Level	:	State	
	Date From	:	05/03/2008	Date To	:	Till Date	
	University/College/Industry	:	ST.XAVIERS COLLEGE				
	City/State	:	PALAYAMKOTTAI				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	A Study on Factors Influencing Purchase Intention of Online Shoppers in Tirupattur		
	Level	:	International	Category	: Journal
	Journal Name	:	Shanlax International Journal of Management, UGC Approved Journal Number- 44278		
	Page From	:	274	Page To	: 278
	ISBN #/ISSN #	:	2321-4643	Impact Factor	: 2.082
	Co-Authors	:	Dr.K.Antony Baskaran		
	Publishing Company	:	Shanlax International Journal of Managment, 61,66 VP Complex, TPK Main Road, Vasantha Nagar, Madurai-625003		
	Volume	:	Volume-5, Special Issue 2	Year of Publishing	: 2017
2	Paper Name	:	Exploring the Role of Media Strategy and New Product Development in Long Term Success of Market Acceptance.A Case Study of Pogo Channel.		
	Level	:	International	Category	: Journal
	Journal Name	:	Paripex Indian Journal of Research		
	Page From	:	29	Page To	: 31
	ISBN #/ISSN #	:	ISSN - 2250-1991	Impact Factor	: Yes
	Co-Authors	:	Dr. K. Antony Baskaran		
	Publishing Company	:	Paripex Indian Journal of Research		
	Volume	:	4	Year of Publishing	: 2015
3	Paper Name	:	PROBLEMS AND PROSPECTS OF VEGETABLE CULTIVATING FARMERS		
	Level	:	National	Category	: Journal
	Journal Name	:	SACRED HEART JOURNAL OF SCIENCE AND HUMANITIES		
	Page From	:	51	Page To	: 59
	ISBN #/ISSN #	:	2277-6613	Impact Factor	:
	Co-Authors	:	Dr. MARCUS		
	Publishing Company	:	SACRED HEART COLLEGE		
	Volume	:	7	Year of Publishing	: 2015
4	Paper Name	:	THE VIRAL MARKET MAKES YOU AWARE		
	Level	:	National	Category	: Journal
	Journal Name	:	VANIJYA VIMARSH JOURNAL OF COMMERCE		
	Page From	:	8	Page To	: 15
	ISBN #/ISSN #	:	2395-0102	Impact Factor	:
	Co-Authors	:	Dr. K. ANTONY BASKARAN		
	Publishing Company	:	SNR SONS COLLEGE - COIMBATORE		
	Volume	:	1	Year of Publishing	: 2015
5	Paper Name	:	CONTRACT FARMING IN INDIA AND ITS PROSPECTS		
	Level	:	National	Category	: Proceedings
	Journal Name	:	NURTURING ECONOMIC DEVELOPMENT THROUGH CSR		
	Page From	:	262	Page To	: 267
	ISBN #/ISSN #	:	9789381195116	Impact Factor	:
	Co-Authors	:	BERKMANS. J		
	Publishing Company	:	UNITED PUBLISHER - MANGALORE		
	Volume	:	1	Year of Publishing	: 2012

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Mr. Berkman J)



Name : **Mr. KARTHIK S**
Department : **COMMERCE**

Staff Code : T140101
Gender : Male
Date of Appointment : 18/06/2014
Staff Type : Management
Designation : Assistant Professor
Blood Group : A+
Community : OC
Nationality : Indian
Father's Name : Mr. P.N. Sethumadhavan
Ident. Mark1 : Mole on the neck, just below the right ear
Languages Known : Tamil, English, Hindi, Telugu, Urdu

Date of Birth : 13/08/1978
Place of Birth : Tirupattur (Vellore District)
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Wife - Dr. A. Poongothai
Mother's Name : Mrs. S. Suseela (Late)
Ident. Mark2 : Mole on the Left Hand Ring Finger

Residential Address

No.12, Rajan Street,
Tirupattur Town
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

No.12, Rajan Street,
Tirupattur Town
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9841297928
Personal Mail Id : sethususeela@yahoo.co.in
Residence Number :
Aadhaar Card # : 381707513840
Bank A/C # : 0745.03431718.190001
Bank Name, Place : Catholic Syrian Bank, Tirupattur
PF/EPF # :

Mobile 2 : 8940673409
Office Mail Id : karthiks@shcpt.edu
PAN Card # : AYBPK9232D
IFSC Code : CSBK0000745
MICR Code : 000047000
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	MAR 1993	72.00
2	H.S.C	12th	Tamil Nadu State Board	APR 1995	63.17
3	UG	B.Com	University of Madras	APR 1998	63.48
4	PG	M.Com	University of Madras	MAY 2001	59.20
5	M.Phil.	Commerce	University of Madras	AUG 2002	57.67
6	Ph.D	Ph. D., (Commerce)	Thiruvalluvar University	Currently Doing	NA
7	S.E.T	State Eligibility Test (SET)	Mother Teresa Womens University	APR 2017	54.86

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Gonzaga College of Arts and Science for Women	Elathagiri, Krishnagiri District	1 Year-4 Months	COMMERCE	Assistant Professor
2	Sacred Heart College (Autonomous)	Tirupattur (Vellore District)	4Years-4 months	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Association President (PG)	Association President (PG)	18/06/2018	Till Date
2	Association President (UG)	Association President (UG)	18/06/2018	Till Date
3	DEEDS	Programme Officer	18/06/2015	17/06/2018
4	Placement Cell	Co-Ordinator	18/06/2015	15/06/2016
5	YRC	Programme Officer	18/06/2015	17/06/2018

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Research Methodology in Social Sciences			
	Category	: Work Shop	Level	: Intercollegiate	
	Date From	: 24/08/2018	Date To	: 25/08/2018	
	University/College/Industry	: Sacred Heart College (Autonomous),			
	City/State	: Tirupattur (Vellore Dist), Tamilnadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Plagiarism-free Research Report Writing			
	Category	: Work Shop	Level	: District	
	Date From	: 12/05/2018	Date To	: 12/05/2018	
	University/College/Industry	: El Shaddai Academy			
	City/State	: Vellore, Tamilnadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Intellectual Property Rights and Plagiarism			
	Category	: Conference	Level	: National	
	Date From	: 22/03/2018	Date To	: 22/03/2018	
	University/College/Industry	: Sacred Heart College (Autonomous),			
	City/State	: Tirupattur, Vellore District, Tamilnadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Innovative Marketing Strategies for Business Growth			
	Category	: Seminar	Level	: International	
	Date From	: 14/09/2017	Date To	: 14/09/2017	
	University/College/Industry	: Morappur Kongu College of Arts and Science			
	City/State	: Morappur, Dharmapuri District			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Prospects and Emerging trends in M-Commerce and M-Banking			
	Category	: Conference	Level	: National	
	Date From	: 16/02/2016	Date To	: 16/02/2016	
	University/College/Industry	: Sacred Heart College (Autonomous),			
	City/State	: Tirupattur (Vellore Dist), Tamilnadu			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
6	Mode	: Attended			

	Title	:	Environmental Audit for Sustainable Development		
	Category	:	Work Shop	Level	:
	Date From	:	12/12/2015	Date To	:
	University/College/Industry	:	Sacred Heart College (Autonomous),		
	City/State	:	Tirupattur (Vellore Dist), Tamilnadu		
	Type	:	Participated	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
7	Mode	:	Attended		
	Title	:	Banking, Finance, Business & Technology for Sustaining Economic Development in Global Market (IBFBT-15)		
	Category	:	Conference	Level	:
	Date From	:	09/10/2015	Date To	:
	University/College/Industry	:	Sri Sairam Institute of Management Studies & Sri Sairam Engineering College		
	City/State	:	Chennai		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
8	Mode	:	Attended		
	Title	:	Recent Dimensions of Commerce		
	Category	:	Conference	Level	:
	Date From	:	07/10/2015	Date To	:
	University/College/Industry	:	Gonzaga College of Arts & Science for Women		
	City/State	:	Krishnagiri		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
9	Mode	:	Attended		
	Title	:	Innovative Marketing Strategies for Sustainable growth - Issues and Challenges		
	Category	:	Seminar	Level	:
	Date From	:	16/09/2015	Date To	:
	University/College/Industry	:	Sankara College of Science & Commerce		
	City/State	:	Coimbatore		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
10	Mode	:	Attended		
	Title	:	Innovative Marketing Strategies for Sustainable growth - Issues and Challenges		
	Category	:	Conference	Level	:
	Date From	:	16/09/2015	Date To	:
	University/College/Industry	:	Sankara College of Science and Commerce		
	City/State	:	Coimbatore		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	:
11	Mode	:	Attended		
	Title	:	National Seminar on Rural Marketing		
	Category	:	Seminar	Level	:
	Date From	:	21/08/2015	Date To	:
	University/College/Industry	:	Sacred Heart College (Autonomous), Tirupattur.		
	City/State	:	Vellore District, Tamilnadu		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:	NABARD	Amount Sponsored	:

12	Mode	:	Attended			
	Title	:	Prolific Management Crafts for Global Eminence ICPMCGE-2015			
	Category	:	Conference	Level	:	International
	Date From	:	13/08/2015	Date To	:	13/08/2015
	University/College/Industry	:	Marudhar Kesari Jain College for Women			
	City/State	:	Vaniyambadi			
	Type	:	Paper Presented	Title of the Paper	:	Empowerment of Women through Micro Finance
	Award	:		ISBN #	:	ISSN No. 2250-1096
	Sponsor Name	:		Amount Sponsored	:	0.00
13	Mode	:	Attended			
	Title	:	E-Banking & Financial Inclusion			
	Category	:	Conference	Level	:	National
	Date From	:	21/02/2015	Date To	:	21/02/2015
	University/College/Industry	:	Gonzaga College of Arts & Science for Women			
	City/State	:	Kathampallm, Krishnagiri District, Tamilnadu			
	Type	:	Paper Presented	Title of the Paper	:	An overview of Financial Inclusion in India with reference to Indian Overseas Bank
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
14	Mode	:	Attended			
	Title	:	Technology in Modern Management			
	Category	:	Conference	Level	:	National
	Date From	:	14/08/2014	Date To	:	14/08/2014
	University/College/Industry	:	Marudhar Kesari Jain College for Women			
	City/State	:	Vaniyambadi, Vellore District, Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
15	Mode	:	Attended			
	Title	:	Globalisation - Is it favourable to Indian Consumers...			
	Category	:	Seminar	Level	:	State
	Date From	:	26/02/2014	Date To	:	26/02/2014
	University/College/Industry	:	Sacred Heart College (Autonomous), Tirupattur (Vellore Dist)			
	City/State	:	Tamilnadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
16	Mode	:	Attended			
	Title	:	Challenges and Prospects in HR in the Modern Era			
	Category	:	Seminar	Level	:	State
	Date From	:	28/02/2013	Date To	:	28/02/2013
	University/College/Industry	:	Gonzaga College of Arts & Science for Women			
	City/State	:	Krishnagiri, Tamilnadu			
	Type	:	Paper Presented	Title of the Paper	:	HR Challenges and its Impacts
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
17	Mode	:	Attended			
	Title	:	Techworld 2013			
	Category	:	Seminar	Level	:	State
	Date From	:	08/02/2013	Date To	:	08/02/2013
	University/College/Industry	:	Gonzaga College of Arts and Science for Women			
	City/State	:	Krishnagiri			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
18	Mode	:	Attended			
	Title	:	Global Financial System in the post crisis era - Issues, Challenges & Opportunities			
	Category	:	Conference	Level	:	International
	Date From	:	16/03/2010	Date To	:	17/03/2010
	University/College/Industry	:	University of Madras,			

	City/State	:	Chennai				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
19	Mode	:	Organized				
	Title	:	The Application of Statistical Tools and Techniques for Researchers				
	Category	:	Work Shop	Level	:	Intercollegiate	
	Date From	:	17/12/2009	Date To	:	18/12/2009	
	University/College/Industry	:	University of Madras				
	City/State	:	Chennai				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
20	Mode	:	Attended				
	Title	:	HRM Perspectives Total Quality Management (TQM)				
	Category	:	Seminar	Level	:	State	
	Date From	:	21/08/1999	Date To	:	22/08/1999	
	University/College/Industry	:	Mazharul Uloom College				
	City/State	:	Ambur				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	A study on Employees attitude towards Human Resource Management Practices in India Cements Limited, Sankar Nagar, Tirunelveli				
	Level	:	International	Category	:	Journal	
	Journal Name	:	Shanlax International Journal of Management				
	Page From	:	41	Page To	:	44	
	ISBN #/ISSN #	:	ISSN 2321-4643	Impact Factor	:	2.082	
	Co-Authors	:	Dr. A. Sankar and Mr. S. Karthik				
	Publishing Company	:	Shanlax International Journal of Management				
	Volume	:	5	Year of Publishing	:	2017	
2	Paper Name	:	A study on Impact of Celebrities in Advertisement on Consumer Brand Perception and Purchase Intention in Krishnagiri Town				
	Level	:	International	Category	:	Journal	
	Journal Name	:	Innovative Marketing Strategies for Sustainable Growth				
	Page From	:	0	Page To	:	0	
	ISBN #/ISSN #	:	ISBN No: 978-93-85477-14-0	Impact Factor	:		
	Co-Authors	:	Prof. A. Jacob and Prof. A. Arockia Mary				
	Publishing Company	:	Bonfring International Journal				
	Volume	:	Volume-II / 16th Sep-2015	Year of Publishing	:	2015	
3	Paper Name	:	Empowerment of Women through Micro Finance				
	Level	:	International	Category	:	Journal	
	Journal Name	:	Prolific Management Crafts for Global Eminence ICPMCGE-2015				
	Page From	:	0	Page To	:	0	
	ISBN #/ISSN #	:	ISSN No: 2250-1096	Impact Factor	:		
	Co-Authors	:	Nil				
	Publishing Company	:	Bonfring International Journal				
	Volume	:	Vol:5 - August 2015	Year of Publishing	:	2015	
4	Paper Name	:	Impact of Financial Inclusion in India - An overview with reference to Indian Overseas Bank				

	Level	: International	Category	: Journal
	Journal Name	: Banking, Finance, Business & Technology for Sustaining Economic Development in Global Market (IBFBT-15)		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISSN No: 2347-7814	Impact Factor	:
	Co-Authors	: Nil		
	Publishing Company	: Global Journal of Business & Management Research		
	Volume	: Vol:3 - Issue:3 / Oct-2015	Year of Publishing	: 2015
5	Paper Name	: Impact of Warehousing Management in Rural Marketing		
	Level	: National	Category	: Journal
	Journal Name	: Indo-Asian Journal of Multidisciplinary Research		
	Page From	: 66	Page To	: 74
	ISBN #/ISSN #	: ISSN No. 2454 - 1370	Impact Factor	: -
	Co-Authors	: S. Karthik and A. Jacob		
	Publishing Company	: Indo-Asian Journal of Multidisciplinary Research		
	Volume	: Volume 1	Year of Publishing	: 2015
6	Paper Name	: Present Scenario of Knowledge Management for Banks in India		
	Level	: International	Category	: Journal
	Journal Name	: Innovative Marketing Strategies for Sustainable Growth		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISBN No: 978-93-85477-14-0	Impact Factor	:
	Co-Authors	: Nil		
	Publishing Company	: Bonfring International Journal		
	Volume	: Volume-II / 16th Sep-2015	Year of Publishing	: 2015

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Mr. KARTHIK S)



Name : **Mr. Rajkumar G**
Department : **COMMERCE**

Staff Code : T160102
Gender : Male
Date of Appointment : 20/06/2016
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : ST
Nationality : Indian
Father's Name : Govindan
Ident. Mark1 : A scar on left thumb finger
Languages Known : Tamil, English
Date of Birth : 11/07/1988
Place of Birth : Kalyanamandai
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : Rajani
Ident. Mark2 : A mole on left chest

Residential Address

Kalyanamandai
Valakavour
Chengam
Tiruvannamalai
TAMIL NADU
Pincode : 635703

Permanent Address

Kalyanamandai
Valakavour
Chengam
Tiruvannamalai
TAMIL NADU
Pincode : 635703

Mobile 1 : 9786524338
Personal Mail Id : grkumar11788@gmail.com
Residence Number : 9786524338
Aadhaar Card # : 641893157895
Bank A/C # : 074503703078190001
Bank Name, Place : Gandhipet
PF/EPF # :
Mobile 2 : 9786524338
Office Mail Id : grajkumar@shctpt.edu
PAN Card # : BUWPR4012A
IFSC Code : CSBK0000745
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	M.Phil.	Commerce	Thiruvalluvar University	2015	66

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College (Autonomous) TPT	Tirupattur	2	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	A Study on Impact of Employees Motivation on Organizational Effectiveness			
	Level	:	International	Category	:	Journal
	Journal Name	:	Shanlax International Journal of Management			
	Page From	:	214	Page To	:	218
	ISBN #/ISSN #	:	2321-4643	Impact Factor	:	
	Co-Authors	:	Mr. Sangeetha			
	Publishing Company	:	Shanlax International Journal of Management			
	Volume	:	2	Year of Publishing	:	2017

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Mr. Rajkumar G)



Name : **Mrs. Sangeetha M**
Department : **COMMERCE**

Staff Code : T170102
Gender : Female
Date of Appointment : 16/06/2017
Staff Type : Management
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known :
Date of Birth : 11/12/1990
Place of Birth : Jamanahalli
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

no-14/35,Kaspa - A,Karumariamman Koil Street,Ambur
no-14/35,Kaspa - A,Karumariamman Koil Street,Ambur
Ambur
Vellore
TAMIL NADU
Pincode : 635802

Permanent Address

Vellore
TAMIL NADU
Pincode :

Mobile 1 : 8248261953
Personal Mail Id : sangeetha251990@gmail.com
Residence Number :
Aadhaar Card # :
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : msangeetha@shcpt.edu
PAN Card # :
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	M.Phil.	commerce	Periyar University	2015	82.40

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Periyar university	Gonzaga college for Women Krishnagiri	1Year	COMMERCE	Assistant Professor
2	Periyar university	MGR college Hosur	1 year	COMMERCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	:	Attended			
	Title	:	International seminar on "INNOVATIVE MARKETING STRATEGIES FOR BUSINESS GROWTH "			
	Category	:	Seminar	Level	:	International
	Date From	:	14/09/2017	Date To	:	14/09/2017
	University/College/Industry	:	Morappur kongu college of arts and science			
	City/State	:	Tamilnadu			
	Type	:	Participated	Title of the Paper	:	"Innovative marketing strategies for business growth
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
2	Mode	:	Attended			
	Title	:	National conference on "New Dimension in M - Commerce"			
	Category	:	Conference	Level	:	National
	Date From	:	09/09/2016	Date To	:	09/09/2016
	University/College/Industry	:	GONZAGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN, KRISHNAGIRI.			
	City/State	:	Tamilnadu			
	Type	:	Participated	Title of the Paper	:	New Dimension in M - Commerce
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	A study on the impact of employees motivation on organizational effectiveness at mitsubishi heavy industries India precision tools ltd, Ranipet			
	Level	:	International	Category	:	Journal
	Journal Name	:	Shanlax international journal of management			
	Page From	:	214	Page To	:	218
	ISBN #/ISSN #	:	2321-4643	Impact Factor	:	2.082
	Co-Authors	:	Mr.G.Rajkumar			
	Publishing Company	:	Shanlax international journal of management			
	Volume	:	5	Year of Publishing	:	2017

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Mrs. Sangeetha M)



Name : **Ms. Lisa E**
Department : **SOCIAL WORK**

Staff Code : T130601
Gender : Female
Date of Appointment : 20/06/2013
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : MBC
Nationality : Indian
Father's Name : Mr A. Elango
Ident. Mark1 :
Languages Known : Tamil, English, Telugu, Kanada, Hindi

Date of Birth : 03/12/1987
Place of Birth : Bangalore
Staff Category : Teaching
Marital Status : Single
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : Mrs D.Komathi
Ident. Mark2 :

Residential Address

253/41
Asiriyar Nagar
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

253/41
Asiriyar Nagar
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9790026740
Personal Mail Id : lisaelango@gmail.com
Residence Number :
Aadhaar Card # : 713425190630
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : lisa@shctpt.edu
PAN Card # : ALQPL8818C
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	General	Tamil Nadu State Board	MAY 2003	78
2	H.S.C	Science	Tamil Nadu State Board	JUN 2005	65
3	UG	B.Sc Computer Science	Thiruvalluvar University	JUN 2009	72
4	PG	MSW (HR)	Thiruvalluvar University	APR 2011	82
5	M.Phil.	Social Work (HRM)	Thiruvalluvar University	AUG 2013	69
6	Diploma	PGDPMIR	Annamalai University	JUN 2011	62
7	NET	NET (Qualified for Assistant Professor)	UNiversity Grants Commission	DEC 2014	57.71

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	5	SOCIAL WORK	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

1 **Membership** : Qualified Lecturer
Institution : IGNOU
Mode : Active
Place : Tirupattur
Date From : 01/10/2015 **Date To** : Till Date

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		Student Centered Learning	Stella Marys College, Chennai	06/03/2018	07/03/2018

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Time Series Data Analysis using Eviews			
	Category	: Work Shop	Level	: National	
	Date From	: 18/02/2019	Date To	: 18/02/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Emerging trends in Community Development			
	Category	: Conference	Level	: National	
	Date From	: 15/02/2019	Date To	: 15/02/2019	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Environmental Concerns and Role of Youth			
	Category	: Conference	Level	: National	
	Date From	: 11/09/2018	Date To	: 11/09/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: Parapsychology			
	Category	: Seminar	Level	: National	
	Date From	: 10/09/2018	Date To	: 11/09/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Young Adults and Emerging Trends in Psychology			
	Category	: Conference	Level	: National	
	Date From	: 25/01/2018	Date To	: 25/01/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Paper Presented	Title of the Paper	: Physical and Mental Wellbeing among Hostel Girls of Sacred Heart College, Tirupattur	
	Award	:	ISBN #	:	

6	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Qualitative Research			
	Category	:	Work Shop	Level	:	International
	Date From	:	10/05/2016	Date To	:	14/05/2016
	University/College/Industry	:	SAMARTH Research Foundation			
	City/State	:	Chennai			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
7	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Changing Scenario of Marriage and Family System in India			
	Category	:	Conference	Level	:	National
	Date From	:	03/02/2016	Date To	:	Till Date
	University/College/Industry	:	SNMV College of Arts and Science Institute of Management			
	City/State	:	Coimbatore			
	Type	:	Paper Presented	Title of the Paper	:	Family Problems- A glimpse and role of counseling
	Award	:		ISBN #	:	
8	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Youth Led Sustainable Development			
	Category	:	Conference	Level	:	International
	Date From	:	19/01/2016	Date To	:	20/01/2016
	University/College/Industry	:	Sacred Heart College			
	City/State	:	Tirupattur			
	Type	:	Paper Presented	Title of the Paper	:	Present Lifestyle of Youth and their Awareness towards Health
	Award	:		ISBN #	:	
9	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Corporate Social Responsibility			
	Category	:	Conference	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	Avinashilingam University			
	City/State	:	Coimbatore			
	Type	:	Paper Presented	Title of the Paper	:	
	Award	:		ISBN #	:	
10	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Disaster Management			
	Category	:	Conference	Level	:	National
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	Sacred Heart College			
	City/State	:	TamilNadu			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
11	Sponsor Name	:		Amount Sponsored	:	0.00
	Mode	:	Attended			
	Title	:	Student Centered Learning			
	Category	:	Work Shop	Level	:	International
	Date From	:		Date To	:	Till Date
	University/College/Industry	:	Stella Marys College for Women			
	City/State	:	Chennai			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes : 0

Carried Out : 0

Ongoing : 0
 Verify out come : 0

Quality Evaluation : 0
 Completed : 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	A STUDY ON SOCIO-ECONOMIC AND HEALTH STATUS OF AUTO DRIVERS OF TIRUPPATUR, VELLORE DISTRICT		
	Level	:	International	Category	: Journal
	Journal Name	:	International Journal of Current Research in Life Sciences		
	Page From	:	1148	Page To	: 1151
	ISBN #/ISSN #	:	ISSN: 2319-9490	Impact Factor	: 5.379
	Co-Authors	:	Moieeson Thairiyam, Karthiga Sharma		
	Publishing Company	:			
	Volume	:	Vol. 07, No. 02	Year of Publishing	: 2018
2	Paper Name	:	BASIC AMENITIES IN TIRUPATTUR, VELLORE DISTRICT: AN EMPIRICAL STUDY		
	Level	:	International	Category	: Journal
	Journal Name	:	International Journal of Current Research in Life Sciences		
	Page From	:	824	Page To	: 829
	ISBN #/ISSN #	:	ISSN: 2319-9490	Impact Factor	: 5.379
	Co-Authors	:	Dr. Clayton Dr. Paul Raj		
	Publishing Company	:			
	Volume	:	7	Year of Publishing	: 2018
3	Paper Name	:	MOBILE USAGE ADDICTION- AN EMPIRICAL STUDY		
	Level	:	International	Category	: Journal
	Journal Name	:	International Research of Current Research in Life Science		
	Page From	:	2536	Page To	: 2538
	ISBN #/ISSN #	:		Impact Factor	: 5.379
	Co-Authors	:	, Moieeson Thairiyam, Dr. Clayton Michael Fonceca		
	Publishing Company	:	International Research of Current Research in Life Science		
	Volume	:	07	Year of Publishing	: 2018
4	Paper Name	:	Feminism through Human Rights Education		
	Level	:	National	Category	: Journal
	Journal Name	:	Asian Journal of Science and Technology		
	Page From	:	6026	Page To	: 6030
	ISBN #/ISSN #	:	ISSN 0976-3376	Impact Factor	: 6.315
	Co-Authors	:			
	Publishing Company	:	Asian Journal of Science and Technology		
	Volume	:	8, Issue 10	Year of Publishing	: 2017
5	Paper Name	:	Knowledge Management- An Empirical Approach		
	Level	:	International	Category	: Journal
	Journal Name	:	International Journal of Current Research (Issue 8)		
	Page From	:	207	Page To	: 212
	ISBN #/ISSN #	:	ISSN 0975- 833X	Impact Factor	: 7.086
	Co-Authors	:	Dr. Clayton Michael Fonceca		
	Publishing Company	:			
	Volume	:	9	Year of Publishing	: 2017
6	Paper Name	:	Politics- Interest and Knowledge among Social Work Students		
	Level	:	National	Category	: Journal
	Journal Name	:	Interdisciplinary Research Journal for Humanities		
	Page From	:	11	Page To	: 15
	ISBN #/ISSN #	:	ISSN 2249-250X	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	8	Year of Publishing	: 2017
7	Paper Name	:	Present Lifestyle of Youth and their Awareness towards Health		
	Level	:	International	Category	: Journal
	Journal Name	:	Sacred Heart Journal		
	Page From	:	0	Page To	: 0

	ISBN #/ISSN #	: ISSN 2277- 6613	Impact Factor	:	
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Year of Publishing	:	2016
8	Paper Name	: Stress Coping Behaviors among Women Employees			
	Level	: National	Category	:	Journal
	Journal Name	: Sacred Heart Journal			
	Page From	: 0	Page To	:	0
	ISBN #/ISSN #	:	Impact Factor	:	
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Year of Publishing	:	2015
9	Paper Name	: Women Empowerment through Collective Self Esteem			
	Level	: International	Category	:	Journal
	Journal Name	: Aarhat Multidisciplinary International Education Research Journal			
	Page From	: 18	Page To	:	27
	ISBN #/ISSN #	: ISSN 2278 5655	Impact Factor	:	
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	Year of Publishing	:	2015

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Ms. Lisa E)

DEPARTMENT OF MANAGEMENT STUDIES

TEACHING PLAN

DEPARTMENT: PG & RESEARCH DEPARTMENT OF MANAGEMENT

COURSE CODE: MBA325E

COURSE TITLE: Patient Care Management

SEMESTER: I

COURSE TEACHER: J . Sasiganth

Course Objectives

- To understand the processes and details related to effective patient care management and to further increase the satisfaction levels of patients.
- To familiarize students on patients care management systems.

