



Ready for  
Every Good Work

# SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

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A Don Bosco Institution of Higher Education, Founded in 1951 \* Affiliated to Thiruvalluvar University, Vellore \* Autonomous since 1987

Accredited by NAAC (4<sup>th</sup> Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

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## 6.3.2.45. Policy for Financial Assistance



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## Policy on Financial Support for Teachers

<b>Name of the Organisation</b>	: Sacred Heart College (Autonomous), Tirupattur
<b>Policy Title</b>	: Financial Support Teachers
<b>Sanctioning Authority</b>	: Principal
<b>Suggestive Body</b>	: IQAC
<b>Date with Effect From</b>	: 12.08.2021

### Introduction:

Sacred Heart College (Autonomous), is having its quality outcomes through its teaching faculty. Faculty members form basis for its various rankings and its excellence. Hence, promoting their academic development and participation in various professional forums and Initiatives College is willing to support them with total and partial financial support in enhancing their skills and competencies.

### Aspects included for Financial Support:

The following activities will be considered for **total financial support**:

1. Conferences participation and presentation on behalf of the College.
2. Conference participation suggested by the College Management.
3. Workshops for capacity building of the faculty deputed by the College Management.
4. Membership in Professional bodies that college recommends the faculty members to engage.
5. Capacity building trainings and forums such as initiated by Government, Departments and Forums of Higher Education, Salesian Higher Education Council and Xavier Board of Higher Education.

**Partial Financial Support:**

1. Conference participation and presentation of papers in abroad.
2. Membership fee of professional bodies of teacher's interest and departmental need.
3. Capacity building trainings deputed from the concerned department.

**Procedure for Application:**

The teaching faculty can apply for financial support 15 days in advance for the conference or workshop. The application should be endorsed by the Head of the Department and submitted to Principal. Principal will scrutinize and offer the financial support for the faculty member based on the need and significance of the programme.

**Review and Revision of the Policy:**

Policy will be reviewed and revised once in 5 years through the IQAC forum. Based on need required changes will be brought in the policy.



Principal

Principal  
Sacred Heart College (Autonomous)  
Tirupettur-635 601, Tirupattur - Dist