COURSE PLAN- PATIENT CARE MANAGEMENT (2017-2018)

Class: II MBA

Sl. No	DATE	TOPICS TO BE COVERED	REMARKS
1	Jul 17	UNIT I - Concept of patient care	
2	19	Video Presentation	
3	20	Patient - centric management	
4	21	Organization of hospital departments	
5	22	Roles of departments in enhancing care	
6	23	Roles of managers in enhancing care	
7	24	Health promotions	
8	27	Trust	
9	28	Patient counseling - for surgical procedures	
10	29	Patient counseling for treatment	
11	30	Patient counseling grief counseling	
12	Jul 03	Patient satisfaction	
13	4	Patient Loyalty.	
14	5	Case Study	
15	6	Case Study	
16	10	Class Test Unit - 1	
17	11	UNIT II - Quality in Patient Care Management	
18	12	Quality in Patient Care Management	
19	13	Focus on quality	
20	14	Systems approach towards service quality	
21	17	service quality - Video Presentation	
22	18	service quality framework	
23	19	service quality - Key theories and concepts	
24	20	service quality - Key theories and concepts	
25	21	Models for quality improvement	
26	24	Models for quality improvement	
27	25	Patient safety - Video Presentation	

28	26	Patient safety	
29	27	Patient risk management.	
30	31	Patient risk management.	
31	Aug 1	Case Study	
32	2	Case Study	
33	3	Class Test Unit - 2	
34	4	Unit III – Patient classification system	
35	16	Types	
36	17	ICD 9 (CM, PM) (International Classification of Diseases)	
37	18	Case mix classification systems	
38	21	DRG (Diagnosis-Related Group)	
39	22	HBG (human beta-glucuronidase)	
40	23	ARDRG (Australian refined diagnosis-related groups)	
41	24	Case mix innovations	
42	28	Patient empowering classification system	
43	29	Patient empowering classification system	
44	30	Case Study	
45	31	Case Study	
46	Sep 1	Class Test Unit - 3	
47	4	UNIT – IV - Role of Medical Superintendent	
48	5	Hospital Administrator - Resident Medical Officer	
49	6	Night Duty Executive	
50	7	Public and guest relation	
51	8	Importance in patient care	
52	11	Information Regarding Patients	
53	12	International Conference	
54	13	Code of Press Relations	
55	14	Medical Information	
56	15	Patient Information Booklets - Attendants' Management	
57	25	Case Study	
58	26	Class Test Unit - 4	
59	27	UNIT – V -	
60	28	record - Definition, Types, Importance - Flow chart of function	
61	Oct 3	Statutory requirements of maintenance - Coding - Indexing And Filing	
62	4	Computerization Of Record - Report and Returns	
63	5	Management of Medical Records Department	
64	6	Role Of Hospital Managers	
65	16	MRD Personnel In Medical Record Keeping	

66	17	Legal Responsibilities - Essential Documents	
67	19	State Licensure, Civil Rights	
68	20	Authority Of Examination, Treatments, Autopsy,	
69	23	Responsibilities of Medical Staff, Tort Liability	
70	24	Insurance, Use of Investigational Drugs	
71	25	Case Study	
72	26	Class Test Unit - 5	

Teaching Method: Chalk board, Lecture, PPT

Assessment Method: Class test, Problem solving, Class participation

Text Books

1. Goel S L & Kumar R., Hospital Core Services: Hospital Administration of the 21st Century. Deep and Deep Publications, New Delhi, 6th Edition, 2016.
2. Gupta S & Kant S. Hospital & Health Care Administration: Appraisal and Referral Treatise. Jaypee: New Delhi, 5th Edition, 2015.

References

1. Kelly D L. Encyclopedia of Quality Management in Hospitals & Health Care Administration. Vol. 1-6. Pentagon Press, Chicago, 4th Edition, 2016.
2. Kilpatrick AN O & Johnson J A, Handbook of Health Administration & Policy. Marcel DekkesInc, New York, 3rd Edition, 2016.
3. Arun Kumar A., Encyclopedia of Hospital Administration & Development, Volume I. Anmol Publications Ltd: New Delhi, 2nd Edition, 2015.
4. Ransom S B. Joshi M S & Nash D B. The Health Care Quality Book: Vision, Strategy & Tools. Standard Publishers Distributors, Delhi, 2nd Edition, 2012.

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW122T
Course Title	SOCIAL WORK PRACTICE WITH GROUPS
Course Extension	
Course Teacher	Dr. Paul Raj S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	- To gain knowledge about the primary method of working with groups - To understand the different techniques and approaches of social work practice with groups- To be helped to acquire the skills of practicing social group work method
Outcomes	1. Knowledge related to the Concepts of Group and Social Group Work, its process and the method of working with groups2. Understanding will be gained on the different techniques, theories and approaches of social work practice with groups3.The students would acquire the various skills required for the practice of Social Group Work Method.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.2	Group in Human Cycle	1	2	1	Activity Based Learning
	1.3	Group as an Instrument of Change	1	3	1	Group Discussion
	1.4	Definition of Social Group Work and Characteristics	1	6	1	Discussions, Revision and PowerPoint Presentation
	1.5	History of Group Work	2	1	1	Black Board, PowerPoint Presentation
Unit II	2.1	Group Process,	2	3	1	Lectures, Activity Based Learning
	2.2	Group Interaction	2	6	1	Lectures, Activity Based Learning
	2.3	Leadership	3.0	1	1	Lectures, Activity Based Learning
	2.4	Group Dynamics- Group Bond, Sub Groups	3.0	3	1	Discussions, Revision and PowerPoint Presentation
	2.5	Group Conflict, Confrontation, apathy and group control	3.0	6	1	Class Room Participation
	2.6	Importance of Relationship and Conflict Resolution	4.0	1	1	Class Room Participation
Unit III	3.1	Values and Principles of Group Work	4.0	2	1	Black Board, PowerPoint Presentation,
	3.2	Types of Groups	4.0	3	1	ICT and Lecture
	3.4	Open and Closed Groups	4.0	6	1	Black Board, PowerPoint Presentation,
	3.5	Social Treatment Groups, Task oriented Groups	5.0	1	1	Lectures
	3.6	Developmental Groups	5.0	2	1	Discussions, Revision and PowerPoint Presentation
	3.7	Recreational Groups	5.0	3	1	ICT and Lecture
	3.8	Group Work Process- Tuckman and Rogers Model	5.0	6	1	Class Room Participation
	3.9	Preventive-Curative-Developmental Models of Group Work	6.0	1	1	Jigsaw Technique
	3.10	Role of Social Workers in different group work stages	6.0	2	1	lecture and Video
	Unit IV	4.0	Group Work Process	9.0	1	1
4.1		Concept of Program	6.0	3	1	lecture and Video
4.2		Principles of Program Planning	6.0	6	1	Class Room Participation

Unit IV	4.3	Importance of Program in Group work	7.0	1	1	Class Room Participation
	4.4	Program Planning and Implementation	7.0	2	1	Video and Lecture
	4.5	Social Work Practice in Different Settings-Community	9.0	3	1	Lecture and ICT
	4.6	Skills for Social Group Work	10.0	3	1	Lectures
	4.7	Programs and Skills	11.0	3	1	Learning by Doing
Unit V	5.1	Importance of recording in Group Work	12.0	1	1	Lectures
	5.2	Principles of Recording	12.0	3	1	Lectures
	5.3	Types of Recording	13.0	2	1	ICT and Lectures
	5.4	Techniques of Recording- Observation, Sociogram, Interaction Diagrams	13.0	6	1	Lectures
	5.5	Bale`s categories of interaction process analysis	14.0	1	1	Lectures
	5.6	Importance of Continous Evaluation in Group Work	14.0	6	1	Lectures
	5.7	Types of Evaluation	15.0	2	1	Chalk and Talk
	5.8	Methods of Evaluation	15.0	3	1	Chalk and Talk
	5.9	Revision	15.0	6	1	Revision and Doubt Clarification
Total Hrs.					36.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Group Discussion, Experiential Sharing, Video Presentation, Group Seminar
Presentation Usage of LCD Projector

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	20 Marks
Library	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

1. Jacobs E. et al. 2010. Theory and Practice of Group Counseling. Cengage Learning India. New Delhi. 2. Sahu R.K. 2010. Group Dynamics and Team Building. Excel Books. New Delhi. 3. Siddiqui Y. H. 2011. Group Work Theories and Practice. Rawat Publications. New Delhi. 4. Toseland W. Ronald, Robert F. Rivas. 2005. An Introduction to Group Work Practice. 5th Edition. Library of Congress Publication. USA. 5. Zastrow H. Charles. 2009. Social Work with Groups. Cengage Learning India. New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW421B
Course Title	ORGANISATIONAL BEHAVIOR
Course Extension	
Course Teacher	Dr. Paul Raj S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<ul style="list-style-type: none">•Gain knowledge about organizational behaviour•Understand the functions and activities of organizational behavior•Acquire the skills of working with organized sectors and human resources
Outcomes	<ul style="list-style-type: none">•Gain knowledge about organizational behaviour•Understand the functions and activities of organizational behavior•Acquire the skills of working with organized sectors and human resources

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Organizational behaviour – Introduction to the Unit and Concept of OB	1.0	1	1	
	1.2	Brief History and Definition of OB	1.0	2	1	
	1.3	Contributions of the Behavioral Sciences	1.0	3	1	
	1.4	Field Practicum	1.0	4	1	
	1.5	Field Practicum	1.0	5	1	
	1.6	Human Behavior at Work	1.0	6	1	
	1.7	Theories of Motivation	2.0	1	1	
	1.8	Motivating Humans	2.0	2	1	
	1.9	Systems Theory	2.0	3	1	
	1.10	Field Practicum	2.0	4	1	
	1.11	Field Practicum	2.0	5	1	
	1.12	EQ at Work	2.0	6	1	
	1.13	Stress and anxiety management	3.0	1	1	
	1.14	Frustration and Conflict	3.0	2	1	
	1.15	Job Satisfaction, Job Rotation, Job Clarification	3.0	3	1	
	1.16	Field Practicum	3.0	4	1	
	1.17	Field Practicum	3.0	5	1	
Unit II	2.1	Employee Morale, Job Monotony and Role Conflict	3.0	6	1	
	2.2	Team-work and Team building	4.0	1	1	
	2.3	Team-work and Team building	4.0	2	1	
	2.4	Change Management	4.0	3	1	
	2.5	Field Practicum	4.0	4	1	
	2.6	Field Practicum	4.0	5	1	
	2.7	Leadership	4.0	6	1	
	2.8	Leadership - Theories, Styles	5.0	1	1	
	2.9	Power structure	5.0	2	1	
	2.10	Decision Making	5.0	3	1	
	2.11	Field Practicum	5.0	4	1	
	2.12	Field Practicum	5.0	5	1	
	2.13	Employee Participation	5.0	6	1	
	2.14	Employee Participation	6.0	1	1	
	2.15	Organizational Commitment	6.0	2	1	
	2.16	Organizational Commitment	6.0	3	1	
	2.17	Field Practicum	6.0	4	1	
	2.18	Field Practicum	6.0	5	1	
Unit III	3.1	Unit Revision	6.0	6	1	
	3.2	Organizational Development	7.0	1	1	
	3.3	Concept, Definition of OD	7.0	2	1	
	3.4	OD - Theories and practice	7.0	3	1	
	3.5	Field Practicum	7.0	4	1	
	3.6	Field Practicum	7.0	5	1	
	3.7	OD and OB	7.0	6	1	
	3.8	OD Intervention techniques	8.0	1	1	
	3.9	Sensitivity Training	8.0	2	1	

Unit III	3.10	Quality Circles	8.0	3	1	
	3.11	Field Practicum	8.0	4	1	
	3.12	Field Practicum	8.0	5	1	
	3.13	Survey Feedback	8.0	6	1	
	3.14	Management of change	9.0	1	1	
	3.15	Concept of Organizational Culture	9.0	2	1	
	3.16	Organisational Climate	9.0	3	1	
	3.17	Field Practicum	9.0	4	1	
	3.18	Field Practicum	9.0	5	1	
Unit IV	4.1	Unit Revision	9.0	6	1	
	4.2	Current Trends in OB Practices: , , , , ,	10.0	1	1	
	4.3	Just-in-time (JIT)	10.0	2	1	
	4.4	5S Model	10.0	3	1	
	4.5	Field Practicum	10.0	4	1	
	4.6	Field Practicum	10.0	5	1	
	4.7	HR Connect	10.0	6	1	
	4.8	Six Sigma and Lean Six Sigma	11.0	1	1	
	4.9	Total Productivity Management (TPM)	11.0	2	1	
	4.10	Total Quality Management (TQM)	11.0	3	1	
	4.11	Field Practicum	11.0	4	1	
	4.12	Field Practicum	11.0	5	1	
	4.13	Small Group Activities (SGA), International Standard Organization (ISO), SEI and IED	11.0	6	1	
	4.14	Kaizen Groups	12.0	1	1	
	4.15	Suggestion Scheme	12.0	2	1	
	4.16	QWL	12.0	3	1	
	4.17	Field Practicum	12.0	4	1	
	4.18	Field Practicum	12.0	5	1	
Unit V	5.1	Unit Revision	12.0	6	1	
	5.2	Relevance of OB in Social Work-1	13.0	1	1	
	5.3	Relevance of OB in Social Work-2	13.0	2	1	
	5.4	Relevance of OB in Social Work-3	13.0	3	1	
	5.5	Field Practicum	13.0	4	1	
	5.6	Field Practicum	13.0	5	1	
	5.7	Challenges involved in application and practice of OB-1	13.0	6	1	
	5.8	Challenges involved in application and practice of OB-2	14.0	1	1	
	5.9	Challenges involved in application and practice of OB-3	14.0	2	1	
	5.10	Behavioral changes in individuals and teams	14.0	3	1	
	5.11	Field Practicum	14.0	4	1	
	5.12	Field Practicum	14.0	5	1	
	5.13	Behavioral changes in individuals and teams	14.0	6	1	
	5.14	Case study presentations – Group -1 Students	15.0	1	1	
	5.15	Case study presentations– Group -2 Students	15.0	2	1	
	5.16	Case study presentations— Group -3 Students	15.0	3	1	
	5.17	Field Practicum	15.0	4	1	
	5.18	Field Practicum	15.0	5	1	
	5.19	Syllabus Revision	15.0	6	1	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk and Talk, Group Discussion, Experiential Sharing, Video Presentation, Group Seminar Presentation, etc.

Assessment Method: CIA Test, Snap test, Class Participation, Seminar Presentation, Group Presentation, etc,

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Test	5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Library	5 Marks

V. RESOURCES

- Bhonsle, Y.B. 1999. Personnel Management Indian Scene. Deborah Prayer House. Mumbai.
- Frence, Wendell and Cecil. 1995. Organisation Development. Prentice-Hall of India Ltd. New Delhi.
- Luthans Fred. 2000. Organisational Behaviour. McGraw Hill Ltd. Singapore.
- Pareek, Udai. 1999. Motivating Organisational Roles. Rawat publications. Jaipur.
- Pareek, Udai. 1999. Organizational Behaviour Process. Rawat Publications. Jaipur.
- Pippa riley. 2011. Organizational behavior. Viva books publications. New Delhi.

Head

Course Teacher



Name : **Mr. Praveen Kumar S**
Department : **MANAGEMENT**

Staff Code : T180701
Gender : Male
Date of Appointment : 18/06/2018
Staff Type : Management
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known : Tamil, English, Malayalam

Date of Birth : 08/11/1993
Place of Birth : Tirupattur
Staff Category : Teaching
Marital Status : Single
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

10/22 KOVILLOOR ROAD
SIVARAJPET
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

10/22 KOVILLOOR ROAD
SIVARAJPET
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 7010983805
Personal Mail Id : praveen7official@gmail.com
Residence Number :
Aadhaar Card # : 984619680102
Bank A/C # : 32734931700
Bank Name, Place : STATE BANK OF INDIA,
SUNDARAMPALLI
PF/EPF # :

Mobile 2 : 7010983805
Office Mail Id : praveenkumar@shc.edu
PAN Card # : KBTPS8348F
IFSC Code : SBIN0007009
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	B.Tech Aerospace Engineering	KARUNYA UNIVERSITY	April 2015	
2	PG	Master of Business Administration	KARUNYA UNIVERSITY	April 2017	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	1	BUSINESS ADMINISTRATIO N	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/04/2019

(Mr. Praveen Kumar S)



Name : **Mr. Sugumar P**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T111003
Gender : Male
Date of Appointment : 18/06/2012
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : Palani M
Ident. Mark1 : A Mole on the left side Stomach
Languages Known : Tamil, English, Hindi
Date of Birth : 14/02/1986
Place of Birth : Gudiyattam
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Geetha R
Mother's Name : Amudha P
Ident. Mark2 : A Scar below left Knee

Residential Address

No. 10/21/17,
Illrd Cross St, Rettaimalai Srinivasan Pettai,
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

1183 A, 6th Street, E.B. Nagar
Rattinamangalam
Arani
Tiruvannamalai
TAMIL NADU
Pincode : 632316

Mobile 1 : 9944463697
Personal Mail Id : sugumar86@gmail.com
Residence Number : 0417322326
Aadhaar Card # : 985690320519
Bank A/C # : 32395001642
Bank Name, Place : State Bank of India, Tirupattur
PF/EPF # : 38609000000403
Mobile 2 :
Office Mail Id : sugumar86@shcpt.edu
PAN Card # : ETDPS3826Q
IFSC Code : SBIN0000934
MICR Code :
UAN # : 100244425583

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	10th	Tamil Nadu State Board	MAR 2001	76.2
2	H.S.C	12th	Tamil Nadu State Board	MAR 2003	62.25
3	UG	BCA	Thiruvalluvar University	APR 2006	79.25
4	PG	MCA	Thiruvalluvar University	APR 2009	78.84
5	M.Phil.	Computer Science	PRIST University	SEP 2011	77.5
6	B.Ed.	B.Ed. Computer Science	TAMILNADU TEACHERS EDUCATION UNIVERSITY	MAY 2010	67.6
7	NET	Computer Science and Applications	UGC	July 2018	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sri Balaji Chockalingam Engineering College	Arani, Tiruvannamalai Dt	1	COMPUTER APPLICATIONS	Lecturer

Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Data Centre	Software Developer	03/11/2014	Till Date
2	Hostel	Sub-Warden	18/06/2012	30/05/2014

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		Introduction to Internet of Things	NPTEL-AICTE Faculty Development Programme, IIT Kharagpur	30/07/2018	28/10/2018

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: National Workshop on Angular JS			
	Category	: Work Shop	Level	: National	
	Date From	: 09/02/2018	Date To	: 10/02/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur, Tamil Nadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
2	Mode	: Attended			
	Title	: International Conference on Electrical, Electronics, Computers, Communication, Mechanical and Computing			
	Category	: Conference	Level	: International	
	Date From	: 28/01/2018	Date To	: 29/01/2018	
	University/College/Industry	: Priyadarshini Engineering College			
	City/State	: Vaniyambadi, Vellore, Tamil Nadu			
	Type	: Paper Presented	Title of the Paper	:	Data Analytics Methodology In Agriculture To Improve Crop Yield and Manage Risk
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
3	Mode	: Attended			
	Title	: Seminar on Big Data Analytics			
	Category	: Invited Talk	Level	: State	
	Date From	: 20/02/2017	Date To	: 20/02/2017	
	University/College/Industry	: Sri Balaji Chockalingam Engineering College			
	City/State	: Arani			
	Type	: As a Resource Person	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	: 0	Carried Out	: 0
Ongoing	: 0	Quality Evaluation	: 0
Verify out come	: 0	Completed	: 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	: KEBCA-A Keyword Extraction Based Clustering Algorithm			
	Level	: International	Category	: Journal	
	Journal Name	: International Journal of Computational Engineering Research			
	Page From	: 8	Page To	: 11	
	ISBN #/ISSN #	: ISSN(e):2250-3005	Impact Factor	:	

2 **Co-Authors** :
Publishing Company :
Volume : Volume 7, Issue 9 **Year of Publishing** : 2017
Paper Name : NOGODI - A Normalized Google Distance (NGD) Based Approach for Text Document Clustering
Level : International **Category** : Journal
Journal Name : International Journal of Modern Computer Science
Page From : 206 **Page To** : 210
ISBN #/ISSN # : ISSN:2320-7868 **Impact Factor** :
Co-Authors :
Publishing Company : RES Publication
Volume : Volume 4, Issue 4, August, 2016 **Year of Publishing** : 2016

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. Sugumar P)



Name : **Rev. Dr. Maria Antony Raj D**
Department : **COMMERCE**

Staff Code : T060101
Gender : Male
Date of Appointment : 19/06/2000
Staff Type : Aided
Designation : Principal
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name : M. Daniel (Late)
Ident. Mark1 :
Languages Known : Tamil, English

Date of Birth : 28/02/1966
Place of Birth : Elathagiri
Staff Category : Teaching
Marital Status : Religious
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : Not Applicable
Mother's Name : Mrs. Savariammal P Rtd Teacher
Ident. Mark2 :

Residential Address

Palaniasamy Road
Sacred Heart College
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

Palaniasamy Road
Sacred Heart College
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9443438658
Personal Mail Id : mariaantonysdb@gmail.com
Residence Number :
Aadhaar Card # : 515682848687
Bank A/C # :
Bank Name, Place :
PF/EPF # :

Mobile 2 :
Office Mail Id : principal@shcpt.edu
PAN Card # : CWRPM4970Q
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	Theology	Salesian University Rome	APR 1999	First Clas
2	PG	Commerce	University of Madras	APR 1995	
3	M.Phil.	Commerce	University of Madras	APR 2004	
4	Ph.D	Commerce	Periyar University	OCT 2010	Highly Com
5	Diploma	Philosophy	Salesian University Rome	APR 1987	
6	D.Lit	Doctor of Letters	South America	2017	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Don Bosco	Katpadi, Vellore	1	ENGLISH	Teacher
2	Don Bosco Higher Secondary School	Perambur Chennai	2	ENGLISH	Teacher
3	ST. Gabriels Higher Secondary School	Broadway Chennai	1	ENGLISH	Teacher

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Lecturer	Dept of Commerce Shift II	16/06/2000	23/05/2006
2	Board Member	Dept of Commerce	24/05/2002	Till Date
3	PG Coordinator	Dept of Commerce Shift II	24/05/2002	23/05/2008
4	Chairman & Board Member	Dept of Business Administration	24/05/2004	23/05/2013
5	HOD	Dept of Business Administration	24/05/2006	23/05/2012
6	Assistant Professor	Dept of Commerce	10/07/2007	Till Date
7	Controller of Examination		24/05/2010	23/05/2015
8	Vice.Principal (Day)		24/05/2010	23/05/2015
9	Principal		24/05/2015	Till Date
10	Syndicate Member, Thiruvalluvar University		09/12/2017	09/12/2020

Membership/Fellowship

1	Membership : Editorial Board
	Institution : JEMS - Special Issue
	Mode : Active
	Place :
	Date From : Date To : Till Date
2	Membership : Editorial Board Member
	Institution : Journal of Advance Management Research
	Mode : Active
	Place :
	Date From : Date To : Till Date
3	Membership : Editorial Board Member
	Institution : Journal of International Economics & Business
	Mode : Active
	Place :
	Date From : Date To : Till Date
4	Membership : Member
	Institution : All India management Association
	Mode : Active
	Place :
	Date From : Date To : Till Date
5	Membership : Member
	Institution : American Research Institute for Policy Development - Business Administration forum
	Mode : Active
	Place :
	Date From : Date To : Till Date
6	Membership : Reviewer
	Institution : International Journal of Business and Management, Canadian Center of Science and Education, Canada
	Mode : Active
	Place : Canada
	Date From : Date To : Till Date

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Admission Committee	Principal	24/05/2015	Till Date
2	College Council	Chairman	24/05/2015	Till Date
3	Curriculum Development Cell	Chairman	24/05/2015	Till Date
4	Finance Committee	Chairman	24/05/2015	Till Date
5	Governing Body	Chairman	24/05/2015	Till Date
6	Journal Committee	Principal	24/05/2015	Till Date
7	Library Committee	Principal	24/05/2015	Till Date
8	Magazine Committee	Principal	24/05/2015	Till Date
9	Research & Publication Committee	Chairman	24/05/2015	Till Date
10	Research Forum	Principal	24/05/2015	Till Date
11	Restructuring Committee	Principal	24/05/2015	Till Date
12	Staff Grievance Redressal Panel	Principal	24/05/2015	Till Date
13	Students Welfare Committee	Principal	24/05/2015	Till Date
14	Womens Grievance Cell for Prevention of Sexual Harassment	Principal	24/05/2015	Till Date
15	Association President (UG)	Dept of Commerce	24/05/2014	23/05/2015
16	Administrative Council	Controller of examinations and Vice Principal	24/05/2010	23/05/2015
17	Admission Committee	Member	24/05/2010	23/05/2015
18	Disciplinary & Ragging Curb Committee	Vice Principal	24/05/2010	23/05/2015
19	Examination Committee	Chairman	24/05/2010	23/05/2015
20	Governing Body	Member	24/05/2010	23/05/2015
21	Internal Quality Assurance Cell (IQAC)	Controller of examinations and Vice Principal	24/05/2010	23/05/2015
22	Physical Education Committee	Director	24/05/2010	23/05/2015
23	Research & Publication Committee	Member	24/05/2010	23/05/2015

24	Students Grievance Redressal Committee	Controller of examinations and Vice Principal	24/05/2010	23/05/2015
25	Students Welfare Committee	Member	24/05/2010	23/05/2015
26	Board of Studies	Member	16/06/2006	Till Date
27	CFCA	Director	24/05/2006	23/05/2011
28	Academic Council	Member	16/06/2004	Till Date
29	Board of Studies	Chairman- BBA	16/06/2004	23/05/2013
30	Curriculum Development Cell	Member	24/05/2004	23/05/2015
31	College Council	Member	16/06/2002	23/05/2015
32	Board of Management	Member	24/05/2000	Till Date
33	Hostel	Warden -Joythi Nivas Hostel	24/05/2000	23/05/2011
34	Physical Education Committee	Member	24/05/2000	23/05/2010
35	Planning and Evaluation Committee	Member	24/05/2000	Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Refresher Course 2	UGC sponsored Emerging trends in International Business Batch XII	Madras	25/07/2012	14/08/2012
2	Refresher Course 1	Refresher Course in Commerce and Management - Batch XX	Madras	20/10/2009	09/11/2009
3	Orientation Course 1	UGC sponsored Orientation Course - Batch 86	Madras	01/11/2008	28/11/2008

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: DBHIE			
	Category	: Work Shop	Level	: National	
	Date From	: 18/11/2016	Date To	: 20/11/2016	
	University/College/Industry	:			
	City/State	: Shillong			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Organized			
	Title	: Corporate Social Responsibility in Social Development			
	Category	: Conference	Level	: National	
	Date From	: 20/09/2016	Date To	: 21/09/2016	
	University/College/Industry	:			
	City/State	: Tirupattur, Tamilnadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Organized			
	Title	: Recent Trends in Banking			
	Category	: Seminar	Level	: National	
	Date From	: 26/08/2016	Date To	: 26/08/2016	
	University/College/Industry	:			
	City/State	: Tirupattur, Tamilnadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: IUS			
	Category	: Work Shop	Level	: International	
	Date From	: 03/07/2016	Date To	: 07/07/2016	
	University/College/Industry	:			
	City/State	:			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
5	Mode	: Attended			

	Title	:	Salesian Campus Ministry in Higher Education in South Asia			
	Category	:	Seminar	Level	:	International
	Date From	:	23/10/2015	Date To	:	25/10/2015
	University/College/Industry	:	Salesian Provincial Council Of South Asia			
	City/State	:	Delhi			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
6	Mode	:	Attended			
	Title	:	Higher Education Policymaking in India Implications for Christain colleges			
	Category	:	Work Shop	Level	:	International
	Date From	:	31/08/2015	Date To	:	03/09/2015
	University/College/Industry	:	All India Association for Christain Higher Education(AIACHE) The United Board for Christain Education in Asia(UBCHEA)			
	City/State	:	Delhi			
	Type	:	Participated	Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
7	Mode	:	Organized			
	Title	:	Rural Marketing			
	Category	:	Seminar	Level	:	National
	Date From	:	21/08/2015	Date To	:	21/08/0015
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
8	Mode	:	Organized			
	Title	:	SPSS and Plagiarism in Research			
	Category	:	Work Shop	Level	:	National
	Date From	:	27/12/2012	Date To	:	29/12/2012
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:	IABCTF, Newyork, USA	Amount Sponsored	:	0.00
9	Mode	:	Organized			
	Title	:	Waste Management			
	Category	:	Seminar	Level	:	National
	Date From	:	03/02/2012	Date To	:	03/02/2012
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
10	Mode	:	Organized			
	Title	:	Medical Tourism in India			
	Category	:	Seminar	Level	:	National
	Date From	:	19/07/2007	Date To	:	20/07/2007
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	
	Sponsor Name	:		Amount Sponsored	:	0.00
11	Mode	:	Organized			
	Title	:	Prospects for Common Currency for South Asia			
	Category	:	Seminar	Level	:	National
	Date From	:	07/12/2006	Date To	:	08/12/2006
	University/College/Industry	:				
	City/State	:				
	Type	:		Title of the Paper	:	
	Award	:		ISBN #	:	

12	Sponsor Name	: UGC	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Prospects for Cyber Banking		
	Category	: Seminar	Level	: State
	Date From	: 15/12/2005	Date To	: 16/12/2005
	University/College/Industry	:		
	City/State	: State		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
13	Sponsor Name	: UGC	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Knowledge Management		
	Category	: Seminar	Level	: National
	Date From	: 16/12/2004	Date To	: 17/12/2004
	University/College/Industry	:		
	City/State	: State		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
14	Sponsor Name	: UGC	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Business Scenario in Indian Context		
	Category	: Seminar	Level	: International
	Date From	:	Date To	: Till Date
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
15	Sponsor Name	:	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Capacity Building for Rural Graduates		
	Category	: Seminar	Level	: National
	Date From	:	Date To	: Till Date
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
16	Sponsor Name	:	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Emerging Challenges in Finance and Accounts		
	Category	: Seminar	Level	: National
	Date From	:	Date To	: Till Date
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
17	Sponsor Name	: ICFAI	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Recent Advance in Business Management		
	Category	: Seminar	Level	: International
	Date From	:	Date To	: Till Date
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:
	Award	:	ISBN #	:
18	Sponsor Name	:	Amount Sponsored	: 0.00
	Mode	: Organized		
	Title	: Recent Trends in Management		
	Category	: Seminar	Level	: International
	Date From	:	Date To	: Till Date
	University/College/Industry	:		
	City/State	:		
	Type	:	Title of the Paper	:

Award : ISBN # :
 Sponsor Name : Amount Sponsored : 0.00

International Exposure

Project

No of Projectes : 0 Carried Out : 0
 Ongoing : 0 Quality Evaluation : 0
 Verify out come : 0 Completed : 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	Ph.D	1	Thiruvalluvar University	2015	0
2	Ph.D	1	Thiruvalluvar University	2014	0
3	MPhil	1	Thiruvalluvar University	2013	1
4	MPhil	1	Thiruvalluvar University	2012	1
5	MPhil	2	Thiruvalluvar University	2011	2
6	MPhil	1	Thiruvalluvar University	2010	1

Book Published

1 **Book Name** : Human Resource Management
Publisher : R.K. Publishers
Year of Publication : 2017 **Chapters** :
Page From : 1 **Page To** : 143
Co-Authors : Dr. S. Sasikumar, Prof. R. Veerappan
Edition : 2017

Journal Publication

1 **Paper Name** : A study on implementation of Total Quality Management Institutes in Vellore District
Level : International **Category** : Journal
Journal Name : Shanlax International Journal of management
Page From : 0 **Page To** : 0
ISBN #/ISSN # : ISSN 2321- 4643 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : **Year of Publishing** : 2017

2 **Paper Name** : Best Practices Shape - A critical Analysis
Level : International **Category** : Journal
Journal Name : IOSR Journal of Humanities and Social Science
Page From : 24 **Page To** : 27
ISBN #/ISSN # : 2279-0845 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : **Year of Publishing** : 2017

3 **Paper Name** : Cyber Crime
Level : International **Category** : Journal
Journal Name : EILFMR
Page From : 132 **Page To** : 138
ISBN #/ISSN # : 2395-5929 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : **Year of Publishing** : 2017

4 **Paper Name** : Electronic Payment System in India
Level : International **Category** : Journal
Journal Name : EIJFMR
Page From : 200 **Page To** : 203
ISBN #/ISSN # : 2395-5929 **Impact Factor** :
Co-Authors :
Publishing Company :
Volume : **Year of Publishing** : 2017

5 **Paper Name** : Foreign Direct Investment in India and China - A study
Level : International **Category** : Journal
Journal Name : Shanlax International Journal of management

	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISSN: 2321-4643	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2017
6	Paper Name	: Green Human Resource Management an Overview		
	Level	: International	Category	: Journal
	Journal Name	: EIJFMR		
	Page From	: 11	Page To	: 15
	ISBN #/ISSN #	: 2395-5929	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2017
7	Paper Name	: CSR an analysis of Indian Commercial Banks		
	Level	: International	Category	: Journal
	Journal Name	: IAJMR		
	Page From	: 3	Page To	: 6
	ISBN #/ISSN #	: ISSN 2454 - 1370	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2016
8	Paper Name	: Perception of Class Quality Circle and its outcome in the progress of students of higher education		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Humanities and Science		
	Page From	: 42	Page To	: 58
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2016
9	Paper Name	: Perception of Students and Teachers towards Semester system in autonomous colleges of Vellore District		
	Level	: National	Category	: Journal
	Journal Name	: Sacred Heart Journal of Humanities and Science		
	Page From	: 66	Page To	: 73
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2016
10	Paper Name	: Present Scenario of CSR in India		
	Level	: International	Category	: Journal
	Journal Name	: IAJMR		
	Page From	: 205	Page To	: 208
	ISBN #/ISSN #	: ISSN 2454 - 1370	Impact Factor	: 1.140
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2016
11	Paper Name	: Financial Performance Analysis: Study of Indian Cement Companies		
	Level	: International	Category	: Journal
	Journal Name	: Bonfring International Journal of Industrial engineering and Management Science		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2250-1096	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2015
12	Paper Name	: International Business Environment: Challenges and Changes		
	Level	: National	Category	: Journal
	Journal Name	: College of Business Management		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISBN 978-93-83241-66-8	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		

- 13 **Volume** : 0 **Year of Publishing** : 2015
Paper Name : A study on corrective actions for project cost variance in construction material management
Level : International **Category** : Journal
Journal Name : IIRJMS
Page From : 0 **Page To** : 0
ISBN #/ISSN # : 2348-344X **Impact Factor** :
Co-Authors :
Publishing Company :
- 14 **Volume** : **Year of Publishing** : 2014
Paper Name : A study on External Debt Management
Level : International **Category** : Journal
Journal Name : Sacred Heart Journal of Humanities and Science
Page From : 0 **Page To** : 0
ISBN #/ISSN # : ISSN 2277 6613 **Impact Factor** :
Co-Authors :
Publishing Company :
- 15 **Volume** : 0 **Year of Publishing** : 2014
Paper Name : A Study on Job Satisfaction and Job Involvement of School Teachers in Tirupattur Town, Vellore District, Tamilnadu
Level : International **Category** : Journal
Journal Name : JEMS
Page From : 40 **Page To** : 42
ISBN #/ISSN # : ISSN 2255 5684 **Impact Factor** :
Co-Authors : R. Veerappan
Publishing Company :
- 16 **Volume** : 0 **Year of Publishing** : 2014
Paper Name : A Study on Profitability Analysis in Reliance Power Ltd at Mumbai
Level : National **Category** : Journal
Journal Name : Dept of Business Administration
Page From : 0 **Page To** : 0
ISBN #/ISSN # : ISBN 978-93-83241-66-8 **Impact Factor** :
Co-Authors :
Publishing Company :
- 17 **Volume** : 0 **Year of Publishing** : 2014
Paper Name : A Study on Wages and Salary Administration
Level : National **Category** : Journal
Journal Name : Dept of Business Administration
Page From : 0 **Page To** : 0
ISBN #/ISSN # : ISBN 978-93-83241-66-8 **Impact Factor** :
Co-Authors :
Publishing Company :
- 18 **Volume** : 0 **Year of Publishing** : 2014
Paper Name : An Overview of Marketing Communication
Level : International **Category** : Journal
Journal Name : Sacred Heart Journal of Humanities and Science
Page From : 0 **Page To** : 0
ISBN #/ISSN # : ISSN 2277 6613 **Impact Factor** :
Co-Authors :
Publishing Company :
- 19 **Volume** : 0 **Year of Publishing** : 2014
Paper Name : Customer Satisfaction towards the services and facilities of Banking Branches After Post Demonetization
Level : International **Category** : Journal
Journal Name : Shanlax International Journal of management
Page From : 100 **Page To** : 105
ISBN #/ISSN # : ISSN 2321 4643 **Impact Factor** :
Co-Authors :
Publishing Company :
- 20 **Volume** : **Year of Publishing** : 2014
Paper Name : HR Role in the Changing Environment
Level : National **Category** : Journal
Journal Name : AnnaiVeilankanni College for Women

	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	:	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 1	Year of Publishing	: 2014
21	Paper Name	: Indian Derivatives Market an Overview		
	Level	: International	Category	: Journal
	Journal Name	: Sacred Heart Journal of Humanities and Science		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISSN 2277 6613	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2014
22	Paper Name	: Risk Perception & Portfolio Management of Equity Investors in Investing Wizards, At Vellore		
	Level	: National	Category	: Journal
	Journal Name	: Innovations in Functional Management		
	Page From	: 53	Page To	: 59
	ISBN #/ISSN #	: ISBN 978-93-83241-66-8	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 1	Year of Publishing	: 2014
23	Paper Name	: Women Leave's Job Due To Family responsibilities a fact or Fiction - A Conceptual Visualization		
	Level	: National	Category	: Journal
	Journal Name	: Dept of Business Administration		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 9789383241668	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2014
24	Paper Name	: A Study on Employee Engagement		
	Level	: International	Category	: Journal
	Journal Name	: Recent Trends in Management		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISBN 978-93-82338-54-3	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2013
25	Paper Name	: A study on Mobile Marketing in Dharmapuri District		
	Level	: International	Category	: Journal
	Journal Name	: IJRCM		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISSN 2231 - 5756	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2013
26	Paper Name	: A study on Retailing of Leather Products in Vellore District		
	Level	: International	Category	: Journal
	Journal Name	: IJSRM		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: ISSN 2321-3418	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	: 0	Year of Publishing	: 2013
27	Paper Name	: A study on the influence of advertisement on health drinks in tirupattur town - vellore district		
	Level	: International	Category	: Journal
	Journal Name	: Research Explorer		
	Page From	: 0	Page To	: 0
	ISBN #/ISSN #	: 2250-1940	Impact Factor	:
	Co-Authors	:		
	Publishing Company	:		
	Volume	:	Year of Publishing	: 2013

28	Paper Name	:	Global Financial Crisis, its Impact on India and the Policy Response			
	Level	:	International	Category	:	Journal
	Journal Name	:	AnnaiMathammalSheela Engineering College			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2013
29	Paper Name	:	Marketing of Educational Services: A New Strategy for Customer Satisfaction			
	Level	:	International	Category	:	Journal
	Journal Name	:	IJSRM			
	Page From	:	397	Page To	:	403
	ISBN #/ISSN #	:	ISSN 2321-3418	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2013
30	Paper Name	:	Medical Tourism ` Retrospect and Prospect			
	Level	:	International	Category	:	Journal
	Journal Name	:	Review of Contemplatory Business Research			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2013
31	Paper Name	:	Purchase Period With Reference To Consumers Of Household Computers Of Vellore District In India			
	Level	:	International	Category	:	Journal
	Journal Name	:	IJRCM			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	ISSN 2231 - 5756	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2013
32	Paper Name	:	A study on Financial Performance Analysis of Reliance Limited			
	Level	:	International	Category	:	Journal
	Journal Name	:	SELP Journal of Social Science			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2012
33	Paper Name	:	Consumer Attitude and Purchase Decision Towards Household Computers (with special reference to Vellore District of Tamilnadu)			
	Level	:	International	Category	:	Journal
	Journal Name	:	Asian Journal of Research in Social Science and Humanities			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:	0	Year of Publishing	:	2012

Consultancy

1	Name of the Project	:	Consultant for Education and Culture			
	Name of the Organisation	:	Salesian Province of Chennai			
	City/Town	:	Chennai	Department	:	COMMERCE
	Type	:		Income Generated	:	0.00
	Date From	:		Date To	:	Till Date
2	Name of the Project	:	Financial Consultant			
	Name of the Organisation	:	Arima Holding Ghana Limited			
	City/Town	:	Ghana	Department	:	COMMERCE
	Type	:		Income Generated	:	0.00
	Date From	:		Date To	:	Till Date

3 **Name of the Project** : Financial Consultant
Name of the Organisation : Arima Holding Ghana Limited (London)
City/Town : London **Department** : COMMERCE
Type : Advisory **Income Generated** : 0.00
Date From : **Date To** : Till Date

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 23/11/2018

(Rev. Dr. Maria Antony Raj D)



Name : **Rev. Fr. Andrews Raja J**
Department : **SOCIAL WORK**

Staff Code : T120601
Gender : Male
Date of Appointment : 18/06/2012
Staff Type : Aided
Designation : Assistant Professor
Blood Group : A1B+
Community : BC
Nationality : Indian
Father's Name : M.JOSEPH STEPHEN
Ident. Mark1 :
Languages Known :
Date of Birth : 28/04/1971
Place of Birth : Krishnagiri
Staff Category : Teaching
Marital Status : Religious
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : I.MARY KANTHAM
Ident. Mark2 :

Residential Address

Sacred Heart College
Tirupattur
Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

Arulagam
3/246, Thendral Nagar, Dindigul Collectorate
Dindigul
Dindigul
TAMIL NADU
Pincode : 624001

Mobile 1 : 9487901610
Personal Mail Id : andrewsrajamsw@gmail.com
Residence Number :
Aadhaar Card # : 356684475138
Bank A/C # : 37111261216
Bank Name, Place : SBI, TIRUPATTUR
PF/EPF # :
Mobile 2 :
Office Mail Id : andrewsrajamsw@gmail.com
PAN Card # : BNRPA2939K
IFSC Code : SBIN0000934
MICR Code : 635002601
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	MATRICULATION BOARD EXAMINATION	MATRICULATION BOARD	MAR 1986	64.5
2	H.S.C	HIGHER SECONDARY COURSE CERTIFICATE	Tamil Nadu State Board	MAR 1988	71.3
3	UG	DEGREE OF BACHELOR OF COMMERCE	University of Madras	APR 1994	FIRST CLASS
4	PG	MASTER OF ARTS IN SOCIAL WORK	TATA INSTITUTE OF SOCIAL SCIENCES	MAY 2004	4.15
5	NATIONAL ELIGIBILITY TEST (NET)	UGC NATIONAL ELIGIBILITY TEST	UNIVERSITY GRANT COMMISSION	JUN 2011	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	DON BOSCO TRIBAL DEVELOPMENT SOCIETY	JAMUNAMARATHUR, JAWADHI HILLS	2	SOCIAL WORK	Rector
2	SACRED HEART COLLEGE	TIRUPATTUR	1	SOCIAL WORK	DIRECTOR
3	SACRED HEART COLLEGE	TIRUPATTUR	3	SOCIAL WORK	DIRECTOR
4	SACRED HEART COLLEGE	TIRUPATTUR	3	SOCIAL WORK	Assistant Professor
5	SACRED HEART COLLEGE	TIRUPATTUR	3	SOCIAL WORK	DIRECTOR
6	SACRED HEART COLLEGE	TIRUPATTUR	3	SOCIAL WORK	Assistant Professor
7	SURABI	TIRUPATTUR	5	SOCIAL WORK	DIRECTOR

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Assistant Professor			Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Rev. Fr. Andrews Raja J)



Name : **Rev. Fr. Henry Daniel Ambrose S**
Department : **SOCIAL WORK**

Staff Code : T150601
Gender : Male
Date of Appointment : 16/06/2015
Staff Type : Aided
Designation : Assistant Professor
Blood Group : B+
Community : BC
Nationality : Indian
Father's Name : S.Savarinathan
Ident. Mark1 : Scar in the chin
Languages Known : Basic Hindi and German
Date of Birth : 23/03/1972
Place of Birth : Elathagiri
Staff Category : Teaching
Marital Status : Religious
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name : K.S.Amalorpavamary
Ident. Mark2 : Scar on the right knee

Residential Address

Sacred Heart College
Tirupattur
Tirupattur - Tk
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

Sacred Heart College
Tirupattur
Tirupattur - Tk
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9488879457
Personal Mail Id : ambrosed1098@gmail.com
Residence Number :
Aadhaar Card # : 691187629632
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : danielambrose@shcpt.edu
PAN Card # : CAQPA7702K
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	PG	Master of Social Work	University of Madras	31.05.2008	76
2	M.Phil.	Social Work	University of Madras	31.05.2010	76
3	SET	STATE ELIGIBILITY TEST	Mother Teresa Womens University	2016	
4	NET	NATIONAL ELIGIBILITY TEST	CBSE	2017	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Don Bosco College of Arts and Science	Dharmapuri	5	MANAGEMENT	Vice.Principal (Day)
2	Don Bosco College of Arts and Science	Dharmapuri	5	SOCIAL WORK	HOD

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Vice.Principal (Day)	For 1.5 years served as the Vice Principal (Shift I) in Don Bosco College of Arts and Science, Dharmapuri	02/08/2010	24/05/2012
2	Vice Principal	Worked for 3 years as Vice Principal for both the Shifts in Don Bosco College of Arts and Science College, Dharmapuri	25/05/2012	22/05/2015
3	IQAC Coordinator	Was the IQAC coordinator and prepared Self Study Report for Don Bosco College of Arts and Science, Dharmapuri	02/06/2014	22/05/2015

Membership/Fellowship

1	Membership	:	Life		
	Institution	:	Professional Social Workers Association Tamil Nadu		
	Mode	:	Life Time		
	Place	:	Chennai		
	Date From	:	24/03/2008	Date To	: 23/03/2018

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1	Orientation Course 1	Skills for Higher Education	Don Bosco Renewal Center, Bengaluru	02/09/2015	05/10/2015

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	:	Attended		
	Title	:	Problems Faced by Youth and Interventions a Social work Model		
	Category	:	Conference	Level	: International
	Date From	:	04/02/2016	Date To	: 05/02/2016
	University/College/Industry	:	Periyar University		
	City/State	:	Salem, Tamilnadu		
	Type	:	Paper Presented	Title of the Paper	:
	Award	:		ISBN #	:
	Sponsor Name	:		Amount Sponsored	: 0.00

International Exposure

1	Name of the Title	:	Pedagogy of Don Bosco		
	Place/Address	:	Valdoco, Turin, Italy		
	Nature of Visit	:	Visited the Birth place of Don Bosco the Founder		
	Date From	:	18/04/2015	Date To	: 02/05/2015

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	Problems of Girls in Co-Education College		
	Level	:	International	Category	: Journal
	Journal Name	:	Problems of Girls in Co-Education College		
	Page From	:	131	Page To	: 137
	ISBN #/ISSN #	:	ISSN 2277-6613	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:	Sacred Heart Journal of Science and Humanities		
	Volume	:	0	Year of Publishing	: 2016

Consultancy

1	Name of the Project	:	CHILDLINE, Ministry of Women and Children, GOI		
	Name of the Organisation	:	Thencoodu Federations Society		
	City/Town	:	Dharmapuri	Department	: SOCIAL WORK
	Type	:	Advisory	Income Generated	: 0.00
	Date From	:	08/09/2011	Date To	: 22/05/2015

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 04/04/2019

(Rev. Fr. Henry Daniel Ambrose S)

DEPARTMENT OF MANAGEMENT STUDIES

TEACHING PLAN

Department: MANAGEMENT STUDIES

Course Code: MBA423A

Course Title: Rural Marketing

Semester: IV

Course Teacher: Dr. J. Sasiganth

Objectives

- To provide conceptual understanding on the Rural Marketing.
- To create awareness about the applicability of the concepts, techniques and processes of marketing in rural context.

WEEKS	DAY ORDER	COURSE PLAN
1	I	Overview of Rural Marketing
	II	Introduction of Rural marketing
	III	Introduction of Rural marketing
	IV	Introduction of Rural marketing
	V	Introduction of Rural marketing
	VI	Evolution of Rural Marketing in Indian and Global Context
2	I	Evolution of Rural Marketing in Indian and Global Context
	II	Definition and Nature

	III	Scope
	IV	Characteristics and potential of Rural Marketing
	V	A comparative Analysis of Rural Vs Urban Marketing- Size & Structure of Rural Marketing
	VI	Emerging challenges & Opportunities in Rural Marketing.
3	I	Group discussion
	II	Individual presentation
	III	Case analysis
	IV	Snap Test
	V	Unit - II: Rural Marketing Strategies
	VI	Profile of Rural Marketing Dimensions & Consumer Profile
4	I	Profile of Rural Marketing Dimensions & Consumer Profile
	II	Rural Market Equilibrium
	III	Classification of Rural Marketing
	IV	Classification of Rural Marketing
	V	Regulated and Non Regulated
	VI	Marketing Mix

5	I	Segmentation
	II	Targeting
	III	Position
	IV	Rural Marketing Strategies
	V	Role of Government and other Institutions in Rural Marketing
	VI	Integrated Marketing Communication in Rural Marketing.
6	I	Two units test
	II	Presentation
	III	Case analysis
	IV	Unit - III: Product & Distribution
	V	Product / Service Classification in Rural Marketing
	VI	I CA New Product Development in Rural Marketing
7	I	I CA Brand Management in Rural Marketing
	II	I CA Target costing for target pricing
	III	I CA Channel management in rural Marketing
	IV	I CA Managing Physical distribution
	V	I CA Sales force Management in Rural Marketing

	VI	Marketing of Agricultural Produce
8	I	Objectives and Challenges.
	II	Objectives and Challenges.
	III	Revision
	IV	Unit test
	V	Case analysis
	VI	Presentation
9	I	Case analysis
	II	Unit - IV: Rural Consumer Behaviour and Marketing Research
	III	Consumer Buyer Behaviour Model in Rural Marketing
	IV	Consumer Buyer Behaviour Model in Rural Marketing
	V	Rural Marketing Research
	VI	Retail & IT models in Rural Marketing
10	I	Retail & IT models in Rural Marketing
	II	CSR and Marketing Ethics in Rural Marketing
	III	CSR and Marketing Ethics in Rural Marketing
	IV	Consumer Education & Consumer Methods in Promotion of Rural Marketing

	V	Consumer Education & Consumer Methods in Promotion of Rural Marketing
	VI	Consumer Education & Consumer Methods in Promotion of Rural Marketing
11	I	Advertisement & Media Role in Rural Marketing.
	II	Advertisement & Media Role in Rural Marketing.
	III	Advertisement & Media Role in Rural Marketing.
	IV	Revision
	V	Unit test
	VI	Case analysis
12	I	Presentation
	II	Case analysis
	III	Unit - V: Trends in Rural Marketing
	IV	e- Rural Marketing
	V	CRM & e - CRM in Rural Marketing
	VI	CRM & e - CRM in Rural Marketing
13	I	Advanced Practices in Rural Marketing
	II	Social Marketing
	III	II CA Network Marketing

	IV	II CA Green Marketing in Indian and Global Context
	V	II CA Co-operative Marketing
	VI	II CA Micro Credit Marketing
14	I	II CA Public Private Partnership Model in Rural Marketing
	II	II CA Advancement of Technology in Rural Marketing
	III	Structure of Competition in Rural India.
	IV	Individual presentations
	V	Group presentations
	VI	Case study analysis
15	I	Environmental and ethical responsibilities
	II	ethical responsibilities
	III	Revision
	IV	Revision
	V	Revision
	VI	Revision

Teaching Method: Lecture, Video, Case Analysis, PPT

Assessment Method: Assignment, Seminar, Group Discussion

Text Book

1. C. G. Krishnamacharyulu and Lalitha Ramakrishnan, Rural Marketing — Pearson Education, 2nd Edition, 2010
2. Awadhesh Kumar Singhand Satyaprakash pandey, Rural Marketing: Indian Perspective, New age publishers, 1st Edition, 2007

REFERENCE BOOKS

1. Pradeep Kashyap & Siddhartha Raut, Rural Marketing, Biztantra,2009.
2. T.P. Gapalawamy, Rural Marketing Environment, Problems & Strategies, Vikas Publications, 3rd edition. 2009.
3. Sanal Kumar Velayudhan Rural Marketing: Targeting the Non-urban Consumer, Sage Response, 2nd Edition, 2010.

Head

Course Teacher



Name : **Mr. Veeraragavan R**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T111002
Gender : Male
Date of Appointment : 02/06/2011
Staff Type : Management
Designation : Assistant Professor
Blood Group : O+
Community : BC
Nationality : Indian
Father's Name : Rajaram N
Ident. Mark1 : Back side of SBI Sundarampalli
Languages Known : English
Date of Birth : 14/04/1985
Place of Birth : Sundarampalli
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife : Susila V
Mother's Name : Arulmozhi R
Ident. Mark2 :

Residential Address

151 Sundarampalli
Sundarampalli Post
Tirupattur
Vellore
TAMIL NADU
Pincode : 635654

Permanent Address

151 Sundarampalli
Sundarampalli Post
Tirupattur
Vellore
TAMIL NADU
Pincode : 635654

Mobile 1 : 9952598990
Personal Mail Id : ragavan.srv@gmail.com
Residence Number : 04179244287
Aadhaar Card # : 229551983067
Bank A/C # : 011307060405
Bank Name, Place : SBI Sundarampalli
PF/EPF # : TBVLR003860900000003
Mobile 2 :
Office Mail Id : veeraragavan@shcpt.edu
PAN Card # : AQUPV4029L
IFSC Code : SBIN0007009
MICR Code : 635002027
UAN # : 100287586865

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	Bsc Physics	University of Madras	APR 2007	62
2	PG	MCA	Thiruvalluvar University	APR 2010	72.46
3	M.Phil.	M.Phil	Thiruvalluvar University	AUG 2011	FirstClass

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Sacred Heart College	Tirupattur	2	COMPUTER APPLICATIONS	Assistant Professor
2	Sacred Heart College	Tirupattur	2	COMPUTER APPLICATION (MCA)	Assistant Professor
3	Sacred Heart College	Tirupattur	2	COMPUTER SCIENCE	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	IQAC Member	Asst. Co-Ordinator	18/06/2013	31/03/2015
2	Research forum, Incharge	Department incharge	17/06/2015	31/03/2017
3	Project Coordinator	NPTEL	18/06/2015	Till Date
4	Editor	Sacred Heart Times - E-News Letter	01/12/2017	Till Date

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Board of Studies (PG)	Member	01/07/2015	Till Date
2	Research Forum	Member	01/06/2015	31/03/2017
3	Internal Quality Assurance Cell (IQAC)	Member	01/07/2013	31/03/2016
4	FINE ARTS	Programme Officer	02/07/2012	31/03/2015
5	Board of studies (UG)	Member	29/07/2011	31/03/2015

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: NWAJS2018			
	Category	: Work Shop	Level	: National	
	Date From	: 09/02/2018	Date To	: 10/02/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tamilnadu			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Python Programming			
	Category	: Work Shop	Level	: State	
	Date From	: 08/02/2018	Date To	: 08/02/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: International Conference on Electrical, Electronic, Computers, Communications, Mechanical and Computing			
	Category	: Conference	Level	: International	
	Date From	: 28/01/2018	Date To	: 29/01/2018	
	University/College/Industry	: Priyadarshini Engineering College			
	City/State	: Vaniyambadi, Tamilnadu			
	Type	: Paper Presented	Title of the Paper	: Data Analytics Methodology in Agriculture to Improve crop yield and manage risk	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: National Conference on Software Engineering and Applications NCSE 2017			
	Category	: Conference	Level	: National	
	Date From	: 03/08/2017	Date To	: 05/08/2017	
	University/College/Industry	: Sacred Heart College			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	: UGC	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: INNOVIT 17			
	Category	: Conference	Level	: State	
	Date From	: 03/03/2017	Date To	: 03/03/2017	
	University/College/Industry	: Shanmuga Industries arts and Science College			
	City/State	: Tiruvannamalai			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	

6	Mode	:	Organized				
	Title	:	IOS- iphone os				
	Category	:	Work Shop	Level	:	National	
	Date From	:	18/02/2017	Date To	:	18/02/2017	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
7	Mode	:	Attended				
	Title	:	NCSE 2012				
	Category	:	Conference	Level	:	National	
	Date From	:	29/08/2015	Date To	:	31/08/2015	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:	UGC	Amount Sponsored	:	0.00	
8	Mode	:	Attended				
	Title	:	NPTEL STUDY CENTER				
	Category	:	Work Shop	Level	:	National	
	Date From	:	06/05/2015	Date To	:	Till Date	
	University/College/Industry	:	IIT Madras				
	City/State	:	Chennai, TamilNadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:	MHRD, Government of India	Amount Sponsored	:	0.00	
9	Mode	:	Attended				
	Title	:	Big Data Analytics				
	Category	:	Work Shop	Level	:	National	
	Date From	:	25/02/2015	Date To	:	Till Date	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	
10	Mode	:	Attended				
	Title	:	NSCE 2014				
	Category	:	Conference	Level	:	National	
	Date From	:	21/08/2014	Date To	:	23/08/2014	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:	UGC	Amount Sponsored	:	0.00	
11	Mode	:	Attended				
	Title	:	ENHANCING QUALITY OF HIGHER EDUCATION INSTITUTIONS THROUGH INTERNAL QUALITY ASSURANCE CELL (IQAC)				
	Category	:	Work Shop	Level	:	National	
	Date From	:	09/09/2011	Date To	:	10/09/2011	
	University/College/Industry	:	Sacred Heart College				
	City/State	:	Tirupattur, Tamilnadu				
	Type	:	Participated	Title of the Paper	:		
	Award	:		ISBN #	:		
	Sponsor Name	:		Amount Sponsored	:	0.00	

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	Towards Ontology Development for Teaching Programming Language			
	Level	:	International	Category	:	Journal
	Journal Name	:	the World Congress on Engineering			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	978-988-19251-5-2	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:		Year of Publishing	:	0

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. Veeraragavan R)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW421A
Course Title	DEVELOPMENT STRATEGIES
Course Extension	
Course Teacher	Dr. Selvam T

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To help the students to gain knowledge about development strategies To help the students to Understand the functions and activities of different developmental strategies To help the students to Acquire the skills of using the developmental strategies in different sectors
Outcomes	Students will have gained knowledge about development strategies Students will have Understood the functions and activities of different developmental strategies Students will have Acquired the skills of using the developmental strategies in different sectors

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	UNIT 1: Self Help Groups meaning- Characteristics- formation- animation	1st Week	1	1	Revision
	1.2	Federation of SHGS at the Panchayats, Cluster, Block and District.	1st Week	2	1	Revision
	1.3	Role of state in SHGs. Role of banks in SHGs.	1st Week	3	1	Revision
	1.4	Maintenance of records in SHGs, Grading and evaluation of SHGs.	1st Week	6	3	Revision
	1.5	Role of SHGs in local issue tackling.	2nd Week	1	1	Revision
	1.6	Leadership in SHGs. Problems faced by SHGs.	2nd Week	3	2	Revision
	1.7	SHGs and Economic development. Role of NGOs in SHGs. Role of social workers in SHGs.	2nd Week	5	2	Revision
	1.8	Micro finance- meaning and characteristics- working of Micro finance- Philosophy of micro finance- Role of Social worker in Micro finance.	2nd Week & 3rd Week	1	2	Revision
Unit II	2.9	UNIT 2: Water shed Management – meaning, philosophy, objectives, and implementation.	3rd Week	3	2	Revision
	2.10	Economic benefits, social benefits.	3rd Week	5	2	Revision
	2.11	People's participation in water shed management, by products of water shed management.	3rd Week and 4th Week	1	2	Revision
	2.12	Role of NGOs in water shed management. Role of government in water shed management.	4th Week	2	1	Revision
	2.13	Changes in life style due to water shed management.	4th Week	3	1	Revision
	2.14	Limitations of water shed management.	4th Week	4	1	Revision
	2.15	Role of social workers in water shed management.	4th Week	5	1	Revision
Unit III	3.16	UNIT 3: Waste land development – meaning and characteristics.	4th Week	6	1	Revision
	3.17	Identification of waste land, assessment of waste land, process of waste land development.	5th Week	2	2	Revision
	3.18	Role of NGOs in waste land development. Role of government in waste land development.	5th Week	3	1	Revision
	3.19	People's participation in waste land development. National economic development and waste land development.	5th Week	5	2	Revision
	3.20	Limitations of waste land development. Role of social worker in waste land development projects.	5th Week	6	1	Revision
Unit IV	4.21	UNIT 4: Entrepreneurship – meaning, characteristics.	6th Week	1	1	Revision
	4.22	Problems of entrepreneurship. Women entrepreneurs, rural entrepreneur.	6th Week	3	2	Revision
	4.23	Personality and dynamics of entrepreneurs. Training and development of entrepreneurs.	6th Week	5	2	Revision
	4.24	Role of SIDCO, TAHDCO, NABARD,	6th Week	1	2	Revision

Unit IV		SSIS.SIPCT, and KVIC in entrepreneur development.	7th Week			
	4.25	Role of social workers in entrepreneur development.	7th Week	2	1	Revision
Unit V	5.26	UNIT 5: Environment, Ecology, Ecosystem – meaning	7th Week	3	1	Revision
	5.27	Environmental components – physical or natural, human, social, biotic.	7th Week	4	1	Revision
	5.28	Environmental problems – green house effect, global warming, ozone destruction, acid rain, radiation, soil erosion.	7th Week	6	2	Revision
	5.29	Causes of environmental problems – industrial revolution, population growth, technological development.	8th Week	2	2	Revision
	5.30	Constitutional provisions – Article 48A, 51A.	8th Week	3	1	Revision
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecturing
Group Learning
Self Learning
Flipped Class Room Approach

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Library	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Daniel A.V. 2011. Strategies for Agricultural Development. Vora publications. Bombay.
Danial Lazer. 2008. Micro Training Poverty and Eradication. New Century publications. New Delhi.
Desai Vasant. 2008. Dynamics of Entrepreneurial Development. Sultan Anand and sons. New Delhi.
Giriappa. S. 2011. Water the Efficiency in Agriculture. Oxford Press. Calcutta.
Gupta C.B. 2004. Entrepreneurial Development. Sultan Anand and Sons. New Delhi.
Jayashree. 2005. Entrepreneurial Development. Marghan publications. Chennai.
Selvapathi K., 1995. An Economic Analysis of the Watershed Development. Sacred Heart College. Tirupattur.
Khan M. A. 2002. Water Shed Management for Sustainable Agriculture. Agrobias publications. Judhpur.
Lalitha.N. 2003. Self Help Groups in Rural Development. Dominant publications. New Delhi.
Poomani C. 2000. Functioning of Mahalir Thittam. Sacred Heart college. Tirupattur.
Sharma R. K. 2011. Entrepreneurship Development. Himalaya publications. Bombay.
Upendra Nath Roy. 2005. People Participation in Watershed Management. Kanishka Publisher. New Delhi.
Usharani. K., 2008, Marketing Strategies and Finance Viability of Self Help Groups, Sarop and Sons, New Delhi.
Vijaya Agarwal, 2005, Micro Finance An Introduction, ICFAI University, Hyderabad.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW423A
Course Title	ELECTIVE III : PROJECT MONITORING AND EVALUATION
Course Extension	
Course Teacher	Dr. Selvam T

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To help the students to have Knowledge about monitoring and evaluation systems and their use in project cycle management To help the students to Learn methods and skills to carry out monitoring using logframe matrix To help the students to have Knowledge to plan and carry out evaluation studies and measure the results of the project
Outcomes	Students will have gained Knowledge about monitoring and evaluation systems and their use in project cycle management Students will have Learned methods and skills to carry out monitoring using logframe matrix Students will have gained Knowledge to plan and carry out evaluation studies and measure the results of the project

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit 1 – Monitoring and Evaluation: Definitions and Concept	1st Week	1	1	Revision
	1.2	Difference between monitoring and evaluation	1st Week	2	1	Revision
	1.3	Importance of monitoring and evaluation in Project Cycle Management	2nd Week	1	1	Revision
	1.4	The Logframe Analysis	2nd Week	2	1	Revision
	1.5	Formulating Objectives	3rd Week	1	1	Revision
	1.6	Defining Activities.	3rd Week	2	1	Revision
Unit II	2.1	Unit 2 - Monitoring and Evaluation Framework: with baseline and target	4th Week	2	2	Revision
	2.2	Indicators	5th Week	1	1	Revision
	2.3	Designing measurable indicators for goal,	6th Week	1	2	Revision
	2.4	outcomes and outputs.	6th Week	2	1	Revision
Unit III	3.1	Unit 3 -Types of monitoring: Monitoring Activities and Outputs	7th Week	1	1	Revision
	3.2	Monitoring Outcomes and Assumptions	7th Week	2	2	Revision
	3.3	Preparation of monitoring forms	8th Week	1	1	Revision
	3.4	Data collection/processing/analysis and reporting	8th Week	2	1	Revision
	3.5	Implementation of recommendations.	9th Week	1	1	Revision
Unit IV	4.1	Unit 4 – Evaluation - Formative and Summative Evaluation	9th Week	2	1	Revision
	4.2	Internal and External Evaluation	10th Week	1	1	Revision
	4.3	Internal evaluation process	10th Week	2	1	Revision
	4.4	Methodology	11th Week	1	1	Revision
	4.5	Preparation of terms of reference/forms	12th Week	2	1	Revision
	4.6	Data collection/processing/analyzing.	12th Week	1	1	Revision
Unit V	5.1	Unit 5 - External evaluation- Evaluation of Government schemes and programmes	12th Week	1	2	Revision
	5.2	Writing an effective Evaluation report	13th Week	2	2	Revision
	5.3	Communication of findings for action and accountability	13th Week	2	2	Revision
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecturing
Group Learning
Self Learning
Flipped Class Room Approach

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Assignment	5 Marks
Library	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Barton, T. (1997). Guidelines for Monitoring and Evaluation – How are we doing, CARE International, Uganda

Casley D J and Kumar K (1988) The Collection, Analysis, and Use of Monitoring and Evaluation Data, A Joint Study by The World Bank, IFAD and FAO, London: The John Hopkins University Press.

Curry S and Weiss J (2000) Project Analysis in Developing Countries, Second Edition, MacMillan Press, Basingstoke.

DFID (1995) Stakeholder Participation and Analysis, London: Social Development Division, DFID

Feuerstein M.T (1986) Partners in Evaluation, Evaluating development and community programmes with participants, MacMillan Education, London.

Guijt, Irene; Jim Woodhill (2002). Managing for Impact in Rural Development: A Guide for Project M and E. International Fund for Agricultural Development.

Handbook on Monitoring and Evaluating for Results, Evaluation Office, UNDP, 2002

Margoluis, R. and Salafsky, N. (1998). Measures of Success: Designing, Managing, and Monitoring Conservation and Development Interventions. Island Press: USA.

Roche, Chris (2004). Impact Assessment for Development Agencies. Oxfam, London

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW123T
Course Title	SOCIOLOGY FOR SOCIAL WORK PRACTICE
Course Extension	
Course Teacher	Dr. Selvam T

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about the society and its dynamism. To understand the problems of the society. To acquire the skills of working with the society.
Outcomes	Gained knowledge about the society and its dynamism. Understood the problems of the society. Acquired the skills of working with the society.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Meaning and Characteristics of Society, Community, Social Group, Social Association and Social Institution.	1.0	2	2	Revision
	1.2	Social Structure and functions of Social Institutions - marriage, family, kinship, caste, religion, education.	1.0	4	2	Revision
	1.3	Culture and Civilisation. Patterns of interaction and interdependence.	2.0	1	1	Revision
	1.4	Man and Society. Demographic Details.	2.0	2	1	Revision
Unit II	2.5	Socialisation: Process and Agents.	2.0	3	1	Revision
	2.6	Social Stratification: Caste, Class and Race.	2.0	4	1	Revision
	2.7	Social control: Concept, types and functions.	3.0	1	1	Revision
	2.8	Major Agents of Social control: Kinship, Religion, Law, Education, Traditions and Customs.	3.0	2	1	Revision
Unit III	3.9	Social Change: Meaning and factors.	3.0	3	1	Revision
	3.10	Theories of Social Change: Evolutionary Theory,	3.0	4	1	Revision
	3.11	Neo-functionalism, Conflict Theory and Social Disorganization.	4.0	1	1	Revision
	3.12	Process of Social Change: Urbanization, Industrialization, Westernization, Sanskritisation, Secularization.	4.0	2	1	Revision
	3.13	Cultural lag, Ethnocentrism.	4.0	3	1	Revision
	3.14	Resistance to social change.	4.0	4	1	Revision
Unit IV	4.15	Social Movements in India: Meaning, Characteristics.	5.0	1	1	Revision
	4.16	Process of social movements	5.0	2	1	Revision
	4.17	Peasant, Tribal,	5.0	3	1	Revision
	4.18	Dalits,	5.0	4	1	Revision
	4.19	Backward Class,	6.0	1	1	Revision
	4.20	Women,	6.0	2	1	Revision
	4.21	Minority groups,	6.0	3	1	Revision
	4.22	Working Class and Student.	6.0	4	1	Revision
Unit V	5.23	Social Problems: Poverty, Unemployment, Corruption,	7.0	1	1	Revision
	5.24	IMR, MMR, Child Labor, Child Abuse	7.0	2	1	Revision
	5.25	Violence against women - Female Infanticide - Human Trafficking,	7.0	3	1	Revision
	5.26	Suicide, Communalism, and Terrorism.	7.0	4	1	Revision
	5.27	Intervention in Social Problems – Government and Voluntary Efforts at Micro and Macro – levels.	8.0	1	1	Revision
	5.28	Role of the Social Workers in identifying social problems and development of appropriate strategies.	8.0	2	1	Revision
Total Hrs.					30.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk Group discussion Online discussion Videos and presentations

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	5 Marks
I-CA	20 Marks
Test	5 Marks
Library	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

1. Jainendra Kumar Jha. 2002. Basic Principles of Developmental Sociology. Anmol Publications. New Delhi.
2. Johnson, M. M. 1993. Sociology. A Systematic Introduction. Allied Publication. New Delhi.
3. Haralambos M. and R.M. Heald. 2008. Sociology Themes and Perspectives. Oxford University Press. New Delhi.
4. Ken Morrison. 2006. Marx Durkheim Weber - Formations of Modern Social Thoughts. Sage Publication. New Delhi.
5. Kingsley, Davis. 1995. Human Society. Surjeet Publications. New Delhi.
6. Kumar. 1992. Urban Sociology. Lakshmi Narain Agarwal Publishers. Agra.
7. Madan G. R. 1997. Indian Social Problems. Vol 1 and 2 Allied Publication. New Delhi.
8. Ram, Ahuja. 1993. Indian Social Systems. Rawat Publications. New Delhi.
9. Shankar Rao, C.N. 1990. Sociology-Principles of Sociology with an Introduction to Social Thoughts. S. Chand Publication. New Delhi.
10. Vidya Bhushan. 2006. An Introduction to Sociology. Kitab Mahal Agencies. New Delhi.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR o2018**

I. COURSE OBJECTIVES

Discipline	SOCIAL WORK
Class	MSW
Course Code	MSW322A
Course Title	RURAL AND URBAN GOVERNANCE
Course Extension	
Course Teacher	Dr. Selvam T

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To gain knowledge about local self governments in rural and urban areas. To understand the functions and activities of local self governments. To acquire the skills of working with and through local self governments.
Outcomes	Gained knowledge about local self governments in rural and urban areas. Understood the functions and activities of local self governments. Acquired the skills of working with and through local self governments.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	Democratic Decentralization - Meaning, objectives and importance	1.0	1	1	Revision
	1.2	Governance - Meaning and Structures	1.0	2	1	Revision
	1.3	Concept & Evolution of Panchayati Raj	1.0	3	1	Revision
	1.4	Historical development of the concept	1.0	6	3	Revision
	1.5	National level committees in the evolution of Panchayati Raj (Balwantrai Mehta, Ashok Mehta, Singhvi committees)	2.0	3	3	Revision
Unit II	2.7	Evolution of Panchayat Raj Institution till 73rd Constitutional amendment	2.0	6	3	Revision
	2.8	Evolution of Urban Local Government till 74th Constitutional amendment	3.0	3	3	Revision
	2.9	The Constitutional 73rd & 74th Amendment	3.0	5	2	Revision
	2.10	Background of and obstacles to its passage	3.0	6	1	Revision
	2.11	Community participation in governance	4.0	1	1	Revision
	2.12	Changing features of Local Government	4.0	2	1	Revision
Unit III	3.14	The Functions of Panchayati Raj Institutions– District Panchayat, Block Panchayat, Village Panchayat.	4.0	4	2	Revision
	3.15	Structure, Functions and Finances.	4.0	5	1	Revision
	3.16	Relationship between officials and non-officials	4.0	6	1	Revision
	3.17	Committees in village level Panchayati Raj bodies	5.0	1	1	Revision
	3.18	Gram Sabha, Mahila Gram Sabha, its role and importance	5.0	2	1	Revision
	3.19	PESA (Panchayat Extension in Scheduled Areas) - Context of its emergence and its significance	5.0	4	2	Revision
	3.20	Issues and challenges in its implementation for tribal self-rule	5.0	5	1	Revision
Unit IV	4.22	Urban Governance - History of Urban Local Self Government in India	6.0	1	2	Revision
	4.23	Types of Urban Local Self Government in India - Municipal Corporation, Municipal Council/Nagar Palika	6.0	3	2	Revision
	4.24	Sources of Revenue	6.0	4	1	Revision
	4.25	Structure, powers and functions at each level	6.0	5	1	Revision
	4.26	Committees and their functions	6.0	6	1	Revision
	4.27	System of elections to Urban Local Self Government	7.0	1	1	Revision
	4.28	Ward Committees and citizen participation	7.0	2	1	Revision
	4.29	Relation of Urban Local Self Government with bodies of Governance at the state level issues	7.0	3	1	Revision
Unit V	5.31	Contemporary issue and problems in Local Self Government	7.0	4	1	Revision
	5.32	Women's participation and participation of marginalized groups (SC & ST & minorities)	7.0	5	1	Revision
	5.33	Domination of Upper Caste, political parties, autonomy and control, factionalism in governance	7.0	6	1	Revision

Unit V	5.34	Challenges in developing partnerships between elected bodies	8.0	1	1	Revision
	5.35	Bureaucracy and civil society	8.0	2	1	Revision
	5.36	Role of PRIs in rural, urban & tribal development - E Governance	8.0	3	1	Revision
Total Hrs.					45.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Talk, Group discussion, Online discussion, Videos and Presentations

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	20 Marks
Library	5 Marks
Assignment	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

1. Agarwal Babitha. 2009. Urbanization of Rural Areas. Rajdhani. New Delhi.
2. Arora K. Ramesh. 2009. Panchayati Raj Participation and Decentralisation. Rawat publications. Jaipur.
3. Bidyut Mohanty. 1993. Urbanization in Developing Countries, Concept Publishing Company. New Delhi.
4. Bondyyo Padhyay. D. 2003. Empowering Panchayats Handbook for Master Trainers Using Participatory Approach. Concept Publications. New Delhi.
5. Jacob. Z. 2008. Urban Community Development. Rawat publications. Jaipur.
6. Khanna. B.S. 1994. Panchayat Raj in India. Deep and Deep publications. New Delhi.
7. Kshisagar, R.K.. 1994. Dalit Movement in India and its Leaders. MD Publications. New Delhi.
8. Mehta G.S. 2008. Participation of Women in the Panchayati Raj System. Kanishka Publishers. New Delhi.
9. Ravinder Singh Sandhu. 2006. Urbanization in India. Sage Publications. New Delhi.

Head

Course Teacher



Name : **Mrs. Saravanapriya K**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T091001
Gender : Female
Date of Appointment : 02/06/2009
Staff Type : Management
Designation : Assistant Professor
Blood Group : AB+
Community : MBC
Nationality : Indian
Father's Name :
Ident. Mark1 :
Languages Known :
Date of Birth : 15/06/1984
Place of Birth :
Staff Category : Teaching
Marital Status : Married
Religion : Hindu
Mother Tongue : Tamil
Name of Husband/Wife :
Mother's Name :
Ident. Mark2 :

Residential Address

No.15, Sakthi Nagar
6th Street, Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Permanent Address

No.15, Sakthi Nagar
6th Street, Tirupattur
Vellore
TAMIL NADU
Pincode : 635601

Mobile 1 : 9965814162
Personal Mail Id : rajpriya2109@gmail.com
Residence Number :
Aadhaar Card # : 353671198442
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : priya@shctpt.edu
PAN Card # : DDDPS7080B
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	S.S.L.C	State Board	Tamil Nadu State Board	APR 1999	
2	H.S.C	Maths, Biology	Tamil Nadu State Board	APR 2001	
3	UG	BSc. Computer Science	VIT University	APR 2004	
4	PG	MCA	VIT University	APR 2007	
5	M.Phil.	Computer Science	Vinayaka Missions Deemed University	JAN 2009	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Prince Shri Venkateshwara Arts and Science College	Chennai	1	COMPUTER SCIENCE	Lecturer
2	Sacred Heart College	Tirupattur	7	COMPUTER APPLICATIONS	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	Dean of Women Students	AICTE Dean of Women Students	15/06/2012	22/04/2016
2	Association President	President for SHINE	16/06/2014	25/03/2016
3	Convenor	Convenor of the Workshop and Seminar	17/06/2014	22/04/2016
4	IQAC Member		02/07/2015	22/04/2016

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	Association President		16/06/2014	22/04/2016
2	Womens Grievance Cell for Prevention of Sexual Harassment	Dean	15/06/2012	22/04/2016
3	Board of Studies	Member		Till Date
4	Internal Quality Assurance Cell (IQAC)	Member		Till Date

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		Database Management Systems	NPTEL	01/08/2018	01/09/2018

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Organized			
	Title	: National Workshop on Android Application Development			
	Category	: Work Shop	Level	: National	
	Date From	: 08/02/2018	Date To	: 08/02/2018	
	University/College/Industry	: Sacred Heart College			
	City/State	:			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: International Conference on Electrical, Electronics, Computers, Communication, Mechanical and Computing			
	Category	: Conference	Level	: International	
	Date From	: 28/01/2018	Date To	: 29/01/2018	
	University/College/Industry	: Priyadharshini Engineering College			
	City/State	: Vellore			
	Type	: Paper Presented	Title of the Paper	: Performance Analysis of Quick Reduct and Multiple Optimal Reduct Algorithm Based on Dependency Ratio for Feature Selection	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: International Conference on Computing Paradigms			
	Category	: Conference	Level	: International	
	Date From	: 21/07/2017	Date To	: 23/07/2017	
	University/College/Industry	: Don Bosco College, Yelagiri			
	City/State	: Vellore			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: SMART APPROACHES IN COMPUTER SCIENCE RESEARCH ARENA			
	Category	: Conference	Level	: International	
	Date From	: 05/01/2017	Date To	: 05/01/2017	
	University/College/Industry	: Sri Sarada College for Women (Autonomous)			
	City/State	: Salem			
	Type	: Paper Presented	Title of the Paper	: Performance Analysis of Classification Algorithms on Diabetes Dataset	
	Award	:	ISBN #	:	
	Sponsor Name	: UGC	Amount Sponsored	: 0.00	
5	Mode	: Attended			
	Title	: Python Programming			
	Category	: Work Shop	Level	: Intercollegiate	
	Date From	:	Date To	: Till Date	
	University/College/Industry	:			

City/State	:		Title of the Paper	:	
Type	:	Participated	ISBN #	:	
Award	:		Amount Sponsored	:	0.00
Sponsor Name	:				
6 Mode	:	Organized			
Title	:	National Workshop on Angular JS			
Category	:	Work Shop	Level	:	National
Date From	:		Date To	:	Till Date
University/College/Industry	:	Sacred Heart College			
City/State	:				
Type	:		Title of the Paper	:	
Award	:		ISBN #	:	
Sponsor Name	:		Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

1	Paper Name	:	Performance Analysis of Quick Reduct And Multiple Optimal Reduct Algorithm Based on Dependency Ratio for Feature Selection			
	Level	:	International	Category	:	Proceedings
	Journal Name	:	International Conference on Electrical, Electronics, Computers, Communication, Mechanical and Computing			
	Page From	:	142	Page To	:	147
	ISBN #/ISSN #	:		Impact Factor	:	
	Co-Authors	:	Dr. J. Bagyamani			
	Publishing Company	:				
	Volume	:		Year of Publishing	:	2018
2	Paper Name	:	Performance Analysis of Classification Algorithms on Diabetes Dataset			
	Level	:	International	Category	:	Journal
	Journal Name	:	International Journal of Computer Sciences and Engineering			
	Page From	:	15	Page To	:	20
	ISBN #/ISSN #	:	2347-2693	Impact Factor	:	2.638
	Co-Authors	:	Dr. J. Bagyamani			
	Publishing Company	:				
	Volume	:	5	Year of Publishing	:	2017
3	Paper Name	:	Comparative Study of Data Mining Classification Algorithms in Heart Disease Prediction			
	Level	:	International	Category	:	Journal
	Journal Name	:	International Journal of Recent Research in Mathematics Computer Science and Information Technology			
	Page From	:	0	Page To	:	0
	ISBN #/ISSN #	:	ISSN 2350-1022	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:		Year of Publishing	:	2015
4	Paper Name	:	A Study on Free Open Source Data mining Tools			
	Level	:	International	Category	:	Journal
	Journal Name	:	International Journal of Engineering And Computer Science			
	Page From	:	9450	Page To	:	9452
	ISBN #/ISSN #	:	2319-7242	Impact Factor	:	
	Co-Authors	:				
	Publishing Company	:				
	Volume	:		Year of Publishing	:	2014

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mrs. Saravanapriya K)

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR e2018**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA430T
Course Title	STRATEGIC MANAGEMENT
Course Extension	
Course Teacher	Mr. Alexzander R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To impart to the students the basic concepts of Strategic Management process. To focus on how firms formulate, implement and evaluate corporate business strategies and to learn to use various tools.
Outcomes	Students will be able to know basic concept of strategic management process, the way corporate business strategies are formulated, implemented and evaluated. Students come to know the various strategic tools included in the process

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit I Introduction to strategic management	1st Week	1	1	
	1.2	Origin of strategy	1st Week	2	1	
	1.3	Definition and menaning of strategy	1st Week	3	1	
	1.4	Need for strategy	1st Week	4	1	
	1.5	Dimensions of stratgey	1st Week	5	1	
	1.6	Strategy vs Structure	1st Week	6	1	
	1.7	Strategic planning	2nd Week	1	1	
	1.8	Strategic Decision making process	2nd Week	2	1	
	1.9	Benefits of strategic management	2nd Week	3	1	
	1.10	Risks of strategic management	2nd Week	4	1	
	1.11	Elements of business strategies	2nd Week	5	1	
	1.12	Conceptual framework for strategic management	2nd Week	6	1	
	1.13	Concept of strategy	3rd Week	1	1	Seminar
	1.14	Strategy formulation process	3rd Week	2	1	
Unit II	2.1	Unit II Introduction to Strategic management process	3rd Week	3	1	Test
	2.2	Concept of strategic management	3rd Week	4	1	
	2.3	Process of strategic management	3rd Week	5	1	
	2.4	Establishing organizational direction	3rd Week	6	1	Seminar
	2.5	Vision of the company	4th Week	1	1	Seminar
	2.6	Business vision models	4th Week	2	1	Seminar
	2.7	Mission	4th Week	3	1	
	2.8	Setting objetcives	4th Week	4	1	Seminar
	2.9	Goals and its benefits	4th Week	5	1	
	2.10	Business policies	4th Week	6	1	
	2.11	Business strategies	5th Week	1	1	
	2.12	Strategic intent	5th Week	2	1	Seminar
	2.13	Concept of Stratgic pyramid	5th Week	3	1	Test
	2.14	Corporate ethics	5th Week	4	1	
Unit III	3.1	Unit III Concept of environmental scanning and analysis	5th Week	5	1	
	3.2	Components of internal enveironmat	5th Week	6	1	
	3.3	Components of external environment	6th Week	1	1	
	3.4	Analysing of resources	6th Week	2	1	
	3.5	Competitive capabilities	6th Week	3	1	
	3.6	Techniques of environmental scanning	6th Week	4	1	
	3.7	Organizational capability profile	6th Week	5	1	Assignment
	3.8	Strategic advantage profile	6th Week	6	1	Assignment
	3.9	I CA / Corporate portfolio analysis	7th Week	1	1	
	3.10	I CA / SWOC analysis	7th Week	2	1	
	3.11	I CA / GAP analysis	7th Week	3	1	
	3.12	I CA / Mc Kinsey`s 7s framework	7th Week	4	1	
	3.13	I CA / GE 9 cell model	7th Week	5	1	
	3.14	I CA / Distinctive competitiveness	7th Week	6	1	
	3.15	Selection of matirx	8th Week	1	1	
	3.16	Balance score card	8th Week	2	1	

Unit III	3.17	Case study matrices	8th Week	3	1	
Unit IV	4.1	Unit IV Introduction to generic competitive strategies	8th Week	4	1	
	4.2	Stability	8th Week	5	1	
	4.3	Expansion	8th Week	6	1	
	4.4	Retrenchment	9th Week	1	1	
	4.5	Conglomerate and their variants	9th Week	2	1	
	4.6	Corporate strategies	9th Week	3	1	
	4.7	Integration strategies	9th Week	4	1	Seminar
	4.8	Outsourcing Strategies	9th Week	5	1	Seminar
	4.9	Offensive and defensive strategies	9th Week	6	1	Seminar
	4.10	Strategic advantage	10th Week	1	1	
	4.11	Competitive advantage	10th Week	2	1	
	4.12	New business models for global economy	10th Week	3	1	
	4.13	New business models for internal economy	10th Week	4	1	
	4.14	Strategy clusters	10th Week	5	1	
	4.15	Models relating to portfolio analysis	10th Week	6	1	
	4.16	Strategic alliances	11th Week	1	1	
	4.17	Collaborative partnerships	11th Week	2	1	
	4.18	Mergers	11th Week	3	1	
	4.19	Acquisitions	11th Week	4	1	Assignment
	4.20	Diversification strategies	11th Week	5	1	Assignment
	4.21	Benefits of generic strategies	11th Week	6	1	Assignment
	4.22	Limitations of generic strategies	12th Week	1	1	
Unit V	5.1	Unit V Strategy implementation	12th Week	2	1	
	5.2	Building core competencies	12th Week	3	1	
	5.3	Competitive capabilities	12th Week	4	1	
	5.4	Developing policies and procedures for implementation	12th Week	5	1	
	5.5	Designing systems	12th Week	6	1	Assignment
	5.6	Installing supporting and rewarding systems	13th Week	1	1	Assignment
	5.7	Evaluating and monitoring implementation	13th Week	2	1	
	5.8	Strategic issues	13th Week	3	1	
	5.9	Managing technology	13th Week	4	1	
	5.10	Innovation	13th Week	5	1	
	5.11	Strategic issues for non profit organization	13th Week	6	1	
	5.12	New business models for global and internal economy	14th Week	1	1	
	5.13	Strategies for internal economy	14th Week	2	1	
	5.14	Strategy evaluation	14th Week	3	1	Seminar
	5.15	Seminar	14th Week	4	1	Seminar
	5.16	REVISION	14th Week	5	1	Seminar
	5.17	REVISION	14th Week	6	1	
	5.18	II CA/ seminar	15th Week	1	1	
	5.19	II CA/ case study discussion	15th Week	2	1	
	5.20	II CA/ case study discussion	15th Week	3	1	
	5.21	II CA/ case study discussion	15th Week	4	1	
	5.22	II CA/ case study discussion	15th Week	5	1	
	5.23	II CA/ seminar	15th Week	6	1	
	5.24	II CA/ seminar	16th Week	1	1	
	5.25	TEST	16th Week	2	1	

Unit V	5.26	REVISION	16th Week	3	1	
Total Hrs.					93.0	

III. TEACHING PROCEDURES & TECHNIQUES

PPT, Seminar, Case study and Group discussion

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Text Books

Thomas L. Wheelen, J.David Hunger and KrishRangarajan, Strategic Management and Business policy, Pearson Education.,13th Edition, 2013.

AzharKazmi, Strategic Management and Business Policy, Tata McGraw Hill, 3rd Edition, 2010.

Reference

N. Chandradekaran

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA334D
Course Title	ELECTIVE III : STRATEGIC HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	OBJECTIVES•To introduce to the students the emerging field of strategic human resource management. •To help the students to understand the nature of the changing global business environment and the role of HR.
Outcomes	OUTCOMES: ?Students gain knowledge over the subject. ?Students develop appropriate skills for managing human work forces strategically. ?Updating the current systems and practices of managing work force.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	INTRODUCTION TO THE COURSE	1.0	1	1	2.0
	1.2	Strategic framework for HRM and HRD	1.0	2	1	5.0
	1.3	Vision, Mission and Values	1.0	3	1	2.0
	1.4	Importance	1.0	4	1	1.0
	1.5	Challenges to organization	1.0	5	1	1.0
	1.6	ACTIVITY	1.0	6	1	
	1.7	ACTIVITY	2.0	1	1	
	1.8	ACTIVITY	2.0	2	1	
	1.9	HRD functions	2.0	3	1	2.0
	1.10	Roles of HRD professionals	2.0	4	1	
	1.11	HRD needs assessment	2.0	5	1	
	1.12	HRD practices	2.0	6	1	1.0
	1.13	Measures of HRD performance	3.0	1	1	
	1.14	Links to HR	3.0	2	1	2.0
	1.15	Strategy and business goals	3.0	3	1	
	1.16	HRD programme: Implementation and evaluation	3.0	4	1	
	1.17	Recent trends	3.0	5	1	3.0
	1.18	Strategic capability	3.0	6	1	
	1.19	Bench marking	4.0	1	1	2.0
	1.20	HRD audit	4.0	2	1	1.0
	1.21	REVISION	4.0	3	1	
	1.22	TEST	4.0	4	1	
Unit II	2.1	Domestic and International HRM	4.0	5	1	
	2.2	Cultural dynamics	4.0	6	1	
	2.3	Cultural assessment	5.0	1	1	
	2.4	Cross cultural education and training programmes	5.0	2	1	2.0
	2.5	ACTIVITY	5.0	3	1	
	2.6	Leadership and strategic HR issues in International assignments	5.0	4	1	1.0
	2.7	Current challenges in outsourcing	5.0	5	1	1.0
	2.8	Cross border merger and acquisitions	5.0	6	1	
	2.9	Repatriation	6.0	1	1	1.0
	2.10	ACTIVITY	6.0	2	1	
	2.11	ACTIVITY	6.0	3	1	
	2.12	REVISION	6.0	4	1	
	2.13	REVISION	6.0	5	1	
	2.14	TEST	6.0	6	1	
	2.15	Building multi cultural organization	7.0	1	1	1.0
	2.16	International compensation	7.0	2	1	1.0
	2.17	REVISION	7.0	3	1	
	2.18	REVISION	7.0	4	1	
	2.19	TEST	7.0	5	1	
Unit III	3.1	Career concept	7.0	6	1	1.0
	3.2	Roles	8.0	1	1	
	3.3	Career stages	8.0	2	1	

Unit III	3.4	Career planning	8.0	3	1	1.0	
	3.5	Career process	8.0	4	1	1.0	
	3.6	Career development models	8.0	5	1		
	3.7	Career motivation	8.0	6	1	2.0	
	3.8	Career enrichment	9.0	1	1	1.0	
	3.9	Managing career plateaus	9.0	2	1	1.0	
	3.10	Designing effective career development system	9.0	3	1	1.0	
	3.11	Competencies and career management	9.0	4	1		
	3.12	Competency mapping models	9.0	5	1	1.0	
	3.13	Equity and competency based compensation	9.0	6	1	1.0	
	3.14	REVISION	10.0	1	1		
	3.15	TEST	10.0	2	1		
	Unit IV	4.1	Need for coaching	10.0	3	1	
		4.2	Role of HR in coaching	10.0	4	1	
		4.3	Coaching and performance	10.0	5	1	1.0
4.4		Skill for effective coaching	10.0	6	1		
4.5		Coaching effectiveness	11.0	1	1		
4.6		Need for counseling	11.0	2	1		
4.7		Role of HR in counseling	11.0	3	1	1.0	
4.8		Counseling effectiveness	11.0	4	1		
4.9		Employees health and welfare programmes	11.0	5	1		
4.10		Work stress	11.0	6	1	2.0	
4.11		Sources and consequences	12.0	1	1		
4.12		Stress management techniques	12.0	2	1		
4.13		Eastern and western practices	12.0	3	1	3.0	
4.14		Self management	12.0	4	1		
4.15		Emotional intelligence	12.0	5	1	3.0	
4.16		REVISION	12.0	6	1		
Unit V	5.1	E- employee profile	13.0	1	1	2.0	
	5.2	E- selection and recruitment	13.0	2	1		
	5.3	Virtual learning and orientation	13.0	3	1		
	5.4	E- training and development	13.0	4	1	1.0	
	5.5	E- performance management and compensation design	13.0	5	1		
	5.6	Development and implementation of HRIS	13.0	6	1		
	5.7	Designing HR portal	14.0	1	1	3.0	
	5.8	Issues in employee privacy	14.0	2	1		
	5.9	Employees survey online	14.0	3	1	1.0	
	5.10	Review and test	14.0	4	1		
	5.11	REVISION	14.0	5	1		
	5.12	REVISION	14.0	6	1		
	5.13	ACTIVITY	15.0	1	1		
	5.14	TEST	15.0	2	1		
	5.15	overall revision	15.0	3	1		
	5.16	overall revision	15.0	4	1		
	5.17	overall revision	15.0	5	1		
	5.18	overall revision	15.0	6	1		
Total Hrs.					90.0		

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, case study discussion, role playing, simulation based activities, debates, assignments, seminar, group activity.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Quiz	10 Marks
Seminar & Assignment	10 Marks

V. RESOURCES

Books, library and internet sources, journals, magazines.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA332C
Course Title	ELECTIVE I : PROJECT MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Course Objectives -To understand the concept of project and steps in project management and to enable the students to prepare business proposals. -To enable the students to evaluate the technical feasibility, financial viability, market acceptability and social desirability of projects and to be effective as project managers and as part of project teams.
Outcomes	Course Outcomes -Understanding the key Project Management concepts and developing working competence in the use of a Project Management Software. -Students learn to be effective as project managers and as part of project teams.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	Unit - I: Basic of Project Management	1st Week	1	1	
	1.2	Project: Meaning – Classification	1st Week	2	1	
	1.3	Importance of project management	1st Week	3	1	
	1.4	An Integrated Approach	1st Week	4	1	
	1.5	Project Portfolio Management System – Need	1st Week	5	1	
	1.6	Choosing the appropriate Project	1st Week	6	1	
	1.7	Revision (Unit 1 – FIRST HALF)	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Quiz / Class Test / CASE STUDY	2nd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.9	Management structure: Organizational considerations and project considerations	2nd Week	3	1	
	1.10	Steps in defining the project – Project Rollup	2nd Week	4	1	
	1.11	WBS (Work Breakdown Structure) - Process breakdown structure	2nd Week	5	1	
	1.12	WBS (Work Breakdown Structure) - Process breakdown structure	2nd Week	6	1	
	1.13	Responsibility Matrices	3rd Week	1	1	
	1.14	External causes of delay and internal constraints.	3rd Week	2	1	
	1.15	Revision (Unit 1 – SECOND HALF)	3rd Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.16	Quiz / Class Test / CASE STUDY	3rd Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	UNIT - II: PROJECT FEASIBILITY STUDIES	3rd Week	5	1	
	2.2	Project feasibility studies: Opportunity studies	3rd Week	6	1	
	2.3	General opportunity studies	4th Week	1	1	
	2.4	Specific opportunity studies	4th Week	2	1	
	2.5	Pre-feasibility studies	4th Week	3	1	
	2.6	Functional studies or support studies	4th Week	4	1	
	2.7	Feasibility study	4th Week	5	1	
	2.8	Components of project feasibility studies	5th Week	6	1	
	2.9	Components of project feasibility studies	5th Week	1	1	
	2.10	Revision (Unit 2 – FIRST HALF)	5th Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.11	Quiz / Class Test / CASE STUDY	5th Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.12	Managing project resources flow	5th Week	4	1	

Unit II	2.13	Project planning to project completion:	5th Week	5	1	
	2.14	Project planning to project completion:	6th Week	6	1	
	2.15	Pre-investment phase - Investment phase and operational phase	6th Week	1	1	
	2.16	Pre-investment phase - Investment phase and operational phase	6th Week	2	1	
	2.17	Project life cycle – Project constraints.	6th Week	3	1	
	2.18	Project life cycle – Project constraints.	6th Week	4	1	
	2.19	Revision (Unit 2 – SECOND HALF)	6th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	2.20	Quiz / Class Test / CASE STUDY	7th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit III	3.1	UNIT - III: PROJECT EVALUATION UNDER CERTAINTY	7th Week	1	1	
	3.2	Project Evaluation under certainty: Net present value (Problems – Case Study)	7th Week	2	1	
	3.3	CASE STUDY	7th Week	3	1	
	3.4	Benefit cost ratio	7th Week	4	1	
	3.5	Internal rate of return	7th Week	5	1	
	3.6	Urgency - Payback period – ARR	7th Week	6	1	
	3.7	Project evaluation under uncertainty	8th Week	1	1	
	3.8	Methodology for project evaluation	8th Week	2	1	
	3.9	Revision (Unit 3 – FIRST HALF)	8th Week	3	1	
	3.10	Quiz / Class Test / CASE STUDY	8th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.11	Commercial vs. National profitability	8th Week	5	1	
	3.12	Social cost benefit analysis	8th Week	6	1	
	3.14	Commercial or National profitability	9th Week	1	1	
	3.15	Social or National profitability.	9th Week	2	1	
	3.16		9th Week	3	1	
3.17	Revision (Unit 3 – SECOND HALF)	9th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other	
3.18	Quiz / Class Test / CASE STUDY	9th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other	
Unit IV	4.1	UNIT - IV: DEVELOPING A PROJECT PLAN	9th Week	6	1	
	4.2	Developing the project network	10th Week	1	1	
	4.3	Constructing a project network (Problems)	10th Week	2	1	
	4.4	PERT – CPM	10th Week	3	1	
	4.5	Crashing of project network (Problems - Case Study)	10th Week	4	1	
	4.6	Resource leveling and resource allocation	10th Week	5	1	
	4.7	Revision (Unit 4 – FIRST HALF)	10th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.8	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other

Unit IV	4.9	How to avoid cost and time over runs	11th Week	2	1	
	4.10	Steps in Project Appraisal Process	11th Week	3	1	
	4.11	Project Control Process - Control issues	11th Week	4	1	
	4.12	Project audits – Project audit process	11th Week	5	1	
	4.13	Project closure – Team member and project managers evaluation.	11th Week	6	1	
	4.14	Revision (Unit 4 – SECOND HALF)	12th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.15	Quiz / Class Test / CASE STUDY	12th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit V	5.1	UNIT - V: MANAGING A PROJECT	12th Week	3	1	
	5.2	Managing versus leading a project	12th Week	4	1	
	5.3	Managing project stakeholders	12th Week	5	1	
	5.4	Social network building (Including management by wandering around)	12th Week	6	1	
	5.5	Revision (Unit 5 – FIRST HALF)	13th Week	1	1	
	5.6	Quiz / Class Test / CASE STUDY	13th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.7	Qualities of an effective project manager	13th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.8	Managing project teams	13th Week	4	1	
	5.9	Five Stage Team Development Model	13th Week	5	1	
	5.10	Situational factors affecting team development	13th Week	6	1	
	5.11	Project team pitfalls.	14th Week	1	1	
	5.12	Revision (Unit 5 – SECOND HALF)	14th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.13	Quiz / Class Test / CASE STUDY	14th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.14	II CA/ CASE STUDY	14th Week	4	1	
	5.15	II CA/ CASE STUDY	14th Week	5	1	
	5.16	II CA/ CASE STUDY	14th Week	6	1	
	5.17	II CA/ CASE STUDY	15th Week	1	1	
	5.18	Revision 1	15th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.19	TEST	15th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.20	Revision 2	15th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.21	Test	15th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other

Unit V						ny other
	5.22	Revision 3	15th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies and activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Seminar & Assignment	5 Marks
Quiz	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

-Clifford F. Gray and Erik W. Larson, Project management – The Managerial Process, Tata Mcgraw Hill, 4th Edition, 2011.

-Gopala Krishnan P and Rama Moorthy, V.E., Project Management, Trinity Press, 2014.

References

-B.B. Goel, Project Management – Principles and Techniques, Deep and Deep publications, 2002.

-Prasanna Chandra, Projects: Planning, Analysis, Selection, Financing, Implementation and Review Tata Mcgraw Hill, 2009.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA132T
Course Title	TOTAL QUALITY MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Course Objectives -To develop an understanding on product quality characteristics and service quality characteristics. -To learn the key steps in the quality control.
Outcomes	Course Outcomes -Quality management philosophies and tools to facilitate continuous improvement and ensure customer delight are learnt by students. -Makes the students understand the quality management process in today's dynamic corporate world.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	UNIT - I: CONCEPTS OF QUALITY MANAGEMENT	1st Week	1	1	
	1.2	Definitions and Introduction	1st Week	2	1	
	1.3	TQM framework	1st Week	3	1	
	1.4	Benefits	1st Week	4	1	
	1.5	Awareness and obstacles	1st Week	5	1	
	1.6	Revision (Unit 1 – FIRST HALF)	1st Week	6	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.7	Quiz / Class Test / CASE STUDY	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Customer focus: customer perception of quality	2nd Week	2	1	
	1.9	translating needs into requirements	2nd Week	3	1	
	1.10	customer retention.	2nd Week	4	1	
	1.11	Dimensions of product and service quality	2nd Week	5	1	
	1.12	cost of quality.	2nd Week	6	1	
	1.13	Revision (Unit 1 – SECOND HALF)	3rd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.14	Quiz / Class Test / CASE STUDY	3rd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	UNIT - II: PRINCIPLES AND PHILOSOPHIES OF QUALITY MANAGEMENT	3rd Week	3	1	
	2.2	Overview and contributions of Deming, Juran, Crosby,	3rd Week	4	1	
	2.3	Overview and contributions of Deming, Juran, Crosby,	3rd Week	5	1	
	2.4	Masaaki Imai (kaizen concept), Ishikawa,	3rd Week	6	1	
	2.5	Masaaki Imai (kaizen concept), Ishikawa,	4th Week	1	1	
	2.6	Taguchi techniques. Taguchi loss function	4th Week	2	1	
	2.7	Taguchi techniques. Taguchi loss function	4th Week	3	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.9	Quiz / Class Test / CASE STUDY	4th Week	5	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.10	concepts of quality circle	5th Week	6	1	
	2.11	Japanese 5s principles	5th Week	1	1	
	2.12	8d methodology.	5th Week	2	1	
	2.13	Revision (Unit 2 – SECOND HALF)	5th Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other

Unit II						ny other
	2.14	Quiz / Class Test / CASE STUDY	5th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Unit III	3.1	UNIT - III: PROCESS CAPABILITY	5th Week	5	1	
	3.2	Process Capability: Meaning- Significance and Measurement.	6th Week	6	1	
	3.3	Lean Six Sigma.	6th Week	1	1	
	3.4	Lean Six Sigma.	6th Week	2	1	
	3.5	Concepts of Process Capability:	6th Week	3	1	
	3.6	Definitions- Reliability Concepts	6th Week	4	1	
	3.7	Reliability in Series and Parallel	6th Week	5	1	
	3.8	Product Life Characteristics Curve	7th Week	6	1	
	3.9	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	3.10	Quiz / Class Test / CASE STUDY	7th Week	2	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	3.11	Total Productive Maintenance (TPM):	7th Week	3	1	
	3.12	Relevance to TQM,	7th Week	4	1	
	3.13	Tero Technology	7th Week	5	1	
	3.14	Business Process Re-engineering (BPR).	7th Week	6	1	
	3.15	Revision (Unit 3 – SECOND HALF)	8th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	3.16	Quiz / Class Test / CASE STUDY	8th Week	2	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Unit IV	4.1	UNIT - IV: TOOLS AND TECHNIQUES FOR QUALITY MANAGEMENT	8th Week	3	1	
	4.2	Quality functions development (QFD)	8th Week	4	1	
	4.3	Benefits	8th Week	5	1	
	4.4	voice of customer - QFD process	8th Week	6	1	
	4.5	house of quality (HOQ): building a HOQ	9th Week	1	1	
	4.6	failure mode effect analysis (FMEA)	9th Week	2	1	
	4.7	requirements of reliability	9th Week	3	1	
	4.8	failure rate	9th Week	4	1	
	4.9	Revision (Unit 4 – FIRST HALF)	9th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	4.10	Quiz / Class Test / CASE STUDY	9th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	4.11	FMEA stages	10th Week	1	1	
	4.12	design - process and documentation.	10th Week	2	1	
	4.13	Seven management tools.	10th Week	3	1	
	4.14	bench marking and	10th Week	4	1	
	4.15	POKA yoke.	10th Week	5	1	
	4.16	Revision (Unit 4 – SECOND HALF)	10th Week	6	1	Test/Seminar/ Revision/Assi

Unit IV						gnment/CIA/A ny other
	4.17	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Unit V	5.1	UNIT-V: QUALITY SYSTEMS ORGANIZING AND IMPLEMENTATION	11th Week	2	1	
	5.2	Introduction to IS/ISO 9000 – 50001	11th Week	3	1	
	5.3	quality management systems	11th Week	4	1	
	5.4	documentation, quality audits, TQM culture	11th Week	5	1	
	5.5	Revision (Unit 5 – FIRST HALF)	11th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.6	Quiz / Class Test / CASE STUDY	12th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.7	world class manufacturing.	12th Week	2	1	
	5.8	customers, suppliers, global competitiveness and hallmarks of excellence	12th Week	3	1	
	5.9	Revision (Unit 5 – SECOND HALF)	12th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.10	Quiz / Class Test / CASE STUDY	12th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.11	PRESENTAION BY STUDENTS	12th Week	6	1	PRESENTAIO N BY STUDENTS
	5.12	PRESENTAION BY STUDENTS	13th Week	1	1	PRESENTAIO N BY STUDENTS
	5.13	PRESENTAION BY STUDENTS	13th Week	2	1	PRESENTAIO N BY STUDENTS
	5.14	PRESENTAION BY STUDENTS	13th Week	3	1	PRESENTAIO N BY STUDENTS
	5.15	PRESENTAION BY STUDENTS	13th Week	4	1	PRESENTAIO N BY STUDENTS
	5.16	PRESENTAION BY STUDENTS	13th Week	5	1	PRESENTAIO N BY STUDENTS
	5.17	PRESENTAION BY STUDENTS	13th Week	6	1	PRESENTAIO N BY STUDENTS
	5.18	PRESENTAION BY STUDENTS	14th Week	1	1	PRESENTAIO N BY STUDENTS
	5.19	PRESENTAION BY STUDENTS	14th Week	2	1	PRESENTAIO N BY STUDENTS
	5.20	PRESENTAION BY STUDENTS	14th Week	3	1	PRESENTAIO N BY STUDENTS
	5.21	II CA/ CASE STUDY	14th Week	4	1	
	5.22	II CA/ CASE STUDY	14th Week	5	1	

Unit V	5.23	II CA/ CASE STUDY	14th Week	6	1	
	5.24	Revision 1	15th Week	1	1	
	5.25	TEST	15th Week	2	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.26	Revision 2	15th Week	3	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.27	Test	15th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.28	Revision 3	15th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.29	Test	15th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies and activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Seminar & Assignment	5 Marks
Quiz	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

- Dale H. Besterfield, "Total Quality Management", Pearson Education Asia, Indian Reprint, 2006.
- Shridhara Bhat K, Total Quality Management – Text and Cases, Himalaya Publishing House, 2010.

Reference

- Goetsch, D.L. and Davis. S, Introduction to Total Quality, 6th edition Pearson Publication, 2010.
- James R. Evans and William M. Lindsay, "The Management and Control of Quality",
- South-Western (Thomson Learning), 8th Edition, 2011.
- Juran, J.M.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA335B
Course Title	ELECTIVE IV : SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Course Objectives -To understand the techniques of diversifying the risk in financial investments. -To have a reasonable knowledge of Indian capital market operations and investment opportunities.
Outcomes	Course Outcomes -Helps to gain the knowledge and apply it in practically in the organization. -Students get exposure and use it in business at future.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	UNIT - I: INVESTMENT SETTING	1st Week	1	1	
	1.2	Financial and economic meaning of Investment	1st Week	2	1	
	1.3	Characteristics and objectives of Investment	1st Week	3	1	
	1.4	Revision (Unit 1 – FIRST HALF)	1st Week	4	1	
	1.5	Quiz / Class Test / CASE STUDY	1st Week	5	1	
	1.6	Types of Investment	1st Week	6	1	
	1.7	Investment alternatives	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Investment Vs Speculation	2nd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.9	Choice and Evaluation	2nd Week	3	1	
	1.10	Risk and return concepts.	2nd Week	4	1	
	1.11	Revision (Unit 1 – SECOND HALF)	2nd Week	5	1	
	1.12	Quiz / Class Test / CASE STUDY	2nd Week	6	1	
Unit II	2.1	UNIT - II: SECURITY AND DERIVATIVE MARKETS	3rd Week	1	1	
	2.2	Financial Market	3rd Week	2	1	
	2.3	Participants in financial Market	3rd Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.4	Primary Market	3rd Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.5	Methods of floating new issues	3rd Week	5	1	
	2.6	Book building	3rd Week	6	1	
	2.7	Regulation of primary market	4th Week	1	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	2	1	
	2.9	Quiz / Class Test / CASE STUDY	4th Week	3	1	
	2.10	Stock exchanges in India	4th Week	4	1	
	2.11	BSE – OTCEI	4th Week	5	1	
	2.12	NSE – ISE	5th Week	6	1	
	2.13	Regulations of stock exchanges	5th Week	1	1	
	2.14	Trading system in stock exchanges	5th Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.15	SEBI Regulations	5th Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.16	Derivative market in India	5th Week	4	1	
	2.17	Regulations	5th Week	5	1	
	2.18	financial instruments.	6th Week	6	1	
	2.19	Revision (Unit 2 – SECOND HALF)	6th Week	1	1	

Unit II	2.20	Quiz / Class Test / CASE STUDY	6th Week	2	1	
Unit III	3.1	UNIT - III: FUNDAMENTAL ANALYSIS	6th Week	3	1	
	3.2	Economic Analysis	6th Week	4	1	
	3.3	Economic forecasting and stock Investment Decisions	6th Week	5	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	3.4	Forecasting techniques.	7th Week	6	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	3.5	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	
	3.6	Quiz / Class Test / CASE STUDY	7th Week	2	1	
	3.7	Industry Analysis : Industry classification	7th Week	3	1	
	3.8	Industry life cycle	7th Week	4	1	
	3.9	Company Analysis Measuring Earnings	7th Week	5	1	
	3.10	Forecasting Earnings	7th Week	6	1	
	3.11	Applied Valuation Techniques	8th Week	1	1	
	3.12	Graham and Dodds investor ratios.	8th Week	2	1	
	3.13	Revision (Unit 3 – SECOND HALF)	8th Week	3	1	
	3.14	Quiz / Class Test / CASE STUDY	8th Week	4	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
Unit IV	4.1	UNIT - IV: TECHNICAL ANALYSIS	8th Week	5	1	
	4.2	Fundamental Analysis Vs Technical Analysis	8th Week	6	1	
	4.3	Charting methods	9th Week	1	1	
	4.4	Market Indicators.	9th Week	2	1	
	4.5	Revision (Unit 4 – FIRST HALF)	9th Week	3	1	
	4.6	Quiz / Class Test / CASE STUDY	9th Week	4	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	4.7	Trend	9th Week	5	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	4.8	Trend reversals	9th Week	6	1	
	4.9	Patterns	10th Week	1	1	
	4.10	Moving Average	10th Week	2	1	
	4.11	Exponential moving Average	10th Week	3	1	
	4.12	Oscillators	10th Week	4	1	
	4.13	Efficient Market theory	10th Week	5	1	
	4.14	Dows Theory	10th Week	6	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	4.15	Random Walk.	11th Week	1	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other
	4.16	Revision (Unit 4 – SECOND HALF)	11th Week	2	1	
	4.17	Quiz / Class Test / CASE STUDY	11th Week	3	1	
Unit V	5.1	UNIT - V: PORTFOLIO MANAGEMENT	11th Week	4	1	
	5.2	Portfolio analysis	11th Week	5	1	
	5.3	Portfolio Selection	11th Week	6	1	

Unit V	5.4	Capital Asset Pricing model	12th Week	1	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.5	Portfolio Revision	12th Week	2	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.6	Revision (Unit 5 – FIRST HALF)	12th Week	3	1		
	5.7	Quiz / Class Test / CASE STUDY	12th Week	4	1		
	5.8	Markowitz risk return	12th Week	5	1		
	5.9	Sharpe portfolio and Jensen's model	12th Week	6	1		
	5.10	Portfolio Evaluation	13th Week	1	1		
	5.11	Mutual Funds.	13th Week	2	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.12	Revision (Unit 5 – SECOND HALF)	13th Week	3	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.13	Quiz / Class Test / CASE STUDY	13th Week	4	1		
	5.14	Seminar by Students - Assessment	13th Week	5	1		
	5.15	Seminar by Students - Assessment	13th Week	6	1		
	5.16	Seminar by Students - Assessment	14th Week	1	1		
	5.17	Seminar by Students - Assessment	14th Week	2	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.18	Seminar by Students - Assessment	14th Week	3	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.19	Seminar by Students - Assessment	14th Week	4	1		
	5.20	II CA/ CASE STUDY	14th Week	5	1		
	5.21	II CA/ CASE STUDY	14th Week	6	1		
	5.22	Revision 1	15th Week	1	1		
	5.23	TEST	15th Week	2	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.24	Revision 2	15th Week	3	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.25	Test	15th Week	4	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.26	Revision 3	15th Week	5	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	5.27	Test	15th Week	6	1	Test/Seminar/ Revision/Assign ment/CIA/A ny other	
	Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies and activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Classroom Participation	5 Marks
Seminar & Assignment	5 Marks
Quiz	5 Marks
Test	5 Marks

V. RESOURCES

Text Books

-Donald E. Fischer and Ronald J. Jordan, Security Analysis

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA432C
Course Title	ELECTIVE V : INVENTORY MANAGEMENT
Course Extension	
Course Teacher	Dr. Sasikumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To provide students with an appreciation of the crucial role of Inventory and Materials Management in the efficiency, competitiveness, and profitability of a business organization. To introduce the student to the formulation and application of methods and models for Inventory Management.
Outcomes	Enables to monitor inventory levels and projected item availability and to perform basic warehousing operations including receiving, putting away, picking and shipping. Students learn to analyze and develop inventory management policies under deterministic and stochastic environments.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	UNIT- I Inventory	1st Week	1	1	
	1.2	Introduction	1st Week	2	1	
	1.3	Functions of inventories	1st Week	3	1	
	1.4	Functions of inventories	1st Week	4	1	
	1.5	Types of inventories	1st Week	5	1	
	1.6	Types of inventories	1st Week	6	1	
	1.7	Types of inventories	2nd Week	1	1	
	1.8	Classification of inventories	2nd Week	2	1	
	1.9	Classification of inventories	2nd Week	3	1	
	1.10	Classification of inventories	2nd Week	4	1	
	1.11	Factors affecting inventory control	2nd Week	5	1	
	1.12	Factors affecting inventory control	2nd Week	6	1	
	1.13	Advantages and disadvantages of inventory	3rd Week	1	1	
	1.14	Advantages and disadvantages of inventory	3rd Week	2	1	Seminar
	1.15	case study discussion	3rd Week	3	1	
	1.16	case study discussion	3rd Week	4	1	
Unit II	2.1	UNIT- II Inventory Management and Control	3rd Week	5	1	Seminar
	2.2	Inventory control concept	3rd Week	6	1	Seminar
	2.3	Objectives	4th Week	2	1	Assignment
	2.4	Costs concept	4th Week	3	1	Seminar
	2.5	Inventory control techniques	4th Week	4	1	
	2.6	ABC analysis	4th Week	5	1	
	2.7	ABC analysis	4th Week	6	1	
	2.8	HML analysis	5th Week	1	1	
	2.9	HML analysis	5th Week	2	1	
	2.10	FSN - VED analysis	5th Week	3	1	
	2.11	Material Requirement Planning (MRP)	5th Week	4	1	
	2.12	MRP objectives and methods	5th Week	5	1	Test
	2.13	MRP system components	5th Week	6	1	Test
	2.14	Limitations and advantages of MRP	6th Week	1	1	
	2.15	Test	6th Week	2	1	
Unit III	3.1	UNIT- III Requirement of Material	6th Week	5	1	
	3.2	Safety or buffer stock	6th Week	6	1	
	3.3	Standard order quantity	7th Week	1	1	
	3.4	Factors affecting stock levels	7th Week	2	1	
	3.5	Maximum and minimum level	7th Week	3	1	
	3.6	Re-order level	7th Week	3	1	
	3.7	Perpetual inventory system - Lead time	7th Week	4	1	
	3.8	Economic Order Quantity (EOQ) with and without shortage	7th Week	5	1	
	3.9	BASIC EOQ Model	7th Week	6	1	
	3.10	BASIC EOQ Model	8th Week	1	1	
	3.11	EOQ under fluctuating demand	8th Week	2	1	
	3.12	EOQ under fluctuating demand	8th Week	3	1	Seminar
	3.13	Feedback Inventory Information System	8th Week	4	1	Seminar
	3.14	Economic Production Quality	8th Week	5	1	Seminar

Unit III	3.15	FOQ and FOC System.	8th Week	6	1	
	3.16	case study discussion	6th Week	3	1	
	3.17	Seminar	6th Week	4	1	
Unit IV	4.1	UNIT- IV Inventory Control Models	9th Week	1	1	
	4.2	Static and dynamic control models	9th Week	2	1	
	4.3	Lead time Analysis	9th Week	3	1	
	4.4	Material Management and Warehouse Management	9th Week	4	1	
	4.5	Equipment choice	9th Week	5	1	
	4.6	Inventory checking and accounting	9th Week	6	1	
	4.7	ERP	10th Week	1	1	
	4.8	Store management	10th Week	2	1	
	4.9	Objectives	10th Week	3	1	Assignment
	4.10	Receiving procedures and control	10th Week	4	1	Assignment
	4.11	Identification of materials	10th Week	5	1	Assignment
	4.12	Storing of materials	10th Week	6	1	
	4.13	Stock valuation and verification	11th Week	1	1	
	4.14	Seminar	11th Week	2	1	
Unit V	5.1	UNIT- V Finished Goods	11th Week	3	1	
	5.2	Factors influencing Finished Goods inventory	11th Week	4	1	
	5.3	Factors influencing Finished Goods inventory	11th Week	5	1	Assignment
	5.4	Factors influencing Finished Goods inventory	11th Week	6	1	Assignment
	5.5	Requirement of inventory control Systems	12th Week	1	1	
	5.6	Requirement of inventory control Systems	12th Week	2	1	
	5.7	Requirement of inventory control Systems	12th Week	3	1	
	5.8	Multi echelon Inventory Model	12th Week	4	1	
	5.9	Multi echelon Inventory Model	12th Week	5	1	
	5.10	Use of Information Technology in Inventory Management	12th Week	6	1	
	5.11	Use of Information Technology in Inventory Management	13th Week	1	1	
	5.12	Use of Information Technology in Inventory Management	13th Week	2	1	Seminar
	5.13	Use of Information Technology in Inventory Management	13th Week	3	1	Seminar
	5.14	case study discussion	13th Week	4	1	Seminar
	5.15	case study discussion	13th Week	5	1	
	5.16	case study discussion	13th Week	6	1	
	5.17	case study discussion	14th Week	1	1	
	5.18	activity	14th Week	2	1	
	5.19	activity	14th Week	3	1	
	5.20	activity	14th Week	4	1	Seminar
	5.21	Seminar	14th Week	5	1	Seminar
	5.22	Seminar	14th Week	6	1	
	5.23	Seminar	15th Week	1	1	
	5.24	II CA/ Revision	15th Week	2	1	
	5.25	Revision	15th Week	3	1	Test
	5.26	Revision	15th Week	4	1	Test
	5.27	Revision	15th Week	5	1	Test
	5.28	Revision	15th Week	6	1	Test
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Lecture, Case Study, PPT, Video, Test, Presentation, Class room Participation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Assignment 1	5 Marks
Test	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

Elwood S. Buffa, Modern Production/Operations Management, Wiley Series, 8th Edition.
KanishkaBedi, Production and Operations Management, Oxford University Press, 9th Impression, 2006.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA433A
Course Title	ELECTIVE VI : ADVERTISING AND SALES PROMOTION
Course Extension	
Course Teacher	Dr. Sasikumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To acquaint the students develop an effective Advertising program. Appreciate from a client's side perspective as well as an agency.
Outcomes	Insight into the importance of advertising and sales promotion campaigns. To plan the objective setting in relation to consumer decision making processes.

II. COURSE COVERAGE

Number of hrs. Per Week : 0

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	Unit – I: Fundamentals of Advertisement	1st Week	1	1	
	1.2	Concept and definition of advertisement	1st Week	2	1	
	1.3	Concept and definition of advertisement	1st Week	3	1	
	1.4	Social - Economic and Legal Implications of advertisements	1st Week	4	1	
	1.5	Social - Economic and Legal Implications of advertisements	1st Week	5	1	
	1.6	Social - Economic and Legal Implications of advertisements	1st Week	6	1	
	1.7	Setting advertisement objectives	2nd Week	1	1	
	1.8	Ad Agencies	2nd Week	2	1	
	1.9	Selection and remuneration	2nd Week	3	1	
	1.10	Selection and remuneration	2nd Week	4	1	
	1.11	Advertisement campaigns	2nd Week	5	1	
	1.12	Revision and test	2nd Week	6	1	
	1.13	Group discussion	3rd Week	1	1	
	1.14	Individual presentation	3rd Week	2	1	2.0
	1.15	Case analysis	3rd Week	3	1	
	1.16	Group presentation	3rd Week	4	1	
Unit II	2.1	Unit – II: Advertisement Media	3rd Week	5	1	2.0
	2.2	Media plan	3rd Week	6	1	2.0
	2.3	Media plan	4th Week	2	1	4.0
	2.4	Type and choice criteria	4th Week	3	1	2.0
	2.5	Type and choice criteria	4th Week	4	1	
	2.6	Reach and frequency of advertisements	4th Week	5	1	
	2.7	Reach and frequency of advertisements	4th Week	6	1	
	2.8	Cost of advertisements	5th Week	1	1	
	2.9	Cost of advertisements	5th Week	2	1	
	2.10	Media strategy and scheduling	5th Week	3	1	
	2.11	Process of Communication	5th Week	4	1	
	2.12	Two step flow of Communication	5th Week	5	1	1.0
	2.13	Revision	5th Week	6	1	1.0
	2.14	Two units test	6th Week	1	1	
	2.15	Case analysis	6th Week	2	1	
Unit III	3.1	Unit – III: Design and Execution of Advertisements	6th Week	5	1	
	3.2	Message development	6th Week	6	1	
	3.3	I CA Different types of advertisements	7th Week	1	1	
	3.4	I CA Layout	7th Week	2	1	
	3.5	I CA Layout	7th Week	3	1	
	3.6	I CA Design appeal	7th Week	3	1	
	3.7	I CA Design appeal	7th Week	4	1	
	3.8	I CA Copy structure	7th Week	5	1	
	3.9	Advertisement production	7th Week	6	1	
	3.10	Print	8th Week	1	1	
	3.11	Radio. T.V and Web advertisements.	8th Week	2	1	
	3.12	Media Research	8th Week	3	1	2.0

Unit III	3.13	Testing validity and Reliability of ads	8th Week	4	1	2.0
	3.14	Measuring impact of advertisements.	8th Week	5	1	2.0
	3.15	Presentation	8th Week	6	1	
	3.16	Presentation	6th Week	3	1	
	3.17	Case analysis	6th Week	4	1	
Unit IV	4.1	Case analysis	9th Week	1	1	
	4.2	Unit – IV: Introduction to Sales Promotion	9th Week	2	1	
	4.3	Definition - Nature, Type and role of sale promotion	9th Week	3	1	
	4.4	Definition - Nature, Type and role of sale promotion	9th Week	4	1	
	4.5	Objectives of sales promotion	9th Week	5	1	
	4.6	Deal prone consumers	9th Week	6	1	
	4.7	Economic Theories of Promotion	10th Week	1	1	
	4.8	Sales promotion techniques	10th Week	2	1	
	4.9	Trade oriented and consumer oriented	10th Week	3	1	4.0
	4.10	Trade oriented and consumer oriented	10th Week	4	1	4.0
	4.11	Integrating above the Line and Below the Line	10th Week	5	1	4.0
	4.12	Choice and Purchase Timing Model.	10th Week	6	1	
	4.13	Choice and Purchase Timing Model.	11th Week	1	1	
	4.14	Revision	11th Week	2	1	
Unit V	5.1	Revision	11th Week	3	1	
	5.2	Unit test	11th Week	4	1	
	5.3	Unit test	11th Week	5	1	4.0
	5.4	Case analysis	11th Week	6	1	4.0
	5.5	Presentation	12th Week	1	1	
	5.6	Case analysis	12th Week	2	1	
	5.7	Unit – V: Sales Promotion Campaign	12th Week	3	1	
	5.8	Sales promotion	12th Week	4	1	
	5.9	Requirement identification	12th Week	5	1	
	5.10	Designing of sales promotion	12th Week	6	1	
	5.11	Alternatives for performance measures campaign	13th Week	1	1	
	5.12	Involvement of salesmen and dealers	13th Week	2	1	2.0
	5.13	II CA Out sourcing sales promotion national and international promotion strategies	13th Week	3	1	2.0
	5.14	II CA Out sourcing sales promotion national and international promotion strategies	13th Week	4	1	2.0
	5.15	II CA Integrated promotion	13th Week	5	1	
	5.16	II CA Coordination within the various promotion Agencies	13th Week	6	1	
	5.17	II CA Online sales promotions	14th Week	1	1	
	5.18	II CA Sales promotion impact on sales.	14th Week	2	1	
	5.19	Case analysis	14th Week	3	1	
	5.20	Individual presentations	14th Week	4	1	2.0
	5.21	Group presentations	14th Week	5	1	2.0
	5.22	Case study analysis	14th Week	6	1	
	5.23	Group presentations	15th Week	1	1	
	5.24	Group presentations	15th Week	2	1	
	5.25	Revision	15th Week	3	1	1.0
	5.26	Revision	15th Week	4	1	1.0
	5.27	Revision	15th Week	5	1	1.0
	5.28	Revision	15th Week	6	1	1.0

Total Hrs.	90.0	
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III. TEACHING PROCEDURES & TECHNIQUES

Lecture, Case Study, PPT, Video, Test, Presentation, Class room Participation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Assignment	5 Marks
Assignment 1	5 Marks
Classroom Participation	5 Marks
Test	5 Marks

V. RESOURCES

S. H. H. Kazmi and Satish K Batra, Advertising and Sales Promotion, Excel Books, New Delhi, 3rd Edition, 2008.
Wells, Moriarty

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA431T
Course Title	INTERNATIONAL BUSINESS MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To introduce students to the world of global business and to expose them to the realities of doing business internationally.</p> <p>To familiarize students with the competitiveness of global industry and the various theoretical frameworks available.</p>
Outcomes	<p>Students will come to know about the world of global business, the competitions that they ought to face and the various theoretical frame works that are available.</p> <p>Develops an appreciation of business issues and their influence on International business decision making.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	Unit - I: Fundamentals of IBM	1st Week	1	1	
	1.2	International business – Evolution – Influences	1st Week	2	1	
	1.3	stages - modes of entering International business	1st Week	3	1	
	1.4	International Business opportunities	1st Week	4	1	
	1.5	Goals – advantages – problems, Theories of International Trade	1st Week	5	1	
	1.6	Revision (Unit 1 – FIRST HALF)	1st Week	6	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.7	Quiz / Class Test / CASE STUDY	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Mercantilism – Theory of absolute cost advantage	2nd Week	2	1	
	1.9	comparative cost advantage	2nd Week	3	1	
	1.10	relative factor endowments theory	2nd Week	4	1	
	1.11	global strategy rivalry theory	2nd Week	5	1	
	1.12	porters national competitive Advantage.	2nd Week	6	1	
	1.13	Revision (Unit 1 – SECOND HALF)	3rd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.14	Quiz / Class Test / CASE STUDY	3rd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	Unit - II: Globalization	3rd Week	3	1	
	2.2	Social and Cultural - Economic - Political environment of international business	3rd Week	4	1	
	2.3	Emerging global economy	3rd Week	5	1	
	2.4	globalization of markets – investment	3rd Week	6	1	
	2.5	technology	4th Week	1	1	
	2.6	WTO and trade liberalization	4th Week	2	1	
	2.7	General Agreement on Tariffs and Trade (GATT)	4th Week	3	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.9	Quiz / Class Test / CASE STUDY	4th Week	5	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.10	Establishment of world trade organization - The Uruguay Round Package - Organizational structure of WTO	5th Week	6	1	
	2.11	WTO and Anti-dumping Measures – India and WTO - Regional trade blocks –	5th Week	1	1	
	2.12	European Union – NAFTA – ASEAN –	5th Week	2	1	

Unit II		SAARC and its implications.				
	2.13	Revision (Unit 2 – SECOND HALF)	5th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	2.14	Quiz / Class Test / CASE STUDY	5th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit III	3.1	Unit - III: International Trade	5th Week	5	1	
	3.2	Introduction to Foreign Exchange Management	6th Week	6	1	
	3.3	Exchange market	6th Week	1	1	
	3.4	convertibility of the rupee and its implications	6th Week	2	1	
	3.5	Foreign Direct Investment	6th Week	3	1	
	3.6	Meaning – International Investment Theories	6th Week	4	1	
	3.7	Factors Influencing FDI – Benefits – trends	6th Week	5	1	
	3.8	Factors Influencing FDI – Benefits – trends	7th Week	6	1	
	3.9	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.10	Quiz / Class Test / CASE STUDY	7th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.11	FDI in India, International Trade -	7th Week	3	1	
	3.12	Introduction – Tariff and non tariff barriers	7th Week	4	1	
	3.13	subsidies – import quota – Voluntary export restraints	7th Week	5	1	
	3.14	International Marketing through Internet - International marketing ethics.	7th Week	6	1	
	3.15	Revision (Unit 3 – SECOND HALF)	8th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.16	Quiz / Class Test / CASE STUDY	8th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit IV	4.1	Unit - IV: MNC's Control and Evaluation	8th Week	3	1	
	4.2	MNC's in India	8th Week	4	1	
	4.3	Structural design of MNCs	8th Week	5	1	
	4.4	Control of MNCs	8th Week	6	1	
	4.5	Approaches to control	9th Week	1	1	
	4.6	The role of information systems	9th Week	2	1	
	4.7	The role of information systems	9th Week	3	1	
	4.8	performance measurement	9th Week	4	1	
	4.9	Revision (Unit 4 – FIRST HALF)	9th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.10	Quiz / Class Test / CASE STUDY	9th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.11	Mechanics of measurement	10th Week	1	1	
	4.12	Various performance indicators	10th Week	2	1	
	4.13	Various performance indicators	10th Week	3	1	

Unit IV	4.14	evaluation and evaluation systems.	10th Week	4	1	
	4.15	evaluation and evaluation systems.	10th Week	5	1	
	4.16	Revision (Unit 4 – SECOND HALF)	10th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	4.17	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Unit V	5.1	Unit - V: Conflict in International Business and Negotiations	11th Week	2	1	
	5.2	Factors causing conflict	11th Week	3	1	
	5.3	conflict resolution actions	11th Week	4	1	
	5.4	The role of negotiations in international business	11th Week	5	1	
	5.5	Revision (Unit 5 – FIRST HALF)	11th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.6	Quiz / Class Test / CASE STUDY	12th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.7	The role of international agencies in conflict resolution	12th Week	2	1	
	5.8	Contemporary Issues in International Business	12th Week	3	1	
	5.9	Contemporary Issues in International Business	12th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.10	Labour and Environmental Issues.	12th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.11	Labour and Environmental Issues.	12th Week	6	1	PRESENTAIO N BY STUDENTS
	5.12	Revision (Unit 5 – SECOND HALF)	13th Week	1	1	PRESENTAIO N BY STUDENTS
	5.13	Quiz / Class Test / CASE STUDY	13th Week	2	1	PRESENTAIO N BY STUDENTS
	5.14	PRESENTAION BY STUDENTS	13th Week	3	1	PRESENTAIO N BY STUDENTS
	5.15	PRESENTAION BY STUDENTS	13th Week	4	1	PRESENTAIO N BY STUDENTS
	5.16	PRESENTAION BY STUDENTS	13th Week	5	1	PRESENTAIO N BY STUDENTS
	5.17	PRESENTAION BY STUDENTS	13th Week	6	1	PRESENTAIO N BY STUDENTS
	5.18	PRESENTAION BY STUDENTS	14th Week	1	1	PRESENTAIO N BY STUDENTS
	5.19	PRESENTAION BY STUDENTS	14th Week	2	1	PRESENTAIO N BY

Unit V						STUDENTS
	5.20	PRESENTAION BY STUDENTS	14th Week	3	1	PRESENTAION BY STUDENTS
	5.21	II CA/ CASE STUDY	14th Week	4	1	
	5.22	II CA/ CASE STUDY	14th Week	5	1	
	5.23	II CA/ CASE STUDY	14th Week	6	1	
	5.24	Revision 1	15th Week	1	1	
	5.25	TEST	15th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.26	Revision 2	15th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.27	Test	15th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.28	Revision 3	15th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
5.29	Test	15th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other	
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies, current affairs, and subject related activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar & Assignment	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Text Books

P. Subba Rao, International Business, Himalaya Publishing House, 5th Edition 2016.

Michael R. Czinkota, Ilkka, A. Ronkainen and Michael M. Moffett, "International Business" Wiley Publications, 9th Edition, 2015.

References

Don Ball and Wendell McCulloch, "International Business", Irwin McGraw Hill, New York, 11th Edition, 2012.

Roger Bennett, "International Business", Pearson education, 2nd Edition, 2014.

Richard M. Hodgetts and Fred Luthans, "International Management", Tata McGraw Hill, New Delhi, 6th Edition, 2005.

Francis cherunilam, International Business, PHI Learning, 5th Edition, 2015.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA433C
Course Title	ELECTIVE VI : INFORMATION TECHNOLOGY IN SUPPLY CHAIN MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To appreciate the role of IT in supply chain. To understand data mining in supply chain and to analyze IT practices in supply chain.
Outcomes	Create capability to analyze, design and improve the supply chain in an organization. It provides an opportunity for managers to plan, analyze and design information system solutions for various functionalities of the organization.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	Unit - I: Role of IT	1st Week	1	1	
	1.2	The role of IT in Supply Chain	1st Week	2	1	
	1.3	The role of IT in Supply Chain	1st Week	3	1	
	1.4	Uses of IT in inventories	1st Week	4	1	
	1.5	Uses of IT in inventories	1st Week	5	1	
	1.6	Revision (Unit 1 – FIRST HALF)	1st Week	6	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.7	Quiz / Class Test / CASE STUDY	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Transportation and facilities within a Supply Chain	2nd Week	2	1	
	1.9	Transportation and facilities within a Supply Chain	2nd Week	3	1	
	1.10	The Supply Chain IT frame work	2nd Week	4	1	
	1.11	The Supply Chain IT frame work	2nd Week	5	1	
	1.12	macro processes.	2nd Week	6	1	
	1.13	Revision (Unit 1 – SECOND HALF)	3rd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.14	Quiz / Class Test / CASE STUDY	3rd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	Unit - II: IT in Supply Chain	3rd Week	3	1	
	2.2	The future of IT in the Supply Chain	3rd Week	4	1	
	2.3	The future of IT in the Supply Chain	3rd Week	5	1	
	2.4	Internal Supply Chain management	3rd Week	6	1	
	2.5	Internal Supply Chain management	4th Week	1	1	
	2.6	Supply Relationship management	4th Week	2	1	
	2.7	Supply Relationship management	4th Week	3	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.9	Quiz / Class Test / CASE STUDY	4th Week	5	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.10	The transaction management foundation	5th Week	6	1	
	2.11	Data mining – methods	5th Week	1	1	
	2.12	Application area in Supply Chain.	5th Week	2	1	
	2.13	Revision (Unit 2 – SECOND HALF)	5th Week	3	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.14	Quiz / Class Test / CASE STUDY	5th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other

Unit II						ny other
Unit III	3.1	UNIT - III: Supply Chain	5th Week	5	1	
	3.2	Goals of Supply Chain Information Technology	6th Week	6	1	
	3.3	Goals of Supply Chain Information Technology	6th Week	1	1	
	3.4	Standardization	6th Week	2	1	
	3.5	Standardization	6th Week	3	1	
	3.6	Information Technology infrastructure	6th Week	4	1	
	3.7	Information Technology infrastructure	6th Week	5	1	
	3.8	Information Technology infrastructure	7th Week	6	1	
	3.9	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.10	Quiz / Class Test / CASE STUDY	7th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.11	Presentation devices	7th Week	3	1	
	3.12	Presentation devices	7th Week	4	1	
	3.13	Communication devices	7th Week	5	1	
	3.14	Data base - System architecture.	7th Week	6	1	
	3.15	Revision (Unit 3 – SECOND HALF)	8th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.16	Quiz / Class Test / CASE STUDY	8th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit IV	4.1	Unit - IV: Supply Chain Planning	8th Week	3	1	
	4.2	The Supply Chain IT in practice	8th Week	4	1	
	4.3	The Supply Chain IT in practice	8th Week	5	1	
	4.4	Integrating Supply Chain Information Technology	8th Week	6	1	
	4.5	Integrating Supply Chain Information Technology	9th Week	1	1	
	4.6	Integrating Supply Chain Information Technology	9th Week	2	1	
	4.7	Stage of development	9th Week	3	1	
	4.8	Stage of development	9th Week	4	1	
	4.9	Revision (Unit 4 – FIRST HALF)	9th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.10	Quiz / Class Test / CASE STUDY	9th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.11	Implementation of ERP and DSS	10th Week	1	1	
	4.12	Implementation of ERP and DSS	10th Week	2	1	
	4.13	Structure of DSS	10th Week	3	1	
	4.14	Selection of Supply Chain DSS	10th Week	4	1	
	4.15	Supply Chain master planning.	10th Week	5	1	
	4.16	Revision (Unit 4 – SECOND HALF)	10th Week	6	1	Test/Seminar/Revision/Assi

Unit IV						gnment/CIA/A ny other
	4.17	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Unit V	5.1	Unit - V: Design	11th Week	2	1	
	5.2	Supply Chain Information System design	11th Week	3	1	
	5.3	Planning – Capacity	11th Week	4	1	
	5.4	Performance requirement - Manufacturing requirement	11th Week	5	1	
	5.5	Revision (Unit 5 – FIRST HALF)	11th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.6	Quiz / Class Test / CASE STUDY	12th Week	1	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.7	Operation – Transportation	12th Week	2	1	
	5.8	customers, suppliers, global competitiveness and hallmarks of excellence	12th Week	3	1	
	5.9	Inventory development	12th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.10	E-Business	12th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.11	Role in Supply Chain	12th Week	6	1	PRESENTAIO N BY STUDENTS
	5.12	Framework - Impact on Cost.	13th Week	1	1	PRESENTAIO N BY STUDENTS
	5.13	Revision (Unit 5 – SECOND HALF)	13th Week	2	1	PRESENTAIO N BY STUDENTS
	5.14	Quiz / Class Test / CASE STUDY	13th Week	3	1	PRESENTAIO N BY STUDENTS
	5.15	PRESENTAION BY STUDENTS	13th Week	4	1	PRESENTAIO N BY STUDENTS
	5.16	PRESENTAION BY STUDENTS	13th Week	5	1	PRESENTAIO N BY STUDENTS
	5.17	PRESENTAION BY STUDENTS	13th Week	6	1	PRESENTAIO N BY STUDENTS
	5.18	PRESENTAION BY STUDENTS	14th Week	1	1	PRESENTAIO N BY STUDENTS
	5.19	PRESENTAION BY STUDENTS	14th Week	2	1	PRESENTAIO N BY STUDENTS
	5.20	PRESENTAION BY STUDENTS	14th Week	3	1	PRESENTAIO N BY STUDENTS
	5.21	II CA/ CASE STUDY	14th Week	4	1	
	5.22	II CA/ CASE STUDY	14th Week	5	1	

Unit V	5.23	II CA/ CASE STUDY	14th Week	6	1	
	5.24	Revision 1	15th Week	1	1	
	5.25	TEST	15th Week	2	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.26	Revision 2	15th Week	3	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.27	Test	15th Week	4	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.28	Revision 3	15th Week	5	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
	5.29	Test	15th Week	6	1	Test/Seminar/ Revision/Assi gnment/CIA/A ny other
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies, current affairs, and subject related activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar & Assignment	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Text Books

David Simchi-Levi et al, Designing and Managing the Supply Chain – Concepts, Strategies, and Case Studies, McGraw Hill Education, 3rd Edition, 2007.

N. Chandrasekaran, Supply Chain Management, Oxford University Press, New Delhi 2010.

References

Donald J Bowersox et al, Supply Chain Logistics Management, McGrawehlll Education (India) Pvt. Ltd. New Delhi, 3rd Edition, 2007.

Sunil Chopra and Peter Meindl, Supply Chain Management, PHI, 5th Edition, 2012.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA435B
Course Title	ELECTIVE VIII : MERGERS AND ACQUISITIONS
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To enable student to understand regulatory framework for mergers and acquisitions. To know and observe the process involved in mergers and acquisitions and the available takeover defenses.
Outcomes	Student will be equipped with the nuances involved in mergers and acquisition process and the techniques required handling post-merger. It will be enable them to obtain the knowledge and apply wherever it is required.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	Unit - I: Overview of Mergers and Acquisitions	1st Week	1	1	
	1.2	Meaning – Types – Causes - Distinction between Mergers and Acquisitions	1st Week	2	1	
	1.3	Merger procedure	1st Week	3	1	
	1.4	Scheme for Merger	1st Week	4	1	
	1.5	theories of Merger	1st Week	5	1	
	1.6	Revision (Unit 1 – FIRST HALF)	1st Week	6	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.7	Quiz / Class Test / CASE STUDY	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	cross border Mergers and Acquisitions	2nd Week	2	1	
	1.9	Corporate Restructuring: meaning	2nd Week	3	1	
	1.10	objectives	2nd Week	4	1	
	1.11	types and forms	2nd Week	5	1	
	1.12	motives for restructuring.	2nd Week	6	1	
	1.13	Revision (Unit 1 – SECOND HALF)	3rd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.14	Quiz / Class Test / CASE STUDY	3rd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	Unit - II: Regulatory Framework	3rd Week	3	1	
	2.2	Regulations of MandA in India	3rd Week	4	1	
	2.3	Compliance with Indian Companies Act	3rd Week	5	1	
	2.4	Competition Act 2002	3rd Week	6	1	
	2.5	Income Tax Act 1961	4th Week	1	1	
	2.6	Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011 and 2015	4th Week	2	1	
	2.7	Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011 and 2015	4th Week	3	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.9	Quiz / Class Test / CASE STUDY	4th Week	5	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.10	Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011 and 2015	5th Week	6	1	
	2.11	Other latest regulations.	5th Week	1	1	
	2.12	Other latest regulations.	5th Week	2	1	
	2.13	Revision (Unit 2 – SECOND HALF)	5th Week	3	1	Test/Seminar/

Unit II						Revision/Assignment/CIA/Any other
	2.14	Quiz / Class Test / CASE STUDY	5th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit III	3.1	Unit - III: Process, Financing and Accounting Framework	5th Week	5	1	
	3.2	Due diligence- concepts, challenges, checklist and screening	6th Week	6	1	
	3.3	Due diligence- concepts, challenges, checklist and screening	6th Week	1	1	
	3.4	Valuation for Merger and Acquisition	6th Week	2	1	
	3.5	Valuation for Merger and Acquisition	6th Week	3	1	
	3.6	Methods of Enterprise and Equity valuation	6th Week	4	1	
	3.7	Brand, cost of capital,	6th Week	5	1	
	3.8	equity, firm valuation, relative,	7th Week	6	1	
	3.9	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.10	Quiz / Class Test / CASE STUDY	7th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.11	enterprise	7th Week	3	1	
	3.12	Issues in Valuation Synergy and Value creation	7th Week	4	1	
	3.13	Negotiation	7th Week	5	1	
	3.14	Deal structuring and methods of payment in merger and acquisition- Accounting for mergers (problems).	7th Week	6	1	
	3.15	Revision (Unit 3 – SECOND HALF)	8th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.16	Quiz / Class Test / CASE STUDY	8th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit IV	4.1	Unit - IV: Post-Merger Integration	8th Week	3	1	
	4.2	Critical success factors for post	8th Week	4	1	
	4.3	merger integration	8th Week	5	1	
	4.4	Ingredients of integration	8th Week	6	1	
	4.5	Timing and Speed of integration	9th Week	1	1	
	4.6	Approaches to integration	9th Week	2	1	
	4.7	Approaches to integration	9th Week	3	1	
	4.8	Approaches to integration	9th Week	4	1	
	4.9	Revision (Unit 4 – FIRST HALF)	9th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.10	Quiz / Class Test / CASE STUDY	9th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.11	Challenges in integration	10th Week	1	1	
	4.12	Steps for successful integration	10th Week	2	1	

Unit IV	4.13	Cultural integration	10th Week	3	1	
	4.14	Cultural integration	10th Week	4	1	
	4.15	Redesigning post-merger cultural process.	10th Week	5	1	
	4.16	Revision (Unit 4 – SECOND HALF)	10th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.17	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit V	5.1	Unit - V: Corporate Control Mechanism and Takeover Defences	11th Week	2	1	
	5.2	Internal and external control mechanism	11th Week	3	1	
	5.3	Takeover tactics	11th Week	4	1	
	5.4	Takeover defences	11th Week	5	1	
	5.5	Revision (Unit 5 – FIRST HALF)	11th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.6	Quiz / Class Test / CASE STUDY	12th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.7	Regulatory aspects in India with respect to Takeover defences	12th Week	2	1	
	5.8	Exchange control (Foreign direct Investment,	12th Week	3	1	
	5.9	Indirect Foreign Investment,	12th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.10	Investment in Holding Company,	12th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.11	Investment in Holding Company,	12th Week	6	1	PRESENTAION BY STUDENTS
	5.12	Overseas direct investment).	13th Week	1	1	PRESENTAION BY STUDENTS
	5.13	Revision (Unit 5 – SECOND HALF)	13th Week	2	1	PRESENTAION BY STUDENTS
	5.14	Quiz / Class Test / CASE STUDY	13th Week	3	1	PRESENTAION BY STUDENTS
	5.15	PRESENTAION BY STUDENTS	13th Week	4	1	PRESENTAION BY STUDENTS
	5.16	PRESENTAION BY STUDENTS	13th Week	5	1	PRESENTAION BY STUDENTS
	5.17	PRESENTAION BY STUDENTS	13th Week	6	1	PRESENTAION BY STUDENTS
	5.18	PRESENTAION BY STUDENTS	14th Week	1	1	PRESENTAION BY STUDENTS
	5.19	PRESENTAION BY STUDENTS	14th Week	2	1	PRESENTAION BY STUDENTS

Unit V	5.20	PRESENTAION BY STUDENTS	14th Week	3	1	PRESENTAION BY STUDENTS
	5.21	II CA/ CASE STUDY	14th Week	4	1	
	5.22	II CA/ CASE STUDY	14th Week	5	1	
	5.23	II CA/ CASE STUDY	14th Week	6	1	
	5.24	Revision 1	15th Week	1	1	
	5.25	TEST	15th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.26	Revision 2	15th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.27	Test	15th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.28	Revision 3	15th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.29	Test	15th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies, current affairs, and subject related activities.

Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar & Assignment	10 Marks
Classroom Participation	10 Marks

V. RESOURCES

Text Books

Rajesh Kumar B., Mergers and Acquisitions Text and Cases, Tata McGraw Hill Education Pvt. Ltd., New Delhi, 1st Edition, 2012.

Jay M. Desai and Nisarg A. Joshi, Mergers and Acquisitions, Biztantra, New Delhi, 2012.

References

Ray K.G. Mergers and Acquisitions: Strategy, Valuation and Intergration, PHI Learning Private Limited, New Delhi, 2010.

Enrique R. Arzac, Valuation for Mergers, Buyouts and Restructuring, Wiley India, 2nd Edition, 2010.

Patrick A. Gaughan, Mergers, Acquisitions and Corporate Restructurings, Wiley India, 5th Edition, 2011.

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA236T
Course Title	PRODUCTION AND OPERATIONS MANAGEMENT
Course Extension	
Course Teacher	Mr. Praveen Kumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	<p>To make the students understand the decision making process in planning, scheduling, and control of production and operation functions.</p> <p>To develop the skills of Operations Research Models in planning, Scheduling, Project and inventory management.</p>
Outcomes	<p>Students will be able to know decision making process in various levels production and operation management and be able to apply those techniques to improve productivity.</p> <p>To enable the students to apply the techniques of quality management to improve the productivity.</p>

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/CIA/ Any other
Unit I	1.1	Unit- I: Fundamentals of Production and Operations Management	1st Week	1	1	
	1.2	Introduction, Nature, Importance, Scope, Functions	1st Week	2	1	
	1.3	Strategies of Operations Management, Relationship between POM and other Functional Areas of Management	1st Week	3	1	
	1.4	Effect of Time Element on POM	1st Week	4	1	
	1.5	Manufacturing Systems and Layouts, Significance and Systematic View of Operations	1st Week	5	1	
	1.6	Revision (Unit 1 – FIRST HALF)	1st Week	6	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.7	Quiz / Class Test / CASE STUDY	2nd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.8	Factors of Production	2nd Week	2	1	
	1.9	Operations Management as Multidisciplinary Subject	2nd Week	3	1	
	1.10	POM challenges	2nd Week	4	1	
	1.11	Recent Trends	2nd Week	5	1	
	1.12	Operations Strategy.	2nd Week	6	1	
	1.13	Revision (Unit 1 – SECOND HALF)	3rd Week	1	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	1.14	Quiz / Class Test / CASE STUDY	3rd Week	2	1	Test/Seminar/ Revision/Assignment/CIA/Any other
Unit II	2.1	Unit - II: Production Planning	3rd Week	3	1	
	2.2	Production Planning Techniques for Various Process Choices	3rd Week	4	1	
	2.3	Techniques of Production Control,	3rd Week	5	1	
	2.4	Aggregate Planning Techniques,	3rd Week	6	1	
	2.5	Process Planning: Steps in Process Planning.	4th Week	1	1	
	2.6	Computer Integrated Manufacturing	4th Week	2	1	
	2.7	Computer Aided Design	4th Week	3	1	
	2.8	Revision (Unit 2 – FIRST HALF)	4th Week	4	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.9	Quiz / Class Test / CASE STUDY	4th Week	5	1	Test/Seminar/ Revision/Assignment/CIA/Any other
	2.10	Computer Aided Manufacturing, Flexible Manufacturing Systems-	5th Week	6	1	
	2.11	Production Planning and Control: Preplanning - Fore Casting,	5th Week	1	1	

Unit II	2.12	Scheduling - Dispatching – Routing – Expediting	5th Week	2	1	
	2.13	Revision (Unit 2 – SECOND HALF)	5th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	2.14	Quiz / Class Test / CASE STUDY	5th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit III	3.1	Unit - III: Plant Location	5th Week	5	1	
	3.2	Plant Location: Factors Influencing Plant Location	6th Week	6	1	
	3.3	Importance of Environmental Health and Safety Factors in Deciding the Location of Plant	6th Week	1	1	
	3.4	Reasons for Global Location	6th Week	2	1	
	3.5	Cost Factor	6th Week	3	1	
	3.6	Semi Quantitative Techniques	6th Week	4	1	
	3.7	Return on Investment.	6th Week	5	1	
	3.8	Plant Layout: Principles	7th Week	6	1	
	3.9	Revision (Unit 3 – FIRST HALF)	7th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.10	Quiz / Class Test / CASE STUDY	7th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.11	Flow Patterns	7th Week	3	1	
	3.12	Types of Plant Layout.	7th Week	4	1	
	3.13	Capacity Planning: Types of Capacity	7th Week	5	1	
	3.14	Capacity Decision - Capacity Planning Strategies.	7th Week	6	1	
	3.15	Revision (Unit 3 – SECOND HALF)	8th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	3.16	Quiz / Class Test / CASE STUDY	8th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit IV	4.1	Unit - IV: Basics of Operations Planning	8th Week	3	1	
	4.2	Inventory: Definition	8th Week	4	1	
	4.3	Classification of Inventories	8th Week	5	1	
	4.4	Purchase Model	8th Week	6	1	
	4.5	Manufacturing Model -	9th Week	1	1	
	4.6	and Q Systems	9th Week	2	1	
	4.7	MRP-I and MRP-II	9th Week	3	1	
	4.8	Just in Time	9th Week	4	1	
	4.9	Revision (Unit 4 – FIRST HALF)	9th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.10	Quiz / Class Test / CASE STUDY	9th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.11	Selective Inventory Control Techniques	10th Week	1	1	

Unit IV	4.12	Statistical Quality Control	10th Week	2	1	
	4.13	Work Study Store Records -	10th Week	3	1	
	4.14	Stock Verification.– Method Study. Maintenance Management: Types of Maintenance.	10th Week	4	1	
	4.15	Fundamentals and Functions of Purchasing: Vendor Rating - Stores Management: Functions	10th Week	5	1	
	4.16	Revision (Unit 4 – SECOND HALF)	10th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	4.17	Quiz / Class Test / CASE STUDY	11th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
Unit V	5.1	Unit - V: Applications / Problems	11th Week	2	1	
	5.2	Single Facility Location Problem	11th Week	3	1	
	5.3	Gravity Location Problem	11th Week	4	1	
	5.4	Sequencing (M Job 2 machines and M Job 3 Machines)	11th Week	5	1	
	5.5	Revision (Unit 5 – FIRST HALF)	11th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.6	Quiz / Class Test / CASE STUDY	12th Week	1	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.7	Purchase and Manufacturing Model with Shortages and without shortages -	12th Week	2	1	
	5.8	ABC Analysis	12th Week	3	1	
	5.9	Individual Replacement	12th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.10	Time Study	12th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.11	Mean, Range	12th Week	6	1	PRESENTAION BY STUDENTS
	5.12	P Chart, C Chart, I Square and R Charts	13th Week	1	1	PRESENTAION BY STUDENTS
	5.13	Single Sampling Problems.Make or Buy Decisions.	13th Week	2	1	PRESENTAION BY STUDENTS
	5.14	Revision (Unit 5 – SECOND HALF)	13th Week	3	1	PRESENTAION BY STUDENTS
	5.15	Quiz / Class Test / CASE STUDY	13th Week	4	1	PRESENTAION BY STUDENTS
	5.16	PRESENTAION BY STUDENTS	13th Week	5	1	PRESENTAION BY STUDENTS
	5.17	PRESENTAION BY STUDENTS	13th Week	6	1	PRESENTAION BY STUDENTS
	5.18	PRESENTAION BY STUDENTS	14th Week	1	1	PRESENTAION

Unit V						N BY STUDENTS
	5.19	PRESENTAION BY STUDENTS	14th Week	2	1	PRESENTAION BY STUDENTS
	5.20	PRESENTAION BY STUDENTS	14th Week	3	1	PRESENTAION BY STUDENTS
	5.21	II CA/ CASE STUDY	14th Week	4	1	
	5.22	II CA/ CASE STUDY	14th Week	5	1	
	5.23	II CA/ CASE STUDY	14th Week	6	1	
	5.24	Revision 1	15th Week	1	1	
	5.25	TEST	15th Week	2	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.26	Revision 2	15th Week	3	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.27	Test	15th Week	4	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.28	Revision 3	15th Week	5	1	Test/Seminar/Revision/Assignment/CIA/Any other
	5.29	Test	15th Week	6	1	Test/Seminar/Revision/Assignment/CIA/Any other
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Teaching Method: Chalk board, Lecture, PPT and practical learning with subjected related case studies and activities.
Assessment Method: Class test, Problem solving, Class participation.

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Seminar & Assignment	10 Marks
Classroom Participation	5 Marks
Quiz	5 Marks

V. RESOURCES

Text Books

Aswathappa K and ShridharaBhat K, Production and Operations Management, Himalaya Publishing House Revised 4th Edition, 2008.

Pannerselvam R, Production and Operations Management, Prentice Hall India, 2nd Edition, 2008.

References

Upendrakachru, Production and Operations Management, Excel books, 1st Edition, 2007.

Adam Jr. Ebert, Production

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	PHYSICS
Class	B.Sc. Physics
Course Code	P626
Course Title	NUCLEAR PHYSICS
Course Extension	
Course Teacher	Dr. Martin Britto Dhas S A

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To explore the understanding of basic properties of nucleus, nuclear models and the process of radioactivity To enable the students to acquire knowledge of the nuclear energy and its applications
Outcomes	Students will acquire knowledge of the nuclear energy and its applications

II. COURSE COVERAGE

Number of hrs. Per Week : 5

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	introduction to nuclear physics	1.0	2	1	
	1.2	Basic properties of a nucleus;charge,mass,size,density,spin,parity, magneticmomentand electric quadruple momen	1.0	3	2	
	1.3	mass defect-packing fraction-binding energy	1.0	4	1	
	1.4	nuclear forces-characteristics of nuclear forces Properties of alpha,beta and gamma rays	1.0	5	1	
	1.5	determination of e/m and charge of alpha particles-range of alpha particles	1.0	2	1	
	1.6	Geiger-Nuttal law-disintegration energy-Gamow's theory of alpha decay	2.0	3	2	
	1.7	beta ray spectra-determination of e/m of beta particles--magnetic spectrograph-origin of line and continuous spectrum	2.0	4	1	
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					9.0	

III. TEACHING PROCEDURES & TECHNIQUES

Chalk and Board
LCD projector
Seminar

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 25 and end semester examination carries 75 marks

Components of CIA for Course Work

I-CA	7.5 Marks
II-CA	7.5 Marks
Assignment	5 Marks
Attendance	5 Marks

V. RESOURCES

Tayal, D.C., Nuclear Physics, Mumbai, Himalaya Publishing house, 2011
Murugesan, R., Modern Physics, New Delhi, S.Chand and Co. Ltd, 2009

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA231T
Course Title	MARKETING MANAGEMENT
Course Extension	
Course Teacher	Dr. Sasikumar S

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To facilitate understanding of the conceptual frame work of marketing and application in decision making under various environmental constraints. The course aims at making students understand concept, philosophies, process and techniques of managing the marketing operations of a firm.
Outcomes	Students will learn to analyse markets and design customer driven strategies. By reading text and relating the concepts through cases the students will understand the concept of marketing management.

II. COURSE COVERAGE

Number of hrs. Per Week : 60

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/ CIA/ Any other
Unit I	1.1	UNIT- I Basics to Marketing Environment	1st Week	1	1	
	1.2	Marketing: Definitions	1st Week	2	1	
	1.3	Conceptual Frame Work	1st Week	3	1	
	1.4	Marketing Environment	1st Week	4	1	
	1.5	Internal and External	1st Week	5	1	
	1.6	Marketing Interface with Other Functional Areas	1st Week	6	1	
	1.7	Production – Finance	2nd Week	1	1	
	1.8	Human Relations Management and Information System	2nd Week	2	1	
	1.9	Human Relations Management and Information System	2nd Week	3	1	
	1.10	Marketing in Global Environment	2nd Week	4	1	
	1.11	Marketing in Global Environment	2nd Week	5	1	
	1.12	Marketing in Global Environment	2nd Week	6	1	
	1.13	Prospects and Challenges	3rd Week	1	1	
	1.14	Prospects and Challenges	3rd Week	2	1	Seminar
	1.15	Case study discussion	3rd Week	3	1	
	1.16	Case study discussion	3rd Week	4	1	
Unit II	2.1	UNIT- II Marketing Strategy	3rd Week	5	1	Seminar
	2.2	Marketing Strategy	3rd Week	6	1	Seminar
	2.3	Formulations	4th Week	2	1	Assignment
	2.4	Key Drivers of Marketing Strategies	4th Week	3	1	Seminar
	2.5	Strategies for Industrial Marketing	4th Week	4	1	
	2.6	Consumer Marketing	4th Week	5	1	
	2.7	Services Marketing	4th Week	6	1	
	2.8	Competitor Analysis	5th Week	1	1	
	2.9	Competitor Analysis	5th Week	2	1	
	2.10	Analysis of Consumer and Industrial Markets	5th Week	3	1	
	2.11	Strategic Marketing Mix Components	5th Week	4	1	
	2.12	Strategic Marketing Mix Components	5th Week	5	1	Test
	2.13	Strategic Marketing Mix Components	5th Week	6	1	Test
	2.14	Case study discussion	6th Week	1	1	
	2.15	Seminar	6th Week	2	1	
Unit III	3.1	UNIT- III Marketing Mix Decisions	6th Week	5	1	
	3.2	Product: Planning and Development	6th Week	6	1	
	3.3	Product: Planning and Development	7th Week	1	1	
	3.4	Product Life Cycle	7th Week	2	1	
	3.5	New Product Development and Management	7th Week	3	1	
	3.6	New Product Development and Management	7th Week	3	1	
	3.7	Market Segmentation	7th Week	4	1	
	3.8	Targeting and Positioning	7th Week	5	1	
	3.9	Channel Management	7th Week	6	1	
	3.10	Channel Management	8th Week	1	1	
	3.11	Advertising and Sales Promotions	8th Week	2	1	
	3.12	Pricing Objectives	8th Week	3	1	Seminar
	3.13	Policies and Methods.	8th Week	4	1	Seminar

Unit III	3.14	Review	8th Week	5	1	Seminar
	3.15	Case study discussion	8th Week	6	1	
	3.16	Seminar	6th Week	3	1	
	3.17	Seminar	6th Week	4	1	
Unit IV	4.1	UNIT- IV Buyer Behaviour	9th Week	1	1	
	4.2	Understanding Industrial and Individual Buyer Behaviour	9th Week	2	1	
	4.3	Understanding Industrial and Individual Buyer Behaviour	9th Week	3	1	
	4.4	Influencing Factors	9th Week	4	1	
	4.5	Buyer Behaviour Models	9th Week	5	1	
	4.6	Online Buyer Behaviour	9th Week	6	1	
	4.7	Building and Measuring Customer Satisfaction	10th Week	1	1	
	4.8	Building and Measuring Customer Satisfaction	10th Week	2	1	
	4.9	Customer Relationships Management	10th Week	3	1	Assignment
	4.10	Customer Acquisition	10th Week	4	1	Assignment
	4.11	Retaining and Defection	10th Week	5	1	Assignment
	4.12	Retaining and Defection	10th Week	6	1	
	4.13	Activity	11th Week	1	1	
	4.14	Seminar	11th Week	2	1	
Unit V	5.1	UNIT- V Recent Trends in Marketing	11th Week	3	1	
	5.2	Online Marketing System	11th Week	4	1	
	5.3	Digital Marketing	11th Week	5	1	Assignment
	5.4	Digital Marketing	11th Week	6	1	Assignment
	5.5	Social Marketing	12th Week	1	1	
	5.6	Social Marketing	12th Week	2	1	
	5.7	Mobile Marketing	12th Week	3	1	
	5.8	Green Marketing	12th Week	4	1	
	5.9	Rural Marketing	12th Week	5	1	
	5.10	Rural Marketing	12th Week	6	1	
	5.11	Event Management	13th Week	1	1	
	5.12	Ethics in Marketing	13th Week	2	1	Seminar
	5.13	Case study discussion	13th Week	3	1	Seminar
	5.14	Case study discussion	13th Week	4	1	Seminar
	5.15	Seminar	13th Week	5	1	
	5.16	Test	13th Week	6	1	
	5.17	Emerging trends in organization behaviour	14th Week	1	1	
	5.18	Activity	14th Week	2	1	
	5.19	Activity	14th Week	3	1	
	5.20	Review	14th Week	4	1	Seminar
	5.21	Review	14th Week	5	1	Seminar
	5.22	Overall review	14th Week	6	1	
	5.23	Overall review	15th Week	1	1	
	5.24	II CA/ Revision	15th Week	2	1	
	5.25	Revision	15th Week	3	1	Test
	5.26	Revision	15th Week	4	1	Test
	5.27	Revision	15th Week	5	1	Test
	5.28	Revision	15th Week	6	1	Test
Total Hrs.					90.0	

III. TEACHING PROCEDURES & TECHNIQUES

Virtual Reality Such as Teaching procedure Power point, real time case analysis, Value Experiences – Make It Real - like advertisement videos, management games, group discussion, role play

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment 1	10 Marks
I-CA	10 Marks
II-CA	10 Marks
Article	5 Marks
Classroom Participation	5 Marks

V. RESOURCES

--Philip Kotler and Kevin Lane Keller Marketing Management PHI Learning, Pearson Education, 14th Edition, 2014
Ramasamy Namakumari, Marketing Management Global Perspective, Indian Context Macmillan Publisher India Ltd. 4th edition 2016

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018-2019**

I. COURSE OBJECTIVES

Discipline	MANAGEMENT
Class	MBA
Course Code	MBA435D
Course Title	ELECTIVE VIII : TRAINING FOR EFFECTIVE PERFORMANCE
Course Extension	
Course Teacher	Dr. Arockia Mary R

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	To make the students understand the concept of training, its needs and importance. To enable the students to cope up with the learning process and the training needs assessment.
Outcomes	Develops the managerial outlook of the subject. Brings out the importance of training and development in organization.

II. COURSE COVERAGE

Number of hrs. Per Week : 6

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I	1.1	UNITI-INTRODUCTION	1st Week	1	1	
	1.2	concept of Training and development	1st Week	2	1	
	1.3	Need for training	1st Week	3	1	
	1.4	Importance of training	1st Week	4	1	
	1.5	Principles of training	1st Week	5	1	Seminar
	1.6	Assessment of training needs	1st Week	6	2	
	1.7	Approaches to training needs	2nd Week	1	1	
	1.8	Levels of training needs	2nd Week	2	2	
	1.9	Role of stakeholders in training	2nd Week	3	1	
	1.10	Activity	2nd Week	4	2	
	1.11	Revision	2nd Week	5	1	Seminar
	1.12	Test	2nd Week	6	1	
Unit II	2.1	UNIT II- LEARNING	3rd Week	1	1	
	2.2	Learning curve	3rd Week	2	1	
	2.3	Linkage of learning with training	3rd Week	3	1	
	2.4	Essentials for developing a learning organization	3rd Week	4	1	
	2.5	Learning process	3rd Week	5	1	
	2.6	Features of learning	3rd Week	6	1	
	2.7	Need for integrated approach	4th Week	1	1	
	2.8	Methods of learning	4th Week	2	1	Test
	2.9	Factors influencing learning process	4th Week	3	1	
	2.10	Training needs assessment	4th Week	4	3	
	2.11	Approaches to training needs	4th Week	5	1	
	2.12	Factors affecting performance	4th Week	6	1	
	2.13	Levels of training needs	5th Week	1	3	Revision
	2.14	Activity	5th Week	2	2	
	2.15	Revision	5th Week	3	2	
	2.16	Test	5th Week	4	1	
Unit III	3.1	UNIT III- INTRODUCTION	5th Week	5	1	
	3.2	Identification of training needs	5th Week	6	1	
	3.3	Competency gap	6th Week	1	1	Seminar
	3.4	Skill gap	6th Week	2	1	
	3.5	Training content development	6th Week	3	1	
	3.6	Budget for the training programme	6th Week	4	3	
	3.7	Developemnt of the training process	6th Week	5	1	
	3.8	Budgeting for the training programme	6th Week	6	1	Assignment
	3.9	Development of the training process	7th Week	1	1	
	3.10	Factors involved in designing a training programme	7th Week	2	1	
	3.11	Checklist for designing a training programme	7th Week	3	2	
	3.12	Framework for training programme delivery	7th Week	4	1	
	3.13	Making the training programme functional	7th Week	5	1	
	3.14	Designing the means for the conclusion of the training programme	7th Week	6	1	
	3.15	Empowering the group	8th Week	1	1	Seminar
	3.16	Qualities of professional trainers	8th Week	2	1	

Unit III	3.17	Activity	8th Week	3	2	
	3.18	Revision	8th Week	4	1	
	3.19	Test	8th Week	5	1	
Unit IV	4.1	UNIT IV- INTRODUCTION	8th Week	6	1	
	4.2	Overview of the methods of training	9th Week	1	1	Test
	4.3	Traditional methods	9th Week	2	2	
	4.4	e-Learning	9th Week	3	1	
	4.5	Importance of training	9th Week	4	1	
	4.6	Advantages and disadvantages	9th Week	5	1	Seminar
	4.7	Factors influencing the choice of the training method	9th Week	6	2	
	4.8	Developing the audio visual methods	10th Week	1	1	
	4.9	developing the audio and video materials	10th Week	2	1	
	4.10	characteristics of effective course material	10th Week	3	2	
	4.11	Printed material	10th Week	4	1	
	4.12	Developing training support material	10th Week	5	1	Seminar
	4.13	Activity	10th Week	6	2	
	4.14	Revision	11th Week	1	1	
	4.15	Test	11th Week	2	1	
Unit V	5.1	UNIT V: INTRODUCTION	11th Week	3	1	
	5.2	Managing effective performance	11th Week	4	1	
	5.3	Measuring the impact of training	11th Week	5	1	Test
	5.4	Need for result based training	11th Week	6	1	
	5.5	Trend towards measurement of training	12th Week	1	1	
	5.6	Developing result based approach	12th Week	2	1	
	5.7	Levels of training	12th Week	3	1	
	5.8	Kirkpatrick Four level approach	12th Week	4	2	
	5.9	Kaufman`s five levels of evaluation of training impact	12th Week	5	2	
	5.10	CIRO approach to evaluate the training methods	12th Week	6	2	
	5.11	Philip`s five level ROI frame work to evaluate training impact	13th Week	1	2	Seminar
	5.12	Activity	13th Week	2	1	
	5.13	Revision	13th Week	3	1	
	5.14	Test	13th Week	4	1	
Total Hrs.					97.0	

III. TEACHING PROCEDURES & TECHNIQUES

lecture, case study discussions and management activities

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 40 and end semester examination carries 60 marks

Components of CIA for Course Work

Assignment	10 Marks
I-CA	10 Marks
II-CA	10 Marks
Quiz	10 Marks

V. RESOURCES

library books and journals, LCD and internet

Head

Course Teacher

**SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR - 635601, VELLORE DIST.
TEACHING PLAN FOR THE YEAR 2018**

I. COURSE OBJECTIVES

Discipline	LIFE EDUCATION
Class	MCA
Course Code	VE1003
Course Title	HUMAN RIGHTS IN INDIA
Course Extension	
Course Teacher	Mrs. Saravanapriya K

COURSE LEARNING OBJECTIVES AND OUTCOMES

Objectives	Students will be introduced to Basic Human Rights To understand about the goals and Articles in the International laws of Human Rights To make them aware of the Protection of Human Rights Act To unveil about the Right to Information Act To know the importance of education rights To understand about the women and child rights
Outcomes	They know about the Basic human rights They know how to file and RTE They are aware about right to information The students know about women and children rights They understood about National Human Rights Commission and their duties

II. COURSE COVERAGE

Number of hrs. Per Week : 2

Unit	Sub Unit	Title of the Sub Unit	Week	Day Order	Number of hrs.	Test/Seminar/ Revision/ Assignment/C IA/ Any other
Unit I						
Unit II						
Unit III						
Unit IV						
Unit V						
Total Hrs.					0.0	

III. TEACHING PROCEDURES & TECHNIQUES

Text Book
Youtube Videos
Group Discussion
Presentation

IV. CA EVALUATION

For course work, Continuous Internal Assessment (CIA) carries 100 marks

Components of CIA for Course Work

I-CA	10 Marks
II-CA	10 Marks
Reading	10 Marks
Classroom Participation	10 Marks
Attendance	5 Marks
Speaking	5 Marks
Seminar	10 Marks
Assignment	10 Marks
Test - I	10 Marks
Test - II	10 Marks
Quiz	10 Marks

V. RESOURCES

Text book Human Rights in India

Head

Course Teacher



Name : **Mr. Thomas Immanuel V**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code : T041001
Gender : Male
Date of Appointment : 01/12/2004
Staff Type : Management
Designation : Assistant Professor
Blood Group : A+
Community : BC
Nationality : Indian
Father's Name : Vincent
Ident. Mark1 : Scar in Fore Head
Languages Known :
Date of Birth : 26/12/1972
Place of Birth : Jolarpet
Staff Category : Teaching
Marital Status : Married
Religion : R.C. Christian
Mother Tongue : Tamil
Name of Husband/Wife : Juli I
Mother's Name : Lour Mary
Ident. Mark2 :

Residential Address

5/9, M.V.Street
Jolarper
Tirupattur
Vellore
TAMIL NADU
Pincode : 635851

Permanent Address

5/9, M.V.Street
Jolarper
Tirupattur
Vellore
TAMIL NADU
Pincode : 635851

Mobile 1 : 9894937126
Personal Mail Id : thomas@shcpt.edu
Residence Number : 241795
Aadhaar Card # : 846127909593
Bank A/C # :
Bank Name, Place :
PF/EPF # :
Mobile 2 :
Office Mail Id : thomas@shcpt.edu
PAN Card # : AIEPT6370N
IFSC Code :
MICR Code :
UAN # :

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	UG	Computer Science	University of Madras	APR 1994	First
2	PG	Computer Science	Bharathidasan University	MAY 1997	First
3	M.Phil.	Computer Science	Manonmaniam Sundarnar University	MAY 2005	Second

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
1	Priyadarshini Engineering College	Vaniyanmadi	6	COMPUTER SCIENCE	Lecturer
2	Sacred Heart College (Autonomous)	Tirupattur	13	COMPUTER APPLICATIONS	Assistant Professor

Academic Credentials

S.No	Designation	Description	Date From	Date To
1	HOD	Department of Computer Science, Shift II	01/06/2007	31/05/2012
2	Convenor	Internship Programme, Student of Institut Lemonnier, Caen, France	13/07/2017	11/08/2017
3	Tutor	Internship Programme, Student of Institut Lemonnier, Caen, France	13/07/2017	11/08/2017

Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
1	GCC Lab	Director	01/06/2015	Till Date
2	Data Centre	Director	03/11/2014	Till Date
3	Board of Studies (PG)	Member	16/06/2014	Till Date
4	Internal Quality Assurance Cell (IQAC)	Member	16/06/2014	Till Date
5	SAP Certificate Programme	Co-Ordinator	05/05/2014	30/01/2018
6	Association President (PG)	President	17/06/2009	29/04/2011
7	Academic Council	Member	13/06/2007	31/05/2012
8	Board of studies (UG)	Member	13/06/2007	31/05/2012

Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
1		Introduction to Internet of Things	NPTEL, IIT Madras	14/07/2018	07/10/2018
2	Management - Orientation Course	Academic Leadership Training Programme	Islamiah College, Vaniyambadi, Vellore Dt. (TN)	22/01/2018	25/01/2018
3	Management - Orientation Course	SAP Certificate Training Programme	Holy Cross College, Trichy. Xavier Board of Higher Education and Ami Tech	15/07/2014	20/12/2017
4	Management - Orientation Course	Computer Networks (Programming and its Tools)	Anna University, Chennai. AICTE Sponsored Programme		Till Date

Conference/Workshop/Seminar/Invited Talk/Awards

1	Mode	: Attended			
	Title	: Recent Trends in Information Technology			
	Category	: Conference	Level	: National	
	Date From	: 23/02/2018	Date To	: 23/02/2018	
	University/College/Industry	: Government Arts and Science College for Women (Affiliated to Periyar University)			
	City/State	: Bargur			
	Type	: Paper Presented	Title of the Paper	: Representing a Structural Framework for an Implementation of IoT with BigData in Agriculture	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
2	Mode	: Attended			
	Title	: Python Programming			
	Category	: Work Shop	Level	: State	
	Date From	: 08/02/2018	Date To	: 08/02/2018	
	University/College/Industry	: P.G. Department of Computer Science, Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
3	Mode	: Attended			
	Title	: Software Engineering and Applications			
	Category	: Conference	Level	: National	
	Date From	: 03/08/2017	Date To	: 04/08/2017	
	University/College/Industry	: Department of Computer Science, Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	: 0.00	
4	Mode	: Attended			
	Title	: The Role of IQAC Towards Quality Assurance in Autonomous Colleges			
	Category	: Conference	Level	: National	
	Date From	: 04/11/2016	Date To	: 05/11/2016	
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			

	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
5	Mode	: Attended			
	Title	: National Seminar on Frontier Research Areas in Computer Science			
	Category	: Seminar	Level	:	National
	Date From	: 19/08/2016	Date To	:	19/08/2016
	University/College/Industry	: Department of Computer Science, Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
6	Mode	: Attended			
	Title	: Android Application Development			
	Category	: Work Shop	Level	:	National
	Date From	: 26/02/2016	Date To	:	26/02/2016
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	: Participated	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
7	Mode	: Attended			
	Title	: Cloud and Mobile Computing			
	Category	: Work Shop	Level	:	National
	Date From	: 12/12/2014	Date To	:	13/12/2014
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
8	Mode	: Attended			
	Title	: Big Data Analytics and its Tools			
	Category	: Work Shop	Level	:	National
	Date From	:	Date To	:	Till Date
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
9	Mode	: Attended			
	Title	: Computing Practices Today			
	Category	: Work Shop	Level	:	National
	Date From	:	Date To	:	Till Date
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	:	Title of the Paper	:	
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00
10	Mode	: Attended			
	Title	: Software Engineering and Applications- NCSE			
	Category	: Conference	Level	:	National
	Date From	:	Date To	:	Till Date
	University/College/Industry	: Sacred Heart College (Autonomous)			
	City/State	: Tirupattur			
	Type	: Paper Presented	Title of the Paper	:	Semantic Web Implementation for an institutional Placement Process
	Award	:	ISBN #	:	
	Sponsor Name	:	Amount Sponsored	:	0.00

International Exposure

Project

No of Projectes	: 0	Carried Out	: 0
Ongoing	: 0	Quality Evaluation	: 0
Verify out come	: 0	Completed	: 0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
1	MPhil	2	Thiruvalluvar University	2017	2
2	MPhil	5	Thiruvalluvar University	2015	5
3	MPhil	3	Thiruvalluvar University	2014	3

Book Published

Journal Publication

1	Paper Name	:	Collaborative Learning Environment Tool in E-Learning Management System for Deaf and Dumb Students An MVC Architecture		
	Level	:	International	Category	: Journal
	Journal Name	:	IJSRCSEIT		
	Page From	:	415	Page To	: 422
	ISBN #/ISSN #	:		Impact Factor	: 4.032
	Co-Authors	:			
	Publishing Company	:	UGC Approved Journal		
	Volume	:	3	Year of Publishing	: 2018
2	Paper Name	:	Securely Handling the Data in Internet of Things An architect Model		
	Level	:	International	Category	: Journal
	Journal Name	:	IJARIT		
	Page From	:	217	Page To	: 221
	ISBN #/ISSN #	:		Impact Factor	: 4.295
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	4	Year of Publishing	: 2018
3	Paper Name	:	The Approach of KMS and Graph Search in the Area of Social Network for the Intensification of Information Extracting		
	Level	:	National	Category	: Journal
	Journal Name	:	SHJSH		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:		Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	V-6	Year of Publishing	: 2014
4	Paper Name	:	Upbringing M-Learning for the Schooling and Higher Education- An Overview with a Prototype Model		
	Level	:	International	Category	: Journal
	Journal Name	:	IJERT		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	ISSN 2278-0181	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	V-3, I-10	Year of Publishing	: 2014
5	Paper Name	:	Knowledge Based Firewall Administrative Tool for LINUX - Analysis Report		
	Level	:	International	Category	: Journal
	Journal Name	:	IJCSRT		
	Page From	:	0	Page To	: 0
	ISBN #/ISSN #	:	ISSN 2321-8827	Impact Factor	:
	Co-Authors	:			
	Publishing Company	:			
	Volume	:	V-1, I-3	Year of Publishing	: 2013

Consultancy

1	Name of the Project	:	SHC Data Centre		
	Name of the Organisation	:	Sacred Heart College (Autonomous)		
	City/Town	:	Tirupattur	Department	: OFFICE
	Type	:	Professional Paid	Income Generated	: 0.00
	Date From	:	03/11/2014	Date To	: Till Date

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Mr. Thomas Immanuel V)



Name : **Rev. Dr. Xavier P**
Department : **COMPUTER APPLICATION (MCA)**

Staff Code	: T021001	Date of Birth	: 15/06/1965
Gender	: Male	Place of Birth	:
Date of Appointment	: 01/06/2002	Staff Category	: Teaching
Staff Type	: Management	Marital Status	:
Designation	: Assistant Professor	Religion	: R.C. Christian
Blood Group	:	Mother Tongue	:
Community	: ----	Name of Husband/Wife	:
Nationality	: Indian	Mother's Name	:
Father's Name	:	Ident. Mark2	:
Ident. Mark1	:		
Languages Known	:		

Residential Address

Permanent Address

Pincode : 0

Pincode : 0

Mobile 1	: 9443208417	Mobile 2	:
Personal Mail Id	:	Office Mail Id	: xavier@shcpt.edu
Residence Number	:		
Aadhaar Card #	: 990231503929	PAN Card #	:
Bank A/C #	:	IFSC Code	:
Bank Name, Place	:	MICR Code	:
PF/EPF #	:	UAN #	:

Academic Qualification

S.No	Qualification	Course Name	University	Month Year	Percentage
1	PG	M.SC	Bharathidasan University	APR 1993	
2	M.Phil.	M.Phil.,	Bharathidasan University	SEP 2005	
3	Ph.D	Ph.D.	Thiruvalluvar University	SEP 2015	

Experience

S.No	Institution	Place of Work	No of Years	Department	Designation
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Academic Credentials

S.No	Designation	Description	Date From	Date To
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Membership/Fellowship

Corporate Life in the College

S.No	Committee	Role or Position	Date From	Date To
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Faculty Development Programme

S.No	Course	Title of the Course	University/College, Place	Date From	Date To
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Conference/Workshop/Seminar/Invited Talk/Awards

International Exposure

Project

No of Projectes	:	0	Carried Out	:	0
Ongoing	:	0	Quality Evaluation	:	0
Verify out come	:	0	Completed	:	0

Research & Guidance

S.No	Course	Candidates Registered	University	Year	Candidates Completed
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Book Published

Journal Publication

Consultancy

Declaration

I here by declare that the above informations furnished are correct and genuine.

Yours Sincerely

Date : 06/04/2019

(Rev. Dr. Xavier P)

Note:

The lesson Plans are extracted from the college web portal, hence signatures are not available in the linked file(s).